



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 111

NOVEMBER 10, 2021

Issue 45



MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBERS:

KATE BURKE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

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INSIDE THIS ISSUE

MINUTES	1078
HEARING NOTICES	1084
GENERAL NOTICES	1087
ORDINANCES	1090
JOB OPPORTUNITIES	1097
NOTICES FOR BIDS	1101

The Official Gazette

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Minutes

MINUTES OF SPOKANE CITY COUNCIL**Monday, November 1, 2021****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:31 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

The regularly scheduled Spokane City Council 3:30 p.m. Briefing/Administrative Sessions and the 6:00 p.m. Legislative Session were held virtually and streamed live online and aired on City Cable 5. Pursuant to Governor Jay Inslee's Fifteenth Updated Proclamation 20-28.15, dated January 19, 2021, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first. Proclamations 20-28, et seq, were amended by the Washington State Legislature to recognize the extension of statutory waivers and suspensions therein until termination of the state of emergency pursuant to RCW 43.06.210 or until rescinded.

While all public meetings must continue to be held remotely, an option for an additional in-person meeting component is permitted consistent with the business meetings requirements contained in the Miscellaneous Venues guidance incorporated into Proclamation 20-25, et seq. At this time, the City Council has decided to continue its meetings with remote access only and to not include an in-person attendance component.

The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling 408-418-9388 and entering an access code when prompted.

Roll Call

On roll call, Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson were present. (Council President Beggs was in attendance in the Council Chambers and also participated in the meeting via WebEx. Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson attended the meeting via WebEx.)

City Attorney Mike Ormsby (WebEx), Director of Policy and Government Relations Brian McClatchey (WebEx), and City Clerk Terri Pfister (in Chambers) were also virtually present for the meeting.

Advance Agenda Review

The City Council received an overview from staff on the November 8, 2021, Advance Agenda items.

Hearing on Final Reading Ordinance C36129 (Council Sponsor: Council President Beggs)

Motion by Council Mumm, seconded by Council Member Wilkerson, **to request** staff to provide an alternative revenue source to the ARP funding in the CIP; **carried unanimously.**

Action to Approve November 8, 2021, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the November 8, 2021, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Wilkerson, seconded by Council Member Kinnear, **to approve** the November 8, 2021, Advance agenda; **carried unanimously.**

ADMINISTRATIVE SESSION**Current Agenda Review**

The City Council considered the November 1, 2021, Current Agenda.

Resolution 2021-0091 (Council Sponsor: Council Member Cathcart)

Motion by Council Member Mumm, seconded by Council Member Cathcart, **to defer** Resolution 0091—approving the Spokane Employees' Retirement System (SERS) Board's change in the employee and employer contribution rates in accordance with Spokane Municipal Code 4.14.070—to November 29, 2021; **carried unanimously**.

CONSENT AGENDA

Upon Unanimous Voice Vote (in the affirmative), the City Council approved Staff Recommendations for the following items:

Purchases of:

- a. Used Roll Off Truck for the Waste To Energy Facility (when one is found). The price of this truck will range from \$110,000 to \$150,000 (plus tax and shipping), (OPR 2021-0694) and
- b. Two Diesel Hydro Excavators from SWS Equipment, Inc. (Spokane Valley) using Sourcewell Contracts #122017-SCA and #060920-KTC for the Wastewater Management Department—\$995,002.89 (incl. tax). (OPR 2021-0695)

(Council Sponsor: Council Member Wilkerson)

Acceptance of:

- a. Treasury Rent Assistance Program 2.0 (T-RAP 2.0) funds from the Washington State Department of Commerce and authorization to sub-grant funds to providers that help prevent eligible households facing eviction from experiencing homelessness—\$10,540,405. (Relates to Special Budget Ordinance C36125) (Council Sponsor: Council Member Stratton)(OPR 2021-0696)
- b. Treasury Emergency Rental Assistance Program 2 (ERA 2) funds from the U.S. Department of Treasury and authorization to sub-grant funds to providers that help prevent eligible households facing eviction from experiencing homelessness—\$5,297,865. (OPR 2021-0697) (Relates to Special Budget Ordinance C36126)

(Council Sponsor: Council Member Wilkerson)

Administrative Reserve Increase to the Contract with LaRiviere, Inc. (Rathdrum, ID) for the Clarke Avenue Landslide stabilization and remediation work—\$300,000. (Relates to Item Consent Agenda Item Nos. 4.a. and 4.b.) (Council Sponsor: Council Member Cathcart) (OPR 2021-0641 / ENG 2021097)

Reimbursement Agreements, Deeds of Trust, and Promissory Notes between the City of Spokane and:

- a. Riverside Elms Condominium Association to reimburse the City for landslide mitigation at 1828 W. Riverside Avenue related to the Clarke Avenue Landslide—\$220,000; (OPR 2021-0698 / ENG 2021097) and
- b. James and Sue Elmer to reimburse the City for landslide mitigation at 1905 and 1909 W. Clarke Avenue related to the Clarke Avenue Landslide—\$80,000. (OPR 2021-0699 / ENG 2021097)

(Relates to Consent Agenda Item No. 3) (Council Sponsor: Council President Beggs)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through October 22, 2021, total \$11,015,720.37 (Check Nos. 582245-582372; ACH Payment Nos.: 95669-95949), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$10,464,839.40. (CPR 2021-0002)

City Council Meeting Minutes: October 18, October 21 and October 28, 2021. (CPR 2021-0013)

Council Recess/Executive Session

The City Council adjourned at 4:18 p.m. No Executive Session was held. The City Council reconvened at 6:01 p.m. for the Legislative Session.

LEGISLATIVE SESSION**Roll Call**

On roll call, Council President Beggs, and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson were present. (Council President Beggs was in attendance in the Council Chambers and also participated in the meeting via WebEx. Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson attended the meeting via WebEx.)

Director of Policy and Government Relations Brian McClatchey (WebEx) and City Clerk Terri Pfister (in Chambers) were also virtually present for the meeting.

There were no **Proclamations**.

There was no **City Administrative Report**.

There were no **Boards and Commissions Appointments**.

There were no **Council Committee Reports**.

LEGISLATIVE AGENDA**SPECIAL BUDGET ORDINANCES****Special Budget Ordinance C36123 (Council Member Wilkerson)**

Subsequent to a brief introduction of Special Budget Ordinance C36123 by Council President Beggs and an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Special Budget Ordinance C35123** amending Ordinance No. C35971 passed by the City Council December 14, 2020, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Section 1. Accounting Fund

- (1) Decrease the appropriation for vacant Accounting Clerk positions by \$45,000.
- (2) Increase the appropriation for contractual services by \$ 45,000.
- (A) \$45,000 of the increased appropriation in contractual services is provided solely for a contracted temporary/seasonal employee to backfill staff shortages during the hiring process for a full-time position.
- (3) There is no change to the total appropriation level in the Accounting Fund.

(This action allows for contractual services in the Accounting Fund.)

Ayes: Beggs, Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson
Nays: None
Abstain: None
Absent: None

Special Budget Ordinance C36124 (Council Sponsor: Council Member Cathcart)

Subsequent to an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Special Budget Ordinance C35124** amending Ordinance No. C35971 passed by the City Council December 14, 2020, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Section 1. Defined Contribution Administrative Fund

(1) Increase revenue by \$10,000.

(A) \$10,000 of the increased revenue is from the available cash balance of the fund.

(2) Increase appropriation by \$10,000.

(A) \$10,000 of the appropriation is provided to the VOYA Defined Contribution Fund solely for advisory technical services.

(This action allows budgeting to procure advisory technical services for the VOYA defined contribution plan.)

Ayes: Beggs, Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson

Nays: None

Abstain: None

Absent: None

Special Budget Ordinance C36125 (Council Sponsor: Council Member Stratton) and Special Budget Ordinance C36126 (Council Sponsor: Council Member Wilkerson)

Subsequent to an overview of Special Budget Ordinances C36125 and C36126 by Council President Beggs; public testimony from one individual, and an opportunity for Council commentary with none provided, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed** the following Special Budget Ordinances amending Ordinance No. C35971 passed by the City Council December 14, 2020, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

ORD C36125 Section 1. Emergency Rental Assistance Grant Fund

(1) Increase revenue by \$10,540,405.

(A) Of the increased revenue, \$10,540,405 is from the Washington State Department of Commerce Treasury Rental Assistance Program to continue to prevent evictions by paying rental arrears, current due rent, future rent, utilities and home energy costs, and other housing costs for eligible households due to the COVID-19 pandemic.

(2) Increase appropriation by \$10,540,405.

(A) Of the increased appropriation, \$10,276,895 is provided solely for subrecipients awarded through an RFP process to deliver rent assistance funds to the community.

(B) Of the increased appropriation, \$263,510 is provided solely for the City's administration of the rent assistance program.

(This action prevents evictions by paying past due and future rent, and past due utilities while targeting limited resources to those with the greatest needs and distributing funds equitably.) (Relates to OPR 2021-0696 under Consent Agenda)

ORD C36126 Section 1. Emergency Rental Assistance Grant Fund

(1) Increase revenue by \$5,297,865.

(1) Of the increased revenue, \$5,297,865 is from United States Department of Treasury Emergency Rent Assistance Program to continue to prevent evictions by paying rental arrears, current due rent, future rent, utilities and home energy costs, and other housing costs for eligible households due to the COVID-19 pandemic.

(2) Increase appropriation by \$5,297,865.

(A) Of the increased appropriation, \$5,165,419 is provided solely for subrecipients awarded through an RFP process to deliver rent assistance funds to the community.

(B) Of the increased appropriation, \$132,446 is provided solely for the City's administration of the rent assistance program.

(This action prevents evictions by paying past due and future rent, and past due utilities while targeting limited resources to those with the greatest needs and distributing funds equitably.) (Relates to OPR 2021-0697 under Consent Agenda)

Ayes: Beggs, Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson
Nays: None
Abstain: None
Absent: None

There were no **Emergency Ordinances**.

RESOLUTIONS

Resolution 2021-0090 (Council Sponsor: Council Members Kinnear and Wilkerson)

Subsequent to an overview of Resolution 2021-0090 by Acting Human Resources Director Meghan Steinolfson; an opportunity for public testimony, with no individuals requesting to speak; and Council commentary, the following action was taken:

Upon 5-2 Roll Call Vote, the City Council **adopted Resolution 2021-0090** approving the appointment of Carly Cortright as Director of Neighborhood Services.

Ayes: Beggs, Cathcart, Kinnear, Mumm, and Wilkerson
Nays: Burke and Stratton
Abstain: None
Absent: None

For Council action on Resolution 2021-0091, see section of minutes under 3:30 p.m. Briefing Session.

FINAL READING ORDINANCES

Final Reading Ordinance C35052 (First Reading held November 4, 2013)

Subsequent to a brief overview of Final Reading Ordinance C35052 by Council President Beggs and an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Final Reading Ordinance C35052** vacating Dakota Street from the south line of Sharp Avenue to the south line of Boone Avenue (requested by The Corporation of Gonzaga University).

Ayes: Beggs, Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson
Nays: None
Abstain: None
Absent: None

Final Reading Ordinance C34983 (First Reading held May 6, 2013)

Subsequent to a brief overview of Final Reading Ordinance C34983 by Council President Beggs and an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Final Reading Ordinance C34983** vacating Boone Avenue from Dakota Street to Cincinnati Street; the South 15 feet of Desmet Avenue from the West line of vacated Cincinnati Street to the West line of Dakota Street; Dakota Street from the South line of Boone Avenue to the South line of Desmet Avenue; Desmet Avenue from the East line of Lot 9, Block 53, 1st subdivision of Block "A" in 3rd Sinto Addition to the East line of Dakota Street.

Ayes: Beggs, Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson
Nays: None
Abstain: None
Absent: None

Final Reading Ordinance C36121 (Council Sponsors: Council Members Kinnear and Stratton)

Subsequent to a brief overview of Final Reading Ordinance C36121 by Council President Beggs and an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Final Reading Ordinance C36121** relating to the Parking Advisory Committee amending SMC section 07.08.130; adding a new chapter 04.38 to title 04; adopting new sections 04.38.010, 04.38.020, 04.38.030, 04.38.040, 04.38.050, 04.38.060, 04.38.070, and 04.38.080 to chapter 04.38 of the Spokane Municipal Code; and setting an effective date.

Ayes: Beggs, Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson
Nays: None
Abstain: None
Absent: None

Final Reading Ordinance C36122 (Council Sponsor: Council Member Stratton)

Subsequent to a brief overview of Final Reading Ordinance C36121 by Council President Beggs and an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Final Reading Ordinance C36122** approving an amendment to the Riverpoint Village PUD that will remove Unit 12 from the boundaries of the PUD so that it may be developed independent of the PUD, in accordance with the standards of the existing zoning regulations. The parcel number is 35173.3003, located in the City and County of Spokane, State of Washington, by amending the Official Zoning Map.

Ayes: Beggs, Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson
Nays: None
Abstain: None
Absent: None

FIRST READING ORDINANCES

The following Ordinances were read for the first time, with further action deferred. There was an opportunity for public testimony, with one individual speaking on First Reading Ordinance C36129.

- ORD C36127** Relating to amendments to the Spokane Employees' Retirement System amending SMC sections 03.05.010, SMC 03.05.020 and adding a new section to SMC 3.05.175 of the Spokane Municipal Code. (Council Sponsor: Council Member Cathcart)
- ORD C36128** Relating to various special revenue funds and internal services funds in Chapter 7.08 SMC; amending SMC sections 7.08.124 and 7.08.059 and repealing SMC 7.08.104 and 7.08.122. (Council Sponsor: Council Member Wilkerson)
- ORD C36129** Of the City of Spokane, Washington, adopting a six-year Citywide Capital Improvement Program for the years 2022 through 2027 and amending the Citywide Capital Improvement Program (CIP) as referenced in Appendix C of the City of Spokane Comprehensive Plan. (Council Sponsor: Council President Beggs)

There were no **Special Considerations**.

There were no **Hearings**.

OPEN FORUM

The following individuals spoke during Open Forum:

- Joshua Villa
- Sasha Sharman
- Nicolette Ocheltree

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 6:32 p.m.

Hearing Notices

CITY OF SPOKANE BUDGET NOTICE

NOTICE IS HEREBY GIVEN, pursuant to RCW 35.33.061, that the Mayor's Final Proposed Budget of the City of Spokane for the City's ensuing Fiscal Year (January 1, 2022-December 31, 2022), has been filed in the City Clerk's Office on (or before) November 1, 2021. A copy thereof will be furnished to any taxpayer who will call at the City Clerk's Office therefor – (509) 625-6350 or clerks@spokanecity.org. Copies will be made available no later than November 1, 2021. In addition, a copy of the Proposed Budget will be available for citizen review online at the following link: <https://my.spokanecity.org/budget/>.

NOTICE IS HEREBY FURTHER GIVEN, pursuant to RCW 35.33.061, that the Spokane City Council will meet on or before the first Monday of December for the purpose of fixing the final budget. The Council plans to meet on the dates indicated (below) in its consideration of the 2022 Proposed Budget during its Regular Legislative Sessions to be held at 6:00 p.m. on Monday evenings in the Council Chamber, 808 W. Spokane Falls Boulevard:

OCTOBER 25, 2021

- Hold Public Hearing on possible Revenue Sources for 2022 Budget.

NOVEMBER 8, 2021

- Begin Budget Hearing on the Proposed 2022 Budget.

NOVEMBER 15, 2021

- Continue Hearing on the Proposed 2022 Budget.

NOVEMBER 22, 2021

- Continue Hearing on the Proposed 2022 Budget.

NOVEMBER 29, 2021

- Continue Hearing on the Proposed 2022 Budget.

DECEMBER 6, 2021

- Continue Hearing on the Proposed 2022 Budget.

The City Council reserves the right to conclude the budget hearings on or before December 6, 2021. The City Council can continue the budget hearings up to the 25th day prior to the beginning of the next fiscal year (RCW 35.33.071) (no later than December 7, 2021).

Any taxpayer who wishes may appear at any of these meetings and be heard for or against any part of the Budget.

Notice is hereby given that, pursuant to Governor Jay Inslee's Revised Proclamation 20-28.15, dated January 19, 2021, all public meetings subject to the Open Public Meetings Act are to be held remotely and that the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first.

While all public meetings must continue to be held remotely, an option for an additional in-person meeting component is permitted consistent with the business meetings requirements contained in the Miscellaneous Venues guidance incorporated into Proclamation 20-25, et seq. At this time, the City Council has decided to continue its meetings with remote access only and to not include an in-person attendance component.

Individuals wishing to provide public testimony at remotely (virtually) held City Council meetings shall sign in to participate telephonically through the instructions set out in the City Council's agenda packet(s) which are posted each week at the following link: <https://my.spokanecity.org/citycouncil/documents/>. Any changes to the procedures that will be followed for this hearing will be posted on the City Council's website: <https://my.spokanecity.org/citycouncil/meetings/>.

BUILDING OFFICIAL SHOW CAUSE HEARING NOTICE

Notice is hereby given that the Building Official has caused proper notice to be served upon the persons responsible for 1417 W 6th AVENUE, SPOKANE, WASHINGTON, 99204, PARCEL NUMBER 25241.5404, LEGAL DESCRIPTION CANNONS ADD L3 B35, in compliance with the Spokane Municipal Code stating that a show cause hearing on this matter will be held before the Building Official on November 30, 2021 at 1:30 p.m. These hearings are typically held in the Council Briefing Room, Lower Level, City Hall, however due to the COVID-19 pandemic this meeting will occur remotely. Participation information for this hearing will be posted on the City website as well on each agenda, which can be found under the substandard building topic here:

<https://my.spokanecity.org/neighborhoods/code-enforcement/topics/>

Notice is hereby given that attention has been directed to anyone who knows the present address or whereabouts of the owner or to any new owner or person in the position of responsibility over this property to contact the City of Spokane regarding plans to correct deficiencies and avoid potential outcomes of the show cause hearing, which may include a demolition or receivership order. Not hearing further on this matter the said show cause hearing will proceed. For more information on this hearing, including information regarding participation in the remote hearing, please contact:

Jason Ruffing
Code Enforcement, City of Spokane
808 West Spokane Falls Blvd.
Spokane, WA 99201-3333
509-625-6300
jruffing@spokanecity.org

**NOTICE OF ASSESSMENT ROLL HEARING
BEFORE SPOKANE CITY COUNCIL
TO BE HELD DECEMBER 6, 2021, AT 6:00 P.M.**

DOWNTOWN PARKING AND BUSINESS IMPROVEMENT AREA

RESOLUTION NO. 2021-0081

A RESOLUTION SETTING THE ASSESSMENT ROLL HEARING FOR THE DOWNTOWN PARKING AND BUSINESS IMPROVEMENT AREA (BUSINESS IMPROVEMENT DISTRICT – BID) AND PROVIDING NOTICE OF THE 2022 ASSESSMENTS TO BUSINESS AND PROPERTY OWNERS.

WHEREAS, pursuant to the laws of Washington State and City Ordinance C32923, as codified and amended in Chapter 4.31 SMC, the City Council intends to hold a hearing on the assessments levied upon businesses and properties within the Downtown Parking and Business Improvement Area (PBIA); and

WHEREAS, through this Resolution, the City Council intends to provide notice that there will be a hearing upon the assessment roll prepared under the above- identified ordinance.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE SPOKANE CITY COUNCIL:

1. Notice is hereby given that the assessment rolls for businesses and properties prepared under Ordinance C-32923, as codified and amended in Chapter 4.31 SMC, will be on file in the Office of the City Clerk on November 5, 2021, and are open for public inspection.
2. The City Council has fixed December 6, 2021 at 6:00 p.m., or as soon thereafter as practicable in the City Council Chambers of the Municipal Building, W. 808 Spokane Falls Blvd., Spokane, Washington, as the time and place for hearing upon said assessment rolls.

*****The format of the December 6, 2021 hearing and the method for public testimony may be held in a virtual format depending on the status of Governor Inslee's Proclamations and other COVID – 19 related directives regarding the conduct of open public meetings. Individuals wishing to attend the hearing or provide public testimony will need to review the City Council's December 6, 2021 agenda packet for meeting notice updates regarding a possible virtual meeting format and how to provide public testimony telephonically through instructions set out in the City Council agenda packet for the December 6, 2021 City Council meeting posted on the City Council's website at:**

<https://my.spokanecity.org/citycouncil/documents/>.

3. The City Council declares its intent to impose special assessment in a manner that measures special benefits from each of the purposes set forth in Ordinance C-32923, as codified and amended in Chapter 4.31 SMC. The special assessments will finance the PBIA (BID) budgets and programs approved by the City Council.
4. All persons who may desire to object to the assessment roll shall make their objections in writing and file them with the City Clerk at or prior to the date fixed for hearing.

At the time and place fixed, and at such other times as the hearing may be continued to, the City Council will consider the assessment roll as a board of equalization for the purpose of considering objections or comments made thereto, or any part thereof, and may correct, revise, raise, lower, change or modify such roll, or any part thereof, or set aside such roll and order that such assessment be made de novo, or take such other action as the circumstances may warrant, including confirmation of the assessment rolls.

This is the only hearing held on the assessment roll, and it will be final unless appealed according to Chapter 4.31 SMC.

5. The City's Finance, Treasury and Administration Department is directed to mail, at least fifteen days before the date fixed for hearing, a notice to the business and property owners identified in the assessment rolls setting forth the date and time of public hearing, including the amount of special assessment.
6. The City clerk is directed to publish notice of the hearing on the assessment rolls in the Official Gazette for two consecutive weeks, the last publication being fifteen days before the date fixed for public hearing.

ADOPTED by the City Council this 27th day of September, 2021.

Publish: November 10 and 17, 2021

**NOTICE OF ASSESSMENT ROLL HEARING
BEFORE SPOKANE CITY COUNCIL
TO BE HELD DECEMBER 6, 2021, AT 6:00 P.M.**

EAST SPRAGUE PARKING AND BUSINESS IMPROVEMENT AREA

RESOLUTION NO. 2021-0082

A RESOLUTION SETTING THE ASSESSMENT ROLL HEARING FOR THE EAST SPRAGUE PARKING AND BUSINESS IMPROVEMENT AREA (BUSINESS IMPROVEMENT DISTRICT – BID) AND PROVIDING NOTICE OF THE 2022 ASSESSMENTS TO BUSINESS AND PROPERTY OWNERS.

WHEREAS, pursuant to the laws of Washington State and City Ordinance C35377, as codified and amended in Chapter 4.31C SMC, the City Council intends to hold a hearing on the assessments levied upon businesses and properties within the East Sprague Parking and Business Improvement Area (PBIA); and

WHEREAS, through this Resolution, the City Council intends to provide notice that there will be a hearing upon the assessment roll prepared under the above- identified ordinance.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE SPOKANE CITY COUNCIL:

1. Notice is hereby given that the assessment rolls for businesses and properties prepared under Ordinance C35377, as codified and amended in Chapter 4.31C SMC, will be on file in the Office of the City Clerk on November 5, 2021, and are open for public inspection.
2. The City Council has fixed December 6, 2021 at 6:00 p.m., or as soon thereafter as practicable in the City Council Chambers of the Municipal Building, W. 808 Spokane Falls Blvd., Spokane, Washington, as the time and place for hearing upon said assessment rolls.

*****The format of the December 6, 2021 hearing and the method for public testimony may be held in a virtual format depending on the status of Governor Inslee's Proclamations and other COVID – 19 related directives regarding the conduct of open public meetings. Individuals wishing to attend the hearing or provide public testimony will need to review the City Council's December 6, 2021 agenda packet for meeting notice updates regarding a possible virtual meeting format and how to provide public testimony telephonically through instructions set out in the City Council agenda packet for the December 6, 2021 City Council meeting posted on the City Council's website at:**

<https://my.spokanecity.org/citycouncil/documents/>.

3. The City Council declares its intent to impose special assessment in a manner that measures special benefits from each of the purposes set forth in Ordinance C35377, as codified and amended in Chapter 4.31C SMC. The special assessments will finance the PBIA (BID) budgets and programs approved by the City Council.
4. All persons who may desire to object to the assessment roll shall make their objections in writing and file them with the City Clerk at or prior to the date fixed for hearing.

At the time and place fixed, and at such other times as the hearing may be continued to, the City Council will consider the assessment roll as a board of equalization for the purpose of considering objections or comments made thereto, or any part thereof, and may correct, revise, raise, lower, change or modify such roll, or any part thereof, or set aside such roll and order that such assessment be made de novo, or take such other action as the circumstances may warrant, including confirmation of the assessment rolls.

This is the only hearing held on the assessment roll, and it will be final unless appealed according to Chapter 4.31C SMC.

5. The City's Finance, Treasury and Administration Department is directed to mail, at least fifteen days before the date fixed for hearing, a notice to the business and property owners identified in the assessment rolls setting forth the date and time of public hearing, including the amount of special assessment.
 6. The City clerk is directed to publish notice of the hearing on the assessment rolls in the Official Gazette for two consecutive weeks, the last publication being fifteen days before the date fixed for public hearing.
- ADOPTED by the City Council this 27th day of September, 2021.

Publish: November 10 and 17, 2021

General Notices

REGULAR MEETING NOTICE/AGENDA THE CIVIL SERVICE COMMISSION 9:30 a.m. – NOVEMBER 16, 2021

Notice is hereby given that, pursuant to Governor Jay Inslee's **Revised** Proclamation **20-25.15**, dated **January 19, 2021**, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and that the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first. Proclamations 20-28, et seq, were amended by the Washington State Legislature to recognize the extension of statutory waivers and suspensions therein until termination of the state of emergency pursuant to RCW 43.06.210 or until rescinded.

While all public meetings must continue to be held remotely, an option for an additional in-person meeting component is permitted in Phase 3 regions consistent with the business meetings requirements contained in the Miscellaneous Venues guidance incorporated into Proclamation 20-25, et seq. At this time, the Civil Service Commission has decided to continue its' meetings with remote access only and to not include an in-person attendance component.

Temporarily and until further notice, the public's ability to attend Civil Service Commission meetings is by remote access only. In-person attendance is not permitted at this time. The public is encouraged to tune in to the meeting as noted below.

The regularly scheduled Spokane City Civil Service Commission Meeting at 9:30 a.m. on Tuesday, November 16, 2021 will be held virtually. Some members of the Civil Service Commission and staff will be attending virtually. **The public is encouraged to tune in to the meeting by calling 1-408-418-9388 and entering the access code 2485 380 2071 when prompted.**

AGENDA REGULAR MEETING OF THE CIVIL SERVICE COMMISSION 9:30 A.M. November 16, 2021

CITY HALL – CITY COUNCIL BRIEFING CENTER 808 W. SPOKANE FALLS BLVD., SPOKANE, WA 99201

1. CALL TO ORDER/ROLL CALL
2. **APPROVAL OF MINUTES**
 - a. October 19, 2021 Minutes

3. CHIEF EXAMINER UPDATE

4. NEW BUSINESS

- a. Robert's Rules of Order and OPMA (Open Public Meetings Act) Refresher Presentation (Piccolo)
- b. Classification and Compensation Presentation (Sullivan/Bergin)

5. OTHER BUSINESS

6. ADJOURN

Note: The meeting is open to the public, with the possibility of the Commission adjourning into executive session.

SPOKANE CITY-COUNTY HISTORIC LANDMARKS AGENDA
Wednesday, November 17, 2021
Webex Teleconference

I. Public Hearing: 3:00 P.M.

A. Spokane Register Nomination (per SMC 17D.100.020):

1. Brooke House – 519 W 18th Ave

B. Special Valuation Application (per SMC 17D.100.310):

1. Riverfalls Tower – 1224 W Riverside Ave
2. Framingham Building – 1722 E Sprague Ave
3. Alvis House – 448 W 21st Ave

C. Setting a Policy for Paint on Previously Painted Brick Buildings

1. SHLC Brick Paint Palette

In order to comply with public health measures and Governor Inslee's *Stay Home, Stay Safe* order, the Spokane Historic Landmarks Commission meeting will be held by Webex Teleconference

Members of the general public are encouraged to join the on-line meeting using the following information:

To participate via video, on your computer or mobile device, follow the link found in the agenda located on the City of Spokane website at:

<https://static.spokanecity.org/documents/bcc/commissions/spokane-city-county-historic-landmarks-commission/agendas/2021/11/shlc-agenda-2021-11-17.pdf>

To participate by phone

Call: 1-408-418-9388
Enter: **2485 319 9929** followed by # when prompted for a meeting number or access code
Enter # when prompted for an attendee ID

Meeting
Password: 7Mac8Z7X7hf

Help make a difference in your community.



**You're invited to attend the next
Police Advisory Committee (PAC) Quarterly Public Meeting:**

Thursday, November 18, 2021 at 5:30 pm

Virtual Meeting: To "attend", please register via this link:

https://us06web.zoom.us/webinar/register/WN_bHczOyHzQVuHV_dxpVof4g

**Police Chief Craig Meidl and/or other members of the Spokane Police
Department will be present to deliver updates and to answer
community questions.**

PAC Serves as a Bridge from the Chief to the Community...

PAC is a collection of community group representatives who serve as an advisory group to the Office of the Chief of Police regarding community needs and concerns, as well as community responses to proposed police programs and priorities. PAC is looking for additional community group leaders to join this committee. If you are interested, please send a request for an application to anapolitano@spokanepolice.org or call (509) 625-4063.

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C34983

An ordinance vacating Boone Avenue from Dakota Street to Cincinnati Street; the South 15 feet of Desmet Avenue from the West line of vacated Cincinnati Street to the West line of Dakota Street; Dakota Street from the South line of Boone Avenue to the South line of Desmet Avenue; Desmet Avenue from the East line of Lot 9, Block 53, 1st Sub-Division of Block "A" in 3rd Sinto Addition to the East line of Dakota Street

WHEREAS, a petition for the vacation of Boone Avenue from Dakota Street to Cincinnati Street; the South 15 feet of Desmet Avenue from the West line of vacated Cincinnati Street to the West line of Dakota Street; Dakota Street from the South line of Boone Avenue to the South line of Desmet Avenue; Desmet Avenue from the East line of Lot 9, Block 53, 1st Sub-Division of Block "A" in 3rd Sinto Addition to the East line of Dakota Street has been filed with the City Clerk representing 100 percent of the abutting property owners, and a hearing has been held on this petition before the City Council as provided by RCW 35.79; and

WHEREAS, the City Council has found that the public use, benefit and welfare will best be served by the vacation of said public way; -- NOW, THEREFORE,

The City of Spokane does ordain:

Section 1. That Boone Avenue from Dakota Street to Cincinnati Street; the South 15 feet of Desmet Avenue from the West line of vacated Cincinnati Street to the West line of Dakota Street; Dakota Street from the South line of Boone Avenue to the South line of Desmet Avenue; Desmet Avenue from the East line of Lot 9, Block 53, 1st Sub-Division of Block "A" in 3rd Sinto Addition to the East line of Dakota Street is hereby vacated. NE ¼ of S17 T25 R43, parcel number not assigned.

Section 2. An easement is reserved and retained over and through the entire vacated area for the utility services of Avista Utilities, CenturyLink, and the City of Spokane to protect existing and future utilities.

**Passed by City Council November 1, 2021
Delivered to Mayor November 5, 2021**

ORDINANCE NO. C35052

An ordinance vacating Dakota Street from the south line of Sharp Avenue to the south line of Boone Avenue.

WHEREAS, a petition for the vacation of Dakota Street from the south line of Sharp Avenue to the south line of Boone Avenue has been filed with the City Clerk representing 100% of the abutting property owners, and a hearing has been held on this petition before the City Council as provided by RCW 35.79; and

WHEREAS, the City Council has found that the public use, benefit and welfare will best be served by the vacation of said public way; -- NOW, THEREFORE,

The City of Spokane does ordain:

Section 1. That Dakota Street from the south line of Sharp Avenue to the south line of Boone Avenue is hereby vacated. NE 1/4 S17 T25 R43. Parcel number not assigned.

Section 2. An easement is reserved and retained over and through the entire vacated area for the utility services of Avista Utilities, CenturyLink, Comcast and the City of Spokane to protect existing and future utilities.

**Passed by City Council November 1, 2021
Delivered to Mayor November 5, 2021**

ORDINANCE NO. C36121

AN ORDINANCE relating to the Parking Advisory Committee amending SMC section 07.08.130; adding a new chapter 04.38 to title 04; adopting new sections 04.38.010, 04.38.020, 04.38.030, 04.38.040, 04.38.050, 04.38.060, 04.38.070, and 04.38.080 to chapter 04.38 of the Spokane Municipal Code; and setting an effective date.

WHEREAS, the Parking Advisory Committee as an official City committee should be located under Administrative Agencies and Procedures instead of Finance, and;

WHEREAS, the City desires code to spell out the purpose of the Parking Advisory Committee, duties and functions, appointment, membership, officers, compensation, support staff and meetings, and;

WHEREAS, the Parking Advisory Committee reviewed and approved the proposed code changes April 27, 2021, and; ---
Now, Therefore,

The City of Spokane does ordain:

Section 1. That SMC section 07.08.130 is amended to read as follows:

Section 07.08.130 Parking System Fund

- A. There is created and shall be maintained in the office of the City Treasurer a special revenue fund designated the "parking system fund." All City parking revenue from on and off-street ((meter-))systems, miscellaneous parking fees, permits, etc., along with other sums appropriated in the budget from the City general fund shall be deposited into the fund upon receipt. One hundred percent (100%) of the total amount of the parking infraction revenue collected, less the expenditures of the municipal court parking violations program from the prior calendar year, will be transferred from the general fund to the parking system fund.
- B. Money deposited into the fund shall be accumulated or expended to pay for operations and maintenance of the parking system, to include parking enforcement and collections, the parking violation system and to maintain, improve, and enhance the customer environment in those areas where parking revenue is generated within the City.
- C. City Council priorities for expenditures from the parking system fund are parking system investments, parking environment improvements, administration, and safety and security of the parking system. For purposes of this section, "parking environment" shall mean all infrastructure in the public right-of-way that contributes to the interface between the ((downtown-))resident, visitor or worker and the((downtown)) built environment. This infrastructure includes, but is not limited to, parking stalls, payment systems, parking asset management, streetscapes (including landscaping and pedestrian lighting investments), street furniture, wayfinding systems, public safety, vehicle, bicycle, and pedestrian rights-of-way, public spaces, gateways and all other aspects of((downtown)) common areas, which contribute to the overall experience ((of downtown-))within the Paid Parking Zone.

~~((D. Parking Advisory Committee.~~

- ~~1. A thirteen member parking advisory committee will be created to advise the City on investments in the parking environment, policy, and rate setting as informed by the downtown parking study. The committee shall be facilitated by Business Improvement District staff and shall be composed of the following stakeholders to be appointed by the City Council: one (1) downtown property owner, one (1) owner of a large downtown business, one (1) owner of a downtown small business, one (1) resident of downtown, one (1) downtown worker, one (1) designee from Spokane Transit Authority, one (1) representative of the Arts community; three (3) members chosen at the discretion of the Business Improvement District; two (2) city council members in non-voting, *ex officio* roles; and the (1) Parking Services Manager in a non-voting, *ex officio* role. The committee members shall serve staggered terms of three (3) years. The committee chair shall be elected by a vote of the committee and shall serve a (1) year term, however, the Committee may vote to extend the chairperson's term by (1) additional year.~~
- ~~2. The Committee shall propose to the City Council, on an annual basis, a set of recommended projects to improve the downtown parking environment, guidance on parking rate setting, and other public policy recommendations concerning the downtown parking system, as well as a description and analysis of the outcomes of the prior years' parking fund investments.~~
- ~~3. In forming its recommendations, the Parking Advisory Committee shall observe the following process:~~
 - ~~a. City Council and the City administration, though their *ex officio* Committee positions, shall provide the Committee with priorities for the Committee's consideration during their annual project planning process.~~

- ~~b. With consideration given to the input received in this process from City Council and the Administration, The Committee shall develop an annual recommended budget and capital project list for the parking system fund. This list will be presented to the City Council on or before November 1 of each year. The City Council shall then consider for approval the list of projects and recommended investments as part of the normal annual budget process. Projects will be placed in the six year capital program as needed.~~
- ~~c. The parking advisory committee, in collaboration with City Council and staff Committee designees, will develop a set of indicators that will track downtown vitality as a result of improvements made from parking system fund investments. These data will be available in the annual report.))~~

D. City Council goals for the parking system fund include: (1) the establishment of a parking system fund reserve of \$500,000, and (2) the set-aside of not less than ten percent (10%) of the parking system fund for the support of emergency projects in the parking environment.

E. Any available parking funds must first be used to cover the debt service on Series 2005B LTGO bonds (Bonds) or any subsequent refinancing of these bonds. In the event the Bonds are refinanced and result in a reduction of remaining debt service, said reductions may be utilized for economic development purposes in the City subject to City Council Resolution.

Section 2. That there is adopted a new chapter 04.38 to title 04 of the Spokane Municipal Code to read as follows:

Chapter 04.38 Parking Advisory Committee

Sections:

- 04.38.010 Purpose
- 04.38.020 Duties and Functions
- 04.38.030 Appointment
- 04.38.040 Membership
- 04.38.050 Officers
- 04.38.060 Compensation
- 04.38.070 Staff Support
- 04.38.080 Meetings

Section 04.38.010 Purpose

The Parking Advisory Committee advises the City administration, the Mayor, and the City Council on investments in the parking environment, policy, and rate setting as informed by adopted parking studies. For purposes of this section, "parking environment" shall mean all infrastructure in the public right-of-way that contributes to the interface between the resident, visitor or worker and the built environment. This infrastructure includes, but is not limited to, parking stalls, payment systems, parking asset management, streetscapes (including landscaping and pedestrian lighting investments), street furniture, wayfinding systems, public safety, vehicle, bicycle, and pedestrian rights-of-way, public spaces, gateways, and all other aspects of common areas, which contribute to the overall experience of areas within the Paid Parking Zone ([SMC 16A.04.100G](#)).

Section 04.38.020 Duties and Functions

The Parking Advisory Committee has the power and duty to:

- A. Evaluate funding requests for eligible activities and projects and, on an annual basis, propose a set of recommended projects to the City Council to improve the parking environment;
- B. Provide guidance on setting or changing parking rates for on-street parking;
- C. Make recommendations for public policy relating to the parking system;
- D. Issue an annual report to the Mayor and City Council on the parking system along with achievements for the past year and goals for the coming year;
- E. Adopt rules;
- F. Hold regular public meetings and keep a written record of its proceedings which is a public record;

Section 04.38.030 Appointment

- A. The Parking Advisory Committee consists of thirteen members nominated by the Mayor and appointed by the City Council to staggered three-year terms.

- B. Appointees need not be residents of the City of Spokane.
- C. Appointees shall serve three (3) year terms and may be eligible for one (1) reappointment for a three (3) year term reappointment.
- D. Each appointee is eligible for establishing a single designee, who may attend committee meetings in lieu of appointee attendance. Establishment of a designee is subject to committee approval.
- E. Vacancies are filled by appointments to unexpired terms in the same manner.

Section 04.38.040 Membership

The membership as a whole shall reflect a broad range of opinion, experience, and expertise with the objective of providing sound advice representative of the citizenry. The Committee shall include two (2) City Council members in non-voting, ex officio roles; and one (1) City Parking Services Manager in a non-voting, ex officio role. The remaining eleven (11) members shall be appointed with intent to maintain diversity among the following stakeholder categories:

- A. Representative of the University District;
- B. Designee from the Business Improvement District;
- C. Owner/operator of a parking lot or garage within the Paid Parking Zone;
- D. Resident of downtown;
- E. Downtown worker;
- F. Designee from Spokane Transit Authority;
- G. Representative of the hospitality industry;
- H. Representative of the arts and entertainment community;
- I. Realtors, developers, property managers or business owners within the Paid Parking Zone.

Section 04.38.060 Officers

The Committee on an annual basis elects a chair and a vice chair from its membership to preside over meetings and perform such other functions as may be prescribed by rule.

Section 04.38.050 Compensation

Members serve without compensation.

Section 04.38.070 Staff Support

The mayor assigns a City employee to provide technical and administrative assistance to the Committee.

Section 04.38.080 Meetings

All meetings are held in accordance with the Open Public Meetings Act, chapter 42.30 RCW. Minutes of all meetings are kept as public records.

Section 3. Effective Date. This ordinance shall take effect and be in force on December 2, 2021.

Passed by City Council November 1, 2021

Delivered to Mayor November 5, 2021

ORDINANCE NO. C36122

An Ordinance approving an amendment to the Riverpoint Village PUD that will remove Unit 12 from the boundaries of the PUD so that it may be developed independent of the PUD, in accordance with the standards of the existing zoning regulations. The parcel number is 35173.3003, located in the City and County of Spokane, State of Washington, by amending the Official Zoning Map.

WHEREAS, the Hearing Examiner held a public hearing on August 18, 2021, on the request of the owner of certain property generally located on the northeast corner of the intersection of Riverpoint Blvd and Riverpoint Village Condominiums; and on September 20, 2021, approved said removal from the PUD Overlay subject to conditions; and

WHEREAS, this designation is not a major action significantly affecting the quality of the environment; and

WHEREAS, the City Council, upon public hearing, adopts the Findings, Conclusions, and Decision of the Hearing Examiner dated September 20th, 2021, and does not produce adverse effects on the local environment;

NOW, THEREFORE - - -

The City of Spokane does ordain that the Director of Planning Services be directed to change the Official Zoning Map adopted by Spokane Municipal Code Section 17A.040.020, so as to designate the property depicted in Exhibit A and legally described as:

UNIT 12, 10TH AMENDMENT TO CONDOMINIUM PLAN FOR RIVERPOINT VILLAGE, AS SHOWN ON SURVEY MAP AND FLOOR PLAN RECORDED DECEMBER 3, 1999 UNDER RECORDING NO. 4436559, IN VOLUME 6 OF CONDOMINIUMS, PAGE(S) 62, RECORDS OF SPOKANE COUNTY, AND AS IDENTIFIED IN DECLARATIONS RECORDED AUGUST 19, 1993, SEPTEMBER 9, 1993, APRIL 28, 1994, JUNE 1, 1994, AUGUST 10, 1994, MARCH 3, 1995, MAY 31, 1995, OCTOBER 18, 1995, OCTOBER 19, 1995, DECEMBER 20, 1995, JULY 30, 1996, DECEMBER 3, 1996, APRIL 25, 1997, JUNE 24, 1997, DECEMBER 16, 1997, DECEMBER 3, 1999, JUNE 26, 2000, NOVEMBER 13, 2000, MARCH 29, 2001, MAY 8, 2002, JUNE 5, 2002, MAY 23, 2007, MARCH 31, 2005, NOVEMBER 20, 2008, FEBRUARY 15, 2012 AND AUGUST 8, 2018, UNDER RECORDING NOS. 9308190392, 9309090453, 9404280587, 9406010386, 9408100184, 9503030268, 9505310335, 9510180392, 9510190283, 9512200526, 4019928, 4058923, 4097123, 4114721, 4170172, 4436558, 4492816, 4532789, 4571109, 4723682, 4735345, 5539634, 5197580, 5737469, 6067377 AND 6732169, RESPECTIVELY, RECORDS OF SPOKANE COUNTY; SITUATE IN THE CITY OF SPOKANE, COUNTY OF SPOKANE, STATE OF WASHINGTON.

be removed from the Riverpoint Village PUD Overlay zoning designation.

Passed by City Council November 1, 2021
Delivered to Mayor November 5, 2021

ORDINANCE NO. C36123

An ordinance amending Ordinance No. C35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to establish and make changes in the appropriations of the Accounting Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Accounting Fund, and the budget annexed thereto with reference to the Accounting Fund, the following changes be made:

- (1) Decrease the appropriation for vacant Accounting Clerk positions by \$ 45,000.
- (2) Increase the appropriation for contractual services by \$ 45,000.
- (A) \$ 45,000 of the increased appropriation in contractual services is provided solely for a contracted temporary/seasonal employee to backfill staff shortages during the hiring process for a full-time position.
- (3) There is no change to the total appropriation level in the Accounting Fund.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need for contractual services in the Accounting Fund, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council November 1, 2021
Delivered to Mayor November 5, 2021

ORDINANCE NO. C36124

An ordinance amending Ordinance No. C35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to make changes in the appropriations of VOYA Defined Contribution Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Defined Contribution Administration Fund, and the budget annexed thereto with reference to the Defined Contribution Administration Fund, the following changes be made:

- (1) Increase revenue by \$10,000.
 - (A) \$10,000 of the increased revenue is from the available cash balance of the fund.
- (2) Increase appropriation by \$10,000.
 - (A) \$10,000 of the appropriation is provided to the VOYA Defined Contribution Fund solely for advisory technical services.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to procure advisory technical services for the VOYA defined contribution plan and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council November 1, 2021
Delivered to Mayor November 5, 2021**

ORDINANCE NO. C36125

An ordinance amending Ordinance No. C35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to make changes in the appropriations of the Emergency Rental Assistance Grant Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Emergency Rental Assistance Grant Fund, and the budget annexed thereto with reference to the Emergency Rental Assistance Grant Fund, the following changes be made:

- (1) Increase revenue by \$10,540,405.
 - (A) Of the increased revenue, \$10,540,405 is from the Washington State Department of Commerce Treasury Rental Assistance Program to continue to prevent evictions by paying rental arrears, current due rent, future rent, utilities and home energy costs, and other housing costs for eligible households due to the COVID-19 pandemic.
- (2) Increase appropriation by \$10,540,405.
 - (A) Of the increased appropriation, \$10,276,895 is provided solely for subrecipients awarded through an RFP process to deliver rent assistance funds to the community.
 - (B) Of the increased appropriation, \$263,510 is provided solely for the City's administration of the rent assistance program.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to prevent evictions by paying past due and future rent, and past due utilities while targeting limited resources to those with the greatest needs and distributing funds equitably, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council November 1, 2021
Delivered to Mayor November 5, 2021**

ORDINANCE NO. C36126

An ordinance amending Ordinance No. C35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to make changes in the appropriations of the Emergency Rental Assistance Grant Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Emergency Rental Assistance Grant Fund, and the budget annexed thereto with reference to the Emergency Rental Assistance Grant Fund, the following changes be made:

- (1) Increase revenue by \$5,297,865.
- (1) Of the increased revenue, \$5,297,865 is from United States Department of Treasury Emergency Rent Assistance Program to continue to prevent evictions by paying rental arrears, current due rent, future rent, utilities and home energy costs, and other housing costs for eligible households due to the COVID-19 pandemic.
- (2) Increase appropriation by \$5,297,865.
- (A) Of the increased appropriation, \$5,165,419 is provided solely for subrecipients awarded through an RFP process to deliver rent assistance funds to the community.
- (B) Of the increased appropriation, \$132,446 is provided solely for the City's administration of the rent assistance program.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to prevent evictions by paying past due and future rent, and past due utilities while targeting limited resources to those with the greatest needs and distributing funds equitably, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council November 1, 2021
Delivered to Mayor November 5, 2021**

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

WASTE-TO-ENERGY ASH OPERATOR SPN 576 OPEN ENTRY

DATE OPEN: Monday, November 8, 2021 **DATE CLOSED:** Tuesday, November 23, 2021 at 4:00 p.m.
SALARY: \$40,599.07 annual salary, payable bi-weekly, to a maximum of \$63,880.27

DESCRIPTION:

A career with the City of Spokane is more than a pathway to success. It's all of us, helping to build a better community, every day.

Spokane's Waste-to-Energy (WTE) Facility is part of our community's overall comprehensive solid waste system that encourages recycling, waste reduction and energy recovery. Make a difference in your community by becoming part of City of Spokane's Waste-to-Energy Facility as an Ash Operator!

This position is part of a working team on shift rotations. The rotations will include nights, weekends, holidays and overtime. No travel is required for this position and work is located within the Spokane area.

City of Spokane Ash Operators have professional development opportunities, annual pay step increases, a flexible working environment and great employee benefits, including a pension plan!

Please visit the City of Spokane Career Center at governmentjobs.com/careers/spokanecity, for the full job specification and compensation details.

DUTIES:

- Operates and maintains the ash management system.
- Moves ash containers using a yard tractor, levels loads in ash containers, ensures ash containers are within the required weight range, and operates conveyors and related equipment.
- Inspects and cleans all assigned areas to ensure compliance with safety regulations, environmental permits, and operating permits. Corrects deficiencies as required.
- Operates metals separation equipment.
- Maintains records of the quantity of ash removed per day.
- Operates other equipment including, but not limited to, industrial forklifts, manlifts, skid steer type loaders, and other mobile equipment.
- Participates in boiler cleaning and other assigned outage work.
- Prepares necessary reports, forms, and miscellaneous paperwork related to associated tasks being performed, such as records of the quantity of ash removed per day.
- Drives trucks or vehicles with trailers with a weight rating of 10,000 pounds or less.
- Services assigned equipment. Makes minor field repairs. Reports major defects. Assists mechanic in the repair and maintenance of plant equipment.
- Inspects assigned equipment, recording or reporting damage and mechanical problems.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Combinations of education and experience that are equivalent to the following minimum qualifications may be acceptable.

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* High school diploma or equivalent.
- *Experience:* One year of experience in an industrial setting operating equipment such as industrial forklifts, manlifts, skid steer loaders, other mobile equipment, and mechanical systems such as conveyors, transfer screws, or similar equipment.

- **Licenses:** Possession of a valid driver's license. Employees in this classification must obtain a Class "B" Commercial Driver's License (CDL) with air brake endorsement within one year of appointment, to be maintained throughout employment.

Note: Individuals in this classification must successfully complete the Ash Operator training program and additional required environmental, health, and safety training (as designated on the Environmental Training Matrix and the Training Requirements spreadsheet) within their probationary period.

EXAMINATION DETAILS:

Candidates must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a written test, with scoring weight assigned as follows:

- Multiple-Choice Examination: 100%

EXAMINATION DETAILS:

Two methods of testing will be offered. Candidates will choose which method is best for them and self-schedule accordingly. Self-schedule notifications will be sent to candidates upon approval of application review.

- Written testing will be conducted at City Hall on Thursday, December 2, 2021, at 9:00 a.m. Pacific Time in the Tribal Conference Room on the 1st floor. Additional test sessions may be made available depending on the number of applicants.
- Online remote testing will be offered. Candidates will receive a link to the WTE Ash Operator examination in an email on the morning of Thursday, December 2, 2021. Please note that this email will be sent from FastTest (noreply@fasttestweb.com). The test will be available until 4:00 PM Pacific time on Tuesday, December 7, 2021.

The approximate duration of the test is 2 hours and may include such subjects as:

- Interpersonal Relations
- Mathematical Reasoning
- Operator Mechanics
- Oral & Written Communication
- Safety
- Utility Plant Operations
- Vehicle Operation

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 4th day of November 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

**WTE ASH OPERATOR SPN 576
PROMOTIONAL**

DATE OPEN: Monday, November 8, 2021 **DATE CLOSED:** Tuesday, November 23, 2021 at 4:00 p.m.
SALARY: \$40,599.07 annual salary, payable bi-weekly, to a maximum of \$63,880.27

DESCRIPTION:

Performs skilled manual work in the operation of ash handling equipment at the waste to energy plant.

DUTIES:

- Operates and maintains the ash management system.
- Moves ash containers using a yard tractor, levels loads in ash containers, ensures ash containers are within the required weight range, and operates conveyors and related equipment.
- Inspects and cleans all assigned areas to ensure compliance with safety regulations, environmental permits, and operating permits. Corrects deficiencies as required.
- Operates metals separation equipment.
- Maintains records of the quantity of ash removed per day.
- Operates other equipment including, but not limited to, industrial forklifts, manlifts, skid steer type loaders, and other mobile equipment.
- Participates in boiler cleaning and other assigned outage work.
- Prepares necessary reports, forms, and miscellaneous paperwork related to associated tasks being performed, such as records of the quantity of ash removed per day.
- Drives trucks or vehicles with trailers with a weight rating of 10,000 pounds or less.
- Services assigned equipment. Makes minor field repairs. Reports major defects. Assists mechanic in the repair and maintenance of plant equipment.
- Inspects assigned equipment, recording or reporting damage and mechanical problems.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Promotional Requirements:

(Current non-probationary employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- Current non-probationary City employees who meet the open entry requirements may apply on a promotional basis.

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* High school diploma or equivalent.
- *Experience:* One year of experience in an industrial setting operating equipment such as industrial forklifts, manlifts, skid steer loaders, other mobile equipment, and mechanical systems such as conveyors, transfer screws, or similar equipment.
- *Licenses:* Possession of a valid driver's license. Employees in this classification must obtain a Class "B" Commercial Driver's License (CDL) with air brake endorsement within one year of appointment, to be maintained throughout employment.

Note: Individuals in this classification must successfully complete the Ash Operator training program and additional required environmental, health, and safety training (as designated on the Environmental Training Matrix and the Training Requirements spreadsheet) within their probationary period.

EXAMINATION DETAILS:

Candidates must meet the minimum qualifications and pass the examination for this position to be eligible for promotion.

We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the filing cut off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a written test and a performance evaluation (PAR), with scoring weight assigned as follows:

- Written Examination: 80%
- PAR: 20%

EXAMINATION DETAILS:

Self-schedule notifications will be sent to candidates upon approval of application review.

- Written testing will be conducted at City Hall on Thursday, December 2, 2021, at 9:00 a.m. Pacific Time in the Tribal Conference Room on the 1st floor. Additional test sessions may be made available depending on the number of applicants.

The approximate duration of the test is 2 hours and may include such subjects as:

- Interpersonal Relations
- Mathematical Reasoning
- Operator Mechanics
- Oral & Written Communication
- Safety
- Utility Plant Operations
- Vehicle Operation

PROMOTIONAL EVALUATION DETAILS:

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor, within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/job> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 4th day of November 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

Havana Well Station – Phase 1 Engineering Services File No. 2019171

This project consists of the construction of one approximately 40' x 80' CMU buildings to house 3 vertical turbine pumps and motors, as well as the associated electrical and mechanical appurtenances to support the function of the well stations. Site improvements will include connections to existing water transmission mains, grading, paving, and landscaping. This project will take place within the City of Spokane Valley.

This a rebid of a scaled down version of the same project bid in June of this year.

The City of Spokane will receive bids until 1:00 p.m. Dec. 6, 2021, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Hand-delivered bids shall be delivered between noon and 1:00 p.m. to the first floor, City Hall, 808 W. Spokane Falls Blvd, Spokane WA 99201-3316. The bids will be publicly opened and read at 1:15 p.m. on the first floor of City Hall. In order to comply with the "Stay Home, Stay Safe" order as much as possible, please utilize one of the following options to participate in the bid opening. To watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: <https://my.spokanecity.org/business/bid-and-design/current-projects/>.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Publish: November 10, 17 & 24, 2021.

**2022 Street Maintenance ADA Ramps
Engineering Services File No. 2021042**

This project consists of the construction of approximately 120 ADA accessible wheelchair ramps, including 3,000 linear feet curb removal and replacement, 2,000 square yards of sidewalk, pavement repair, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. November 22, 2021 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Hand-delivered bids shall be delivered between noon and 1:00 p.m. to the first floor, City Hall, 808 W. Spokane Falls Blvd, Spokane WA 99201-3316. The bids will be publicly opened and read at 1:15 p.m. on the first floor of City Hall. In order to comply with the "Stay Home, Stay Safe" order as much as possible, please utilize one of the following options to participate in the bid opening. To watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: <https://my.spokanecity.org/business/bid-and-design/current-projects/>.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2021 Standard Specifications. Bidders should allow sufficient time to familiarize themselves with the WSDOT 2021 Standard Specifications prior to bidding the project.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: November 3, 10 and 17, 2021

Notice for Bids

Supplies, Equipment, Maintenance, etc.

UPRIVER DAM SPILLWAY REHABILITATION PHASE III Water & Hydroelectric Services

PW ITB #5538-21

Description: The City of Spokane is seeking electronic bids for Spillway Rehabilitation at Upriver Dam for the Water & Hydroelectric Services department. The scope of work for this project constitutes a public work under state law.

A mandatory pre-bid meeting for this project is scheduled for Thursday, November 4th at 11:00am. Prime contractors must attend to be able to bid and are responsible for any subcontractors utilized. Subcontractors do not have to attend in order to be utilized.

Bid Opening: Sealed electronic bids will be accepted until **Monday, November 22, 2021 at 1:00pm.** Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

To view this solicitation and submit a bid response, you must be a registered supplier on the City's bidding portal at <https://spokane.procurement.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation's distribution list for changes and/or modifications via email notification.

Please submit any questions on our bidding portal to the 'Clarifications' tab under the applicable project number.

The City reserves the right to reject any and all submissions and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm submissions completed and submitted electronically will be tabulated.**

Samantha Johnson
Purchasing Department

Publish: November 3, 10, and 17, 2021

CITY OF SPOKANE - Engineering Services Electrical Engineering and Landscape Architecture

City of Spokane Engineering Services is requesting Statement of Qualifications (SOQ) for:

- Electrical Engineering – Federal Aid Projects
- Electrical Engineering – Non Federal Aid Projects
- Landscape Architecture – Non Federal Aid Projects

The Request for Qualifications (RFQ) documents are available at the following web page: www.cityofspokaneplans.com

Questions must be directed to Dan Buller at dbuller@spokanecity.org.

SOQ's conforming to the RFQ requirements must be electronically submitted to Dan Buller no later than 1:00 p.m. on December 1, 2021.

Proposals shall be submitted via email to dbuller@spokanecity.org, following the requirement described in the Request for Qualifications at the above website.

Proposals shall be submitted in pdf format. The entire submittal shall consist of not more than three pdf files (and, ideally, a single pdf file). Note that the City email server will not accept files larger than 10 MB, so files should be

configured accordingly. If your submittal is such that you need an FTP link, please email dbuller@spokanecity.org, and an FTP link will be provided.

The City of Spokane reserves the right to reject any and all SOQs. SOQs failing to comply with the requirements of this Request for Qualifications may be considered non-responsive. SOQs received late will be considered rejected. All statements of qualifications shall remain the property of the City of Spokane and shall not be returned.

Publish: November 10 and 17, 2021