



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

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Issue 35



MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBERS:

KATE BURKE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

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Minutes

MINUTES OF SPOKANE CITY COUNCIL**Monday, August 23, 2021****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

The regularly scheduled Spokane City Council 3:30 p.m. Briefing/Administrative Sessions and the 6:00 p.m. Legislative Session were held virtually and streamed live online and aired on City Cable 5. Pursuant to Governor Jay Inslee's Fifteenth Updated Proclamation 20-28.15, dated January 19, 2021, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first. Proclamations 20-28, et seq, were amended by the Washington State Legislature to recognize the extension of statutory waivers and suspensions therein until termination of the state of emergency pursuant to RCW 43.06.210 or until rescinded.

While all public meetings must continue to be held remotely, an option for an additional in-person meeting component is permitted in Phase 3 regions consistent with the business meetings requirements contained in the Miscellaneous Venues guidance incorporated into Proclamation 20-25, et seq. At this time, the City Council has decided to continue its meetings with remote access only and to not include an in-person attendance component.

The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling 408-418-9388 and entering an access code when prompted.

Roll Call

On roll call, Council President Beggs, Council President Pro Tem Mumm, Chair; and Council Members Cathcart, Kinnear, Stratton, and Wilkerson were present. Council Member Burke was absent. (Council President Pro Tem Mumm attended in the Council Chambers and also participated in the meeting via WebEx. Council President Beggs and Council Members Cathcart, Kinnear, Stratton, and Wilkerson attended the meeting via WebEx.)

City Attorney Mike Ormsby (WebEx), Director of Policy and Government Relations Brian McClatchey (WebEx), and City Clerk Terri Pfister (in Chambers) were also virtually present for the meeting.

Advance Agenda Review

The City Council received an overview from staff on the August 30, 2021, Advance Agenda items.

Special Budget Ordinance C36098 (Council Sponsor: Council Member Wilkerson)

Council Member Kinnear stated she'd like a study session and more in-depth discussion on this than what occurred at Finance. Council President Pro Tem Mumm indicated the City Council can put this matter on the first available committee meeting or study session to discuss. Council Member Kinnear indicated the Council will need at least a half hour to discuss the matter. The following action was taken:

Motion by Council Member Kinnear, seconded by Council President Beggs, **to defer** Special Budget Ordinance C36098 (receiving and appropriating funding from the State for one-time costs related to law enforcement and criminal justice related legislation enacted between January 1, 2020, and June 30, 2021) to September 27; **carried unanimously (Council Member Burke absent).**

Special Budget Ordinance C36100 (Council Sponsor: Council Member Wilkerson)

Council Member Wilkerson noted that after this matter was briefed at Finance Committee there were a lot more questions raised, and she requested this matter be brought to a study session as to whether the priorities are in alignment with the City Council's priorities. Council President Beggs stated that what he is looking for is the list of things

Police and Fire want to fund that are in the Capital Plan and the list of things that are in the Capital Plan that they are not choosing to fund at this time. Council President Pro Tem Mumm commented that the City needs to look at meeting our debt service goals as well and maybe there is a way to do that instead of spending it all on Capital items at once. She stated the Council will try to get this on the next available study session or perhaps on the Public Safety Committee agenda. The following action was taken:

Motion by Council Member Wilkerson, seconded by Council Member Beggs, **to defer** Special Budget Ordinance C36100 (allowing for capital expenditures in the Asset Management Fire Capital Fund and the Asset Management Police Capital Fund) to September 27; **carried unanimously (Council Member Burke absent).**

Resolution 2021-0069 (Deferred from August 23, 2021, Agenda) (Council Sponsor: Council Member Wilkerson)

Motion by Council President Beggs, seconded by Council Member Kinnear, **to substitute** Resolution 2021-0069 with version circulated this afternoon (by Council President Beggs); **carried unanimously (Council Member Burke absent).**

Action to Approve August 30, 2021, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the August 30, 2021, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Wilkerson, seconded by Council Member Stratton, **to approve** the Advance Agenda for Monday, August 30, 2021, as amended; **carried unanimously (Council Member Burke absent).**

ADMINISTRATIVE SESSION

Current Agenda Review

The City Council considered the August 23, 2021, Current Agenda items.

CONSENT AGENDA

Motion by Council Member Kinnear, seconded by Council Member Wilkerson, to approve Staff Recommendations for the following items; carried unanimously (Council Member Burke absent):

Value Blanket with Galls, LLC for ballistic body armor for the Spokane Police Department utilizing Washington State Contract # 03720—\$210,000. (Council Sponsor: Council Member Kinnear) (OPR 2021-0550)

Contract with Spokane County Sheriff's Office to receive funding from Washington Association of Sheriffs and Police Chiefs for the Registered Sex Offender Address and Residency Verification Program—\$60,000. (Council Sponsor: Council Member Kinnear) (OPR 2021-0551)

Purchase of property, casualty and cyber insurance from Willis of Seattle for the City for the period of September 1, 2021 to August 31, 2022—\$3,668,179. (Council Sponsor: Council Member Wilkerson) (OPR 2021-0552)

Low Bid of Inland Asphalt Company for 2021 Arterial Grind and Overlay Project—\$937,199.10. An administrative reserve of \$93,719.91, which is 10% of the contract price, will be set aside. (Various Neighborhoods) (Council Sponsor: Council President Beggs) (OPR 2021-0553 / ENG 2021064)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through August 13, 2021, total \$10,146,402.21 (Check Nos.: 580959-581109; ACH Payment Nos.: 93326-93544), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$9,790,478.37. (CPR 2021-0002)

City Council Meeting Minutes: August 2, 2021. (CPR 2021-0013)

(Note: The regularly scheduled August 23, 2021, 6:00 p.m. Legislative Session of City Council was canceled. City Council considered all legislative items during its regularly scheduled 3:30 p.m. Briefing / Administrative Session.)

LEGISLATIVE AGENDA

SPECIAL BUDGET ORDINANCE

Special Budget Ordinance C36095 (Sponsor: Council Member Kinnear)

After an overview by Council Member Kinnear and Council President Beggs; an opportunity for public testimony, with none provided; and an opportunity for Council commentary, the following action occurred:

Upon Unanimous Roll Call Vote, the City Council **passed Special Budget Ordinance C36095** amending Ordinance No. C35971 passed by the City Council December 14, 2020, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency:

Development Services Center Fund
FROM: Unappropriated Reserves, \$64,840;
TO: Various Accounts, same amount.

(This action creates two new Planning Specialists positions to support permitting.)

Ayes: Beggs, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson
Nays: None
Abstain: None
Absent: Burke

There were no **Emergency Ordinances**.

RESOLUTIONS

Resolution 2021-0070 (Council Sponsor: Council President Beggs)

After an opportunity for public testimony, with none provided, and Council commentary, the following action occurred:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2021-0070** declaring Pomegranate Associates the sole source provider for staff and resident facilitation and engagement training for the new Traffic Calming Program and approving a contract with Pomegranate Associates reflecting those services.

Ayes: Beggs, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson
Nays: None
Abstain: None
Absent: Burke

There were no **Final Reading Ordinances**.

There were no **First Reading Ordinances**.

There were no **Special Considerations**.

There were no **Hearings**.

OPEN FORUM

The following individuals spoke during Open Forum:

- Nicolette Ocheltree
- Anwar Peace

ADJOURNMENT

There being no further business to come before the City Council, the Administrative Session of the Spokane City Council adjourned at 5:02 p.m.

Public Safety & Community Health Committee
Meeting Minutes – July 12, 2021

Call to Order: 10:03 AM

Attendance:

PSCHC Members Present: CM Kinnear; CM Mumm; CM Stratton; CM Cathcart; and CM Wilkerson (arrived at 10:05).

Staff/Others Present: Mike Ormsby, Chief Craig Meidl, Nathan Spiering, Justin Lundgren, Eric Olsen, Michael McNab, Chief Brian Schaeffer, Seth Hackenberg, Sarah Nuss, Lance Dahl, Patrick Striker, Brian McClatchey, Erik Poulsen, Mary Machtolf, Giacobbe Byrd, and Hannahlee Allers.

Approval of June 7, 2021 minutes: Motion to approve by CM Stratton; M/S by CM Cathcart. The committee approved the minutes from the June 7, 2021 PSCHC meeting unanimously.

CONSENT AGENDA ITEMS

Monthly Reports:

1. OPO Monthly Update – May 2021
2. Photo Red Update (SPD)
3. July Strategic Initiatives Report (SPD)

Consent Agenda Portion:

1. Funding acceptance for FY21-22 Sexual Assault Kit Initiative Grant Program with Washington Association of Sheriffs and Police Chiefs (SPD)
2. SBO for Sexual Assault Kit grant award FY21-22 (SPD)
3. Spokane County and Spokane Police Department Joint Justice Assistance Grant Application (SPD)
4. ESO Solutions Annual Subscription Renewal (SFD)
5. Department of Ecology 2021 – 2023 HazMat Grant (SFD)
6. Sole Resolution & Contract with Rebound (SFD)
7. Field Engineering Building Cabling (IT)
8. SBO for FEMA Assistance to Firefighters Grant (SFD)
9. Assistance to Firefighter Grant through FEMA (SFD)
10. Purchase of Two (2) Type VI Rapid Attack Brush Vehicles (SFD)

STRATEGIC PLANNING SESSION

Strategic Priority: Integrated 911/Dispatch

NONE

Strategic Priority: Integrated Response

NONE

Strategic Priority: Criminal Justice Reform

Sgt. Spiering Update (5 minutes)

Sgt. Spiering presented K-9 unit data from the last month. In June 2021. There were 69 deployments, 20 people located, and 1 contact. Sgt. Spiering gave a narrative example of one of the deployments.

Strategic Priority: City-Wide Clean & Safe

NONE

DISCUSSION ITEMS

Staff Requests:

Spokane Community Court Female Only Respite Bed Program – Seth Hackenberg (5 minutes)

Seth Hackenberg updated Council on the respite bed program and stated that this is simply an expansion of the program to include a female only bed program. The VOA Hope House will be the operator and will utilize the Catholic Charities men program model. Mr. Hackenberg said that if this program is deemed successful it could be expanded even further. Right now, this expansion is the in between step – an extension of the pilot program. CM Stratton said that this is wonderful and appreciates the current efforts on data collecting. CM Kinnear asked Mr. Hackenberg to check-in with Council to give an update over the next coming months. CM Wilkerson asked how many beds are being allocated. Mr. Hackenberg said right now there is only one male bed and one female bed.

Spokane County Department of Emergency Management ILA – Sarah Nuss (5 minutes)

Sarah Nuss discussed her recommendation to Council to re-join in the joint emergency management organization. She provided an overview of why she is making this recommendation. CM Mumm asked, if we are participating with the

County, could we split use or cost on emergency projects like the cooling centers. She noted that the County was relying on non-profits in the City of Spokane to meet their cooling center needs during the last heat wave. Ms. Nuss said the City's requirement to operate a cooling center is set through municipal code. She also noted that the County did their duty through their own legal requirements. CM Mumm suggested that if the County is shuttling their residents to use City resources, that there is a pro-rata sharing of that cost. CM Wilkerson asked for clarification about what will be different when the City re-joins this agreement. Ms. Nuss said the withdrawal happened in 2019 and the new ILA has been updated with requests for more quantifiable and measurable requirements. She said it was a more thorough ILA with more explicit requirements for both parties.

Fee Study Increase and FTE Increase – Fire Marshal Lance Dahl (10 minutes)

Fire Marshal Lance Dahl began the conversation by pointing out that there was already a Council conversation on this topic at a recent study session. Mr. Dahl said that, until now, the Fire Department had not completed a Fee Study on Permitting and Plan Review fees since 2009. He said that to balance the City's budget in 2004, the Prevention Division's inspection staffing was reduced by 30% (one Assistant Fire Marshal, two Deputy Fire Marshals) and Clerk staffing by 33%. Between 2004 and the fall of 2020, the City of Spokane has increased its building square footage by 20 million square feet. This increase accounts for an additional 22.5% of the City's commercial building inventory. The growth has been dramatic and increased the workload for the limited staff. The lack of inspection staff to handle the additional work has lengthened the time required for plan review, delayed construction inspections, and extended wait time for required annual inspections. CM Kinnear noted that this ultimately ties into insurance rates. CM Mumm said this is not just homeowners but building owners and expressed her support. CM Cathcart pointed out that the Inlander did a report debunking the insurance decrease claim.

Adopting Wildland-Urban Interface Code Sections Missing from the State Model Code – Fire Marshal Lance Dahl (10 minutes)

Fire Marshal Lance Dahl said that this adoption of code regarding department access and Fire Department water supply would give the Spokane Fire Department the tools it needs to ensure that we evaluate the WUI according to National Standards. It would also allow the Spokane Fire Department to hold developers and citizens accountable for mitigating the Wildfire Risk to the Spokane Community.

Council Requests:

Update on Unfilled NRO Positions – CM Stratton (5 minutes)

CM Stratton requested a brief discussion on this item because she heard on the north side that there are two NROs who are reporting up. She asked for the timeline for replacing those NROs. Chief Meidl gave background on retirements, officers on probation, etc. He said that there are about 40 positions on the books that they are currently unable to use. He said while the numbers they are authorized for are looking good, they are having a hard time filling those positions. Chief Meidl said that one of the northside NROs has been taken off the team to strengthen the homeless outreach team. Chief Meidl said they are trying to ramp up recruitment, but there is about a year lag time because of the training required between the time of hiring a new officer and when SPD can have them in a position. He noted that they are also trying to hire laterally. CM Stratton said the thing that concerns her the most is the way SPD is – or in this case isn't – communicating these changes out to the neighborhoods. Major Olsen echoed the Chief's comments and said in terms of communication, he will talk to Captain Griffiths about how to communicate better. CM Wilkerson asked what the coordination is between ONS and SPD to serve the needs of neighborhoods. Major Olsen said the communication is open but he wasn't aware how thoroughly communicated these NRO shifts were. CM Stratton suggested working with Carly Cortright on communicating adjustments.

SBO for C.O.P.S. Crime Advocate Positions – CM Stratton (5 minutes)

CM Stratton began the conversation on the proposed SBO for C.O.P.S. Crime Advocate Positions. Patrick Striker and two C.O.P.S. crime victim advocates presented on. He said usually these positions are state grant funded. This year, C.O.P.S. did not receive the grant and so Mr. Striker is asking that the City fund these positions until he can utilize state funding again. These positions are advocates for those who have been victimized. CM Kinnear expressed support for the work these advocates do. CM Stratton asked Mr. Striker to talk about how crime advocates shifted their model during COVID-19. Mr. Striker gave a rundown of how the pandemic created a perfect storm for victims. He talked about the increase in computer and telephone-oriented crime. The advocates helped walk victims through the information and resources available to them. CM Stratton said she would like to fund these two positions for two years via an SBO and that these positions would also take on some additional graffiti mitigation duties. CM Mumm said Council may need to check on whether we need to do a competitive process. Brian McClatchey said the ARP does have applicable eligible uses of funds, but he will check with City Legal about CM Mumm's competitive procurement process. CM Stratton noted that there is a hurry because the previous grant ended at the end of June. CM Mumm said that maybe Council could do a patch under \$50K to cover any potential gap.

Cold Case Unit Update – CM Kinnear (10 minutes)

CM Kinnear asked for a brief update on the status of the creation of a cold case unit. Major McNab said there aren't any additional updates on where were at for standing up a cold case unit, but there will be a SBO for Sexual Assault Kit grant award before Council tonight. He said the biggest barrier continues to be staffing.

Discussion about SPD Food and Beverage Reimbursement – CM Mumm (15 minutes)

CM Mumm began a discussion about SPD food and beverage reimbursement based on testimony from a citizen who pointed out there were two catering bills for 600 and 400 people that amounted to thousands of dollars. Chief Meidl noted that these purchases were the result of mutual aid agreements. He said that when the National Guard is called in there is a requirement that food and water are provided. CM Mumm asked if the food was provided to law enforcement and not to the public. Chief Meidl said that was correct. CM Mumm asked if the existing policy is clear on this. Chief Meidl quoted from the existing policy and pointed out that there may be some vague language. CM Mumm said that there may be room to make it explicitly clear that money can be spent on food and water for those providing assistance to SPD through mutual aid agreements.

Downtown Precinct Update – CM Kinnear (5 minutes)

CM Kinnear requested an update on the accessibility of the downtown precinct to the public. She pointed out that currently it is not a readily accessible area for the public. Major Olsen said that the precinct is now open and staffed with one officer and has been for weeks. He mentioned that C.O.P.S. volunteers have reviewed the space and SPD is trying to work through some logistical issues. CM Kinnear clarified that she and other members of the public would be able to access the precinct if they went down there today. Major Olsen confirmed this. CM Wilkerson asked if there will be access issues at precincts across the City as new community policing models are adopted across the City. She pointed out that it's important that these precincts are citizen friendly. Major Olsen said that the downtown precinct is staffed and there is an opportunity for face-to-face interactions with citizens. CM Cathcart asked if it is still a priority to have officers out walking and biking. Major Olsen said that officers are split between the desk and being out on bikes.

Update on Wildfire Season – Chief Schaeffer (5 minutes)

Chief Schaeffer gave a brief update on wildfire season. He mentioned that as of today there are 1,700 fires across the state of Washington. There were 47 new fires over the weekend. Chief Schaeffer commented on the City's vulnerability when it comes to fires along the urban wildlife interface. He shared photos of two fires within the urban wildlife interface that happened over the weekend. He shared that we are at preparedness level 4, which is one away from the worst place we could be – level 5, which is where we were in 2015. CM Mumm asked if we could amplify and educational program. Chief Schaeffer said that SFD is trying to ramp up partnerships with local media on a "Ready, Set, Go" wildfire preparedness campaign. CM Mumm said that it's also important for citizens to inspect the safety of their own property. Chief Schaeffer thanked CM Mumm and said they would try to ramp up that messaging. CM Kinnear noted that she and CP Beggs have made a video in the past about preparing personal property to be wildfire safe. She also encouraged Chief Schaeffer to use Council Members to help with their messaging whenever they can. CM Cathcart asked about the Fire Wise campaign. Chief Schaeffer said that we are participating in this program and there are two or three neighborhoods that are Fire Wise certified. He said this program is important for pointed community risk reduction. CM Kinnear added that the goats will be back late summer and it's a resource that we should continue to expand and use across the City.

State Legislative Update:

NONE

ADMINISTRATION REQUESTS:

NONE

Action Items:

NONE

Executive Session:

NONE

Adjournment: CM Kinnear adjourned the meeting at 11:06AM. The next PSCHC meeting will be held Monday, August 2, 2021.

Attachments on file in the Office of the City Clerk.

Public Safety & Community Health Committee
Meeting Minutes – June 7, 2021

Call to Order: 1:18 PM

Attendance:

PSCHC Members Present: CM Kinnear; CP Beggs; CM Mumm; CM Stratton; CM Cathcart (arrived at 1:24pm); and CM Wilkerson (arrived at 1:48pm).

Staff/Others Present: City Administrator Johnnie Perkins, Mike Ormsby, Marlene Feist, Albert Tripp, Kevin Anderson, Elizabeth Schoedel, Chief Craig Meidl, Nathan Spiering, Justin Lundgren, Eric Olsen, Michael McNab, Chief Brian

Schaeffer, Tonya Wallace, Michelle Hughes, Paul Ingiosi, Cupid Alexander, Jan Tokumoto, Giacobbe Byrd, and Hannahlee Allers.

Approval of May 3, 2021 minutes: Motion to approve by CP Beggs; M/S by CM Stratton. The committee approved the minutes from the May 3, 2021 PSCHC meeting unanimously.

CONSENT AGENDA ITEMS

Monthly Reports:

1. OPO Monthly Update – April 2021
2. Photo Red Update (SPD)
3. June Strategic Initiatives Report (SPD)

Consent Agenda Portion:

1. Interagency Agreement between SPD and WTSC for DRE Program (SPD)
2. Contract for Repair of Police Firing Range (SPD)
3. SBO for WA Auto Theft Prevention Grant Award FY2021-2023 (SPD)
4. Grant Application Approval for FY21-22 Sexual Assault Kit Initiative Grant Program with Washington Association of Sheriffs and Police Chiefs (SPD)
5. Garment/Linen Rental and Laundry Contract Renewal (Purchasing)
6. Interlocal Agreement for Relicensing Program (Legal)
7. Renewal of Contractor for Claims Management Services (Legal)
8. Storm Debris Disposal Contract Amendment (Streets)
9. Accela Annual Support and Upgrades (IT)
10. Mitchell Humphrey & Co. Annual Support and Upgrades (IT)
11. Meter Reading Support Services Contract Renewal (Public Works)
12. Residential Microseal Overlay (Streets)
13. Hoffman Well Upgrade (Public Works)

STRATEGIC PLANNING SESSION

Strategic Priority: Integrated 911/Dispatch

NONE

Strategic Priority: Integrated Response

NONE

Strategic Priority: Criminal Justice Reform

Sgt. Spiering Update (5 minutes)

Sgt. Spiering presented K-9 unit data from the last month. In May 2021 there were 90 deployments, 24 people were located, and 1 person was contacted. All six of SPD's K-9s were re-certified this year. The K-9 unit also has two certified Master Trainers.

CM Kinnear thanked Sgt. Spiering for these updates and dispelled the notion that Council Members do not support SPD.

Strategic Priority: City-Wide Clean & Safe

NONE

DISCUSSION ITEMS

Staff Requests:

Airway Heights Amended Water Supply Agreement and Emergency Water Service Agreement Council Requests – Marlene Feist (10 minutes)

Airway Heights' CEO Albert Tripp presented on Airway Heights' requests for an amended supply agreement and an emergency water service agreement. Mr. Tripp reviewed the PFAS contamination history within Airway Heights – four of Airway Heights' wells were tested in 2017 and three of the four wells tested positive for PFAS contamination. Mr. Tripp talked about the Amended Water Supply Agreement with the City of Spokane and updated Council on the progress on water supply improvements and timeline. Kevin Anderson presented a list of partners that Airway Heights is working with on their water supply restoration project. Mr. Anderson reviewed the overall approach and progress on this project. Mr. Anderson highlighted Airway Heights' water use efficiency planning. CP Beggs asked if they could describe their preferred water replacement strategy. Mr. Tripp said they are trying to locate their water replacement outside of the contaminated area. Mr. Tripp said they do not have a specific location identified yet. CM Mumm congratulated Airway Heights on their work on this so far and for their conservation efforts. Mr. Tripp highlighted their tiered water rate structure as being an effective water conservation method. Mr. Anderson said agriculture doesn't really drive their water usage. He said there's a culture of water conservation in Airway Heights. He also noted that hitting people in their

pocketbooks can be very effective. He also pointed out how water re-use is an integral part of their mission. CM Stratton said that she loves the idea of using reclaimed water and asked if the City of Spokane is doing any of this. Marlene Feist said there have been a couple purple pipe pilot projects but that ultimately the river has a right to the City's treated effluent.

SBO for ARPA Administrative Support – Tonya Wallace (5 minutes)

Tonya Wallace and Paul Ingiosi presented on the need for additional administrative and executive support to oversee the allocation management and reporting of the millions of dollars coming to the City from the American Rescue Plan Act (ARPA). The SBO is for \$1.1 million in three main parts for three types of positions. CM Cathcart asked if the plan is to vote on this tonight. He mentioned he was concerned that \$1.1 million is an obscene amount of money for these tracking purposes. CM Mumm asked if the administration expense is consistent with other grant tracking funding. Ms. Wallace said usually the cap on administration is around 10% and noted that this is an \$80 million program. She emphasized that there is currently not staff to administer this funding.

Homelessness and Shelter Update – CA Perkins & Cupid Alexander (10 minutes)

City Administrator Johnnie Perkins and Cupid Alexander gave Council a brief update on homelessness and shelter capacity in the City. Mr. Alexander spoke about accomplishments – including flex shelter and day options, the work with the Salvation Army and VOA on the bridge housing model, winter sheltering, COVID response, and regional leadership. Mr. Alexander presented on next steps, including the 5-year plan update informed by the point in time count data. Mr. Perkins talked about the increased staffing (doubling from 5 to 10) and enhanced service associated with trash clean-up and graffiti abatement. Mr. Alexander gave a high-level overview of the point in time count data. The count indicates a slight reduction in overall number served in shelters – primarily due to COVID-19's impact. The data shows that the homeless population is dominated by single males and there is overrepresentation of communities of color. Mr. Perkins summarized the accomplishments and next steps. CP Beggs asked, in terms of estimating those who were unsheltered, what is the methodology and when did the City receive preliminary numbers. Mr. Alexander said that they finished the count in January and did analysis over the months of February and March for the information gathered. He said the longitudinal data had to be updated by our Partners and it would be available this week. CP Beggs noted from 2019 – 2020 it looks like the unsheltered numbers were up 50% or more and asked if we know if 2021 numbers are generally up from 2020. Mr. Alexander said in general they see a flattening but mostly due to COVID families were taking in individuals who would otherwise be unhoused. He said next year he anticipates we will see an increase because people won't have that generosity extended to them. CP Beggs said that he was trying to get these numbers for weeks, that the Mayor got these numbers in April, and he asked why Council had to wait to get them now. Mr. Perkins said that his briefing was June 1st and then he released the information on June 3rd and prior to that the numbers were under review to make sure the data were accurate before it was released to the Council. CP Beggs asked why the numbers were good enough for the Mayor to see but not the Council back in April. Mr. Perkins said the numbers were not finalized at that time and staff was doing their final due diligence and review. Mr. Perkins said that once that was completed, he asked for a briefing to make sure he understood what those numbers were conveying so he could communicate that not only to the Mayor, but also to the Council and public. CP Beggs said he appreciated that the numbers were better now than they were but asked why the staff review didn't get done before the data were shared with the Mayor. CP Beggs asked what the difference is between the Mayor and the Council in terms of when we get to see numbers and will that continue in the future. Mr. Perkins said that he is always working to improve processes and communication, but he wanted to make sure that he was comfortable with the numbers before they got released so that he could articulate them and provide answers to the best of his ability. Mr. Perkins said he wanted to make sure the numbers were in a place where once he received them he could understand them and would be able to articulate that information and said that he did that in as timely a manner as he could. CP Beggs moved the conversation along. CP Beggs pointed out that the Way-Out shelter is soon being repurposed and asked what the plan is to replace those beds. Mr. Alexander said that the City is working to recapture those beds, but many providers that provide winter sheltering beds are not interested in extending contracts. Mr. Alexander said that staff has also looked at a hotel/motel strategy. CM Stratton said that she hopes that when we do bridge housing at the Way Out shelter that she hopes that the City is fully engaged and communicates with the neighbors. She said so far, a lot of harm has been done by not communicating effectively. She said the City can do better and she is willing to help in any way she can. CM Wilkerson said she was concerned when the comment was made about "re-checking" numbers and asked who does that work. She also asked for follow-up on how additional staffing impacts the existing open positions. Mr. Alexander talked about the point in time count being only a sheltered count and that a longitudinal analysis needed to be accomplished to achieve the point in time count of the unsheltered community – which couldn't be done by in-person counts because of COVID. Mr. Perkins said the ten positions will be new and temp seasonal to get them on-board as soon as possible. Mr. Perkins said that he is doing an in-depth look at hiring within the City. CM Cathcart said that he agrees there needs to be better communication to businesses and residents about what is happening in terms of sheltering in their neighborhood. CM Cathcart asked if questions about point of origin and reason for homelessness were left out in the point of time count this year. Mr. Perkins said his commitment is that they will communicate with the neighborhoods.

Wildland Fire Preparation Update – Chief Schaeffer (10 minutes)

Chief Schaeffer updated Council on the City's wildland fire preparation efforts. Chief Schaeffer talked about the current predictions, which indicate we are in unprecedented times in terms of dryness and lack of humidity across the entire landscape. He said the fuels they watch closely are dangerous. He gave examples of wildfires he and his team are

seeing already are incredibly dangerous. Chief Schaeffer talked about the wildland-urban interface and the wildland-urban intermix, which are both areas where SFD is focusing its attention for wildland fire preparation. SFD is mapping the highest areas of urban interface and creating plans for those areas. He said the data they have from these maps and their interface with the public is incredibly valuable. Chief Schaeffer highlighted SFD's relationship with Avista wherein they are a first responder for downed power lines. Chief Schaeffer highlighted the success of the goat fire fuel mitigation project. He said reducing fuel reduces risk. CM Mumm asked if Chief Schaeffer could share his presentation with Council and said that the urban fire risk mapping would be impactful for citizens. Chief Schaeffer said he will get Council the live link to that map.

Public Safety Capital Investment Plan Overview – Tonya Wallace, CA Perkins, Chief Meidl, & Chief Schaeffer (10 minutes)

Tonya Wallace presented on the Spokane Investment Pool (SIP) Loan Program for Public Safety. She said this data is reflective of passed practices and is not necessarily reflective of the SIP Program going forward. Ms. Wallace talked about two 5-year funding plans – 2014-2018 and 2019-2022. Ms. Wallace pointed out that the debt service in 2021 exceeding the contribution from the general fund. Looking forward, Ms. Wallace reviewed revenues including 1% property tax and 1% match. CP Beggs talked about the previous plan to phase out borrowing. Ms. Wallace said she would like to see a long-term plan approved by Council going forward. CP Beggs asked how finance comes up with projections. Ms. Wallace said the numbers come from SPD's requests. CM Kinnear pointed out that Council has expressed a desire to continue the 1% general fund contribution going forward. CM Mumm asked about interest rates on the loans. Ms. Wallace said she would like to see Council take formal action on a way forward and provided options to increase the general fund contribution, strategically utilize SIP borrowing only when needed, decrease annual debt service, and combinations of all those options.

Police Capital Budget for Vehicles – CA Perkins & Chief Meidl (5 minutes)

This item was not discussed.

Council Requests:

Behavioral Health Unit-Grant Application-2021-2022 – CM Cathcart (5 minutes)

CM Cathcart requested a brief discussion on this item. CM Cathcart said that he recalled a month or so back that there was a situation where the BHU refused to send an individual out to a situation where there was a bomb scare, and asked if there was a better way to structure this contract so the BHU is responsive to the situation. Jan Tokumoto said their crisis unit operates 24/7 and respond when there is a request for their services. She mentioned that there might not be complete accuracy to the story CM Cathcart was referencing. CM Cathcart asked if BHU will show up if SPD makes a request. Ms. Tokumoto said they will respond but cannot guarantee how quickly they can be on site. CM Cathcart asked Chief Meidl if he likes the way this contract is structured. Chief Meidl said that he does and that, frankly, he was not happy with one of the quotes an SPD officer made in the article that CM Cathcart was referring to. He said Frontier Behavioral Health has been a phenomenal partner.

Discussion about Moving Applicable 911 Calls to Mobile Response Team at Frontier Behavioral Health – CM Kinnear, CP Beggs, and Jan Tokumoto (15 minutes)

Council President Beggs and CM Kinnear invited Jan Tokumoto from Frontier Behavioral Health to discuss the future of moving applicable 911 calls to a Frontier mobile response team. Chief Meidl started the conversation by saying they are on the right track in identifying calls that Frontier can manage. He said they are putting together a committee and establishing criteria for elements that Frontier is taking on and what calls will not be included in their work. Ms. Tokumoto said it is all about identifying the situations where diversion to a mobile outreach team would be the preferred first line of response. She noted that part of this work is also identifying how that team would be able to call in backup when needed. She highlighted how successful this type of team has been in other municipalities. CM Wilkerson expressed concern about the staffing necessary to make this team successful. Ms. Tokumoto acknowledged that additional staffing would be needed but the staff would be handling lower acuity calls. Ms. Tokumoto noted that she has one Mobile Community Assertive Treatment (MCAT) team and that she has a total staff of around 20. CM Kinnear said that she has been in communication with Chief Meidl and other CMs about increasing staffing for Frontier, so they are not stretching their existing staffing too far.

Discussion about Possibility of Using FEMA Reimbursement to Purchase Vacant or Underused Motels/Hotels to House Citizens Experiencing Homelessness – CM Kinnear (10 minutes)

CM Kinnear began a conversation about potentially using FEMA reimbursement to purchase vacant or underused motels/hotels within the City to house citizens experiencing homelessness. She said she has been pursuing this for at least the last year. She asked Cupid Alexander if this is something the administration is considering. Mr. Alexander said one of the considerations when being innovative is what is the sustainability plan. He said it is something his department has thought about but it's about knowing sustainability piece before anything could move forward.

State Legislative Update:

NONE

ADMINISTRATION REQUESTS:

NONE

Action Items:

NONE

Executive Session:

NONE

Adjournment: CM Kinnear adjourned the meeting at 2:59PM. The next PSCHC meeting will be held Monday, July 12, 2021.

Hearing Notices

BUILDING OFFICIAL SHOW CAUSE HEARING NOTICE

Notice is hereby given that the Building Official has caused proper notice to be served upon the persons responsible for 6007 N NETTLETON ST, PARCEL NUMBER 26362.0923, LEGAL DESCRIPTION WESTERN 3RD L23 B9, in compliance with the Spokane Municipal Code stating that a show cause hearing on this matter will be held before the Building Official on September 14, 2021 at 1:30 p.m. These hearings are typically held in the Council Briefing Room, Lower Level, City Hall, however due to the COVID-19 pandemic this meeting will occur remotely. Participation information for this hearing will be posted on the City website as well on each agenda, which can be found under the substandard building topic here:

<https://my.spokanecity.org/neighborhoods/code-enforcement/topics/>

Notice is hereby given that attention has been directed to anyone who knows the present address or whereabouts of the owner or to any new owner or person in the position of responsibility over this property to contact the City of Spokane regarding plans to correct deficiencies and avoid potential outcomes of the show cause hearing, which may include a demolition or receivership order. Not hearing further on this matter the said show cause hearing will proceed. For more information on this hearing, including information regarding participation in the remote hearing, please contact:

Francisca Rapier
Code Enforcement, City of Spokane
808 West Spokane Falls Blvd.
Spokane, WA 99201-3333
509-625-6300
frapier@spokanecity.org

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C36095

An ordinance amending Ordinance No. C35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to make changes in the appropriations of the Development Services Center Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk’s Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Development Services Center Fund, and the budget annexed thereto with reference to the Development Services Center Fund, the following changes be made:

FROM:	4700-99999 99999	Development Services Center Unappropriated Reserves	\$64,840
TO:	4700-41400 58500-02250	Development Services Center Planning Specialist (from 0 to 2 positions # 225)	\$45,261
	4700-41400 58500-52110	Development Services Center Social Security	\$3,463
	4700-41400 58500-52210	Development Services Center Retirement	\$4,526
	4700-41400 58500-52310	Development Services Center Medical	\$9,520
	4700-41400 58500-52320	Development Services Center Dental	\$840
	4700-41400 58500-52330	Development Services Center Life Insurance	\$270
	4700-41400 58500-51640	Development Services Center Deferred Comp	\$960

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to create two new Planning Specialists positions to support permitting, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council August 23, 2021
Delivered to Mayor August 27, 2021**

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

CUSTODIAL FOREPERSON SPN 416 OPEN ENTRY

DATE OPEN: Monday, August 30, 2021 DATE CLOSED: Tuesday, September 14, 2021 at 4:00 p.m.
SALARY: \$44,244.72 annual salary, payable bi-weekly, to a maximum of \$68,966.64

DESCRIPTION:

A career with the City of Spokane is more than a pathway to success. It's all of us, helping to build a better community, every day.

Our Facilities Maintenance Department is hiring a full-time Custodial Foreperson to manage the daily cleaning and maintenance of over 1.5 million square feet of space in multiple City-owned buildings. Considerable supervisory experience in the custodial care of large buildings or complexes is a must. Your leadership experience, training abilities, attention to detail, and overall commitment to a clean, healthy, and safe environment will be valuable here!

We offer excellent employee benefits, including robust health and retirement benefits, annual pay step increases, and paid vacation and sick leave.

Please visit the City of Spokane Career Center at governmentjobs.com/careers/spokanecity for the full job specification and compensation details. Contact us today!

DUTIES:

This description was prepared to indicate the kinds of activities and levels of work difficulty required of positions in this class. It is not intended as a complete list of specific duties and responsibilities.

- Reviews the custodial schedule tasking daily. Plans, assigns, and supervises semi-skilled employees engaged in the cleaning and custodial care of City-owned facilities.
- Schedules and adjusts as needed, the number of employees required to perform custodial work based upon the number, type, and size of scheduled activities.
- Schedules work and provides training to permanent and temporary/seasonal employees in the proper use of equipment and supplies, the occupational hazards of the work, and the necessary safety precautions.
- Coordinates cleaning and tasking in cooperation with other staff involved in setup/changeover activities. Supplements setup/changeover staff and supervises as necessary to ensure work is accomplished on schedule and according to plans.
- Obtains bids from contractors on large custodial contracts. Checks the work being performed for quality and to ensure timeliness.
- Responds to custodial requests and concerns from all other City departments.
- Determines the best equipment and supplies available for the tasks within the different facilities such as the fabrics and materials used in these facilities; orders and maintains an inventory of such equipment and supplies.
- Plans annual, semi-annual, and seasonal custodial projects
- Participates in the hiring process for permanent custodial employees. Hires and terminates temporary/seasonal employees as needed.
- Assists in the preparation of the budget as to equipment, supplies, and the need for part- time/seasonal custodial help.
- Performs related work as required.

MINIMUM QUALIFICATIONS:**Open-Entry Requirements:**

- Experience: Four years of work supervising custodial crews involved in the cleaning and comprehensive custodial care of large buildings or complexes.

Licenses and Certifications:

- A valid driver's license is required, to be maintained throughout employment.

EXAM DETAILS:

Candidates must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a Training and Experience (T&E) evaluation, with scoring weight assigned as follows:

- T&E: 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS

The Training and Experience examination with instructions will be emailed out via a link from FastTest, upon closure of the recruitment on Tuesday, September 14th, 2021. You will have one week to complete the examination.

- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each exam question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., are not qualifying responses and will not be considered

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

Qualified applicants are encouraged to apply immediately.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 25th day of August 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

**REFUSE COLLECTOR II SPN 550
PROMOTIONAL**

DATE OPEN: Monday, August 30, 2021 **DATE CLOSED:** Tuesday, September 14, 2021 at 4:00 p.m.
SALARY: \$38,824.27 annual salary, payable bi-weekly, to a maximum of \$60,865.20

DESCRIPTION:

Performs heavy manual work in the collection of refuse or recyclables normally on residential collection route.

DUTIES:

- Drives and operates a refuse collection packer on an assigned route or a refuse collection dump truck on special trash collections; supervises the activities of assigned subordinate collectors and assists in moving, carrying and emptying refuse carts/cans; maintains daily route sheets of customers noting collection starts, stops, increases or decreases in service, and any extra charges; maintains records of charges for special collections.
- Performs related work as required.
- Drives and operates cart delivery truck. Maintains cart inventory in serviceable condition. Cleans, stores, repairs and replaces carts as needed.
- Explains ordinances, procedures and charges regarding refuse or recycling collection to property owners; receives, acts on or refers collection complaints to supervisor; advises property owner as to condition or location of containers; reports to supervision any damage done to private or public property.
- Maintains daily route computer sheets; prepares accident and injury reports as required; prepares private or public property damage reports as required. Reports vehicle maintenance needs to appropriate department.
- May fill in for Refuse Collector III when needed.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Promotional Requirements:

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* One year of experience in the classification of Refuse Collector I.
- *License:* Possession of a Class "B" Commercial Driver's License (CDL) with air brake endorsement.

NOTE: SHORTAGE RECRUITMENT - Employees in the classification of Refuse Collector I, who have obtained a Class "B" CDL with air brake endorsement, may apply on a promotional basis.

EXAMINATION DETAILS:

Candidates must pass the examination for this classification, to be eligible for promotion by City of Spokane. The examination will consist of a written test and a performance evaluation with scoring weight assigned as follows:

- Written examination: 80%
- Performance evaluation: 20%.

WRITTEN TEST DETAILS

Written testing will be conducted in the Nelson Center (Lunch Room, Second Floor) during the week of September 20, 2021. The approximate duration of the test is 1 hour 30 minutes. The written test may include such subjects as:

- Applied Technology
- Interpersonal Skills
- Organizational Awareness
- Safety & Occupational Hazards
- Teamwork
- Technical Competence
- Vehicle Operations

PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

Qualified applicants are encouraged to apply immediately. Applications must be completed and submitted before 4:00 p.m. on the closing date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 25th day of August 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

WTE ASH OPERATOR SPN 576
OPEN ENTRY

DATE OPEN: Monday, August 30, 2021

DATE CLOSED: Tuesday, September 14, at 4:00 p.m.

SALARY: \$40,599.07 annual salary, payable bi-weekly, to a maximum of \$63,880.27

DESCRIPTION:

A career with the City of Spokane is more than a pathway to success. It's all of us, helping to build a better community, every day.

Spokane's Waste-to-Energy (WTE) Facility is part of our community's overall comprehensive solid waste system that encourages recycling, waste reduction and energy recovery. Make a difference in your community, by becoming part of City of Spokane's Waste-to-Energy Facility as an Ash Operator!

This position is part of a working team on shift rotations. The rotations will include nights, weekends, holidays and overtime. No travel is required for this position and work is located within the Spokane area.

City of Spokane Ash Operators have professional development opportunities, annual pay step increases, a flexible working environment and great employee benefits, including a pension plan!

Please visit the City of Spokane Career Center at governmentjobs.com/careers/spokanecity, for the full job specification and compensation details.

DUTIES:

- Operates and maintains the ash management system.
- Moves ash containers using a yard tractor, levels loads in ash containers, ensures ash containers are within the required weight range, and operates conveyors and related equipment.
- Inspects and cleans all assigned areas to ensure compliance with safety regulations, environmental permits, and operating permits. Corrects deficiencies as required.
- Operates metals separation equipment.
- Maintains records of the quantity of ash removed per day.
- Operates other equipment including, but not limited to, industrial forklifts, manlifts, skid steer type loaders, and other mobile equipment.
- Participates in boiler cleaning and other assigned outage work.
- Prepares necessary reports, forms, and miscellaneous paperwork related to associated tasks being performed, such as records of the quantity of ash removed per day.
- Drives trucks or vehicles with trailers with a weight rating of 10,000 pounds or less.
- Services assigned equipment. Makes minor field repairs. Reports major defects. Assists mechanic in the repair and maintenance of plant equipment.
- Inspects assigned equipment, recording or reporting damage and mechanical problems.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Combinations of education and experience that are equivalent to the following minimum qualifications may be acceptable.

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* High school diploma or equivalent.
- *Experience:* One year of experience in an industrial setting operating equipment such as industrial forklifts, manlifts, skid steer loaders and other mobile equipment or mechanical systems, such as conveyors, transfer screws or similar.
- *Licenses:* Must possess a Class B Commercial Driver's License (CDL) with air brake endorsement.

NOTE: Individuals in this classification must successfully complete the Ash Operator training program and additional required environmental, health and safety training (designated on the Environmental Training Matrix and Training Requirements spreadsheets), within their probationary period.

EXAMINATION DETAILS:

Candidates must meet the minimum qualifications and pass the examination for this position, to be eligible for hire. The examination will consist of a written test, with scoring weight assigned as follows:

- Written Examination: 100%

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

WRITTEN TEST DETAILS

Written testing will be conducted at City Hall, during the week of September 20, 2021. The approximate duration of the test is 2 hours. The written test may include such subjects as:

- Interpersonal Relations
- Mathematical Reasoning
- Operator Mechanics
- Oral & Written Communication
- Safety
- Utility Plant Operations
- Vehicle Operation

We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 25th day of August 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

**WTE ASH OPERATOR SPN 576
PROMOTIONAL**

DATE OPEN: Monday, August 30, 2021

DATE CLOSED: Tuesday, September 14, 2021 at 4:00 p.m.

SALARY: \$40,599.07 annual salary, payable bi-weekly, to a maximum of \$63,880.27

DESCRIPTION:

Performs skilled manual work in the operation of ash handling equipment at the waste to energy plant.

DUTIES:

- Operates and maintains the ash management system. Moves ash containers using a yard tractor, levels loads in ash containers, ensures ash containers are within the required weight range, and operates conveyors and related equipment.
- Inspects and cleans all assigned areas to ensure compliance with safety regulations, environmental permits, and operating permits. Corrects deficiencies as required.
- Operates metals separation equipment.
- Maintains records of the quantity of ash removed per day.
- Operates other equipment including, but not limited to, industrial forklifts, manlifts, skid steer type loaders, and other mobile equipment.
- Participates in boiler cleaning and other assigned outage work.
- Prepares necessary reports, forms, and miscellaneous paperwork related to associated tasks being performed, such as records of the quantity of ash removed per day.
- Drives trucks or vehicles with trailers with a weight rating of 10,000 pounds or less.
- Services assigned equipment. Makes minor field repairs. Reports major defects. Assists mechanic in the repair and maintenance of plant equipment.
- Inspects assigned equipment, recording or reporting damage and mechanical problems.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Combinations of education and experience that are equivalent to the following minimum qualifications may be acceptable.

Promotional Requirements:

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- Current City employees who meet the open entry requirements may apply on a promotional basis.

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* High school diploma or equivalent.
- *Experience:* One year of experience in an industrial setting operating equipment such as industrial forklifts, manlifts, skid steer loaders, other mobile equipment, and mechanical systems such as conveyors, transfer screws, or similar equipment.

- *Licenses:* Possession of a valid driver's license. Employees in this classification must obtain a Class "B" Commercial Driver's License (CDL) with air brake endorsement within one year of appointment, to be maintained throughout employment.

Note: Individuals in this classification must successfully complete the Ash Operator training program and additional required environmental, health, and safety training (as designated on the Environmental Training Matrix and the Training Requirements spreadsheet) within their probationary period.

EXAMINATION DETAILS:

Candidates must meet the minimum qualifications and pass the examination for this position, to be eligible for promotion. The examination will consist of a written test and a performance evaluation (PAR), with scoring weight assigned as follows:

- Written Examination: 80%
- PAR: 20%

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

WRITTEN TEST DETAILS

Written testing will be conducted at City Hall, during the week of September 20, 2021. The approximate duration of the test is 2 hours. The written test may include such subjects as:

- Interpersonal Relations
- Mathematical Reasoning
- Operator Mechanics
- Oral & Written Communication
- Safety
- Utility Plant Operations
- Vehicle Operation

PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor, within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 25th day of August 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

**POLICE SERGEANT SPN 915
PROMOTIONAL**

DATE OPEN: Monday, August 30, 2021 **DATE CLOSED:** Tuesday, September 14, 2021 at 4:00 p.m.
SALARY: \$108,805.68 annual salary, payable bi-weekly, to a maximum of \$121,855.68

DESCRIPTION:

Performs first-level supervisory field or office police work.

DUTIES:

- Schedules, assigns, instructs and supervises uniformed police officers, under the direction of a senior officer, on an assigned shift.
- Checks and inspects personnel and equipment.
- Patrols the City to check officers in the performance of their duties; provides general advice and assistance, and issues specific instructions at the scene of activities.
- Checks and reviews reports submitted by subordinates.
- May take charge of traffic control and routing at sporting events, parades, fires, etc.
- Conducts initial investigation of subordinates relating to internal affairs, use of force, traffic incidents, etc.
- Supervises, under the direction of a senior officer, a special detail of detectives; assigns cases; instructs new employees; provides advice and assistance as necessary; reviews reports; and maintains necessary records.
- May be assigned to supervise specialized technical or administrative activities such as: traffic safety, property control, training, crime prevention, etc.
- Maintains discipline of subordinates and assumes the duties of the senior officer during his absence.
- May assume Police Lieutenant duties during temporary absence of the Lieutenant.
- Performs general police duties and other related work as required.

MINIMUM QUALIFICATIONS:**Promotional**

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* Completion of five years as a commissioned police officer with the City of Spokane.
- *Fitness:* All applicants must be certified by the police physician as physically fit to perform the duties.
- *License:* All applicants must possess a valid driver's license.

EXAMINATION DETAILS:

You must pass the examination and assessment center for this classification to be eligible for promotion. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The 2021 Police Sergeant Examination will consist of a Multiple Choice Test, Training and Experience Evaluation form (T&E), and Assessment Center.

Weights are assigned as follows:

- T&E: 20%
- Multiple Choice Test: 40%
- Assessment Center: 40%

Upon acceptance of your application, we will send you an e-mail notifying you that you have meet the minimum qualifications.

ORIENTATION SESSIONS:

During the recruitment period (08/30 - 09/14), Civil Service is hosting two assessment center orientations to discuss preparation and materials to potential candidates. The orientation's intention is to introduce the exam process, not a discussion of specific test content.

Both orientations will be held in the auditorium at the Fire Training Center (1618 N. Rebecca) at the following times:

Thursday, September 2, 1 p.m.
Thursday, September 9, 9 a.m.

TRAINING AND EXPERIENCE EVALUATION DETAILS:

The Training and Experience Evaluation (T&E) will be emailed out as an attachment to all qualifying applicants on Monday, September 20, 2021 no later than 9:00 a.m.

Complete the T&E and return it to the Civil Service office no later than 4:00 p.m. on Tuesday, October 5, 2021.

You may FAX a copy (625-6077), deliver a printed copy, or attach the T&E to an email and send it to civilservice@spokanecity.org. You may also send the T&E to our office (808 W. Spokane Falls Blvd., Spokane, WA 99201) via U.S. mail, but it must be received in our office by the given deadline stated above.

MULTIPLE CHOICE TEST DETAILS:

The test will be conducted at the Fire Training Center (1618 N. Rebecca) on Tuesday, October 26, 2021, at 9:00 a.m. The approximate duration of the test is 2 hours.

The test will be based upon the 2021 Police Sergeant Bibliograph.

NOTE: An overall passing score has been set for the Multiple Choice Test. Candidates will need to meet or exceed the pass point to move onto the Assessment Center.

ASSESSMENT CENTER:

The assessment center will be conducted at the Fire Training Center (1618 N. Rebecca St.) during the week of November 8, 2021. Qualifying candidates will be notified when to appear for the assessment center.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 25th day of August 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

**Hatch Bridge Deck Replacement
Engineering Services File No. 2018085**

This project consists of the construction of precast bridge deck with modified concrete overlay, approximately 330 cubic yards of excavation and embankment, 1,000 square yards of 6-inch thick HMA pavement, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. October 4, 2021, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Hand delivered bids shall be delivered between noon and 1:00 p.m. to the first floor, City Hall, 808 W. Spokane Falls Blvd, Spokane WA 99201-3316. The bids will be publicly opened and read at 1:15 p.m. on the first floor of City Hall. In order to comply with "Stay Home, Stay Safe" order as much as possible, please utilize one of the following options to participate in the bid opening. To watch, log in to <https://spokanecity.webex.com/join>. Alternatively, it may be simpler to listen by

phone which can be done as follows: call (408) 418-9388 then enter the access code 965 272 875 followed by #. When prompted for an attendee ID number, enter #.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: <https://my.spokanecity.org/business/bid-and-design/current-projects/>.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2021 Standard Specifications. Bidders should allow sufficient time to familiarize themselves with the WSDOT 2021 Standard Specifications prior to bidding the project.

**** Note this project has an extended bid period due to the nature of the project and the time of year it is bidding. Additionally The City of Spokane recognizes there are long material procurement items included in this project and therefore expects the project work to begin in the Spring of 2022.**

Publish: September 1, 8 and 15, 2021

**Thor-Freya Reconstruction
Hartson to Sprague**

Engineering Services File No. 2019135

This project consists of the construction of approximately 30,500 square yards of cement concrete paving, 6,000 square yards of asphalt paving, 13,000 cubic yards of roadway excavation including haul, 4,800 linear feet of cement concrete curb, 2,500 square yards of concrete sidewalk, 1,400 linear feet of storm sewer, 3,700 linear feet of water main, three traffic system signal retrofits, communication conduit, traffic control, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. October 18, 2021 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Hand delivered bids shall be delivered between noon and 1:00 p.m. to the first floor, City Hall, 808 W. Spokane Falls Blvd, Spokane WA 99201-3316. The bids will be publicly opened and read at 1:15 p.m. on the first floor of City Hall. In order to comply with "Stay Home, Stay Safe" order as much as possible, please utilize one of the following options to participate in the bid opening. To watch, log in to <https://spokanecity.webex.com/join>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (408) 418-9388 then enter the access code 965 272 875 followed by #. When prompted for an attendee ID number, enter #.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: <https://my.spokanecity.org/business/bid-and-design/current-projects/>.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act,

hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Timing Note: This project has an extended bid period due to the nature of the project and the time of year it is bidding. The City therefore expects the project work to begin in the spring of 2022.

Publish: September 1, 8 and 15, 2021

Notice for Bids

Supplies, Equipment, Maintenance, etc.

Outside Legal Counsel for the OPO Commission

City of Spokane Office of the Police Ombudsman

RFP # N/A

Description: The City of Spokane is soliciting electronic Proposals for Outside Legal Counsel for the Office of the Police Ombudsman Commission

All Proposal responses shall be submitted electronically through the City of Spokane's online procurement system no later than 1:00 p.m. on October 1, 2021. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

Sealed Proposals will be unsealed and acknowledged at the 1:15 p.m. public bid opening via WebEx meeting on October 1, 2021, for **Outside Legal Counsel for the OPOC** for the City of Spokane Office of the Police Ombudsman.

The WebEx Meeting link is:

<https://spokanecity.webex.com/spokanecity/j.php?MTID=m058d8967449e56d8908731b4900246d3>.

The access code is: **965 272 875** and the password is: **7j8sPf7Mwbf**. Join by phone at 1-408-418-9388.

The Request for Proposals document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on October 1, 2021**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: August 25, September 1, 8, 15, 22 & 29, 2021

MECHANICAL REPAIRS

City of Spokane Solid Waste Disposal Department

PW ITB #5506-21

Description: The City of Spokane is soliciting electronic bids for Mechanical Repairs at the Waste to Energy Facility.

MANDATORY Pre-Bid Conference: A mandatory pre-submittal conference will be held on Thursday, **SEPTEMBER 9, 2021 at 10:00 AM – Waste to Energy Facility (WTEF) Admin Offices, 2900 S Geiger Blvd., Spokane WA.**

Electronic Bids will be unsealed at the 1:15 p.m. public bid opening via WebEx meeting on **MONDAY, SEPTEMBER 20, 2021**, for **MECHANICAL REPAIRS** for the City of Spokane Solid Waste Disposal Department.

The WebEx Meeting link is:

<https://spokanecity.webex.com/spokanecity/j.php?MTID=m058d8967449e56d8908731b4900246d3>.

The access code is: **965 272 875** and the password is: **7j8sPf7Mwbf**. Join by phone at 1-408-418-9388.

The Public Work Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, September 20, 2021**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Thea Prince
City of Spokane Purchasing

Publish: September 1 & 8, 2021
