



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 111

SEPTEMBER 29, 2021

Issue 39



MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBERS:

KATE BURKE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

The Official Gazette

(USPS 403-480)

Published by Authority of City Charter Section 39

The Official Gazette is published weekly by the Office of the City Clerk
5th Floor, Municipal Building, Spokane, WA 99201-3342

Official Gazette Archive:

<https://my.spokanecity.org/gazettes/>

To receive the Official Gazette by e-mail, send your request to:

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The Official Gazette

USPS 403-480

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Periodical postage paid at
Spokane, WA**POSTMASTER:****Send address changes to:**

Official Gazette

Office of the Spokane City Clerk

808 W. Spokane Falls Blvd.

5th Floor Municipal Bldg.

Spokane, WA 99201-3342

Subscription Rates:

Within Spokane County:

\$4.75 per year

Outside Spokane County:

\$13.75 per year

Subscription checks made payable to:

City Treasurer

Address Change:

Official Gazette

Office of Spokane City Clerk

808 W. Spokane Falls Blvd.

5th Floor Municipal Bldg.

Spokane, WA 99201-3342

Statement of Ownership

STATEMENT OF OWNERSHIP**MANAGEMENT AND CIRCULATION**

THE *OFFICIAL GAZETTE* is published weekly at 808 W. Spokane Falls Blvd., Spokane, Spokane County, Washington, 99201-3342.

General business headquarters located at 808 W. Spokane Falls Blvd., Spokane, Washington, 99201-3342.

Published by City of Spokane, Washington, 808 W. Spokane Falls Blvd., Spokane, Washington, 99201-3342.

Editor and Managing Editor, Terri L. Pfister, 808 W. Spokane Falls Blvd., Spokane, Washington, 99201-3342.

Owned by City of Spokane, Washington, 808 W. Spokane Falls Blvd., Spokane, Washington, 99201-3342.

	Average No. Copies Each Issue During Preceding 12 Months	Actual No. Copies of Single Issue Published Nearest to Filing Date
Total No. of Copies (Net Press Run)	9 WEEKLY	11 WEEKLY
Paid Circulation (By Mail and Outside the Mail):		
Paid or Requested Outside-County	0	0
Paid in-County Subscriptions	7	9
Paid Distribution including Sales Through Dealers and Carriers, Street Vendors, Counter Sales, and Other Paid Distribution (Outside the Mail)	0	0
Other Classes Mailed Through the USPS	0	0
Total Paid Distribution	7	9
Free or Nominal Rate Distribution (By Mail and Outside the Mail)		
Outside-County	0	0
In-County	0	0
Other Classes Mailed Through the USPS	0	0
Free Distribution Outside the Mail	0	0
Total Free or Nominal Rate Distribution	0	0
Total Distribution	7	9
Copies not Distributed	2	2
Total (of Total Distribution and Copies not Distributed)	9	11
Percent Paid	100%	100%

I certify that the statements made by me above are true and complete.

September 21, 2021 TERRI L. PFISTER, Editor
Publish: September 29, 2021

Minutes

MINUTES OF SPOKANE CITY COUNCIL

Monday, September 20, 2021

BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:31 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

The regularly scheduled Spokane City Council 3:30 p.m. Briefing/Administrative Sessions and the 6:00 p.m. Legislative Session were held virtually and streamed live online and aired on City Cable 5. Pursuant to Governor Jay Inslee's Fifteenth Updated Proclamation 20-28.15, dated January 19, 2021, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first. Proclamations 20-28, et seq, were amended by the Washington State Legislature to recognize the extension of statutory waivers and suspensions therein until termination of the state of emergency pursuant to RCW 43.06.210 or until rescinded.

While all public meetings must continue to be held remotely, an option for an additional in-person meeting component is permitted consistent with the business meetings requirements contained in the Miscellaneous Venues guidance incorporated into Proclamation 20-25, et seq. At this time, the City Council has decided to continue its meetings with remote access only and to not include an in-person attendance component.

The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling 408-418-9388 and entering an access code when prompted.

Roll Call

On roll call, Council President Beggs, Council President Pro Tem Mumm (Chair) and Council Members Burke, Cathcart, Kinnear, Stratton and Wilkerson were present. (Council President Pro Tem Mumm was in attendance in the Council Chambers and also participated in the meeting via WebEx. Council President Beggs and Council Members Burke, Cathcart, Kinnear, Stratton, and Wilkerson attended the meeting via WebEx.)

City Attorney Mike Ormsby (WebEx), Director of Policy and Government Relations Brian McClatchey (WebEx), and City Clerk Terri Pfister (in Chambers) were also virtually present for the meeting.

Advance Agenda Review

The City Council received an overview from staff on the September 27, 2021, Advance Agenda items.

Special Budget Ordinance C36098 (Deferred from August 23, 2021, Agenda) (Council Sponsor: Council Member Wilkerson)

Motion by Council Member Wilkerson, seconded by Council Member Burke, **to defer Emergency Budget Ordinance C36098** (receiving and appropriating funding from the state for one-time costs related to law enforcement and criminal justice related legislation enacted between January 1, 2020 and June 30, 2021) to October 4, 2021; **carried upon 4-3 roll call vote.**

Ayes: Beggs, Burke, Mumm, and Wilkerson
Nays: Cathcart, Kinnear, and Stratton
Abstain: None
Absent: None

Suspension of Council Rules

Motion by Council Member Kinnear, seconded by Council Member Wilkerson, **to suspend** Council Rules; **carried unanimously.**

Resolution 2021-0082 (Council Sponsor: Council President Beggs)

Motion by Council President Beggs, seconded by Council Member Kinnear, **to add** Resolution 2021-0082—making specific allocations of the funding received via the American Rescue Plan Act of 2021 (“ARPA”), establishing the process and criteria for making funding allocations, and superseding Resolution 2021-0045—to the Council’s agenda for next week (September 27); **carried unanimously**.

Contract with Downtown Spokane Development Association (d/b/a Downtown Spokane Partnership) (OPR 2021-0636) (Council Sponsor: Council Member Kinnear)

Motion by Council Member Kinnear, seconded by Council Member Wilkerson, **to add** Contract with Downtown Spokane Development Association (d/b/a Downtown Spokane Partnership) for the operations and management of the downtown Parking and Business Improvement Area (Downtown BID); **carried unanimously**.

Action to Approve September 27, 2021, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the September 27, 2021, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Burke, seconded by Council Member Wilkerson, **to approve** the Advance Agenda (as modified); **carried unanimously**.

ADMINISTRATIVE SESSION**Current Agenda Review**

The City Council reviewed the September 20, 2021, Current Agenda for changes.

Purchases of PepperBall Less-Lethal Launching Systems (OPR 2021-0612) and Ballistic Shields (OPR 2021-0613) (Council Sponsor: Council Member Kinnear)

Motion by Council Member Wilkerson, seconded by Council Member Burke, **to move** Consent Agenda Item 3—Purchase of (a) 100 PepperBalls less-lethal launching systems and (b) 77 ballistic shields and carrying bags—to Legislative Agenda for October 4, 2021; **carried 5-2**.

CONSENT AGENDA

Upon Unanimous Voice Vote (in the affirmative), the City Council approved Staff Recommendations for the following items:

Real Property Purchase and Sale Agreement by and between the Spokane Airport Board and the City of two existing water towers, parcel 25320.9004—\$345,000. (Relates to Resolution 2021-0079) (Council Sponsor: Council President Beggs) (OPR 2021-0610)

Purchase from Municipal Emergency Services (Vancouver, WA) of Self-Contained Breathing Apparatus equipment to meet current National Fire Protection Association standards—\$2,152,962 (incl. tax). (Council Sponsor: Council Member Kinnear) (OPR 2021-0611)

Contract with Pomegranate Associates (Bellevue, WA) for facilitation and engagement training for City staff and Neighborhood Councils related to the Traffic Calming Program—not to exceed \$115,000 (plus tax) to come from the Traffic Calming Fund. (Council Sponsor: Council President Beggs) (OPR 2021-0614)

Acceptance of Spokane County Consolidated Homeless Grant and permission to sub-award funds to partner agencies—\$821,163. (Council Sponsor: Council Member Kinnear) (OPR 2021-0615)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through September 10, 2021, total \$7,936,249.82 (Check Nos. 581468 – 581610; ACH Payment Nos. 94233 – 94422), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$7,108,053.40. (CPR 2021-0002)

City Council Meeting Minutes: September 9 and September 16, 2021 (CPR 2021-0013)

Interlocal Agreement among Spokane County, City of Spokane, and Spokane Area Workforce Development Council (taken separately) (OPR 2021-0616) (Council Sponsor: Council Member Stratton)

Upon 3-4 Voice Vote (Council President Beggs, Council President Pro Tem Mumm, and Council Member Stratton “aye” and Council Members Burke, Cathcart, Kinnear, and Wilkerson “no”), the City Council rejected the Interlocal Agreement among Spokane County, City of Spokane, and Spokane Area Workforce Development Council

regarding the lease of space for the Resource Center of Spokane County (formerly Spokane EnVision Center) from June 1, 2021, through May 31, 2023—\$201,791.

LEGISLATIVE AGENDA

(Note: The regularly scheduled 6:00 p.m. Legislative Session of City Council was canceled. Items listed on the Legislative Agenda were considered during the City Council's 3:30 p.m. Administrative Session.)

SPECIAL BUDGET ORDINANCES

Special Budget Ordinance C36100 (Deferred from August 23, 2021, Agenda) (Council Sponsor: Council Member Wilkerson)

After an opportunity for public testimony, with one individual requesting to speak, the following action was taken:

Motion by Council Member Kinnear, seconded by Council Member Burke, **to substitute** with revised version of Ordinance C36100; **carried unanimously.**

Council commentary was held, after which the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed (as substituted) Special Budget Ordinance C36100** amending Ordinance No. C35971 passed by the City Council December 14, 2020, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Section 1. Asset Management Capital Fund

(1) Increase appropriation by \$2,834,452

(A) \$1,295,188 of the increased appropriation is transferred from the Asset Management Capital to the Asset Management Fire Capital Fund.

(B) \$1,539,264 of the increased appropriation is transferred from the Asset Management Capital Fund to the Asset Management Police Capital Fund.

Section 2. Asset Management Fire Capital Fund

(1) Increase revenue appropriation by \$1,295,188.

(A) Of the increased appropriation \$1,295,188 is a transfer from Asset Management Capital fund.

(2) Increase appropriation by \$1,295,188

(B) Of the increased appropriation \$ 1,295,188 is provided solely for capital expenditures related to Fire.

Section 3. Asset Management Police Capital Fund

(1) Increase revenue appropriation by \$1,539,264.

(A) Of the increased appropriation \$1,539,264 is a transfer from Asset Management Capital fund.

(2) Increase reserves by \$1,539,264

(B) Of the increased reserves \$1,539,264 is provided solely for capital expenditures related to Police already budgeted.

(This action allows for capital expenditures in the Asset Management Fire Capital Fund and the Asset Management Police Capital Fund.)

Ayes: Beggs, Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson

Nays: None

Abstain: None

Absent: None

There were no **Emergency Ordinances**.

RESOLUTIONS**Resolution 2021-0077 (Council Sponsor: Council Member Kinnear)**

After an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2021-0077** setting a hearing before City Council for October 25, 2021, for the Street Vacation of Adams Street from the South line of Third Avenue to the North line of I-90, together with the alley between Third Avenue and I-90 from the East line of Adams Street to the West line of Jefferson Street. As requested by Volunteers of America Hope House.

Ayes: Beggs, Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson
Nays: None
Abstain: None
Absent: None

Resolution 2021-0078 (Council Sponsor: Council Member Wilkerson)

After an introduction by Council Member Wilkerson; an opportunity for public testimony, with one individual requesting to speak; and Council commentary, the following action was taken:

Upon 6-1 Roll Call Vote, the City Council **adopted Resolution 2021-0078** pre-approving the purchase of vehicles by the City of Spokane.

Ayes: Beggs, Burke, Kinnear, Mumm, Stratton, and Wilkerson
Nays: Cathcart
Abstain: None
Absent: None

Resolution 2021-0079 (Relates to OPR 2021-0610 under Consent Agenda) (Council Sponsors: Council President Beggs)

After an introduction by Council President Beggs and an opportunity for public testimony, with no individuals requesting to speak, and an opportunity for Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2021-0075**—Joint Resolution with Spokane County in the matter of authorizing the Spokane Airport Board to execute Purchase and Sale Agreement with the City of Spokane for property located on a portion of Spokane County Assessor Tax Parcel No. 25320.9004, comprising of approximately 2.895 acres of land at Spokane International Airport.

Ayes: Beggs, Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson
Nays: None
Abstain: None
Absent: None

FINAL READING ORDINANCES**Ordinance C36104 (Council Sponsor: Council Member Kinnear)**

After an overview of Final Reading Ordinance C36104 by City Attorney Mike Ormsby; an opportunity for public testimony, with no individuals requesting to speak; and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Ordinance C36104** relating to the Municipal Court's Probation Department and services; amending sections 3.01A.710, 5A.05.020, 5A.11.005, 5A.11.030, 5A.11.030 and 10.07.038 of the Spokane Municipal Code.

Ayes: Beggs, Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson
Nays: None
Abstain: None
Absent: None

There were no **First Reading Ordinances**.

There were no **Special Considerations**.

There were no **Hearings**.

OPEN FORUM

The following individuals spoke during Open Forum:

- Kim Schmidt
- Nicolete Ocheltree

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 4:50 p.m.

MINUTES OF SPOKANE CITY COUNCIL

Monday, September 13, 2021

BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:32 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

The regularly scheduled Spokane City Council 3:30 p.m. Briefing/Administrative Sessions and the 6:00 p.m. Legislative Session were held virtually and streamed live online and aired on City Cable 5. Pursuant to Governor Jay Inslee's Fifteenth Updated Proclamation 20-28.15, dated January 19, 2021, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first. Proclamations 20-28, et seq, were amended by the Washington State Legislature to recognize the extension of statutory waivers and suspensions therein until termination of the state of emergency pursuant to RCW 43.06.210 or until rescinded.

While all public meetings must continue to be held remotely, an option for an additional in-person meeting component is permitted in Phase 3 regions consistent with the business meetings requirements contained in the Miscellaneous Venues guidance incorporated into Proclamation 20-25, et seq. At this time, the City Council has decided to continue its meetings with remote access only and to not include an in-person attendance component.

The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling 408-418-9388 and entering an access code when prompted.

Roll Call

On roll call, Council President Beggs, Council President Pro Tem Mumm (Chair) and Council Members Burke, Cathcart, Kinnear, and Stratton were present. Council Member Wilkerson arrived at 3:47 p.m. (Council President Pro Tem Mumm was in attendance in the Council Chambers and also participated in the meeting via WebEx. Council President Beggs and Council Members Burke, Cathcart, Kinnear, Stratton, and Wilkerson attended the meeting via WebEx.)

City Attorney Mike Ormsby (WebEx), Director of Policy and Government Relations Brian McClatchey (WebEx), and City Clerk Terri Pfister (in Chambers) were also virtually present for the meeting.

Advance Agenda Review

The City Council received an overview from staff on the September 20, 2021, Advance Agenda items.

Suspension of Council Rules

Motion by Council Member Wilkerson, seconded by Council Member Kinnear, **to suspend** the Council Rules; **passed unanimously.**

Emergency Ordinance 36064, Resolution 2021-0079, and Final Reading Ordinance C36104

Motion by Council Member Wilkerson, seconded by Council Member Kinnear, **to add** to the September 27 Advance Agenda the following items and strike Ordinance C36103:

Ordinance C36064 clarifying the requirements for the adaptive re-use of historic properties; amending sections 17C.335.010 and 17C.335.110 of the Spokane Municipal Code; declaring an emergency; and providing for an immediate effective date. (Deferred from August 16, 2021, Agenda) (Council Sponsor: Council Member Wilkerson);

Resolution 2021-0079 Joint Resolution with Spokane County in the matter of authorizing the Spokane Airport Board to execute Purchase and Sale Agreement with the City of Spokane for property located on

a portion of Spokane County Assessor Tax Parcel No. 25320.9004, comprising of approximately 2.895 acres of land at Spokane International Airport. (Relates to Consent Agenda Item No. 1) (Council Sponsor: Council President Beggs); **and**

Ordinance C36104 relating to the Municipal Court's Probation Department and services; amending sections 3.01A.710, 5A.05.020, 5A.11.005, 5A.11.030, 5A.11.030 and 10.07.038 of the Spokane Municipal Code. (Council Sponsor: Council Member Kinnear).

Motion carried unanimously.

(Clerical Note: Ordinance C36103 relating to the executive and administrative organization of the City was mistakenly added to Final Reading Ordinances. This ordinance already appears as a Final Reading on today's (September 13) Legislative Agenda.)

Special Budget Ordinance C36100 (Council Sponsor: Council Member Wilkerson)

Motion by Council Member Kinnear, seconded by Council Member Cathcart, **to move** forward Special Budget Ordinance C36100 (allowing for capital expenditures in the Asset Management Fire Capital Fund and the Asset Management Police Capital Fund) from the September 27 Agenda to the September 20 Agenda; **carried unanimously.**

Emergency Ordinance C36064 (Deferred from August 16, 2021, Agenda) (Council Sponsor: Council Member Wilkerson)

Motion by Council Member Wilkerson, seconded by Council Member Kinnear, **to defer** Emergency Ordinance C36064—clarifying the requirements for the adaptive re-use of historic properties—to October 4, 2021, Agenda; **carried unanimously.**

Action to Move Legislative Agenda Items to 3:30 p.m. Briefing/Administration Session

Motion by Council Member Kinnear, seconded by Council Member Wilkerson, **to change** the meeting time for September 20 Legislative Agenda items to 3:30 p.m. (thereby canceling the 6:00 p.m. Legislative Session); **carried unanimously.**

Action to Approve September 20, 2021, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the September 20, 2021, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Wilkerson, seconded by Council Member Kinnear, **to approve** the Advance Agenda (as modified); **carried unanimously.**

ADMINISTRATIVE SESSION

Current Agenda Review

The City Council received an overview from staff on the September 13, 2021, Current Agenda items.

Action to Approve September 13, 2021, Current Agenda

Following staff reports and Council inquiry and discussion regarding the September 13, 2021, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Burke, seconded by Council Member Wilkerson, **to approve** the Current Agenda; **carried unanimously.**

CONSENT AGENDA

Upon motion of Council Member Wilkerson, seconded by Council Member Kinnear, the City Council unanimously approved Staff Recommendations for the following items:

Memorandum of Understanding between the Spokane Public Library and the City to transfer the Hillyard Library building to the City in exchange for legal title to Tax Parcel No. 35183-0036 (906 West Main Avenue). (Council Sponsor: Council President Beggs) (OPR 2021-0604)

Contract Renewal No. 1 of 2 with Two Rivers Terminal, LLC (Pasco, WA) to supply approximately 130,000 gallons of liquid sodium bisulfite at \$1.60 per gallon to Riverside Park Water Reclamation Facility—\$208,000 annually. (Council Sponsor: Council President Beggs) (OPR 2018-0455 / BID 4471-18)

Three-year Interlocal Agreement with Spokane County for Historic Preservation services—\$40,000 annually. Total Agreement Amount: \$120,000. (Council Sponsor: Council Member Stratton) (OPR 2021-0605)

Contract Amendment with Stewart A. Estes and the law firm of Keating Bucklin & McCormack Inc., P.S. for outside counsel services and advice in the legal matter Estate of David Novak, et. al. v. City of Spokane, et. al.—\$100,000 increase. Total Contract Amount \$149,500. (Council Sponsor: Council Member Kinnear) (OPR 2019-0750)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through August 27, 2021, total \$10,886,720.29 (Check Nos.: 581224–581358; ACH Payment Nos.: 93760–94019), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$8,114,956.91. (CPR 2021-0002)
- b. Claims and payments of previously approved obligations, including those of Parks and Library, through September 3, 2021, total \$5,038,153.28 (Check Nos.: 581359– 81467; ACH Payment Nos.: 94020–94232), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$2,738,297.16 (CPR 2021-0002)
- c. Payroll claims of previously approved obligations through September 4, 2021: \$7,790,896.91 (Payroll Check Nos.: 560756–560952). (CPR 2021-0003)

City Council Meeting Minutes: August 5, August 23, August 30, and September 2, 2021. (CPR 2021-0013)

Council Recess/Executive Session

The City Council adjourned at 4:28 p.m. No Executive Session was held. The City Council reconvened at 6:02 p.m. for the Legislative Session.

LEGISLATIVE SESSION

Roll Call

On roll call, Council President Beggs and Council President Pro Tem Mumm (Chair) and Council Members Burke, Cathcart, Kinnear, Stratton, and Wilkerson were present. (Council President Pro Tem Mumm was in attendance in the Council Chambers and also participated in the meeting via WebEx. Council President Beggs and Council Members Burke, Cathcart, Kinnear, Stratton, and Wilkerson attended the meeting via WebEx.)

City Council Policy Advisor Brian McClatchey (WebEx) and City Clerk Terri Pfister (in Chambers) were also virtually present for the meeting.

PROCLAMATIONS

September 2021 *Hispanic Heritage Month*

Council Member Kinnear read the proclamation in Spanish. No individuals were virtually present to accept the proclamation.

September 2021 *Recovery Month*

Council Member Burke read the proclamation. Christine McMackin from Recovery Café and Lee Williams, Executive Director for Community Minded Enterprises, virtually accepted the proclamation and remarked on the event.

September 17, 2021 *POW MIA (Prisoner of War Missing in Action) Remembrance Day*

Council Member Cathcart read the proclamation. Wesley Anderson, VFW Post 51, virtually accepted the proclamation and remarked on the event.

September 10-19, 2021 *Welcoming Week*

Council Member Stratton read the proclamation. Mark Finney from World Relief accepted the proclamation and remarked on the event.

There was no **City Administrative Report**.

There were no **Council Committee Reports**.

BOARD AND COMMISSION APPOINTMENTS

Chase Youth Commission (CPR 1985-0131) and Community, Housing and Human Services Board (CPR 2012-0033)
Upon Unanimous Voice Vote, the City Council **approved** (and thereby confirmed) the following appointments and reappointment:

Chase Youth Commission

- Appointment of Ava Warner to a one-year term, to serve from September 7, 2021, to June 30, 2022.
- Appointment of Sophia McFarland to a one-year term, to serve from September 7, 2021, to June 30, 2022.
- Appointment of Tayla Tollefson to a one-year term, to serve from September 7, 2021, to June 30, 2022.
- Appointment of Tevita Fakasileiki to a one-year term, to serve from September 7, 2021, to June 30, 2022.
- Appointment of Will Emch to a one-year term, to serve from September 7, 2021, to June 30, 2022.

Community, Housing and Human Services Board

- Reappointment of Gordon Graves to a three-year, to serve from January 1, 2021, to December 31, 2023.

NEIGHBORHOOD REPORT**Chief Garry Park**

Colleen Gardner, Co-Chair, presented the 2021 Neighborhood Report for the Chief Garry Park Neighborhood Council, reporting on its successes, needs and issues over the past year.

LEGISLATIVE AGENDA

There were no **Special Budget Ordinances**.

There were no **Emergency Ordinances**.

RESOLUTIONS**Resolution 2021-0069 (Deferred from August 23, 2021, Agenda) (Council Sponsor: Council Member Wilkerson)**

Subsequent to an overview of Resolution 2021-0069 by Council Member Wilkerson, public testimony from one individual, and Council commentary, the following action was taken:

Motion by Council Member Cathcart, seconded by Council Member Stratton, **to defer** Resolution 2021-0069—of the City Council of the City of Spokane to revise the Appropriation of funds from the City of Spokane Community Housing and Human Services (CHHS) Department to the Salvation Army for the purpose of funding a regional targeted-capacity emergency shelter called The Way Out Center for the period of July 1, 2021 through June 30, 2026 and other matters relating thereto—for two weeks to September 27, 2021, and bring this (RES 2021-0069) back along with the operating plan so City Council can see them both at the same time, and hopefully Administration can work with City Council with putting some sort of good neighbor agreement together in the intervening weeks so we can get this right and move forward with this shelter location if we can put all these pieces together; **carried upon 5-2 roll call vote**.

Ayes: Cathcart, Kinnear, Mumm, Stratton, and Wilkerson
Nays: Beggs, Burke
Abstain: None
Absent: None

Resolution 2021-0074 (Council Sponsor: Council President Beggs)

Alex Gibilisco from City Council Office provided an overview of Resolution 2021-0074. There was an opportunity for public testimony, with none provided, and an opportunity for Council commentary. The following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2021-0074** welcoming refugees from the War in Afghanistan and restating the City of Spokane's commitment to being a Compassionate Community.

Ayes: Beggs, Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson
Nays: None
Abstain: None
Absent: None

Resolution 2021-0075 (Council Sponsors: Council President Beggs and Council Member Wilkerson)

After an overview of Resolution 2021-0075 by Council Member Wilkerson; an opportunity for public testimony, with one individual requesting to speak; and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2021-0075** stating the City Council's intent to commit funds through a prompt request for proposal (RFP) process for the rapid acquisition or rental of real property for use as stable shelter or housing opportunities for extremely low-income people, as well as individuals, families, unaccompanied youth, and young people experiencing homelessness.

- Ayes:** Beggs, Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson
- Nays:** None
- Abstain:** None
- Absent:** None

Resolution 2021-0076 (Council Sponsors: Council President Beggs and Council Member Wilkerson)

After an overview of Resolution 2021-0075 by Council Member Wilkerson; an opportunity for public testimony, with no individuals requesting to speak; and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2021-0076** stating the City Council's intent to commit funds to the Volunteers of America Crosswalk Capital Campaign to fund the construction of a new licensed emergency shelter for homeless youth.

- Ayes:** Beggs, Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson
- Nays:** None
- Abstain:** None
- Absent:** None

FINAL READING ORDINANCES

Ordinance C36103 (Council Sponsor: Council Member Wilkerson)

Subsequent to an overview by City Clerk Terri Pfister; an opportunity for public testimony, with none provided; and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Ordinance C36103** relating to the executive and administrative organization of the City; amending section 1.01.040 of the Spokane Municipal Code.

- Ayes:** Beggs, Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson
- Nays:** None
- Abstain:** None
- Absent:** None

Ordinance C36093 (First Reading held August 16, 2021) (Council Sponsor: Council Member Kinnear)

Subsequent to an overview by Eldon Brown, Development Services Center; an opportunity for public testimony, with none provided; and an opportunity for Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Ordinance C36093** vacating portions of Linton Avenue & West Avenue.

- Ayes:** Beggs, Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson
- Nays:** None
- Abstain:** None
- Absent:** None

FIRST READING ORDINANCE

First Reading Ordinance C36104 (Council Sponsor: Council Member Kinnear)

A first reading was held on Ordinance C36104. There was an opportunity for public testimony, with none provided.

ORD C36104 Relating to the Municipal Court's Probation Department and services; amending sections 3.01A.710, 5A.05.020, 5A.11.005, 5A.11.030, 5A.11.030 and 10.07.038 of the Spokane Municipal Code.

There were no **Special Considerations**.

There were no **Hearings**.

OPEN FORUM

The following individuals spoke during the Open Forum:

- Nicolette Ocheltree
- Anwar Peace

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 7:12 p.m.

STANDING COMMITTEE MINUTES City of Spokane Public Infrastructure, Environment, and Sustainability July 26, 2021

Committee members present in person, phone or video

Council President Breean Beggs, Committee Chair
Council Member Michael Cathcart, Vice Committee Chair
Council Member Kate Burke
Council Member Lori Kinnear
Council Member Candace Mumm
Council Member Karen Stratton
Council Member Betsy Wilkerson

Council President Beggs called the meeting to order at 1:20 p.m.
<https://vimeo.com/57959680>

Review and approval of minutes

Council President Beggs asked for a motion to approve the minutes of June 28, 2021 meetings.

- Action taken
- Council Member Mumm moved to approve the minutes of the June 28, 2021 meeting as presented; the motion was seconded by Council Member Kinnear

Discussion items - Items were presented in a different order than reflected in the agenda and minutes.

A. Council Requests

1. Consent items for discussion
2. Legislative update (if needed)
3. Smart Water Meter/flow device upgrades
Steve Burns presented on customer installation and explained that the City has been metering water for over 100 years with many technologies used over that time. Last fall the City upgrading to the Neptune metering system the goal is to be able to fully standardize the system. Smart meters are now the priority for Spokane's water system.
4. Northeast PDA update
David Guthrie, NEPDA Executive Director, explained the NEPDA includes about 1600 acres shared between the city and the county of mostly industrial land. The area is one of the most challenged demographic in the community. According to the ZoNE Project, 58% of single mothers in our community reside in NE Spokane. Additionally 48% of Spokane's property crime and 49% of the community's violent crime occurs in NE Spokane. One of the challenges is infrastructure and the history of underinvestment in the area. Unpaved roads in the NEPDA One of the goals of NEPDA is to create a competitive industrial market and to do so involves an effort to pave roads and put in infrastructure. David noted the difficulty of recruiting quality employers that pay good wages and provide good benefits. NEPDA has recently submitted a RAISE grant and is working to submit a TIB grant and would appreciate Council's support. Another challenge is due to turn of the century land plats and inadequate right-of-way which is not wide enough for a complete streets initiative. There will be a tremendous challenge to connect with the North South Corridor and acquiring that right-of-way. Working to reclassify some streets in order to apply for some future grant funding to improve those roads. Another barrier to development is

that over 700 parcels exists with less than a quarter acre of land which could be a hindrance for building out infrastructure.

B. Staff Requests

1. Envision Center interlocal agreement

David Steele and Dawn Carber presented on the interlocal agreement between the City, County and Workforce. David explained the agreement runs for the duration of the lease and the County has negotiated a 21 month lease extension at a rate of 18k per month. The County will pay this upfront and every three months, all parties will get their third portion. The City will finish paying out the extension that Council previously approved a few months ago, at the end of August. The City will get to back-bill the other parties for their portions. Dawn gave an update operations and sustainability of the Resource Center. Dawn shared future plans for acquiring funding for rent payments: 1.) funding opportunity called basic food employment training through the Washington State Human Services that can create an opportunity to generate revenue which could help with rent funding 2.) partners to help contribute – Envision Center will have an opportunity to negotiate rent with new partners i.e. an incoming apprenticeship provider 3.) Operations will be written into all grants that Envision works on with focus on operational grants. Envision Center is open for business and a majority of staff has returned. Community training has resumed i.e. inclusion and equity initiatives and re-entry programming. There will also be new marketing and communication efforts happening in the community.

2. 2021-2023 Consolidated Homeless Grant Program agreement

Jonathan Mallahan of Catholic Charities explained that the organization has entered into a contract to purchase an operational 15 unit motel located at 2905 W Sunset Boulevard. They are acting on an opportunity to take advantage of the State's recent emergency housing notice of funding availability (NOFA), whose purpose is to quickly add emergency, permanent, supportive and other forms of housing and services for people who are experiencing homelessness in Washington. Catholic Charities learned of the opportunity and it is their request that the City might be interested in partnering. Catholic Charities was able to get the hotel under contract in just one weekend and are on track to submit a grant application with the City's support. The organization plans to operate this location as transitional family housing, which is serving families who are working to find permanent housing. The proposal is a request for a commitment to service the local match for the acquisition price for the project which is approximately \$300k. Additionally a commitment to work with Catholic Charities on future operating support will be sought as the City has identified housing needs as an important issue to solve in Spokane.

3. 2021 Action Plan component of the 2020-2024 Consolidated Plan for Community Development for CDBG, HOME, and ESG federal grant programs

Debbie Cato presented on behalf of Matt Davis and requested permission for CHHS to accept a \$9,611,051 grant renewal award from the Office of Family and Adult Homelessness and sub grant funds to awardees of the CHHS five year RFP. This is a combination of \$1,392,813 in CDBG base funding, \$368,900 for permanent support of housing for chronically homeless families and \$7,849,338 for housing and essentials needs programs for CHHS and the subrecipients.

4. Fluoridation grant amendment and resolution

Marlene Feist presented on a final amendment to the agreement with Arcora Foundation.

5. Civil infraction authority clarification

Mary Maramatsu of City Legal explained how legislative changes are affecting the ability of some City employees to write civil infractions. The ordinance is a clarifying ordinance to reaffirm the fact that certain officials who are City employees and government officials have always had authority to issues civil infractions consistent with their regulatory functions. That has not changed, however, the law which takes in account limited commissions has now reorganized those under law enforcement. In response, the City has looked at those departments that have previously been considered limited commission officers – parking enforcement, code enforcement, fire marshal – and they do not derive their authority from law enforcement. Instead it is from the municipal code which spells out the enforcement authority. To ensure there is not a gap in service, this simply adds language to clarify their authority.

Strategic Plan Session

A. Priority Strategy 1. Rapidly accelerating street pavement maintenance projects

- No report for this meeting.

B. Priority Strategy 2. Repurposing public property to stimulate private investment

- No report for this meeting.

C. Priority Strategy 3. Sustainable city

- No report for this meeting.

Executive session

None.

Adjournment

The meeting adjourned at 2:42 p.m.

Hearing Notices

NOTICE OF PUBLIC HEARING AND SEPA DETERMINATION APPLICATION Z20-194COMP

Notice is hereby given that there will be a public hearing before the City of Spokane Plan Commission at their regularly scheduled meeting on October 13, 2021, beginning at 4:00PM online via the WebEx Meetings software. This hearing or portions thereof may be continued at the discretion of the Plan Commission. This proposal concerns one parcel in the East Central Neighborhood, described below. Any person may submit written comments on the proposed action or call for additional information at:

Planning Services Department
Attn: Kevin Freibott, Assistant Planner
808 West Spokane Falls Boulevard
Spokane, WA 99201-3333
Phone (509) 625-6184
kfreibott@spokanecity.org

HOW TO ATTEND THE MEETING: The Hearing will be held online via the WebEx Platform. Attendees may also call in by phone to hear and testify. Interested persons can contact staff at the contact info above to request connection information. Additionally, connection details will be provided online at the following address at least one week in advance:

<https://my.spokanecity.org/bcc/commissions/plan-commission>

SEPA: A SEPA Determination of Non-Significance (DNS) was issued on September 28, 2021 under WAC 197-11-970. The lead agency will not act on this proposal for at least 14 days. Comments regarding the DNS must be submitted no later than 5:00 PM on October 12, 2021 if they are intended to alter or appeal the DNS.

Documents relating to these amendments are available for viewing online at <https://my.spokanecity.org/projects/2020-2021-proposed-comprehensive-plan-amendments>

AGENT: Mr. Dwight Hume, dhume@spokane-landuse.com, 509-435-3108

APPLICANT: McKinley School LLC **SITE**

ADDRESS: 120 N Magnolia Street **PARCELS:** 35163.3001

LOCATION: Block bounded by E Main Ave, N Magnolia St, E Riverside Ave, and N Napa St

PROPOSAL: Amendment of the Land Use Plan Map designation for one parcel totaling 2.5 acres from "Light Industrial (LI)" to "Centers and Corridors Core (CC Core)" and a concurrent change of zoning from "Light Industrial (LI)" to "Centers and Corridors Type 1, Employment Center (CC1-EC)."

Only the applicant, persons submitting written comments, and persons testifying at a hearing likely have standing to appeal the ultimate decision of the City Council.

NOTICE OF PUBLIC HEARING AND SEPA DETERMINATION APPLICATION Z20-206COMP

Notice is hereby given that there will be a public hearing before the City of Spokane Plan Commission at their regularly scheduled meeting on October 13, 2021, beginning at 4:00PM online via the WebEx Meetings software. This hearing or portions thereof may be continued at the discretion of the Plan Commission. This proposal concerns one parcel in the

Logan Neighborhood, described below. Any person may submit written comments on the proposed action or call for additional information at:

Planning Services Department
Attn: Kevin Freibott, Assistant Planner
808 West Spokane Falls Boulevard
Spokane, WA 99201-3333
Phone (509) 625-6184
kfreibott@spokanecity.org

HOW TO ATTEND THE MEETING: The Hearing will be held online via the WebEx Platform. Attendees may also call in by phone to hear and testify. Interested persons can contact staff at the contact info above to request connection information. Additionally, connection details will be provided online at the following address at least one week in advance:

<https://my.spokanecity.org/bcc/commissions/plan-commission>

SEPA: A SEPA Determination of Non-Significance (DNS) was issued on September 28, 2021 under WAC 197-11-970. The lead agency will not act on this proposal for at least 14 days. Comments regarding the DNS must be submitted no later than 5:00 PM on October 12, 2021 if they are intended to alter or appeal the DNS.

Documents relating to these amendments are available for viewing online at <https://my.spokanecity.org/projects/2020-2021-proposed-comprehensive-plan-amendments>

AGENT: Ms. Lindsay Kornegay, lmk@witherspoonkelley.com, 509-624-5265 (Private Applicant Agent)

APPLICANT: 155 E Cleveland Avenue Investments LLC (Private Applicant) Mr. Kevin Freibott, City of Spokane (City Contact)

SITE ADDRESS: 155 E Cleveland Ave (private application); 2915, 2917, & 2919 N Mayfair Street and 19, 107, 113, 173, 77, 203, 203 ½, 209, 215, 221, 227, 301, 305, 317, 327, & 403 E Cleveland Ave (City-sponsored application).

PARCELS: 35082.0719 thru .0722; 35082.0801 thru .0804; 35082.0807 thru .0812; 35082.0723 thru .0726; and 35082.0919 thru .0933

LOCATION: North of E Cleveland Avenue and along E Cora Ave, Logan Neighborhood

PROPOSAL: Amendment of the Land Use Plan Map designation for 33 parcel totaling 6.8 acres from "Residential 4-10 (R 4-10)" to "Residential 15+" and a concurrent change of zoning from "Residential Single Family (RSF)" to "Residential High Density (RHD)."

Only the applicant, persons submitting written comments, and persons testifying at a hearing likely have standing to appeal the ultimate decision of the City Council.

NOTICE OF PUBLIC HEARING AND SEPA DETERMINATION APPLICATION Z20-207COMP

Notice is hereby given that there will be a public hearing before the City of Spokane Plan Commission at their regularly scheduled meeting on October 13, 2021, beginning at 4:00PM online via the WebEx Meetings software. This hearing or portions thereof may be continued at the discretion of the Plan Commission. This proposal concerns one parcel in the Emerson Garfield Neighborhood, described below. Any person may submit written comments on the proposed action or call for additional information at:

Planning Services Department
Attn: Kevin Freibott, Assistant Planner
808 West Spokane Falls Boulevard
Spokane, WA 99201-3333
Phone (509) 625-6184
kfreibott@spokanecity.org

HOW TO ATTEND THE MEETING: The Hearing will be held online via the WebEx Platform. Attendees may also call in by phone to hear and testify. Interested persons can contact staff at the contact info above to request connection information. Additionally, connection details will be provided online at the following address at least one week in advance:

<https://my.spokanecity.org/bcc/commissions/plan-commission>

SEPA: A SEPA Determination of Non-Significance (DNS) was issued on September 28, 2021 under WAC 197-11-970. The lead agency will not act on this proposal for at least 14 days. Comments regarding the DNS must be submitted no later than 5:00 PM on October 12, 2021 if they are intended to alter or appeal the DNS.

Documents relating to these amendments are available for viewing online at <https://my.spokanecity.org/projects/2020-2021-proposed-comprehensive-plan-amendments>

AGENT: Mr. Dwight Hume, Land Use Solutions and Entitlement

APPLICANT: Mark Agee, Ten Talents LLC

SITE ADDRESS: 1015 W Montgomery Avenue

PARCELS: 35073.2505

LOCATION: SW of N Monroe Street and W Montgomery Avenue

PROPOSAL: Amendment of the Land Use Plan Map designation for one parcel totaling 0.16 acres from "Residential 4-10" to "General Commercial" and a concurrent change of zoning from "Residential Single-Family (RSF)" to "Centers and Corridors Type 2, District Center (CC2-DC)."

Only the applicant, persons submitting written comments, and persons testifying at a hearing likely have standing to appeal the ultimate decision of the City Council.

NOTICE OF PUBLIC HEARING AND SEPA DETERMINATION APPLICATION Z20-208COMP

Notice is hereby given that there will be a public hearing before the City of Spokane Plan Commission at their regularly scheduled meeting on October 13, 2021, beginning at 4:00PM online via the WebEx Meetings software. This hearing or portions thereof may be continued at the discretion of the Plan Commission. This proposal concerns one parcel in the West Central Neighborhood, described below. Any person may submit written comments on the proposed action or call for additional information at:

Planning Services Department
Attn: Kevin Freibott, Assistant Planner
808 West Spokane Falls Boulevard
Spokane, WA 99201-3333
Phone (509) 625-6184
kfreibott@spokanecity.org

HOW TO ATTEND THE MEETING: The Hearing will be held online via the WebEx Platform. Attendees may also call in by phone to hear and testify. Interested persons can contact staff at the contact info above to request connection information. Additionally, connection details will be provided online at the following address at least one week in advance:

<https://my.spokanecity.org/bcc/commissions/plan-commission>

SEPA: A SEPA Determination of Non-Significance (DNS) was issued on September 28, 2021 under WAC 197-11-970. The lead agency will not act on this proposal for at least 14 days. Comments regarding the DNS must be submitted no later than 5:00 PM on October 12, 2021 if they are intended to alter or appeal the DNS.

Documents relating to these amendments are available for viewing online at <https://my.spokanecity.org/projects/2020-2021-proposed-comprehensive-plan-amendments>

AGENT: Mr. Dwight Hume, Land use Solutions and Entitlement; City of Spokane

APPLICANT: Mark Agee, Ten Talents LLC; City of Spokane

SITE ADDRESS: 1022 & 1028 W Sinto Ave (private application); 1011, 1017, 1023, & 1027 W Maxwell Ave and 1014 W Sinto Ave (City-sponsored application)

PARCELS: 35182.2405 & 35182.2406 (private application) 35182.2401 thru 35182.2407 & 35182.2409 (City-sponsored application)

LOCATION: NE of N Madison Street and W Sinto Avenue

PROPOSAL: Amendment of the Land Use Plan Map designation for eight parcels totaling 1.3 acres from “Residential 10-20” to “Residential 15+” and a concurrent change of zoning from “Residential Two-Family (RTF)” to “Residential High Density (RHD-55).”

Only the applicant, persons submitting written comments, and persons testifying at a hearing likely have standing to appeal the ultimate decision of the City Council.

NOTICE OF PUBLIC HEARING AND SEPA DETERMINATION APPLICATION Z20-209COMP

Notice is hereby given that there will be a public hearing before the City of Spokane Plan Commission at their regularly scheduled meeting on October 13, 2021, beginning at 4:00PM online via the WebEx Meetings software. This hearing or portions thereof may be continued at the discretion of the Plan Commission. This proposal concerns one parcel in the West Central Neighborhood, described below. Any person may submit written comments on the proposed action or call for additional information at:

Planning Services Department
Attn: Kevin Freibott, Assistant Planner
808 West Spokane Falls Boulevard
Spokane, WA 99201-3333
Phone (509) 625-6184
kfreibott@spokanecity.org

HOW TO ATTEND THE MEETING: The Hearing will be held online via the WebEx Platform. Attendees may also call in by phone to hear and testify. Interested persons can contact staff at the contact info above to request connection information. Additionally, connection details will be provided online at the following address at least one week in advance:

<https://my.spokanecity.org/bcc/commissions/plan-commission>

SEPA: A SEPA Determination of Non-Significance (DNS) was issued on September 28, 2021 under WAC 197-11-970. The lead agency will not act on this proposal for at least 14 days. Comments regarding the DNS must be submitted no later than 5:00 PM on October 12, 2021 if they are intended to alter or appeal the DNS.

Documents relating to these amendments are available for viewing online at <https://my.spokanecity.org/projects/2020-2021-proposed-comprehensive-plan-amendments>

AGENT: Ms. Kandis Larsen, Integrus Architecture

APPLICANT: Ms. Kandis Larsen, Integrus Architecture

SITE ADDRESS: 1025 W Spofford Avenue

PARCELS: 35076.3915

LOCATION: Block bounded by N Monroe St, W Spofford Ave, N Madison St, and W Maxwell Ave

PROPOSAL: Amendment of the Land Use Plan Map designation for one parcel totaling 1.9 acres from “Residential 10-20” to “Centers and Corridors Core” and a concurrent change of zoning from “Residential Two-Family (RTF)” to “Centers and Corridors Type 2, District Center (CC2-DC).”

Only the applicant, persons submitting written comments, and persons testifying at a hearing likely have standing to appeal the ultimate decision of the City Council.

NOTICE OF PUBLIC HEARING AND SEPA DETERMINATION APPLICATION Z21-022COMP

Notice is hereby given that there will be a public hearing before the City of Spokane Plan Commission at their regularly scheduled meeting on October 13, 2021, beginning at 4:00PM online via the WebEx Meetings software. This hearing or portions thereof may be continued at the discretion of the Plan Commission. This proposal concerns amendments to Map TR-5 “Proposed Bike Network Map” in Chapter 4, Transportation. Any person may submit written comments on the proposed action or call for additional information at:

Planning Services Department
Attn: Kevin Freibott, Assistant Planner
808 West Spokane Falls Boulevard
Spokane, WA 99201-3333

Phone (509) 625-6184
kfreibott@spokanecity.org

HOW TO ATTEND THE MEETING: The Hearing will be held online via the WebEx Platform. Attendees may also call in by phone to hear and testify. Interested persons can contact staff at the contact info above to request connection information. Additionally, connection details will be provided online at the following address at least one week in advance:

<https://my.spokanecity.org/bcc/commissions/plan-commission>

SEPA: A SEPA Determination of Non-Significance (DNS) was issued on September 28, 2021 under WAC 197-11-970. The lead agency will not act on this proposal for at least 14 days. Comments regarding the DNS must be submitted no later than 5:00 PM on October 12, 2021 if they are intended to alter or appeal the DNS.

Documents relating to these amendments are available for viewing online at <https://my.spokanecity.org/projects/2020-2021-proposed-comprehensive-plan-amendments>

AGENT: City of Spokane—Planning Services Department and Integrated Capital Management Department

PROPOSER: City of Spokane—Planning Services Department and Integrated Capital Management Department

LOCATION: Various public rights-of-way throughout the City; the locations and changes to the map are available on the website above.

PROPOSAL: Amendment of Map TR-5, "Proposed Bike Network Map", of Chapter 4, Transportation, of the Comprehensive Plan to modify the proposed bike network in various locations throughout the City. Map TR-5 identifies the proposed future bike facilities expected to be constructed during the lifetime of the Comprehensive Plan. No actual construction is proposed at this time.

Only the applicant, persons submitting written comments, and persons testifying at a hearing likely have standing to appeal the ultimate decision of the City Council.

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C36100

An ordinance amending Ordinance No. C35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to establish and make changes in the appropriations of the Asset Management Capital Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Asset Management Capital Fund, and the budget annexed thereto with reference to the Asset Management Capital Fund, the following changes be made:

- (1) Increase appropriation by \$2,834,452.
- (A) \$1,295,188 of the increased appropriation is transferred from the Asset Management Capital to the Asset Management Fire Capital Fund.

(B) \$1,539,264 of the increased appropriation is transferred from the Asset Management Capital Fund to the Asset Management Police Capital Fund.

Section 2. That in the budget of the Asset Management Fire Capital Fund, and the budget annexed thereto with reference to the Asset Management Fire Capital Fund, the following changes be made:

- (1) Increase revenue appropriation by \$1,295,188.
 - (A) Of the increased appropriation \$ 1,295,188 is a transfer from Asset Management Capital fund.
- (2) Increase appropriation by \$1,295,188
 - (B) Of the increased appropriation \$ 1,295,188 is provided solely for capital expenditures related to Fire.

Section 3. That in the budget of the Asset Management Police Capital Fund, and the budget annexed thereto with reference to the Asset Management Police Capital Fund, the following changes be made:

- (1) Increase revenue appropriation by \$1,539,264.
 - (A) Of the increased appropriation \$1,539,264 is a transfer from Asset Management Capital fund.
- (2) Increase reserves by \$1,539,264
 - (B) Of the increased reserves \$1,539,264 is provided solely for capital expenditures related to Police already budgeted.

Section 4. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need for capital expenditures in the Asset Management Fire Capital Fund and the Asset Management Police Capital Fund, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council September 20, 2021
Delivered to Mayor September 27, 2021**

ORDINANCE C36104

An ordinance relating to the Municipal Court's Probation Department and services; amending sections 3.01A.710, 5A.05.020, 5A.11.005, 5A.11.020, 5A.11.030 and 10.07.038 of the Spokane Municipal Code.

Now, therefore, the City of Spokane does ordain:

Section 1. That Section 3.01A.710 of the Spokane Municipal Code is amended to read as follows:

3.01A.710 ((~~Probation~~)) Community Justice Services

1. The ((~~probation~~)) community justice services department, which performs the function of a misdemeanor probation department under the authority provided in Rule 11 of the Administrative Rules for Courts of Limited Jurisdiction, supervises offenders placed on ((~~probation~~)) supervision by the municipal court to ensure compliance with court orders, supervises conditions of pre-trial release, refers offenders to various community agencies for programs, facilitates evidence based programs proven to reduce re-offense, conducts pre and post sentence investigations, conducts financial screening for public defense services, and works with law enforcement and community agencies to promote offender compliance and rehabilitation and promote victim and community safety.
2. The person responsible for the administrative oversight and day-to-day management of the ((~~probation~~)) community justice services department is appointed by presiding judge of the municipal court upon a majority vote of judges present at a regularly scheduled judges' meeting.

Section 2. That Section 5A.05.020 of the Spokane Municipal Code is amended to read as follows:

5A.05.020 Other Judicial Officers

A. Judges Pro Tem.

1. Pursuant to RCW 3.50.090, the presiding municipal court judge may designate one or more persons as judges pro tem to serve in the absence or disability of the elected or duly appointed judges of the court, subsequent to the filing of an affidavit of prejudice, or in addition to the elected or duly appointed judges when the administration of justice and the accomplishment of the work of the court make it necessary.

2. The qualifications of a judge pro tempore shall be the same as for judges as provided under RCW 3.50.040, except that a judge pro tempore need not be a resident of the City or County of Spokane.
3. Judges pro tempore shall have all of the powers of the duly appointed or elected judges when serving as judges pro tempore of the court.
4. Before entering his or her duties, each judge pro tempore shall take, subscribe, and file an oath as is taken by a duly appointed or elected judge.
5. Judges pro tempore shall receive, and the City shall pay, compensation as fixed by ordinance. The compensation of a judge pro tem shall be one hundred twenty-five dollars per half-day of service.
6. The City shall have authority to appoint a district judge as its municipal judge when the municipal judge is not required to serve full time. In the event of the appointment of a district judge, the City shall pay a pro rata share of the salary.

B. Court Commissioners.

1. Pursuant to RCW 3.50.075, one or more court commissioners may be appointed by the presiding judge of the municipal court. Each commissioner holds office at the pleasure of the appointing judge.
2. A commissioner authorized to hear or dispose of cases must be a lawyer who is admitted to practice law in the State of Washington or a nonlawyer who has passed, prior to January 1, 2003, the qualifying examination for lay judges for courts of limited jurisdiction under RCW 3.34.060.
3. On or after July 1, 2010, when serving as a commissioner, the commissioner does not have authority to preside over trials in criminal matters or jury trials in civil matters unless agreed to on the record by all parties.
4. A commissioner need not be a resident of the City or County of Spokane.
5. Full-time commissioners shall receive compensation equivalent to between seventy-five percent (75%) and eighty percent (80%) of the salary set for a Spokane Municipal Court judge under the provisions of Section 05A.05.040 (B) of the Spokane Municipal Code.

In the event the Presiding Judge, in consultation with the Associate Judges, elects to name a Court Commissioner as the Administrative Court Commissioner, with additional duties related to functions associated with unfilled positions for Court Administrator and ~~((Chief Probation Officer))~~ Director of Community Justice Services, the Administrative Court Commissioner shall receive compensation equivalent to between ninety percent (90%) and ninety-five percent (95%) of the salary set for a Spokane Municipal Court judge under the provisions of Section 05A.05.040(B) of the Spokane Municipal Code.

Newly appointed court commissioners or administrative court commissioners may be placed at any percentage of a Spokane Municipal Court judge's salary within the specified ranges, at the discretion of the Presiding Judge. Salary increases will not occur annually on an automatic basis, but will be approved or disapproved and established on an annual basis based upon an individual commissioner receiving a satisfactory rating on that commissioner's annual performance review. Performance reviews shall be conducted by the Presiding Judge, in consultation with the Associate Judges, on the annual anniversary date of each commissioner's appointment as a commissioner, or as soon thereafter as may be practical.

Section 3. That Section 5A.11.005 of the Spokane Municipal Code is amended to read as follows:

5A.11.005 Sentencing Policy of the City of Spokane

The City of Spokane Office of the City Attorney and the Municipal Court shall pursue sentences and dispositions that are most likely to protect crime victims and other community members from future recidivism of the person sentenced by the Municipal Court. This sentencing could include the criminogenic needs, responsivity and threat of the person sentenced. The sentencing and supervision through ~~((Probation))~~ the community justice services department could include the use of evidence based psychological instruments and data regarding disposition alternatives.

Section 4. That Section 5A.11.020 of the Spokane Municipal Code is amended to read as follows:

5A.11.020 Suspension or Deferral of Sentences

Unless otherwise provided by state law, the court shall have the following sentencing authority:

- A. Pursuant to RCW 3.50.320, after a conviction, the court may impose sentence by suspending all or a portion of the defendant's sentence or by deferring the sentence of the defendant and may place the defendant on ~~((probation))~~ post disposition supervision for a period of no longer than two years and prescribe the conditions thereof.
1. A defendant who has been sentenced, or whose sentence has been deferred, and who then fails to appear for any hearing to address the defendant's compliance with the terms of ~~((probation))~~ post disposition supervision when ordered to do so by the court, shall have the term of ~~((probation))~~ post disposition supervision tolled until such time as the defendant makes his or her presence known to the court on the record.
 2. During the time of the deferral, the court may, for good cause shown, permit a defendant to withdraw the plea of guilty, permit the defendant to enter a plea of not guilty, and dismiss the charges.
- B. Pursuant to RCW 3.50.330, for a period not to exceed five years after imposition of sentence for a defendant sentenced under RCW 46.61.5055 and two years after imposition of sentence for all other offenses, the court shall have continuing jurisdiction and authority to suspend or defer the execution of all or any part of the sentence upon stated terms, including installment payment of fines.
1. A defendant who has been sentenced, or whose sentence has been deferred, and who then fails to appear for any hearing to address the defendant's compliance with the terms of ~~((probation))~~ post disposition supervision when ordered to do so by the court, shall have the term of ~~((probation))~~ post disposition supervision tolled until such time as the defendant makes his or her presence known to the court on the record.
 2. The jurisdiction period in this section does not apply to the enforcement of orders issued under RCW 46.20.720.
 3. Any time before entering an order terminating ~~((probation))~~ post disposition supervision, the court may modify or revoke its order suspending or deferring the imposition or execution of the sentence.
- C. Pursuant to RCW 3.50.340, deferral of sentence and suspension of execution of sentence may be revoked if the defendant violates or fails to carry out any of the conditions of the deferral or suspension.
1. Upon the revocation of the deferral or suspension, the court shall impose the sentence previously suspended or any unexecuted portion thereof. In no case shall the court impose a sentence greater than the original sentence, with credit given for time served and money paid on fine and costs
 2. Any time before entering an order terminating ~~((probation))~~ post disposition supervision, the court may revoke or modify its order suspending the imposition or execution of the sentence.
 3. If the ends of justice will be served and when warranted by the reformation of the ~~((probationer))~~ supervisee, the court may terminate the period of ~~((probation))~~ post disposition supervision and discharge the person so held.

Section 5. That Section 5A.11.030 of the Spokane Municipal Code is amended to read as follows:

5A.11.030 Offender Supervision by Another State

- A. If a person placed on ~~((probation))~~ post disposition supervision for one year or more for a misdemeanor or gross misdemeanor by a municipal court requests permission to travel or transfer to another state, the assigned ~~((probation officer))~~ community justice services counselor shall determine whether such request is subject to RCW 9.94A.745, the interstate compact for adult offender supervision. If such request is subject to the compact, the ~~((probation officer))~~ community justice services counselor shall:
1. notify the department of corrections of the ~~((probationer's))~~ supervisee's request;
 2. provide the department of corrections with the supporting documentation it requests for processing an application for transfer;
 3. notify the ~~((probationer))~~ supervisee of the fee due to the department of corrections for processing an application under the compact;
 4. cease supervision of the ~~((probationer))~~ supervisee while another state supervises the probationer pursuant to the compact;
 5. resume supervision if the ~~((probationer))~~ supervisee returns to this state before the term of ~~((probation))~~ supervision expires.
- B. The ~~((probationer))~~ supervisee shall receive credit for time served while being supervised by another state.

- C. Pursuant to RCW 3.50.355, if the ((probationer)) supervisee is returned to the state at the request of the receiving state under rules of the interstate compact for adult offender supervision, the department of corrections is responsible for the cost of returning the ((probationer)) supervisee.
- D. Pursuant to RCW 3.50.355, the City of Spokane and its employees are not liable for civil damages resulting from any act or omission authorized or required under this section unless the act or omission constitutes gross negligence.

Section 6. That Section 10.07.038 of the Spokane Municipal Code is amended to read as follows:

10.07.038 Rendering Criminal Assistance in the Second Degree

- A. A person is guilty of rendering criminal assistance in the second degree if he renders criminal assistance to a person who has committed or is being sought for a class B or class C felony or an equivalent juvenile offense or to someone being sought for violation of parole, ((probation)) post disposition supervision or community supervision.
- B. Rendering criminal assistance in the second degree is a:
1. misdemeanor if it is established by a preponderance of the evidence that the actor is a "relative" as defined in SMC 10.07.036 or RCW 9A.76.060;
 2. gross misdemeanor in all other cases.

**Passed by City Council September 20, 2021
Delivered to Mayor September 27, 2021**

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

ACCOUNTING CLERK SPN 106 OPEN ENTRY

DATE OPEN: Monday, September 27, 2021 **DATE CLOSED:** Tuesday, October 12, 2021 at 4:00 p.m.
SALARY: \$37,959.84 annual salary, payable bi-weekly, to a maximum of \$59,645.81

DESCRIPTION:

Are you looking for a position in local government that offers long term professional growth and personal achievement? Are you looking for challenging projects and diverse opportunities? Do you want to contribute to the financial successes and futures of our citizens? If you are searching for a local government that understands fiscal responsibility is a cornerstone to creating better communities, consider City of Spokane.

Ideal candidates:

- Work collaboratively, understanding the needs of the organization and open to new ideas and innovation.
- Are knowledgeable in professional and governmental accounting principles and procedures.
- Have the ability to interpret the laws, regulations and policies that govern accounting procedures.
- Have completed 10 quarter or 6 semester credit hours of college-level accounting courses.
- Have at least two years as an accounting clerk or full-charge bookkeeper **or** completed a two-year college accounting degree.

As a City of Spokane Accounting Clerk, you will work with a highly developed team of financial professionals, who take pride in their stewardship of public funds. City Accounting teams are a culture of collaboration, with fast paced and rewarding work. Our staff have excellent advancement opportunities, professional development, annual pay step increases, a flexible schedule and great employee benefits, including a pension plan!

Please visit the City of Spokane Career Center at governmentjobs.com/careers/spokanecity, for the full job specification and compensation details.

DUTIES:

- Processes accounts payable invoices or requests for reimbursement, including review for accuracy, completeness, and compliance with city policies and procedures.
- Ensures that contract payments comply with contract terms and the City's purchasing policies.
- Manages the timely replenishment of petty cash/imprest funds.
- Prepares and reviews accounts receivable invoices for accuracy, completeness, and sufficiency of supporting data for billing to internal and external customers.
- Maintains, requests, or prepares monthly reconciliations of accounts receivable data to its subsidiary ledger details.
- Performs timely review of accounts receivable data to ensure amounts due can be collected.
- Follows established City policy and procedure regarding the subsequent collection of any past due amounts.
- Prepares timely and accurate cash receipting, in compliance with city cash handling policies and procedures.
- Performs reconciliation of various accounts, to include bank reconciliations, daily cash receipts, and general ledger accounts.
- Enters accounting documents into the financial system (journal entries, payment documents, accounts receivable invoices) in a consistent and accurate method, adhering to any stated Departmental policies and procedures.
- Analyzes accounting data electronically, in order to identify data consistency and/or data anomalies. Such data may be used in complex calculations (e.g. determination of equipment or benefit rates) or to assist in the development of fiscal budgets, or to evaluate various scenarios.
- Maintains general and subsidiary records according to established account classifications and prepares periodic reports from these records.
- Prepares or reviews payrolls and time sheets for accuracy and completeness.
- Maintains a variety of files and records in accordance with the City's records retention policies.
- Prepares and maintains spreadsheets, subsidiary ledgers, and other data for cost accounting, grant draws, loans, and other analysis.
- Follows the policies and procedures of the Office of Grants Management.
- Maintains familiarity with grantor requirements in order to ensure that any accounting transactions affecting grants are properly recorded and are in compliance with grant requirements.
- Provides ad hoc financial reporting and assistance with accounting functions to the senior-level accounting staff.
- Performs periodic or annual inventories of city property, some of which may include traveling offsite to remote locations or working in extreme weather/site conditions.
- Performs related work and tasks as required.

MINIMUM QUALIFICATIONS:

Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* Completion of 10 quarter or 6 semester credit hours of college-level accounting courses.
- *Experience:* Two years as an accounting clerk or full-charge bookkeeper. Completion of a two-year (AA) college degree in accounting will substitute, for the experience requirement.

EXAMINATION DETAILS:

Candidates must meet the minimum qualifications and pass the examination for this position, to be eligible for hire. The examination will consist of an online multiple-choice and short answer examination, with scoring weight assigned as follows:

- Multiple-choice Examination: 90%
- Short Answer Examination: 10%

Upon request, at time of application, the City will provide alternative accessible examinations to individuals with disabilities that impair manual, sensory or speaking skills needed to take the examination, unless it is intended to measure those skills.

EXAMINATION DETAILS

This is an online examination and will require a computer. If you do not have access to a computer, please notify Civil Service so that one may be provided.

Candidates requiring use of a Civil Service computer will take the examination at Spokane City Hall, 808 W. Spokane Falls Blvd. Spokane WA 99201 on October 21, 2021 @ 9:00 a.m.

Candidates taking the examination remotely will receive a link to the examination in a separate email, on October 21, 2021. Please note that this email will be sent from FastTest (noreply@fasttestweb.com).

The approximate duration of the examination is 2 hours and 15 minutes. Examinations may include such subjects as:

- Accounting Methods and Practices
- Excel
- Mathematics
- Problem Solving
- Reading

We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with **Job Title – Applicant Name** in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 23rd day of September 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

**ACCOUNTING CLERK 106
PROMOTIONAL**

DATE OPEN: Monday, September 27, 2021 **DATE CLOSED: Tuesday, October 12, 2021 at 4:00 p.m.**
SALARY: \$37,959.84 annual salary, payable bi-weekly, to a maximum of \$59,645.81

DESCRIPTION:

Performs varied and difficult entry-level accounting work for a variety of internal customer departments.

DUTIES:

- Processes accounts payable invoices or requests for reimbursement, including review for accuracy, completeness, and compliance with city policies and procedures.
- Ensures that contract payments comply with contract terms and the City's purchasing policies.
- Manages the timely replenishment of petty cash/imprest funds.
- Prepares and reviews accounts receivable invoices for accuracy, completeness, and sufficiency of supporting data for billing to internal and external customers.
- Maintains, requests, or prepares monthly reconciliations of accounts receivable data to its subsidiary ledger details.
- Performs timely review of accounts receivable data to ensure amounts due can be collected.
- Follows established City policy and procedure regarding the subsequent collection of any past due amounts.
- Prepares timely and accurate cash receipting, in compliance with city cash handling policies and procedures.
- Performs reconciliation of various accounts, to include bank reconciliations, daily cash receipts, and general ledger accounts.
- Enters accounting documents into the financial system (journal entries, payment documents, accounts receivable invoices) in a consistent and accurate method, adhering to any stated Departmental policies and procedures.
- Analyzes accounting data electronically, in order to identify data consistency and/or data anomalies. Such data may be used in complex calculations (e.g. determination of equipment or benefit rates) or to assist in the development of fiscal budgets, or to evaluate various scenarios.
- Maintains general and subsidiary records according to established account classifications and prepares periodic reports from these records.
- Prepares or reviews payrolls and time sheets for accuracy and completeness.

- Maintains a variety of files and records in accordance with the City's records retention policies.
- Prepares and maintains spreadsheets, subsidiary ledgers, and other data for cost accounting, grant draws, loans, and other analysis.
- Follows the policies and procedures of the Office of Grants Management.
- Maintains familiarity with grantor requirements in order to ensure that any accounting transactions affecting grants are properly recorded and are in compliance with grant requirements.
- Provides ad hoc financial reporting and assistance with accounting functions to the senior-level accounting staff.
- Performs periodic or annual inventories of city property, some of which may include traveling offsite to remote locations or working in extreme weather/site conditions.
- Performs related work and tasks as required.

MINIMUM QUALIFICATIONS:**Promotional Requirements:**

(Current City of Spokane employees may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Education:* Completion of 10 quarter or 6 semester credit hours of college-level accounting courses.
- *Experience:* One year with the City in a Clerk II or higher-level clerical classification.

Note: Current non-probationary City of Spokane employees within the line of progression who meet the open entry requirements may apply on a promotional basis, pursuant to Civil Service Rule VI, Section 5.

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* Completion of 10 quarter or 6 semester credit hours of college-level accounting courses.
- *Experience:* Two years as an accounting clerk or full-charge bookkeeper. Completion of a two-year (AA) college degree in accounting will substitute, for the experience requirement.

EXAMINATION DETAILS:

Candidates must meet the minimum qualifications and pass the examination for this position, to be eligible for promotion. The examination will consist of an online multiple-choice and short answer examination and a performance evaluation, with scoring weight assigned as follows:

- Multiple Choice Examination: 70%
- Short Answer Examination: 10%
- Performance Evaluation: 20%

EXAMINATION DETAILS

This is an online examination and will be conducted in the Civil Service Test Room (4th floor, City Hall), on Thursday, October 21, 2021 at 9:00 a.m. The approximate duration of the examination is 2 hours and 15 minutes. Examinations may include such subjects as:

- Accounting Methods and Practices
- Excel
- Mathematics
- Problem Solving
- Reading

PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance, in the form of a Performance Appraisal Review (PAR), shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor, within the past year.

- The employee's most recent PAR is the promotional evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with **Job Title – Applicant Name** in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 23rd day of September 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

STATIONARY ENGINEER SPN 604
OPEN ENTRY

DATE OPEN: Monday, September 27, 2021 **DATE CLOSED: Tuesday, October 12, 2021 at 4:00 p.m.**
SALARY: \$49,201.63 annual salary, payable bi-weekly, to a maximum of \$80,997.70

DESCRIPTION:

Performs lead and skilled work in the operation and maintenance of high-pressure stationary steam and refrigeration equipment.

DUTIES:

- Plans, assigns and supervises the operating and maintenance schedules for high pressure boilers, refrigeration systems, compressors, air conditioning, odor control, biofilters, methane systems and auxiliary equipment.
- Performs more difficult or dangerous work such as locating and repairing pressure or methane gas leaks.
- Makes periodic inspections of machinery and equipment, diagnoses trouble, directs or effects repair, checks work performed.
- Supervises overhaul of boilers, refrigerants, compressors, cooling tower, pumps and motors.
- Maintains facility in good condition which includes various building repairs and pump station HVAC.
- Instructs employees in occupational hazards and safety precautions; trains new employees in duties.
- Purchases supplies as needed.
- Analyzes records on energy consumption. Suggests equipment usages or changes that may reduce energy consumption.
- Performs regulated combustion analysis and monitoring on boilers.
- Advises department head on contract service engineering work; schedules and supervises contract services for engineering maintenance.
- Analyzes water chemistry for boilers, cooling towers, condensate and closed loop system.
- Performs research for development ideas related to facility operations and safety improvement.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Experience:* Completion of two years experience in the operation and maintenance of large high pressure heating plants with some experience or training on refrigerating plants or HVAC equipment, and at least one year experience as a boiler operator in a high pressure plant.
- *License:* Possession of a valid driver's license.
- *Substitution:* Course work at an accredited college in air conditioning, refrigeration, and heating or related field may be substituted on a year-for-year basis for up to one year of the required experience. (45 quarter or 30 semester credit hours equal one year of education.)

License and Certifications:

(Employees in this job class must meet these requirements.)

- Incumbent must obtain a first class boiler operator's license within one year of hire date.

NOTE:

- Applicants must obtain a second class boiler operator's license by the City of Spokane prior to employment.

EXAMINATION DETAILS:

Candidates must meet the minimum qualifications and pass the examination for this position, to be eligible for hire. The examination will consist of an online multiple-choice and short answer examination, with scoring weight assigned as follows:

- Examination: 100%

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

EXAMINATION DETAILS

This is an online examination and will require a computer. If you do not have access to a computer, please notify Civil Service so that one may be provided.

Please note that testing at our location does require that a mask must be worn and valid photo identification provided for entry. Masks must be worn over the nose and mouth throughout the examination.

Candidates requiring use of a Civil Service computer will take the examination at Spokane City Hall, 808 W. Spokane Falls Blvd. Spokane WA 99201 on October 21, 2021 @ 1:00 p.m..

Candidates taking the examination remotely will receive a link to the examination in a separate email, on October 21, 2021. Please note that this email will be sent from FastTest (noreply@fasttestweb.com).

The examination may include such subjects as:

- Leadership and Interpersonal Skills
- Safety
- Technical Knowledge

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 23rd day of September 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

**STATIONARY ENGINEER SPN 604
PROMOTIONAL**

DATE OPEN: Monday, September 27, 2021

DATE CLOSED: Tuesday, October 12, 2021 at 4:00 p.m.

SALARY: \$49,201.63 annual salary, payable bi-weekly, to a maximum of \$80,997.70

DESCRIPTION:

Performs lead and skilled work in the operation and maintenance of high-pressure stationary steam and refrigeration equipment.

DUTIES:

- Plans, assigns and supervises the operating and maintenance schedules for high pressure boilers, refrigeration systems, compressors, air conditioning, odor control, biofilters, methane systems and auxiliary equipment.
- Performs more difficult or dangerous work such as locating and repairing pressure or methane gas leaks.
- Makes periodic inspections of machinery and equipment, diagnoses trouble, directs or effects repair, checks work performed.
- Supervises overhaul of boilers, refrigerants, compressors, cooling tower, pumps and motors.
- Maintains facility in good condition which includes various building repairs and pump station HVAC.
- Instructs employees in occupational hazards and safety precautions; trains new employees in duties.
- Purchases supplies as needed.
- Analyzes records on energy consumption. Suggests equipment usages or changes that may reduce energy consumption.
- Performs regulated combustion analysis and monitoring on boilers.
- Advises department head on contract service engineering work; schedules and supervises contract services for engineering maintenance.
- Analyzes water chemistry for boilers, cooling towers, condensate and closed loop system.
- Performs research for development ideas related to facility operations and safety improvement.
- Performs related work as required.

MINIMUM QUALIFICATIONS:**Promotional Requirements:**

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* Completion of two years experience in the operation and maintenance of large high pressure heating plants with some experience or training on refrigerating plants or HVAC equipment, and at least one year of experience as a boiler operator in a high pressure plant.
- *License:* Possession of a valid driver's license.
- *Substitution:* Course work at an accredited college in air conditioning, refrigeration, and heating or related field may be substituted on a year-for-year basis for up to one year of the required experience. (45 quarter or 30 semester credit hours equal one year of education.)

License and Certifications:

(Employees in this job class must meet these requirements.)

- Incumbent must obtain a first-class boiler operator's license within one year of hire date.

NOTE:

- Applicants must obtain a second-class boiler operator's license by the City of Spokane prior to employment.

EXAMINATION DETAILS:

You must pass the examination for this classification to be eligible for promotion by the City of Spokane. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

This exam will consist of a multiple-choice examination and performance evaluation (PAR), with scoring weights assigned as follows:

- Multiple Choice Examination: 80%
- PAR: 20%.

MULTIPLE CHOICE EXAMINATION DETAILS:

- Test Location: To Be Determined. Applicants will be notified once the location has been determined via email.
- Test Date: Thursday, October 21, 2021 at 1:00 p.m.

The written test may include such subjects as:

- Leadership and Interpersonal Skills
- Safety
- Technical Knowledge

Please note that testing at our location does require that a mask must be worn and valid photo identification provided for entry. Masks must be worn over the nose and mouth throughout the examination.

PROMOTIONAL EVALUATION DETAILS:

The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 23rd day of September 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

AMENDMENT

AMENDMENT

AMENDMENT

FIREFIGHTER

SPN 931 (Announcement of 9/13/2021)

The above titled announcement is hereby amended to read:

EXAMINATION DETAILS:

Firefighter applicants must pass the Public Safety Testing, Inc., examination to be eligible for hire by the City of Spokane. After you have completed the PST exam, you must apply through the City website for review and placement on the eligible list. PST scores must be less than one year old.

City of Spokane offers one free test per year for those who apply only to City of Spokane and take the test on the designated "free testing" date at the Spokane, Washington, location.

City of Spokane is offering FREE Public Safety Testing, Saturday, October 2, 2021 ONLY, at the Fire training Center (1618 N Rebecca St, Spokane, WA 99217)

Sign up through the Public Safety Testing, Inc. website, here: www.publicsafetytesting.com.

Other Upcoming Spokane CPAT (ONLY) Testing Dates:

- Saturday, November 20, 2021
- Sunday, November 21, 2021

NOTE: The standard PST written test cost is \$50, which allows applicants to choose up to two (2) agencies to receive their results. Applicants may select more agencies, for additional fees. Applicants who apply to agencies other than City of Spokane, or who take the test at a date or location other than the designated free test date in Spokane, are responsible for all costs incurred.

Additional examinations shall be administered as applications are received with results merged into one eligible list according to final ratings, pursuant to the Merit System Rules of the Civil Service Commission: Rule IV, Section 13 – Continuous Examinations.

SUPPORTED EMPLOYMENT CAREERS SPN 1000
OPEN ENTRY

DATE OPEN: Monday, September 27, 2021 **DATE CLOSED:** Tuesday, November 30, 2021 at 4:00 p.m.
SALARY: \$26,496.72 annual salary, payable bi-weekly, to a maximum of \$76,274.64

DESCRIPTION:

The Supported Employment Program is a special hiring authority that allows for a waiver of the competitive examination process for eligible individuals with disabilities to obtain full-time employment in a classified job.

DUTIES:

These categories are broad definitions, not specific job listings. The City will screen the applications of all those who have indicated an interest when a job opening occurs. Applicants must meet the requirements of the specific vacancy to be considered for employment.

- **Officials and Administrators:** Employees in these jobs set broad policies for agency operations. These jobs are responsible for policies to be followed, and people hired for these positions may direct the operations of a department or section. These jobs typically require extensive experience and education at the entry level. Typical titles include superintendent, administrator, or manager.
- **Professionals:** Employees in these jobs have specialized knowledge that is usually gained through higher education or significant time in a career field. Examples of jobs include engineers, city planners, accountants, and business analysts.
- **Technicians:** Employees in these jobs have basic technical knowledge and skill that can be gained through specialized education (such as a vocational school) or on-the-job training. Examples of jobs include drafters, surveyors, and maintenance technicians.
- **Support and Clerical:** Employees in these jobs assist internal and external customers. They may record and retrieve records, money, or data crucial to the work of the agency. Examples of jobs include clerks, secretaries, customer support specialists, and cashiers.
- **Paraprofessionals:** Employees in these jobs bridge the gap between support work and technicians. Some training or prior experience is usually required. Examples of jobs include legal assistant, pension specialist, or recreation aide.
- **Skilled Craftspersons:** Employees in these jobs perform skilled manual work that requires full understanding of the processes. Often these jobs start at an apprentice level with on-the-job training. Eventually, the work calls for higher levels of skill and independence. Examples of jobs include plumbers, electricians, carpenters, and painters.
- **Service and Maintenance:** Employees in these jobs typically do laboring work that does not require specialized skills. Examples of jobs include custodians, laborers, refuse collectors, and mail couriers.

A list of job classifications currently eligible under this Supported Employment Program can be found on the Certification of Job Readiness Form. If you wish to see a detailed description of a job you can search for it here: <https://www.governmentjobs.com/careers/spokanecity/classspecs>

MINIMUM QUALIFICATIONS:

In order to qualify for this program, applicants must submit the following:

1. Proof of Eligibility Letter
2. Certification of Job Readiness

Both documents must be issued from a licensed medical professional, a licensed vocational rehabilitation specialist, or any agency that issues or provides disability benefits.

EXAMINATION DETAILS:

Submit your application for Supported Employment Opportunities through the City's website. You may also request a hard copy application if needed.

Civil Service will screen your application to ensure you are eligible and have provided the required documents. You will then be placed in a candidate pool until a vacancy opens in an eligible classification. For each vacancy, you will be screened against the minimum qualifications for the position. If you meet the requirements, we will place your name on the Supported Employment Eligibility list. Human Resources will work with the hiring managers to screen, interview, and select the best candidate to fill the vacant position. Salary varies by classification in accordance with established City pay plans.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 23rd day of September 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

Notice for Bids

Supplies, Equipment, Maintenance, etc.

Outside Legal Counsel for the OPO Commission

City of Spokane Office of the Police Ombudsman

RFP # N/A

Description: The City of Spokane is soliciting electronic Proposals for Outside Legal Counsel for the Office of the Police Ombudsman Commission

To obtain the Informal Request for Proposal document please reach out to the Office of the Police Ombudsman at 509-625-6742 or email ccoty@spokanecity.org.

All Proposal documents shall be submitted in person at 808 W Spokane Falls Blvd. Spokane WA 99201 or electronically at ccoty@spokanecity.org **no later than 1:00 p.m. on November 1, 2021.** Late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Christina Coty
Office of the Police Ombudsman

Publish: August 25, September 1, 8, 15, 22, 29, & October 6, 13, 20, & 27, 2021

