



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 111

OCTOBER 27, 2021

Issue 43



MAYOR AND CITY COUNCIL

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Minutes

NOTICE**MEETING MINUTES OF SPOKANE CITY COUNCIL****Monday, October 18, 2021**

The minutes for the Monday, October 18, 2021, Spokane City Council Meeting were not available for publication in this issue of the *Official Gazette*. The minutes will be published in the Wednesday, November 3, 2021, issue of the *Official Gazette*.

Hearing Notices

BUILDING OFFICIAL SHOW CAUSE HEARING NOTICE

Notice is hereby given that the Building Official has caused proper notice to be served upon the persons responsible for **44 W 29TH AVE. SPOKANE WA 99203**, PARCEL NUMBER 35304.3016, LEGAL DESCRIPTION CANNON HILL 1ST L16 B8, in compliance with the Spokane Municipal Code stating that a show cause hearing on this matter will be held before the Building Official on **November 16, 2021 at 1:30 p.m.** These hearings are typically held in the Council Briefing Room, Lower Level, City Hall, however due to the COVID-19 pandemic this meeting will occur remotely. Participation information for this hearing will be posted on the City website as well on each agenda, which can be found under the substandard building topic here:

<https://my.spokanecity.org/neighborhoods/code-enforcement/topics/>

Notice is hereby given that attention has been directed to anyone who knows the present address or whereabouts of the owner or to any new owner or person in the position of responsibility over this property to contact the City of Spokane regarding plans to correct deficiencies and avoid potential outcomes of the show cause hearing, which may include a demolition or receivership order. Not hearing further on this matter the said show cause hearing will proceed. For more information on this hearing, including information regarding participation in the remote hearing, please contact:

Jason Ruffing

Code Enforcement, City of Spokane

808 West Spokane Falls Blvd.

Spokane, WA 99201-3333

509-625-6529

jruffing@spokanecity.org**BUILDING OFFICIAL SHOW CAUSE HEARING NOTICE**

Notice is hereby given that the Building Official has caused proper notice to be served upon the persons responsible for **801 N REGAL ST. SPOKANE, WA 99202**, PARCEL NUMBERS 35161.4301 & 35161.4302, LEGAL DESCRIPTIONS SUB OF SEC 16 L1TO6 B191 L1&2 EXC R/W &VAC STP 8FT WD S OF&ADJ B191 &VAC STP 8FT WD S OF&ADJ L3 &N OF&ADJ L4- 5&6 &N1/2 OF VAC PTN OF BROADWAY AVE BEING 37 1/2FT WD EXT FRM WL OF REGAL ST TO CL EXT SOF VAC NELSON ST **AND** SUB OF SEC 16 PT OF B191 BEG AT INT OF SELY LN OF GN RY CO R/W WITH WL OF L1 B191 TH W TO CL OF VAC NELSON ST TH S AL G SD CL TO INT WITH SL OF L6 B191 EXT W TH E ALG SD EXT LN TO SWCOR OF SD L6 THN TO POB SUB TO GN RY CO ESMT AS DESC IN DOC 685622-A, in compliance with the Spokane Municipal Code stating that a show cause hearing on this matter will be held before the Building Official on **November 16, 2021 at 1:30 p.m.** These hearings are typically held in the Council Briefing Room, Lower Level, City Hall, however due to the COVID-19 pandemic this meeting will occur remotely. Participation information for this hearing will be posted on the City website as well on each agenda, which can be found under the substandard building topic here:

<https://my.spokanecity.org/neighborhoods/code-enforcement/topics/>

Notice is hereby given that attention has been directed to anyone who knows the present address or whereabouts of the owner or to any new owner or person in the position of responsibility over this property to contact the City of Spokane regarding plans to correct deficiencies and avoid potential outcomes of the show cause hearing, which may include a demolition or receivership order. Not hearing further on this matter the said show cause hearing will proceed. For more information on this hearing, including information regarding participation in the remote hearing, please contact:

Jason Ruffing
Code Enforcement, City of Spokane
808 West Spokane Falls Blvd.
Spokane, WA 99201-3333
509-625-6529
jruffing@spokanecity.org

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C36112

An ordinance amending Ordinance No. C35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to establish and make changes in the appropriations of the Asset Management Capital Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Asset Management Capital Fund, and the budget annexed thereto with reference to the Asset Management Capital Fund, the following changes be made:

- (1) Increase appropriation by \$128,512.
- (A) \$128,512 of the increased appropriation is transferred from the Asset Management Capital Fund to the Asset Management Fire Capital Fund.

Section 2. That in the budget of the Asset Management Fire Capital Fund, and the budget annexed thereto with reference to the Asset Management Fire Capital Fund, the following changes be made:

- (1) Increase revenue appropriation by \$128,512.
- (A) Of the increased appropriation \$128,512 is a transfer from Asset Management Capital fund.

- (2) Increase appropriation by \$128,512
- (B) Of the increased appropriation \$128,512 is provided solely for capital expenditures related to Fire.

Section 3. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need for capital expenditures in the Asset Management Fire Capital Fund, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council October 18, 2021
Delivered to Mayor October 22, 2021**

ORDINANCE NO. C36113

An ordinance amending Ordinance No. C35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to make changes in the appropriations of the General Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

- (1) Decrease the appropriation level for the Court Clerk I position by \$14,000.
- (A) Increase the appropriation level for Supplies by \$14,000.
- (2) There is no change to the appropriation level in the General Fund.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to supplement the office supplies budget to allow the Court to effectively operate until the end of the year, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council October 18, 2021
Delivered to Mayor October 22, 2021**

ORDINANCE NO. C36114

An ordinance delaying an increase in City business registration fees and providing for a reduction in the fee amount for startup businesses; amending section 08.02.0206 of the Spokane Municipal Code.

WHEREAS, section 08.02.0206 of the Spokane Municipal Code provides for the possibility of annual adjustments in business registration fees; and

WHEREAS, the annual fee adjustment amount is based on the previous years' increase in the Consumer Price Index (CPI); and

WHEREAS, the CPI figures for July – July (CPI-U = 5.4%; CPI-W = 6.0%) would result in a 1.75% increase in the basic registration fee; and

WHEREAS, however, during this unprecedented period of economic uncertainty, the City needs to help small business owners, rather than raising their costs; and

WHEREAS, at the same time, the City Council believes that existing businesses renewing their business licenses should have the benefit of greater certainty and so should not face increasing costs.

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. That section 08.02.0206 of the Spokane Municipal Code is amended to read as follows:

Section 08.02.0206 Business Registrations

- A. A regular business registration basic fee is one hundred twenty dollars (\$120) per twelve-month period. Beginning on January 1, 2023, the regular business registration basic fee shall be one hundred twenty-seven (\$127) per twelve-month period.
- B. The basic fee for a nonresident business registration is one hundred twenty dollars (\$120) dollars per twelve-month period. Beginning on January 1, 2023, the basic fee for a nonresident business registration shall be one hundred twenty-seven (\$127) per twelve-month period.

- C. In addition to the basic registration fee, each business must pay an additional fee for each personnel, per license year, as follows (all personnel of a business are charged the same amount corresponding to the respective category of the total number of personnel defined below):
1. Businesses with fewer than six personnel in total: Ten dollars per person.
 2. Businesses with six to ten personnel in total: Fifteen dollars per person.
 3. Businesses with more than ten personnel in total: Twenty dollars per person.
- D. Whenever there is a change of ownership, the holder of the registration must notify the Washington State business licensing service within thirty days of such event. The new owner must file an application with the Washington State business licensing service to acquire a new registration, as provided in chapter 08.01 SMC.
- E. For businesses qualifying under SMC 08.01.190(A) (low gross income businesses) for a reduced registration fee, the reduced business registration fee is one-half the basic registration fee, but all applicable personnel, inspection, or other applicable fees or charges apply in full.
- F. For businesses qualifying under SMC 08.01.190(B) (nonprofit organizations) for a reduced registration fee, the reduced business registration fee is one-half the basic registration fee. Nonprofit businesses are exempt from personnel fees.
- G. For businesses qualifying under SMC 08.01.190(C) (social purpose corporations) for a reduced registration fee, the reduced business registration fee is one-half the basic registration fee.
- H. For businesses qualifying under SMC 08.01.190(D) (Certified B Corporations) for a reduced registration fee, the reduced business registration fee is one-half the basic registration fee.
- I. Any Certified B Corporation certified by B Lab is exempt from personnel fees.
- J. Annual Fee Adjustment.
Effective January 1, 2011, and the first of January of each year thereafter, the business registration fees set forth in this section (~~shall~~)may be adjusted by the Chief Financial Officer by an amount equal to the consumer price index adjustment of the previous July – July U.S. All City Average (CPI-U and CPI-W). The newly determined amount shall be rounded up to the nearest dollar. In addition, the proposed adjusted fees shall be presented to the City Council for approval by ordinance and a copy of the approved fees filed with the Chief Financial Officer before becoming effective. The annual fee adjustment provided for in this section shall not apply to the personnel fee stated in SMC 08.02.0206(C).
- K. For businesses qualifying under SMC 08.01.190 E, there shall be no business registration fee.
- L. For initial business registrations filed from the effective date of this section until December 31, 2022, the business registration fee stated in SMC 08.02.0206(A) and the personnel fee stated in SMC 08.02.0206(c) are each reduced by 50%.

Passed by City Council October 18, 2021
Delivered to Mayor October 22, 2021

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

ENGINEERING TECHNICIAN IV SPN 204 PROMOTIONAL

DATE OPEN: Monday, October 25, 2021 **DATE CLOSED:** Tuesday, November 9, 2021 at 4:00 p.m.
SALARY: \$46,961.21 annual salary, payable bi-weekly, to a maximum of \$76,362.34

DESCRIPTION:

Performs supervisory or specialized, sub-professional engineering work involving the application of skilled technical knowledge.

DUTIES:

- Under the general direction of a professional engineer, plans, assigns, and reviews the work of subordinate technicians engaged in preparing plans, drawings, specifications, or studies. Makes routine design changes or decisions and field checks plans. Prepares, or assists a professional in preparing: complex plans, designs, specifications, and estimates.
- Trains subordinates in use of computer software and other specialized tools. Provides drafting and design direction.
- Communicates and coordinates data exchange between field and office operations, providing technical guidance and specific data needs. Develops and implements data storage system and methodology for engineering drawings.
- Advises supervisors of computer, software and other equipment needs to enable technicians to provide necessary technical support. Coordinates purchase, installation, and training for new systems and software.
- Operates a calculator, computer, computer CADD system, automobile, and drafting equipment.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Promotional Requirements:

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* Two years experience with the City in the classification of Engineering Technician III (SPN: 203).
- *Certificates and Licenses:* Applicants must possess a valid driver's license.

EXAMINATION DETAILS:

Candidates must meet the minimum qualifications and pass the examination for this position, to be eligible for promotion. The examination will consist of a written test and a performance evaluation (PAR), with scoring weight assigned as follows:

- Written Examination: 80%
- PAR: 20%

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

WRITTEN TEST DETAILS:

Written testing will be conducted at 1:00 p.m. on Tuesday, November 16, 2021, at the Streets Department (901 N. Nelson St.) in Conference Room A. The approximate duration of the test is 2 hours, 30 minutes. The written test may include such subjects as:

- Mathematics
- Records
- Reports & Administration
- Mapping

- Drafting
- Standards
- Construction & Surveying

PROMOTIONAL EVALUATION DETAILS:

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor, within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 21st day of October 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

REFUSE COLLECTOR III SPN 553
PROMOTIONAL

DATE OPEN: Monday, October 25, 2021 **DATE CLOSED: Tuesday, November 9, 2021 at 4:00 p.m.**
SALARY: \$42,371.78 annual salary, payable bi-weekly, to a maximum of \$66,275.21

DESCRIPTION:

Performs semi-skilled and minor supervisory work as lead worker on a refuse collection crew.

DUTIES:

- Drives and operates a refuse collection packer on an assigned route, a refuse collection dump truck on special trash collections, or tilt frame, front loading, or automated side loading refuse collection vehicles.
- Supervises the activities of assigned subordinate collectors and assists in carrying and emptying refuse cans/carts.
- Maintains daily route sheets of customers noting collection starts, stops, increases or decreases in service, and any extra charges; maintains record of charges for special collections.
- Explains ordinances, procedures and charges regarding refuse collection to property owners; advises property owner as to condition or location of refuse containers.
- Receives, acts on or refers collection complaints to supervisor; reports to supervisor any damage done by crew to private or public property.
- Maintains daily route computer sheets, prepares accident and injury reports as required; prepares private or public property damage reports as required.
- Performs related work as required.

MINIMUM QUALIFICATIONS:**Promotional Requirements:**

(Current City of Spokane employees may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* One year of experience in the classification of Refuse Collector II (SPN 550).
- *Licenses:* Must possess a valid Class B Commercial Driver's License with air brake endorsement.

Note: Shortage Recruitment

(All shortage recruitment requirements must be met at the date of the examination.)

- City employees who are currently a Refuse Collector II (SPN 550) and possess a valid Class B CDL with air brake endorsement may apply, on a promotional basis.

EXAMINATION DETAILS:

Candidates must meet the minimum qualifications and pass the examination for this position, to be eligible for promotion. The examination will consist of a written examination and a performance evaluation (PAR), with scoring weight assigned as follows:

- Written Examination: 80%
- PAR: 20%

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

WRITTEN TEST DETAILS

Written testing will be conducted at the Spokane Central Service Center (915 N Nelson St., Spokane, WA 99202), Thursday, November 18, 2021 at 2:00 PM Pacific time. The approximate duration of the test is 2 hours. The written test may include such subjects as:

- Collection Rates & Terms
- Interpersonal Relations
- Reading Comprehension
- Refuse Collection Equipment & Methods
- Safety & First Aid
- Vehicle Operation & Driving Regulations

PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor, within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 21st day of October 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

**DEPUTY FIRE MARSHAL SPN 942
PROMOTIONAL**

DATE OPEN: Monday, October 25, 2021 **DATE CLOSED:** Tuesday, January 18, 2022 at 4:00 p.m.
SALARY: \$98,762.40 annual salary, payable bi-weekly, to a maximum of \$110,601.36

DESCRIPTION:

Performs technical inspection work in a specialized field in the promotion and enforcement of effective fire prevention standards and methods.

DUTIES:

- Prevents, controls, and mitigates dangerous conditions related to storage, use, and handling of hazardous materials; provides information to emergency response personnel in accordance with the fire code. May be required to respond to multiple alarm fires to observe and report any unusual fire hazards near the burning building, may serve in the Department's Incident Command System. May respond to incidents if other fire department resources are not available or to assist the incident commander.
- Ensures that all special events requiring Fire Department approval are safe and conducted in accordance with applicable codes, laws, and ordinances. Acts as Fire Department liaison for major events taking place in the city.
- Inspects occupancies such as hospitals, nursing homes, foster homes, day care centers, and schools as prescribed by code; acts as liaison between Spokane Fire Department and State Fire Marshal's office; assists with the establishment of fire evacuation plans and fire prevention training programs. Assists Fire companies with multi-family residential and other related inspections.
- Promotes public fire safety education through speaking assignments; develops and promotes activities for Fire Prevention week, develops, trains and coordinates industrial and commercial fire organizational programs; acts as Fire Department liaison to various organizations.
- Investigates complaints of fire hazards; reports violation of law and established safety standards; may be required to obtain, prepare and present evidence in the prosecution of violators.
- Participates in performance testing of required fire detection and suppression equipment and helps ensure all required systems are maintained in accordance with code.
- Performs inspections for life safety items at selected locations that apply for a City of Spokane business license. Conducts inspections for required permits as called for in the City Municipal and Fire codes. Inspects the installation and removal of underground and aboveground storage tanks.
- Prepares reports and maintains records of inspections.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Promotional Requirements:

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* Completion of two years of combined total service with the Spokane Fire Department in the classification of Firefighter, Fire Equipment Operator, or Firefighter Dispatcher.
- *Licenses and Certifications:*
 - Applicants must possess a valid driver's license.
 - Emergency Medical Technician (EMT) certification is required at time of hire.

NEW: In compliance with the Washington State Governor's Proclamation 21-14-1, all employees in this classification shall be fully vaccinated against COVID-19, unless the employee is granted a medical or religious exemption that the City can reasonably accommodate.

EXAMINATION DETAILS:

Candidates must meet the minimum qualifications and pass the examination for this position to be eligible for promotion.

The examination will consist of a written test and a promotional evaluation worksheet, with scoring weight assigned as follows:

- Written Examination: 80%
- Promotional Evaluation Worksheet: 20%

Qualified applicants are encouraged to apply immediately. Applications must be completed and submitted before 4:00 p.m. on the closing date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

WRITTEN TEST DETAILS:

Candidates will receive notification of test time and date, via email, upon acceptance of their application. The approximate duration of the test is 2 1/2 hours.

NOTE: You may take the exam **only once** during the open recruitment period.

The multiple-choice exam may include such subjects as:

- International Fire Code (2012)
- Inspection and Interpersonal Relations
- Fire Hazards and Prevention
- Written Communication

(NOTE: 2012 IFC books will be provided as an open-book reference for this test.)

Additional examinations shall be administered as applications are received with results merged into one eligible list according to final ratings, pursuant to the Merit System Rules of the Civil Service Commission: Rule IV, Section 13 – Continuous Examinations.

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 22nd day of October 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

DEPUTY FIRE MARSHAL SPN 942L
OPEN ENTRY

DATE OPEN: Monday, October 25, 2021 **DATE CLOSED: Tuesday, January 18, 2022 at 4:00 p.m.**
SALARY: \$98,762.40 annual salary, payable bi-weekly, to a maximum of \$110,601.36

DESCRIPTION:

Performs technical inspection work in a specialized field in the promotion and enforcement of effective fire prevention standards and methods.

DUTIES:

- Prevents, controls, and mitigates dangerous conditions related to storage, use, and handling of hazardous materials; provides information to emergency response personnel in accordance with the fire code. May be required to respond to multiple alarm fires to observe and report any unusual fire hazards near the burning building, may serve in the Department's Incident Command System. May respond to incidents if other fire department resources are not available or to assist the incident commander.
- Ensures that all special events requiring Fire Department approval are safe and conducted in accordance with applicable codes, laws, and ordinances. Acts as Fire Department liaison for major events taking place in the city.
- Inspects occupancies such as hospitals, nursing homes, foster homes, day care centers, and schools as prescribed by code; acts as liaison between Spokane Fire Department and State Fire Marshal's office; assists with the establishment of fire evacuation plans and fire prevention training programs. Assists Fire companies with multi-family residential and other related inspections.
- Promotes public fire safety education through speaking assignments; develops and promotes activities for Fire Prevention week, develops, trains and coordinates industrial and commercial fire organizational programs; acts as Fire Department liaison to various organizations.

- Investigates complaints of fire hazards; reports violation of law and established safety standards; may be required to obtain, prepare and present evidence in the prosecution of violators.
- Participates in performance testing of required fire detection and suppression equipment and helps ensure all required systems are maintained in accordance with code.
- Performs inspections for life safety items at selected locations that apply for a City of Spokane business license. Conducts inspections for required permits as called for in the City Municipal and Fire codes. Inspects the installation and removal of underground and aboveground storage tanks.
- Prepares reports and maintains records of inspections.
- Performs related work as required.

MINIMUM QUALIFICATIONS:**Lateral Entry Requirements:**

- *Experience:*
 - Completion of two years of combined total service as a Fire Inspector, professional career Firefighter, or Fire Equipment Operator with a municipal or county Fire Department or Fire District, military fire service, or state Fire Marshal's office.
- *Licenses and Certifications:*
 - Applicants must possess a valid driver's license.
 - Emergency Medical Technician (EMT) certification is required at time of hire.

NEW: In compliance with the Washington State Governor's Proclamation 21-14-1, all employees in this classification shall be fully vaccinated against COVID-19, unless the employee is granted a medical or religious exemption that the City can reasonably accommodate.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire with the City of Spokane.

Qualified applicants are encouraged to apply immediately. Applications must be completed and submitted before 4:00 p.m. on the closing date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E) with scoring weight assigned as follows:

- T&E: 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS:

The T&E with instructions will be emailed out via a link from FastTest (noreply@fasttestweb.com). Upon passing minimum qualifications, you will be notified of when to expect the link for the examination.

- Responses to your T&E questions should be consistent with the information given in your application details, and are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each question.
- Resumes or questionnaires uploaded as attachments to the application will not be accepted in lieu of completing each question online.
- "See Resume" or "See above", etc. are not qualifying responses and will not be considered.
- Changes or corrections to your responses cannot be made once your T&E has been submitted.

TIP: It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

NOTE: You may complete your exam any time during the test period, and you can exit and re-enter the test. You may take the exam **only once** during the open recruitment period.

Additional examinations shall be administered as applications are received with results merged into one eligible list according to final ratings, pursuant to the Merit System Rules of the Civil Service Commission: Rule IV, Section 13 – Continuous Examinations.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 22nd day of October 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

SIA System Additional Reservoir Engineering Services File No. 2018050

This project consists of the construction of a drinking water reservoir and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. December 6, 2021, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Hand-delivered bids shall be delivered between noon and 1:00 p.m. to the first floor, City Hall, 808 W. Spokane Falls Blvd, Spokane WA 99201-3316. The bids will be publicly opened and read at 1:15 p.m. on the first floor of City Hall. In order to comply with the "Stay Home, Stay Safe" order as much as possible, please utilize one of the following options to participate in the bid opening. To watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: <https://my.spokanecity.org/business/bid-and-design/current-projects/>.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and the regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications. The Bidder, and all sub-contractors, shall be licensed or have applied for a license to do business in the State of Washington prior to submittal of this bid proposal.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2021 Standard Specifications. Bidders should allow sufficient time to familiarize themselves with the WSDOT 2021 Standard Specifications prior to bidding the project.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

This project is funded through the Washington State Drinking Water State Revolving Fund program with federal funds from the Environmental Protection Agency. As such, all Contractors and Subcontractors shall meet the requirements and provisions for DWSRF funded projects. Additional funding has been provided by the Public Works Trust Fund through the Washington Department of Commerce.

The City of Spokane is an Equal Opportunity and Affirmative Action Employer. Small, Minority- and Women- owned firms are encouraged to submit bids. All work performed on this project will be subject to the higher of the prevailing state or federal wage rates.

****Time is of the essence due to the length of the construction window and/or the time of year in which the project is being constructed. Please note that various award phase steps have shorter than normal time frames as detailed in section 1-03.3, 1-08.4, and 1-08.5.

Publish: October 20, 27 and November 3, 2021

Notice for Bids

Supplies, Equipment, Maintenance, etc.

Outside Legal Counsel for the OPO Commission

City of Spokane Office of the Police Ombudsman

RFP # N/A

Description: The City of Spokane is soliciting electronic Proposals for Outside Legal Counsel for the Office of the Police Ombudsman Commission

To obtain the Informal Request for Proposal document please reach out to the Office of the Police Ombudsman at 509-625-6742 or email ccoty@spokanecity.org.

All Proposal documents shall be submitted in person at 808 W Spokane Falls Blvd. Spokane WA 99201 or electronically at ccoty@spokanecity.org **no later than 1:00 p.m. on November 1, 2021**. Late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Christina Coty
Office of the Police Ombudsman

Publish: August 25, September 1, 8, 15, 22, 29, & October 6, 13, 20, & 27, 2021

SPRAGUE UNION DISTRICT CSO-34 TANK ABOVE GROUND DEVELOPMENT

City of Spokane Planning and Economic Development Department

RFP #5496-21

Description: The City of Spokane is soliciting electronic Proposals for SPRAGUE UNION DISTRICT CSO-34 TANK ABOVE GROUND DEVELOPMENT

All Proposal responses shall be submitted electronically through the City of Spokane's online procurement system no later than **1:00 p.m. on MONDAY, DECEMBER 6, 2021**. Hard copy and/or late submittals will not be accepted. The City of Spokane is not responsible for Proposals submitted late.

Sealed Proposals will be unsealed and acknowledged at the 1:15 p.m. public bid opening meeting via **Microsoft Teams** on **MONDAY, DECEMBER 6, 2021**. To watch the City of Spokane Bid Opening Meeting, go to our City Purchasing Department website: <https://my.spokanecity.org/administrative/purchasing/> and then click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Request for Proposals document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

The right is reserved to reject any and all Proposals and to waive any informalities.

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: October 6, 13, 20, and 27, 2021

ADVERTISEMENT PAGE

SPOKANE TRANSIT AUTHORITY IFB # 2021-10644

CITY OF SPOKANE BID # 5531-21

SPOKANE COUNTY BID # P12503

TO PROVIDE DIESEL AND UNLEADED GASOLINE

Three (3) sets (one (1) original and two (2) copies) of sealed bids will be accepted until 2:00 PM, Pacific Time, November 10, 2021, by Spokane Transit Authority, 1230 W. Boone Avenue, Spokane, Washington 99201, for providing Diesel and Unleaded Gasoline in accordance with the specifications and conditions stated in this IFB.

Bids shall be publicly opened and read aloud virtually via Microsoft Teams at 4:00 PM Pacific Time, November 10, 2021. Late submittals will not be accepted and will be returned, unopened to the sender. IFB packages may be obtained by contacting Kimberly Smallwood via email ksmallwood@spokanetransit.com or by calling (509) 232-6301.

STA reserves the right to reject any and all bids, to waive any informalities and irregularities in the bid submission process, to negotiate with any bidders, and to accept bids that are considered to be in the best interest of STA. STA is an Equal Employment Opportunity (EEO) organization, which does not discriminate against any prospective supplier on the basis of race, color, creed, national origin, sex, sexual orientation, gender identity, age or presence of any sensory, mental, or physical disability in the consideration of contract award. The successful Bidder will be required to comply with all EEO federal, state, and local laws and regulations.

Spokane Transit Authority assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964. For more information, visit www.spokanetransit.com. Upon request, alternative formats of this information will be produced for persons with disabilities; please call (509) 325-6094 (TTY Relay 711) or email ombudsman@spokanetransit.com.

Publish: October 20 & 27, 2021

SCAFFOLDING SERVICES FOR SCHEDULED OUTAGES AND EMERGENCY OUTAGES

City of Spokane Solid Waste Disposal Department

ITB # 5537-21

Description: The City of Spokane is soliciting bids for scaffolding construction in the Waste To Energy plant. Scaffolding will need to be built inside WTE's boiler to accommodate contractors to repair/replace boiler tubes, do refractory work and or other maintenance repairs. Approved engineered prints and drawings will be required at the time of contract signing for the main boiler scaffolding and other miscellaneous scaffolding which will be required in the rest of the plant.

There will be two (2) planned outages each year and any other needed miscellaneous scaffolding that could arise at any time during the year.

A Mandatory pre-proposal walk through will be held on Thursday, November 11, 2021 at 1:00 p.m. at the Waste to Energy Facility, 2900 S Geiger Blvd – Meet at the Administration Bldg. Boilers are down at this time for maintenance. This meeting is MANDATORY only bidders who attended would be able to submit a bid.

Electronic Bids will be unsealed at the 1:15 p.m. public bid opening via Microsoft Teams platform on **MONDAY, JANUARY 10, 2022**, for **SCAFFOLDING SERVICES FOR SCHEDULED OUTAGES AND EMERGENCY OUTAGES** for the City of Spokane Solid Waste Disposal Department. To watch the City of Spokane Bid Opening Meeting, go to our website: <https://my.spokanecity.org/administrative/purchasing/> and then click on the “join meeting” link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Invitation to Bid document is available for download through the City of Spokane’s online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane’s online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the “Clarifications” tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane’s online procurement system **no later than 1:00 p.m. on Monday, January 10, 2022**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Rick Rinderle
City of Spokane Purchasing

Publish: October 27 & November 3, 2021

UPRIVER DAM SPILLWAY REHABILITATION PHASE III
Water & Hydroelectric Services

PW ITB #5538-21

Description: The City of Spokane is seeking electronic bids for Spillway Rehabilitation at Upriver Dam for the Water & Hydroelectric Services department. The scope of work for this project constitutes a public work under state law.

Bid Opening: Sealed electronic bids will be accepted until **Monday, November 8, 2021 at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City’s website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane’s bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

To view this solicitation and submit a bid response, you must be a registered supplier on the City’s bidding portal at <https://spokane.procurement.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation’s distribution list for changes and/or modifications via email notification.

Please submit any questions on our bidding portal to the ‘Clarifications’ tab under the applicable project number.

The City reserves the right to reject any and all submissions and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm submissions completed and submitted electronically will be tabulated.**

Samantha Johnson
Purchasing Department

Publish: October 27 & November 3, 2021
