



# Official Gazette

## City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 111

JULY 7, 2021

Issue 27



### MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBERS:

KATE BURKE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

### The Official Gazette

(USPS 403-480)

Published by Authority of City Charter Section 39

The Official Gazette is published weekly by the Office of the City Clerk  
5th Floor, Municipal Building, Spokane, WA 99201-3342

Official Gazette Archive:

<https://my.spokanecity.org/gazettes/>

To receive the Official Gazette by e-mail, send your request to:

[clerks@spokanecity.org](mailto:clerks@spokanecity.org)

### INSIDE THIS ISSUE

MINUTES	606
ORDINANCES	613
JOB OPPORTUNITIES	617
NOTICES FOR BIDS	628

**The Official Gazette**

USPS 403-480

0% Advertising

Periodical postage paid at  
Spokane, WA**POSTMASTER:****Send address changes to:**

Official Gazette

Office of the Spokane City Clerk

808 W. Spokane Falls Blvd.

5th Floor Municipal Bldg.

Spokane, WA 99201-3342

**Subscription Rates:**

Within Spokane County:

\$4.75 per year

Outside Spokane County:

\$13.75 per year

**Subscription checks made  
payable to:**

City Treasurer

**Address Change:**

Official Gazette

Office of Spokane City Clerk

808 W. Spokane Falls Blvd.

5th Floor Municipal Bldg.

Spokane, WA 99201-3342

# Minutes

**MINUTES OF SPOKANE CITY COUNCIL****Monday, June 28, 2021****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

The regularly scheduled Spokane City Council 3:30 p.m. Briefing/Administrative Sessions and the 6:00 p.m. Legislative Session were held virtually and streamed live online and aired on City Cable 5. Pursuant to Governor Jay Inslee's Fifteenth Updated Proclamation 20-28.15, dated January 19, 2021, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first. Proclamations 20-28, et seq, were amended by the Washington State Legislature to recognize the extension of statutory waivers and suspensions therein until termination of the state of emergency pursuant to RCW 43.06.210 or until rescinded.

While all public meetings must continue to be held remotely, an option for an additional in-person meeting component is permitted in Phase 3 regions consistent with the business meetings requirements contained in the Miscellaneous Venues guidance incorporated into Proclamation 20-25, et seq. At this time, the City Council has decided to continue its meetings with remote access only and to not include an in-person attendance component.

The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling 408-418-9388 and entering an access code when prompted.

**Roll Call**

On roll call, Council President Beggs and Council Members Cathcart, Kinnear, and Stratton were present. Council Member Wilkerson joined the meeting at 3:39 p.m. (Council President Beggs attended in the Council Chambers and also participated in the meeting via WebEx. Council Members Cathcart, Kinnear, Stratton, and Wilkerson attended the meeting via WebEx.) Council Members Burke and Mumm were absent.

City Attorney Mike Ormsby (WebEx), Director of Policy and Government Relations Brian McClatchey (WebEx), and City Clerk Terri Pfister (in Chambers) were also virtually present for the meeting.

**Human Rights Commission - Interview**

The City Council held an interview with Brennan Schreiber, a prospective candidate for appointment to the Human Rights Commission.

**Parking Advisory Committee – Interview**

The City Council held an interview with Tim O'Doherty, a prospective candidate for appointment to the Parking Advisory Committee.

**Advance Agenda Review**

There was no Advance Agenda to review as the July 5, 2021, City Council Meeting is canceled in recognition of the Fourth of July holiday.

**ADMINISTRATIVE SESSION****Current Agenda Review**

The City Council considered the June 28, 2021, Current Agenda.

Resolution 2021-0054

**Motion** by Council Member Kinnear, seconded by Council Member Wilkerson, **to defer** Resolution 2021-0054—requesting revisions to the current draft Downtown Plan for filing and consideration on Council's Legislative Agenda—to July 12, 2021; **carried unanimously (Council Members Burke and Mumm absent).**

Resolution 2021-0053

**Motion** by Council Member Wilkerson, seconded by Council Member Stratton, **to substitute** Resolution 2021-0053—recognizing that the City of Spokane needs to create a comprehensive strategy to address housing and homelessness in Spokane and outlining priority actions—with updated version; **carried unanimously (Council Members Burke and Mumm absent).**

Final Reading Ordinance C36065

**Motion** by Council Member Kinnear, seconded by Council Member Wilkerson, **to substitute** Final Reading Ordinance C36065—Modifying the functions and transportation improvements of the Transportation Advisory Board—with updated version; **carried unanimously.**

First Reading Ordinance C36069

**Motion** by Council Member Cathcart, seconded by Council Member Wilkerson, **to suspend** the Council Rules for purposes of adjusting the agenda; **carried unanimously.**

**Motion** by Council Member Kinnear, seconded by Council Member Cathcart, **to place** First Reading Ordinance C36069—regarding Charter Amendment adopting the Spokane Cleaner Energy Protection Act—on tonight's agenda; **carried unanimously.**

### CONSENT AGENDA

**Upon Unanimous Voice Vote in the affirmative (Council Members Burke and Mumm absent), the City Council approves Staff Recommendations for the following items:**

Contract Extension with Deeco, Inc. (Raleigh, NC) to provide air quality emissions compliance testing at the Waste To Energy Facility from September 1, 2021, through August 31, 2022—total cost not to exceed \$115,000 (incl. tax). (OPR 2017-0659 / RFP 4378-17) (Council Sponsor: Council President Beggs)

Contract Amendment with PMTech d/b/a PMWeb, Inc for the purchase and implementation of PMWeb's Development Packages with Annual Support and Maintenance from June 1, 2021, through January 31, 2022—\$11,333.33 (incl. tax). (OPR 2017-0005 / RFP 4196-16) (Council Sponsor: Council Member Wilkerson)

Contract with National Native American Construction, Inc. (Coeur d'Alene, ID) for 2021 Drainage Swale Rehabilitation – Acoma Drive and Jamie Court – to start ten days after Notice To Proceed and be completed fifteen days after the given project start date—\$115,768. (OPR 2021-0421 / PW ITB 5443-21) (Council Sponsor: Council President Beggs)

Interlocal Agreement between Spokane Public Schools and the City to improve Cook Street adjacent to Shaw Middle School and the library campus in Northeast Spokane—\$721,316.57. (OPR 2021-0422) (Bemiss Neighborhood) (Council Sponsor: Council President Beggs)

Low Bid of Bacon Concrete, Inc. (Spokane) for the Cycle 8 (2018) Traffic Calming project—\$805,039. An administrative reserve of \$80,503.90, which is 10% of the contract price, will be set aside. (OPR 2021-0423 / ENG 2018065 / ENG 2018066 / ENG 2018067) (Council Sponsor: Council President Beggs)

Ninety-day Contract Extension with the Guardians Foundation, Inc. (Spokane) for shelter services at the Cannon Street shelter from July 1, 2021, through September 20, 2021—\$405,000. (OPR 2020-0875) (Council Sponsor: Council Member Stratton)

Treasury Rental Assistance Program (T-RAP) award to:

- a. Geocko, Inc. d/b/a LiveStories—\$6,580,307 (OPR 2021-0424) and
- b. Family Promise of Spokane—\$2,460,555. (OPR 2021-0425)

These recommendations were approved by the Community Housing and Human Services Board on June 9, 2021. (Relates to Special Budget Ordinance C36068) (Council Sponsor: Council Member Stratton)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through June 18, 2021, total \$12,171,538.77 (Check Nos.: 579970-580124; Payment Nos.: 91411-91657), with

Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$9,336,881.16. (CPR 2021-0002)

City Council Meeting Minutes: June 7, June 14 and June 17, 2021. (CPR 2021-0013)

### **Council Recess/Executive Session**

The City Council adjourned into an Executive Session at 4:07 p.m. for purposes of considering security and cyber security review pursuant to executive session exemption RCW 42.30.110(1)(a)(ii) until 4:25 p.m. At 4:25 p.m., it was announced the Executive Session would be extended for an additional 10 minutes. At 4:35 p.m., it was announced the Executive Session would be extended an additional 5 minutes. Chief Information Officer Eric Finch and City Attorney Mike Ormsby were present for the Executive Session. The Executive Session adjourned at 4:40 p.m., at which time the Administrative Session ended. The City Council reconvened at 6:03 p.m. for the Legislative Session.

## **LEGISLATIVE SESSION**

### **Roll Call**

On roll call, Council President Beggs and Council Members Cathcart, Kinnear, Stratton, and Wilkerson were present. (Council President Beggs attended in the Council Chambers and also participated in the meeting via WebEx. Council Members Cathcart, Kinnear, Stratton, and Wilkerson attended the meeting via WebEx.) Council Members Burke and Mumm were absent.

Director of Policy and Government Relations Brian McClatchey (WebEx) and City Clerk Terri Pfister (in Chambers) were also virtually present for the meeting.

### **APPOINTMENTS**

#### **Spokane Human Rights Commission (CPR 1991-0068) and Parking Advisory Committee (CPR 2021-0024)**

**Upon Unanimous Voice Vote in the affirmative (Council Members Burke and Mumm absent), the City Council approved** (and thereby confirmed) the following appointments:

#### Spokane Human Rights Commission (CPR 1991-0068)

- Brennan Schreiber to a three-year term to serve from June 30, 2021, through December 31, 2024.
- Abigail Baker to serve a one-year term from June 30, 2021, through June 29, 2022.

#### Parking Advisory Committee (CPR 2021-0024)

- Tim O'Doherty to serve a three-year term, from July 1, 2021, to June 30, 2024.

### **ANNOUNCEMENTS**

#### **Boards and Commission Vacancies**

Council President Beggs encourage anyone interested in serving on a board or commission to visit the City's Boards and Commissions website, which will reflect the various boards and commissions and current vacancies and upcoming vacancies. The Mayor's Office interviews and appoints and the City Council confirms candidates for appointment.

#### **Cooling Centers / Message on Avista Outages**

Council President Beggs remarked on the hot weather and the cooling centers that have been set up in the community to provide some relief. He also provided an update on Avista outages due to the hot weather.

There were no **Mayoral Proclamations**.

There was no **City Administrative Report**.

There were no **Council Committee Reports**.

## **LEGISLATIVE AGENDA**

### **SPECIAL BUDGET ORDINANCE**

#### **Special Budget Ordinance C36068 (Council Sponsor: Council Member Stratton)**

After public testimony, with one individual requesting to speak, and Council commentary, the following action was taken:

**Upon 5-0 Roll Call Vote**, the City Council **passed Special Budget Ordinance C36068** amending Ordinance No. C35971 passed by the City Council December 14, 2020, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency and that in the budget of the Emergency Rental Assistance Grant Fund, and the budget annexed thereto with reference to the Emergency Rental Assistance Grant Fund, the following changes be made:

(1) Increase appropriation by \$9,261,862.

(A) Of the increased appropriation, \$9,040,862 is provided solely for subrecipients awarded through an RFP process to deliver rent assistance funds to the community.

(B) Of the increased appropriation, \$221,000 is provided solely for the City's administration of the rent assistance program.

(This action budgets for the prevention of evictions by paying past due and future rent, and past due utilities while targeting limited resources to those with the greatest needs and distributing funds equitably.) (Relates to OPR 2021-0424 and OPR 2021-0425 under Consent Agenda) (Council Sponsor: Council Member Stratton)

**Ayes:** Beggs, Cathcart, Kinnear, Stratton, and Wilkerson

**Nays:** None

**Abstain:** None

**Absent:** Burke and Mumm

There were no **Emergency Ordinances**.

## RESOLUTIONS

### **Resolution 2021-0053 (as substituted during the 3:30 p.m. Administrative Session)**

After public testimony, with one individual requesting to speak, and Council commentary, the following action was taken:

**Upon 5-0 Roll Call Vote**, the City Council **adopted Resolution 2021-0053** recognizing that the City of Spokane needs to create a comprehensive strategy to address housing and homelessness in Spokane and outlining priority actions in the attached addendum that serve as a foundation for that work.

**Ayes:** Beggs, Cathcart, Kinnear, Stratton, and Wilkerson

**Nays:** None

**Abstain:** None

**Absent:** Burke and Mumm

For Council Action on Resolution 2021-0054, see section of minutes under 3:30 p.m. Administrative Session.

## FINAL READING ORDINANCES

For Council action on Final Reading Ordinance C36065, see section of minutes under "Hearings."

## FIRST READING ORDINANCES

The following ordinance received a first reading, with further action deferred. There was an opportunity for public testimony, with no individuals requesting to speak.

**ORD C36069** Regarding Charter Amendment adopting the Spokane Cleaner Energy Protection Act.

There were no **Special Considerations**.

## HEARINGS

### **Final Reading Ordinance C36065 (as substituted during the 3:30 p.m. Administrative Session) (Council Sponsor: Council President Beggs)**

The City Council held a hearing on Final Reading Ordinance C36065 modifying the functions and transportation improvements of the Transportation Benefit District and codifying the Citizens Transportation Advisory Board. After

receiving a presentation from Shauna Harshman of the City Council Office; an opportunity for public testimony, with no individuals requesting to speak; and Council commentary, the following action was taken:

**Upon 5-0 Roll Call Vote**, the City Council **passed Final Reading Ordinance C36065** modifying the functions and transportation improvements of the Transportation Benefit District and codifying the Citizens Transportation Advisory Board; adopting a new chapter 04.37; and amending sections 08.16.010, 08.16.040, 08.16.060 and 08.16.070 of the Spokane Municipal Code.

**Ayes:** Beggs, Cathcart, Kinnear, Stratton, and Wilkerson  
**Nays:** None  
**Abstain:** None  
**Absent:** Burke and Mumm

## OPEN FORUM

The following individuals spoke during Open Forum:

- Nicolette Ocheltree
- Anwar Peace

## ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 6:53 p.m.

---

## STANDING COMMITTEE MINUTES

### City of Spokane

### Public Infrastructure, Environment, and Sustainability May 24, 2021

#### Committee members present in person, phone or video

Council President Breean Beggs, Committee Chair Council Member Michael Cathcart, Vice Committee Chair Council Member Lori Kinnear  
Council Member Karen Stratton Council Member  
Betsy Wilkerson

#### Committee members absent

Council Member Kate Burke Council Member Candace Mumm

Council President Beggs called the meeting to order at 1:16 p.m. The meeting may be view at:  
<https://vimeo.com/55450895>

#### Review and approval of minutes

Council President Beggs asked for a motion to approve the minutes of April 26, 2021, meeting.

- Action taken
- Council Member Cathcart moved to approve the minutes of the April 26, 2021 meeting as presented; the motion was seconded by Council Member Wilkerson.

Discussion items – Council and staff request discussion items were presented in a different order than reflected in the agenda and minutes.

#### A. Council Requests

1. Consent items for discussion
2. Legislative update
3. Citizens Transportation Advisory Board ordinance update  
Shauna Harshman presented an update on the CTAB ordinance which will create a new section of the SMC to help clarify membership, terms and duties and functions of the advisory board. The purpose of the update is to: 1) update plan references; 2) remove dates from code to minimize ongoing updates; 3) use performance outcomes to accomplish goals; 4) resolve conflicting CTAB ordinances; 5) increase the diversity of perspectives on CTAB; and 6) clarify duties and functions. The CTAB has not been formalized in the SMC, but has been governed by conflicting resolutions, which have caused confusion for CTAB council staff. This ordinance update is designed to rectify these issues.

4. Retail water service area amendment

Eldon Brown and Elizabeth Schoedel presented the retail water service area amendment which would allow city water service to parcels located outside the Urban Growth Area (UGA), outside the City's Retail Water Service (RWS) Area, but inside the city's Future Water Service Area. There are four criteria under consideration in evaluating these parcels for water service. These include: 1) is water available in a timely and reasonable manner; 2) are there sufficient water rights available; 3) is there sufficient capacity to serve; and 4) is it consistent with requirements of local plans and regulations. Eldon reviewed the applications and explained which of the appropriate criteria applied to each request. Locations where water service applications have been received include: 1) a facility in the Glenrose Prairie area that will provide public parks and recreation services; 2) various parcels zones for single-home dwellings on Five Mile Prairie; 3) a property which operates an existing farm; and 4) various parcels located in Spokane County. The resolution must come to a public hearing before it is presented to City Council for approval.

5. Waste to Energy resolution

Council President Beggs presented a proposed resolution using power agreement financial benefits from the Waste to Energy facility to plan for a transition to less carbon intensive waste management strategies. Recently passed state legislation prohibits electric power companies from entering into Power Purchase Agreements (PPA) longer than five years for certain types of generation, including the incineration of municipal solid waste. This resolution declares City Council support for the city to petition the UTC to allow the city to enter a longer term PPA at the WTE so the city may achieve higher revenues than those available under short-term contracts. The resolution also directs any increase in net revenues derived from a longer term PPA to be used toward waste reduction strategies and carbon emissions reductions at the facility even if those power revenues are lower than current power agreement revenues.

B. Staff Requests

1. Department of Justice Officer Wellness Programs grant

Council President Beggs explained the Spokane Police Department is requesting approval to apply for Law Enforcement Mental Health and Wellness Act grant funding through the U.S. Department of Justice, Office of Community Oriented Policing Services. This grant funding would be used to improve access to mental health and wellness services for law enforcement officers through, training, family resources, suicide prevention and periodic wellness checks.

2. Special Budget Ordinance for Envision Center lease costs and lease extension Dawn Karber and Tonya Wallace provided an overview of a request for \$77,500 to cover monthly lease cost supporting the Spokane Envision Center through the remainder of the year. The request also includes a lease extension through the end of 2021. The City funded the original term of the lease from one-time monies intended to address affordable housing needs. The subsequent six-month lease extension from November 2010 through May 2021, was funded from contributions received from the Spokane Workforce Council. The funding strategy for next two years, June 1, 2021 through May 31, 2023, is for equal contributions provided from Spokane City, Spokane County, and Spokane Workforce Council.

3. Taylor Tertiary Treatment Facility resolution

Raylene Gennett presented a proposed resolution naming the tertiary treatment facility the Taylor Tertiary Treatment Facility. Mike Taylor began his career with the city after retiring from Taylor Engineering which he started in 1985. During his last years of city employment, Mike served as the program manager for the installation of the tertiary treatment at the Riverside Park Water Reclamation Facility, commonly known as Next Level of Treatment.

4. Interlocal agreement with Spokane County for PMWeb software sharing

Kyle Twohig presented a proposed interlocal agreement with Spokane County for PMWeb software sharing. The agreement will allow the county to utilize the city's software system. The city will be the software contract holder and assign licenses to the county and manage application/system administration. Spokane County will share in the software base costs and pay for their own licenses. The county will share in future software development costs which benefit both parties. The county will reimburse the city for software administration and support costs defined in ILA addendum. Expected contribution from the county this year is \$69,339.56, plus additional shared costs for continued system development. In addition to the cost savings to the city, the region benefits by aligning project management processes with our partner entity and contractors using the same system for both owners.

5. PMWeb continuation of professional services for Engineering and ICM

Kyle Twohig presented the proposed professional services contract with PMWeb to provide capital project management software. Professional services are required for on-going training, report development, PMWeb software enhancements, software configuration, and workflow development in support of the existing contract. Terms of the 18-month agreement will run from July 1, 2021, through June 30, 2023, in the amount of \$99,875.

6. Water service fees ordinance amendment

Elizabeth Schoedel and Steve Burns presented the proposed water service fees ordinance amendment which includes the removal of some water department fees, updates to other water department fees and aligns the SMC



sections with the Public Rule. In November 2020, the city updated its water rate ordinances and adopted a Public Rule and Procedure. During the update process, water fees and costs were removed from the SMC and incorporated into a Public Rule and Procedure Fee Schedule. This amendment re-aligns the SMC Provisions with the Public Rule. Time is of the essence and to avoid further conflict and inconsistencies, an emergency exists to shorten time.

7. Six-year street program/2022-2027

Kevin Picanco presented the six-year street program draft. In support of the State Growth Management Act and the city's Comprehensive Plan, the city is required to maintain six-year capital financing plans for certain providers of public facilities and services. Accordingly, the city must maintain a six-year capital financing plan for its capital street program and each year the capital street program must be adopted before July 1. To determine the plan's consistency with the Comprehensive Plan, it is reviewed by the City Plan Commission who makes a recommendation to the City Council.

8. Extension of emergency supplemental water agreement to Airway Heights Marlene Feist and Albert Tripp presented the proposed extension of the emergency supplemental water agreement. The city is providing emergency water service to Airway Heights due to contamination in Airway Heights' groundwater source for drinking water. In April 2018, the city agreed to provide to Airway Heights additional short-term supplemental emergency water from Spokane in the amount of approximately 1,400 gpm for a period of two years. The agreement provides for the parties to agree and execute an amendment extending the term for emergency supplemental water in additional one-year increments, not to exceed three, one-year extensions. Airway Heights has requested the second one-year extension.

9. Every other day "odd-even" watering resolution

Marlene Feist presented a proposed resolution encouraging citizens to adopt an every-other-day watering pattern for the summer which would be part of the education program around water conservation. The water stewardship strategic initiative is designed to promote water stewardship through multiple strategies that address use patterns by different customers and customer groups within the city's water system. One strategy is to encourage the use of every-other-day watering of outdoor irrigation to promote lower water usage and healthy landscaping. The resolution would encourage customers to water on odd or even days depending on their address.

10. CDBG-CV Emergency Housing Assistance funding recommendation George Dahl presented the Emergency Housing Assistance funding recommendation supporting rental, mortgage and utility assistance, and administration costs relating to the Covid pandemic. Congress provided \$5 billion through the CARES Act for the Community Development Block Grant (CDBG) program. Activities must benefit residents within the jurisdiction of the grantee or as permitted by the CARES Act. The CHHS Board's Evaluation and Review Committee is recommending CHHS fund the Better Health Together proposal which directs client services where they are needed most. These funds will help stabilize housing insecurity for individuals and households directly impacted by the pandemic.

11. Electric charging station infrastructure master site agreement with Avista

Tonya Wallace and David Steele presented the master site agreement with Avista allowing the advancement of the city's electrical charging infrastructure and fleet expansion. The agreement is the foundation of future and ongoing EV charging station installations under an adopted, cost-sharing model with Avista. This agreement identifies a group of locations for the stations and allows for additional future station sites. The agreement also sets the cost-sharing structure and responsibilities for installation, maintenance and repair of charging equipment.

### Strategic Plan Session

A. Priority Strategy 1. Rapidly accelerating street pavement maintenance projects

- No report for this meeting.

B. Priority Strategy 2. Repurposing public property to stimulate private investment

- No report for this meeting.

C. Priority Strategy 3. Sustainable city

- No report for this meeting.

### Consent items

1. Dundee Concrete and Landscaping contract for bio filter media replacement (RPWRF)
2. Cummins contract for generator planned maintenance service (RPWRF)
3. Inland Environmental Resources contract to supply liquid magnesium hydroxide to Riverside Park Water Reclamation Facility (RPWRF)
4. Consolidated Supply value blanket for butterfly valves (Water and Hydroelectric Services)
5. Piping modifications construction contract for CSOs #6, #38 and #41 (Engineering)



6. DEECO Inc. contract renewal for air quality emission compliance testing at Waste to Energy (Solid Waste Disposal)
7. Intermountain Slurry Seal contract for Microseal overlay (Street)
8. Van Ness Feldman contract amendment (Water and Hydroelectric, and Legal)
9. Osborn Consulting Engineers contract for analysis and design for the stormwater separation (Integrated Capital Management)
10. HDR consultant contract for forecasting future water and sewer flows (Integrated Capital Management)
11. Wellesley-Maple intersection upgrade (Engineering)

Executive session:

None.

Adjournment

The meeting adjourned at 2:43 p.m.

# Ordinances

**These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.**

## ORDINANCE NO. C36065

An ordinance modifying the functions and transportation improvements of the Transportation Benefit District and codifying the Citizens Transportation Advisory Board; adopting a new chapter 04.37; and amending sections 08.16.010, 08.16.040, 08.16.060 and 08.16.070 of the Spokane Municipal Code.

**NOW THEREFORE**, the City of Spokane does ordain:

**Section 1.** That section 08.16.010 of the Spokane Municipal Code is amended to read as follows:

### Section 08.16.010 Purpose

The purpose of this chapter is to establish a transportation benefit district pursuant to and consistent with RCW 35.21.225 and chapter 36.73 RCW, as the city council finds it is in the public interest to provide adequate levels of funding for the purposes of implementing and funding the transportation programs and improvements set forth in this chapter. The transportation programs and improvements shall include ongoing transportation improvements of the City as set forth in the most recently adopted versions of the following City of Spokane transportation plans: ((six-year pavement maintenance program of)) the((2018-2023)) Six-Year Comprehensive Street Program, the Six-Year Pavement Maintenance Program, the Bicycle Master Plan, and the Pedestrian Master Plan; including the allocation of a minimum of ten percent of revenue generated pursuant to [chapter 08.16 SMC](#) to implement the pedestrian program of the City's ((2018-2023)) six-year comprehensive street program. The transportation programs and improvements set forth in this chapter shall continue ((for a six year period (2018 through 2023)) as reflected in the annual adoption by the City Council of the City's six-year comprehensive street program, and six-year pavement maintenance program until such time as the City obtains an average system wide pavement condition index rating of 80, with no street rating below 25, within the City's residential street system.

~~((The transportation programs and improvements established in the 2012-2017 six-year comprehensive street program as set forth in ordinances nos. C-34648, C-34783 and C-34690 and approved for implementation by the TBD Governing Board during 2017 shall continue to be implemented through December 31, 2017)).~~

**Section 2.** That section 08.16.040 of the Spokane Municipal Code is amended to read as follows:

### Section 08.16.040 Transportation Benefit District Governance

- A. Pursuant to Chapter 36.74 RCW, the City of Spokane assumes the rights, powers, functions and obligations of the City of Spokane Transportation Benefit District (TBD). The City shall have the authority to exercise the statutory powers set forth in chapter 36.73 RCW. The City Council shall assume the rights, powers, functions and obligations of the TBD previously held by the TBD Governing Board.
- B. The City Council adopts by reference the following resolutions established by the TBD Governing Board

1. TBD-RES ((2011-02)) 2011-0002 (adopted March 21, 2011) ((regarding--))adopting a material change policy pursuant to RCW 36.73.020(3) to address major plan changes that affect project delivery or the ability to finance the plan; and
2. ((TBD-RES 2013-0001 regarding the establishment of the Citizens Transportation Advisory Board; and))
3. TBD-RES 2011-0001 (adopted Feb. 14, 2011) ((regarding the establishment of--))establishing a twenty-dollar annual vehicle fee pursuant to RCW 36.73.065 and RCW 82.80.140.

C. Consistent with RCW 36.73.020(4), the city treasurer shall be the *ex officio* treasurer of the TBD.

**Section 3.** That section 08.16.060 of the Spokane Municipal Code is amended to read as follows:

**Section 08.16.060 Transportation Improvements Funded**

- A. The funds generated by the TBD may be used for any purpose allowed by law including to operate the TBD and to make transportation improvements that are consistent with existing state, regional, and local transportation plans and necessitated by existing or reasonably foreseeable congestion levels pursuant to chapter 36.73 RCW. The funds shall be used ~~((specifically))~~ for improvements to ((for the)) operation, preservation, and maintenance of the City's ((existing transportation improvements,)) facilities, functions, activities, and programs set forth in the most recently adopted versions of the following City of Spokane transportation plans: Six-Year Comprehensive Street Program, Six-Year Pavement Maintenance Program ((element of the City's 2018-2023)) ((a copy of which is attached and)), Bicycle Master Plan, and the Pedestrian Master Plan; including ((to include)) the allocation of at least ten percent of revenue generated pursuant to chapter 08.16 SMC to implement the pedestrian program of the City's ((2018-2023)) six-year comprehensive street program.
- B. The transportation improvements funded by the TBD shall be made ~~((in))~~ with consideration of the most recent guidance for selecting transportation improvements in RCW 36.73.020, including an effort to reduce risk of transportation facility failure and improve safety, ((decrease)) improve travel time, improve air quality, increase daily and peak period trip capacity, improve modal connectivity, improve freight mobility, improve accessibility for, or other benefits to, persons with special transportation needs as defined in RCW 47.06B.012, and preserve and maintain optimal performance of the infrastructure over time to avoid expensive infrastructure replacement in the future.
- C. The transportation improvements funded by the district shall be made on an annual basis ~~((not to exceed the six-year time period of the 2018-2023 six-year comprehensive street program. Transportation improvement projects shall be completed on an annual basis))~~ as funding is made available.
- D. The district shall not be obligated to continue the operation and existence of the district ~~((for the full six years))~~ if the City Council elects to dissolve the district pursuant to chapter 36.73 RCW.
- E. The TBD projects may be amended in accordance with the material change policy described in SMC 08.16.040 and in accordance with the notice, hearing and other procedures described in chapter 36.73 RCW, including RCW 36.73.050(2)(b), as the same may be amended from time to time.

**Section 4.** That section 08.16.070 of the Spokane Municipal Code is amended to read as follows:

**Section 08.16.070 Dissolution of District**

- A. The TBD shall be dissolved when ~~((all transportation improvements associated with the operation, preservation, and maintenance of the City's existing transportation improvements, facilities, functions, activities, and programs set forth in the six-year pavement maintenance program and the pedestrian program of the City's 2018-2023 Six-Year Comprehensive Street Program have been completed;))~~ the City obtains an average system wide pavement condition index rating of 80, with no street receiving a rating of less than 25, within the City's residential street system; all indebtedness of the district created to accomplish the improvements has been retired and when all of the TBD's anticipated responsibilities have been satisfied.
- B. In addition to the automatic dissolution of the district as set forth above in subsection A, the City Council reserves the right, as set forth in chapter 36.73 RCW, to cause the dissolution of the district for any legal reason. ~~((--including if a regional transportation district with a funding mechanism is formed pursuant to an interlocal agreement as permitted in RCW 36.73.020)).~~

**Section 5.** That there is enacted a new chapter 04.37 of the Spokane Municipal Code to read as follows:

**Chapter 04.37 Citizens Transportation Advisory Board**

**Section 04.37.005 Definitions**

**Section 04.37.010 Membership and Terms****A. Voting Members**

1. The Citizens Transportation Advisory Board (CTAB) shall consist of eleven members, who are City residents, appointed by the City Council. Membership shall consist of:
  - i. One member selected by each city council member from among the residents of the selecting city council member's district;
  - ii. One member from the Plan Commission's Transportation Sub-Committee (PCTS), as recommended by the Plan Commission;
  - iii. One member from the Pedestrian, Traffic & Transportation Committee (PeTT) of the Community Assembly, as recommended by the Community Assembly;
  - iv. One member from the Bicycle Advisory Board (BAB), as recommended by the BAB;
  - v. One member from the Spokane Human Rights Commission, as recommended by the Human Rights Commission.
  - vi. One member selected by the City Council President.

**B. Liaison Members:**

1. The CTAB shall include up to five (5) liaison members representing organizations including, without limitation:
  - i. Spokane Regional Health District;
  - ii. Spokane Public Schools; and
  - iii. Disability Community
2. The liaison members shall be non-voting members of the CTAB.
3. Liaison members shall be appointed by the city council after written notice provided by the respective organizations.

**C. Chair**

The CTAB Chair shall be selected annually by the members of the CTAB during their first meeting of each year, or at the first meeting after a vacancy occurs. No member shall serve more than three consecutive years as Chair.

**D. Terms**

1. The terms of all current CTAB members on the effective date of this ordinance shall be transferred to current CTAB memberships.
2. The term of each voting member shall be three years from the date of appointment. Members may be appointed to an initial term of less than three years in order to stagger membership terms. A term of less than half of the full three-year term shall not constitute a full term.
3. No voting member shall be appointed for more than two full three-year terms in total as a voting member, regardless of what position they fill.
4. Terms for members appointed from the PCTS, PeTT, BAB and the Human Rights Commission shall not extend beyond the expiration of their membership on their respective boards.

**E. No elected official or city employee shall be appointed as a voting member of the CTAB.****F. CTAB members may be removed from office by the city council before the expiration of their terms due to a disqualifying change of residence or for cause based upon a determination of incapacity, incompetence, the presence of irreconcilable conflicts of interest, neglect of duty (including three or more consecutive unexcused absences), or malfeasance.****G. No CTAB member shall be affiliated with any contractor performing work or seeking the award of work for projects financed, in whole or in part, by a Spokane TBD project in any way. CTAB members shall be required to comply with the City of Spokane Code of Ethics (Chapter 04.32, SMC) during their CTAB service, including avoiding conflicts of interest, such as having a direct pecuniary or financial gain.**

**Section 04.37.020 Duties and Functions**

A. The CTAB makes annual recommendations to City Council regarding the allocation of TBD program funds, including the funds allocated by the Street Department for residential street maintenance. Recommendations may include but are not limited to:

1. Pavement maintenance and reconstruction;
2. Paving unpaved streets;
3. Sidewalk infill and maintenance;
4. ADA accessibility improvements;
5. Multimodal connectivity; and
6. Other transportation projects allowed pursuant to chapter 36.73 RCW.

City Council maintains final approval over project funding.

B. The CTAB shall annually provide a transportation improvement report on progress made in carrying out its responsibilities. This report should be provided in writing and by appearance and presentation before the City Council by the Chair or their designee. Additional reports may be submitted when deemed appropriate by the CTAB or when requested by the city council. Pursuant to RCW 36.73.160(2), the report must be distributed to the public and newspapers of record in the district. The report should include, at a minimum:

1. A summary of the work done by the CTAB and projects that were completed within the previous calendar year or since the last report, whichever is longer including the status of transportation improvement costs, transportation improvement expenditures, revenues, and construction schedules.
2. The CTAB's expected work plan for the coming year.

**Passed by City Council June 28, 2021**

**Delivered to Mayor July 1, 2021**

---

**ORDINANCE NO. C36068**

An ordinance amending Ordinance No. C35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to make changes in the appropriations of the Emergency Rental Assistance Grant Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Emergency Rental Assistance Grant Fund, and the budget annexed thereto with reference to the Emergency Rental Assistance Grant Fund, the following changes be made:

- (1) Increase appropriation by \$9,261,862.
  - (A) Of the increased appropriation, \$9,040,862 is provided solely for subrecipients awarded through an RFP process to deliver rent assistance funds to the community.
  - (B) Of the increased appropriation, \$221,000 is provided solely for the City's administration of the rent assistance program.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to prevent evictions by paying past due and future rent, and past due utilities while targeting limited resources to those with the greatest needs and distributing funds equitably, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council June 28, 2021**

**Delivered to Mayor July 1, 2021**

---

# Job Opportunities

**We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.**

## **WTE ASH OPERATOR SPN 576 OPEN ENTRY**

**DATE OPEN:** Monday, July 5, 2021

**DATE CLOSED:** Tuesday, July 20 at 4:00 p.m.

**SALARY:** \$40,599.07 annual salary, payable bi-weekly, to a maximum of \$63,880.27

### **DESCRIPTION:**

A career with the City of Spokane is more than a pathway to success. It's all of us, helping to build a better community, every day.

Spokane's Waste-to-Energy (WTE) Facility is part of our community's overall comprehensive solid waste system that encourages recycling, waste reduction and energy recovery. Make a difference in your community, by becoming part of City of Spokane's Waste-to-Energy Facility as an Ash Operator!

This position is part of a working team on shift rotations. The rotations will include nights, weekends, holidays and overtime. No travel is required for this position and work is located within the Spokane area.

City of Spokane Ash Operators have professional development opportunities, annual pay step increases, a flexible working environment and great employee benefits, including a pension plan!

Please visit the City of Spokane Career Center at [governmentjobs.com/careers/spokanecity](http://governmentjobs.com/careers/spokanecity), for the full job specification and compensation details.

### **DUTIES:**

- Operates and maintains the ash management system.
- Moves ash containers using a yard tractor, levels loads in ash containers, ensures ash containers are within the required weight range, and operates conveyors and related equipment.
- Inspects and cleans all assigned areas to ensure compliance with safety regulations, environmental permits, and operating permits. Corrects deficiencies as required.
- Operates metals separation equipment.
- Maintains records of the quantity of ash removed per day.
- Operates other equipment including, but not limited to, industrial forklifts, manlifts, skid steer type loaders, and other mobile equipment.
- Participates in boiler cleaning and other assigned outage work.
- Prepares necessary reports, forms, and miscellaneous paperwork related to associated tasks being performed, such as records of the quantity of ash removed per day.
- Drives trucks or vehicles with trailers with a weight rating of 10,000 pounds or less.
- Services assigned equipment. Makes minor field repairs. Reports major defects. Assists mechanic in the repair and maintenance of plant equipment.
- Inspects assigned equipment, recording or reporting damage and mechanical problems.
- Performs related work as required.

### **MINIMUM QUALIFICATIONS:**

*Combinations of education and experience that are equivalent to the following minimum qualifications may be acceptable.*

### **Open Entry Requirements:**

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* High school diploma or equivalent.
- *Experience:* One year of experience in an industrial setting operating equipment such as industrial forklifts, manlifts, skid steer loaders and other mobile equipment or mechanical systems, such as conveyors, transfer screws or similar.

- **Licenses:** Must possess a Class B Commercial Driver's License (CDL) with air brake endorsement.

**NOTE:** Individuals in this classification must successfully complete the Ash Operator training program and additional required environmental, health and safety training (designated on the Environmental Training Matrix and Training Requirements spreadsheets), within their probationary period.

#### **EXAMINATION DETAILS:**

Candidates must meet the minimum qualifications and pass the examination for this position, to be eligible for hire. The examination will consist of a written test, with scoring weight assigned as follows:

- Written Examination: 100%

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

#### **WRITTEN TEST DETAILS**

Written testing will be conducted at the Waste to Energy facility, during the week of July 26, 2021. The approximate duration of the test is 2 hours. The written test may include such subjects as:

- Interpersonal Relations
- Mathematical Reasoning
- Operator Mechanics
- Oral & Written Communication
- Safety
- Utility Plant Operations
- Vehicle Operation

**We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.**

#### **COVID 19 SAFETY IN THE WORKPLACE**

The safety of our employees and community are our highest priority. All employees are educated and trained on how to use proper social distancing, enhanced hygiene techniques, and personal protective equipment (PPE). As a public agency we are following all state required procedures in regards to PPE and COVID 19.

Precautions include:

- Remote work when available for certain positions
- Daily cleaning and disinfecting of surfaces
- Temperature checks
- In office social distancing
- Use of video conferencing

#### **TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 1st day of July 2021.

MARK LINDSEY  
Chair

KELSEY PEARSON  
Chief Examiner

**WTE ASH OPERATOR SPN 576  
PROMOTIONAL**

**DATE OPEN: Monday, July 5, 2021****DATE CLOSED: Tuesday, July 20, 2021 at 4:00 p.m.****SALARY: \$40,599.07 annual salary, payable bi-weekly, to a maximum of \$63,880.27****DESCRIPTION:**

Performs skilled manual work in the operation of ash handling equipment at the waste to energy plant.

**DUTIES:**

- Operates and maintains the ash management system. Moves ash containers using a yard tractor, levels loads in ash containers, ensures ash containers are within the required weight range, and operates conveyors and related equipment.
- Inspects and cleans all assigned areas to ensure compliance with safety regulations, environmental permits, and operating permits. Corrects deficiencies as required.
- Operates metals separation equipment.
- Maintains records of the quantity of ash removed per day.
- Operates other equipment including, but not limited to, industrial forklifts, manlifts, skid steer type loaders, and other mobile equipment.
- Participates in boiler cleaning and other assigned outage work.
- Prepares necessary reports, forms, and miscellaneous paperwork related to associated tasks being performed, such as records of the quantity of ash removed per day.
- Drives trucks or vehicles with trailers with a weight rating of 10,000 pounds or less.
- Services assigned equipment. Makes minor field repairs. Reports major defects. Assists mechanic in the repair and maintenance of plant equipment.
- Inspects assigned equipment, recording or reporting damage and mechanical problems.
- Performs related work as required.

**MINIMUM QUALIFICATIONS:****Promotional Requirements:**

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Education:* High school diploma or equivalent.
- *Experience:* One year of experience in an industrial setting operating equipment such as industrial forklifts, manlifts, skid steer loaders, other mobile equipment, and mechanical systems such as conveyors, transfer screws, or similar equipment.
- *Licenses:* All applicants must possess a Class "B" Commercial Driver's License (CDL), with air brake endorsement.

**Note:** Individuals in this classification must successfully complete the Ash Operator training program and additional required environmental, health, and safety training (as designated on the Environmental Training Matrix and the Training Requirements spreadsheet) within their probationary period.

**EXAMINATION DETAILS:**

Candidates must meet the minimum qualifications and pass the examination for this position, to be eligible for promotion. The examination will consist of a written test and a performance evaluation (PAR), with scoring weight assigned as follows:

- Written Examination: 80%
- PAR: 20%

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**WRITTEN TEST DETAILS**

Written testing will be conducted at the Waste to Energy facility, during the week of July 26, 2021. The approximate duration of the test is 2 hours. The written test may include such subjects as:

- Interpersonal Relations



- Mathematical Reasoning
- Operator Mechanics
- Oral & Written Communication
- Safety
- Utility Plant Operations
- Vehicle Operation

### PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor, within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

**We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.**

### COVID 19 SAFETY IN THE WORKPLACE

The safety of our employees and community are our highest priority. All employees are educated and trained on how to use proper social distancing, enhanced hygiene techniques, and personal protective equipment (PPE). As a public agency we are following all state required procedures in regards to PPE and COVID 19.

Precautions include:

- Remote work when available for certain positions
- Daily cleaning and disinfecting of surfaces
- Temperature checks
- In office social distancing
- Use of video conferencing

### TO APPLY:

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 30th day of June 2021.

MARK LINDSEY  
Chair

KELSEY PEARSON  
Chief Examiner

---

**INSTRUMENTATION, CONTROLS, & ELECTRICAL TECHNICIAN SPN 648**  
**OPEN ENTRY**

**DATE OPEN:** Monday, July 5, 2021

**DATE CLOSED:** Tuesday, July 20, at 4:00 p.m.

**SALARY:** \$45,697.97 annual salary, payable bi-weekly, to a maximum of \$71,752.03

**DESCRIPTION:**

Performs journey-level skilled installation, repair, maintenance, and upgrade of electronic instrumentation, controls, and safety systems for water and wastewater industrial plant facilities and equipment, and related remote monitoring technology.

**DUTIES:**

*This description was prepared to indicate the kinds of activities and levels of work difficulty required of positions in this class. It is not intended as a complete list of specific duties and responsibilities.*

- Inspects instrumentation and electronics on industrial plant equipment. Installs, calibrates, troubleshoots, repairs, and maintains a variety of electrical, electronic, and mechanical instrumentation, and monitoring and control systems and devices.
- Designs, upgrades, connects, and tests new and repaired control and monitoring systems; develops and modifies process instrumentation and control systems.
- Programs, configures, adjusts, and troubleshoots issues with sensors, transmitters, Ethernet IP and switches, programmable logic controllers (PLCs), control panels, motor control centers, motor control drives, etc.
- Responds to SCADA systems alarms, issues, and failures.
- Coordinates installations of new hardware and data communications equipment; maintains web server and plant and system alarming. Collects and processes data from measuring equipment and recorders.
- Troubleshoots and repairs malfunctions resulting in data problems. Maintains records including equipment and calibration history logs, test results, and work orders.
- Downloads data at remote locations and uploads data to the server. Updates equipment firmware as needed. Maintains, installs, and configures wireless and wired communication networks. Troubleshoots and repairs cellular modem connection problems. Conducts functional testing after repairs and updates.
- Diagnoses, repairs, or replaces electronic components. Troubleshoots, maintains, and repairs electrical control circuits, reads, analyzes, and draws schematics. Performs a variety of diagnostic and analytical tests, including those involving programmable logic controls, infrared, and power monitoring.
- Recommends or purchases tools, supplies, and replacement items from outside vendors, suppliers and specialists within assigned duties and permitted limits.
- Consults with and advises operators or other staff members on systems software and functions of various systems. Provides education and training as needed on the use of new equipment, programs, and processes.
- Interprets and works from plans, and develops sketches or designs for work. Assists with technical writing and review of specifications for new parts and equipment.
- Surveys new sites for flow monitoring feasibility and installs related electronic equipment.
- Evaluates safety and operability of systems. Executes foundational elements of safety programs specific to respective job disciplines.
- Works collaboratively with other craft personnel and operations staff in performing multi-craft preventive maintenance.
- Performs related work as required.

**MINIMUM QUALIFICATIONS:**

*Combinations of education and experience that are equivalent to the following minimum qualifications may be acceptable.*

***Combinations of education and experience that are equivalent to the following minimum qualifications may be acceptable.***

**Open-Entry Requirements:** *(all requirements must be met at the time of application)*

- *Education:* Graduation from high school or equivalent supplemented with two years of advanced course work in electrical theory, electronics, control systems, or closely related fields.
- *Experience:* Two years of journey-level work experience as an instrumentation technician or electrician in an industrial or manufacturing plant work environment.

**Licenses and Certifications:** *(pertains to all applicants and to employees in this position)*

- Possession of a valid driver's license.

**Note:** Individuals in this classification in the Water Department possessing a Washington State Department of Health Water Distribution Manager 1 or higher certificate are eligible for a two-range pay adjustment. The pay adjustment is contingent on the budget process and Civil Service verification of the certification.

#### **EXAMINATION DETAILS:**

Candidates must meet the minimum qualifications and pass the examination for this position, to be eligible for hire. Qualified applicants are encouraged to apply immediately. You should complete and submit a City of Spokane employment application online by 4:00 p.m. PST on the filing cut-off date.

Upon request, at the time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

#### **WRITTEN TEST DETAILS**

**The written examination with instructions will be emailed out via a link from FastTest ([noreply@fasttestweb.com](mailto:noreply@fasttestweb.com)) upon closure of the recruitment on July 22, 2021 at 9:00 a.m. PST.**

The examination will consist of a multiple choice written exam with scoring weight assigned and details as follows:

- Written Test: 100%
- Test Date/Time: July 22 at 9:00 a.m. will receive test link from FastTest
- Test Location: Online via FastTest
- Approximate Duration of Exam: 2 hours
- Subject Areas: Computer Skills, Electricity/Electronics, Electronic Symbols & Circuits, General Instrumentation, Interpersonal Skills, Safety & Occupational Hazards

**We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.**

#### **COVID 19 SAFETY IN THE WORKPLACE**

The safety of our employees and community are our highest priority. All employees are educated and trained on how to use proper social distancing, enhanced hygiene techniques, and personal protective equipment (PPE). As a public agency we are following all state required procedures in regards to PPE and COVID 19.

Precautions include:

- Remote work when available for certain positions
- Daily cleaning and disinfecting of surfaces
- Temperature checks
- In office social distancing
- Use of video conferencing

#### **TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 30th day of June 2021.

MARK LINDSEY  
Chair

KELSEY PEARSON  
Chief Examiner

**WASTE WATER TREATMENT PLANT MAINTENANCE MECHANIC SPN 649**  
**OPEN ENTRY**

**DATE OPEN:** Monday, July 5, 2021

**DATE CLOSED:** Tuesday, July 20 at 4:00 p.m.

**SALARY:** \$45,033.98 annual salary, payable bi-weekly, to a maximum of \$70,332.19

**DESCRIPTION:**

Performs skilled journey level work in the installation, maintenance and repair of equipment and facilities in a secondary wastewater treatment plant.

**DUTIES:**

- Exercises judgment in determining the frequency of periodic maintenance based on experience and knowledge of the equipment involved.
- Diagnoses, from charts, graphs or by visual inspection, the cause for equipment failure; and effects repairs on all plant mechanical and electrical equipment.
- Drives trucks to and from outside repair facilities as necessary. Operates multipurpose vehicle while conducting repairs.
- Determines, from experience, consultation with others and observation, any modifications to equipment or facilities needed to improve performance and simplify maintenance; modifies equipment by redesigning and rebuilding; and occasionally fabricates new parts for specialized use.
- Orders material and supplies for assigned projects.
- May be required to operate equipment occasionally on an assigned shift or respond to emergency calls during equipment breakdowns.
- Operates welders, grinders, electric drills and various hand tools common to electrical, mechanical and automotive repair work.
- Cuts, fits and threads pipe, operates power tools, pipe threaders, pipe groovers and impact tools.
- Performs related work as required.
- Identifies opportunities to develop and enhance operational efficiencies and recommends new hardware, software, tools, equipment and methodologies to expedite and/or enhance existing processes.
- Communicates assigned information technology activities with other departments and divisions as needed.
- Attends and participates in meetings; serves on committees and task forces; continuously communicates with supervisor regarding the status of assignments and projects.
- May perform applications programming and software development as an ancillary duty.
- Performs other related duties as assigned.

**MINIMUM QUALIFICATIONS:**

*Combinations of education and experience that are equivalent to the following minimum qualifications may be acceptable.*

**Open Entry Requirements:**

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* High school diploma or equivalent.
- *Experience:* Two years of experience in the operation, maintenance or repair of pumps, electric motors and related equipment in an industrial facility. Satisfactory completion of a recognized school for sewage and water plant operators may be substituted for the experience.
- *Certifications:* Applicants must obtain certification by the Washington State Department of Ecology as a Water Pollution Control Plant Operator I within the probationary period of employment.
- *Licenses:* Applicants must possess a valid driver's license and must obtain a Class "B" Commercial Driver's License (CDL) within one year of appointment.

**EXAMINATION DETAILS:**

Candidates must meet the minimum qualifications and pass the examination for this position, to be eligible for hire. The examination will consist of a written test, with scoring weight assigned as follows:

- Written examination: 100%

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**WRITTEN TEST DETAILS**

Testing will be conducted during the week of July 26, 2021. All eligible applicants will be notified of their testing schedule.

The approximate duration of the test is 2 hours. The written test may include such subjects as:

- General Mechanics
- Measurements and Calculations
- Motors and Generators
- Pumps and Valves
- Plant Operations and Safety
- Supervision and Training

**We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.**

**COVID 19 SAFETY IN THE WORKPLACE**

The safety of our employees and community are our highest priority. All employees are educated and trained on how to use proper social distancing, enhanced hygiene techniques, and personal protective equipment (PPE). As a public agency we are following all state required procedures in regards to PPE and COVID 19.

Precautions include:

- Remote work when available for certain positions
- Daily cleaning and disinfecting of surfaces
- Temperature checks
- In office social distancing
- Use of video conferencing

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 30th day of June 2021.

MARK LINDSEY  
Chair

KELSEY PEARSON  
Chief Examiner

---

**WASTE WATER TREATMENT PLANT MAINTENANCE MECHANIC SPN 649  
PROMOTIONAL**

**DATE OPEN:** Monday, July 5, 2021

**DATE CLOSED:** Tuesday, July 20, 2021 at 4:00 p.m.

**SALARY:** \$45,033.98 annual salary, payable bi-weekly, to a maximum of \$70,332.19

**DESCRIPTION:**

Performs skilled journey level work in the installation, maintenance and repair of equipment and facilities in a secondary wastewater treatment plant.

**DUTIES:**

- Exercises judgment in determining the frequency of periodic maintenance based on experience and knowledge of the equipment involved.
- Diagnoses, from charts, graphs or by visual inspection, the cause for equipment failure; and effects repairs on all plant mechanical and electrical equipment.
- Drives trucks to and from outside repair facilities as necessary. Operates multipurpose vehicle while conducting repairs.
- Determines, from experience, consultation with others and observation, any modifications to equipment or facilities needed to improve performance and simplify maintenance; modifies equipment by redesigning and rebuilding; and occasionally fabricates new parts for specialized use.
- Orders material and supplies for assigned projects.
- May be required to operate equipment occasionally on an assigned shift or respond to emergency calls during equipment breakdowns.
- Operates welders, grinders, electric drills and various hand tools common to electrical, mechanical and automotive repair work.
- Cuts, fits, and threads pipe, operates power tools, pipe threaders, pipe groovers and impact tools.
- Performs related work as required.

**MINIMUM QUALIFICATIONS:**

**Promotional Requirements:**

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* Two years service with the City in the classification of Wastewater Treatment Plant Operator I or II.
- *Certifications:* Water Pollution Control Plant Operator I certification.
- *Licenses:* Applicants must possess a valid driver's license and must obtain a Class "B" Commercial Driver's License (CDL) within one year of appointment.

**Shortage Recruitment Note:**

(Non-probationary employees with at least one year of experience at the RPWRF in the classifications of WWTP Operator I or WWTP Operator II; **OR** two years in the classifications of Laborer II or Heavy Equipment Operator assigned to plant operations may apply on a promotional basis.)

- *Certifications:* Must obtain certification by the Washington State Department of Ecology as a Water Pollution Control Plant Operator I within the probationary period.
- *Licenses:* Applicants must possess a valid driver's license and must obtain a Class "B" Commercial Driver's License (CDL) within the probationary period.

**Note:** Current non-probationary City of Spokane employees within the line of progression who meet the open entry requirements may apply on a promotional basis, pursuant to Civil Service Rule VI Section 5.

**Open Entry Requirements:**

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* High school diploma or equivalent.
- *Experience:* Two years of experience in the operation, maintenance or repair of pumps, electric motors and related equipment in an industrial facility. Satisfactory completion of a recognized school for sewage and water plant operators may be substituted for the experience.
- *Certifications:* Applicants must obtain certification by the Washington State Department of Ecology as a Water Pollution Control Plant Operator I within the probationary period of employment.

- *Licenses:* Applicants must possess a valid driver's license and must obtain a Class "B" Commercial Driver's License (CDL) within one year of appointment.

**Shortage Recruitment Note:**

(Non-probationary employees with at least one year of experience at the RPWRF in the classifications of WWTP Operator I or WWTP Operator II; **OR** two years in the classifications of Laborer II or Heavy Equipment Operator assigned to plant operations may apply on a promotional basis.)

- *Certifications:* Must obtain certification by the Washington State Department of Ecology as a Water Pollution Control Plant Operator I within the probationary period.
- *Licenses:* Applicants must possess a valid driver's license and must obtain a Class "B" Commercial Driver's License (CDL) within the probationary period.

**EXAMINATION DETAILS:**

Candidates must meet the minimum qualifications and pass the examination for this position, to be eligible for hire. The examination will consist of a written test and a performance evaluation, with scoring weight assigned as follows:

- Written examination: 80%
- Performance evaluation (PAR): 20%

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**WRITTEN TEST DETAILS**

Testing will be conducted during the week of July 26, 2021. All eligible applicants will be notified of their testing schedule.

The approximate duration of the test is 2 hours. The written test may include such subjects as:

- General Mechanics
- Measurements and Calculations
- Motors and Generators
- Pumps and Valves
- Plant Operations and Safety
- Supervision and Training

**PROMOTIONAL EVALUATION DETAILS**

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor, within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

**We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.**

**COVID 19 SAFETY IN THE WORKPLACE**

The safety of our employees and community are our highest priority. All employees are educated and trained on how to use proper social distancing, enhanced hygiene techniques, and personal protective equipment (PPE). As a public agency we are following all state required procedures in regards to PPE and COVID 19.

Precautions include:

- Remote work when available for certain positions
- Daily cleaning and disinfecting of surfaces
- Temperature checks
- In office social distancing
- Use of video conferencing



**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 30th day of June 2021.

MARK LINDSEY  
Chair

KELSEY PEARSON  
Chief Examiner

---

# Notice for Bids

## Paving, Sidewalks, Sewer, etc.

### North River Drive Sidewalk Engineering Services File No. 2019179

This project consists of the construction of approximately 700 cubic yards of excavation and embankment, 400 linear feet of storm sewer, 300 square yards of swale construction, 1,100 square feet of retaining wall, 1,300 square yards of sidewalk, 3,400 square yards of 2-inch thick HMA pavement, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. July 12, 2021 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Hand delivered bids shall be delivered between noon and 1:00 p.m. to the first floor, City Hall, 808 W. Spokane Falls Blvd, Spokane WA 99201-3316. The bids will be publicly opened and read at 1:15 p.m. on the first floor of City Hall. In order to comply with "Stay Home, Stay Safe" order as much as possible, please utilize one of the following options to participate in the bid opening. To watch, log in to <https://spokanecity.webex.com/join>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (408) 418-9388 then enter the access code 965 272 875 followed by #. When prompted for an attendee ID number, enter #.

**Copies of the Contract Documents are available at [www.cityofspokaneplans.com](http://www.cityofspokaneplans.com).** The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: <https://my.spokanecity.org/business/bid-and-design/current-projects/>.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

**Note regarding new specifications:** The City of Spokane is using WSDOT's 2021 Standard Specifications. Bidders should allow sufficient time to familiarize themselves with the WSDOT 2021 Standard Specifications prior to bidding the project.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

**\*\*\*\*Time is of the essence due to the length of the construction window and/or the time of year in which the project is being constructed. Please note that various award phase steps have shorter than normal time frames as detailed in section 1-03.3, 1-08.4, and 1-08.5.**

**Ermina & Greene Signal Revision  
Engineering Services File No. 2020059**

This project consists of the construction of the relocation of signal poles, and other related miscellaneous electrical and concrete items.

The City of Spokane will receive bids until 1:00 p.m. July 12, 2021 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Hand delivered bids shall be delivered between noon and 1:00 p.m. to the first floor, City Hall, 808 W. Spokane Falls Blvd, Spokane WA 99201-3316. The bids will be publicly opened and read at 1:15 p.m. on the first floor of City Hall. In order to comply with "Stay Home, Stay Safe" order as much as possible, please utilize one of the following options to participate in the bid opening. To watch, log in to <https://spokanecity.webex.com/join>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (408) 418-9388 then enter the access code 965 272 875 followed by #. When prompted for an attendee ID number, enter #.

**Copies of the Contract Documents are available at [www.cityofspokaneplans.com](http://www.cityofspokaneplans.com).** The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: <https://my.spokanecity.org/business/bid-and-design/current-projects/>.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

**Note regarding new specifications:** The City of Spokane is using WSDOT's 2021 Standard Specifications. Bidders should allow sufficient time to familiarize themselves with the WSDOT 2021 Standard Specifications prior to bidding the project.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: June 23, 30 and July 7, 2021

---

**2021 Residential Grind & Overlay Projects - South  
Engineering Services File No. 2021066**

This project consists of the construction of approximately, 25,000 square yards of HMA pavement, 1,600 square yards of pavement repair, 15,000 square yards of grinding, and 500 square yards of sidewalk, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. July 26, 2021 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Hand delivered bids shall be delivered between noon and 1:00 p.m. to the first floor, City Hall, 808 W. Spokane Falls Blvd, Spokane WA 99201-3316. The bids will be publicly opened and read at 1:15 p.m. on the first floor of City Hall. In order to comply with "Stay Home, Stay Safe" order as much as possible, please utilize one of the following options to participate in the bid opening. To watch, log in to <https://spokanecity.webex.com/join>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (408) 418-9388 then enter the access code 965 272 875 followed by #. When prompted for an attendee ID number, enter #.

**Copies of the Contract Documents are available at [www.cityofspokaneplans.com](http://www.cityofspokaneplans.com).** The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: <https://my.spokanecity.org/business/bid-and-design/current-projects/>.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

**Note regarding new specifications:** The City of Spokane is using WSDOT's 2021 Standard Specifications. Bidders should allow sufficient time to familiarize themselves with the WSDOT 2021 Standard Specifications prior to bidding the project.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: July 7, 14 and 21, 2021

---



