



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 111

JULY 14, 2021

Issue 28



MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBERS:

KATE BURKE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

The Official Gazette

(USPS 403-480)

Published by Authority of City Charter Section 39

The Official Gazette is published weekly by the Office of the City Clerk
5th Floor, Municipal Building, Spokane, WA 99201-3342

Official Gazette Archive:

<https://my.spokanecity.org/gazettes/>

To receive the Official Gazette by e-mail, send your request to:

clerks@spokanecity.org

INSIDE THIS ISSUE

MINUTES	634
HEARING NOTICES	644
GENERAL NOTICES	645
JOB OPPORTUNITIES	646
NOTICES FOR BIDS	650

The Official Gazette

USPS 403-480

0% Advertising

Periodical postage paid at
Spokane, WA**POSTMASTER:****Send address changes to:**Official Gazette
Office of the Spokane City Clerk
808 W. Spokane Falls Blvd.
5th Floor Municipal Bldg.
Spokane, WA 99201-3342**Subscription Rates:**

Within Spokane County:

\$4.75 per year

Outside Spokane County:

\$13.75 per year

**Subscription checks made
payable to:**

City Treasurer

Address Change:Official Gazette
Office of Spokane City Clerk
808 W. Spokane Falls Blvd.
5th Floor Municipal Bldg.
Spokane, WA 99201-3342

Minutes

NOTICE**NO MEETING MINUTES OF SPOKANE CITY COUNCIL
Monday, July 5, 2021**

The Monday, July 5, 2021 regularly scheduled City Council meeting was not held. Therefore, no meeting minutes will be published for this date. (Note: No meeting was scheduled to be held on Monday, July 5, 2021 due to the observance of the 4th of July holiday.)

**STUDY SESSION MEETING MINUTES
SPOKANE CITY COUNCIL
Thursday, July 8, 2021**

A regularly scheduled Study Session of the Spokane City Council was held virtually via Webex on the above date at 11:03 a.m. in the City Council Chambers, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council Members Burke, Cathcart, Kinnear, and Stratton were present. Council Member Kinnear chaired the meeting until Council President Beggs arrived at 11:05 a.m. Council Member Wilkerson arrived at 11:13 a.m. Council Member Mumm was absent. The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling in.

Pursuant to Governor Jay Inslee's Fifteenth Updated Proclamation 20-28.15, dated January 19, 2021, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first. Proclamations 20-28, et seq, were amended by the Washington State Legislature to recognize the extension of statutory waivers and suspensions therein until termination of the state of emergency pursuant to RCW 43.06.210 or until rescinded.

While all public meetings must continue to be held remotely, an option for an additional in-person meeting component is permitted in Phase 3 regions consistent with the business meetings requirements contained in the Miscellaneous Venues guidance incorporated into Proclamation 20-25, et seq. At this time, the City Council has decided to continue its meetings with remote access only and to not include an in-person attendance component.

The purpose of the meeting was to hold discussion on the following topics:

- Housing Action Plan
- Rental Assistance Update
- Real Time Shelter Reporting Update

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 12:12 p.m.

**STANDING COMMITTEE MINUTES
City of Spokane
Finance & Administration Committee
May 17, 2021**

Attendance

Council Member Betsy Wilkerson, Council Member Candace Mumm, Council President Breean Beggs, Council Member Karen Stratton, Council Member Kate Burke, Council Member Lori Kinnear, Council Member Michael Cathcart, Hannahlee Allers, City Administrator Johnnie Perkins, Tonya Wallace, Amie Blain, Todd Woodard, Steve Burns, Mark Carlos, Eric Finch, Shauna Harshman, Michelle Hughes, Paul Ingiosi, Karl Otterstrom, Larry Krauter, Dave Lewis, Brian McClatchey, Katherine Miller, Sarah Nuss, Erik Poulsen, Brian Schaeffer, Meghann Steinolfson, and Paul Warfield

I. Call to Order

This meeting started at 1:15 p.m. and was conducted through Webex.

II. Approval of Minutes

Meeting Minutes for April 19, 2021 were approved.

III. Consent Items Approved without Discussion:

- A. Division BRT Locally Preferred Alternative Concurrence
- B. Federal Transit Authority Grant for TOD Land Use Planning
- C. 2021 Residential Chipseal
- D. SBO for Selection for Executive Recruitment Services

IV. Discussion Requests

- A. Airport's Joint Resolution for King Beverage – Larry Krauter
Please see documents submitted to committee.
- B. Airport's Joint Resolution for Wear Tek GRUBB LLC – Larry Krauter
Please see documents submitted to committee.
- C. Amusement Device Ordinance – Brian McClatchey
Brian McClatchey advised that their perspective has moved from criminalization to regulation, and the focus is on revenue generation. The proposal is to repeal the section that imposes a license fee. CM Stratton explained the history of the fee and the justification for this proposal. This is supported by the Finance team. Please see documents submitted to committee.
- D. Cannon Sheltering Services – Dave Lewis
Dave Lewis presented and explained this covers a 2-month funding gap. City Administrator Johnnie Perkins provided funding information. Due to concern about the status of the shelter during this time, Johnnie confirmed there will not be closure. Please see documents submitted to committee.
- E. Ordinance for Housing and ARP Fund Creation – Michelle Hughes
Guidelines from US Treasury were recently released and are being reviewed for the utilization of these funds. Please see documents submitted to the committee.
- F. SBO for Fund 1630 for 3 Communication Specialist Positions – Michelle Hughes/Brian Schaeffer
These funds will cover operations once the current MOU ends in February 2022. Please see documents submitted to the committee.
- G. SBO for Water Hydroelectric Services Employee Parking Lot Build – Steve Burns
The estimate attached is an engineer's estimate. The quotes received are lower than the estimate. This will provide a positive benefit to the neighborhoods in the area. Please see documents submitted to the committee.
- H. SBO to Establish Budget Authority for the Cannon Day Shelter – Tonya Wallace
This SBO will cover the 2-month gap in funding as well as the 90-day extension. Tenant improvements are included for an amount of \$250K. If ARP dollars are available, those funds would be used, allowing reserves to only be used as a last resort. Plans are in development to arrange for the temporary shutdown of the Mission shelter. The Mayor has a plan outlined for housing, litter, and cleanup, with more information being provided in June by Johnnie Perkins. Please see documents submitted to the committee.
- I. SBO for New Debt Management Software – Tonya Wallace
This SBO is for the funding of a debt management module for the City's vehicle lease management system. Please see documents submitted to the committee.
- J. SBO for Spokane Police Academy Training Range – Paul Ingiosi
Establishing budget authority to allow for refurbishment of the training range, due to the last refurbishment taking place over four years prior. Please see documents submitted to the committee.
- K. SBO for Park Playground Equipment – Paul Ingiosi
This SBO allows for general fund dollars be transferred to the Parks department to replace playground equipment. ARP funds will be used if possible before seeking other funding sources. Please see documents submitted to the committee.

- L. SBO for Park Aquatics Support – Paul Ingiosi
This SBO allows for funding of the summer aquatics program. ARP funds will be used if possible before seeking other funding sources. Please see documents submitted to the committee.
- M. SBO for City Recovery Plan – CM Mumm
Authorizes Fire department to use City staff to assist with vaccination efforts. A pilot has taken place. Approximately \$500K will be used for this project. The goal is for 70% of WA State to be immunized by June 30, 2021. The Fire department will manage this project and track progress.
- N. Resolution for City Recovery Plan – CM Mumm
Please see discussion above for SBO for City Recovery Plan.
- O. Firefighters Truck SIP Purchase – CM Mumm
The order for the purchase of four fire trucks was cancelled. This is due to the funds not being available. Johnnie Perkins will research and provide an update to the City Council. CP Beggs asked for more information about the plan going forward. CM Kinnear noted there will most likely be an intense fire season this summer.
- P. Resolution to Lift Hiring Freeze – CM Wilkerson/Brian McClatchey
This resolution requests to lift the hiring freeze and end the COVID-19 emergency order. Please see documents submitted to the committee.

V. Committee Briefs

- A. None

VI. Standing Topic Discussions

- A. Monthly Financial Reports – Paul Ingiosi
Paul Ingiosi will provide a projection of 1590 fund usage and office supply usage for the City Council. Please see documents submitted to the committee.
- B. COVID Monthly Update – Meghann Steinolfson
Please see attached presentation.

VII. Adjournment

The meeting was adjourned at 3:15 p.m. The next meeting is scheduled for June 21, 2021 at 1:15 p.m.

Public Safety & Community Health Committee *Meeting Minutes – May 3, 2021*

Call to Order: 1:19 PM

Attendance:

PSCHC Members Present: CM Kinnear; CP Beggs; CM Stratton; CM Cathcart; CM Mumm; CM Wilkerson, and CM Burke.

Staff/Others Present: Mike Ormsby, Chief Craig Meidl, Justin Lundgren, Eric Olsen, Michael McNab, Meghann Steinolfson, Chief Brian Schaeffer, Jay Atwood, Patrick Striker, Sandi McIntyre, Paul Ingiosi, Shauna Harshman, David Paine, Erik Poulsen, Giacobbe Byrd, and Hannahlee Allers.

Approval of March 29, 2021 minutes: Motion to approve by CM Wilkerson; M/S by CM Cathcart. The committee approved the minutes from the March 29, 2021 PSCHC meeting unanimously.

CONSENT AGENDA ITEMS

Monthly Reports:

1. OPO Monthly Update – March 2021
2. Photo Red Update (SPD)
3. May Strategic Initiatives Report (SPD)
4. 1st Quarter Asset Forfeiture Report (SPD)

Consent Agenda Portion:

1. Contract Renewal for Administration of False Alarm Program (SPD)
2. Contract with Environmental Control of Spokane to Perform Janitorial Services (SFD)
3. Consultant agreement with Cortner Architectural Company and SBO for A&E services for the Combined Communications Building (CCB) (SFD)

4. 2021 Arterial Chip Seal – Economic Recovery (Public Works)

STRATEGIC PLANNING SESSION

Strategic Priority: Integrated 911/Dispatch

NONE

Strategic Priority: Integrated Response

NONE

Strategic Priority: Criminal Justice Reform

Sgt. Spiering Update (5 minutes)

Sgt. Spiering was at a statewide conference and was unable to attend this meeting.

Strategic Priority: City-Wide Clean & Safe

NONE

DISCUSSION ITEMS

Staff Requests:

Discussion about Lieutenants & Captains Tentative Agreement (TA) –Meghann Steinolfson (5 minutes)

Meghann Steinolfson explained that the previous labor agreement expired in 2016. She said that this TA builds off the recently approved Police Guild contract and that the negotiations for this TA, which began in 2018 were paused pending the progress of the Police Guild negotiations. Ms. Steinolfson gave Council an overview of the negotiations that resulted in this TA, which covers the years 2017-2021. The total cost of compensation in this TA is 2.9%. The wages reflect those negotiated with the Police Guild. Ms. Steinolfson reviewed the total cost of the contract, which is estimated to be \$992,000 – most of which is comprised of retroactive backpay. Ms. Steinolfson reviewed the independent oversight authority adopted in the contract. She mentioned that the Lieutenants & Captains Association agreed with all the additions negotiated by the Police Guild for their contract. Ms. Steinolfson reviewed the agreement on the Director of Police Business Services position. The Director will assume supervisory responsibilities of Police Records and the SPD Property Facility. The Director will assume those supervisory responsibilities upon contract ratification.

FireComm Staffing Update – Chief Schaeffer (10 minutes)

Chief Schaeffer reviewed the request for additional staffing to become self-sustaining and ensure a safe environment for Communication Specialists, Firefighters, and the Public. Chief Schaeffer noted that public safety needs to be a regional solution in order to be fully sustainable. CM Kinnear said that Chief Schaeffer's comment sounded editorial. CM Cathcart noted that in the document that was sent out it looked like there are six positions. Chief Schaeffer said that there are three firefighters who will return to operations, which will result in the need for three new positions to move into the unit. Chief Schaeffer said in all the unit will be 14 FTE total. CM Kinnear reminded everyone that it has been a long, complicated, and painful process to get to this point. CM Mumm thanked the Council for their work to get to this point and supported the high standard we have with Local 29 and the dispatch system.

Council Requests:

C.O.P.S Proposal for Community Safety Positions – Patrick Striker & Lori Kinnear (10 minutes)

Patrick Striker and Sandi McIntyre talked about the need for additional C.O.P.S positions meant to increase his team's effectiveness and responsiveness. Mr. Striker talked about the importance of focusing on crime prevention. Mr. Striker highlighted the cost savings related to crime prevention. Mr. Striker talked about the Graffiti Cleanup position and the importance of keeping visual blight out of our neighborhoods. Mr. Striker talked about the importance of Crime Prevention Through Environmental Design (CPTED). He mentioned that it is one of the most critical and effective methods for deterring the risk of crime. He talked about the need for a CPTED Coordinator position. Mr. Striker gave an overview of the Victim Advocate positions and the need for additional staffing in this area. CM Cathcart said he likes the idea of these positions and asked if there would be a need to bargain with the Guild to add them. Mr. Striker said he did not think so. CM Cathcart asked if Mr. Striker would supervise these positions. Mr. Striker confirmed that he would. CM Stratton encouraged Council Members to visit the C.O.P.S if they haven't already. CM Kinnear thanked Mr. Striker for the presentation.

AMR Contract Discussion – Chief Schaeffer & CP Beggs (10 minutes)

Council President Beggs said that he was hoping to hear more about the proposed contract from Chief Schaeffer. Chief Schaeffer gave a high-level overview and said that his team provided a look across the spectrum for comparables in similar-sized locations.

Proposed Ordinance Implementing Sign Fees for Graffiti & Visual Blight Abatement – Brian McClatchey & CM Kinnear (5 minutes)

Giacobbe Byrd presented on this proposed ordinance and said that it would do two things. First, it would adjust the sign permit fee section of the Building Code to impose an annual fee (\$250) for large billboards and off-premises signs. And

second, it would establish a city fund to which those fees would be directed. Mr. Byrd said Council would disburse these funds through an annual grant process, with funding prioritized for the East Central, West Central, and Hillyard neighborhoods. He said that Shae Blackwell (Council Member Cathcart's Legislative Assistant) suggested adding Peaceful Valley to the list of prioritized neighborhoods as well. Mr. Byrd said the money in this fund would be awarded solely for graffiti clean-up and abatement, removal of unauthorized signs posted in the public right of way or on public property, and remediation of visual blight conditions like graffiti, unauthorized stickers, and posters placed on public property. CM Wilkerson asked where the money to do this work currently comes from. CM Kinnear said that the City pays for it unless it is on private property then the property owner is responsible. CM Cathcart asked if there is a direct nexus between the poll signs and graffiti and asked if we get any restitution from those caught. CM Kinnear said that it is fairly difficult to catch those who are tagging. Chief Meidl concurred that taggers are rarely caught. CP Beggs said yes, those who are caught would be required to provide restitution of some kind.

SBO for Fleet Replacement Funds – CM Burke (5 minutes)

CM Burke asked to have a discussion with Council Members on whether there is interest in police reform legislation at the local level before approving additional funding for SPD. Council President Beggs said that he would be happy to talk about where the City is at in that discussion process with both the administration and community. David Paine pointed out that this fleet replacement funding is what would be used to upgrade the recent SPD Tesla purchases.

Discussion about Recruitment Underway for Civil Rights Position – CM Kinnear & CP Beggs (5 minutes)

CM Kinnear said that Council has funded this position for the last three years and now we are finally seeing some headway. CP Beggs and CM Kinnear thanked the Mayor and her HR team for working hard to get this position filled. CP Beggs also thanked Cupid Alexander for pursuing having this position filled first as a project employee while this position gets up and running. CM Cathcart said that in the job description language about regulating short sales jumped out to him. CP Beggs said he wasn't sure about this particular language and would defer to Mr. Alexander on that. CM Kinnear asked Chief Meidl about the operating hours and accessibility of the downtown precinct, as she had trouble accessing it this morning. Chief Meidl said he would follow-up.

State Legislative Update:

Update on State Legislation Related to Policing – CP Beggs (5 minutes)

CP Beggs updated Council on the state legislation surrounding policing. He highlighted legislation that put limitations on tear gas, no-knock warrants, investigations of serious use of force incidents, changes in arbitration rules, and other items. He said that there was particular emphasis on de-escalation in the eight or so bills that passed. CP Beggs said that Mary Muramatsu has agreed to come back and give a more detailed report on the specific legislation. CM Stratton asked if the entire City Council will be invited to the community conversation led by the Mayor. CP Beggs said the initial group is a small group but once that group has their conversation, it will be expanded to others in the community. CM Stratton asked if there are Council Members on the smaller group. CP Beggs said that it is just him. CM Kinnear said her ask is that any Council Member who would like to attend be able to do so. CM Burke reminded her colleagues that Council is the legislative body and said that she believes Council is best suited to lead these conversations. CP Beggs said the existing conversation, as conceived, is less about policy and more about deep listening. CM Wilkerson noted that there is nothing keeping Council from holding its own community conversation.

ADMINISTRATION REQUESTS:

NONE

Action Items:

NONE

Executive Session:

NONE

Adjournment: CM Kinnear adjourned the meeting at 2:17PM. The next PSCHC meeting will be held Monday, June 7, 2021.

Attachments on file in the City Clerk's Office

STANDING COMMITTEE MINUTES

City of Spokane

Public Infrastructure, Environment, and Sustainability March 22, 2021

Committee members present in person, phone or video

Council President Breean Beggs, Committee Chair Council Member Michael Cathcart, Vice Committee Chair Council Member Kate Burke
Council Member Lori Kinnear Council Member
Candace Mumm Council Member Karen Stratton
Council Member Betsy Wilkerson

Council President Beggs called the meeting to order at 1:18 p.m.

Recording of the meeting may be viewed here: <https://vimeo.com/52753766>

Review and approval of minutes

Council President Beggs asked for a motion to approve the minutes of the February 22, 2021 meeting.

- Action taken
- Council Member Burke moved to approve the minutes of the February 22, 2021 meeting as presented; the motion was seconded by Council Member Mumm.

Discussion items

A. Council Requests

1. Consent items for discussion

2. Legislative update

3. Apprenticeship program updates ordinance

Council President Beggs provided proposed updates to the apprenticeship rules; although, ordinance updates are not scheduled for the legislative agenda anytime soon. This report is a kick-off for public discussion. Proposed changes include: 1) updates the criteria which will allow cities the flexibility of utilizing a supplemental criteria in the selection process so they are not bound to only selecting the lowest bidder; 2) tightens the enforcement of responsible bidding and apprenticeship utilization; and 3) updates relating to achieving 15% apprenticeship across skilled trades where there have been challenges in meeting the 15% quota. The updates are required for public works contracts in line with state law.

4. Electric vehicles ordinance

Council President Beggs presented the proposed electric vehicles ordinance. RCW 43.19.648 mandates the use of vehicles run by electricity or biofuels in public fleets. A June 2018 report revealed the city was likely out of compliance with the law. This ordinance is designed to bring the city into compliance by prioritizing the purchase of electric and biofuel vehicles throughout the fleet where practicable. Under this ordinance, the following would be included: 1) each replacement vehicle purchased will be powered by electricity or biofuel to the extent determined practicable by the rules adopted by the Department of Commerce; 2) by the end of 2021, Fleet Services shall provide PIES a plan for reaching the 100% clean fuel goal; 3) purchases of non-electric or biofuel vehicles should be deferred a minimum of two years to see if an electric or biofuel vehicle that meets those same needs comes on the market in that time; and 4) the total life cycle cost of a vehicle will be taken into account when determining the economic feasibility of electric or biofuel vehicle purchases.

5. Greenhouse Gas Ordinance

Council President Beggs reviewed proposed amendments to SMC 15.05.005, 15.05.020 and 15.05.060 updating the city's greenhouse gas reduction goals which align with new state targets. This ordinance also includes updating reporting requirements and adding considerations on equity.

6. Sustainability Action Plan update

Kara Odegard presented an update on the Sustainability Action Plan which expands and updates the Spokane's 2009 Sustainability Action Plan. It identifies specific strategies and actions which facilitate meeting the 100% renewable energy goals as adopted by the city in 2018. The plan also identifies regulations set by the state to address greenhouse gas emissions. The first draft of the plan is scheduled to be released next week for public feedback. Over a six-month period, members of the community will have the opportunity to provide input on the recommendations contained in the plan. In addition to gathering public input, there will be an education component for citizens and local organizations. Public comments will be collected and provided to City Council for consideration along with the detailed recommendations from the SAS. The plan is targeted to be adopted into policy by September 2021.

B. Staff Requests

1. Safe Routes to School and WSDOT Pedestrian/Bike Grants

Inga Note reviewed the projects which have been short-listed for grant funding under the Safe Routes to School, and Pedestrian and Bicycles program. The list assumes \$18 million in funding for the Pedestrian Bicycle Program and \$19.5 million for Safe Routes to School. Safe Routes to School projects submitted for funding include: 1) Shaw Middle School – Garland Avenue Pathway; Bemiss Elementary Walk Route Improvements; 3) Finch Elementary Walk Route Improvements; and 4) Nevada/Joseph Pedestrian Hybrid Beacon. The Greene/Carlisle Crosswalk Pedestrian Hybrid Beacon and sidewalk project has been submitted for the Pedestrian and Bicycle Program in the amount of \$1.3 million. The legislature will determine the final funding amount and finalize the awards by June 2021.

2. **Highway Safety Improvement Grants**

Inga Note provided an overview of the Highway Safety Improvement program designed to reduce fatal and serious injury crashes. The city was awarded funding to install Pedestrian Hybrid Beasons (HAWKS) at existing crosswalks on Division at Rhoades-Weile, Longfellow and Everett. Construction costs are eligible for 100% funding, authorized by April 2023, and a 10% match is required for all other phases of the project.
3. **Ray-Freya alternatives analysis**

Inga Note presented an update on the Ray-Freya alternatives analysis. The city hired consulting firm David Evans and Associates to identify alternative capacity improvements on 37th Avenue at the Ray and Freya intersections. Study goals include: estimate 20-year growth, evaluate future conditions on Freya, Ray and Regal, evaluate alternatives to improve traffic flow, and review options for pedestrian and bicycle improvement. Three alternatives under review include: 1) placing signals at Ray and 37th, and at Freya and 37th; 2) roundabouts at Ray and 37th, and Freya and 37th and 3) the existing conditions. Inga reported on comments derived from an online public survey. Of the 143 citizens who responded to the three-week survey, 33% were from the Southgate neighborhood, 24% from Lincoln Heights and 10% from Spokane County. Areas of concern reflected in the survey were: 1) 29th and Regal; 2) lack of safe bike/pedestrian crossings; 3) Regal, south of 44th; 4) 37th and Regal; 5) 37th and Ray; 6) lack of pedestrian facilities; and 7) lack of bicycle facilities. Inga outlined the following schedule: 1) continue to evaluate feedback; 2) analysis of additional alternatives, including roundabout at 37th and Freya, and curve between 37th and Ray; 3) evaluate non-motorized improvements; 4) online meeting in May; and 5) finalize recommendation and study report in May.
4. **Peaceful Valley landslide update**

Kyle Twohig presented an overview of a sub-surface landslide which recently occurred impacting both city and private property near the intersection of Clarke Avenue and Elm Street in Browne's Addition. Trees have been cut and removed, and nearly 2,000 yards of dirt and sand have been placed at the bottom of the slope to resist sliding and protect an existing retaining wall at the bottom of the slope. Geotechnical drilling has been completed, and inclinometers and piezometers have been installed. Kyle explained close communication is being maintained with property owners and nearby apartment complex property management companies. Staff is coordinating alteration of the South Gorge Trail project as to avoid project delays as much as possible. Avista is installing new poles to re-route facilities away from the hillside. Geotechnical data will continue to be reviewed and staff is reviewing potential design solution. Following review of design options staff will execute a design contract.
5. **Extension of U-Help requirement flexibility**

Marlene Feist presented a proposed ordinance designed to extend flexibility to customers to access U-Help support for utility bills. Since the start of the pandemic more than a year ago, the number of accounts delinquent for 90 days or more has grown by about 3,500, and more customers are behind by multiple months. Marlene reported in January 2021, 4,679 accounts were delinquent for 90 days or more, compared to approximately 1,100 during the same time last year. At the beginning of the COVID-19 emergency, City Council approved an ordinance that waived specific requirements in the SMC to access U-Help utility bill assistance to allow more people to receive help. The proposed ordinance extends the flexibility for access to U-Help support until Dec. 31, 2021.
6. **Every other week recycling implementation update**

Dustin Bender presented an update on the every other week recycling service for residential customers scheduled to begin May 3. The change is designed to manage escalating costs for the recycling program without charging customers more. If customers discover they require a larger cart than their current one, they may call 3-1-1, and a 96-gallon cart will be provided at no additional cost. Deliveries on requests for larger carts are scheduled for June. Detailed information, including a collection map showing Week A and B pick-up schedules, 2021 calendar and FAQs may be found at the city website.
7. **SRTC Call for Preservation Projects**

Kevin Picanco presented a grant opportunity through SRTC for preservation projects to be funded with FHWA Surface Transportation Bock Grant (STBG) funds. Project locations must be designated arterial roadways and the grant scoring criteria favors principal arterials over minor and collector arterials. The maximum award amount is \$1 million per application and \$2 million per agency. The City is planning to submit three to four applications. Kevin reviewed the potential locations that meet the grant criteria which are under consideration. Grant applications will be submitted in April and grant awards are scheduled to be announced this summer.
8. **Spokane Regional Transportation Council Interlocal Agreement update**

Council President Beggs explained the state legislature enacted a new RCW requiring all Metropolitan Transportation Organizations to provide voting membership to tribes. Response deadline is August 2021. Two tribes in our region are eligible to join the organization, including the Spokane and Kalispell tribes. This measure will increase the size of the board to 21 members. A proposed agreement is expected to come before City Council for consideration in the next 1-2 months.

9. 2021 Aquatics program funding support resolution

Garrett Jones presented a proposed resolution supporting supplemental funding in the amount of \$220,000 for the 2021 aquatics program. Park Fund revenue is not back to pre-COVID levels and may only support a modified aquatics season consisting of learn-to-swim programs, very limited free open swim access and a maximum capacity of 12,996 visitors. With the support outside funding, the aquatics program could be expanded to include increased open swim time, potentially longer season and increased maximum capacity to almost 58,000 visitors.

10. Confirmation packets for three exempt positions

Amber Richards presented three Mayoral appointments for City Council confirmation, including Marlene Feist to serve as Public Works director, Richard Giddings as Fleet Services director and Jeff Teal as Facilities director. Amber reviewed the screening and selection process. Council Member Kinnear asked about the timing on filling the Office of Civil Rights position, a vacancy the council has been waiting to fill for about four years. Amber explained there are ongoing conversations with Neighborhoods, Housing, and Human Services in getting the process underway. Council Member Cathcart requested the timeline on when a pool of candidates will be established to fill the Planning director position. Amber explained they have initiated procurement for running those recruitments. Council Member Mumm said while there are a number of positions which need to be filled, she is willing to wait on those until the Civil Rights position is filled. Council President Beggs suggested hiring a project employee for the Civil Rights position in the interim until the permanent position is filled. Amber will research this option and report back to City Council.

Strategic Plan SessionA. Priority Strategy 1. Rapidly accelerating street pavement maintenance projects

- No report for this meeting.

B. Priority Strategy 2. Repurposing public property to stimulate private investment

- No report for this meeting.

C. Priority Strategy 3. Sustainable city

- No report for this meeting.

Consent items

1. Technical drinking water quality report (Water)
2. Interlocal agreement with SIA for water main (Engineering)
3. MurraySmith engineering consultant contract for water model calibration (Integrated Capital Management)
4. Consolidated Supply value blanket renewal for service brass and ball valves (Water & Hydroelectric Services)
5. Nalco Company contract for chemical management and water treatment at the WTE (Solid Waste Disposal)
6. Knight Construction contract for installation of fabric filter bags at the WTE (Solid Waste Disposal)
7. Knight Construction contract renewal for the mechanical repairs at the WTE (Solid Waste Disposal)
8. Dresser Rand contract renewal for turbine generator repairs and maintenance at the WTE (Solid Waste Disposal)
9. Utility Information System contract extension (ITSD)
10. SBO for National League of Cities grant (City Council)
11. Willis Towers Watson Insurance Services West contract amendment (Legal)
12. Hatch Road Bridge design contract amendment (Engineering)

Executive session

None.

Adjournment

The meeting adjourned at 3:14 p.m.

STANDING COMMITTEE MINUTES
City of Spokane
Finance & Administration Committee
11/16/2020

Attendance

Council Member Candace Mumm, Council Member Lori Kinnear, Council President Breean Beggs (joined at 1:40 p.m.), Council Member Becky Wilkerson, Council Member Michael Cathcart, Council Member Kate Burke, Hannahlee Allers, Kandace Watkins, Amie Blain, Amber Richards, Brandon Meiers, Brenda Schreiber, Brian McClatchey, David Paine, David Steele, Dustin Fredrickson, Eric Finch, Garrett Jones, Mary Muramatsu, Melissa Morrison, Michael Lowdon, Michael Piccolo, Michelle Hughes, Paul Ingiosi, Stephen Williams, Terri Pfister, Theresa Pellham, and Tonya Wallace.

I. Call to Order

Meeting was conducted through Webex and started at 1:17 p.m.

II. Approval of Minutes

Meeting Minutes for October were unanimously approved.

III. Consent Items approved without discussion:

- A. CompuNet Core Upgrade
- B. CompuNet Remote Access
- C. ESRI Small Municipal and County Government EA Program
- D. KEPRO
- E. Off-Site Records Storage
- F. Installation of Radio and Electrical Equipment Contract Renewal
- G. Tire Services Contract Renewal

IV. Discussion Items**a) Park Rules and Regulations Title 12 Amendments**

Garret Jones briefed the Committee regarding this item. He advised the goal is to improve communication and that there are no new fees. He also advised of the updated rules with the proposed ordinance. Mary Muramatsu provided legal responses regarding the ordinance for the Council. Please see the agenda packet for submitted documents to the committee.

b) Sales and Use Tax for Housing

Melissa Morrison briefed the Committee regarding this item. CM Cathcart and Melissa discussed that this item involves 1590 in addition to issues and barriers to housing, and that 1590 is not the sole focus. Brian McClatchey further explained that this is a 360-degree outlook on housing. Tonya Wallace advised that Melissa has begun a conversation with Cupid (CHHS Director) to determine the steps to take for this project. There is also a proposed Housing Committee for which a plan will need to be built. CM Kinnear asked Tonya if the process is being rushed, and Tonya advised there are at least 6 months' worth of tasks to handle. Tonya advised some things could be lined up prior to funding. CM Cathcart asked Tonya for an estimated cost. Tonya advised it depends upon possible bonding and how involved we are with the community. She also advised a level of administrative coordination will be required, most likely equivalent to one or two FTEs. Those could be spread out among different people. CM Mumm, Brian McClatchey, and Tonya Wallace discussed the timeframe regarding revenues and costs in 2021 for this ordinance. CM Wilkerson is the sponsor for this ordinance, and she explained that there are costs, and we continue to receive requests to help with homeless. She also stated that the sooner we start this process, the sooner we will get the outcome we want to see. CM Kinnear and CM Wilkerson discussed the tax. CM Mumm and CM Wilkerson spoke about continuing discussions on this topic. CP Beggs suggested discussing this item at the next Study Session. CM Burke explained that although we do not have all tools available, it is fiscally responsible since this issue incurs a lot of cost for the City. She also advised that it would help people that have needed it for a long time. CM Mumm recommended scheduling this item to allow time to review. CM Kinnear explained that organized groups are aware of this item, although constituents are not aware. CM Mumm agreed, and she advised that two neighborhoods she spoke with were not aware. Please see the agenda packet for submitted documents to the committee.

c) Assistant Fleet Services Director SBO

David Paine briefed the Committee regarding this item. He advised that it would be preferable to recruit for the Assistant and Director at the same time. Please see the agenda packet for submitted documents to the committee.

d) Purchase of Service Truck Body (3 min) Mike Lowdon

David Paine briefed the Committee regarding this item. Please see the agenda packet for submitted documents to the committee.

e) Purchase of Service Truck Chassis (3 min) Mike Lowdon

David Paine briefed the Committee regarding this item. Please see the agenda packet for submitted documents to the committee.

f) Purchase of Tank Truck (3 min) Mike Lowdon

David Paine briefed the Committee regarding this item. Please see the agenda packet for submitted documents to the committee.

g) Intermodal Facility SBO (10 min) Dave Steele

Dave Steele briefed the Committee regarding this item. He advised that there is additional foot traffic, and security has been increased. Dave also advised that there is a long-term plan being developed to help reduce costs for this

facility. CM Wilkerson advised that anything that can be done to save money is a good idea. Dave explained that Frontier Behavioral Health is leasing a space, and there is remaining space. CM Mumm asked about the possibility of leasing additional space, and Dave confirmed it is listed with Goodale & Barbieri. Please see the agenda packet for submitted documents to the committee.

V. Strategic Progress Updates

1. eSuite & Utility Information System Project Update

Dusty Fredrickson and Brandon Meiers briefed the Committee regarding these items. Please see the agenda packet for submitted documents to the committee.

2. Public Safety Equipment Replacement Program Update

Tonya Wallace briefed the Committee regarding this item. Please see the agenda packet for submitted documents to the committee.

3. Critical Datacenter Servers Project Update

Eric Finch briefed the Committee regarding this item. Please see the agenda packet for submitted documents to the committee.

VI. Committee Briefs

1. Audit/CAFR/PAFR

Michelle Hughes briefed the Committee regarding this item. Please see the agenda packet for submitted documents to the committee.

VII. Standing Topic Discussions

1. 21st Century Workforce

Amber Richards briefed the Committee regarding this item.

- The DEI (Diversity, Equity, and Inclusion) Crosswalk project is progressing. Amber has been meeting weekly to walk through the DEI Crosswalk and assigning tasks to develop a comprehensive plan and move forward.
- The Internal Champions Network, Career Exploration, and NeoGov Onboarding Update make up about half of the work going into the DEI Crosswalk.
- The goal of the Internal Champions Network is to develop best practices and give new hires a place to feel connected.
- The Coffee and Careers program is part of the Career Exploration project, and will have quarterly sessions with select groups interested in learning about City government and working in the public sector. People can sign up and will be connected with employees from the Internal Champions Network. VLGf (Veteran's Local Gentleman's Fellow) is for Veterans transitioning out of the military interested in working for local government.
- The First Year Foundations program is part of a new onboarding process. This will offer a new employee orientation on a monthly basis. The goal is to have Council, the Mayor, and HR involved to help welcome new employees to the City. This involves a three-part series including the following:
 - o Introduction to City/Community History & an Introduction to City Divisions
 - o Diversity and Implicit Bias Training
 - o Introduction to EM/City Safety Programs

2. General Fund Monthly Budget and Reserve Reports

Paul Ingiosi briefed the Committee regarding this item. Please see the agenda packet for submitted documents to the committee.

3. Budget Transfer Reports (Information Only)

Please see the agenda packet for submitted documents to the committee.

VIII. Adjournment

The meeting adjourned at 3:03 p.m. The next meeting is scheduled for Monday, January 11, 2021 at 10:30 a.m.

Hearing Notices

NOTICE OF CITY COUNCIL PUBLIC HEARING PROPOSED COMPREHENSIVE PLAN AMENDMENT SPOKANE DOWNTOWN PLAN (Proposed Ordinance No. C36080)

The Spokane City Council will hold a public hearing on Monday, **July 26, 2021, at 6:00 PM**, online via WebEx Meetings software and over the phone, to hear public testimony related to the Spokane Downtown Plan.

Due to Governor Jay Inslee's Fifteenth Updated Proclamation 20-28.15, dated January 19, 2021 and related COVID 19 protocol, public meetings of the City Council are presently being held remotely. The meeting will be streamed live online and airing on City Cable 5. The public is encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>. Any changes to the procedures that will be followed for this hearing will be posted on the City Council's website: <https://my.spokanecity.org/citycouncil/meetings/>. A notice containing call-in information will be included with the posted July 26, 2021, City Council Agenda packet. Agenda packets are posted at the following link: <https://my.spokanecity.org/citycouncil/documents/>. All persons interested in testifying at this hearing may do so remotely by following the instructions in the agenda packet. The public may also submit written comment as noted below.

Description of Proposal: The City of Spokane is proposing an amendment of the Comprehensive Plan through repealing and replacing the 2008 Downtown Plan: *Fast Forward Spokane: Downtown Plan Update*. The new subarea plan is a component of the existing Comprehensive Plan when adopted by reference. Designated for the Plan Commission's work program by City Council Resolution 2019-0010, the Spokane Downtown Plan includes a vision for future development and identifies five overarching goal categories, which contain specific policies and actions that reflect a public participation process since 2019. The policies and actions set by the new subarea plan are consistent with the direction of the Comprehensive Plan. Several potential amendments to the Plan Commission's recommended subarea plan version are identified in Resolution 2021-0054 in the July 12, 2021 agenda packet at the link noted above.

Location: The new Spokane Downtown Plan document provides policy guidance for the City of Spokane 2021 Downtown Planning Area (a subarea of the Comprehensive Plan) and is effective area-wide. The new area incorporates the area of both the 2008 Downtown Plan and the 2020 South University District Subarea Plan: Boone Ave to the **north**; Interstate 90 to the **south**; BNSF Railway/Maple St/Cedar St/Adams St to the **west**; parcels fronting Ruby St, a parcel fronting North River Dr, the Spokane River, a line extended from Scott St, BNSF Railway, and Interstate 90 Exit 282 (Hamilton St interchange) westbound on-ramp to the **east**. Map available online at <http://my.spokanecity.org/projects/downtown-plan-update/>

Plan Documents: The draft plan document and other documents relating to this subarea plan amendment are available for viewing at the City of Spokane webpage for the proposal: <https://my.spokanecity.org/projects/>

Public Comment: Written comments and oral testimony at the public hearing will be made part of the public record. **Only the applicant, persons submitting written comments, and persons testifying at a hearing may appeal the decision of the City Council.**

Any person may submit written comments on the proposed actions, provide public comment at the public hearing, or call for additional information:

Planning and Economic Development Services Department
Attn: Nathan Gwinn, Planner
808 West Spokane Falls Boulevard
Spokane, WA 99201-3333
Phone (509) 625-6893
ngwinn@spokanecity.org

General Notices

REGULAR MEETING NOTICE/AGENDA THE CIVIL SERVICE COMMISSION 9:30 a.m. – JULY 20, 2021

Notice is hereby given that, pursuant to Governor Jay Inslee's Fifteenth Updated Proclamation 20-28.15, dated January 19, 2021, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and that the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210 or until rescinded, whichever occurs first. Proclamations 20-28, et seq, were amended by the Washington State Legislature to recognize the extension of statutory waivers and suspensions therein until termination of the state of emergency pursuant to RCW 43.06.210 or until rescinded.

While all public meetings must continue to be held remotely, an option for an additional in-person meeting component is permitted consistent with the public meetings requirements contained in the Miscellaneous Venues guidance incorporated into Proclamation 20-25, et seq. At this time, the Civil Service Commission has decided to continue its meetings with remote access only and to not include an in-person attendance component.

The regularly scheduled Civil Service Commission Meeting, July 20, 2021 at 9:30 a.m. will be held virtually, some members of the Civil Service Commission staff will be attending virtually.

Temporarily and until further notice, the public's ability to attend Civil Service Commission meetings is by remote access only. In-person attendance is not permitted at this time. **The public is encouraged to tune in to the meeting by calling 1-408-418-9388 and entering the access code 1467 41 3178 when prompted.**

AGENDA REGULAR MEETING OF THE CIVIL SERVICE COMMISSION 9:30 A.M. July 20, 2021 CITY HALL – CITY COUNCIL BRIEFING CENTER 808 W. SPOKANE FALLS BLVD., SPOKANE, WA 99201

1. **CALL TO ORDER/ROLL CALL**
2. **APPROVAL OF MINUTES**
 - a. June 15, 2021 Minutes
3. **CHIEF EXAMINER UPDATE**
4. **NEW BUSINESS**
 - a. Resolution 2021-03: Classification Actions
 - b. Conrath Appeal Hearing
5. **EXECUTIVE SESSION**
6. **ADJOURN**

Note: The meeting is open to the public, with the possibility of the Commission adjourning into executive session.

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

AMENDMENT

AMENDMENT

AMENDMENT

WATER INSPECTOR [PROMOTIONAL]

SPN 209 (Announcement of 6/21/2021)

The above titled announcement is hereby amended to read:

EXAMINATION DETAILS:

Closing Date/Time: Tuesday, July 13, 2021 at 4:00 p.m. Pacific Time

WRITTEN EXAMINATION DETAILS:

Test Date/Time: July 28, 2021 at 1:00 p.m.

Test Location: To Be Determined. Applicants will be notified once the location has been determined via email.

Approximate Duration of Exam: 2 hours and 30 minutes

SENIOR ENGINEER, MECHANICAL – WTE PLANT SPN 233M OPEN ENTRY

DATE OPEN: Monday, July 12, 2021

DATE CLOSED: Tuesday, August 10, at 4:00 p.m.

SALARY: \$78,070.32 annual salary, payable bi-weekly, to a maximum of \$111,123.36

DESCRIPTION:

Performs work in planning, preliminary engineering, design, and construction of repair and capital projects, normally as a team leader.

DUTIES:

- Plans, schedules, conducts, or coordinates detailed phases of the engineering work in a part of a major public works or utility project or in a total project of moderate scope.
- Supervises and gives technical advice, guidance, and direction to a project team concerning engineering feasibility, design, or construction of a project.
- Coordinates and participates in the preparation of technical reports.
- Reviews plans, design drawings, and specifications of consultant engineers for conformity with City Design Standards, policies, regulations, and ordinances.
- May conduct or participate in hearings, public meetings, and conferences which concern Public Works projects, policies, or regulations. Prepares and presents written or oral project status reports to supervisors and City management.
- Operates an automobile, drafting equipment, telephone, computer, reprographic equipment, and calculator.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Combinations of education and experience that are equivalent to the following minimum qualifications may be acceptable.

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Certifications:* Certificate of registration as a Professional Engineer, Mechanical, in the State of Washington. Applicants from other states must possess certification as a P.E., Mechanical and must obtain Washington certification within six months from time of employment.
- *Experience:* Four years of industrial environment type planning, design or construction engineering experience and two years of applicable project supervisory experience.
- *Licenses:* Valid driver's license or evidence of equivalent mobility.

- *Substitutions:* A Master's Degree in Engineering may be substituted for one year of experience.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a Training and Experience Evaluation (T&E) form, with scoring weight assigned as follows:

- T&E: 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS

You will receive an email with your T&E Evaluation Form attached, after acceptance of your application. The T&E must be returned by the closing date deadline.

Your responses to the questions should be consistent with the information given in your application details and are subject to verification.

- Responses to your T&E questions should be consistent with the information given in your application details, and are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each T&E question.
- Resumes or attachments to the application will not be accepted in lieu of completing the T&E form
- "See Resume" or "See above", etc. are not qualifying responses and will not be considered.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.

COVID 19 SAFETY IN THE WORKPLACE

The safety of our employees and community are our highest priority. All employees are educated and trained on how to use proper social distancing, enhanced hygiene techniques, and personal protective equipment (PPE). As a public agency we are following all state required procedures in regards to PPE and COVID 19.

Precautions include:

- Remote work when available for certain positions
- Daily cleaning and disinfecting of surfaces
- Temperature checks
- In office social distancing
- Use of video conferencing

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 6th day of July 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

**SENIOR ENGINEER, MECHANICAL – WTE PLANT SPN 233M
PROMOTIONAL**

DATE OPEN: Monday, July 12, 2021

DATE CLOSED: Tuesday, August 10, 2021 at 4:00 p.m.

SALARY: \$78,070.32 annual salary, payable bi-weekly, to a maximum of \$111,123.36

DESCRIPTION:

Performs work in planning, preliminary engineering, design, and construction of repair and capital projects, normally as a team leader.

DUTIES:

- Plans, schedules, conducts, or coordinates detailed phases of the engineering work in a part of a major public works or utility project or in a total project of moderate scope.
- Supervises and gives technical advice, guidance, and direction to a project team concerning engineering feasibility, design, or construction of a project.
- Coordinates and participates in the preparation of technical reports.
- Reviews plans, design drawings, and specifications of consultant engineers for conformity with City Design Standards, policies, regulations, and ordinances.
- May conduct or participate in hearings, public meetings, and conferences which concern Public Works projects, policies, or regulations. Prepares and presents written or oral project status reports to supervisors and City management.
- Operates an automobile, drafting equipment, telephone, computer, reprographic equipment, and calculator.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Promotional Requirements:

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Certifications:* Certificate of registration as a Professional Engineer, Mechanical in the State of Washington.
- *Experience:* Two years of experience with the City in the classification of an Associate Engineer (SPN: 232).
- *Licenses:* Valid driver's license or evidence of equivalent mobility.

Note: Current non-probationary City of Spokane employees within the line of progression who meet the open entry requirements may apply on a promotional basis, pursuant to Civil Service Rule VI, Section 5.

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Certifications:* Certificate of registration as a Professional Engineer, Mechanical, in the State of Washington. Applicants from other states must possess certification as a P.E., Mechanical and must obtain Washington certification within six months from time of employment.
- *Experience:* Four years of industrial environment type planning, design or construction engineering experience and two years of applicable project supervisory experience.
- *Licenses:* Valid driver's license or evidence of equivalent mobility.
- *Substitutions:* A Master's Degree in Engineering may be substituted for one year of experience.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for promotion. The examination will consist of a Training and Experience Evaluation (T&E) and performance evaluation (PAR), with scoring weight assigned as follows:

- T&E: 80%
- PAR: 20%

TRAINING AND EXPERIENCE EVALUATION DETAILS

You will receive an email with your T&E Evaluation Form attached, after acceptance of your application. The T&E must be returned by the closing date deadline.

Your responses to the questions should be consistent with the information given in your application details and are subject to verification.

- Responses to your T&E questions should be consistent with the information given in your application details, and are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each T&E question.
- Resumes or attachments to the application will not be accepted in lieu of completing the T&E form.
- "See Resume" or "See above", etc. are not qualifying responses and will not be considered.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.

COVID 19 SAFETY IN THE WORKPLACE

The safety of our employees and community are our highest priority. All employees are educated and trained on how to use proper social distancing, enhanced hygiene techniques, and personal protective equipment (PPE). As a public agency we are following all state required procedures in regards to PPE and COVID 19.

Precautions include:

- Remote work when available for certain positions
- Daily cleaning and disinfecting of surfaces
- Temperature checks
- In office social distancing
- Use of video conferencing

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 30th day of June 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

2021 Residential Grind & Overlay Projects - South Engineering Services File No. 2021066

This project consists of the construction of approximately, 25,000 square yards of HMA pavement, 1,600 square yards of pavement repair, 15,000 square yards of grinding, and 500 square yards of sidewalk, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. July 26, 2021 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Hand delivered bids shall be delivered between noon and 1:00 p.m. to the first floor, City Hall, 808 W. Spokane Falls Blvd, Spokane WA 99201-3316. The bids will be publicly opened and read at 1:15 p.m. on the first floor of City Hall. In order to comply with "Stay Home, Stay Safe" order as much as possible, please utilize one of the following options to participate in the bid opening. To watch, log in to <https://spokanecity.webex.com/join>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (408) 418-9388 then enter the access code 965 272 875 followed by #. When prompted for an attendee ID number, enter #.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: <https://my.spokanecity.org/business/bid-and-design/current-projects/>.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2021 Standard Specifications. Bidders should allow sufficient time to familiarize themselves with the WSDOT 2021 Standard Specifications prior to bidding the project.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: July 7, 14 and 21, 2021
