



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 111

SEPTEMBER 8, 2021

Issue 36



MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBERS:

KATE BURKE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

The Official Gazette

(USPS 403-480)

Published by Authority of City Charter Section 39

The Official Gazette is published weekly by the Office of the City Clerk
5th Floor, Municipal Building, Spokane, WA 99201-3342

Official Gazette Archive:

<https://my.spokanecity.org/gazettes/>

To receive the Official Gazette by e-mail, send your request to:

clerks@spokanecity.org

INSIDE THIS ISSUE

MINUTES	838
GENERAL NOTICES	846
ORDINANCES	846
JOB OPPORTUNITIES	849
NOTICES FOR BIDS	851

The Official Gazette

USPS 403-480

0% Advertising

Periodical postage paid at
Spokane, WA**POSTMASTER:****Send address changes to:**

Official Gazette

Office of the Spokane City Clerk

808 W. Spokane Falls Blvd.

5th Floor Municipal Bldg.

Spokane, WA 99201-3342

Subscription Rates:

Within Spokane County:

\$4.75 per year

Outside Spokane County:

\$13.75 per year

Subscription checks made payable to:

City Treasurer

Address Change:

Official Gazette

Office of Spokane City Clerk

808 W. Spokane Falls Blvd.

5th Floor Municipal Bldg.

Spokane, WA 99201-3342

Minutes

MINUTES OF SPOKANE CITY COUNCIL**Monday, August 30, 2021****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

The regularly scheduled Spokane City Council 3:30 p.m. Briefing/Administrative Sessions and the 6:00 p.m. Legislative Session were held virtually and streamed live online and aired on City Cable 5. Pursuant to Governor Jay Inslee's Fifteenth Updated Proclamation 20-28.15, dated January 19, 2021, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first. Proclamations 20-28, et seq, were amended by the Washington State Legislature to recognize the extension of statutory waivers and suspensions therein until termination of the state of emergency pursuant to RCW 43.06.210 or until rescinded.

While all public meetings must continue to be held remotely, an option for an additional in-person meeting component is permitted in Phase 3 regions consistent with the business meetings requirements contained in the Miscellaneous Venues guidance incorporated into Proclamation 20-25, et seq. At this time, the City Council has decided to continue its meetings with remote access only and to not include an in-person attendance component.

The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling 408-418-9388 and entering an access code when prompted.

Roll Call

On roll call, Council President Beggs, Council President Pro Tem Mumm, Chair; and Council Members Burke, Cathcart, Kinnear, Stratton, and Wilkerson were present. (Council President Pro Tem Mumm attended in the Council Chambers and participated in the meeting via WebEx. Council President Beggs and Council Members Burke, Cathcart, Kinnear, Stratton, and Wilkerson attended the meeting via WebEx.)

City Attorney Mike Ormsby (WebEx), Director of Policy and Government Relations Brian McClatchey (WebEx), and City Clerk Terri Pfister (in Chambers) were also virtually present for the meeting.

Chase Youth Commission – Interview

The City Council held an interview with Ava Warner, a prospective candidate for appointment to the Chase Youth Commission.

Advance Agenda Review

There was no Advance Agenda review as the September 6, 2021, City Council Meeting is canceled in recognition of the Labor Day holiday.

ADMINISTRATIVE SESSION**Current Agenda Review**

The City Council considered changes to the August 30, 2021, Current Agenda items.

Contract with Mackay Meters, Inc. (OPR 2021-0502 / RFP 5207-19)

Motion by Council Member Wilkerson, seconded by Council Member Cathcart, to place the Contract with Mackay Meters, Inc. for Paid Parking Equipment on the Legislative Agenda as the last item; **carried 5-2.**

Multi-jurisdictional Agreement with Airway Heights (OPR 2021-0575)

Motion by Council Member Beggs, seconded by Council Member Wilkerson, **to substitute** (with updated version); **carried unanimously**.

Amendment A to Agreement with Truth Ministries Shelter (OPR 2020-0129)

Motion by Council Member Stratton, seconded by Council Member Wilkerson, **to substitute** (with updated version); **carried unanimously**.

Resolution 2021-0069 (Deferred from August 23, 2021, Agenda) (Council Sponsor: Council Member Wilkerson)

Motion by Council Member Wilkerson, seconded by Council Member Kinnear, **to defer** Resolution 2021-0069—of the City Council of the City of Spokane to revise the Appropriation of funds from the City of Spokane Community Housing and Human Services (CHHS) Department to the Salvation Army for the purpose of funding a regional targeted-capacity emergency shelter called The Way Out Center for the period of July 1, 2021 through June 30, 2026 and other matters relating thereto—to September 13, 2021; **carried unanimously**.

CONSENT AGENDA

Motion by Council Member Kinnear, seconded by Council Member Wilkerson, to approve Staff Recommendations for the following items; carried unanimously:

Renewal of Value Blanket Orders with:

- a. Oxarc, Inc. (Spokane) for Liquid Chlorine, 150# Cylinders and 1 Ton Containers—\$80,000 (incl. tax). (Council Sponsor: Council Member Stratton) (OPR 2019-0454 / RFQ 5070-19)
- b. Core & Main (Spokane Valley, WA) for 6 inch fire hydrants for a final three-year term—\$260,000 (incl. tax) per year. (Council Sponsor: Council Member Stratton) (OPR 2019-0397 / BID 5071-19)

Five-year Value Blanket Order with Olympic Foundry Inc. (Seattle, WA) for the purchase of waterworks access frames and covers on an as-needed basis—\$250,000 (incl. tax). (Council Sponsor: Council Member Stratton) (OPR 2021-0570 / BID 5468-21)

Purchase of stoplog system for the Upriver Dam Spillway Gate from Finnoe Design, LLC (Spokane)—\$159,275 (plus tax). (Council Sponsor: Council Member Stratton) (OPR 2021-0571 / RFQ 5474-21)

Increase current Value Blanket 301085 with Battery Systems of Spokane by \$15,000. This Value Blanket will renew on September 19, 2021. Fleet would like to increase the yearly expenditure of VB 301085 renewals to a yearly \$75,000 expenditure. (OPR 2021-0572 / RFQ 55156-19)

Contract Amendment with Wall and Company, LLC, (Spokane Valley, WA) to complete Intermodal landscaping work for first CPTED project. This amendment is the result of an engineering study that was done related to the retaining wall abutting the railroad property. The cost of the additional work is \$33,833.60 (incl. tax). (Council Sponsor: Council Member Kinnear) (OPR 2021-0501)

Contract Extension with Assetworks (Wayne, PA) for annual maintenance and support of City's Fleet Asset Management System (M5) from October 1, 2021 through September 30, 2022—\$95,692.17 (incl. tax). (Council Sponsor: Council Member Cathcart) (OPR 2016-0794)

Contract Renewal 1 of 2 of Master Software Services Agreement with Rubicon Global, LLC, for annual maintenance and support for solid waste collections management and telematics system for Solid Waste Collection and Street vehicles—\$179,936.11 (incl. tax). (Council Sponsor: Council Member Cathcart) (OPR 2018-0598 / RFP 4430-18)

Multiple Family Housing Property Tax Exemption Conditional Agreements with:

- a. Rad Space, LLC. for the construction of 6 housing units at Parcel Number 35202.2701, commonly known as 528 East 2nd Avenue. (Council Sponsor: Council Member Cathcart) (OPR 2021-0573)
- b. The Falls LLC., for the construction of 372 housing units at Parcel Number(s) 35183.0021, commonly known as 829 West Broadway. (Council Sponsor: Council Member Cathcart) (OPR 2021-0574)

(The Conditional Agreements will ultimately result in the issuance of a final certificate of tax exemption to be filed with the Spokane County Assessor's Office post construction.)

Contract Extension 3 of 3 with 5 Star Testing, Inc. (Brush Prairie, WA) for ultrasonic thickness testing at the Waste to Energy Facility from October 30, 2021 through October 29, 2022—not to exceed \$130,000 (incl. tax). (Council Sponsor: Council President Beggs) (OPR 2017-0660 / RFP 4390-17)

Amended Interlocal Agreement between the City of Spokane and the City of Airway Heights to provide sewer service to the Exotic Metals property located in the Airway Heights sewer service area. (Council Sponsor: Council President Beggs) (OPR 2014-0296)

Multi-jurisdictional Agreement with Airway Heights related to local regulatory pretreatment requirements for wastewater management. (Council Sponsor: Council President Beggs) (OPR 2021-0575)

Amendment A to Agreement with Truth Ministries Shelter to extend the agreement for the Men's Emergency Shelter Program effective September 1, 2021, through June 30, 2022—increase of \$453,277. Total Contract Amount: \$667,942. (Relates to Special Budget Ordinance C36097) (Council Sponsor: Council Member Wilkerson) (OPR 2020-0129)

Memorandum of Understanding between the Office of Neighborhood Services and the Community Assembly regarding expectations of support to be provided to the Community Assembly. (Council Sponsor: Council President Beggs) (OPR 2021-0576)

Contract Amendment with Volt Workforce Solutions (Spokane Valley, WA) to provide a project management contractor to assist the Project Management Office with supporting and managing priority projects for the City—\$125,000. (Relates to Special Budget Ordinance C36096) (Council Sponsor: Council Member Wilkerson) (OPR 2017-0876)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through August 20, 2021, total \$5,945,427.18 (Check Nos. 581110-581223; ACH Payment Nos.: 93545-93759), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$3,859,396.87. (CPR 2021-0002)
- b. Payroll claims of previously approved obligations through August 21, 2021: \$7,696,363.38 (Payroll Check Nos.: 560521-560753. (CPR 2021-0003)

City Council Meeting Minutes: August 16, 2021. (CPR 2021-0013)

Council Recess/Executive Session

The City Council adjourned at 3:47 p.m. No Executive Session was held. The City Council reconvened at 6:00 p.m. for the Legislative Session.

LEGISLATIVE SESSION

Roll Call

On roll call, Council President Beggs; Council President Pro Tem Mumm, Chair; and Council Members Burke, Cathcart, Kinnear, Stratton, and Wilkerson were present. (Council President Pro Tem Mumm attended in the Council Chambers and participated in the meeting via WebEx. Council President Beggs and Council Members Burke, Cathcart, Kinnear, Stratton, and Wilkerson attended the meeting via WebEx.)

Director of Policy and Government Relations Brian McClatchey and City Clerk Terri Pfister (in Chambers) were also virtually present for the meeting.

NEIGHBORHOOD REPORT

North Hill Neighborhood

Sandy Gill of the North Hill Neighborhood presented the 2021 Neighborhood Report for the North Hill Neighborhood Council, reporting on its successes, needs and issues over the past year and looking at what is ahead.

There were no **Appointments**.

There was no **City Administrative Report**.

There were no **Council Committee Reports**.

LEGISLATIVE AGENDA

SPECIAL BUDGET ORDINANCE

Special Budget Ordinance C36096 (Sponsor: Council Member Wilkerson)

Council Member Wilkerson provided a brief overview of Special Budget Ordinance C36096. After an opportunity for public testimony, with none provided, and an opportunity for Council commentary, the following action occurred:

Upon Unanimous Roll Call Vote, the City Council **passed Special Budget Ordinance C36096** amending Ordinance No. C35971 passed by the City Council December 14, 2020, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency:

Office of Performance Management Fund

- (1) Decrease the appropriation level for the Senior Project Manager position by \$79,000 and decrease the appropriation level for the Continuous Improvement Analysts by \$46,000.
- (2) Increase the appropriation for contractual services by \$125,000.
- (3) There is no change to the total appropriation level in the Office of Performance Management Fund.

(This action increases contractual services to bring in a vendor provided Project Manager and Business Analyst to help support the PMO workload.) (Relates to OPR 2017-0876 on Consent Agenda)

Ayes: Beggs, Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson
Nays: None
Abstain: None
Absent: None

Special Budget Ordinance C36097 (Sponsor: Council Member Wilkerson)

After an overview of Special Budget Ordinance C36097 by Council Member Wilkerson, public testimony, and Council commentary, the following action occurred:

Upon Unanimous Roll Call Vote, the City Council **passed Special Budget Ordinance C36097** amending Ordinance No. C35971 passed by the City Council December 14, 2020, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency:

General Fund

- (1) Increase appropriation by \$188,877.
- (A) \$188,877 of the increased appropriation is provided to the Community, Housing, and Human Services department in the General Fund solely for a men's emergency shelter program.

(This action provides an emergency shelter program.) (Relates to OPR 2020-0129 on Consent Agenda)

Ayes: Beggs, Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson
Nays: None
Abstain: None
Absent: None

Special Budget Ordinance C36099 (Sponsor: Council Member Wilkerson)

After an overview of Special Budget Ordinance C36099 by Council Member Wilkerson; an opportunity for public testimony, with none provided; and Council commentary, the following action occurred:

Upon Unanimous Roll Call Vote, the City Council **passed Special Budget Ordinance C36099** amending Ordinance No. C35971 passed by the City Council December 14, 2020, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency:

General Fund

- (1) Increase appropriation by \$150,000.
- (A) \$150,000 of the appropriation is provided to the Non-Departmental department for the purpose of funding warming centers, cooling centers, and safe air centers in accordance with Spokane Municipal Code changes enacted July 2021.

(This action appropriates funds to support warming centers, cooling centers, and safe air centers.)

Ayes: Beggs, Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson
Nays: None
Abstain: None
Absent: None

Special Budget Ordinance C36101 (Sponsor: Council Member Wilkerson)

After an overview of Special Budget Ordinance C36101 by Council Member Wilkerson; an opportunity for public testimony, with none provided; and Council commentary, the following action occurred:

Upon Unanimous Roll Call Vote, the City Council **passed Special Budget Ordinance C36101** amending Ordinance No. C35971 passed by the City Council December 14, 2020, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency:

Asset Management Fund

(1) Increase revenue by \$108,000.

(A) \$108,000 of the revenue increase is from work previously completed and interfund billed to the Intermodal Fund and Water Fund.

(2) Increase appropriation by \$108,000.

(A) \$108,000 of the appropriation is for additional facilities maintenance expenses.

(This action provides additional budget authority for facilities maintenance needs.)

Ayes: Beggs, Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson
Nays: None
Abstain: None
Absent: None

Special Budget Ordinance C36102 (Sponsor: Council Member Wilkerson)

After an overview of Special Budget Ordinance C36102 by Council Member Wilkerson; an opportunity for public testimony, with none provided; and Council commentary, the following action occurred:

Upon Unanimous Roll Call Vote, the City Council **passed Special Budget Ordinance C36102** amending Ordinance No. C35971 passed by the City Council December 14, 2020, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency:

Asset Management Fund

(1) Decrease the appropriation level for the Facilities Director position by \$26,200.

(2) Add one Administrative Specialist position in the Facilities Department. This action increases the number of Administrative Specialists from zero to one.

(A) Increase the appropriation for the Administrative Specialist position by \$26,200. The appropriation provides budget authority for salary and benefits through the rest of the current fiscal year.

(3) There is no change to the appropriation level in the Asset Management Fund.

(This action creates an Administrative Specialist position to provide administrative support for the Facilities Department.)

Ayes: Beggs, Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson
Nays: None
Abstain: None
Absent: None

There were no **Emergency Ordinances**.

RESOLUTIONS

For Council action on Resolution 2021-0069, see section of minutes under 3:30 p.m. Administrative Session.

Resolution 2021-0071 (Council Sponsor: Council Members Cathcart and Wilkerson)

Public Works Director Marlene Feist and Interim Human Resources Director Meghan Steinolfson provided an overview of the appointments under Resolution 2021-0071. There was an opportunity for public testimony, with none provided, and Council commentary was held. The following action was then taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2021-0071** approving the appointments of:

- Kyle Twohig as Engineering Services Director,
- Steven MacDonald as Community and Economic Development Director, and
- Chris Averyt as Solid Waste Disposal Director.

Ayes: Beggs, Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson

Nays: None

Abstain: None

Absent: None

Resolution 2021-0072 (Council Sponsor: Council President Beggs)

After receiving an overview of Resolution 2021-0072 by Council President Beggs; the opportunity for public testimony, with none provided; and the opportunity for Council commentary, the following action occurred:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2021-0072**—Joint Resolution with Spokane County in the matter of authorizing the Spokane Airport Board to execute an Addendum to the Purchase and Sale Agreement with AT Acquisitions for property located on a portion of Spokane County Assessor Tax Parcel No. 15362.0025, comprising of approximately 14.686 acres and a right of first refusal on a portion of Spokane County Assessor Tax Parcel No. 15362.0025, comprising of approximately 14.466 acres of land at Spokane International Airport.

Ayes: Beggs, Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson

Nays: None

Abstain: None

Absent: None

Resolution 2021-0073 (Council Sponsor: Council President Beggs) and Special Considerations Item S1—Contract with Mackay Meters, Inc. (OPR 2021-0502 / RFP 5207-19) (Deferred from August 2, 2021, Agenda) (Council Sponsors: Council Members Stratton & Kinnear)

After receiving public testimony, with one individual speaking, and Council discussion and commentary, the following action was taken:

Upon 4-3 Roll Call Vote, the City Council **deferred** to October 4, 2021, the following items:

- Resolution 2021-0073 to replace existing parking meters in the Downtown retail core with pay-by-late multi space parking kiosks in the Downtown retail core on all block faces with at least six meters.
- Special Considerations Item S1—Contract with Mackay Meters, Inc. (Nova Scotia, Canada) for Paid Parking Equipment to provide the City with Single and Dual space parking meters and support from August 1, 2021, through July 31, 2026—estimated \$664,000. (OPR 2021-0502 / RFP 5207-19)

Ayes: Beggs, Burke, Mumm, and Wilkerson

Nays: Kinnear, Stratton, and Cathcart

Abstain: None

Absent: None

There were no **Final Reading Ordinances**.

FIRST READING ORDINANCE

The following ordinance was read for the first time, with further action deferred. There was an opportunity for public testimony on the ordinance, with no individuals requesting to speak. Council Member Cathcart requested if City Council could receive a report of the updates as to where the changes are made throughout the code. City Clerk Terri Pfister indicated the City Clerk's Office can provide that information.

ORD C36103 Relating to the executive and administrative organization of the City; amending section 1.01.040 of the Spokane Municipal Code. (Council Sponsor: Council Member Wilkerson)

SPECIAL CONSIDERATIONS

For Council action on the Contract with Mackay Meters, Inc. (OPR 2021-0502 / RFP 5207-19), see section of minutes under “Resolutions” – see Resolution 2021-0073.

There were no **Hearings**.

OPEN FORUM

The following individual spoke during Open Forum:

- Nicolette Ocheltree

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 7:12 p.m.

Note: There is no City Council meeting on Monday, September 6, 2021, due to the recognized observance of the Labor Day holiday. There will be no regularly scheduled City Council meeting held on Tuesday, September 7, 2021.

STUDY SESSION MEETING MINUTES SPOKANE CITY COUNCIL Thursday, August 5, 2021

A regularly scheduled Study Session of the Spokane City Council was held virtually via Webex on the above date at 11:04 a.m. in the City Council Chambers, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council Member Pro-Tem Mumm and Council President Beggs and Council Members Burke, Cathcart, Kinnear, Stratton and Wilkerson were present. The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling in.

The purpose of the meeting was to hold discussion on the following topics:

- Whistalks Way Celebration Update
- Facilities Management Dept. Overview and Future Operations Outlook
- Council Discussion on In-Person Meetings
- ARP Updates

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 12:34 p.m.

STANDING COMMITTEE MINUTES City of Spokane Finance & Administration Committee July 19, 2021

Attendance

Council Member Betsy Wilkerson, Council Member Candace Mumm, Council President Breean Beggs, Council Member Karen Stratton, Council Member Kate Burke, Council Member Lori Kinnear, Council Member Michael Cathcart, Tonya Wallace, Jacob Hensley, Paul Ingiosi, Patrick Jones, Hannahlee Allers, Mark Carlos, and Amie Blain

I. Call to Order

This meeting started at 1:20 p.m. and was conducted through Webex.

II. Approval of Minutes

Meeting Minutes for June 21, 2021 were approved.

III. Consent Items Approved without Discussion:

- A. Contract Renewal for Sewer Pipe Root Control
- B. SBO for Engineering Relocation SIP Loan Housekeeping

IV. Discussion Requests

- A. 2021 Residential Grind & Overlay (South) Project – Dan Buller
Dan Buller explained this is an annual project, and that the north half will be requested at a later date. These were separated into two different projects. Please see documents submitted to the committee.
- B. New Contract for Intermodal Landscaping – Jeff Teal
Jeff Teal advised this is a landscaping project to remove a retaining wall, grind the wall down to the street level, raise trees, and include basalt and lower plantings to maintain attractiveness. Jeff confirmed this does not include a parking lot and related fencing, and it is solely for CPTED. Please see documents submitted to the committee.

V. Committee Briefs

- A. Business Improvement District Waiver – Tonya Wallace
Tonya explained this is for the Mayor to waive penalties and fees. The financial impact is anticipated to be less than \$10,000, and hopefully less than \$2,000. CM Stratton and Tonya discussed assisting businesses regarding negative economic impact support. Tonya advised this will be discussed in the near future. CM Wilkerson asked if a more definite cost has been determined, and Tonya advised the final amount can be brought forward to the Council once that information is available. Please see documents submitted to the committee.
- B. ARPA Review – Tonya Wallace
Tonya presented and advised additional information has been made available since this was presented to the Mayor's Cabinet a few weeks prior. The first interim report on expenditures by category through July 31, 2021, is due by August 31, 2021. Quarterly project and expenditure reports are due through December 31, 2026. The US Treasury closed the comment period on Friday, July 16, and it has 30 days to review comments and make changes to guidelines. CM Mumm requested clarification regarding program and project evaluation. Tonya advised this evaluation relates to eligibility. CM Stratton requested a timeline on when City Council and Administration may begin meeting to discuss this grant. Tonya advised a meeting should be able to take place within the next few weeks. CM Wilkerson requested additional information regarding next steps and clarity on community engagement and how that is defined going forward. Tonya explained other areas, such as King County, are required to provide performance reports as well. They are allocating funds into buckets. This doesn't mean money is on the streets, but Administration can begin to complete the work to service the needs within those buckets. They are using a proposal questionnaire, and each proposal is reviewed by a compliance team, and an outside council. The compliance team issues a memo and sends to the Risk team for an evaluation. A risk mitigation review is then completed. Tonya presented a set of questions included within King County's proposal questionnaire. Please see the attached presentation and documents submitted to the committee.
- C. Quarterly Economic Brief – Dr. Patrick Jones
Dr. Patrick Jones presented. CM Stratton advised that two popular restaurants are closing on weekends due to lack of employees. She is interested to see how these businesses are able to survive in the future. Dr. Jones suggested a reason may be related to employees deciding to not continue in the restaurant industry. CM Stratton suggested this can impact neighborhoods. CM Mumm mentioned that child care has closed, and Amazon is a competitor for employees. She also mentioned the female labor market is impacted. Please see the attached presentation.

Quarterly Investment Brief – Jake Hensley

Jake Hensley presented. CP Beggs asked if the contingency reserves are from SIP loans. Tonya Wallace explained reserve balances are in place, and they do not equal cash or investments. She explained the reserve balances sit in equity. CM Mumm advised she will work with CP Beggs to dive deeper into understanding this at a later time. Please see documents submitted to the committee.

VI. Standing Topic Discussions

- A. Monthly Financial Reports – Paul Ingiosi
Please see attached presentation and documents submitted to the committee.

VII. Adjournment

The meeting was adjourned at 3:01 p.m. The next meeting is scheduled for August 16, 2021 at 1:15 p.m.

General Notices

CANCELLATION
SPOKANE CITY/COUNTY HISTORIC
LANDMARKS COMMISSION

MEETING OF
WEDNESDAY, SEPTEMBER 15, 2021
*****CANCELLED*****

Please be advised that the meeting of the Spokane City/County Historic Landmarks Commission, previously scheduled for Wednesday, September 15, 2021, by Webex Teleconference, has been cancelled. This meeting will be moved to the following Wednesday, September 22, 2021, and the next regularly scheduled meeting will be October 20, 2021.

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C36096

An ordinance amending Ordinance No. C35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to make changes in the appropriations of the Office of Performance Management Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Office of Performance Management Fund, and the budget annexed thereto with reference to the Office of Performance Management Fund, the following changes be made:

- (1) Decrease the appropriation level for the Senior Project Manager position by \$79,000 and decrease the appropriation level for the Continuous Improvement Analysts by \$46,000.
- (2) Increase the appropriation for contractual services by \$125,000.
- (3) There is no change to the total appropriation level in the Office of Performance Management Fund.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to increase contractual services to bring in a vendor provided Project Manager and Business Analyst to help support the PMO workload, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council August 30, 2021

Delivered to Mayor September 3, 2021

ORDINANCE NO. C36097

An ordinance amending Ordinance No. C35971, passed by the City Council December 14, 2020, and entitled, “An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage,” and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to make changes in the appropriations of the General Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk’s Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

- (1) Increase appropriation by \$188,877.
- (A) \$188,877 of the increased appropriation is provided to the Community, Housing, and Human Services department in the General Fund solely for a men’s emergency shelter program.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to provide an emergency shelter program, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council August 30, 2021
Delivered to Mayor September 3, 2021**

ORDINANCE NO. C36099

An ordinance amending Ordinance No. C35971, passed by the City Council December 14, 2020, and entitled, “An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage”, and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to make changes in the appropriations of the General Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk’s Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

- (1) Increase appropriation by \$150,000.
- (A) \$150,000 of the appropriation is provided to the Non-Departmental department for the purpose of funding warming centers, cooling centers, and safe air centers in accordance with Spokane Municipal Code changes enacted July 2021.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to appropriate funds to support warming centers, cooling centers, and safe air centers, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council August 30, 2021
Delivered to Mayor September 3, 2021**

ORDINANCE NO. C36101

An ordinance amending Ordinance No. C35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to establish and make changes in the appropriations of the Asset Management Capital Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Asset Management Fund, and the budget annexed thereto with reference to the Asset Management Fund, the following changes be made:

- (1) Increase revenue by \$108,000.
 - (A) \$108,000 of the revenue increase is from work previously completed and interfund billed to the Intermodal Fund and Water Fund.
- (2) Increase appropriation by \$108,000.
 - (A) \$108,000 of the appropriation is for additional facilities maintenance expenses.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to provide additional budget authority for facilities maintenance needs, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council August 30, 2021
Delivered to Mayor September 3, 2021**

ORDINANCE NO. C36102

An ordinance amending Ordinance No. C35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to make changes in the appropriations of the Development Services Center Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Asset Management Fund, and the budget annexed thereto with reference to the Asset Management Fund, the following changes be made:

- (1) Decrease the appropriation level for the Facilities Director position by \$26,200.
- (2) Add one Administrative Specialist position in the Facilities Department. This action increases the number of Administrative Specialists from zero to one.
 - (A) Increase the appropriation for the Administrative Specialist position by \$26,200. The appropriation provides budget authority for salary and benefits through the rest of the current fiscal year.
- (3) There is no change to the appropriation level in the Asset Management Fund.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to create an Administrative Specialist position to provide administrative support for the Facilities Department, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council August 30, 2021
Delivered to Mayor September 3, 2021**

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

AMENDMENT

AMENDMENT

AMENDMENT

ASSISTANT PLANNER II

SPN 257 (Announcement of 7/26/2021)

The above titled announcement is hereby amended to read:

EXAMINATION DETAILS: Closing Date/Time: Tuesday, September 28, 2021 at 4:00 p.m. Pacific Time

AMENDMENT

AMENDMENT

AMENDMENT

ASSISTANT PLANNER II [PROMOTIONAL]

SPN 257 (Announcement of 7/26/2021)

The above titled announcement is hereby amended to read:

EXAMINATION DETAILS: Closing Date/Time: Tuesday September 28, at 4:00 p.m. Pacific Time

**WASTEWATER SPECIALIST SPN 541
PROMOTIONAL**

DATE OPEN: Monday, September 6, 2021 **DATE CLOSED:** Tuesday, September 21, 2021 at 4:00 p.m.
SALARY: \$42,371.78 annual salary, payable bi-weekly, to a maximum of \$66,275.21

DESCRIPTION:

Performs skilled and minor supervisory work in the sewer maintenance branch of the Wastewater Management Department.

DUTIES:

- Designated as lead worker, supervises and participates in one of the following sewer cleaning activities; however, employee is expected to assume control of other crews or perform semi-skilled work as required.
- Rodding and Balling Crew: Manually cleans lines, tars and reseats manhole covers. Responds to citizen complaints and problems dealing with storm and sanitary sewers.
- Mechanical Rodding Crew: Operates machine to mechanically clear lines.
- Catch Basin Crew: Operates heavy-duty vactor and aqua tech. Repairs and constructs catch basins and manholes.
- Hydro Crew: Flushes lines with high pressure water hose. Removes roots and debris with root saws and other attachments. Maintains sanitary sewers with industrial de-greasing agents.
- Construction Crew: Repairs broken lines or lays new connections. Operates heavy construction equipment. Installs new sanitary sewer and storm water infrastructure as required.
- Combination Sewer Cleaner: Clean and maintain both sanitary and storm lines. Operates both high pressure hydro cleaner and vacuum debris from sewer lines.
- Directs or performs servicing and field maintenance of assigned equipment; keeps time and material records; keeps job records of work completed; keeps equipment mileage records; and makes reports as necessary.
- Trains inexperienced workers in assigned operations.
- Assists in street sanding and snow removal operations as necessary.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Promotional Requirements:

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* One year of experience with City of Spokane in the classification of Laborer II within the Sewer Maintenance section of the Wastewater Management Department.
- *License:* Possession of a valid Class "A" or "B" Commercial Driver's License (CDL), with tank endorsement.

EXAMINATION DETAILS:

Candidates must meet the minimum qualifications and pass the examination for this position, to be eligible for promotion. The examination will consist of a written test and a performance evaluation (PAR), with scoring weight assigned as follows:

- Written Examination: 80%
- PAR: 20%

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

WRITTEN TEST DETAILS

Written testing will be conducted on September 30, 2021 at the Riverside Park Water Reclamation Facility. The approximate duration of the test is 2 hours. The written test may include such subjects as:

- Human Relations
- Records and Reports
- Safety
- Sewer System Maintenance and Cleaning

PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor, within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 2nd day of September 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

Hatch Bridge Deck Replacement Engineering Services File No. 2018085

This project consists of the construction of precast bridge deck with modified concrete overlay, approximately 330 cubic yards of excavation and embankment, 1,000 square yards of 6-inch thick HMA pavement, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. October 4, 2021, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Hand delivered bids shall be delivered between noon and 1:00 p.m. to the first floor, City Hall, 808 W. Spokane Falls Blvd, Spokane WA 99201-3316. The bids will be publicly opened and read at 1:15 p.m. on the first floor of City Hall. In order to comply with "Stay Home, Stay Safe" order as much as possible, please utilize one of the following options to participate in the bid opening. To watch, log in to <https://spokanecity.webex.com/join>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (408) 418-9388 then enter the access code 965 272 875 followed by #. When prompted for an attendee ID number, enter #.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: <https://my.spokanecity.org/business/bid-and-design/current-projects/>.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2021 Standard Specifications. Bidders should allow sufficient time to familiarize themselves with the WSDOT 2021 Standard Specifications prior to bidding the project.

**** Note this project has an extended bid period due to the nature of the project and the time of year it is bidding. Additionally The City of Spokane recognizes there are long material procurement items included in this project and therefore expects the project work to begin in the Spring of 2022.**

Publish: September 1, 8 and 15, 2021

**Thor-Freya Reconstruction
Hartson to Sprague**

Engineering Services File No. 2019135

This project consists of the construction of approximately 30,500 square yards of cement concrete paving, 6,000 square yards of asphalt paving, 13,000 cubic yards of roadway excavation including haul, 4,800 linear feet of cement concrete curb, 2,500 square yards of concrete sidewalk, 1,400 linear feet of storm sewer, 3,700 linear feet of water main, three traffic system signal retrofits, communication conduit, traffic control, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. October 18, 2021 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Hand delivered bids shall be delivered between noon and 1:00 p.m. to the first floor, City Hall, 808 W. Spokane Falls Blvd, Spokane WA 99201-3316. The bids will be publicly opened and read at 1:15 p.m. on the first floor of City Hall. In order to comply with "Stay Home, Stay Safe" order as much as possible, please utilize one of the following options to participate in the bid opening. To watch, log in to <https://spokanecity.webex.com/join>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (408) 418-9388 then enter the access code 965 272 875 followed by #. When prompted for an attendee ID number, enter #.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: <https://my.spokanecity.org/business/bid-and-design/current-projects/>.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Timing Note: This project has an extended bid period due to the nature of the project and the time of year it is bidding. The City therefore expects the project work to begin in the spring of 2022.

Publish: September 1, 8 and 15, 2021

Notice for Bids

Supplies, Equipment, Maintenance, etc.

Outside Legal Counsel for the OPO Commission

City of Spokane Office of the Police Ombudsman

RFP # N/A

Description: The City of Spokane is soliciting electronic Proposals for Outside Legal Counsel for the Office of the Police Ombudsman Commission

All Proposal responses shall be submitted electronically through the City of Spokane's online procurement system no later than 1:00 p.m. on October 1, 2021. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

Sealed Proposals will be unsealed and acknowledged at the 1:15 p.m. public bid opening via WebEx meeting on October 1, 2021, for **Outside Legal Counsel for the OPOC** for the City of Spokane Office of the Police Ombudsman.

The WebEx Meeting link is:

<https://spokanecity.webex.com/spokanecity/j.php?MTID=m058d8967449e56d8908731b4900246d3>.

The access code is: **965 272 875** and the password is: **7j8sPf7Mwbf**. Join by phone at 1-408-418-9388.

The Request for Proposals document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on October 1, 2021**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: August 25, September 1, 8, 15, 22 & 29, 2021

MECHANICAL REPAIRS

City of Spokane Solid Waste Disposal Department

PW ITB #5506-21

Description: The City of Spokane is soliciting electronic bids for Mechanical Repairs at the Waste to Energy Facility.

MANDATORY Pre-Bid Conference: A mandatory pre-submittal conference will be held on Thursday, **SEPTEMBER 9, 2021 at 10:00 AM** – Waste to Energy Facility (WTEF) Admin Offices, 2900 S Geiger Blvd., Spokane WA.

Electronic Bids will be unsealed at the 1:15 p.m. public bid opening via WebEx meeting on **MONDAY, SEPTEMBER 20, 2021**, for **MECHANICAL REPAIRS** for the City of Spokane Solid Waste Disposal Department. **The WebEx Meeting link is:** <https://spokanecity.webex.com/spokanecity/j.php?MTID=m058d8967449e56d8908731b4900246d3>. The access code is: **965 272 875** and the password is: **7j8sPf7Mwbf**. Join by phone at 1-408-418-9388.

The Public Work Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, September 20, 2021**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Thea Prince
City of Spokane Purchasing

Publish: September 1 & 8, 2021
