



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 111

JULY 21, 2021

Issue 29



MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBERS:

KATE BURKE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

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The Official Gazette

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Minutes

MINUTES OF SPOKANE CITY COUNCIL**Monday, July 12, 2021****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

The regularly scheduled Spokane City Council 3:30 p.m. Briefing/Administrative Sessions and the 6:00 p.m. Legislative Session were held virtually and streamed live online and aired on City Cable 5. Pursuant to Governor Jay Inslee's Fifteenth Updated Proclamation 20-28.15, dated January 19, 2021, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first. Proclamations 20-28, et seq, were amended by the Washington State Legislature to recognize the extension of statutory waivers and suspensions therein until termination of the state of emergency pursuant to RCW 43.06.210 or until rescinded.

While all public meetings must continue to be held remotely, an option for an additional in-person meeting component is permitted in Phase 3 regions consistent with the business meetings requirements contained in the Miscellaneous Venues guidance incorporated into Proclamation 20-25, et seq. At this time, the City Council has decided to continue its meetings with remote access only and to not include an in-person attendance component.

The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling 408-418-9388 and entering an access code when prompted.

Roll Call

On roll call, Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson were present. (Council President Beggs attended in the Council Chambers and also participated in the meeting via WebEx. Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson attended the meeting via WebEx.)

Assistant City Attorney Mike Piccolo (WebEx), Director of Policy and Government Relations Brian McClatchey (WebEx), and City Clerk Terri Pfister (in Chambers) were also virtually present for the meeting.

Advance Agenda Review

The City Council received an overview from staff on the July 19, 2021, Advance Agenda items.

Action to Approve July 19, 2021, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the July 19, 2021, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Mumm, seconded by Council Member Burke, **to approve** the Advance Agenda for Monday, July 19, 2021; **carried unanimously.**

(See actions under "Current Agenda Review" for items added to the July 19, 2021, Advance Agenda.)

ADMINISTRATIVE SESSION**Current Agenda Review**

The City Council received an overview from staff on the July 12, 2021, Current Agenda items.

Resolution 2021-0054

Motion by Council Member Burke, seconded by Council Member Kinnear, **to substitute** Resolution 2021-0054 (requesting revisions to the current draft Downtown Plan for filing and consideration on Council's Legislative Agenda) with updated version; **carried 5-2.**

Emergency Ordinance C36077

Motion by Council Member Mumm, seconded by Council Member Burke, **to substitute** Emergency Ordinance C36077 (improving the standards for the City's efforts to help vulnerable and unhoused people during extreme environmental conditions) with updated version; **carried 6-1.**

Council President Beggs noted the balance of the former version of the emergency ordinance would be filed as a separate emergency ordinance for consideration on July 26th.

Council Member Cathcart presented a motion to substitute section 2.A, and this would apply to 1, 2, and 3, currently unsheltered individuals, by adding "as identified in the most recent point in time count." The motion died for lack of a second.

Suspension of Council Rules

Motion by Council Member Stratton, seconded by Council Member Mumm, **to suspend** the Council Rules to add items to the agenda; **carried unanimously.**

Resolution 2021-0061

Motion by Council Member Stratton, seconded by Council Member Wilkerson, **to add** Resolution 2021-0061—strongly encouraging the City administration to apply to the Washington Department of Commerce for a Rapid Capital Housing Acquisition grant to assist in increasing the amount of badly needed housing in Spokane for people at risk of homelessness or experiencing homelessness—to the agenda; **carried unanimously.**

Resolution 2021-0060

Motion by Council Member Mumm, seconded by Council Member Wilkerson, **to add** Resolution 2021-0060—amending Resolution No. 2021-0045, amending the process and standards for deploying funds received from the federal American Rescue Plan Act—to the July 19, 2021, agenda; **carried 5-2.**

Special Budget Ordinance C36081

Motion by Council Member Stratton, seconded by Council Member Mumm, **to add** Special Budget Ordinance C36081—adding funding for staffing for Community Oriented Police Program (C.O.P.S.) to assist with graffiti abatement, youth initiatives, and victim advocates, and to provide needed community-oriented public safety services in our neighborhoods, particularly those which have seen the greatest impact of the COVID-19 pandemic, existing funding for which will expire at the end of June 2021—to the July 19, 2021 agenda; **carried 6-1.**

Purchase from True North Emergency Equipment (OPR 2021-0466)

Motion by Council Member Kinnear, seconded by Council Member Burke, **to add** Purchase from True North Emergency Equipment of two new Brush Trucks for the Fire Department to the Current Consent Agenda; **carried unanimously.**

CONSENT AGENDA

Upon Unanimous Voice Vote in the affirmative, the City Council approves Staff Recommendations for the following items:

Set Hearing before City Council for Monday, July 19, 2021, on validated Initiative 2021-2 petitions filed on behalf of Jennifer Thomas, petitioner, regarding Charter Amendment adopting the Spokane Cleaner Energy Protection Act. (LGL 2021-0022)

Consulting Contract with HDR Inc. to provide future flows forecast to determine future capital facility need for the update of the Water System Plan beginning June 21, 2021, and ending December 31, 2021—\$230,000. (Deferred from June 14, 2021, Agenda) (Council Sponsor: Council President Beggs) (OPR 2021-0373 / ENG 2021080)

Four-year Value Blanket Order Renewal with Neptune Technology Group (Tallassee, AL) for Neptune Water Meters, Registers, and Parts—estimated cost of \$2,300,000 (incl. tax.) (Council Sponsor: Council President Beggs) (OPR 2020-0466 / BID 5278-20)

Low Bid of LaRiviere, Inc. (Rathdrum, ID) for Hoffman Well Rehabilitation—\$2,407,635 (plus tax). An administrative reserve of \$240,763.50 (plus tax), which is 10% of the contract price, will be set aside. (Bemiss Neighborhood) (Council Sponsor: Council President Beggs) (OPR 2021-0446 / ENG 2018104)

Contract with Shamrock Paving, Inc. (Spokane, WA) for on-call paving services on an as-needed basis—not to exceed \$250,000 annually (excl. tax). (Council Sponsors: Council President Beggs and Council Member Cathcart) (OPR 2021-0447 / BID 5349-21)

Contract Addendum with Rule Steel Tanks, Inc (Caldwell, ID) to purchase additional metal refuse and recycling containers for the West Plains Annexation—estimated expenditure \$200,000 (incl. tax). (Council Sponsor: Council President Beggs) (OPR 2017-0260 / BID 4319-17)

Contract Amendment with Big Belly Solar, LLC (Needham, MA) to lease an additional twelve receptacles in the downtown area—annual estimated expenditure is \$26,352, with a one-time fee of \$9,251, (plus tax). (Council Sponsor: Council Member Wilkerson) (OPR 2018-0028 / BID 4417-17)

Contract with AssetWorks, LLC (Wayne, PA) for hardware updates to the Broadway Fuel Wash facility to upgrade ICUs that are running on outdated Windows platform; This technology investment is necessary to ensure full functionality of the facility in the future—\$107,988.87 (incl. tax). (Council Sponsor: Council Member Wilkerson) (OPR 2021-0448)

Master Contracts with:

- a. Industrial Welding Co. Inc. (Spokane, WA) for On-Call Miscellaneous Welding/Fabrication Services, to include Hydraulic Cylinder Repair, and Machine Shop Services-As Needed from September 1, 2021 through July 31, 2026—annual estimated cost \$250,000 (incl. tax). (Council Sponsor: Council President Beggs) (OPR 2021-0449 / RFP 5453-21)
- b. MFG Precision, Spokane, WA for On-Call Miscellaneous Welding/Fabrication Services, to include Hydraulic Cylinder Repair, and Machine Shop Services-As Needed from September 1, 2021 through July 31, 2026—annual estimated cost \$150,000 (incl. tax). (Council Sponsor: Council President Beggs) (OPR 2021-0450 / RFP 5453-21)

Recommendation to list the Hunter-Brodrecht House, 529 West Cleveland Ave, on the Spokane Register of Historic Places. (OPR 2021-0452)

Contract with Cochran Inc. for installation of low voltage cabling for new Field Engineering location—\$59,717.52 (incl. tax). (Council Sponsor: Council Member Kinnear) (OPR 2021-0453 / PW ITB 5465-21)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through June 25, 2021, total \$7,729,439.26 (Check Nos. 580125-580242; ACH Payment Nos. 91658-91920), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$4,353,747.28. (CPR 2021-0002)
- b. Claims and payments of previously approved obligations, including those of Parks and Library, through June 26, 2021, total \$7,266,977.45 (Check Nos. 580243-580364; ACH Payment Nos. 91921-92118), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$5,693,118.52. (CPR 2021-0002)
- c. Payroll claims of previously approved obligations through June 26, 2021: \$7,644,872.26 (Payroll Check Nos. 559535-559788). (CPR 2021-0003)

City Council Meeting Minutes: June 21 and June 28, 2021. (CPR 2021-0013)

Purchase from True North Emergency Equipment of two new Brush Trucks for the Fire Department—\$130,000 per vehicle (plus tax). (OPR 2021-0466)

Multiple Family Housing Property Tax Exemption Agreement with The Imperial Apts., LLC (OPR 2021-0451) (Taken Separately)

Upon 4-3 Voice Vote, the City Council **approved** Multiple Family Housing Property Tax Exemption Agreement with The Imperial Apts., LLC for the conversion of an existing motel into 92 studio apartments at 120 West 3rd Avenue, Parcel Numbers 35191.1215 and 35191.1216. (Council Sponsor: Council Member Kinnear) (OPR 2021-0451)

Ayes: Beggs, Cathcart, Kinnear, and Mumm
Nays: Burke, Stratton, and Wilkerson
Abstain: None
Absent: None

Action to Approve July 12, 2021, Current Legislative Agenda

Following staff reports and Council inquiry and discussion regarding the July 12, 2021, Current Legislative Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Burke, seconded by Council Member Mumm, **to approve** the Current Legislative Agenda for Monday, July 12, 2021, as modified; **carried unanimously**.

Council Recess/Executive Session

The City Council adjourned at 5:26 p.m. No Executive Session was held. The City Council reconvened at 6:03 p.m. for the Legislative Session.

LEGISLATIVE SESSION**Roll Call**

On roll call, Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson were present. (Council President Beggs attended in the Council Chambers and participated in the meeting via WebEx. Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson attended the meeting via WebEx.)

Director of Policy and Government Relations Brian McClatchey (WebEx) and City Clerk Terri Pfister (in Chambers) were also virtually present for the meeting.

There were no **Appointments**.

MAYORAL PROCLAMATIONS

July 2021 *Parks and Recreation Month*

Council Member Cathcart read the proclamation and virtually presented it to Parks Director Garrett Jones.

COUNCIL SALUTATION

Council Member Stratton read a Council Salutation in recognition of Dorothy Webster who recently passed away. Ms. Webster served countless students as the Director of Minority Affairs at Spokane Falls Community College from 1979 to 1989. She left this prestigious position to work as the Assistant City Manager for Affirmative Action and Human Rights for the City of Spokane and went on to fill the role of General Administration Director under former Mayor Mary Verner until 2012. The proclamation salutes Dorothy Webster for her service to the citizens and the City of Spokane

EXPRESSION OF APPRECIATION – CITY CLERK

Council President Beggs provided a surprise appreciation for City Clerk Terri Pfister who has worked with the City for 30 years and has served as the City Clerk for 25 years as of July 1 of this year.

NEIGHBORHOOD REPORT**Manito/Cannon Hill Neighborhood**

Mary Winkes, Interim Chair, reported on Manito/Cannon Hill Neighborhood and provided an overview of its successes and issues.

POINT OF PRIVILEGE

Council Member Wilkerson took a point of privilege to thank all of the City employees who worked through the heat wave and worked behind the scenes to keep the City running.

There was no **City Administrative Report**.

There were no **Council Committee Reports**.

LEGISLATIVE AGENDA**SPECIAL BUDGET ORDINANCE****Special Budget Ordinance C36070 (Sponsor: Council President Beggs)**

After an opportunity for public testimony, with none provided, and an opportunity for Council commentary, the following action occurred:

Upon Unanimous Roll Call Vote, the City Council **passed Special Budget Ordinance C36070** amending Ordinance No. C35971 passed by the City Council December 14, 2020, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency and that in the budget of the Emergency Rental Assistance Grant Fund, and the budget annexed thereto with reference to the Emergency Rental Assistance Grant Fund, the following changes be made:

General Fund

(1) Transfer \$315,000 in Engineering Services salary and benefit savings to other improvements.

(A) \$315,000 of the salary and benefit savings are from the following vacant positions: Clerk III; Engineering Tech III; Engineering Tech IV; Public Works Journey Level Inspector; and, Public Works Lead Inspector. Budget authority is transferred to the "other improvements" expense type solely for additional costs associated with the Engineering Field Office relocation and remodel project.

(This action provides funds for additional costs associated with the Engineering Field Office relocation and remodel project.)

Ayes: Beggs, Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson
Nays: None
Abstain: None
Absent: None

Special Budget Ordinance C36071 (Sponsor: Council President Beggs)

After an opportunity for public testimony, with none provided, and Council commentary, the following action occurred:

Upon Unanimous Roll Call Vote, the City Council **passed Special Budget Ordinance C36071** amending Ordinance No. C35971 passed by the City Council December 14, 2020, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency and that in the budget of the Emergency Rental Assistance Grant Fund, and the budget annexed thereto with reference to the Emergency Rental Assistance Grant Fund, the following changes be made:

General Fund

(1) Increase appropriation by \$200,000.

(A) \$200,000 of the appropriation from the City's Contingency Reserve is provided to the Engineering Services department solely for the purpose of emergency work related to the Clark Avenue landslide.

(This action budgets funds for necessary operation expenses related to the emergency situation created by the Clark Ave Landslide.)

Ayes: Beggs, Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson
Nays: None
Abstain: None
Absent: None

Special Budget Ordinance C36072 (Sponsor: Council Member Wilkerson)

After an opportunity for public testimony, with none provided, and an opportunity for Council commentary, the following action occurred:

Upon Unanimous Roll Call Vote, the City Council **passed Special Budget Ordinance C36072** amending Ordinance No. C35971 passed by the City Council December 14, 2020, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency and that in the budget of the Emergency Rental Assistance Grant Fund, and the budget annexed thereto with reference to the Emergency Rental Assistance Grant Fund, the following changes be made:

WWTP Funds, Stormwater and Sewer Maintenance Funds

FROM: Various Accounts, \$185,851;

TO: Various Accounts, same amount.

(This action allows for reclassifying a vacant City Engineer position and creates two positions including an Education Coordinator and a Clerk II.)

Ayes: Beggs, Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson
Nays: None
Abstain: None
Absent: None

Special Budget Ordinance C36073 (Sponsor: Council Member Wilkerson)

After an opportunity for public testimony, with none provided, and an opportunity for Council commentary, the following action occurred:

Upon Unanimous Roll Call Vote, the City Council **passed Special Budget Ordinance C36073** amending Ordinance No. C35971 passed by the City Council December 14, 2020, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency and that in the budget of the Emergency Rental Assistance Grant Fund, and the budget annexed thereto with reference to the Emergency Rental Assistance Grant Fund, the following changes be made:

Criminal Justice Assistance Fund

(1) Increase appropriation by \$72,000.

(A) \$72,000 of the appropriation from the Criminal Justice Assistance Fund unappropriated fund balance is transferred to the Probation Services department.

General Fund

(2) Increase appropriation by \$72,000.

(A) Approximately \$61,500 of the appropriation transferred from the Criminal Justice Assistance Fund to the Probation Services department is provided solely for the purpose of creating one Probation Officer II position (from 0 to 1 position), funding salary and benefits.

(B) The remaining \$10,500 of the appropriation transferred from the Criminal Justice Assistance Fund to the Probation Services department is provided solely for equipment and training related to the Probation Officer II position.

(This action adds one Probation Officer II position in response to increased demand on the electronic monitoring program.)

Ayes: Beggs, Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson
Nays: None
Abstain: None
Absent: None

Special Budget Ordinance C36074 (Sponsor: Council Member Wilkerson)

After an opportunity for public testimony, with none provided, and Council commentary, the following action occurred:

Upon 6-1 Roll Call Vote, the City Council **passed Special Budget Ordinance C36074** amending Ordinance No. C35971 passed by the City Council December 14, 2020, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency and that in the budget of the Emergency Rental Assistance Grant Fund, and the budget annexed thereto with reference to the Emergency Rental Assistance Grant Fund, the following changes be made:

General Fund

FROM: Community & Economic Development, Various accounts, \$26,104;

TO: Community & Economic Development, Contractual Services, same amount.

(This action allows for funding the recruitment efforts of the Community and Economic Development Division Director.)

Ayes: Beggs, Burke, Cathcart, Kinnear, Mumm, and Wilkerson
Nays: Stratton
Abstain: None
Absent: None

Special Budget Ordinance C36075 (Sponsor: Council Member Kinnear)

Following public testimony and Council commentary, the following action occurred:

Upon Unanimous Roll Call Vote, the City Council **passed Special Budget Ordinance C36075** amending Ordinance No. C35971 passed by the City Council December 14, 2020, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency and that in the budget of the Emergency Rental Assistance Grant Fund, and the budget annexed thereto with reference to the Emergency Rental Assistance Grant Fund, the following changes be made:

Asset Management Capital Fund

(A) Increase appropriation by \$410,067.

(B) Of the increased appropriation, \$410,067 is provided from Asset Management Capital Fund unappropriated reserves, specifically from the proceeds of the sale of the Normandie Complex. Of this amount, \$330,067 is intended for Crime Prevention Through Environmental Design (CPTED), and \$80,000 is intended for art/culture capital investments. Facilities Department anticipates utilizing an estimated \$200,000 for the CPTED and security improvements planned at the City-owned Intermodal Center.

(This action allows for making CPTED and safety improvements at the City-owned Intermodal Center.)

Ayes: Beggs, Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson

Nays: None

Abstain: None

Absent: None

Special Budget Ordinance C36076 (Sponsor: Council Member Wilkerson)

Following public testimony and the opportunity for Council commentary, the following action occurred:

Upon 6-1 Roll Call Vote, the City Council **passed Special Budget Ordinance C36076** amending Ordinance No. C35971 passed by the City Council December 14, 2020, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency and that in the budget of the Emergency Rental Assistance Grant Fund, and the budget annexed thereto with reference to the Emergency Rental Assistance Grant Fund, the following changes be made:

General Fund

FROM: Unappropriated Reserves, \$500,000;

TO: Operating Transfer Out-Code Enforcement, same amount.

and

Code Enforcement Fund

FROM: Transfer from General Fund, \$500,000;

TO: Temporary/Seasonal, same amount.

(This action funds temporary/seasonal staff to support litter control, downtown maintenance, unlawful encampment abatement, and graffiti abatement.)

Ayes: Beggs, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson

Nays: Burke

Abstain: None

Absent: None

EMERGENCY ORDINANCES

Emergency Ordinance C36077 (as substituted during the 3:30 p.m. Administrative Session) (Council Sponsor: Council President Beggs)

Following an overview of Emergency Ordinance C36077 by Council Member Kinnear, public testimony, and Council commentary, the following action occurred:

Upon 6-1 Roll Call Vote, the City Council **passed Special Budget Ordinance C36077** improving the standards for the City's efforts to help vulnerable and unhoused people during extreme environmental conditions; amending sections 18.05.010 and 18.05.020 of the Spokane Municipal Code; and declaring an emergency.

Ayes: Beggs, Burke, Kinnear, Mumm, Stratton, and Wilkerson
Nays: Cathcart
Abstain: None
Absent: None

Emergency Ordinance C36078 (Council Sponsor: Council President Beggs)

After receiving an overview of Emergency Ordinance C36078 by Council President Beggs; an opportunity for public testimony, with none provided; and an opportunity for Council commentary, the following action occurred:

Upon 6-1 Roll Call Vote, the City Council **passed Special Budget Ordinance C36078** imposing an immediate moratorium on the consideration of impact fee exemptions; setting a public hearing for August 16, 2021; establishing a work program; and declaring an emergency.

Ayes: Beggs, Burke, Kinnear, Mumm, Stratton, and Wilkerson
Nays: Cathcart
Abstain: None
Absent: None

RESOLUTIONS

Resolution 2021-0054 (as substituted during the 3:30 p.m. Administrative Session) (Deferred from June 28, 2021, Agenda) (Council Sponsor: Council Member Kinnear)

After receiving public testimony and Council commentary, the following action occurred:

Motion by Council Member Cathcart, seconded by Council Member Stratton, **to strike** No. 5 relating to the DTC-100 from the list of recommendations; **rejected 3-4**.

Ayes: Cathcart, Stratton, and Wilkerson
Nays: Beggs, Burke, Kinnear, and Mumm
Abstain: None
Absent: None

Upon 5-2 Roll Call Vote, the City Council **adopted Resolution 2021-0054** requesting revisions to the current draft Downtown Plan for filing and consideration on Council's Legislative Agenda.

Ayes: Beggs, Burke, Kinnear, Mumm, and Wilkerson
Nays: Cathcart and Stratton
Abstain: None
Absent: None

Resolution 2021-0055 (Council Sponsor: Council Member Mumm)

After receiving an overview of Resolution 2021-0055 by Council Member Mumm, public testimony, and an opportunity for Council commentary, the following action occurred:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2021-0055** providing for the sale of surplus city property located at 1927 East Dalton and 2912 East Wabash.

Ayes: Beggs, Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson
Nays: None
Abstain: None
Absent: None

Resolution 2021-0056 (Council Sponsor: Council Member Kinnear)

After an opportunity for public testimony, with none provided, and the opportunity for Council commentary, the following action occurred:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2021-0056** setting hearing before the City Council for August 16, 2021 for the vacation of Linton & West Streets between Clarke and Riverside in Peaceful Valley, as requested by Richard Palmer.

Ayes: Beggs, Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson
Nays: None
Abstain: None
Absent: None

Resolution 2021-0057, Resolution 2021-0058, and Resolution 2021-0059 (Council Sponsor: Council President Beggs)

After an opportunity for public testimony, with none provided, and the opportunity for Council commentary, the following action occurred:

Upon Unanimous Roll Call Vote, the City Council **adopted** the following Resolutions:

- RES 2021-0057** City-County Joint Resolution authorizing the Airport Board to sell property identified as a portion of Spokane County Assessor Parcel 25295.9050, comprised of approximately 65.806 acres of land located generally at the south side of U.S. Highway 2, west of South Spotted Road in the City.
- RES 2021-0058** City-County Joint Resolution in the matter of authorizing the Spokane Airport Board to execute an Addendum to the Purchase and Sale Agreement with West Plains Development, LLC for property located on a portion of Spokane County Assessor Tax Parcel No. 25295.9050, comprising of approximately 65.806 acres and 3.72 acres of land at Spokane International Airport.
- RES 2021-0059** City-County Joint Resolution in the matter of authorizing the Spokane Airport Board to sell property located on a portion of Spokane County Assessor Parcel 25335.9056 and Spokane County Assessor Tax Parcel 25335.9009, comprising of approximately 1.07 acres of land at the Spokane International Airport.

Ayes: Beggs, Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson
Nays: None
Abstain: None
Absent: None

Resolution 2021-0061

Council President Beggs provided an overview of Resolution 2021-0061. After receiving public testimony and Council commentary, the following action occurred:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2021-0061** strongly encouraging the City administration to apply to the Washington Department of Commerce for a Rapid Capital Housing Acquisition grant to assist in increasing the amount of badly needed housing in Spokane for people at risk of homelessness or experiencing homelessness.

Ayes: Beggs, Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson
Nays: None
Abstain: None
Absent: None

There were no **Final Reading Ordinances**.

There were no **First Reading Ordinances**.

There were no **Special Considerations**.

There were no **Hearings**.

OPEN FORUM

The following individuals spoke during Open Forum:

- Nicolette Ocheltree
- Joan Medina
- Ken Lee

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 8:25 p.m.

**STUDY SESSION MEETING MINUTES
SPOKANE CITY COUNCIL
Thursday, July 15, 2021**

A regularly scheduled Study Session of the Spokane City Council was held virtually via Webex on the above date at 11:03 a.m. in the City Council Chambers, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Beggs and Council Members Burke, Kinnear, Mumm, Stratton and Wilkerson were present. Council Member Cathcart arrived at 11:04 a.m. The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling in.

The purpose of the meeting was to hold discussion on the following topics:

- Council meeting reopening plan
- ARPA staffing SBO and process discussion
- CTAB Annual Report presentation

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 12:25 p.m.

Hearing Notices

**NOTICE OF CITY COUNCIL PUBLIC HEARING
PROPOSED COMPREHENSIVE PLAN AMENDMENT
SPOKANE DOWNTOWN PLAN
(Proposed Ordinance No. C36080)**

The Spokane City Council will hold a public hearing on Monday, **July 26, 2021, at 6:00 PM**, online via WebEx Meetings software and over the phone, to hear public testimony related to the Spokane Downtown Plan.

Due to Governor Jay Inslee's Fifteenth Updated Proclamation 20-28.15, dated January 19, 2021 and related COVID 19 protocol, public meetings of the City Council are presently being held remotely. The meeting will be streamed live online and airing on City Cable 5. The public is encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>. Any changes to the procedures that will be followed for this hearing will be posted on the City Council's website: <https://my.spokanecity.org/citycouncil/meetings/>. A notice containing call-in information will be included with the posted July 26, 2021, City Council Agenda packet. Agenda packets are posted at the following link: <https://my.spokanecity.org/citycouncil/documents/>. All persons interested in testifying at this hearing may do so remotely by following the instructions in the agenda packet. The public may also submit written comment as noted below.

Description of Proposal: The City of Spokane is proposing an amendment of the Comprehensive Plan through repealing and replacing the 2008 Downtown Plan: *Fast Forward Spokane: Downtown Plan Update*. The new subarea plan is a component of the existing Comprehensive Plan when adopted by reference. Designated for the Plan Commission's work program by City Council Resolution 2019-0010, the Spokane Downtown Plan includes a vision for future development and identifies five overarching goal categories, which contain specific policies and actions that reflect a public participation process since 2019. The policies and actions set by the new subarea plan are consistent with the direction of the Comprehensive Plan. Several potential amendments to the Plan Commission's recommended subarea plan version are identified in Resolution 2021-0054 in the July 12, 2021 agenda packet at the link noted above.

Location: The new Spokane Downtown Plan document provides policy guidance for the City of Spokane 2021 Downtown Planning Area (a subarea of the Comprehensive Plan) and is effective area-wide. The new area incorporates the area of both the 2008 Downtown Plan and the 2020 South University District Subarea Plan: Boone Ave to the **north**; Interstate 90 to the **south**; BNSF Railway/Maple St/Cedar St/Adams St to the **west**; parcels fronting Ruby St, a parcel fronting North River Dr, the Spokane River, a line extended from Scott St, BNSF Railway, and Interstate 90 Exit 282 (Hamilton St interchange) westbound on-ramp to the **east**. Map available online at <http://my.spokanecity.org/projects/downtown-plan-update/>

Plan Documents: The draft plan document and other documents relating to this subarea plan amendment are available for viewing at the City of Spokane webpage for the proposal: <https://my.spokanecity.org/projects/>

Public Comment: Written comments and oral testimony at the public hearing will be made part of the public record. **Only the applicant, persons submitting written comments, and persons testifying at a hearing may appeal the decision of the City Council.**

Any person may submit written comments on the proposed actions, provide public comment at the public hearing, or call for additional information:

Planning and Economic Development Services Department

Attn: Nathan Gwinn, Planner

808 West Spokane Falls Boulevard

Spokane, WA 99201-3333

Phone (509) 625-6893

ngwinn@spokanecity.org

**Notice of City Council Public Hearing
City of Spokane
(Proposed Resolution 2021-0062)**

The Spokane City Council will hold a public hearing on Monday, **July 26, 2021, at 6:00 PM**, to hear public testimony related to the Housing Action Plan.

For the latest version of the City Council agenda as well as information on how to testify at a city council meeting (in the agenda), please visit <https://my.spokanecity.org/citycouncil/documents/>. To view the meeting live, please visit <https://my.spokanecity.org/citycable5/live/>

Any person may submit written comments on the proposed action, appear at the public hearing, or call for additional information:

Planning and Economic Development Services Department

Attn: Maren Murphy, Planner

808 West Spokane Falls Boulevard

Spokane, WA 99201-3333

Phone (509) 625-6500

spokanehousingplan@spokanecity.org

The draft plan document and other documents relating to the Housing Action Plan are available for viewing at the City of Spokane webpage for the proposal: <https://my.spokanecity.org/housing/spokane-housing-action-plan/>

Location: The Housing Action Plan provides policy guidance citywide and is not site-specific.

Description of Proposal: The City of Spokane has developed a Housing Action Plan (HAP) to address Spokane's current and future needs. The HAP includes a deeper analysis of existing housing conditions (Housing Needs Assessment), public outreach efforts, and proposes strategies to address community housing needs and priorities identified in the HAP. An overarching goal of the HAP is to promote greater housing diversity, affordability, and access to opportunity for residents of all incomes.

The City does not directly engage in the production of housing but has a variety of policy, regulatory, programmatic, and financial tools (incentives) to influence the amount and type of housing that is built by private and non-profit developers. The strategies recommended under each priority provide an initial range of options to address the City of Spokane's housing needs, including both new policies and programs and additional support for existing programs.

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C36070

An ordinance amending Ordinance No. C35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to make changes in the appropriations of the General Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

- (1) Transfer \$315,000 in Engineering Services salary and benefit savings to other improvements.
- (A) \$315,000 of the salary and benefit savings are from the following vacant positions: Clerk III; Engineering Tech III; Engineering Tech IV; Public Works Journey Level Inspector; and, Public Works Lead Inspector. Budget authority is transferred to the "other improvements" expense type solely for additional costs associated with the Engineering Field Office relocation and remodel project.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to fund additional costs associated with the Engineering Field Office relocation and remodel project, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council July 12, 2021
Delivered to Mayor July 16, 2021**

ORDINANCE NO. C36071

An ordinance amending Ordinance No. C35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to make changes in the appropriations of the General Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

- (1) Increase appropriation by \$200,000.
- (A) \$200,000 of the appropriation from the City's Contingency Reserve is provided to the Engineering Services department solely for the purpose of emergency work related to the Clark Ave. landslide.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to fund necessary operation expenses related to the emergency situation created by the Clark Ave Landslide, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council July 12, 2021

Delivered to Mayor July 16, 2021

ORDINANCE NO. C36072

An ordinance amending Ordinance No. C35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to make changes in the appropriations of the Enterprise Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the WWTP Fund, and the budget annexed thereto with reference to the WWTP, Stormwater and Sewer Maintenance Funds, the following changes be made:

FROM:	4320-30210	WWTP	
	35141-08300	City Engineer/CM (from 1 to 0 positions)	\$141,462
	35141-52110	Social Security	\$10,596
	35141-52210	Retirement	\$14,146
	35141-52310	Medical Insurance	\$15,276
	35141-52320	Dental Insurance	\$1,536
	35141-52330	Life Insurance	\$468
	35141-52340	LTD	\$439
	35141-52400	Industrial Insurance	\$128
	35141-51640	Def Comp	\$1,800
			<u>\$185,851</u>
TO:	4320-30210	WWTP Administration	
	35141-00640	Education Coordinator (from 0 to 1 position)	\$9,324
	35141-52110	Social Security	\$713
	35141-52210	Retirement	\$932
	35141-52310	Medical Insurance	\$1,913
	35141-52320	Dental Insurance	\$147
	35141-52330	Life Insurance	\$59
	35141-52340	LTD	\$22
	35141-52400	Industrial Insurance	\$17
	35141-51640	Def Comp	\$225
	4320-43270	WWTP PreTreatment	
	35148-00640	Education Coordinator	\$9,324
	35148-52110	Social Security	\$713
	35148-52210	Retirement	\$932
	35148-52310	Medical Insurance	\$1,913
	35148-52320	Dental Insurance	\$147
	35148-52330	Life Insurance	\$59
	35148-52340	LTD	\$22
	35148-52400	Industrial Insurance	\$17
	35148-51640	Def Comp	\$225

4330-30210	Stormwater	
35141-00640	Education Coordinator	\$18,646
35141-52110	Social Security	\$1,426
35141-52210	Retirement	\$1,865
35141-52310	Medical Insurance	\$3,825
35141-52320	Dental Insurance	\$294
35141-52330	Life Insurance	\$117
35141-52340	LTD	\$44
35141-52400	Industrial Insurance	\$33
35141-51640	Def Comp	\$450
4310-30210	Sewer Maintenance	
35141-00020	Clerk II (from 0 to 1 position)	\$26,749
35141-52110	Social Security	\$2,046
35141-52210	Retirement	\$2,675
35141-52310	Medical Insurance	\$9,564
35141-52320	Dental Insurance	\$588
35141-52330	Life Insurance	\$46
35141-52340	LTD	\$87
35141-52400	Industrial Insurance	\$59
35141-51640	Def Comp	\$720
4320-30210	WWTP Administration	
35141-59951	Reserve for Budget Adjustment	<u>\$89,913</u>
		<u>\$185,851</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to reclassify a vacant City Engineer position and create two positions including an Education Coordinator and a Clerk II, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council July 12, 2021
Delivered to Mayor July 16, 2021

ORDINANCE NO. C36073

An ordinance amending Ordinance No. C35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to establish and make changes in the appropriations of various funds, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Criminal Justice Assistance Fund, and the budget annexed thereto with reference to the Criminal Justice Assistance Fund, the following changes be made:

- (1) Increase appropriation by \$72,000.
- (A) \$72,000 of the appropriation from the Criminal Justice Assistance Fund unappropriated fund balance is transferred to the Probation Services department.

Section 2. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

- (2) Increase appropriation by \$72,000.
- (A) Approximately \$61,500 of the appropriation transferred from the Criminal Justice Assistance Fund to the Probation Services department is provided solely for the purpose of creating one Probation Officer II position (from 0 to 1 position), funding salary and benefits.

- (B) The remaining \$10,500 of the appropriation transferred from the Criminal Justice Assistance Fund to the Probation Services department is provided solely for equipment and training related to the Probation Officer II position.

Section 3. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to add one Probation Officer II position in response to increased demand on the electronic monitoring program, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council July 12, 2021
Delivered to Mayor July 16, 2021

ORDINANCE NO. C36074

An ordinance amending Ordinance No. C35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to make changes in the appropriations of the General Fund, which changes could not have been anticipated or known at the time of making such budget ordinance and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days - Now, Therefore, The City of Spokane does ordain:

Section 1. That in the budget of General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

FROM:	0750-30210	Community & Economic Development	
	58700-07980	Director Plan, CD, & Econ Development	\$ 18,954
	58700-52110	Social Security	\$1,300
	58700-52210	Retirement	\$1,700
	58700-52310	Medical	\$3,819
	58700-52320	Dental	\$331
			<u>\$ 26,104</u>
TO:	0750-30210	Community & Economic Development	
	58700-54201	Contractual Services	<u>\$ 26,104</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to fund the recruitment efforts of the Community and Economic Development Division Director, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council July 12, 2021
Delivered to Mayor July 16, 2021

ORDINANCE NO. C36075

An ordinance amending Ordinance No. C35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to establish and make changes in the appropriations of the Asset Management Capital Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Asset Management Capital Fund, and the budget annexed thereto with reference to the Asset Management Capital Fund, the following changes be made:

- A. Increase appropriation by \$410,067.
- B. Of the increased appropriation, \$410,067 is provided from Asset Management Capital Fund unappropriated reserves, specifically from the proceeds of the sale of the Normandie Complex. Of this amount, \$330,067 is intended for Crime Prevention Through Environmental Design (CPTED), and \$80,000 is intended for art/culture capital investments. Facilities Department anticipates utilizing an estimated \$200,000 for the CPTED and security improvements planned at the City-owned Intermodal Center.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to make CPTED and safety improvements at the City-owned Intermodal Center, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council July 12, 2021
Delivered to Mayor July 16, 2021

ORDINANCE NO. C36076

An ordinance amending Ordinance No. C35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to establish and make changes in the appropriations of various funds, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

FROM:	0100-99999 99999	General Fund Unappropriated Reserves	<u>\$500,000</u>
TO:	0980-89000 97112-80101	General Fund Operating Transfer Out-Code Enf	<u>\$500,000</u>

Section 2. That in the budget of the Code Enforcement Fund, and the budget annexed thereto with reference to the Code Enforcement Fund, the following changes be made:

FROM:	1200-30210 99999-39710	Code Enforcement Fund From General Fund	<u>\$500,000</u>
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TO:	1200-58200	Code Enforcement Fund	
	24600-08490	Temporary/Seasonal	<u>\$500,000</u>

Section 3. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to fund temporary/seasonal staff to support litter control, downtown maintenance, unlawful encampment abatement, and graffiti abatement, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council July 12, 2021

Delivered to Mayor July 16, 2021

ORDINANCE NO. C36077

An ordinance improving the standards for the City's efforts to help vulnerable and unhoused people during extreme environmental conditions; amending sections 18.05.010 and 18.05.020 of the Spokane Municipal Code; and declaring an emergency.

WHEREAS, vulnerability and homelessness persists even during normal weather conditions and exacerbated whenever Spokane faces extreme conditions, such as smoke from wildfires which make the air unsafe to breathe, and dangerously low or high temperatures, which create a risk to the lives of those without sufficient cooling facilities and shelter; and

WHEREAS, when temperatures in Spokane are above 95 degrees Fahrenheit for several days in a row in Spokane, and have not cooled below 70 degrees Fahrenheit at night during that time, a serious risk to everyone's health and safety is created, particularly those who are unhoused; and

WHEREAS, the impacts of the climate crisis are accelerating and bringing more frequent and intense extreme weather events to Spokane and advanced planning efforts will be necessary to ensure proper emergency response; and

WHEREAS, all of these facts establish that there exists in Spokane an interrelated set of emergency conditions which present a threat to the public health and safety, and which require that this ordinance be made effective immediately pursuant to Section 19(A) of the City Charter.

NOW THEREFORE, the City of Spokane does ordain:

Section 1. That section 18.05.010 of the Spokane Municipal Code is amended to read as follows:

Section 18.05.010 Legislative Findings and Purposes

- A. Centers for the protection of vulnerable and homeless individuals and families during inclement weather is vital, whether due to extreme cold, extreme heat, poor air quality conditions, severe storms, or other types of civil emergencies.
- B. The City Council has, from time to time in the past, passed resolutions stating the guidelines and triggering conditions for the activation of emergency warming centers in the City of Spokane, noting that extreme weather conditions can create an extreme danger for vulnerable and homeless people in Spokane and puts a great strain on service providers.
- C. This chapter is intended to codify and supersede those prior resolutions, including, most recently, Resolution No. 2014-0018 (Feb. 24, 2014).
- D. The City Council finds that gaps in shelter and services have been a recurring problem during extreme heat, cold, and poor air quality events, in addition to the continuous public health and safety problem of vulnerability and homelessness in our community.
- E. The City Council also finds that the City must approach this issue with the foresight, increased resources, and prior planning which is a characteristic of prepared and resilient cities around the world, so that Spokane is ready at all times to handle the types of conditions that require the provision of emergency shelter for all people in Spokane who need it, including securing written agreements with private and government entities to provide additional shelter on short notice.
- F. The City Council also finds that providing protection to Spokane residents from extreme heat, cold and unsafe air is an essential government function no less than is the provision of water, wastewater, police, fire, and emergency medical services.

- G. The City Council finds that adequate inclement weather centers can be cost-effectively provided within existing City resources to those actually seeking shelter without providing capacity for every vulnerable and unsheltered homeless individual within the City since not all individuals seek out shelter at inclement weather centers.

Section 2. That section 18.05.020 of the Spokane Municipal Code is amended to read as follows:

Section 18.05.020 Activation Criteria

- A. The activation criteria for inclement weather centers beyond existing homeless shelter capacity and the homes of individuals that aren't equipped to handle extreme weather changes in the City of Spokane are as follows:
1. Warming centers sufficient to meet the shelter needs of currently unsheltered homeless individuals and other vulnerable individuals seeking shelter in Spokane will be activated on each day during which the temperature is predicted by the National Weather Service to be 32 degrees Fahrenheit or lower and designated low-barrier shelter space was at ninety percent (90%) capacity or greater during the previous night. The warming centers will operate at a minimum during the hours that temperatures are lower than thirty-two (32) degrees Fahrenheit. The City may, by contract with its center provider(s), raise the activation temperature for warming centers, but in no event will the activation temperature be ((higher)) lower than thirty-two (32) degrees Fahrenheit.
 2. Cooling centers sufficient to meet the shelter needs of currently unsheltered homeless individuals and other vulnerable individuals seeking cooling shelter within the City will be activated when the temperature is predicted by the National Weather Service to be ((100))95 ((one hundred))ninety-five degrees Fahrenheit or higher for ((three))two ((3))2 consecutive days or more. The cooling centers will be operated at a minimum during all hours when the temperature is 95 (ninety-five) degrees Fahrenheit or higher. The City may, by contract with its center provider(s) extend the hours of operation and/or lower the activation temperature for cooling centers. The City should seek out a network of cooling center locations throughout the City at schools, libraries, churches and community centers and encourage other municipal governments to join in providing a regional cooling center network.
 3. Safe air centers sufficient to meet the shelter needs of currently unsheltered homeless individuals and other vulnerable individuals seeking safe air shelter within the City will be activated for the entire day and evening on which the Spokane Regional Clean Air Agency forecasts the current air quality index to reach 250 or higher.
 4. Emergency centers may also be activated by the Mayor or the Mayor's designee on any day in which a civil emergency or extreme storm or weather condition exists or is predicted to occur and which, in the determination of the Mayor or the Mayor's designee, poses a severe threat to the health or safety of vulnerable and unsheltered homeless individuals and families in the City of Spokane.
- B. The Community Health and Human Services ("CHHS") Department shall implement the appropriate policies and procedures, including without limitation making funding requests; recommendations regarding center providers; the designation of specific locations to be used as warming, cooling, and safe air centers; ((and)) the arrangement of other appropriate measures to the City Council in order to carry out the specific provisions and intent of this section; and shall continuously maintain contracts and/or appropriate non-monetary agreements scalable to the need for emergency warming, cooling and safe air center provider services, with no lapse in coverage at any point in time throughout each year, regardless of whether the services are provided under contract, by interlocal agreement or by city staff.
- C. No later than September 30 of each year, and annually thereafter, the City shall publish and disseminate the City's plan for emergency warming, cooling and safe air centers for the coming year, which shall provide details of the name(s) and location(s) of center providers and similar resources, the capacity and scalability of all emergency centers, by type and population(s) focus (if any), activation criteria, cost, funding source(s), partnerships and the communications and publicity plan to ensure that people who are vulnerable or are experiencing homelessness will know where they can obtain these services.

Section 3. That the City Council declares that an urgency and emergency exists such that this ordinance is needed for the immediate preservation of the public peace, health, or safety, and/or for the immediate support of City government and its existing public institutions, and that because of such need, this ordinance shall be effective immediately, under Section 19 of the City Charter, upon the affirmative vote of one more than a majority of the City Council.

Passed by City Council July 12, 2021

Delivered to Mayor July 16, 2021

ORDINANCE NO. C36078

An ordinance imposing an immediate moratorium on the consideration of impact fee exemptions; setting a public hearing; establishing a work program; and declaring an emergency.

WHEREAS, the SMC provides for impact fee exemption requests to be considered by the City Council; and

WHEREAS, the COVID-19 pandemic has had, and will likely continue to have, a detrimental impact on the City's ability to provide needed services and infrastructure for all Spokane residents; and

WHEREAS, the City may receive impact fee exemption requests in the future; and

WHEREAS, sections 35.63.200 and 36.70A.390 of the Revised Code of Washington authorize cities to implement land use moratoria without a hearing (*see also Matson v. Clark County Board of Commissioners*, 79 Wash.App. 641, 904 P.2d 317 (1995)); and

WHEREAS, pursuant to RCW 35.63.200 and 36.70A.390, when the City Council adopts a moratorium without holding a public hearing on the proposed moratorium, it must hold a hearing on the adopted moratorium within at least sixty (60) days of its adoption; and

WHEREAS, the City intends to impose a moratorium barring the acceptance or consideration of requests for exemptions from impact fees as currently provided in SMC 17D.075.060; and

WHEREAS, the City also intends to conduct a work program during the pendency of this moratorium, to enable the City Council to hear feedback from the public and interested stakeholders concerning a possible replacement for the impact fee exemption framework; and

WHEREAS, pursuant to WAC 197-11-880, the adoption of this ordinance is exempt from the requirements of a threshold determination under the State Environmental Policy Act ("SEPA"); and

WHEREAS, the City Council adopts the foregoing as its findings of fact justifying its adoption of this ordinance and documenting the existence of an emergency allowing this ordinance to become effective immediately upon adoption; and

WHEREAS, the City Council finds that the moratorium imposed by this ordinance is necessary for the protection of the public health, safety, property or peace.

NOW, THEREFORE, THE CITY OF SPOKANE DOES ORDAIN:

Section 1. Moratorium Imposed. A moratorium is imposed on the acceptance or consideration of requests for exemptions from impact fees, under SMC 17D.075.060. During the term of this moratorium, the City will not accept, process, or consider requests for impact fee exemptions.

Section 2. Purpose. The purpose of this moratorium is to allow the City adequate time to review and possibly amend its ordinances relating to impact fee exemptions in order to prevent the potential frustration of the City's intent and policy regarding impact fee exemptions.

Section 3. Duration of Moratorium. The moratorium imposed by this Ordinance shall be in effect for a period of six (6) months, beginning on the date of the adoption of this Ordinance.

Section 4. Public Hearing on Moratorium. Pursuant to RCW 35.63.200 and 36.70A.390, the City Council shall hold a public hearing on this moratorium on August 16, 2021. Immediately after the public hearing, the City Council shall adopt findings of fact on the subject of this moratorium, and either extend the moratorium for an additional six-month period or cancel the moratorium.

Section 5. Severability. If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 6. Declaration of Emergency and Effective Date. This ordinance, passed by a majority plus one of the whole membership of the City Council as a public emergency ordinance necessary for the protection of the public health, public safety, public property, or public peace, shall be effective immediately upon its passage. Without an immediate moratorium on the City's acceptance, processing, or consideration of requests for impact fee exemptions, the acceptance, processing, or consideration of such requests by the City could occur under regulations that are inconsistent with the City's legitimate policy of ensuring that the City is able to fund, provide, and maintain essential services and infrastructure within the City of Spokane, for the welfare of its residents. Current City regulations have not anticipated the

potential loss of revenues, which undermine the City's ability to provide necessary services and infrastructure. Therefore, the City's moratorium must be imposed immediately to prevent any development rights from vesting and preserve the City's ability to process requests under valid codes.

Passed by City Council July 12, 2021
Delivered to Mayor July 16, 2021

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

AMENDMENT

AMENDMENT

AMENDMENT

SENIOR DATABASE ADMINISTRATOR

SPN 158 (Announcement of 6/14/2021)

The above titled announcement is hereby amended to read:

EXAMINATION DETAILS: Closing Date/Time: Tuesday, July 27, 2021 at 4:00 p.m. Pacific Time

AMENDMENT

AMENDMENT

AMENDMENT

SENIOR DATABASE ADMINISTRATOR [PROMOTIONAL]

SPN 158 (Announcement of 6/14/2021)

The above titled announcement is hereby amended to read:

EXAMINATION DETAILS: Closing Date/Time: Tuesday, July 27, 2021 at 4:00 p.m. Pacific Time

ENGINEERING TECHNICIAN III SPN 203 OPEN CONTINUOUS

DATE OPEN: Monday, July 19, 2021

DATE CLOSED: OPEN UNTIL FURTHER NOTICE

SALARY: \$45,697.97 annual salary, payable bi-weekly, to a maximum of \$71,752.03

DESCRIPTION:

The City of Spokane Engineering Services Department is looking to hire a driven, detail-orientated Engineering Technician III to join our team.

The Engineering Services Department is the design and construction arm for the City of Spokane. We provide design and construction management for the utility and street projects. You would be responsible for assisting in the design of public works projects to include organizing, drawing plans, profiles, and specifications. A successful applicant possesses the ability to operate a personal computer requiring considerable knowledge of Autodesk AutoCAD software such as Civil 3D, Map 3D, and Land Desktop. In addition, an Engineering Technician III should demonstrate a sound understanding of engineering terminology and strong interpersonal skills.

This position offers guaranteed pay increases annually and opportunities for advancement. As a City of Spokane employee, you will also be part of an excellent work environment with a great compensation plan, including medical, pension and 457 plan.

A career with the City of Spokane is more than a pathway to success. It's all of us, helping to build a better community, every day. If you find yourself wanting to pursue a career with the City of Spokane, then we encourage you to apply today!

DUTIES:

- Organizes and draws plans, profiles, and specifications for public works projects. Prepares or assists in preparing labor and material estimates. Computes quantities and prepares property and assessment district descriptions. Locates utilities and assists in field checking plans.
- Assists in the design of public works projects. May assist in structural design. Checks plans for accuracy.
- Computes areas and percentage rates of assessment for properties and for local improvement districts. Computes costs for each property, prepares preliminary assessment rolls and prepares final assessment rolls.
- Performs difficult drafting work, and conducts studies and surveys relating to land use planning, zoning, or traffic control. Processes zone changes, permits, and petitions. May supervise part time or subordinate employees.
- May assist on a survey crew, perform other office work, or perform snow removal as required.
- Supervises maintenance of water distribution system records.
- Operates a calculator, computer, reproduction machine, and drafting equipment.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Combinations of education and experience that are equivalent to the following minimum qualifications may be acceptable.

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* Completion of two years of college (90 quarter credit hours or 60 semester credit hours) in Engineering related field to include algebra, trigonometry, surveying and drafting. Graduation from a four-year college or university with a degree in Civil Engineering may substitute for the above requirements.
- *Experience:* At least three years of experience in operating modern computer-aided drafting/design program. Additional experience may substitute for the education requirements on a year for year basis.
- *License:* Valid driver's license or evidence of equivalent mobility.

EXAMINATION DETAILS:

You must pass the examination for this classification to be eligible for employment by the City of Spokane. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

This examination consists of an online written test and a pass/fail performance test that are required, prior to hiring. Scoring weights are assigned as follows:

- Written Exam: 100%

ONLINE WRITTEN EXAMINATION DETAILS

- Test Date: Continuous examination schedule, until all positions are filled.
- Test Location: Online
- Approximate Duration of Examination: 3 hours

The written examination may include such subjects as:

- Plan Reading
- Mathematics
- Standards and Specifications

PERFORMANCE EXAMINATION

- Test Date and Time: Determined by candidate availability.
- Test Location: City Hall, 808 W Spokane Falls Blvd, Spokane, WA 992011
- Approximate Duration of AutoCAD Examination: 1 hour

WRITTEN TEST DETAILS

You will receive a link to the examination in a separate email, on the morning of the examination. Please note that this email will be sent from FastTest (noreply@fasttestweb.com). The test will be available for log-in, until 4:00 PM Pacific time, five days after the examination was sent.

PERFORMANCE TEST DETAILS

The top 20 candidates based on written test scores will be contacted to schedule a performance examination. This is a pass/fail examination that is required, prior to hire. If a performance test is failed, the candidate will be removed from the Engineering Technician III - Office eligible list.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.

COVID 19 SAFETY IN THE WORKPLACE

The safety of our employees and community are our highest priority. All employees are educated and trained on how to use proper social distancing, enhanced hygiene techniques, and personal protective equipment (PPE). As a public agency we are following all state required procedures in regards to PPE and COVID 19.

Precautions include:

- Remote work when available for certain positions
- Daily cleaning and disinfecting of surfaces
- Temperature checks
- In office social distancing
- Use of video conferencing

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 15th day of July 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

ENGINEERING TECHNICIAN III - OFFICE SPN 203
PROMOTIONAL - CONTINUOUS

DATE OPEN: Monday, July 19, 2021

DATE CLOSED: OPEN UNTIL FURTHER NOTICE

SALARY: \$45,697.97 annual salary, payable bi-weekly, to a maximum of \$71,752.03

DESCRIPTION:

Performs supervisory or responsible, sub-professional engineering or planning work in the field or office involving the application of technical skills.

DUTIES:

- Organizes and draws plans, profiles, and specifications for public works projects. Prepares or assists in preparing labor and material estimates. Computes quantities and prepares property and assessment district descriptions. Locates utilities and assists in field checking plans.
- Assists in the design of public works projects. May assist in structural design. Checks plans for accuracy.
- Computes areas and percentage rates of assessment for properties and for local improvement districts. Computes costs for each property, prepares preliminary assessment rolls and prepares final assessment rolls.
- Performs difficult drafting work, and conducts studies and surveys relating to land use planning, zoning, or traffic control. Processes zone changes, permits, and petitions. May supervise part time or subordinate employees.
- May assist on a survey crew, perform other office work, or perform snow removal as required.
- Supervises maintenance of water distribution system records.

- Operates a calculator, computer, reproduction machine, and drafting equipment.
- Performs related work as required.

MINIMUM QUALIFICATIONS:**Promotional Requirements:**

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* Completion of two years of experience in the classification of Engineering Technician II (SPN 202), Public Works Journey Level Inspector (SPN 216) or a combination thereof.
- *Licenses:* Valid driver's license or evidence of equivalent mobility.

Note: Current non-probationary City of Spokane employees within the line of progression who meet the open entry requirements may apply on a promotional basis, pursuant to Civil Service Rule VI, Section 5.

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* Completion of two years of college (90 quarter credit hours or 60 semester credit hours) in Engineering related field to include algebra, trigonometry, surveying and drafting. Graduation from a four-year college or university with a degree in Civil Engineering may substitute for the above requirements.
- *Experience:* At least three years of experience in operating modern computer-aided drafting/design program. Additional experience may substitute for the education requirements on a year for year basis.
- *License:* Valid driver's license or evidence of equivalent mobility.

EXAMINATION DETAILS:

You must pass the examination for this classification to be eligible for employment by the City of Spokane. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

This examination consists of a performance evaluation (PAR) and two examinations; an online written test and a pass/fail performance test that are required, prior to hiring. Scoring weights are assigned as follows:

- Written Exam: 80%
- PAR: 20%

ONLINE WRITTEN EXAMINATION DETAILS

- Test Date: Continuous examination schedule, until all positions are filled.
- Test Location: Online
- Approximate Duration of Examination: 3 hours

The written examination may include such subjects as:

- Plan Reading
- Mathematics
- Standards and Specifications

PERFORMANCE EXAMINATION

- Test Date and Time: Determined by candidate availability.
- Test Location: City Hall, 808 W Spokane Falls Blvd, Spokane, WA 992011
- Approximate Duration of AutoCAD Examination: 1 hour

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

WRITTEN TEST DETAILS

You will receive a link to the examination in a separate email, on the morning of the examination. Please note that this email will be sent from FastTest (noreply@fasttestweb.com). The test will be available for log-in, until 4:00 PM Pacific time, five days after the examination was sent.

PERFORMANCE EXAMINATION DETAILS

The top 10 candidates based on written test scores will be contacted to schedule a performance examination. This is a pass/fail examination that is required, prior to hire. If a performance test is failed, the candidate will be removed from the Engineering Technician III - Office eligible list.

We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.

COVID 19 SAFETY IN THE WORKPLACE

The safety of our employees and community are our highest priority. All employees are educated and trained on how to use proper social distancing, enhanced hygiene techniques, and personal protective equipment (PPE). As a public agency we are following all state required procedures in regards to PPE and COVID 19.

Precautions include:

- Remote work when available for certain positions
- Daily cleaning and disinfecting of surfaces
- Temperature checks
- In office social distancing
- Use of video conferencing

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 15th day of July 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

PRINCIPAL ENGINEER SPN 234
OPEN ENTRY

DATE OPEN: Monday, July 19, 2021

DATE CLOSED: Friday, August 06, 2021 at 4:00 p.m.

SALARY: \$88,823.52 annual salary, payable bi-weekly, to a maximum of \$126,553.68

DESCRIPTION:

Applies intense and diversified knowledge of engineering and managerial principles and practices. Makes decisions on engineering problems and methods; represents the department in conferences and public meetings; resolves important questions; and plans and coordinates work and Public Works policy.

DUTIES:

- In a supervisory capacity, plans, develops, conducts, and coordinates Public Works and Utility projects.
- Supervises the development and evaluation of plans and criteria for a variety of projects and activities to be carried out by others. Monitors funding sources for Public Works activities, and develops programs, schedules, and funding applications. Assesses the feasibility and soundness of the project as defined by technical reports and environmental studies.
- Audits meetings involved with defining or developing policies pertaining to Public Works project activities. Acts as a liaison for the City with developers, and with County, State, and Federal agencies involved in Public Works activities.
- Responsible for the development, preparation, and schedule of the entire design effort of the Department. Authorizes design changes within established procedures.
- Responsible for the administration of all Public Works construction management activities. Directs the collection of field data. Coordinates field construction and inspection activities.

- Directs and coordinates the activities of consultants and contractors in the planning, design, or construction management of Public Works projects.
- Directs and coordinates the street operation and maintenance division.
- Operates an automobile, drafting equipment, personal computer, computer terminal, reprographic equipment, and calculator.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Combinations of education and experience that are equivalent to the following minimum qualifications may be acceptable.

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- **Experience:** Six years of Public Works type planning, design, or construction engineering experience; and two years of applicable supervisory experience. A master's degree in Engineering may substitute for one year of nonsupervisory experience.
- **Certifications:** Possession of a Professional Engineering certificate, as a Civil Engineer in the state of Washington
- **Licenses:** Valid driver's license or evidence of equivalent mobility.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for promotion. The examination will consist of a Training and Experience Evaluation (T&E) with scoring weight assigned as follows:

- T&E: 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS

- All applicants must submit **both** the City of Spokane online employment application and the separate T&E form, in order to be considered.
- You must return the T&E form before the end of the recruiting period, on **Friday, August 6, 2021 at 4:00 PM Pacific time**, in order to be considered.
- Download the T&E form at the following link: Principal Engineer 234-202
- You may attach the T&E to your online profile at the time of application. Alternately, you may return the T&E form via e-mail (civilservice@spokanecity.org) or physical mail (Civil Service, 808 W Spokane Falls Blvd, Spokane, WA 99201).
- This T&E form is complex. We strongly recommend that you plan ahead so that you will complete the evaluation before the deadline. Late responses will not be considered.
- Responses to your T&E questions should be consistent with the information given in your application details and are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score. Therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments to the application will not be accepted in lieu of completing each question online.
- "See Resume" or "See above", etc. are not qualifying responses and will not be considered.
- Changes or corrections to your responses cannot be made once your application packet has been submitted. Duplicate applications will be disqualified.
- **TIP:** It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.

COVID 19 SAFETY IN THE WORKPLACE

The safety of our employees and community are our highest priority. All employees are educated and trained on how to use proper social distancing, enhanced hygiene techniques, and personal protective equipment (PPE). As a public agency we are following all state required procedures in regards to PPE and COVID 19.

Precautions include:

- Remote work when available for certain positions
- Daily cleaning and disinfecting of surfaces
- Temperature checks
- In office social distancing
- Use of video conferencing

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 14th day of July 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

**PRINCIPAL ENGINEER SPN 234
PROMOTIONAL**

DATE OPEN: Monday, July 19, 2021

DATE CLOSED: Friday, August 6, 2021 at 4:00 p.m.

SALARY: \$88,823.52 annual salary, payable bi-weekly, to a maximum of \$126,553.68

DESCRIPTION:

Applies intense and diversified knowledge of engineering and managerial principles and practices. Makes decisions on engineering problems and methods; represents the department in conferences and public meetings; resolves important questions; and plans and coordinates work and Public Works policy.

DUTIES:

- In a supervisory capacity, plans, develops, conducts, and coordinates Public Works and Utility projects.
- Supervises the development and evaluation of plans and criteria for a variety of projects and activities to be carried out by others. Monitors funding sources for Public Works activities, and develops programs, schedules, and funding applications. Assesses the feasibility and soundness of the project as defined by technical reports and environmental studies.
- Audits meetings involved with defining or developing policies pertaining to Public Works project activities. Acts as a liaison for the City with developers, and with County, State, and Federal agencies involved in Public Works activities.
- Responsible for the development, preparation, and schedule of the entire design effort of the Department. Authorizes design changes within established procedures.
- Responsible for the administration of all Public Works construction management activities. Directs the collection of field data. Coordinates field construction and inspection activities.
- Directs and coordinates the activities of consultants and contractors in the planning, design, or construction management of Public Works projects.
- Directs and coordinates the street operation and maintenance division.
- Operates an automobile, drafting equipment, personal computer, computer terminal, reprographic equipment, and calculator.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Combinations of education and experience that are equivalent to the following minimum qualifications may be acceptable.

Promotional Requirements:

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* Two years of experience with City of Spokane, in the classification of Senior Engineer (SPN 233) or Senior Traffic Engineer (SPN 255).
- *Certifications:* Possession of a Professional Engineering certificate, as a Civil Engineer in the state of Washington
- *Licenses:* Valid driver's license or evidence of equivalent mobility.

Note: Current non-probationary City of Spokane employees within the line of progression who meet the open entry requirements may apply on a promotional basis, pursuant to Civil Service Rule VI, Section 5.

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Experience:* Six years of Public Works type planning, design, or construction engineering experience; and two years of applicable supervisory experience. A master's degree in Engineering may substitute for one year of nonsupervisory experience.
- *Certifications:* Possession of a Professional Engineering certificate, as a Civil Engineer in the state of Washington
- *Licenses:* Valid driver's license or evidence of equivalent mobility.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for promotion. The examination will consist of a Training and Experience Evaluation (T&E) and performance evaluation (PAR), with scoring weight assigned as follows:

- T&E: 80%
- PAR: 20%

TRAINING AND EXPERIENCE EVALUATION DETAILS

- All applicants must submit **both** the City of Spokane online employment application and the separate T&E form, in order to be considered.
- You must return the T&E form before the end of the recruiting period, on **Friday, August 6, 2021 at 4:00 PM Pacific time**, in order to be considered.
- Download the T&E form at the following link: Principal Engineer SPN 23
- You may attach the T&E to your online profile at the time of application. Alternately, you may return the T&E form via e-mail (civilservice@spokanecity.org) or physical mail (Civil Service, 808 W Spokane Falls Blvd, Spokane, WA 99201).
- This T&E form is complex. We strongly recommend that you plan ahead so that you will complete the evaluation before the deadline. Late responses will not be considered.
- Responses to your T&E questions should be consistent with the information given in your application details and are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score. Therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments to the application will not be accepted in lieu of completing each question online.
- "See Resume" or "See above", etc. are not qualifying responses and will not be considered.
- Changes or corrections to your responses cannot be made once your application packet has been submitted. Duplicate applications will be disqualified.
- **TIP:** It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor, within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.

COVID 19 SAFETY IN THE WORKPLACE

The safety of our employees and community are our highest priority. All employees are educated and trained on how to use proper social distancing, enhanced hygiene techniques, and personal protective equipment (PPE). As a public agency we are following all state required procedures in regards to PPE and COVID 19.

Precautions include:

- Remote work when available for certain positions
- Daily cleaning and disinfecting of surfaces
- Temperature checks
- In office social distancing
- Use of video conferencing

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 14th day of July 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

2021 Arterial Grind & Overlay Engineering Services File No. 2021064

This project consists of the construction of approximately, 19,000 square yards of HMA pavement, 1,000 square yards of pavement repair, 17,000 square yards of grinding, and 400 square yards of sidewalk, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. August 9, 2021 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Hand delivered bids shall be delivered between noon and 1:00 p.m. to the first floor, City Hall, 808 W. Spokane Falls Blvd, Spokane WA 99201-3316. The bids will be publicly opened and read at 1:15 p.m. on the first floor of City Hall. In order to comply with "Stay Home, Stay Safe" order as much as possible, please utilize one of the following options to participate in the bid opening. To watch, log in to <https://spokanecity.webex.com/join>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (408) 418-9388 then enter the access code 965 272 875 followed by #. When prompted for an attendee ID number, enter #.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: <https://my.spokanecity.org/business/bid-and-design/current-projects/>.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21,

Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2021 Standard Specifications. Bidders should allow sufficient time to familiarize themselves with the WSDOT 2021 Standard Specifications prior to bidding the project.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: July 21, 28 & August 4 2021

2021 Residential Grind & Overlay Projects - South Engineering Services File No. 2021066

This project consists of the construction of approximately, 25,000 square yards of HMA pavement, 1,600 square yards of pavement repair, 15,000 square yards of grinding, and 500 square yards of sidewalk, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. July 26, 2021 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Hand delivered bids shall be delivered between noon and 1:00 p.m. to the first floor, City Hall, 808 W. Spokane Falls Blvd, Spokane WA 99201-3316. The bids will be publicly opened and read at 1:15 p.m. on the first floor of City Hall. In order to comply with "Stay Home, Stay Safe" order as much as possible, please utilize one of the following options to participate in the bid opening. To watch, log in to <https://spokanecity.webex.com/join>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (408) 418-9388 then enter the access code 965 272 875 followed by #. When prompted for an attendee ID number, enter #.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: <https://my.spokanecity.org/business/bid-and-design/current-projects/>.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish

satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2021 Standard Specifications. Bidders should allow sufficient time to familiarize themselves with the WSDOT 2021 Standard Specifications prior to bidding the project.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: July 7, 14 & 21, 2021

**Cochran Basin Conveyance – TJ Meenach to Downriver Golf Course
Engineering Services File No. 2021067**

This project consists of the construction of approximately 3,500 cubic yards of excavation and embankment, 4,300 linear feet of storm sewer, 24 drainage structures, 4,300 linear feet of water main, 25 wheelchair ramps, 15,000 square yards of 3-inch thick HMAA pavement, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. August 9, 2021 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Hand delivered bids shall be delivered between noon and 1:00 p.m. to the first floor, City Hall, 808 W. Spokane Falls Blvd, Spokane WA 99201-3316. The bids will be publicly opened and read at 1:15 p.m. on the first floor of City Hall. In order to comply with "Stay Home, Stay Safe" order as much as possible, please utilize one of the following options to participate in the bid opening. To watch, log in to <https://spokanecity.webex.com/join>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (408) 418-9388 then enter the access code 965 272 875 followed by #. When prompted for an attendee ID number, enter #.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: <https://my.spokanecity.org/business/bid-and-design/current-projects/>.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2021 Standard Specifications. Bidders should allow sufficient time to familiarize themselves with the WSDOT 2021 Standard Specifications prior to bidding the project.

******It is anticipated that this project will be funded in part by the Washington State Department of Ecology. Neither the State of Washington nor any of its departments or employees are, or shall be, a party to this contract or any subcontract.******

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: July 21, 28 and August 4 2021

NOTICE OF INTENT TO AWARD SOLE SOURCE

The City of Spokane intends to establish a sole source contract with **Doppelmayr USA**, 3160 West 500 South, Salt Lake, UT 84104 to provide the following:

Maintenance and Service using original (OEM) parts from Doppelmayr/Graventa Group for Riverfront Parks Skyride over the Falls for a five (5) year period

The Skyride Over the Falls is required to have periodic maintenance completed in accordance with Doppelmayr OEM maintenance and operations manual, which includes completion of a ten (10) year maintenance service and overhaul of the various Skyride components. All major alterations and maintenance are inspected and verified through the State of Washington Department of Labor and Industries (L&I) and are to be compliant with ASTM Standards for Amusement Rides and Devices per the manufacturer's specifications. All parts for the Skyride Over the Falls must be original (OEM) parts from Doppelmayr, as specified in Doppelmayr OEM service and maintenance manual.

Firms who believe they can compete for this requirement are required to submit via email a brief statement of their intent to compete. The statement and any other questions regarding this sole source should be directed to tprince@spokanecity.org by 5:00 pm on **FRIDAY, JULY 30, 2021**. The City of Spokane does not guarantee that firms responding to this notice will be rendered a request to tender an offer for this procurement. In addition, the City of Spokane does not guarantee that any solicitation will occur for this procurement, but reserves the right to solicit proposals.

Firms who have not already done so should register at www.mrscrosters.com.

Dated this 15TH day of July, 2021

Thea Prince
Senior Procurement Specialist
Publish: July 21 & 28, 2021

Notice for Bids

Supplies, Equipment, Maintenance, etc.

MOBILE PARKING PAYMENT SYSTEM(S)

City of Spokane Community and Economic Development Department

RFP #5451-21

Description: The City of Spokane is soliciting electronic Proposals for **MOBILE PARKING PAYMENT SYSTEM(S)** for the City of Spokane Community and Economic Development Department.

Sealed Proposals will be unsealed and acknowledged at the 1:15 p.m. public bid opening via WebEx meeting on MONDAY, AUGUST 30, 2021, **The WebEx Meeting link is:** <https://spokanecity.webex.com/spokanecity/j.php?MTID=m058d8967449e56d8908731b4900246d3>. The access code is: **965 272 875** and the password is: **7j8sPf7Mwbf**. in by phone at 1-408-418-9388.

The Request for Proposals document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, August 30, 2021**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: July 21 & 28, 2021

PUBLIC SAFETY OVERTIME STUDY

City of Spokane Finance and Administration Division

RFP #5460-21

Description: The City of Spokane is soliciting electronic Proposals for a **PUBLIC SAFETY OVERTIME STUDY** for the Finance and Administration Division.

A Pre-Proposal Conference is scheduled for **WEDNESDAY, AUGUST 4, 2021 AT 2:30 P.M. via Webex. The WebEx Meeting link is:** <https://spokanecity.webex.com/spokanecity/j.php?MTID=mf1808fe28c944ab18c9c44f434a494da>. The access code is: **146 238 6770** and the password is: **gvUCRJ85Xt7**. Join by phone at **1-408-418-9388**. The Pre-Proposal Conference is not mandatory; however, attendance is encouraged.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on MONDAY, AUGUST 16, 2021**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

Sealed Proposals will be unsealed and acknowledged at the 1:15 p.m. public bid opening via WebEx meeting on MONDAY, AUGUST 16, 2021. **The WebEx Meeting link is:** <https://spokanecity.webex.com/spokanecity/j.php?MTID=m058d8967449e56d8908731b4900246d3>. The access code is: **965 272 875** and the password is: **7j8sPf7Mwbf**. Join by phone at 1-408-418-9388.

The Request for Proposals document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

The right is reserved to reject any and all Proposals and to waive any informalities.

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: July 21 & 28, 2021
