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City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

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Issue 42



MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBERS:

KATE BURKE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

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Minutes

MINUTES OF SPOKANE CITY COUNCIL

Monday, October 11, 2021

BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

The regularly scheduled Spokane City Council 3:30 p.m. Briefing/Administrative Sessions and the 6:00 p.m. Legislative Session were held virtually and streamed live online and aired on City Cable 5. Pursuant to Governor Jay Inslee's Fifteenth Updated Proclamation 20-28.15, dated January 19, 2021, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first. Proclamations 20-28, et seq, were amended by the Washington State Legislature to recognize the extension of statutory waivers and suspensions therein until termination of the state of emergency pursuant to RCW 43.06.210 or until rescinded.

While all public meetings must continue to be held remotely, an option for an additional in-person meeting component is permitted consistent with the business meetings requirements contained in the Miscellaneous Venues guidance incorporated into Proclamation 20-25, et seq. At this time, the City Council has decided to continue its meetings with remote access only and to not include an in-person attendance component.

The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling 408-418-9388 and entering an access code when prompted.

Roll Call

On roll call, Council President Beggs, and Council Members Burke, Cathcart, Kinnear, Stratton, and Wilkerson were present. Council Member Mumm was absent. (Council President Beggs was in attendance in the Council Chambers and also participated in the meeting via WebEx. Council Members Burke, Cathcart, Kinnear, Stratton, and Wilkerson attended the meeting via WebEx.)

City Attorney Mike Ormsby (WebEx), Director of Policy and Government Relations Brian McClatchey (WebEx), and City Clerk Terri Pfister (in Chambers) were also virtually present for the meeting.

Advance Agenda Review

The City Council received an overview from staff on the October 18, 2021, Advance Agenda items.

Resolution 2021-0084 (Council Sponsor: Council Member Kinnear)

Motion by Council Member Cathcart, seconded by Council Member Kinnear, **to substitute** Resolution 2021-0084 (requesting and encouraging that the Mayor engage an outside consultant or loaned executive for assistance in meeting federal funding application deadlines) with amended version; **carried unanimously (Council Member Mumm absent).**

Final Reading Ordinance C36114 (Council Sponsor: Council Member Wilkerson)

Motion by Council Member Wilkerson, seconded by Council Member Kinnear, **to substitute** Final Reading Ordinance C36114 (relating to the adjustment of the City of Spokane's Business Registration Fee) with the latest version; **carried unanimously (Council Member Mumm absent).**

Action to Approve October 18, 2021, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the October 18, 2021, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Burke, seconded by Council Member Wilkerson, **to approve** the October 18, Advance Agenda; **carried unanimously (Council Member Mumm absent).**

ADMINISTRATIVE SESSION**Current Agenda Review**

The City Council considered changes to the October 11, 2021, Current Agenda.

Suspension of Council Rules

Motion by Council Member Burke, seconded by Council Member Kinnear, **to suspend** Council Rules for purpose of adjusting the Agenda; **carried unanimously (Council Member Mumm absent)**.

Emergency Ordinance C36115 (Council Sponsor: Council Member Kinnear)

Motion by Council Member Burke, seconded by Council Member Kinnear, **to add** Emergency Ordinance C36115 (relating to the fire code) to the Current Agenda; **carried unanimously (Council Member Mumm absent)**.

Resolution 2021-0084 (as substituted above) (Council Sponsor: Council Member Kinnear)

Motion by Council Member Wilkerson, seconded by Council Member Kinnear, **to add** Resolution 2021-0084 (requesting and encouraging that the Mayor engage an outside consultant or loaned executive for assistance in meeting federal funding application deadlines) to the Agenda; **carried unanimously (Council Member Mumm absent)**.

CONSENT AGENDA

Upon Unanimous Voice Vote (in the affirmative), the City Council (Council Member Mumm absent) approved Staff Recommendations for the following items:

Value Blanket Renewal with Helfrich Brothers Boiler Works, Inc. (Lawrence, MA) for the purchase of boiler tubes for use at the Waste to Energy Facility from November 1, 2021, through October 30, 2022—total annual cost not to exceed \$650,000 (incl. tax). (Council Sponsor: Council President Beggs) (OPR 2020-0670 / ITB 5313-20)

Contract Amendment with PMTech, Inc. d/b/a PMWeb, Inc. (Wakefield, MA) for Professional Services and Support of the City's capital project management software—\$23,125 (plus tax). (Council Sponsor: Council President Beggs) (OPR 2019-0457 / ENG 2019139)

Cost Amendment for existing contract with Anatek Labs, Inc. (Spokane) for bacteriological and chemical analysis of drinking water on an as needed basis for the Solid Waste and Water Departments—not to exceed \$8,500 (plus tax). (Council Sponsor: Council President Beggs) (OPR 2016-0784)

Contract Renewal No. 2 of 2 with ALS Canada LTD (Ontario, Canada) for specialized testing of wastewater and stormwater from October 1, 2021, through September 30, 2022—\$55,930 (plus tax). (Council Sponsor: Council President Beggs) (OPR 2017-0770 / RFP 4372-17)

Consultant Agreement with GHD, Inc. (Sacramento, CA) for the development of a Link Strategy for the City's Water from October 1, 2021, through December 31, 2023—not to exceed \$592,646 (incl. tax). (Price includes \$107,450 of optional work that may be necessary to complete the work.) (Council Sponsor: Council President Beggs) (OPR 2021-0656 / ENG 2021081)

Interlocal Agreements Extensions for solid waste disposal services at the Waste to Energy Facility from November 17, 2021, through November 16, 2026, with:

- a. City of Cheney—estimated annual revenue \$500,000 (OPR 2014-0610),
- b. City of Medical Lake—estimated annual revenue \$160,000 (OPR 2014-0727), and
- c. City of Airway Heights—estimated annual revenue \$500,000 (OPR 2014-0728).
(Council Sponsor: Council President Beggs)

Contract Amendment / Extension with Regional Disposal Company (Roosevelt, WA) for disposal services at Regional Disposal Company's landfill in Klickitat County, Washington from November 17, 2021, through November 16, 2022—estimated cost of \$8,500,000 (incl. taxes). (Council Sponsor: Council President Beggs) (OPR 1991-0473)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through October 1, 2021, total \$7,404,332.77 (Check Nos.: 581934 – 582040; ACH Payment Nos.: 94997 – 95222), with

Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$5,440,628.32. (CPR 2021-0002)

- b. Payroll claims of previously approved obligations through October 2, 2021: \$7,787,062.20 (Payroll Check Nos.: 561075 – 561199). (CPR 2021-0003)

City Council Meeting Minutes: September 27 and September 30, 2021. (OPR 2021-0013)

Council Recess/Executive Session

Following consideration of the Current Consent Agenda items, the City Council immediately reconvened into an Executive Session at 4:09 p.m. to discuss litigation matters for 20 minutes. At 4:30 p.m., Council President Beggs announced the Executive Session would be extended an additional five minutes. City Attorney Mike Ormsby was present during the Executive Session. The Executive Session ended at 4:35 p.m., at which time the Briefing Session was also adjourned. The City Council reconvened at 6:02 p.m. for the Legislative Session.

LEGISLATIVE SESSION

Roll Call

On roll call, Council President Beggs, and Council Members Burke, Cathcart, Kinnear, Stratton, and Wilkerson were present. Council Member Mumm was absent. (Council President Beggs was in attendance in the Council Chambers and also participated in the meeting via WebEx. Council Members Buke, Cathcart, Kinnear, Stratton, and Wilkerson attended the meeting via WebEx.)

Director of Policy and Government Relations Brian McClatchey (WebEx) and City Clerk Terri Pfister (in Chambers) were also virtually present for the meeting.

PROCLAMATIONS

October 2021 *Disability Employment Awareness Month*

Council Member Kinnear read the proclamation. Bill Kinyon of WorkSource Spokane, virtually accepted the proclamation and remarked on the event.

October 14, 2021 *Ombudsman Day*

Council President Beggs read the proclamation. Spokane Police Ombudsman Bart Logue virtually accepted the proclamation and remarked on the event.

October 2021 *Pregnancy and Infant Loss Awareness Month*

Council Member Wilkerson read the proclamation. Kady Langan virtually accepted the proclamation and remarked on the event.

October 15, 2021 *Blind Americans Equality Day*

Council Member Burke read the proclamation. Greg Zabel and Raychel Callary virtually accepted the proclamation and remarked on the event.

October 11, 2021 *Indigenous People's Day*

Council Member Stratton read the proclamation, as well as the "Land Acknowledgement" adopted by Spokane City Council (on March 22, 2021). Toni Lodge from the NATIVE Project virtually accepted the proclamation and remarked on the event.

There was no **City Administrative Report**.

There were no **Boards and Commissions Appointments**.

There were no **Council Committee Reports**.

Annual Mayoral Statement of the Conditions and Affairs of the City

Mayor Woodward presented the Annual Mayoral Statement of the Conditions and Affairs of the City. See Attachment to Minutes.

LEGISLATIVE AGENDA

There were no **Special Budget Ordinances**.

EMERGENCY ORDINANCES**Ordinance C36064 (Council Sponsor: Council Member Kinnear)**

After a brief introduction of Ordinance C36064 by Council President Beggs and the opportunity for public testimony and Council commentary, with none provided, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Emergency Ordinance C36115** relating to the fire code; amending SMC section 17F.080.010; and declaring an emergency.

Ayes: Beggs, Burke, Cathcart, Kinnear, Stratton, and Wilkerson
Nays: None
Abstain: None
Absent: Mumm

RESOLUTIONS**Resolution 2021-0083 (Council Sponsor: Council President Beggs)**

After a brief introduction of Resolution 2021-0083 by Council President Beggs and the opportunity for public testimony and Council commentary, with none provided, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2021-0083** regarding delinquent accounts and extension of time to enter into payment arrangements following expiration of water shutoff moratoriums post COVID-19.

Ayes: Beggs, Burke, Cathcart, Kinnear, Stratton, and Wilkerson
Nays: None
Abstain: None
Absent: Mumm

Resolution 2021-0084 (as substituted during 3:30 p.m. Briefing Session) (Council Sponsor: Council Member Kinnear)

Subsequent to public testimony from one individual and the opportunity for Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2021-0084** requesting and encouraging that the Mayor engage an outside consultant or loaned executive for assistance in meeting federal funding application deadlines.

Ayes: Beggs, Burke, Cathcart, Kinnear, Stratton, and Wilkerson
Nays: None
Abstain: None
Absent: Mumm

There were no **Final Reading Ordinances**.

FIRST READING ORDINANCE

The following Ordinance was read for the first time with further action deferred. There was an opportunity for public testimony, with no individuals requesting to speak.

ORD C36114 Relating to the adjustment of the City of Spokane's Business Registration Fee and amending SMC 08.02.0206 (as substituted during the 3:30 p.m. Briefing Session). (Council Sponsor: Council Member Wilkerson)

There were no **Special Considerations**.

There were no **Hearings**.

OPEN FORUM

The following individual spoke during Open Forum:

- Nicolette Ocheltree

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 7:09 p.m.

Attachment to October 11, 2021, City Council Meeting Minutes

Mayor Nadine Woodward

Statement of Conditions and Affairs
October 11, 2021

Good evening to everyone watching at home tonight on City Cable 5 and online, welcome and thank you for joining us for the annual Statement of Conditions and Affairs address.

A special thank you to Council President Beggs and the rest of the City Council for hosting me and my Cabinet this evening. We appreciate you having us.

Tonight, according to the Spokane City Charter, Article 4, Section 24, I am fulfilling my duty as Mayor to annually, at the second October meeting of the City Council, deliver the Statement of Conditions and Affairs. Let me start by saying how disappointing it is to once again to deliver this address with the backdrop of an ongoing global pandemic.

Our community... individuals, families, and businesses... continue to struggle under the health and financial burden that has weighed heavily on all of us for more than a year and a half. The City has likewise faced very difficult decisions as we do our part to carefully protect the services and safety of our community.

The pandemic has taken a financial toll on the City organization. Thanks in large part to the solid financial foundation established by the former Administration and Councils, which prioritized healthy reserves and careful spending controls, and the continued commitment of my Administration and this Council, we are talking about a much more positive standing than many other communities.

Our outlook is cautious and thoughtful while being realistic about continuing revenue impacts resulting from the pandemic. The City will receive more than 80 million dollars in federal American Rescue Plan Act funding, some of which will be used to support City services, but we have also been in the very fortunate position with these and other federal funds to be able to make smart investments to meet immediate needs and anticipate future opportunities.

I want to take a moment to acknowledge that some of you on the current Council were part of previous Councils that made the budgeting decisions that allowed us to be flexible and adaptive in our approach to the pandemic. I know many on my Cabinet, department leaders, and other members of the City team have been part of the creative thinking and willingness to adapt to the community's needs. Thank you for that work and foresight.

Tough decisions, though, are still ahead as we spend the next three months finalizing the 2022 budget. As we all watch closely how the financial year wraps up, we are taking a strategic and modest approach to meet service needs and, in some cases, taking a first step toward enhancing resources.

It's a much better place than we forecasted as the pandemic took off and definitely better than it could have been as the health crisis has continued to be unpredictable. Forecasted revenue for the General Fund is 215 and a half million dollars in 2022, that's nearly 6 million dollars over currently projected 2021 revenue. To illustrate the economic ups and downs, if 2022 revenue projections hold, that total will still fall 5.3 million dollars short of the pre-COVID revenue trend. And, the pandemic impact on the organization is approaching 20 million dollars.

Those kinds of qualifiers are the reality of our situation and still there is plenty to be thankful. I appreciate the Council's willingness to work collaboratively this summer on the budget and look forward to continuing the conversation over the next couple weeks in budget workshops. We have a lot of ground still to cover and these opportunities to work closely together produce the best end product for the community we all serve that is broad and diverse in thought and perspective.

At the heart of those conversations are people, those we serve and those we serve with. Our organization, like the rest of our community and nation, has been forced to adapt with the continuous change in direction and guidance related to this pandemic.

It's been a constant challenge to our operations, and mental health, and I want to acknowledge the stress and strain our City family and the community is under. These past 19 months have forced us to meet needs in new ways and tested our patience along the way.

I appreciate the work, contributions, and sacrifices everyone is making. We are all carrying burdens never imagined and tackling new obstacles. There have been many agonizing decisions, plenty of trying times, and through it all, we have kept our collective heads up and focused on the outcomes we all desire.

Emotionally there has been a price to pay and financially there has been an impact. That our business is so people-intensive makes those situations all too real and challenging.

People are a critical part of our services-intensive organization and, as a result, represent a very large portion of our costs. Most of our labor contracts have been recently renewed or are scheduled for renewal. We've been mindful of those facts as we strike a balance between demonstrating the value we place on their expertise and ensuring financial sustainability given our current constraints.

The uncertain financial reality and outcomes our City team continues to deliver makes those decisions difficult. I am proud of the accomplishments we have made and the service continuity we have achieved in the face of adversity. It's a credit and testament to the great City team that has worked tirelessly to make sure streets are maintained, calls for help are answered, spaces are accessible to host activities and events, wastewater is disposed of properly, businesses are supported, and people's everyday needs are met.

Much progress has been made to advance work in the priority areas of public safety, homelessness, housing, and economic development, and still much remains to be done.

We're enhancing programs and services to better meet people where they are with connections to resources. That includes more engaging and responsive public safety, better use of partnerships to pair mental health experts with police officers, and enhanced training to equip our responders with the tools to meet today's evolving needs.

As an example, we've invested heavily in new ways to prepare our officers to be part of the downtown experience. The new police precinct recently passed its one-year anniversary. In that time, we've added to the Behavioral Health Unit to redirect calls for service from a law enforcement solution to a behavioral health option.

I'd like to share a quick story to show how this partnership works successfully right here in Spokane about four times during the average BHU officer shift.

In August, a 60-year-old woman was aimlessly wandering the streets when a BHU team, which partners a uniformed officer with a behavioral health professional, got involved. She told them she attempted to go to detox, but was overwhelmed by the environment. She could not find a safe place to go and had lost her medications.

She told the BHU team, "If I go home, I am going to do meth and I don't want to do that."

The team quickly established enough rapport and trust with her to get her enrolled in Frontier Behavioral Health's stabilization program. There she was provided access to her daily medication, professionals to stabilize her mental health, and safely discharged to the Woman's Union Gospel Mission for follow-up care and case management.

A human touch and the willingness to seek help. Quick connection to the right resources, a place to stay, and a network for follow-up care. That's why we've continued to up our investment in the BHU.

That woman was one of 415 people reached by the BHU this past summer alone. More than half received referrals or immediate resources. Those interactions kept people safe, out of jail and the emergency room, and saved the Spokane Police Department hundreds of officer hours so they could focus on responding to crimes and helping other people. Each of those is important outcomes for people and our community.

Electric bikes have also become part of our downtown patrol to help officers be even more responsive and approachable. E-bikes help officers maneuver quickly through the downtown area. They've also produced a side benefit as a conversation-starter with people who approach them on the streets or in Riverfront Park, enhancing the community relations objective of the department.

The new tools and partnerships have also helped SPD evolve its approach to protecting the growing interest in gathering to raise awareness about current events. The size and frequency of those gatherings have presented unique opportunities that have once again put our department in a leadership position amongst their peers – by protecting the sometimes competing interests of participants while making sure people go home safely. The bicycles, early and frequent communication with organizers, and more approachable tactics have placed the department at the forefront of crowd management and safety.

A little over a year ago, we announced a plan to fill gaps in our homeless shelter system and enhance the resources available for a safe place to stay and move on to permanent housing. The idea of the plan was to stabilize the system and remove any uncertainty before harsh winter weather hits.

Thanks to committed, hardworking City staff and our regional partners, we're delivering on that plan. Recently finalized contracts with service providers offer consistency, predictability, and flexibility into a system that has previously relied on seasonal City resources.

A new year-round contract with the Guardians Foundation to operate the City-owned Cannon Street as a 24-hour nightly drop-in resource with day space and supportive services moves away from the traditional winter warming center model. The approach allows staff to stay better connected to guests to develop the trusting relationships necessary to help them take the next steps in their journey out of homelessness.

A second year-long contract with Truth Ministries on East Sprague formalizes a relationship to offer overnight flex space with the shelter during extreme cold snaps and other emergent needs. The contract moves the City away from buying short-term access to low-barrier beds and helps Truth Ministries develop a consistent staffing plan.

A service-intensive, referral-based Bridge Shelter Program on Mission is set to open next month operated by The Salvation Army. This new program meets an existing need by moving people ready to exit homelessness and into permanent housing, thus clearing space in the night-by-night system behind them. It's also an example of an impactful regional and provider partnership borne out of the pandemic.

The City and our regional partners have also supported Volunteers of America to add dedicated shelter space for young adults 18-24 years old, and update VOA's youth services for those under 18. So far, 30 temporary young-adult spaces have opened in two locations as a bridge to a permanent facility currently being renovated near Spokane Community College. This project is part of a state Department of Commerce grant secured by the City on behalf of a regional collaborative of partners. VOA's new youth site is also being located just a block away to remove both shelters from a downtown core that currently caters to predominately chronically homeless.

Those resources, in combination with partnerships and cooperation with Catholic Charities, Union Gospel Mission, Family Promise, and others, are fundamentally shifting the system from one that has been largely City-dependent to a more regional model, filling gaps and meeting new needs. Our partners – providers and other governmental entities – are regularly around tables discussing challenges and working out solutions, which has helped in the transformation. We've focused our work during the past year and a half on smart investments in assets that meet immediate pandemic needs that have allowed us to focus on future additions.

One of those is a resource I've proposed in my draft preliminary budget for a new low-barrier shelter outside of the downtown core. The vision is for a facility that is larger than any we have now, with ready access to services through onsite resources and partners. Once a location, funding, and operator are identified, we believe a location could be open and operating within just a couple months. While conversations with partners are still in the early stages, we are encouraged by the interest in this approach modeled after successful operations in other cities.

Of course, temporary shelter and services are just one part of the equation when it comes to meeting the demands of the unhoused. Years of a slow-and-steady approach to building our housing inventory and sudden pandemic-jolt to our housing market have sent home prices upward and pinched inventory. That led me to declare a housing emergency this summer and announce immediate actions to begin reversing that course.

In a few short months since that declaration we've sharply reduced wait times for residential plan review from six weeks to two. Two new planning specialists start this month to support the needs of complex residential and mixed-use projects, and an additional permit tech position is in the final stages of being filled. The Development Services Center has also expanded the use of consultant time to meet the record amount of building activity with an emphasis on multifamily permits.

New single-family permit activity has already exceeded the total in each of the previous two years. Activity currently in the pipeline has us on track to exceed the 20-year average with a quarter of the year still to go. Nearly half of the 531 units permitted in the last year and a half are at a price point of \$300,000 or less. Another one-third are priced under \$400,000.

Multifamily permits have also taken off. The 503 new permitted units is the third highest in 15 years and with a quarter of the year left. Even if half of the more than 300 units in plan review right now are permitted by the end of the year – the total would easily be the most volume since at least 2005 and more than double the annual average adding badly needed inventory.

Residential activity is also strong. Construction valuations are up nearly 70% from 2019, the last full year of activity before the pandemic. Residential valuations have increased sharply, and so have single-family permit volumes – they're up 25% compared to 2019.

As an organization, we feel the urgency in the community to take steps to keep up with a pace that's preparing new inventory faster than we've seen in two decades.

Pandemic-related changes to how companies are operating have also created new opportunities to transform spaces left vacant by a suddenly remote workforce into housing. Our team is developing a framework to convert commercial buildings into residential and mixed-use. The approach will include policy recommendations and action requests to accelerate the work.

Hiring a housing policy specialist by the end of the year is also part of our plan to help with the efficient, transparent, and policy-aligned deployment of local affordable housing funds.

With many people looking for housing, and resources and regulations complicated and changing, the City has added a new civil rights specialist to help people better and more equitably navigate the system. His focus will be removing real and perceived barriers to those trying to access the City's housing programs and other resources.

These actions are beginning to take hold at the right time. Inventory is increasing and housing prices are starting to level off. The challenge now is to continue building on that positive momentum.

My draft preliminary 2022 budget includes additional planning and other immediate supports to accelerate housing solutions.

Help is also available for those currently struggling with rent and utility bills. The City has access to more than 31 million dollars in federal rental and utility assistance funds. Half of the funding has already been received and set up for distribution through community organizations. Requests to accept the remaining funds will come before Council this month.

So far, more than 5.3 million dollars has been distributed locally to nearly 1,000 recipients over the past three months. More information about accessing those funds to catch up on rent payments missed due to the pandemic and to stabilize households, is available on the City's website at My.SpokaneCity.org.

Economic development is the final piece to recovery and maintaining a thriving community. The City recently hired a director of our newly formed Community and Economic Development division to focus on growing the long-term economic health of our community and fostering stronger partnerships and working relationships with regional organizations.

Currently, we're evaluating opportunities with our partners to bring new investment to our region that could develop valuable infrastructure, industries, and jobs. The investments would be in addition to the federal pandemic relief funds coming into our community that are to be used for impacts other than economic development.

Smart, strategic, and coordinated efforts to invest each of those buckets of money will begin to make an immediate difference and have a long-lasting impact.

As I close tonight, you'll note that the common thread among all of the things I've outlined is partnership and collaboration.

As a City, we've prepared ourselves well to make a strong recovery and improve the quality of life for everyone in our community, and one thing the pandemic has repeatedly taught us... is that we are stronger together. Our best, most successful ideas, investments, and outcomes have been alongside our partners. When we've worked together, we've grown together and we've become stronger together.

That goes for opportunities within the organization and outside of the walls of City Hall. Collaboration and communication remain an important focal point for me and my Administration. We've spent a lot of time working on how we connect with the right frequency and right information to keep a productive flow of dialogue with the Council, other governmental and partner organizations, and stakeholders without overburdening. That's why, as I'm joined tonight by my Cabinet, we are renewing our commitment to seeking new ways to leverage our resources, exchange ideas, and work together toward common goals on behalf of our community.

Traditionally, the Statement of Conditions and Affairs focuses on the financial well-being of our organization. The dollars and cents are important, but as we look back over the list of accomplishments and the work still in front of us, more than anything, it's about the people who make it all happen.

It has not been perfect. We are not perfect. But – and this is an important but – the willingness and commitment to push forward, to be better, to persevere through a global pandemic, and work through legacy approaches to find new common

ground, improved communication, and closer collaboration continues to give us hope that opens the door to new opportunities.

Our organization, our city, our region are strong, resilient partners that continue to impress me with their ability to pull together to achieve the unthinkable. Many of the things we discussed tonight are important connections to the bigger picture of a thriving community and region that is mightier for having gone through the challenges over the better part of the past two years.

Thank you all for listening tonight and to the City Council for hosting us. We appreciate the community's continued support of the City and its efforts, and the opportunity to update you on the advancements our hard-working 2,000 employees are making on your behalf.

Have a good evening.

**STUDY SESSION MEETING MINUTES
SPOKANE CITY COUNCIL
Thursday, October 14, 2021**

A regularly scheduled Study Session of the Spokane City Council was held virtually on the above date at 11:03 a.m. in the City Council Chambers, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Beggs, and Council Members Burke, Cathcart, Kinnear, and Wilkerson were present via Webex. Council Members Mumm and Stratton were absent. The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling in.

Pursuant to Governor Jay Inslee's Fifteenth Updated Proclamation 20-28.15, dated January 19, 2021, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and that the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first. Proclamations 20-28, et seq, were amended by the Washington State Legislature to recognize the extension of statutory waivers and suspensions therein until termination of the state of emergency pursuant to RCW 43.06.210 or until rescinded.

While all public meetings must continue to be held remotely, an option for an additional in-person meeting component is permitted consistent with the business meetings requirements contained in the Miscellaneous Venues guidance incorporated into Proclamation 20-25, et seq. At this time, the City Council has decided to continue its meetings with remote access only and to not include an in-person attendance component.

The purpose of the meeting was to hold discussion on the following topic:

- Matt Jensen interview for Hotel Advisory Committee
- Built for Zero / Anchor Community Initiative Update

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

Council President Beggs left at 11:35 a.m. and Council Member Kinnear took over as Chair.

The meeting adjourned at 11:56 a.m.

**STUDY SESSION MEETING MINUTES
SPOKANE CITY COUNCIL
Thursday, October 7, 2021**

A regularly scheduled Study Session of the Spokane City Council was held virtually on the above date at 11:02 a.m. in the City Council Chambers, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Beggs, and Council Members Burke, Cathcart, Kinnear, Stratton, and Wilkerson were present via Webex. Council Member Mumm was absent. The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling in.

Pursuant to Governor Jay Inslee's Fifteenth Updated Proclamation 20-28.15, dated January 19, 2021, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and that the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first. Proclamations 20-28, et seq, were amended by the Washington State Legislature to recognize the extension of statutory waivers and suspensions therein until termination of the state of emergency pursuant to RCW 43.06.210 or until rescinded.

While all public meetings must continue to be held remotely, an option for an additional in-person meeting component consistent with the business meetings requirements contained in the Miscellaneous Venues guidance incorporated into Proclamation 20-25, et seq. At this time, the City Council has decided to continue its meetings with remote access only and to not include an in-person attendance component.

The purpose of the meeting was to hold discussion on the following topic:

- Smart Growth & Transportation Planning with Washington State Secretary of Transportation Robert Millar
- Community, Housing, and Human Services Consultant / Loaned Executive Resolution
- American Rescue Plan / Budget Updates

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 12:14 p.m.

STANDING COMMITTEE MINUTES
City of Spokane
Finance & Administration Committee
August 16, 2021

Attendance

Council Member Betsy Wilkerson, Council Member Candace Mumm, Council President Breean Beggs, Council Member Karen Stratton, Council Member Kate Burke, Council Member Lori Kinnear, Council Member Michael Cathcart, Tonya Wallace, Hannahlee Allers, Amie Blain, Ariane Schmidt, Brian Schaeffer, Mark Carlos, Kirstin Davis, Dusty Fredrickson, Shauna Harshman, Michelle Hughes, Paul Ingiosi, Jacob Miller, Jeff Teal, Justin Lundgren, Michael McNab, Johnnie Perkins, and Meghann Steinolfson

I. Call to Order

This meeting started at 1:17 p.m. and was conducted through Webex.

II. Approval of Minutes

Meeting Minutes for July 19, 2021 were approved.

III. Consent Items

- A. Airport's Joint Resolution
- B. AssetWorks M5 Annual Support and Upgrades
- C. Council Confirmation of Mayoral Appointees (3)
 - 1. CM Mumm requested discussion. Meghann Steinolfson explained that Kyle Twohig is being recommended to fill the Engineering Services Director position. The City Charter will be consulted prior to this request being submitted for the City Council Agenda. Steven McDonald is an external candidate being recommended for the Community and Economic Development Director position. Christ Averyt is being recommended for the Solid Waste Disposal Director position.
- D. Ordinance Allowing Amendments to SMC Regarding Department Titles
 - 1. CM Mumm requested discussion. Terri Pfister advised this is to update department and director titles.
- E. Rubicon Global, LLC Annual Software Renewal and Additional Vehicle Tablet/Pods Purchases
- F. Value Blanket for Battery Systems Expenditure Increase

IV. Discussion Requests

- A. SBO for Police Reform State Funding – Paul Ingiosi
Please see attachments and documents submitted to the committee.
- B. SBO for Public Safety Reserve for Equipment – Michelle Hughes
The funds are restricted to capital purchases or debt service. Please see documents submitted to the committee.

- C. SBO for PMO Consulting Services – Dusty Fredrickson
This is a request to move salary savings to be repurposed to the PMO’s Contract Service Fund. This position will provide support for Dusty, so that he can provide support for other systems. The project employee will also assist Erica Jacobo with the US Bank payment gateway conversion. Salary savings from two vacant positions are being used, and he is working with Civil Service to fill those vacant positions. Please see documents submitted to the committee.
- D. Amendment for PMO Consulting Services – Dusty Fredrickson
Contract extension with VOLT to fill the project employee position mentioned in **Discussion Requests Item C**. Please see documents submitted to the committee.
- E. SBO for Facilities Administration Request – Jeff Teal
This SBO will fund an Administrative Specialist position. There is currently no administrative support to assist the Facilities Management department and assist with the maintenance system. Please see documents submitted to the committee.
- F. SBO for Facilities Maintenance Program – Jeff Teal
Currently, there are multiple unfunded projects. This request will provide funding for ongoing City maintenance projects. Please see documents submitted to the committee.
- G. SBO for Cooling, Warming and Hazard Events – Jacob Miller
This request appropriates money for cooling centers and safe air centers. Due to the change in activation criteria and weather, the transfer is necessary. Please see attachments and documents submitted to the committee.
- H. SBO for Emergency Shelter Contract Extension (Truth Ministries) – Tonya Wallace
Please see **Discussion Requests Item I** for related contract information. Please see documents submitted to the committee.
- I. Contract Extension for Emergency Shelter (Truth Ministries) – Kirstin Davis
The contract extension will allow for maintaining the level of service for 40 spaces for the men’s shelter. CM Wilkerson asked about the reduction from 75 to 40 spaces. Kirstin advised the number “75” was a typo, and the contract has always stated the number “40.” CP Beggs asked the following: “Truth offered to do 24/7 does this accomplish that?” Kirstin advised that may change the scope of the contract, and she can look into the current contract. Please see documents submitted to the committee.
- J. Sole Source Contract for Pomegranate Associates – Shauna Harshman
Pomegranate Associates was the only vendor that could provide the level of support for the needed projects. This resolution would authorize a sole source contract with Pomegranate Associates. This will provide facilitation training with an end goal of facilitating a community-wide workshop model for all 29 neighborhoods. The anticipated period of time for these services is about one year. Please see documents submitted to the committee.
- K. 2014-2019 ADA/Section 504 Transition Plan – Meghann Steinolfson
This is a request for retroactive City Council approval for this plan, and this plan is a requirement for the City. The ADA transition plan from 2015 was never brought forward to City Council for approval, and Meghann is now bringing forward for approval. The plan required extensive work and included many stakeholders. The City is currently out of compliance and did receive an ADA complaint. The Department of Justice could intervene if a plan is not put into place. CM Stratton asked if other cities have retroactively signed this type of plan, and how many other cities have gone this long without a plan. Meghann advised the City has been working as though this plan was in place and is requesting that it be formally signed. She also advised it is a common problem for other cities. The City has been actively following ADA guidelines. This document was just not formally approved by City Council. Please see documents submitted to the committee.

V. Committee Briefs

- A. Additional Personnel Holiday Hours Report – Meghann Steinolfson
The City recognized staff faced unprecedented challenges during the COVID pandemic and record-setting temperatures. The Mayor authorized an additional 16 hours to non-public safety employees. Public safety employees have to be replaced when taking time off, so the budgetary impact was low. CM Mumm requested a summary of budgetary impacts. She said Council and Labor Units should have been consulted. Meghann advised this was discussed with Labor Units, but not with City Council. CM Wilkerson asked who has the authority to determine vacation time. Meghann advised authority lies between the City Administration and Labor Unions directly. CM Cathcart asked for updates going forward, and he is understanding of the benefits for employees due to the conditions, as long as we can avoid unintended consequences. Meghann advised communication will be provided going forward. CM Mumm advised she is concerned about the budget impact and public services in situations such as this, and City Council may need to consider policy going forward if the

Mayor has authority in these matters. CM Wilkerson thanked City employees for their hard work. Please see documents submitted to the committee.

B. Mental Health Crisis Stabilization Facility Financial Update – Ariane Schmidt

CM Wilkerson asked for an explanation between this facility and the two other stabilization facilities. Ariane explained this is a place for people to go without Police escort. The process happens prior to any justice system involvement. An individual can assist independently of other resources to request to submit a patient for care. This is labeled as a residential treatment facility. Please see documents submitted to the committee.

C. Sheltering Update – Tonya Wallace

Tonya opened the floor for discussion regarding sheltering. CM Mumm asked about the \$500k commitment becoming a 5-year, \$2.5 million commitment. Tonya was not with the City at that time, but she did work with the County at that time. She said her understanding was that there was a project charter signed by the City and County, and the County signed a resolution to affirm the commitment of \$2.5 million and the period of 5 years. She understood the City had set aside \$500k for 2020 and 2021. CM Mumm asked to work on reviewing to determine next steps. CM Kinnear asked for clarification on whether the County spent their money, and she is concerned the City is spending General Fund money and others are not. City Council is seeking clarity on funding sources and time commitment.

D. Take-Home Vehicle Report – Tonya Wallace, Major McNab, and Chief Schaeffer

CP Beggs asked about take home usage for Policy vehicles, and Major McNab explained the policy regarding usage. Major McNab advised some vehicles do have GPS systems. Aside from an audit on mileage, there is no method of tracking the vehicles and their usage. Major McNab advised severe sanctions would result if unauthorized usage is determined. Police vehicles receive Fleet cards for fuel, and the pumps require the vehicle number and mileage. City policy prohibits personal usage of City vehicles. An Internal Fleet Manager is beginning Sept. 7, for Police. This new manager can handle vehicle-related questions and concerns. Chief Schaeffer can handle these requests on behalf of the Fire Department. Chief Schaeffer explained the Fire Department issues take-home vehicles on a limited basis according to policy. Currently, there are 12 take-home vehicles for the Fire Department. CM Kinnear asked if any of the take-home equipment is not being used on a regular basis. Chief Schaeffer advised all of the take-home equipment is being used regularly each week. He advised he receives on average ten calls per week for which he responds for the City. Please see attachments and documents submitted to the committee.

VI. Standing Topic Discussions

A. Monthly Financial Reports – Paul Ingiosi

CM Mumm asked if the refund from the Wildfire Fund is being returned to the correct fund. Paul Ingiosi confirmed it will be returned to the correct fund. Please see attachments and documents submitted to the committee.

VII. Adjournment

The meeting was adjourned at 2:58 p.m. The next meeting is scheduled for September 20, 2021 at 1:15 p.m.

Referenced attachments on file in the Office of the City Clerk.

Hearing Notices

NOTICE OF CITY COUNCIL PUBLIC HEARING PROPOSED 2021 STORMWATER ORDINANCE REVISIONS (Proposed Ordinance C36116)

Notice is hereby given that there will be a public hearing of the Spokane City Council on **Monday, October 25, 2021, at 6:00 p.m.** online via Webex Meetings. The Council will hear public testimony related to the proposed 2021 Stormwater Ordinance Revisions.

The meeting will be streamed live online and airing on City Cable 5. The public is encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>. Any changes to the procedures that will be followed for this hearing will be posted on the City Council's website: <https://my.spokanecity.org/citycouncil/meetings/>.

Public Comment: Any person may submit written comments on the proposed actions or appear at the public hearing. Written comments and oral testimony at the public hearing will be made part of the public record. **Only the applicant,**

persons submitting written comments, and persons testifying at a hearing may appeal the decision of the Plan Commission and City Council. To call or email for additional information:

Wastewater Management Department
Trey George, Environmental Analyst
909 E. Sprague Ave.
Spokane, WA 99202
Phone (509) 625-7908
jgeorge@spokanecity.org

Project Documents: Information relating to these amendments is available for viewing at: <https://my.spokanecity.org/publicworks/stormwater/ordinance/>.

Subject: The City is proposing amendments to the Spokane Municipal Code (SMC) specific to the management of stormwater. The Eastern Washington Phase II Stormwater Permit requires the City of Spokane to update its municipal code to require projects to adhere to minimum technical requirements and Best Management Practices, reflect and include inspection requirements of private stormwater facilities, and include provisions to review site plans and inspect sites with high potential for sediment transport prior to clearing or grading. The proposed changes to the Spokane Municipal Code are added language to meet the intent of the permit.

The SMC sections are: Chapter 17D.060, Sections 17D.060.030, 17D.060.050, 17D.060.140, 17D.060.190, and Chapter 17D.090, Sections 17D.090.030, 17D.090.070, 17D.090.110, and 17D.090.210.

Location: Citywide, this text amendment is not site specific.

SEPA: A Determination of Non-Significance was issued on September 2, 2021 under WAC 197-11-340(2); the lead agency will not act on this proposal for at least 14 days. Comments regarding this DNS and environmental issues must have been submitted no later than 5:00 PM on September 16, 2021, if they intended to alter the DNS.

Public Process: A SEPA Determination of Non-significance was issued on September 2, 2021. The Spokane Plan Commission held a public hearing on the proposed text amendment on September 22, 2021. The proposed 2021 Stormwater Ordinances were briefed at the Public Infrastructure, Environment, and Sustainability Committee on September 27th, 2021.

The proposed 2021 Stormwater Ordinance Revisions will be briefed at City Council Advance Agenda on Monday October 11, 2021. The 1st Reading of the ordinance related to the proposed revisions is scheduled for Monday, October 18, 2021. Generally, no presentations are made at the 1st Reading. The 2nd Reading and Public Hearing for the proposed amendment is scheduled for Monday, October 25 starting at 6 p.m. The public may submit written comment to the City Council at jgeorge@spokanecity.org or by sending email to citycouncil@spokanecity.org. The City Council may continue this public hearing to a following meeting at their discretion.

**NOTICE OF CITY COUNCIL PUBLIC HEARING
PROPOSED 2021 FLOODPLAIN MANAGEMENT TEXT AMENDMENT
(Proposed Ordinances C36117 and C36118)**

Notice is hereby given that there will be a public hearing of the Spokane City Council on **Monday, October 25, 2021, at 6:00 p.m.** online via Webex Meetings. The Council will hear public testimony related to the 2021 Floodplain Management Text Amendment

The meeting will be streamed live online and airing on City Cable 5. The public is encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>. Any changes to the procedures that will be followed for this hearing will be posted on the City Council's website: <https://my.spokanecity.org/citycouncil/meetings/>.

Public Comment: Any person may submit written comments on the proposed actions or appear at the public hearing. Written comments and oral testimony at the public hearing will be made part of the public record. **Only the applicant, persons submitting written comments, and persons testifying at a hearing may appeal the decision of the Plan Commission and City Council.** To call or email for additional information:

Planning & Development Department
Amanda Beck, Assistant Planner II
808 West Spokane Falls Boulevard
Spokane, WA 99201-3329
Phone (509) 625-6414
abeck@spokanecity.org

Project Documents: Information relating to these amendments is available for viewing at: <https://my.spokanecity.org/projects/2021-floodplain-management-update/>.

Subject: The City is proposing amendments to the Spokane Municipal Code (SMC) regarding floodplain management as required by the WA Department of Ecology to comply with changes in Federal and State floodplain management regulations. Proposed amendment would affect sections of Chapter 17A.020, Definitions, and various sections of Chapter 17E.030, Floodplain Management. The text amendment updates regulation of uses and structures in the floodplain and does not alter the City's Digital Flood Insurance Rate Maps (DFIRMs).

The SMC sections are: Chapter 17A.020, Sections 17A.020.010, 17A.020.020, 17A.020.040, 17A.020.060, 17A.020.080, 17A.020.130, 17A.020.140, and 17A.020.190; Chapter 17E.030, Sections 17E.030.030, 17E.030.050, 17E.030.060, 17E.030.070, 17E.030.080, 17E.030.090, 17E.030.100, 17E.030.120, 17E.030.130, 17E.030.140, 17E.030.150, 17E.030.160, and 17E.030.170.

Location: Citywide, this text amendment is not site specific.

SEPA: A Determination of Nonsignificance was issued on September 2, 2021 under WAC 197-11-340. The lead agency did not take action on this item for fourteen days following issuance of the DNS and the comment period ended on September 16, 2021.

Public Process: The Urban Experience Committee was briefed on July 12, 2021. A briefing was provided to the Plan Commission on July 14 and September 8, 2021. A virtual Open House was held via Webex on August 19, 2021. A SEPA Determination of Nonsignificance was issued on September 2, 2021. The Spokane Plan Commission held a public hearing on the proposed text amendment on September 22, 2021.

The 2021 Floodplain Management Text Amendment will be briefed at City Council Advance Agenda on Monday October 11, 2021. The 1st Reading of the ordinance related to the text amendment is scheduled for Monday, October 18, 2021. Generally, no presentations are made at the 1st Reading. The 2nd Reading and Public Hearing for the proposed amendment is scheduled for Monday, October 25 starting at 6 p.m. The public may submit written comment to the City Council at abeck@spokanecity.org or by sending email to citycouncil@spokanecity.org. The City Council may continue this public hearing to a following meeting at their discretion.

BUILDING OFFICIAL SHOW CAUSE HEARING NOTICE

Notice is hereby given that the Building Official has caused proper notice to be served upon the persons responsible for **44 W 29TH AVE. SPOKANE WA 99203**, PARCEL NUMBER 35304.3016, LEGAL DESCRIPTION CANNON HILL 1ST L16 B8, in compliance with the Spokane Municipal Code stating that a show cause hearing on this matter will be held before the Building Official on **November 16, 2021 at 1:30 p.m.** These hearings are typically held in the Council Briefing Room, Lower Level, City Hall, however due to the COVID-19 pandemic this meeting will occur remotely. Participation information for this hearing will be posted on the City website as well on each agenda, which can be found under the substandard building topic here:

<https://my.spokanecity.org/neighborhoods/code-enforcement/topics/>

Notice is hereby given that attention has been directed to anyone who knows the present address or whereabouts of the owner or to any new owner or person in the position of responsibility over this property to contact the City of Spokane regarding plans to correct deficiencies and avoid potential outcomes of the show cause hearing, which may include a demolition or receivership order. Not hearing further on this matter the said show cause hearing will proceed. For more information on this hearing, including information regarding participation in the remote hearing, please contact:

Jason Ruffing
Code Enforcement, City of Spokane
808 West Spokane Falls Blvd.
Spokane, WA 99201-3333
509-625-6529
jruffing@spokanecity.org

BUILDING OFFICIAL SHOW CAUSE HEARING NOTICE

Notice is hereby given that the Building Official has caused proper notice to be served upon the persons responsible for **801 N REGAL ST. SPOKANE, WA 99202**, PARCEL NUMBERS 35161.4301 & 35161.4302, LEGAL DESCRIPTIONS SUB OF SEC 16 L1TO6 B191 L1&2 EXC R/W &VAC STP 8FT WD S OF&ADJ B191 &VAC STP 8FT WD S OF&ADJ L3 &N OF&ADJ L4- 5&6 &N1/2 OF VAC PTN OF BROADWAY AVE BEING 37 1/2FT WD EXT FRM WL OF REGAL ST TO CL EXT SOF VAC NELSON ST

AND SUB OF SEC 16 PT OF B191 BEG AT INT OF SELY LN OF GN RY CO RW WITH WL OF L1 B191 TH W TO CL OF VAC NELSON ST TH S AL G SD CL TO INT WITH SL OF L6 B191 EXT W TH E ALG SD EXT LN TO SWCOR OF SD L6 THN TO POB SUB TO GN RY CO ESMT AS DESC IN DOC 685622-A, in compliance with the Spokane Municipal Code stating that a show cause hearing on this matter will be held before the Building Official on **November 16, 2021** at 1:30 p.m. These hearings are typically held in the Council Briefing Room, Lower Level, City Hall, however due to the COVID-19 pandemic this meeting will occur remotely. Participation information for this hearing will be posted on the City website as well on each agenda, which can be found under the substandard building topic here:

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Jason Ruffing
Code Enforcement, City of Spokane
808 West Spokane Falls Blvd.
Spokane, WA 99201-3333
509-625-6529
jruffing@spokanecity.org

General Notices

SPOKANE CITY-COUNTY HISTORIC LANDMARKS AGENDA Wednesday, October 20, 2021 Webex Teleconference

I. Public Hearing: 3:00 P.M.

A. Spokane Register Nomination (per SMC 17D.100.020):

1. Knights of Pythias Hall – 1203 W Riverside Ave
2. Riverfalls Tower Apartments – 1224 W Riverside Ave

B. Special Valuation Application (per SMC 17D.100.310):

1. Eastman-Heritage House – 1214 S Cook St
2. Sherwood Building – 508 W Riverside Ave
3. Columbia Building – 107 S Howard St

C. Certificate of Appropriateness (per SMC 17D.100.200):

1. Symons Block – 525 W Sprague Ave

In order to comply with public health measures and Governor Inslee's *Stay Home, Stay Safe* order, the Spokane Historic Landmarks Commission meeting will be held by Webex Teleconference

Members of the general public are encouraged to join the on-line meeting using the following information:

To participate via video, on your computer or mobile device, follow the link found in the agenda located on the City of Spokane website at: <https://static.spokanecity.org/documents/bcc/commissions/spokane-city-county-historic-landmarks-commission/agendas/2021/10/shlc-agenda-2021-10-20.pdf>

To participate by phone

Call: 1-408-418-9388
Enter: **2486 264 9599** followed by # when prompted for a meeting number or access code
Enter # when prompted for an attendee ID

Meeting
Password: akR4BPpg3X6

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C36115

An ordinance relating to the fire code; amending SMC section 17F.080.010; and declaring an emergency.

WHEREAS, the current fire code "fire access distance" creates a barrier for the approval of building permits in particular situations. The Fire Department estimates the resulting delays and increased construction costs are avoidable. To address the challenge of distance requirement while maintaining a safe community, the Department implemented operational changes that increased the length of pre-connected attack hoses on all fire apparatus serving the City. This code modification recognizes the operational change and codifies a performance-based change that allows less restriction for construction, specifically for single-family housing.

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. That SMC section 17F.080.010 is amended to read as follows:

17F.080.010 Adoption of International Fire Code

- A. The Washington State current amended edition of the International Fire Code (IFC) and related standards, published by the International Code Council, as modified by this title, is the fire code of the City of Spokane except as otherwise provided.
- B. The following amendments are made to the International Fire Code:
1. Section 101.1 is modified to read as follows:
 - a. Title.
These regulations shall be known as the fire code of the City of Spokane, hereinafter referred to as "this code."
 2. Section 109.4 is modified to read as follows:
 - a. Violation Penalties.
Persons who shall violate a provision of this code or shall fail to comply with any of the requirements, thereof, or who shall erect, install, alter, repair, or do work in violation of the approved construction documents or directive of the fire code official or of a permit or certificate used under provisions of this code shall be subject to the provisions of chapter 1.05 SMC.
 3. Section 112.4 is modified to read as follows:
 - a. Failure to Comply.
Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be subject to penalties identified in chapter 1.05 SMC.
 4. IFC Sections (~~(503.1.1,)~~) 503.1.2, 503.1.3, 503.2, 503.3, and 503.4 are adopted as published. Section 503.1.1 is adopted and revised as follows:

503.1.1 Buildings and facilities. Approved fire apparatus access roads shall be provided for every facility, building or portion of a building hereafter constructed or moved into or within the jurisdiction. The fire apparatus access road shall comply with the requirements of this section and shall extend to within 200 feet (60 960 mm) of all portions of the facility and all portions of the exterior walls of the first story of the building as measured by an approved route around the exterior of the building or facility.

Exceptions:

1. For buildings equipped throughout with an approved automatic sprinkler system installed in accordance with Section 903.3.1.1, 903.3.1.2 or 903.3.1.3 the distance shall extend to 240 feet.
2. Fire apparatus access roads cannot be installed because of location on property, topography, waterways, nonnegotiable grades or other similar conditions, and an approved alternative means of fire protection is provided.
3. There are not more than two Group R-3, IRC, or Group U occupancies.
4. Where approved by the fire code official, fire apparatus access roads shall be permitted to be exempted or modified for solar photovoltaic power generation facilities.
5. Chapter 56 is amended with chapter 10.33A SMC.
6. Section 903.2.11.5 is revised to read:
 - a. A wet chemical suppression system shall be installed in a commercial kitchen exhaust hood and duct system to meet the compliance of Section 904.
7. Section 904.2.2 is revised to read:
 - a. Each required commercial kitchen exhaust hood and duct system required by Section 609 to have a Type 1 hood shall be protected with a wet chemical suppression system installed in accordance with this code.
8. Section 904.12.
Replace the first paragraph and the five types to read:
 - a. 904.12 – Commercial Cooking Systems.
The automatic fire extinguishing system for commercial cooking systems shall be a wet-chemical type system. The wet-chemical system shall be tested in accordance with UL 300 and listed and labeled for the intended application. The system shall be installed in accordance with this code, its listing, and the manufacturer's installation instructions. Wet-chemical extinguishing systems shall be installed in accordance with NFPA 17A.
9. Section 904.12 – Exception; Section 904.12 Items 1, 2, 3, 4, and 5; Section 904.12.3; Section 904.12.4 are not adopted.
10. Section 905.1 – Add the following to end of the paragraph:
Class II and Class III standpipes are not allowed for new standpipes in the City of Spokane. All requirements for Class II and Class III shall be Class I and references to one- and one-half inch outlets shall be changed to two and one-half inches. There are no requirements for two and one-half inch hose to be provided (i.e., stages).
11. 906.1.
Add exception to read as follows:
 - a. Portable fire extinguishers are not required for residential buildings that do not have an interior or exterior common space.
12. Section 1011.14.
Remove “and for access to unoccupied roofs” from last sentence.
13. Section 1011.12
Remove “alternating tread device,” from exception.
14. Section 1023.9.
Revise the second sentence to read as follows:
“. . . the story of, the number of floors above grade (if it is different from the story number), and the direction . . .”
15. Section 5704.2.9.6.1 Modify to read:
“outside of buildings shall be in accordance with table 5705.3.4(2)
16. Section 5706.2.4.4 Modify to read:
Remove the last part of the last sentence: outside of buildings shall be in accordance with table 5705.3.4(2)

17. Section 5806.2 Modify:

Remove the last part of the last sentence: outside of buildings shall be in accordance with the requirements of the Authority Having Jurisdiction

18. Section 6104.2.

Remove the last part of the last sentence: "(Jurisdiction to specify)".

Section 2. Emergency Clause. The City Council declares that an urgency and emergency exists such that this ordinance is needed for the immediate preservation of the public peace, health, or safety, and/or for the immediate support of City government and its existing public institutions, and that because of such need, this ordinance shall be effective immediately, under Section 19 of the City Charter, upon the affirmative vote of one more than a majority of the City Council.

Passed by City Council October 11, 2021

Delivered to Mayor October 14, 2021

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

SIGNAL MAINTENANCE TECHNICIAN SPN 272 OPEN ENTRY

DATE OPEN: Monday, October 18, 2021

DATE CLOSED: Tuesday, November 16, 2021 at 4:00 p.m.

SALARY: \$46,961.21 annual salary, payable bi-weekly, to a maximum of \$76,362.34

DESCRIPTION:

Do you pride yourself on exceptional work ethics and a willingness to go the extra mile? Appreciate a small close-knit work group where "A good day's work for a good day's pay." is the motto? Are your core values aligned with integrity and honesty?

If you answered, YES to all of the above then become a part of City of Spokane's Streets Department – Signal and Lighting Section as a Signal Maintenance Technician!

The Signal and Lighting Section prides itself on quality work done in an efficient and timely manner. The department is seeking a team player who has a strong electrical/electronic background, knowledge of construction operations is desirable, and being familiar with Windows computer software. As a Signal and Lighting Maintenance Technician you are part of a team that works behind the scenes responding to crashes, weather events, and other incidents that affect traffic operations 24/7/365. There is opportunity for flexible work schedules, with on-call status rotations after first year of employment.

If you find yourself wanting to pursue a career with the City of Spokane, then we encourage you to apply today!!!

DUTIES:

- Responds to reports of malfunctioning traffic, communications systems, intelligent transportation systems equipment and related equipment within the City during normal working hours and when assigned to 24 hour emergency call-out or weekend standby; determines the nature of the problem, effects necessary repairs.
- Installs, modifies, tests, maintains and repairs electrical and some electronic devices including, but not limited to: traffic signal communication systems, intersection control systems, detection and video monitor systems.
- Installs, maintains and repairs overhead and underground electrical equipment, including installation of signal and lighting poles and the installation and splicing of cables and wiring.
- Installs, maintains and repairs traffic signals, street lighting, and general electrical wiring systems.
- Utilizes various hand and power tools in the installation and repair of various systems.
- Performs emergency repairs and/or adjustments, identifies and repairs electrical/electronic failures.
- Performs underground utility locates.
- Read and interpret signal and lighting plans and electronic schematics.
- Lays out equipment in the field according to plans.
- Maintains proper stocking levels of spare parts and tools on maintenance vehicles and in work areas.
- May be assigned to shop or field duty.
- May be required to work at heights in an aerial manlift basket, work underground, dig trenches or post holes.

- Drives various vehicles, including aerial bucket truck, repair truck, flusher, tank, flatbed, dump, front end loader, bobcat, and trucks pulling various trailers.
- May be required to assist in snow removal operations as needed.
- Prepares and maintains records as required.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Certification:* Possession of a General Journeyman Electrician (01) Certificate as issued by Washington State Department of Labor and Industries or equivalent from another state; certification by the State of Washington must be obtained during the probationary period.
- *Substitution:* Completion of a minimum of 4000 hours of documented electrical trainee work experience towards journeyman classification. OR Possession of a Traffic Signal Level II Construction Technician certificate or Traffic Signal Level II Bench Technician certificate as issued by International Municipal Signal Association.
- *License:* Possession of a valid driver's license and obtain a Class B Commercial Driver's License (CDL) without air brake restriction during the probationary period.

NOTE: In order to receive credit for education or training, you must attach copies of your transcripts, diploma, or relevant certificates to your online application.

EXAMINATION DETAILS:

Candidates must meet the minimum qualifications and pass the examination for this position, to be eligible for hire. Qualified applicants are encouraged to apply immediately. You should complete and submit a City of Spokane employment application online by 4:00 p.m. PST on the filing cut-off date.

Upon request, at the time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

WRITTEN TEST DETAILS

The written examination with instructions will be emailed out via a link from FastTest (noreply@fasttestweb.com) on Thursday, November 18, 2021, at 9:00 a.m. PST. The test will be available until 4:00 p.m. PST on Tuesday, November 23, 2021.

If you do not have access to a personal computer, you may schedule to test in the Civil Service Test Room, on a provided computer, on Thursday, November 18, 2021 at 1:00 p.m..

The examination will consist of a multiple choice written exam with scoring weight assigned and details as follows:

- Written Test: 100%
- Approximate Duration of Exam: 2 hours

The written test may include such subjects as:

- Electrical/Electronics
- Safety
- Human Relations
- Computer Skills
- Traffic Signals & Construction

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 14th day of October 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

AMENDMENT

AMENDMENT

AMENDMENT

CUSTODIAN II

SPN 415 (Announcement of 10/11/2021)

The above titled announcement is hereby amended to read:

MINIMUM QUALIFICATIONS:

Promotional Requirements:

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* Completion of the probationary period with the City in the classification of Custodian I (SPN: 414).

NOTE: SHORTAGE RECRUITMENT – All employees currently in the classification of Custodian I may apply on a promotional basis.

**WWTP OPERATIONS SUPERVISOR SPN 646
PROMOTIONAL**

DATE OPEN: Monday, October 18, 2021

DATE CLOSED: Tuesday, November 2, 2021 at 4:00 p.m.

SALARY: \$69,112.80 annual salary, payable bi-weekly, to a maximum of \$97,927.20

DESCRIPTION:

Performs responsible supervisory work over the operational activities in an advanced wastewater treatment plant.

DUTIES:

- Plans, directs and coordinates work programs for operating personnel in the operation of an advanced wastewater treatment plant.
- Supervises, trains, and evaluates the work performed by subordinate operating personnel.
- Leads operations personnel in development of Job Hazard Analyses specific to tasks performed.
- Reviews plans for daily operating routines.
- Coordinates with the Laboratory Supervisor for necessary changes in treatment processes.
- Monitors treatment plant controls and related facilities.
- Estimates needs, assists in the preparation of annual budgets, and requests human resources, operational supplies, materials, tools and equipment.
- Reviews engineering designs for treatment process modifications and additions.
- Coordinates operations workgroup activities with contractors and other City workgroups during plant construction, such that safety and regulatory compliance are not compromised.
- Prepares reports on daily plant operations.
- Analyzes plant records for summaries as required.
- Advises and recommends alterations, extensions and improvements in processing operations.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Promotional Requirements:

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* Completion of at least two years of service with the City in the classification of Wastewater Treatment Plant Operator III.

License and Certifications:

(Qualified applicants and employees in this job class must meet these requirements.)

- Possession of a valid Class III Wastewater Operator's Certificate as issued by the State of Washington.

EXAMINATION DETAILS:

Candidates must meet the minimum qualifications and pass the examination for this position, to be eligible for promotion. The examination will consist of a written test and a performance evaluation (PAR), with scoring weight assigned as follows:

- Written Examination: 60%
- Short Answer Examination: 20%
- PAR: 20%

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

WRITTEN TEST DETAILS:

Written testing will be conducted during the week of November 15, 2021. Testing time and location are TBD, and applicants will be notified of these details, via email, upon closure of the recruitment. The approximate duration of the test is 3 hours.

The multiple choice exam may include such subjects as:

- Plant Operational Knowledge
- Construction & Workplace Safety
- Supervision
- SCADA

PROMOTIONAL EVALUATION DETAILS:

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor, within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 14th day of October 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

SPOKANE PUBLIC LIBRARY

Request for Bid 2021-10-001

INDIAN TRAIL AND SOUTH HILL LIBRARY BRANCH RENOVATIONS

Spokane Public Library is requesting bids for the INDIAN TRAIL and SOUTH HILL LIBRARIES Project
Bid due Tuesday, November 2, 2021, at 2:00 pm.

A Non-Mandatory Pre-Bid Meeting is scheduled for **Wednesday, October 20, 2021, at 11 AM** at the Indian Trail Branch (4909 W Barnes, Spokane, WA 99208) Following the meeting, site tours will be held at the Indian Trail site and then at the South Hill site 3324 S Perry Street, Spokane, WA 99203).

The scope of work will be outlined in the Contract Documents. Bids are to be submitted on the Bid Proposal form provided in the Contract Specifications. A Bid Bond is required.

Contract Documents for project noted above can be reviewed on or after October 13, 2021, at the following locations:

Integrus Architecture, 10 S. Cedar St., Spokane, WA 99201 Abadan Reprographics, 603 E. 2nd Ave, Spokane, WA 99202 Spokane Regional Plan Center, Spokane, WA

Contract Documents for project noted above can be reviewed ONLINE on or after October 13, 2021, at the following locations:

Spokanelibraryplanroom.com Abadan Reprographics Spokane Regional Plan Center

Bidders can obtain Contract Documents from Abadan Reprographics; contact Desi at 509-747-2964.

Bids must be received by Spokane Public Library, Finance Department, at the office of Integrus Architecture, 10 S. Cedar St., Spokane, WA 99201, no later than the date and time listed above, at which time bids will be opened and read. **The Bid number and submittal date must appear on the outside of the submitted bid envelope.** Any firm failing to submit its proposal in accordance with the procedures set forth in the Instructions to Bidders may be considered non-responsive.

Individuals with disabilities who may need special accommodations to participate in the public bid opening meeting should contact Cody Dompier, Integrus Architecture, Inc., (509) 838-8681, no later than five days before the scheduled date of the meeting so that arrangements can be made.

Questions should be addressed to Cody Dompier, Integrus Architecture by phone at (509) 838-8681, via written correspondence at the address above or via e-mail (cdompier@integrusarch.com). Include Lorraine Mead, Hill International, (LorraineMead@hillintl.com) in all email correspondence.

Spokane Public Library encourages the participation of Minority-Owned and Women-Owned Business Enterprises in this Request for Proposal.

BY ORDER OF THE BOARD OF TRUSTEES SPOKANE PUBLIC LIBRARY

Penny C Brown CPA, Finance Director

Publish: October 13 & 20, 2021

**SIA System Additional Reservoir
Engineering Services File No. 2018050**

This project consists of the construction of a drinking water reservoir and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. December 6, 2021, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Hand-delivered bids shall be delivered between noon and 1:00 p.m. to the first floor, City Hall, 808 W. Spokane Falls Blvd, Spokane WA 99201-3316. The bids will be publicly opened and read at 1:15 p.m. on the first floor of City Hall. In order to comply with the "Stay Home, Stay Safe" order as much as possible, please utilize one of the following options to participate in the bid opening. To watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: <https://my.spokanecity.org/business/bid-and-design/current-projects/>.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and the regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications. The Bidder, and all sub-contractors, shall be licensed or have applied for a license to do business in the State of Washington prior to submittal of this bid proposal.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2021 Standard Specifications. Bidders should allow sufficient time to familiarize themselves with the WSDOT 2021 Standard Specifications prior to bidding the project.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

This project is funded through the Washington State Drinking Water State Revolving Fund program with federal funds from the Environmental Protection Agency. As such, all Contractors and Subcontractors shall meet the requirements and provisions for DWSRF funded projects. Additional funding has been provided by the Public Works Trust Fund through the Washington Department of Commerce.

The City of Spokane is an Equal Opportunity and Affirmative Action Employer. Small, Minority- and Women- owned firms are encouraged to submit bids. All work performed on this project will be subject to the higher of the prevailing state or federal wage rates.

****Time is of the essence due to the length of the construction window and/or the time of year in which the project is being constructed. Please note that various award phase steps have shorter than normal time frames as detailed in section 1-03.3, 1-08.4, and 1-08.5.

Publish: October 20, 27 & November 3, 2021

Notice for Bids

Supplies, Equipment, Maintenance, etc.

Outside Legal Counsel for the OPO Commission

City of Spokane Office of the Police Ombudsman

RFP # N/A

Description: The City of Spokane is soliciting electronic Proposals for Outside Legal Counsel for the Office of the Police Ombudsman Commission

To obtain the Informal Request for Proposal document please reach out to the Office of the Police Ombudsman at 509-625-6742 or email ccoty@spokanecity.org.

All Proposal documents shall be submitted in person at 808 W Spokane Falls Blvd. Spokane WA 99201 or electronically at ccoty@spokanecity.org **no later than 1:00 p.m. on November 1, 2021**. Late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Christina Coty
Office of the Police Ombudsman

Publish: August 25, September 1, 8, 15, 22, 29, & October 6, 13, 20, & 27, 2021

SPRAGUE UNION DISTRICT CSO-34 TANK ABOVE GROUND DEVELOPMENT

City of Spokane Planning and Economic Development Department

RFP #5496-21

Description: The City of Spokane is soliciting electronic Proposals for SPRAGUE UNION DISTRICT CSO-34 TANK ABOVE GROUND DEVELOPMENT

All Proposal responses shall be submitted electronically through the City of Spokane's online procurement system no later than **1:00 p.m. on MONDAY, DECEMBER 6, 2021**. Hard copy and/or late submittals will not be accepted. The City of Spokane is not responsible for Proposals submitted late.

Sealed Proposals will be unsealed and acknowledged at the 1:15 p.m. public bid opening meeting via **Microsoft Teams** on **MONDAY, DECEMBER 6, 2021**. To watch the City of Spokane Bid Opening Meeting, go to our City Purchasing Department website: <https://my.spokanecity.org/administrative/purchasing/> and then click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Request for Proposals document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

The right is reserved to reject any and all Proposals and to waive any informalities.

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: October 6, 13, 20, & 27, 2021

CUSTOM PVC ELBOW TRAPS – VALUE BLANKET
Wastewater Maintenance

ITB #5503-21

Description: The City of Spokane is seeking electronic bids for Custom PVC Elbow Traps to be used by the Wastewater Maintenance department. Business would be awarded on a five-year (5) value blanket order.

Bid Opening: Sealed electronic bids will be accepted until **Monday, October 25, 2021 at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procureware.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

To view this solicitation and submit a bid response, you must be a registered supplier on the City's bidding portal at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation's distribution list for changes and/or modifications via email notification.

Please submit any questions on our bidding portal to the 'Clarifications' tab under the applicable project number.

The City reserves the right to reject any and all submissions and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm submissions completed and submitted electronically will be tabulated.**

Samantha Johnson
Purchasing Department

Publish: October 13 & 20, 2021

MECHANICAL REPAIRS

City of Spokane Solid Waste Disposal Department

ITB # 5529-21

Description: The City of Spokane is soliciting electronic bids for two (2) Boiler Replacement Fan Assemblies (Wheel and Shaft Assemblies) designed to pull air through boiler and push air up and out of stack, for Waste To Energy Facility.

Electronic Bids will be unsealed at the 1:15 p.m. public bid opening via Microsoft Teams platform on **MONDAY, OCTOBER 25, 2021**, for **BOILER REPLACEMENT FAN ASSEMBLIES** for the City of Spokane Solid Waste Disposal Department. To watch the City of Spokane Bid Opening Meeting, go to our website: <https://my.spokanecity.org/administrative/purchasing/> and then click on the "join meeting" link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, October 25, 2021**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Rick Rinderle
City of Spokane Purchasing

Publish: October 13 & 20, 2021

ADVERTISEMENT PAGE**SPOKANE TRANSIT AUTHORITY IFB # 2021-10644****CITY OF SPOKANE BID # 5531-21****SPOKANE COUNTY BID # P12503****TO PROVIDE DIESEL AND UNLEADED GASOLINE**

Three (3) sets (one (1) original and two (2) copies) of sealed bids will be accepted until 2:00 PM, Pacific Time, November 10, 2021, by Spokane Transit Authority, 1230 W. Boone Avenue, Spokane, Washington 99201, for providing Diesel and Unleaded Gasoline in accordance with the specifications and conditions stated in this IFB.

Bids shall be publicly opened and read aloud virtually via Microsoft Teams at 4:00 PM Pacific Time, November 10, 2021. Late submittals will not be accepted and will be returned, unopened to the sender. IFB packages may be obtained by contacting Kimberly Smallwood via email ksmallwood@spokanetransit.com or by calling (509) 232-6301.

STA reserves the right to reject any and all bids, to waive any informalities and irregularities in the bid submission process, to negotiate with any bidders, and to accept bids that are considered to be in the best interest of STA. STA is an Equal Employment Opportunity (EEO) organization, which does not discriminate against any prospective supplier on the basis of race, color, creed, national origin, sex, sexual orientation, gender identity, age or presence of any sensory, mental, or physical disability in the consideration of contract award. The successful Bidder will be required to comply with all EEO federal, state, and local laws and regulations.

Spokane Transit Authority assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964. For more information, visit www.spokanetransit.com. Upon request, alternative formats of this information will be produced for persons with disabilities; please call (509) 325-6094 (TTY Relay 711) or email ombudsman@spokanetransit.com.

Publish: October 20 & 27, 2021
