



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 111

OCTOBER 13, 2021

Issue 41



MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBERS:

KATE BURKE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

The Official Gazette

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INSIDE THIS ISSUE

MINUTES	926
HEARING NOTICES	938
GENERAL NOTICES	940
ORDINANCES	941
JOB OPPORTUNITIES	944
NOTICES FOR BIDS	951

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Minutes

MINUTES OF SPOKANE CITY COUNCIL

Monday, October 4, 2021

BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

The regularly scheduled Spokane City Council 3:30 p.m. Briefing/Administrative Sessions and the 6:00 p.m. Legislative Session were held virtually and streamed live online and aired on City Cable 5. Pursuant to Governor Jay Inslee's Fifteenth Updated Proclamation 20-28.15, dated January 19, 2021, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first. Proclamations 20-28, et seq, were amended by the Washington State Legislature to recognize the extension of statutory waivers and suspensions therein until termination of the state of emergency pursuant to RCW 43.06.210 or until rescinded.

While all public meetings must continue to be held remotely, an option for an additional in-person meeting component is permitted consistent with the business meetings requirements contained in the Miscellaneous Venues guidance incorporated into Proclamation 20-25, et seq. At this time, the City Council has decided to continue its meetings with remote access only and to not include an in-person attendance component.

The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling 408-418-9388 and entering an access code when prompted.

Roll Call

On roll call, Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, and Wilkerson were present. Council Member Stratton arrived at 3:36 p.m. (Council President Beggs was in attendance in the Council Chambers and also participated in the meeting via WebEx. Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson attended the meeting via WebEx.)

City Attorney Mike Ormsby (WebEx), Director of Policy and Government Relations Brian McClatchey (WebEx), and City Clerk Terri Pfister (in Chambers) were also virtually present for the meeting.

Advance Agenda Review

The City Council received an overview from staff on the October 11, 2021, Advance Agenda items.

Action to Approve October 11, 2021, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the October 11, 2021, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Wilkerson, seconded by Council Member Kinnear, **to approve** the advance agenda; **carried unanimously.**

ADMINISTRATIVE SESSION

Current Agenda Review

The City Council considered the October 4, 2021, Current Agenda.

Suspension of Council Rules

Motion by Council Member Mumm, seconded by Council Member Kinnear, **to suspend** Council Rules to amend the Agenda; **carried unanimously.**

UTB 1343 Amendment No. 1 with Washington State Department of Transportation (OPR 2019-0168) (Council Sponsor: Council President Beggs)

Motion by Council Member Mumm, seconded by Council Member Kinnear, **to add** Current Consent Agenda Item No. 5—UTB 1343 Amendment No. 1 with Washington State Department of Transportation for work done in conjunction with the SR902/Geiger Roundabout Water Relocation—**carried unanimously**.

Resolution 2021-0073 (Deferred from August 30, 2021, Agenda) (Council Sponsor: Council President Beggs)

Motion by Council Member Burke, seconded by Council Member Kinnear, **to table indefinitely** Resolution 2021-0073 to replace existing parking meters in the Downtown retail core with pay-by-plate multi space parking kiosks in the Downtown retail core on all block faces with at least six meters; **carried unanimously**.

Contract with MacKay Meters, Inc. (OPR 2021-0502 / RFP 5207-19) (Deferred from August 30, 2021, Agenda) (Council Sponsors: Council Members Stratton and Kinnear)

Motion by Council Member Kinnear, seconded by Council Member Mumm, **to place** back on the Consent Agenda OPR 2021-0502—Contract with Mackay Meters, Inc. (Nova Scotia, Canada) for Paid Parking Equipment to provide the City with Single and Dual space parking meters—**carried unanimously**.

Emergency Ordinance C36064 (Deferred from September 20, 2021, Agenda) (Council Sponsor: Council Member Wilkerson)

Motion by Council Member Wilkerson, seconded by Council Member Mumm, **to defer** Emergency Ordinance C36064—clarifying the requirements for the adaptive re-use of historic properties—to October 18, 2021, to allow staff the opportunity weigh-in at Finance & Administration Meeting; **carried unanimously**.

Resolution 2021-0069 (Deferred from September 27, 2021, Agenda) (Council Sponsor: Council Member Wilkerson)

The following action was taken subsequent to Council deliberations:

Motion by Council Member Stratton, seconded by Council Member Cathcart, **to defer** Resolution 2021-0069—of the City Council of the City of Spokane to revise the appropriation of funds from the City of Spokane Community, Housing and Human Services Department for the purpose of funding a regional targeted-capacity emergency shelter called The Way Out Center—for two weeks, to October 18, 2021; **carried 5-2**.

The additional following action was also taken:

Motion by Council Member Kinnear, seconded by Council Member Mumm, **to amend** Resolution 2021-0069 so that funding will be contingent on finalization and acceptance of a Good Neighbor Agreement by City Council, City Administration, and the provider (The Salvation Army); **carried 6-1**.

Special Budget Ordinance C36111

Motion by Council Member Kinnear, seconded by Council Member Cathcart, **to substitute** Special Budget Ordinance C36111 (funding necessary operation expenses related to the emergency situation created by the Clarke Avenue landslide); **carried 6-1**.

CONSENT AGENDA

Upon Unanimous Voice Vote (in the affirmative), the City Council approved Staff Recommendations for the following items:

Contract Amendment with American Medical Response Service, Inc. to include the use of Basic Life Support ambulances in the interest of patient safety and continuity of service. (Council Sponsor: Council Member Kinnear) (OPR 2015-0314)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through September 24, 2021, total \$14,328,949.01 (Check Nos.: 581763–581933; ACH Payment Nos.: 94647–94996), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$12,044,642.48. (CPR 2021-0002)

City Council Meeting Minutes: July 1, September 20, and September 23, 2021. (OPR 2021-0013)

UTB 1343 Amendment No. 1 with Washington State Department of Transportation for work done in conjunction with the SR902/Geiger Roundabout Water Relocation. (Council Sponsor: Council President Beggs) (OPR 2019-0168)

Contract with Mackay Meters, Inc. (Nova Scotia, Canada) for Paid Parking Equipment to provide the City with Single and Dual space parking meters and support from August 1, 2021, through July 31, 2026—estimated \$664,000. (Deferred from August 30, 2021, Agenda) (Council Sponsors: Council Members Stratton and Kinnear) (OPR 2021-0502 / RFP 5207-19)

Notice to Employees of Unfair Labor Practice

The City Clerk read into the record a Notice to Employees of Unfair Labor Practice. See attachment to these minutes.

Council Recess/Executive Session

The City Council adjourned at 4:21 p.m. The City Council reconvened at 6:00 p.m. for the Legislative Session.

LEGISLATIVE SESSION**Roll Call**

On roll call, Council President Beggs, and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson were present. (Council President Beggs was in attendance in the Council Chambers and also participated in the meeting via WebEx. Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson attended the meeting via WebEx.)

Director of Policy and Government Relations Brian McClatchey (WebEx) and City Clerk Terri Pfister (in Chambers) were also virtually present for the meeting.

PROCLAMATIONS

October 2021 *Filipino-American History Month*

Council Member Cathcart read the proclamation. Ben Cabildo on behalf of the Board of Directors of the Filipino-American Association of the Inland Empire, virtually accepted the proclamation and remarked on the event.

October 2021 *Public Safety Awareness Month*

Council Member Kinnear read the proclamation. Assistant Police Chief Lundgren and Fire Chief Brian Schaeffer virtually accepted the proclamation and provided remarks regarding the event.

October 2021 *Arts and Humanities Month*

Council Member Stratton read the proclamation. Melissa Huggins, Executive Director – Spokane Arts, virtually accepted the proclamation and provided remarks on the event.

There was no **City Administrative Report**.

BOARDS AND COMMISSIONS APPOINTMENTS**Spokane Public Facilities District Board (CPR 1989-0145)**

Upon Unanimous Voice Vote, the City Council **approved** (and thereby confirmed) the appointment of Edward Bruya to a four-year term on the Spokane Facilities District Board to serve from October 5, 2021, through October 4, 2025.

There were no **Council Committee Reports**.

LEGISLATIVE AGENDA**SPECIAL BUDGET ORDINANCES**

For Council action on Special Budget Ordinance C36098, see section of minutes under “Special Considerations.”

Special Budget Ordinance C36107 (Council Sponsors: Council Members Kinnear and Wilkerson)

After receiving public testimony from two individuals and an opportunity for public testimony, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Special Budget Ordinance C36107** amending Ordinance No. C35971 passed by the City Council December 14, 2020, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

General Fund

(1) Increase appropriation in the Office of Police Ombudsman Department by \$29,200.

(A) \$29,200 of the increased appropriation is provided solely for salary and benefit increases related to the change in salary grades for the Police Ombudsman and Deputy Police Ombudsman positions.

(This action allows additional appropriation for salary and benefit increases due to the change in salary grades for the affected positions.)

Ayes: Beggs, Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson
Nays: None
Abstain: None
Absent: None

Special Budget Ordinance C36108 (Council Sponsor: Council Member Kinnear)

After receiving public testimony from one individual and Council commentary, the following action was taken:

Upon 6-1 Roll Call Vote, the City Council **passed Special Budget Ordinance C36108** amending Ordinance No. C35971 passed by the City Council December 14, 2020, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

General Capital Improvements Fund

(1) Increase appropriations by \$39,500.

(A) Increase in appropriations to be used towards the remodel for the Gardner detective building used by the Spokane Police Department.

(B) Budget increase to come from fund balance reserves.

(C) Total estimated project cost of \$59,500.

(This action allows additional appropriation for the remodel of the Gardner building as it no longer meets department needs.)

Ayes: Beggs, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson
Nays: Burke
Abstain: None
Absent: None

Special Budget Ordinance C36109 (Council Sponsor: Council Member Kinnear)

Subsequent to an overview of Special Budget Ordinance C36109 by Council President Beggs and an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Special Budget Ordinance C36109** amending Ordinance No. C35971 passed by the City Council December 14, 2020, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Fire/EMS Fund

(1) Increase revenue by \$478,061.

(A) Revenue received by the department as reimbursement for costs of staffing the Northeast Tri-County Health District vaccination clinic.

(2) Increase appropriations by \$478,061.

(A) Increase in appropriations to offset costs of staffing the Northeast Tri-County Health District vaccination clinic.

(B) Costs related to overtime, backfill, and travel/lodging.

(This action budgets for staffing a vaccination clinic for the Northeast Tri-County Health District.)

Ayes: Beggs, Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson
Nays: None
Abstain: None
Absent: None

Ordinance C36110 (Council Sponsor: Council Member Kinnear)

Subsequent to an overview of Special Budget Ordinance C36110 by Council President Beggs and an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Special Budget Ordinance C36110** amending Ordinance No. C35971 passed by the City Council December 14, 2020, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Fire/EMS Fund

(1) Increase revenue by \$86,344.

(A) Revenue received by the department from insurance settlements resulting from damage claims to department vehicles.

(2) Increase appropriations by \$86,344.

(A) Increase in appropriations of the apparatus/vehicle repair and maintenance budget to offset the increased cost of repairing damaged department vehicles.

(This action budgets for costs to repair damaged department vehicles.)

Ayes: Beggs, Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson

Nays: None

Abstain: None

Absent: None

Special Budget Ordinance C36111 (as substituted during 3:30 p.m. Briefing Session) Council Sponsor: Council President Beggs)

Upon consideration of Special Budget Ordinance C36111, the following actions were taken:

Motion by Council Member Mumm, seconded by Council Member Burke, **to suspend** the Council Rules to allow City Council to make an amendment (to Ordinance C36111); **carried unanimously.**

Motion by Council Member Mumm, seconded by Council Member Wilkerson, **to replace** the word "Contingency" under Section 1, (1)(B), and replace it with "Unappropriated;" **carried unanimously.**

Subsequent to an opportunity for public testimony, with none provided, and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed, as amended, Special Budget Ordinance C36111** amending Ordinance No. C35971 passed by the City Council December 14, 2020, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

General Fund

(1) Increase revenue by \$2,100,000.

(A) \$1,575,000 of the increased revenue represents the estimated amount to be reimbursed by the Federal Emergency Management Agency.

(B) \$525,000 of the increased revenue represents the anticipated use of the City's Unappropriated Reserves.

(2) Increase appropriation by \$2,100,000.

(A) \$2,100,000 of the appropriation is provided to the Engineering Services department solely for the purpose of emergency work related to the Clarke Avenue landslide.

(This action funds necessary operation expenses related to the emergency situation created by the Clarke Avenue Landslide.)

Ayes: Beggs, Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson

Nays: None

Abstain: None

Absent: None

EMERGENCY ORDINANCES

For Council Action on Emergency Ordinance C36064, see section of minutes under "Administrative Session."

RESOLUTIONS

For Council Action on Resolution 2021-0073, see section of minutes under "Administrative Session."

For Council Action on Resolution 2021-0069, see section of minutes under "Administrative Session."

There were no **Final Reading Ordinances**.

There were no **First Reading Ordinances**.

SPECIAL CONSIDERATIONS

Special Budget Ordinance C36098 (Deferred from September 27, 2021, Agenda) (Council Sponsor: Council Member Wilkerson) and Purchases of Pepperballs (OPR 2021-0612) and Ballistic Shields (OPR 2021-0613) (Deferred from September 20, 2021, Agenda) (Council Sponsor: Council Member Kinnear)

Public testimony was received on Special Budget Ordinance C36098 and on the purchases of pepperballs and ballistic shields. Council commentary was then held, after which the following action was taken:

Motion by Council Member Burke, seconded by Council Member Stratton, **to make an amendment** (to Special Budget Ordinance C36098) that until we pass real police reform that's going to help our BIPOC community be safer, we will not give this money to police officers for weapons; **rejected 2-5**.

Following additional Council commentary, the following actions were taken:

Upon 6-1 Roll Call Vote, the City Council **passed (as amended) Special Budget Ordinance C36098** amending Ordinance No. C35971 passed by the City Council December 14, 2020, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Public Safety and Judicial Grants Fund

(1) Increase revenue by \$213,800.

(A) \$213,800 of the increased revenue in the Police department is a distribution from the state to assist with one-time costs related to law enforcement and criminal justice related legislation enacted between January 1, 2020 and June 30, 2021.

(2) Increase expenditures by \$213,800.

(A) Increase in appropriations will be used to procure less-lethal pepper ball launching system and shields.

(This action procures additional safety equipment and tools to adhere to new state legislation.)

Ayes: Beggs, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson

Nays: Burke

Abstain: None

Absent: None

Upon 6-1 Roll Call Vote, the City Council **approved** the purchase of 100 PepperBall less-lethal launching systems in compliance with police reform House Bills 1310 and 1054—\$67,931.53 (funded through legislation implementation funds).

Ayes: Beggs, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson

Nays: Burke

Abstain: None

Absent: None

Upon 6-1 Roll Call Vote, the City Council **approved** the purchase of 77 ballistic shields along with carrying bags utilizing NASPO contracts 164720/03720—\$145,867 (funded through legislation implementation funds).

Ayes: Beggs, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson

Nays: Burke

Abstain: None

Absent: None

There were no **Hearings**.

OPEN FORUM

The following individuals spoke during the Open Forum:

- Sasha Sharman
- Nicolette Ocheltree
- Anwar Peace

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 7:56 p.m.

Attachment to October 4, 2021, City Council Meeting Minutes

NOTICE TO EMPLOYEES OF UNFAIR LABOR PRACTICE

CASE: 132962-U-20

DECISION: 13353 (PECB, 2021)

STATE LAW GIVES YOU THE RIGHT TO

- self-organize, join, or assist labor or employee organizations.
- bargain collectively through a representative of your choice.
- refuse to pay dues to a union unless you have affirmatively agreed to make such payments.

THE WASHINGTON STATE PUBLIC EMPLOYMENT RELATIONS COMMISSION (PERC) CONDUCTED A LEGAL PROCEEDING, ISSUED A RULING THAT THE CITY OF SPOKANE COMMITTED AN UNFAIR LABOR PRACTICE, AND ORDERED THAT THIS NOTICE BE POSTED TO EMPLOYEES:

WE UNLAWFULLY CHANGED THE PAY STRUCTURE OF COMPUTER PROFESSIONALS REPRESENTED BY THE SPOKANE MANAGERIAL & PROFESSIONAL ASSOCIATION WITHOUT PROVIDING THE UNION NOTICE AND AN OPPORTUNITY FOR BARGAINING.

TO REMEDY OUR UNFAIR LABOR PRACTICE(S):

WE WILL RESTORE THE STATUS QUO ANTE BY REINSTATING THE PARTIAL LEAVE BENEFIT THAT EXISTED FOR THE EMPLOYEES IN THE AFFECTED BARGAINING UNIT PRIOR TO THE UNILATERAL CHANGE FOUND UNLAWFUL IN THIS ORDER.

WE WILL GIVE NOTICE TO AND, UPON REQUEST, NEGOTIATE IN GOOD FAITH WITH THE SPOKANE MANAGERIAL & PROFESSIONAL ASSOCIATION BEFORE CHANGING MANDATORY SUBJECTS IMPACTED BY A CHANGE TO EMPLOYEE OVERTIME EXEMPTIONS.

WE WILL NOT IN ANY OTHER MANNER INTERFERING WITH, RESTRAINING, OR COERCING ITS EMPLOYEES IN THE EXERCISE OF THEIR COLLECTIVE BARGAINING RIGHTS UNDER THE LAWS OF THE STATE OF WASHINGTON.

CITY OF SPOKANE

BY: Meghan K. Sturges DATE: 7/9/21
Name and Title of Authorized Representative

The decision relating to this violation can be found on the PERC website at <https://decisions.perc.wa.gov>.

**THIS NOTICE MUST BE POSTED FOR 60 CONSECUTIVE DAYS
AND MAY NOT BE ALTERED, DEFACED, OR COVERED.**



Questions? Visit perc.wa.gov or contact a PERC unfair labor practice administrator:

Dario de la Rosa
dario.delarosa@perc.wa.gov
360.570.7328

Emily Whitney
emily.whitney@perc.wa.gov
360.664.3047

MINUTES OF SPOKANE CITY COUNCIL**Monday, September 27, 2021****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:33 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

The regularly scheduled Spokane City Council 3:30 p.m. Briefing/Administrative Sessions and the 6:00 p.m. Legislative Session were held virtually and streamed live online and aired on City Cable 5. Pursuant to Governor Jay Inslee's Fifteenth Updated Proclamation 20-28.15, dated January 19, 2021, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first. Proclamations 20-28, et seq, were amended by the Washington State Legislature to recognize the extension of statutory waivers and suspensions therein until termination of the state of emergency pursuant to RCW 43.06.210 or until rescinded.

While all public meetings must continue to be held remotely, an option for an additional in-person meeting component is permitted consistent with the business meetings requirements contained in the Miscellaneous Venues guidance incorporated into Proclamation 20-25, et seq. At this time, the City Council has decided to continue its meetings with remote access only and to not include an in-person attendance component.

The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling 408-418-9388 and entering an access code when prompted.

Roll Call

On roll call, Council President Beggs, Council President Pro Tem Mumm (Chair) and Council Members Cathcart, Kinnear, Stratton and Wilkerson were present. Council Member Burke was absent. (Council President Pro Tem Mumm was in attendance in the Council Chambers and also participated in the meeting via WebEx. Council President Beggs and Council Members Cathcart, Kinnear, Stratton, and Wilkerson attended the meeting via WebEx.)

City Attorney Mike Ormsby (WebEx), Director of Policy and Government Relations Brian McClatchey (WebEx), and City Clerk Terri Pfister (in Chambers) were also virtually present for the meeting.

Advance Agenda Review

The City Council received an overview from staff on the October 4, 2021, Advance Agenda items.

Suspension of Council Rules

Motion by Council President Beggs, seconded by Council Member Wilkerson, **to suspend** Council Rules so that City Council can then bring a motion to add the Low Bid of DW Excavating to today's Consent Agenda; **carried unanimously (Council Member Burke absent)**.

Low Bid of DW Excavating, Inc. (OPR 2021-0644 / ENG 2021067) (Council Sponsor: Council President Beggs)

Motion by Council President Beggs, seconded by Council Member Wilkerson **to move** Advance Consent Agenda Item No. 2—Low Bid of DW Excavating, Inc. for Cochran Basin Conveyance – TJ Meenach to Downriver Golf Course—to today's (September 27) Consent Agenda; **carried unanimously (Council Member Burke absent)**.

Special Budget Ordinance C36098 (Council Sponsor: Council Member Wilkerson)

Motion by Council President Beggs, seconded by Council Member Wilkerson, **to substitute** Special Budget Ordinance C36098 (procuring additional safety equipment and tools to adhere to new state legislation); **carried unanimously (Council Member Burke absent)**.

Special Budget Ordinance C36111 (Council Sponsor: Council President Beggs)

Upon review of Special Budget Ordinance C36111 (funding necessary operation expenses related to the emergency situation created by the Clark Avenue landslide, Council Member Mumm suggested instead of using Contingency Reserves to utilize Unallocated Reserves. City Attorney Ormsby suggested Budget Director Paul Ingiosi redraft the ordinance and then City Council could provide input whether it should come from Contingency Reserves or Allocated Reserves.

Action to Approve October 4, 2021, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the October 24, 2021, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Stratton, seconded by Council Member Wilkerson, **to approve** the Advance Agenda (as modified); **carried unanimously (Council Member Burke absent)**.

ADMINISTRATIVE SESSION

Current Agenda Review

The City Council reviewed changes to the September 27, 2021, Current Agenda.

Contract with Downtown Spokane Development Association (d/b/a Downtown Spokane Partnership) (OPR 2021-0636) (Council Sponsor: Council Member Kinnear)

Council Member Kinnear requested the Contract with Downtown Spokane Development Association be moved to the Legislative Agenda (under Special Considerations).

CONSENT AGENDA

Upon Unanimous Voice Vote (in the affirmative), the City Council (Council Member Burke absent) approved Staff Recommendations for the following items:

Three-year Value Blanket with McGard, LLC (Orchard Park, NY) for purchases of fire hydrant locks and operating wrenches on an as-needed basis—\$750,000 (incl. tax). (OPR 2021-0628 / BID 5467-21) (Council Sponsor: Council Member Stratton)

Purchases from:

- a. Bud Clary Ford Hyundai (Longview, WA) for an F550 4x4 Diesel for the Code Enforcement Department using Washington State Contract 05916—\$54,907.85 (incl. tax) (OPR 2021-0629), and
- b. Freightliner Northwest (Spokane) for a Dump Body for an F550 4x4 Diesel for the Code Enforcement Department—\$36,862.65 (incl. tax) (OPR 2021-0629 / RFB 4401-17), and
- c. Bud Clary Ford Hyundai (Longview, WA) for an F250 4x4 Diesel for the Water Department using Washington State Contract 05916—\$45,970.27 (incl. tax) (OPR 2021-0632), and
- d. Freightliner Northwest (Spokane) for a Utility Body for an F250 4x4 Diesel for the Water Department—\$31,392 (incl. tax) (OPR 2021-0631 / RFB 4401-17).

(Council Sponsor: Council Member Stratton)

Agreement Amendment A with Family Promise of Spokane to add Kaiser Permanente funds to support the families overflow hoteling project required to meet COVID-19 safety protocols—\$16,459.34. Total Contract Amount: \$96,459.34 (Council Sponsor: Council Member Stratton) (OPR 2021-0255)

Contract with The Guardians Foundation to operate the Cannon Street Shelter from October 1, 2021, through June 30, 2022—\$1,858,862. (This organization was chosen through a competitive selection process that occurred over the summer.) (Council Sponsor: Council Member Stratton) (OPR 2021-0633)

Multiple Family Housing Property Tax Exemption Conditional Agreement with Millennium Monroe, LLC (Spokane) for the construction of 78 housing units at Parcel Number 35073.1212, commonly known as 2002 N. Monroe Street. (Council Sponsors: Council Members Mumm and Stratton) (OPR 2021-0634)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through September 17, 2021, total \$6,163,216.02 (Check Nos.: 581611–581762; ACH Payment Nos.: 94423–94646), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$4,597,134.74.
- b. Payroll claims of previously approved obligations through September 18, 2021: \$8,039,107.92 (Payroll Check Nos.: 560953 – 561074). (CPR 2021-0002)

City Council Meeting Minutes: September 13, 2021 (CPR 2021-0013)

Funding from U.S. Department of Transportation's Federal Motor Carrier Safety Administration (taken separately) (OPR 2021-0635) (Council Sponsor: Council Member Kinnear)

Upon 4-2 Voice Vote (Beggs, Kinnear, Mumm, and Stratton "aye" and Cathcart and Kinnear "nay" and Council Member Burke absent), the City Council accepted Funding from U.S. Department of Transportation's Federal Motor

Carrier Safety Administration FY2021 High-Priority-Commercial Motor Vehicle Grand Program—\$187,382 with 15% being City match (\$159,294-Grant / \$28,088-City).

Resolution 2021-0069 (Council Sponsor: Council Member Wilkerson)

Motion by Council Member Cathcart, seconded by Council Member Mumm, **to defer** Resolution 2021-0069—of the City Council of the City of Spokane to revise the appropriation of funds from the City of Spokane Community, Housing and Human Services Department for the purpose of funding a regional targeted-capacity emergency shelter called The Way Out Center—for one week, to October 4, 2021; **carried unanimously (Council Member Burke absent).**

Resolution 2021-0082 (Council Sponsor: Council President Beggs)

Motion by Council President Beggs, seconded by Council Member Wilkerson, **to substitute** the ARPA resolution with the version circulated earlier today (by Council President Beggs); **carried unanimously (Council Member Burke absent).**

Council Recess/Executive Session

The City Council adjourned at 4:20 p.m. and immediately convened into an Executive Session to receive an update on litigation for 45 minutes. City Attorney Mike Ormsby, Assistant City Attorney Elizabeth Schoedel, and Special Counsel John Fiske (Baron & Budd) were present during the Executive Session. The Executive Session ended at 5:05 p.m., at which time the City Council's Administration Session was adjourned. The City Council reconvened at 6:00 p.m. for the Legislative Session.

LEGISLATIVE SESSION

Roll Call

On roll call, Council President Beggs, Council President Pro Tem Mumm (Chair) and Council Members Cathcart, Kinnear, Stratton and Wilkerson were present. Council Member Burke was absent. (Council President Pro Tem Mumm was in attendance in the Council Chambers and also participated in the meeting via WebEx. Council President Beggs and Council Members Cathcart, Kinnear, Stratton, and Wilkerson attended the meeting via WebEx.)

City Attorney Mike Ormsby (WebEx), Director of Policy and Government Relations Brian McClatchey (WebEx), and City Clerk Terri Pfister (in Chambers) were also virtually present for the meeting.

SALUTATIONS

Council Salutation in Recognition of Various Organizations for Their Response to COVID-19

Council Member Wilkerson read a salutation in recognition of organizations that grew to meet the needs of our African-American and Black community in response to COVID-19. The City Council President on behalf of community members in the City of Spokane salutes the Carl Maxey Center, Martin Luther King Jr. Family Outreach Center, Spokane Branch of the NAACP, Spokane Ministerial Alliance, and Emmanuel Family Life Center for their response during the Covid-19 pandemic and the positive impact their leadership has had on the Spokane community.

Mayoral Salutation in Recognition of the Soroptimist International of Spokane

Council President Pro Tem Mumm read a mayoral salutation in recognition of the Soroptimist organization, which was founded on October 3, 1921, to economically empower women and girls through access to education. The salutation salutes the Soroptimist International of Spokane for its many contributions to our community and in honor of their 100th anniversary coming up on October 3.

There was no **City Administrative Report**.

There were no **Boards and Commissions Appointments**.

There were no **Council Committee Reports**.

LEGISLATIVE AGENDA

SPECIAL BUDGET ORDINANCES

Ordinance C36105 (Council Sponsor: Council Member Kinnear)

After a brief overview by Council Member Kinnear and an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Special Budget Ordinance C36105** amending Ordinance No. C35971 passed by the City Council December 14, 2020, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Management Information Services Fund

- (1) Decrease the appropriation for Project Employee by \$21,411.
- (2) Add one Systems Administrator I position in the Innovation and Technology Services Department. This action increases the number of Systems Administrator Is from zero to one.
- (A) Increase the appropriation for the Systems Administrator I position by \$21,411. The appropriation provides budget authority for salary and benefits through the rest of the current fiscal year.
- (3) There is no change to the appropriation level in the Management Information Services Fund.

(This action adds a Systems Administrator I to secure the digital assets of the City and reduce the risks associated with the stewardship of managing and protecting the city's data.)

Ayes: Beggs, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson
Nays: None
Abstain: None
Absent: Burke

EMERGENCY ORDINANCES

Emergency Ordinance C36106 (Council Sponsor: Council Member Kinnear)

After an introduction of Emergency Ordinance C36106 by Council Member Kinnear, the following action was taken:

Motion by Council Member Kinnear, seconded by Council Member Wilkerson, **to sunset** the ordinance in 2023 to give City Council the opportunity to revisit; **carried upon 4-2 roll call vote**.

Ayes: Kinnear, Mumm, Stratton, and Wilkerson
Nays: Beggs and Cathcart
Abstain: None
Absent: Burke

Council and staff discussion was held on the amended ordinance and there was an opportunity for public testimony, with no individuals requesting to speak. The following action was taken on the matter:

Upon 4-2 Roll Call Vote, the City Council **rejected Ordinance C36106 (as amended)** relating to permit fees for short plats amending Spokane Municipal Code (SMC) Sections 08.02.064 and 08.02.066; and declaring an emergency.

Ayes: Beggs, Kinnear, Mumm, and Wilkerson
Nays: Cathcart and Stratton
Abstain: None
Absent: Burke

(Note: Emergency ordinances require five affirmative votes for passage.)

RESOLUTIONS

Resolution 2021-0080

After an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2021-0080** setting the Assessment Roll Hearing before City Council for December 6, 2021, for the Downtown Parking and Business Improvement Area (Business Improvement District – BID) and providing notice of the 2022 assessments to business and property owners.

Ayes: Beggs, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson
Nays: None
Abstain: None
Absent: Burke

Resolution 2021-0081

After an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2021-0081** setting the Assessment Roll Hearing before City Council for December 6, 2021, for the East Sprague Parking and Business Improvement Area (Business Improvement District – BID) and providing notice of the 2022 assessments to business and property owners.

Ayes: Beggs, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson
Nays: None
Abstain: None
Absent: Burke

Resolution 2021-0082 (as substituted during 3:30 p.m. Briefing Session) (Council Sponsors: Council President Beggs)

After an overview of Resolution 2021-0082 by Council President Beggs, public testimony from one individual, and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2021-0082 (as substituted)** making specific allocations of the funding received via the American Rescue Plan Act of 2021 (“ARPA”), establishing the process and criteria for making funding allocations, and superseding Resolution 2021-0045.

Ayes: Beggs, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson
Nays: None
Abstain: None
Absent: Burke

For Council action on Resolution 2021-0069, see section of minutes under 3:30 p.m. Briefing Session.

There were no **Final Reading Ordinances**.

There were no **First Reading Ordinances**.

SPECIAL CONSIDERATIONS

Contract with Downtown Spokane Development Association (d/b/a Downtown Spokane Partnership) (OPR 2021-0636) (Council Sponsor: Council Member Kinnear)

After an overview of the Contract by Council Members Kinnear and Stratton, public testimony, and Council commentary, the following actions were taken:

Motion by Council Member Wilkerson, seconded by Council Member Kinnear, **to suspend** Council Rules (to bring forward an amendment); **carried unanimously (Council Member Burke absent)**.

Motion by Council Member Wilkerson, seconded by Council President Beggs, **to amend** the agreement to extend for five years instead of the stated three; **carried unanimously (Council Member Burke absent)**.

Upon Unanimous Roll Call Vote, the City Council **approved** the Contract (as amended) with Downtown Spokane Development Association (d/b/a Downtown Spokane Partnership) for the operations and management of the Downtown Parking and Business Improvement Area (Downtown BID) from January 1, 2022, through December 31, 2024—\$500,000.

Ayes: Beggs, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson
Nays: None
Abstain: None
Absent: Burke

There were no **Hearings**.

OPEN FORUM

The following individuals spoke during Open Forum:

- Nicolette Ocheltree
- Harold Vanderpool
- Jalee Palmer

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 7:08 p.m.

Hearing Notices

NOTICE OF CITY COUNCIL PUBLIC HEARING PROPOSED 2021 STORMWATER ORDINANCE REVISIONS (Proposed Ordinance C36116)

Notice is hereby given that there will be a public hearing of the Spokane City Council on **Monday, October 25, 2021, at 6:00 p.m.** online via Webex Meetings. The Council will hear public testimony related to the proposed 2021 Stormwater Ordinance Revisions.

The meeting will be streamed live online and airing on City Cable 5. The public is encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>. Any changes to the procedures that will be followed for this hearing will be posted on the City Council's website: <https://my.spokanecity.org/citycouncil/meetings/>.

Public Comment: Any person may submit written comments on the proposed actions or appear at the public hearing. Written comments and oral testimony at the public hearing will be made part of the public record. **Only the applicant, persons submitting written comments, and persons testifying at a hearing may appeal the decision of the Plan Commission and City Council.** To call or email for additional information:

Wastewater Management Department
Trey George, Environmental Analyst
909 E. Sprague Ave.
Spokane, WA 99202
Phone (509) 625-7908
jgeorge@spokanecity.org

Project Documents: Information relating to these amendments is available for viewing at: <https://my.spokanecity.org/publicworks/stormwater/ordinance/>.

Subject: The City is proposing amendments to the Spokane Municipal Code (SMC) specific to the management of stormwater. The Eastern Washington Phase II Stormwater Permit requires the City of Spokane to update its municipal code to require projects to adhere to minimum technical requirements and Best Management Practices, reflect and include inspection requirements of private stormwater facilities, and include provisions to review site plans and inspect sites with high potential for sediment transport prior to clearing or grading. The proposed changes to the Spokane Municipal Code are added language to meet the intent of the permit.

The SMC sections are: Chapter 17D.060, Sections 17D.060.030, 17D.060.050, 17D.060.140, 17D.060.190, and Chapter 17D.090, Sections 17D.090.030, 17D.090.070, 17D.090.110, and 17D.090.210.

Location: Citywide, this text amendment is not site specific.

SEPA: A Determination of Non-Significance was issued on September 2, 2021 under WAC 197-11-340(2); the lead agency will not act on this proposal for at least 14 days. Comments regarding this DNS and environmental issues must have been submitted no later than 5:00 PM on September 16, 2021, if they intended to alter the DNS.

Public Process: A SEPA Determination of Non-significance was issued on September 2, 2021. The Spokane Plan Commission held a public hearing on the proposed text amendment on September 22, 2021. The proposed 2021

Stormwater Ordinances were briefed at the Public Infrastructure, Environment, and Sustainability Committee on September 27th, 2021.

The proposed 2021 Stormwater Ordinance Revisions will be briefed at City Council Advance Agenda on Monday October 11, 2021. The 1st Reading of the ordinance related to the proposed revisions is scheduled for Monday, October 18, 2021. Generally, no presentations are made at the 1st Reading. The 2nd Reading and Public Hearing for the proposed amendment is scheduled for Monday, October 25 starting at 6 p.m. The public may submit written comment to the City Council at jgeorge@spokanecity.org or by sending email to citycouncil@spokanecity.org. The City Council may continue this public hearing to a following meeting at their discretion.

**NOTICE OF CITY COUNCIL PUBLIC HEARING
PROPOSED 2021 FLOODPLAIN MANAGEMENT TEXT AMENDMENT
(Proposed Ordinances C36117 and C36118)**

Notice is hereby given that there will be a public hearing of the Spokane City Council on **Monday, October 25, 2021, at 6:00 p.m.** online via Webex Meetings. The Council will hear public testimony related to the 2021 Floodplain Management Text Amendment

The meeting will be streamed live online and airing on City Cable 5. The public is encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>. Any changes to the procedures that will be followed for this hearing will be posted on the City Council's website: <https://my.spokanecity.org/citycouncil/meetings/>.

Public Comment: Any person may submit written comments on the proposed actions or appear at the public hearing. Written comments and oral testimony at the public hearing will be made part of the public record. **Only the applicant, persons submitting written comments, and persons testifying at a hearing may appeal the decision of the Plan Commission and City Council.** To call or email for additional information:

Planning & Development Department
Amanda Beck, Assistant Planner II
808 West Spokane Falls Boulevard
Spokane, WA 99201-3329
Phone (509) 625-6414
abeck@spokanecity.org

Project Documents: Information relating to these amendments is available for viewing at: <https://my.spokanecity.org/projects/2021-floodplain-management-update/>.

Subject: The City is proposing amendments to the Spokane Municipal Code (SMC) regarding floodplain management as required by the WA Department of Ecology to comply with changes in Federal and State floodplain management regulations. Proposed amendment would affect sections of Chapter 17A.020, Definitions, and various sections of Chapter 17E.030, Floodplain Management. The text amendment updates regulation of uses and structures in the floodplain and does not alter the City's Digital Flood Insurance Rate Maps (DFIRMs).

The SMC sections are: Chapter 17A.020, Sections 17A.020.010, 17A.020.020, 17A.020.040, 17A.020.060, 17A.020.080, 17A.020.130, 17A.020.140, and 17A.020.190; Chapter 17E.030, Sections 17E.030.030, 17E.030.050, 17E.030.060, 17E.030.070, 17E.030.080, 17E.030.090, 17E.030.100, 17E.030.120, 17E.030.130, 17E.030.140, 17E.030.150, 17E.030.160, and 17E.030.170.

Location: Citywide, this text amendment is not site specific.

SEPA: A Determination of Nonsignificance was issued on September 2, 2021 under WAC 197-11-340. The lead agency did not take action on this item for fourteen days following issuance of the DNS and the comment period ended on September 16, 2021.

Public Process: The Urban Experience Committee was briefed on July 12, 2021. A briefing was provided to the Plan Commission on July 14 and September 8, 2021. A virtual Open House was held via Webex on August 19, 2021. A SEPA Determination of Nonsignificance was issued on September 2, 2021. The Spokane Plan Commission held a public hearing on the proposed text amendment on September 22, 2021.

The 2021 Floodplain Management Text Amendment will be briefed at City Council Advance Agenda on Monday October 11, 2021. The 1st Reading of the ordinance related to the text amendment is scheduled for Monday, October 18, 2021. Generally, no presentations are made at the 1st Reading. The 2nd Reading and Public Hearing for the proposed amendment is scheduled for Monday, October 25 starting at 6 p.m. The public may submit written comment to the City Council at abeck@spokanecity.org or by sending email to citycouncil@spokanecity.org. The City Council may continue this public hearing to a following meeting at their discretion.

General Notices

REGULAR MEETING NOTICE/AGENDA THE CIVIL SERVICE COMMISSION 9:30 a.m. – OCTOBER 19, 2021

Notice is hereby given that, pursuant to Governor Jay Inslee's **Revised Proclamation 20-25.15**, dated **January 19, 2021**, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and that the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first. Proclamations 20-28, et seq, were amended by the Washington State Legislature to recognize the extension of statutory waivers and suspensions therein until termination of the state of emergency pursuant to RCW 43.06.210 or until rescinded.

While all public meetings must continue to be held remotely, an option for an additional in-person meeting component is permitted in Phase 3 regions consistent with the business meetings requirements contained in the Miscellaneous Venues guidance incorporated into Proclamation 20-25, et seq. At this time, the Civil Service Commission has decided to continue its' meetings with remote access only and to not include an in-person attendance component.

Temporarily and until further notice, the public's ability to attend Civil Service Commission meetings is by remote access only. In-person attendance is not permitted at this time. The public is encouraged to tune in to the meeting as noted below.

The regularly scheduled Spokane City Civil Service Commission Meeting at 9:30 a.m. on Tuesday, October 19, 2021 will be held virtually. Some members of the Civil Service Commission and staff will be attending virtually. **The public is encouraged to tune in to the meeting by calling 1-408-418-9388 and entering the access code 2480 757 7576 when prompted.**

AGENDA REGULAR MEETING OF THE CIVIL SERVICE COMMISSION 9:30 A.M. October 19, 2021 CITY HALL – CITY COUNCIL BRIEFING CENTER 808 W. SPOKANE FALLS BLVD., SPOKANE, WA 99201

1. **CALL TO ORDER/ROLL CALL**
2. **APPROVAL OF MINUTES**
 - a. September 21, 2021 Minutes
3. **CHIEF EXAMINER UPDATE**
4. **NEW BUSINESS**
 - a. Administrative Complaint: Water Maintenance Supervisor Training and Experience Examination request for investigation – W. Sirianni
 - b. Administrative Complaint: Water Maintenance Supervisor Training and Experience Examination request for investigation – L. Hopkins
 - c. Resolution 2021-05: Classification Actions
 - d. 2022 Budget Adoption
 - e. 2022 Rule Review Overview
 - f. Civil Service Commission Appointee
 - g. 2022-2023 Chair and Vice Chair Appointments
5. **OTHER BUSINESS**
6. **ADJOURN**

Note: The meeting is open to the public, with the possibility of the Commission adjourning into executive session.

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C36098

An ordinance amending Ordinance No. C35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to make changes in the appropriations of Public Safety & Judicial Grant funds, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Public Safety & Judicial Grant Fund, and the budget annexed thereto with reference to the Public Safety & Judicial Grant Fund, the following changes be made:

- 1) Increase revenue by \$213,800.
 - a. \$213,800 of the increased revenue in the Police department is a distribution from the state to assist with one-time costs related to law enforcement and criminal justice related legislation enacted between January 1, 2020 and June 30, 2021.
- 2) Increase appropriations by \$213,800.
 - a. Increase in appropriations will be used to procure less-lethal pepper ball launching system and shields.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to procure additional safety equipment and tools to adhere to new state legislation and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council October 4, 2021
Delivered to Mayor October 11, 2021**

ORDINANCE NO. C36107

An ordinance amending Ordinance No. C35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to establish and make changes in the appropriations of the General Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

- (1) Increase appropriation in the Office of Police Ombudsman department by \$29,200.
- (A) \$29,200 of the increased appropriation is provided solely for salary and benefit increases related to the change in salary grades for the Police Ombudsman and Deputy Police Ombudsman positions.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to provide additional appropriation for salary and benefit increases due to the change in salary grades for the affected positions, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council October 4, 2021
Delivered to Mayor October 11, 2021

ORDINANCE NO. C36108

An ordinance amending Ordinance No. C35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to make changes in the appropriations of the General Capital Improvements Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Capital Improvements Fund, and the budget annexed thereto with reference to the General Capital Improvements Fund, the following changes be made:

- 1) Increase appropriations by \$39,500
 - a. Increase in appropriations to be used towards the remodel for the Gardner detective building used by the Spokane Police Department
 - b. Budget increase to come from fund balance reserves
 - c. Total estimated project cost of \$59,500

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to remodel the Gardner building as it no longer meets department needs and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council October 4, 2021
Delivered to Mayor October 11, 2021

ORDINANCE NO. C36109

An ordinance amending Ordinance No. C35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to make changes in the appropriations of the Fire/EMS Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Fire/EMS Fund, and the budget annexed thereto with reference to the Fire/EMS Fund, the following changes be made:

- 1) Increase revenue by \$478,061
 - a. Revenue received by the department as reimbursement for costs of staffing the NE Tri-County Health District vaccination clinic
- 2) Increase appropriations by \$478,061
 - a. Increase in appropriations to offset costs of staffing the NE Tri-County Health District vaccination clinic
 - b. Costs related to overtime, backfill, and travel/lodging

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from unbudgeted costs related to staffing a vaccination clinic for the NE Tri-County Health District and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council October 4, 2021
Delivered to Mayor October 11, 2021

ORDINANCE NO. C36110

An ordinance amending Ordinance No. C35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to make changes in the appropriations of the Fire/EMS Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Fire/EMS Fund, and the budget annexed thereto with reference to the Fire/EMS Fund, the following changes be made:

- 1) Increase revenue by \$86,344
 - a. Revenue received by the department of insurance settlements resulting from damage claims to department vehicles
- 2) Increase appropriations by \$86,344
 - a. Increase in appropriations of the apparatus/vehicle repair & maintenance budget to offset the increased cost of repairing damaged department vehicles

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from costs to repair damaged department vehicles and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council October 4, 2021
Delivered to Mayor October 11, 2021

ORDINANCE NO. C36111

An ordinance amending Ordinance No. C35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to make changes in the appropriations of the General Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

- (1) Increase revenue by \$2,100,000.
 - (A) \$1,575,000 of the increased revenue represents the estimated amount to be reimbursed by the Federal Emergency Management Agency.
 - (B) \$525,000 of the increased revenue represents the anticipated use of the City's Unappropriated Reserves.
- (2) Increase appropriation by \$2,100,000.
 - (A) \$2,100,000 of the appropriation is provided to the Engineering Services department solely for the purpose of emergency work related to the Clark Ave. landslide.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to fund necessary operation expenses related to the emergency situation created by the Clark Ave. Landslide, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council October 4, 2021
Delivered to Mayor October 11, 2021**

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

POLICE RECORDS SPECIALIST SPN 016 OPEN ENTRY

DATE OPEN: Monday, October 11, 2021 DATE CLOSED: Tuesday, October 26, 2021 at 4:00 p.m.
SALARY: \$36,938.81 annual salary, payable bi-weekly, to a maximum of \$57,762.43

DESCRIPTION:

If you are a data focused records professional that wants to make a difference in your community, City of Spokane Police Records team may have the job you've been looking for. The City of Spokane Police Department is looking for a Police Records Specialist. We need someone that is organized, has a sharp eye for details and is meticulously accurate. If you are someone with solid experience maintaining records, coupled with strong data management skills, you may be the perfect fit for this job.

- You are a motivated team player who is open to accepting feedback and opportunities to grow.
- You quickly identify data on source records and translate into entry data.
- You can perform highly detailed records management, disseminating and providing critical information.
- You are able to provide independent judgment, within the limits of regulatory laws and policy.
- You want to develop a solid understanding of Police Department record management.

Our Police Records Specialists have excellent advancement opportunities, professional development, annual pay step increases and great employee benefits, including a pension plan!

Please visit the City of Spokane Career Center at governmentjobs.com/careers/spokanecity, for the full job specification and compensation details.

DUTIES:

- Provides records management for multiple law enforcement agencies and criminal justice agencies throughout Spokane County. Receives counter and telephone inquiries, answers questions of a general and law enforcement nature, and refers individuals to appropriate sources of information.
- Assigned to two or more of the five distinct work groups within the section consisting of: hot seat/data entry, court document management, public records disclosure, public window, and processing, but will be expected to learn and perform in all work group areas as needed.

- Hot seat/data entry. Reviews, verifies and processes reports, warrants, requests, teletypes and faxes. Enters, updates and corrects multiple databases as required. Reports processed include, but not limited to, runaway/missing person reports, stolen vehicle recoveries and warrants, offender based tracking system, ineligible to possess firearm.
- Court document management. Reviews court orders, enters information into databases and updates databases as the court orders are served or status is changed. These could include no contact orders, temporary protection orders, permanent protection orders, anti-harassment orders, sexual assault protection orders, vulnerable adult protection orders and restraining orders.
- Public record disclosure. Processes requests for public records; redacts the requested records according to applicable Washington State codes and provides the records to the requestor.
- Public window. Reviews applications for gun licenses, conducts criminal background checks for concealed pistol licenses, gun transfers, special commission officers, firearm dealers, and perspective military.
- Performs cash transaction duties handling funds, change, receipts, reconciliation, deposits, and disbursements.
- Processing. Receives, sorts, reviews, scans, indexes, makes copies, corrects and disseminates documents as required by applicable laws, policies and procedures.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.

Open-Entry Requirements:

(Open-entry applicants must meet all requirements when they apply)

- *Education:* High school diploma or equivalent.
- *Experience:* Two years of clerical experience involving records maintenance. A year of business or clerical education above the high school level may substitute for one year of the experience requirement.
- *Typing:* Ability to type at the rate of 40 words per minute.

Upon notification that you have passed through the minimum qualifications, you will receive a Personal History Packet to complete and submit. This documentation will be used to conduct a background investigation. **It is a MANDATORY MINIMUM REQUIREMENT to complete the packet by November 12, 2021, at 4:00 PM Pacific time.** If the Personal History Packet is **NOT** received in Civil Service by November 12, 2021, you will be unable to proceed through the testing process.

Note: Applicants are required to submit to a polygraph examination, fingerprint, and background investigation prior to appointment and obtain ACCESS II certification within the probationary period.

EXAMINATION DETAILS:

Candidates must meet the minimum qualifications and pass the test for this position, to be eligible for hire. The test will consist of a multiple-choice test, with scoring weight assigned as follows:

- Multiple-choice Test: 100%

Upon request, at time of application, City of Spokane will provide alternative accessible testing, to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

MULTIPLE-CHOICE TEST DETAILS

The multiple-choice test will be conducted online, November 18, 2021. The approximate duration of the test will be 2 hours and online connectivity is required, throughout. If you do not have access to a computer, please notify Civil Service so that one may be provided.

Candidates taking the test remotely will receive a link to the test in a separate email, on November 18, 2021. All online tests must be completed, by November 23, 2021. Please note that this email will be sent from FastTest (noreply@fasttestweb.com).

Candidates requiring use of a Civil Service computer will take the test at Spokane City Hall, 808 W. Spokane Falls Blvd. Spokane WA 99201 on November 18, 2021 at 9:00 AM Pacific time.

Qualified candidates will be required to schedule their testing format (online or in-person), following approval of their Personal History Packet.

The test may include the following subjects:

- Accuracy & Error Detection
- Basic Computer Literacy
- Grammar Fundamentals
- Interpersonal Relations
- Proofreading
- Records Management
- Vocabulary & Spelling

We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m., on the closing date. TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 7th day of October 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

POLICE RECORDS SPECIALIST SPN 016
PROMOTIONAL

DATE OPEN: Monday, October 11, 2021

DATE CLOSED: Tuesday, October 26, 2021 at 4:00 p.m.

SALARY: \$36,938.81 annual salary, payable bi-weekly, to a maximum of \$57,762.43

DESCRIPTION:

If you are a data focused records professional that wants to make a difference in your community, City of Spokane Police Records team may have the job you've been looking for. The City of Spokane Police Department is looking for a Police Records Specialist. We need someone that is organized, has a sharp eye for details and is meticulously accurate. If you are someone with solid experience maintaining records, coupled with strong data management skills, you may be the perfect fit for this job.

- You are a motivated team player who is open to accepting feedback and opportunities to grow.
- You quickly identify data on source records and translate into entry data.
- You can perform highly detailed records management, disseminating and providing critical information.
- You are able to provide independent judgment, within the limits of regulatory laws and policy.
- You want to develop a solid understanding of Police Department record management.

Our Police Records Specialists have excellent advancement opportunities, professional development, annual pay step increases and great employee benefits, including a pension plan!

Please visit the City of Spokane Career Center at governmentjobs.com/careers/spokanecit, for the full job specification and compensation details.

DUTIES:

- Provides records management for multiple law enforcement agencies and criminal justice agencies throughout Spokane County. Receives counter and telephone inquiries, answers questions of a general and law enforcement nature, and refers individuals to appropriate sources of information.
- Assigned to two or more of the five distinct work groups within the section consisting of: hot seat/data entry, court document management, public records disclosure, public window, and processing, but will be expected to learn and perform in all work group areas as needed.
 - Hot seat/data entry. Reviews, verifies and processes reports, warrants, requests, teletypes and faxes. Enters, updates and corrects multiple databases as required. Reports processed include, but not limited to,

runaway/missing person reports, stolen vehicle recoveries and warrants, offender based tracking system, ineligible to possess firearm.

- Court document management. Reviews court orders, enters information into databases and updates databases as the court orders are served or status is changed. These could include no contact orders, temporary protection orders, permanent protection orders, anti-harassment orders, sexual assault protection orders, vulnerable adult protection orders and restraining orders.
 - Public record disclosure. Processes requests for public records; redacts the requested records according to applicable Washington State codes and provides the records to the requestor.
 - Public window. Reviews applications for gun licenses, conducts criminal background checks for concealed pistol licenses, gun transfers, special commission officers, firearm dealers, and perspective military. Performs cash transaction duties handling funds, change, receipts, reconciliation, deposits, and disbursements.
 - Processing. Receives, sorts, reviews, scans, indexes, makes copies, corrects and disseminates documents as required by applicable laws, policies and procedures.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Promotional Requirements:

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* Two years of regular employment with the City at the level of Clerk II (SPN 002) or higher clerical classification.
- *Typing:* Ability to type at the rate of 40 words per minute.

Note: Current, non-probationary City employees within the line of progression may apply for this promotional recruitment if they meet either the open or promotional requirements (Rule VI Section 5 of the Civil Service Rules).

Open-Entry Requirements:

(Open-entry applicants must meet all requirements when they apply)

- *Education:* High school diploma or equivalent.
- *Experience:* Two years of clerical experience involving records maintenance. A year of business or clerical education above the high school level may substitute for one year of the experience requirement.
- *Typing:* Ability to type at the rate of 40 words per minute.

Upon notification that you have passed through the minimum qualifications, you will receive a Personal History Packet to complete and submit. This documentation will be used to conduct a background investigation. **It is a MANDATORY MINIMUM REQUIREMENT to complete the packet by November 12, 2021, at 4:00 PM Pacific time.** If the Personal History Packet is **NOT** received in Civil Service by November 12, 2021, you will be unable to proceed through the testing process.

Note: Applicants are required to submit to a polygraph examination, fingerprint, and background investigation prior to appointment and obtain ACCESS II certification within the probationary period.

EXAMINATION DETAILS:

Candidates must meet the minimum qualifications and pass the test for this position, to be eligible for promotion. The test will consist of a multiple-choice test and a performance evaluation (PAR), with scoring weight assigned as follows:

- Multiple-choice Test: 80%
- Performance Evaluation: 20%

Upon request, at time of application, City of Spokane will provide alternative accessible testing, to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

MULTIPLE-CHOICE TEST DETAILS

The multiple-choice test will be conducted in the Civil Service Test Room (4th floor, City Hall), on November 18, 2021. The approximate duration of the test is 2 hours.

Qualified candidates will be scheduled for the test, following approval of their Personal History Packet.

The test may include the following subjects:

- Accuracy & Error Detection

- Basic Computer Literacy
- Grammar Fundamentals
- Interpersonal Relations
- Proofreading
- Records Management
- Vocabulary & Spelling

PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor, within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m., on the closing date.

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with **Job Title – Applicant Name** in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 7th day of October 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

ELECTRONICS TECHNICAL AIDE SPN 271 OPEN ENTRY

DATE OPEN: Monday, October 11, 2021 **DATE CLOSED:** Tuesday, October 26, 2021 at 4:00 p.m.
SALARY: \$40,599.07 annual salary, payable bi-weekly, to a maximum of \$63,880.27

DESCRIPTION:

Performs semi-skilled electronic/electrical and manual work in the construction, installation, maintenance, and repair of flow measuring equipment, communications equipment, and other electronic/electrical systems and equipment.

DUTIES:

- Assists in the installation, alteration, maintenance and repair of wireless and wired communications equipment and facilities, control devices, automated systems, and other electronic/electrical systems.
- Helps install and service electronic data logging communication equipment.
- Maintains electrical/electronic equipment. Troubleshoots basic malfunctions utilizing appropriate testing devices. Utilizes schematic diagrams and operations manuals to perform basic repairs. Keeps records as required.
- Utilizes personal computer for programming and maintenance of communication equipment, and record keeping.
- Maintains proper stocking levels of installation supplies and required tools. Purchases equipment and supplies.
- Assists in installation and erection of antennas and antenna towers. Digs trenches for conduits and antenna wires.
- Operates a vehicle and uses various tools and equipment as required.
- Cleans and cares for electronic and electrical equipment. Uses hand and power tools.
- Performs related work as required.

MINIMUM QUALIFICATIONS:**Open Entry Requirements:**

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* High school diploma or equivalent, AND successful completion (grade of C or better) of class work in electronics at a junior college or military/trade school
- *Substitution:* One year of experience as an apprentice or helper in the repair and maintenance of electronics equipment may substitute for the electronics class work requirement.
- *License:* Possession of a valid driver's license.

EXAMINATION DETAILS:

Candidates must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a written multiple-choice test, with scoring weight assigned as follows:

- Multiple-choice test: 100%

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

WRITTEN TEST DETAILS

You will receive a link to the Electronics Technical Aide examination in a separate email, on the morning of Thursday, October 28, 2021. Please note that this email will be sent from FastTest (noreply@fasttestweb.com). The test will be available until 4:00 PM Pacific time on Tuesday, November 2, 2021.

If you do not have access to a personal computer, you may schedule to test in the Civil Service Test Room, on a provided computer, on Thursday, October 28, 2021 at 9:00 a.m. or 1:00 p.m..

The approximate duration of the test is 1 hour, 30 minutes. The written test may include such subjects as:

- Computer Skills
- Electricity/Electronics
- Public & Employee Relations
- Safety & Occupational Hazards
- Schematics

We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 7th day of October 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

**CUSTODIAN II SPN 415
PROMOTIONAL**

DATE OPEN: Monday, October 11, 2021

DATE CLOSED: Tuesday, October 26, 2021 at 4:00 p.m.

SALARY: \$35,322.70 annual salary, payable bi-weekly, to a maximum of \$54,678.46

DESCRIPTION:

Performs minor supervisory and routine custodial and maintenance work in the cleaning and care of municipal buildings.

DUTIES:

- As shift lead worker, supervises and participates in cleaning floors, walls, woodwork, offices, restrooms; removes rubbish and wastepaper; assembles, sets-up, arranges, and moves furniture and equipment; sweeps walks, removes snow; polices assigned area.
- Supervises and participates in minor maintenance repair, such as painting small areas, repairing furniture, replacing window panes, light bulbs, and tubes.
- May monitor and perform minor service on climate control system in the absence of the Building Engineer.
- May initiate and supervise repair and maintenance projects. May serve as point of contact with vendors and contractors.
- Purchases necessary equipment and supplies.
- May be required to work the night shift.
- Performs related work as required.

MINIMUM QUALIFICATIONS:**Promotional Requirements:**

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* Completion of the probationary period with the City in the classification of Custodian I (SPN: 414).

EXAMINATION DETAILS:

Candidates must meet the minimum qualifications and pass the examination for this position, to be eligible for hire. The examination will consist of a written test and a performance evaluation, with scoring weight assigned as follows:

- Written examination: 80%
- Performance evaluation (PAR): 20%

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

WRITTEN TEST DETAILS

Written testing will be conducted in the Civil Service Test Room (4th floor, City Hall) on Thursday, November 4, 2021 at 1:00 PM. The approximate duration of the test is 1 hour 30 minutes. The written test may include such subjects as:

- Cleaning & Maintenance
- Interpersonal Relations
- Safety
- Supervisory Skills

PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor, within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 7th day of October 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

SPOKANE PUBLIC LIBRARY

Request for Bid 2021-10-001

INDIAN TRAIL AND SOUTH HILL LIBRARY BRANCH RENOVATIONS

Spokane Public Library is requesting bids for the INDIAN TRAIL and SOUTH HILL LIBRARIES Project

Bid due Tuesday, November 2, 2021, at 2:00 pm.

A Non-Mandatory Pre-Bid Meeting is scheduled for **Wednesday, October 20, 2021, at 11 AM** at the Indian Trail Branch (4909 W Barnes, Spokane, WA 99208) Following the meeting, site tours will be held at the Indian Trail site and then at the South Hill site 3324 S Perry Street, Spokane, WA 99203).

The scope of work will be outlined in the Contract Documents. Bids are to be submitted on the Bid Proposal form provided in the Contract Specifications. A Bid Bond is required.

Contract Documents for project noted above can be reviewed on or after October 13, 2021, at the following locations:

Integrus Architecture, 10 S. Cedar St., Spokane, WA 99201 Abadan Reprographics, 603 E. 2nd Ave, Spokane, WA 99202 Spokane Regional Plan Center, Spokane, WA

Contract Documents for project noted above can be reviewed ONLINE on or after October 13, 2021, at the following locations:

Spokanelibraryplanroom.com Abadan Reprographics Spokane Regional Plan Center

Bidders can obtain Contract Documents from Abadan Reprographics; contact Desi at 509-747-2964.

Bids must be received by Spokane Public Library, Finance Department, at the office of Integrus Architecture, 10 S. Cedar St., Spokane, WA 99201, no later than the date and time listed above, at which time bids will be opened and read. The Bid number and submittal date must appear on the outside of the submitted bid envelope. Any firm failing to submit its proposal in accordance with the procedures set forth in the Instructions to Bidders may be considered non-responsive.

Individuals with disabilities who may need special accommodations to participate in the public bid opening meeting should contact Cody Dompier, Integrus Architecture, Inc., (509) 838-8681, no later than five days before the scheduled date of the meeting so that arrangements can be made.

Questions should be addressed to Cody Dompier, Integrus Architecture by phone at (509) 838-8681, via written correspondence at the address above or via e-mail (cdompier@integrusarch.com). Include Lorraine Mead, Hill International, (LorraineMead@hillintl.com) in all email correspondence.

Spokane Public Library encourages the participation of Minority-Owned and Women-Owned Business Enterprises in this Request for Proposal.

BY ORDER OF THE BOARD OF TRUSTEES SPOKANE PUBLIC LIBRARY

Penny C Brown CPA, Finance Director
Publish: October 13 & 20, 2021

Notice for Bids

Supplies, Equipment, Maintenance, etc.

Outside Legal Counsel for the OPO Commission

City of Spokane Office of the Police Ombudsman

RFP # N/A

Description: The City of Spokane is soliciting electronic Proposals for Outside Legal Counsel for the Office of the Police Ombudsman Commission

To obtain the Informal Request for Proposal document please reach out to the Office of the Police Ombudsman at 509-625-6742 or email ccoty@spokanecity.org.

All Proposal documents shall be submitted in person at 808 W Spokane Falls Blvd. Spokane WA 99201 or electronically at ccoty@spokanecity.org **no later than 1:00 p.m. on November 1, 2021**. Late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Christina Coty
Office of the Police Ombudsman

Publish: August 25, September 1, 8, 15, 22, 29, & October 6, 13, 20, & 27, 2021

Preliminary Engineering Study for Fluoridation of City of Spokane's Water Supply

City of Spokane Integrated Capital Management

RFQu #5458-21

Description: The City of Spokane is soliciting electronic Qualification Proposals for a Preliminary Engineering Study for Fluoridation of City of Spokane's Water Supply

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on MONDAY, OCTOBER 25, 2021**. Hard copy and/or late submittals will not be accepted. The City of Spokane is not responsible for Proposals submitted late.

Sealed Proposals will be unsealed and acknowledged at the 1:15 p.m. public bid opening meeting via **Microsoft Teams** on **MONDAY, OCTOBER 25, 2021**. To watch the City of Spokane Bid Opening Meeting, go to our City Purchasing Department website: <https://my.spokanecity.org/administrative/purchasing/> and then click on the "join meeting" link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Request for Qualifications document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Qualifications.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

The right is reserved to reject any and all Proposals and to waive any informalities.

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: October 6 & 13, 2021

SPRAGUE UNION DISTRICT CSO-34 TANK ABOVE GROUND DEVELOPMENT

City of Spokane Planning and Economic Development Department

RFP #5496-21

Description: The City of Spokane is soliciting electronic Proposals for **SPRAGUE UNION DISTRICT CSO-34 TANK ABOVE GROUND DEVELOPMENT**

All Proposal responses shall be submitted electronically through the City of Spokane's online procurement system no later than **1:00 p.m. on MONDAY, DECEMBER 6, 2021**. Hard copy and/or late submittals will not be accepted. The City of Spokane is not responsible for Proposals submitted late.

Sealed Proposals will be unsealed and acknowledged at the 1:15 p.m. public bid opening meeting via **Microsoft Teams** on **MONDAY, DECEMBER 6, 2021**. To watch the City of Spokane Bid Opening Meeting, go to our City Purchasing Department website: <https://my.spokanecity.org/administrative/purchasing/> and then click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Request for Proposals document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

The right is reserved to reject any and all Proposals and to waive any informalities.

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: October 6, 13, 20, & 27, 2021

CUSTOM PVC ELBOW TRAPS – VALUE BLANKET

Wastewater Maintenance

ITB #5503-21

Description: The City of Spokane is seeking electronic bids for Custom PVC Elbow Traps to be used by the Wastewater Maintenance department. Business would be awarded on a five-year (5) value blanket order.

Bid Opening: Sealed electronic bids will be accepted until **Monday, October 25, 2021 at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

To view this solicitation and submit a bid response, you must be a registered supplier on the City's bidding portal at <https://spokane.procurement.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation's distribution list for changes and/or modifications via email notification.

Please submit any questions on our bidding portal to the 'Clarifications' tab under the applicable project number.

The City reserves the right to reject any and all submissions and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm submissions completed and submitted electronically will be tabulated.**

Samantha Johnson
Purchasing Department

Publish: October 13 & 20, 2021

MECHANICAL REPAIRS

City of Spokane Solid Waste Disposal Department

ITB # 5529-21

Description: The City of Spokane is soliciting electronic bids for two (2) Boiler Replacement Fan Assemblies (Wheel and Shaft Assemblies) designed to pull air through boiler and push air up and out of stack, for Waste To Energy Facility.

Electronic Bids will be unsealed at the 1:15 p.m. public bid opening via Microsoft Teams platform. on **MONDAY, OCTOBER 25, 2021**, for **BOILER REPLACEMENT FAN ASSEMBLIES** for the City of Spokane Solid Waste Disposal Department. To watch the City of Spokane Bid Opening Meeting, go to our website: <https://my.spokanecity.org/administrative/purchasing/> and then click on the "join meeting" link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, October 25, 2021**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Rick Rinderle
City of Spokane Purchasing

Publish: October 13 & 20, 2021
