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City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

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MAYOR AND CITY COUNCIL

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COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBERS:

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MICHAEL CATHCART (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

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Minutes

MINUTES OF SPOKANE CITY COUNCIL**Monday, May 10, 2021****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

The regularly scheduled Spokane City Council 3:30 p.m. Briefing/Administrative Sessions and the 6:00 p.m. Legislative Session were held virtually and streamed live online and aired on City Cable 5. Pursuant to Governor Jay Inslee's Fifteenth Updated Proclamation 20-28.15, dated January 19, 2021, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first. Proclamations 20-28, et seq, were amended by the Washington State Legislature to recognize the extension of statutory waivers and suspensions therein until termination of the state of emergency pursuant to RCW 43.06.210 or until rescinded.

While all public meetings must continue to be held remotely, an option for an additional in-person meeting component is permitted in Phase 3 regions consistent with the business meetings requirements contained in the Miscellaneous Venues guidance incorporated into Proclamation 20-25, et seq. At this time, the City Council has decided to continue its meetings with remote access only and to not include an in-person attendance component.

The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling 408-418-9388 and entering an access code when prompted.

Roll Call

On roll call, Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson were present. (Council President Beggs attended in the Council Chambers and participated in the meeting via WebEx. Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson attended the meeting via WebEx.)

City Attorney Mike Ormsby (WebEx), Director of Policy and Government Relations Brian McClatchey (WebEx), and City Clerk Terri Pfister (in Chambers) were also virtually present for the meeting.

PROCLAMATIONSMay 10-16, 2021 *Navy Week*

Council Member Cathcart read the proclamation. The United States Navy protects and defends America on the world's oceans and is ready to defend Americans at all times and is deployed around the world around the clock. The proclamation urges the citizens of Spokane to join in showing appreciation to our Navy by observing this week. No individuals were present virtually to accept the proclamation.

May 2021 *Asian American and Pacific Islander Month*

Council Member Wilkerson read the proclamation. Asian American and Pacific Islander Heritage Month, a celebration of Asian Americans and Pacific Islanders (AAPI) in the United States, takes place annually during May, the month chosen in honor of the immigration of the first Japanese to the United States on May 7, 1843, and to mark the anniversary of the completion of the Transcontinental Railroad on May 10, 1869, where a majority of the workers who laid the tracks were Chinese and Japanese immigrants. Pam Tijama Praeger accepted the proclamation and provided commentary.

Advance Agenda Review

The City Council received an overview from staff on the May 17, 2021, Advance Agenda items.

Action to Approve May 17, 2021, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the May 17, 2021, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Burke, seconded by Council Member Kinnear, **to approve** the Advance Agenda for Monday, May 17, 2021; **carried unanimously**.

ADMINISTRATIVE SESSION**Current Agenda Review**

The City Council considered the May 10, 2021, Current Consent Agenda.

CONSENT AGENDA

Upon Unanimous Voice Vote (in the affirmative), the City Council approved Staff Recommendations for the following items:

Two-year Value Blanket with Hitachi Zosen Invova U.S.A. LLC (Norcross, GA) for the purchase of feeder and grate parts at the Waste to Energy Facility from July 1, 2021, through June 30, 2023—not to exceed \$600,000 (plus tax). (OPR 2021-0301 / ITB 5383-21)

Value Blanket Renewals with Specialty Asphalt for the Street Department utilizing State Contract #01211 for:

- a. SA Premier Crack Sealant—not to exceed \$125,000. (OPR 2020-0414)
- b. Nuvo Gap—not to exceed \$80,000. (OPR 2020-0354)

Contract with Frank Gurney Inc. (Spokane Valley, WA) for needed guardrail repair services—not to exceed \$60,000. (OPR 2021-0302 / PW ITB 5407-21)

Amendment to Memorandum of Understanding with James E. Chase Youth Commission and Chase Youth Foundation to guarantee \$45,000 in funds through 2024, and prevent need to present an annual allocation of funds to Council for approval in 2022, 2023, and 2024—\$45,000 annually. (OPR 2019-0963)

Six-month Contract Extension with Duncan Parking Technologies, Inc., a subsidiary of CivicSmart, Inc. (Milwaukee, WI), for support and services for DPT Duncan Liberty meters for Parking Services—\$22,176. (OPR 2013-0460)

Contract with CompuNet, Inc. (Grangeville, ID) for purchase of Cisco wireless access points hardware and three years required Cisco licensing utilizing WA#05819 NASPO Contract AR3277—\$104,991.06 (incl. tax) and is fully covered by replacement funds. (OPR 2021-0303)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through April 30, 2021, total \$5,403,893.48 (Check Nos. 579080 – 579222; ACH Payment Nos. 89712 – 89939), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$3,148,314.92. (CPR 2021-0002)
- b. Payroll claims of previously approved obligations through May 1, 2021: \$17,140,202.50 (Payroll Check Nos. 558951 – 559125). (CPR 2021-0003)

City Council Meeting Minutes: April 29, 2021. (CPR 2021-0013)

BOARDS AND COMMISSIONS APPOINTMENTS

Plan Commission (CPR 1981-0295) and West Quadrant TIF Project Advisory Committee (CPR 2007-0039)

Upon Unanimous Voice Vote, the City Council **approved** (and thereby confirmed) the following appointments and reappointments:

Plan Commission (CPR 1981-0295)

- Appointment of Jesse Bank to a three-year term, to begin on May 12, 2021, and expire on December 31, 2024.
- Appointment of Tim Williams to a three-year term, to begin on May 12, 2021, and expire on December 31, 2024.

West Quadrant TIF Project Advisory Committee (CPR 2007-0039)

- Reappointment of Kimberly Lawrence to a three-year term, to serve from April 10, 2021, to April 9, 2024.
- Reappointment of Kelly Cruz to a three-year term, to serve from April 10, 2021, to April 9, 2024.
- Reappointment of Amanda Richardson to a three-year term, to serve from April 10, 2021, to April 9, 2024.
- Reappointment of Vickie Munch to a three-year term, to serve from April 10, 2021, to April 9, 2024.
- Reappointment of Alan Chatham to a three-year term, to serve from April 10, 2021, to April 9, 2024.
- Reappointment of Michael Pflieger to a three-year term, to serve from April 10, 2021, to April 9, 2024.
- Reappointment of Fran Papenleur to a three-year term, to serve from April 10, 2021, to April 9, 2024.

LEGISLATIVE AGENDA

There were no **Special Budget Ordinances**.

There were no **Emergency Ordinances**.

There were no **Resolutions**.

FINAL READING ORDINANCES**Ordinance C36045 (Council Sponsor: Council Member Wilkerson)**

Upon consideration of Final Reading Ordinance C36045, the following action occurred:

Upon Unanimous Roll Call Vote, the City Council **passed Final Reading Ordinance C36045** relating to reserve accounts, closing certain internal financial funds and repealing SMC sections 7.08.109 and 7.08.115

Ayes: Beggs, Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson
Nays: None
Abstain: None
Absent: None

FIRST READING ORDINANCES

The following Ordinance was read for the first time with further action deferred:

ORD C36047 Relating to parking municipal codes amending SMC sections 08.02.065, 08.02.083, 12.06A.040, 16A.61.550, 16A.61.564, 16A.61.567, 16A.61.570, 16A.61.5703, 16A.61.787; adopting new chapters SMC 16A.05, 16A.06, 16A.07 and a new section 16A.04.100 to chapter 16A.04 of the Spokane Municipal Code; and repealing SMC 16A.04.010, 16A.04.020, 16A.04.030, 16A.04.040, 16A.04.050, 16A.04.055, 16A.04.060, 16A.04.070, 16A.04.080, 16A.61.381, 16A.61.560, 16A.61.561, 16A.61.562, 16A.61.563, 16A.61.565, 16A.61.566, 16A.61.5701, 16A.61.5702, 16A.61.5704, 16A.61.5705, 16A.61.5706, 16A.61.5707, 16A.61.5708, 16A.61.575, 16A.61.577, 16A.61.581, 16A.61.582, 16A.61.583, 16A.61.589, 16A.61.590, 16A.61.5902, 16A.61.5903, 16A.61.5904, 16A.61.5906, 16A.61.5908, 16A.61.5910, 16A.61.5914, 16A.61.5916, 16A.61.5918, 16A.61.5921, 16A.61.5922, 16A.61.5924, 16A.61.790 and setting an effective date. (Council Sponsors: Council Members Kinnear and Stratton)

There were no **Special Considerations**.

There were no **Hearings**.

There was no **Open Forum**.

ADJOURNMENT

There being no further business to come before the City Council, the Regular Briefing/Administrative Session of the Spokane City Council adjourned at 3:59 p.m. No Executive Session was held. The regularly scheduled 6:00 p.m. Legislative Session of City Council was canceled.

**STUDY SESSION MEETING MINUTES
SPOKANE CITY COUNCIL
Thursday, May 13, 2021**

A regularly scheduled Study Session of the Spokane City Council was held virtually on the above date at 11:04 a.m. in the City Council Chambers, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Beggs and Council Members Cathcart, Kinnear, Mumm, Stratton, and Wilkerson were present via Webex. Council Member Burke was absent. The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling in.

Pursuant to Governor Jay Inslee's Fifteenth Updated Proclamation 20-28.15, dated January 19, 2021, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and that the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first. Proclamations 20-28, et seq, were amended by the Washington State Legislature to recognize the extension of statutory waivers and suspensions therein until termination of the state of emergency pursuant to RCW 43.06.210 or until rescinded.

While all public meetings must continue to be held remotely, an option for an additional in-person meeting component is permitted in Phase 3 regions consistent with the business meetings requirements contained in the Miscellaneous Venues guidance incorporated into Proclamation 20-25, et seq. At this time, the City Council has decided to continue its meetings with remote access only and to not include an in-person attendance component.

The purpose of the meeting was to hold discussion on the following topics:

- Discussion on AWC Board of Directors Appointment Update
- Federal Housing Funding Strategies
- 2020 Year-End Report

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

Council President Beggs left at 11:07 a.m. and Council Member Mumm took over as Chair.

The meeting adjourned at 12:26 p.m.

**Public Safety & Community Health Committee
*Meeting Minutes – March 29, 2021***

Call to Order: 1:17 PM

Attendance:

PSCHC Members Present: CM Kinnear; CP Beggs; CM Stratton; CM Cathcart; CM Mumm; and CM Burke.

Staff/Others Present: Mike Ormsby, Chief Craig Meidl, Sargent Nathan Spiering, Assistant Chief Justin Lundgren, Dave Singley, Eric Olsen, Michael McNab, Craig Hamilton, Jay Kernkamp, Julie Humphreys, David Lewis, Paul Ingiosi, Tonya Wallace, Nathan Groh, David Paine, Ryan Campanella, Jordon Dixon, David Goldbloom, Sara Reijonen, Mary Lee McJimsey, Cindy McMahon, Charlie Moore, Leah Riedi, Craig Madsen, Brian McClatchey, Shauna Harshman, Giacobbe Byrd, and Hannahlee Allers.

Approval of March 1, 2021 minutes: Motion to approve by CM Cathcart; M/S by CM Mumm. The committee approved the minutes from the March 1, 2021 PSCHC meeting unanimously.

CONSENT AGENDA ITEMS**Monthly Reports:**

1. OPO Monthly Update – February 2020
2. Photo Red Update (SPD)
3. April Strategic Initiatives Report (SPD)

Consent Agenda Portion:

1. Police Commissioned Computers Replacement (SPD)
2. WTSC – FY21-FY23 Pedestrian & Bicycle Safety ILA (SPD)
3. Sexual Assault Kit Grant Amendment SBO (SPD)
4. Contract with Summit Law Group for SPD ULP Matters (Legal)
5. Amendment of Contract with Summit Law Group for Labor Negotiations (Legal)
6. Customer Relationship Management (CRM) Contract Renewal (IT)
7. Purchase of 12,000 96-gallon Single Stream Recycling Carts w/ Assembly, Delivery & Removal Services (Public Works)
8. Request to Install Security Camera (IT)
9. WA Auto Theft Prevention Program FY2021-2023 Grant Application (SPD)
10. Sole Source Declaration with Infor Public Sector for Their CAD (Computer Aided Dispatch) System (SFD)

STRATEGIC PLANNING SESSION**Strategic Priority: Integrated 911/Dispatch**

NONE

Strategic Priority: Integrated Response

NONE

Strategic Priority: Criminal Justice Reform**Sgt. Spiering Update (5 minutes)**

Sgt. Spiering gave Council an update on how K-9s were deployed last month. In the month of March, there were 84 deployments and 1 contact. Sgt. Spiering compared deployments and captures to this time last year. The statistics were on par with last year. Sgt. Spiering highlighted a capture where a K-9 assisted in an arrest without use of force.

Strategic Priority: City-Wide Clean & Safe

NONE

DISCUSSION ITEMS**Staff Requests:****Ambulance Transport Agreement Discussion – Chief Schaeffer (5 minutes)**

Chief Schaeffer gave a brief overview of SFD's recommendation to extend the contract between the City of Spokane and American Medical Response (AMR). CM Kinnear asked if there is still a discussion about SFD doing transport. Chief Schaeffer said that there is not yet a legal path forward for that and, even if there were, it would be cost prohibitive to do so.

Cold Case Unit Presentation – Major McNab (10 minutes)

Major Michael McNab presented to Council on where SPD is now and what it would take to stand up a complete Cold Case Unit. Major McNab reviewed current statistics on unsolved cases. He pointed out that there doesn't appear to be a drop in unsolved cases as a result of DNA and CODIS technology, but there has been a noticeable drop in unsolved cases over the last 20 years. Major McNab briefed Council on the potential tasks, structure, and budget of a Cold Case Unit. Major McNab concluded that Cold Case Units provide justice for victims, closure for families and the community, and strengthen local confidence in the Police Department. He mentioned that there are staffing challenges even with adequate funding. He said it would take 1-2 years to stand up a Cold Case Unit. CM Cathcart asked if it would be possible to put out a job listing for someone already experienced and trained in this work. Major McNab said that would be something they would have to bring up with their Guild. CM Mumm pointed out that the cost to the community if someone is not caught is too large. She asked if SPD knows how many folks are in custody when they do clear the cases. Major McNab said from anecdotal experience it is a mixed bag. CM Stratton said she likes the concept of using retired detectives if SPD can make that work. She also encouraged SPD to utilize the C.O.P.S. Shops if possible. CP Beggs said that he thinks the funding for this unit is probably there and encouraged SPD to go through labor negotiations first. CM Kinnear said that this unit would be a tremendous benefit to the community.

E-Bike SBO Discussion – Sergeant Hamilton (10 minutes)

Sgt. Craig Hamilton, who works out of the Downtown Precinct (DTP), presented to Council on SPD partnering with Bulls Bikes, USA to pilot the use of electronic bikes (eBikes) in the downtown core for the last two months. Sgt. Hamilton said that overall, the eBikes were a game changer in patrolling downtown. Officers were able to cover more mileage per day than with conventional bikes, they were more visible to the public, and officers were ready to perform whatever duties needed without being exhausted or fatigued. The eBikes allow the DTP bike unit to patrol the downtown core, Riverfront Park, portions of the Centennial Trail, the University District, and other neighboring areas including Peaceful Valley, Kendall Yards, and the lower South Hill. Sgt. Hamilton said that SPD also found that eBikes allow access to areas not accessible by car. He said that officers on eBikes are much more approachable, accessible, and accountable to the public, especially compared to officers in cars. Sgt. Hamilton highlighted that the eBikes are substantially more cost effective over patrol cars patrolling the DTP area. He said that SPD can outfit 5 eBikes for half the price of one patrol SUV. Sgt. Hamilton gave Council an overview of Bulls Bikes, USA and outlined SPD's current need, which he

determined to be 5 eBikes. CP Beggs said that he is excited by this and that SPD has his full support. CM Mumm said this looks to be affordable and asked if they need a backup eBike. Sgt. Hamilton said they would take as many as they could get. CM Mumm suggested outfitting all 9 officers out of the DTP with an eBike and ordering an additional eBike as a spare. Sgt. Hamilton thought that would be a great idea. Sgt. Hamilton noted that SPD can do most maintenance in house and that there would be savings for ordering 10 eBikes. CM Cathcart said that he would like to see this program expanded across the City. He also asked if SPD has a policy for engaging with the community on eBikes. CM Cathcart expressed concern that with eBikes officers might buzz by community members instead of engaging. Sgt. Hamilton said there is not a formal policy but finds that there is naturally much more engagement on eBikes. Chief Schaeffer thanked SPD and the eBike team for assistance on a mental health call. He said there was a marked difference between the community engagement because the officers were on bikes.

Council Requests:

Community School Presentation on Goat Vegetative Management Pilot Project – Ryan Campanella & Community School Students (15 minutes)

Ryan Campanella introduced the Community School students. Char Moore explained the mission of the Community School and the brief for this project, which is titled “Promote the Goat.” Jordan Dixon explained more about the community partners, including Neighborhood Councils, that were engaged in this project. David Goldbloom and Leah Riedi detailed their interactions with specific Neighborhood Councils on the topic. Char Moore explained the future of their project and the additional scientific research, collaboration, and communication needed to make this project successful moving forward. CM Stratton thanked the students for joining Council and encouraged Council Members to visit the Community School if they can. Chief Brian Schaeffer thanked the students for all their hard work and said it has been an honor to work with them. CM Kinnear told the students to keep up the good work.

Update on SFD COVID-19 Vaccination Outreach – CM Mumm (10 minutes)

Chief Schaeffer reviewed the tiers of potential future COVID-19 vaccination efforts. CM Mumm highlighted the potential to eventually do pop-up vaccination clinics at fire stations across the City.

Status of Percentage of Vaccinated Uniformed First Responders – CM Mumm (5 minutes)

CM Mumm thanked Chief Schaeffer for his team’s work with the community on COVID-19 vaccination outreach. Chief Schaeffer mentioned that he and his team are going to continue to partner with SRHD and encourage members of his team to get the vaccine as soon as possible. CM Mumm and Chief Schaeffer both noted that the number of uniformed first responders that are actually vaccinated is probably greater than the numbers SFD reported because staff are also getting their vaccines from their personal provider.

Discussion about Increasing Value Blanket for SPD Handguns – CM Kinnear (5 minutes)

CM Kinnear asked what happens to the weapons that are decommissioned. Major Michael McNab mentioned they have around \$49,000 per year to spend on handguns. Last year, they did not spend nearly all that money. He said because of new hires this year, they would like to extend the value blanket by \$15,000. Major McNab said that the firearms that are decommissioned are given back to the wholesaler from which they were purchased. CM Stratton asked if the company will destroy them. Major McNab said that SPD will get a small credit for giving them back to the wholesaler. Major McNab said they are either sold to another licensed retailer or are sold to another law enforcement team.

Discussion about SPD Mental Health Position – CP Beggs (5 minutes)

CP Beggs expressed support that the City is continuing to explore innovative ways in responding to mental health related calls. CP Beggs expressed concern with reducing a public records position and asked if that could be avoided. Major Eric Olsen said if they were able to add that staff without cutting the public records position, that would be ideal. CP Beggs said he would support keeping the public records position. CM Cathcart questioned whether a records specialist meets the intention of the public safety levy. CM Kinnear said that she will send CM Cathcart a memo from Chief Meidl that provides more clarity on that front.

Discussion about Fleet Vehicle Leases – CP Beggs (5 minutes)

CP Beggs asked David Paine if the City has switched polices so that the City is now purchasing vehicles when someone could potentially be reimbursed for mileage on their personal vehicle? Mr. Paine said that these specific vehicles are additions to the fleet and that the City is leasing because in the future, Ford will have an electric vehicle available. Mr. Paine also mentioned that there was some analysis done about the benefits of using City-leased vehicles rather than City employees using personal vehicles and getting reimbursed for mileage. CM Stratton clarified that these are annual leases. Mr. Paine said that after 13 months, the City can terminate the lease at any time. He pointed out that this is critical for transitioning to an electric fleet. CM Cathcart asked what is included in the lease. Mr. Paine said the Fleet Department believes that since the vehicles aren’t used enough to the point where they need major maintenance, they have said the Fleet team would like to see them at least once per year. CM Cathcart asked why the City’s price is so high compared to what an average citizen can find online. Mr. Paine said that under Enterprise, the City has a guaranteed return on the vehicles.

Discussion about Purchase of SFD Response Vehicles – CM Kinnear (5 minutes)

CM Kinnear said that she has already received an answer to her question on this item.

State Legislative Update:**ADMINISTRATION REQUESTS:**

NONE

Action Items: NONE**Executive Session:** NONE

Adjournment: CM Kinnear adjourned the meeting at 2:39PM. The next PSCHC meeting will be held Monday, May 3, 2021.

Attachments/Briefing Papers: Police Commissioned Computers Replacement (SPD); WTSC – FY21-FY23 Pedestrian & Bicycle Safety ILA (SPD); Sexual Assault Kit Grant Amendment SBO (SPD); Contract with Summit Law Group for SPD ULP Matters (Legal); Amendment of Contract with Summit Law Group for Labor Negotiations (Legal); Customer Relationship Management (CRM) Contract Renewal (IT); Purchase of 12,000 96-gallon Single Stream Recycling Carts w/ Assembly, Delivery & Removal Services (Public Works); Request to Install Security Camera (IT); WA Auto Theft Prevention Program FY2021-2023 Grant Application (SPD); Sole Source Declaration with Infor Public Sector for Their CAD (Computer Aided Dispatch) System (SFD); Ambulance Transport Agreement (SFD); Value Blanket for Handguns (SPD); Mental Health Position (SPD); Fleet Vehicle Leases (Fleet); and Purchase of Response Vehicles (SFD).

Referenced attachments on file in the City Clerk's Office.

Public Safety & Community Health Committee
Meeting Minutes – March 1, 2021

Call to Order: 1:17 PM

Attendance:

PSCHC Members Present: CM Kinnear; CP Beggs; CM Stratton; CM Wilkerson; CM Cathcart; CM Mumm; and CM Burke.

Staff/Others Present: Mike Ormsby, Chief Craig Meidl, Sargent Nathan Spiering, Assistant Chief Justin Lundgren, Dave Singley, Eric Olsen, Michael McNab, Jacqui MacConnell, Mike Lopez, Julie Humphreys, Maggie Yates, Paul Ingiosi, Michelle Hughes, Tonya Wallace, Nathan Groh, David Paine, Tim Sigler, Tija Danzig, Jamie McIntyre, Thomas Williams, Brian McClatchey, Tim Dunivant, Shauna Harshman, Giacobbe Byrd, and Hannahlee Allers.

Approval of February 1, 2021 minutes: Motion to approve by CM Stratton; M/S by CM Burke. The committee approved the minutes from the February 1, 2021 PSCHC meeting unanimously.

CONSENT AGENDA ITEMS**Monthly Reports:**

1. OPO Monthly Update – January 2020
2. Photo Red Update (SPD)
3. March Strategic Initiatives Report (SPD)

Consent Agenda Portion:

1. Contract for Diverse Fiber Route from City Hall to New CCB Datacenter (IT)
2. Purchase of Caterpillar H120 Hammer (Public Works)
3. HP-CMV FMCSA-DOT 20.237 FY21 Safety Grant (SPD)
4. Grant Application for Fire Prevention (SFD)
5. Department of Ecology SBO/Grant Amendment (SFD)
6. SBO 2021 DOE Grant Amendment (SFD)
7. Approval of a 1-Year Renewal for Aluminum Sign Blanks, from National Barricade and Sign Co. (Streets)
8. Requests from Various Departments for Vehicle Purchases/Leases (Fleet Services)
9. Amending Washington Association of Sheriffs and Police Chiefs Sexual Assault Kit Initiative Grant Program (SPD)
10. Approval of Value Blanket with LN Curtis for 5 Years to Provide PPE to the Fire Department (SFD)

Council Member Kinnear announced that consent item #8 will be removed from this agenda and added to the next Urban Experience meeting.

STRATEGIC PLANNING SESSION**Strategic Priority: Integrated 911/Dispatch**

NONE

Strategic Priority: Integrated Response

NONE

Strategic Priority: Criminal Justice Reform**Sgt. Spiering Update (5 minutes)**

Sgt. Spiering gave Council an update on how K-9s were deployed last month. In the month of February, there were 73 deployments and 1 contact. Sgt. Spiering highlighted a capture where a K-9 assisted in an arrest.

Strategic Priority: City-Wide Clean & Safe

NONE

DISCUSSION ITEMS**Staff Requests:****SPD 2020 Stats Overview – Chief Meidl (15 minutes)**

Chief Meidl gave Council an overview of crime statistics from 2020. Chief Meidl's presentation focused on a comparison of 2019 and 2020 statistics. He highlighted the challenges and trends in 2020 – a unique year because of COVID-19. Chief Meidl also noted that when looking at this data, it is important to keep long-term context in mind. Short-term comparisons, while sometimes useful, can also give a skewed perspective on long-term crime trends. Chief Meidl talked about some internal variables, including proactive efforts and innovative programs. Chief Meidl presented on homicide rates in Spokane and provided some national context for our local increase in homicides. He also highlighted statistics related to drive-by shootings, other shootings, sexual violence, commercial robbery, person robbery, aggravated assault, domestic violence, and property crime. CM Mumm talked about the supervision bill that passed over a year ago and asked Chief Meidl if he is seeing any positive effects from it. Chief Meidl said it is not really a tool that is being utilized by the prosecutors right now and said he would get some more info to Council about why that is. CM Kinnear said that Council Members worked for over three years on that and would hope that it is being used. CM Mumm pointed out that Spokane is supposed to be a pilot in this effort and it's important that we actually use the tools from the bill in order to get the data necessary to understand if it works. Chief Meidl highlighted some notable strategies SPD has implemented around domestic violence. Chief Meidl then talked about additional COVID-19 related impacts including early jail and prison releases. CM Cathcart asked about the state of pod camping enforcement. Chief Meidl said the number one hurdle is having enough shelter space in the daytime, which makes enforcement problematic. Chief Meidl said that officers have still been going out with code enforcement to clean up camping sites that have been vacated. Major Eric Olsen confirmed that this is the case. CM Wilkerson asked if there will be follow-up on the early release numbers to understand if there was an impact on crime. Chief Meidl said that about half of those who were released were contacted by SPD at some level. CM Kinnear asked if those perpetrating gang violence are from outside our community. Chief Meidl said that the biggest issue with drive-by shooting investigations is that SPD has trouble getting information out of survivors and others close to the incident. Major Michael McNab said they do not have any indication that there are people coming from out of town to commit these crimes. Major McNab said the most troubling aspect of these crimes is how young the perpetrators and victims are. CM Wilkerson asked how SPD is changing its approach based on the age of those involved. Major McNab talked about how SPD is trying to engage with families and other ways of community engagement. CM Cathcart asked if SPD has had conversations about a way to replace campus resource officers. Chief Meidl said these positions will still exist but will take on more of a counseling roll. CM Mumm highlighted the importance of creating partnerships with transportation portals (e.g. airports). CM Mumm also highlighted gang activities involvement with human trafficking.

Update on Grant Received from MacArthur Foundation's Safety & Justice Challenge – Maggie Yates (10 minutes)

Maggie Yates provided a brief overview of this recent grant award. This is a two-year grant award for \$700,000. Ms. Yates talked about how this current round of funding is primarily for sustainability planning in order to safely reduce the jail population, address racial and ethnic disparities, and increase community engagement long-term. Ms. Yates provided an overview of continued and new strategies that will be funded through this grant over the next two years. CM Wilkerson asked about providing free cell phones since the State of Washington already has a program that does this. Ms. Yates mentioned that this is meant to be for those who are court involved to have a cell phone available to them on site. CM Kinnear asked about caseloads for supportive release. Ms. Yates said they will issue an RFP to select a provider for supportive release and will establish case loads then.

SBO to Temporarily Reclassify Some Positions from Fire/EMS to Fire Dispatch – Paul Ingiosi (10 minutes)

Paul Ingiosi said that this temporary reclassification is a solution for the City's ILA with SREC expiring. Mr. Ingiosi provided additional financial context for this temporary change. He mentioned that all the dispatch costs will be centralized with this move. CM Stratton asked if this is for three or four positions. Mr. Ingiosi six positions total, three of which are current and three are the temporary reclassification positions. The SBO brings them all under one centralized fund.

Police Fleet Analysis and Financial Projections – Tonya Wallace (10 minutes)

Tonya Wallace presented on SPD's police fleet. She reviewed passenger vehicle type and make, how vehicles are used, vehicle replacement scenarios, and presented conclusions. Ms. Wallace walked Council through the numbers and uses of SPD's fleet. Ms. Wallace said where they would like to direct attention toward decisions around vehicle type and model is in the 405 vehicles that are more frequently used. CP asked if a K8 patrol vehicle would be considered a "utility" vehicle. Ms. Wallace confirmed this. She then talked about police vehicle costs. Prompted by CM Mumm, Ms. Wallace highlighted that SPD's "bearcat" is listed under the "pickup" section and skews the cost of that vehicle cost higher. CP Beggs asked if investigations and admin will use SUVs. Major Michael McNab said they are looking to stick with one or two vehicle platforms for admin going forward. Major McNab said admin don't necessary need SUVs but highlighted some specific examples where it is useful. Chief Meidl said traditionally admin will drive vehicles for a couple of years and then transfer them over to investigations. Major McNabb said that the commissioning bill for hybrid vehicles are substantially higher. Ms. Wallace concluded that City funding is insufficient to keep pace with the need to replace vehicles. CM Kinnear expressed hesitancy with using SIP loan funding to purchase the vehicles needed. CM Mumm agreed that there need to be continued discussions about this. CM Wilkerson asked if Ms. Wallace could pull out the bearcat cost in an earlier table she presented. Ms. Wallace said she would get CM Wilkerson that cost. Ms. Wallace said that assuming City funding replaces 15 to 20 gasoline vehicles per year, the police fleet will be fully replaced in 20 to 27 years for those 405 vehicles. Ms. Wallace said this points to electric vehicles, right now, being more expensive. She also concluded that electric infrastructure and indoor storage is going to be required as the City moves to an electric fleet. CM Mumm asked about the indoor storage requirement and mentioned that European cites use covered outdoor storage. Ms. Wallace said that might be a great option. CM Kinnear said that she thinks this needs to be a study session topic going forward. CP Beggs asked for future data about the increased rate of funding needed for this fleet replacement strategy. CM Cathcart asked if the City has any cost-benefit analysis for take home vehicles. Ms. Wallace said there is a lot of anecdotal information about this. David Paine said he has been working on a take home vehicle analysis over the last six months and he can circle back to that work. CM Wilkerson asked if there has been any chatter about electric bikes in the downtown area. CM Kinnear asked if we could take all that was discussed today and give it more time in a study session.

DERA Grant Update – Nathan Groh (10 minutes)

Nathan Groh updated Council on the DERA Grant that the City applied for last year but did not receive. Mr. Groh said the City is applying again this year. This funding would be awarded in order to make a significant reduction in diesel emissions. Mr. Groh said they are applying for \$1M in funding to replace around 6 diesel vehicles. These vehicles were already slated to be replaced. These vehicles are not vehicles that can be replaced with electrified version, but they would be replaced with vehicles with CARB certified engines. David Paine asked a procedural question about the consent item that was moved off today's agenda. CP Beggs clarified.

Treasury Rental Assistance Program Discussion – Tim Sigler (5 minutes)

Tim Sigler briefed Council on COVID-19 related rental assistance efforts. Mr. Sigler talked about additional rental assistance funding coming down the pike. CM Mumm suggested that the City communicate clearly where community members can go to get these funds.

Council Requests:**Discussion about SPD Community Service Opportunities within Juvenile Probation's Diversion Program – CM Burke (5 minutes)**

CM Burke asked SPD about the policy behind opportunities for community service with SPD, highlighting a specific case that was in the news. Jacqui MacConnell spoke to the specifics of the case that CM Burke wanted more information on. CM Burke asked why these opportunities aren't more standardized in order to make sure there is equity in these decisions. Ms. MacConnell said there is not specific policy to make these determinations but are working on brining more equity in these decision-making processes.

Cold Case Action Plan Discussion – CM Stratton (5 minutes)

CM Stratton highlighted the public engagement Council has received on this topic and asked SPD if there is an action plan in the works to handle the backlog of cases. Chief Meidl spoke to SPD's interest in exploring a cold case unit. He mentioned the commission requirements involved and other investigative experienced required. He said they will have more information for Council on this in the coming weeks.

COVID Immunization Outreach Plan Discussion – CM Mumm (10 minutes)

CM Mumm mentioned how important it is for the City to lead the way on immunization outreach and implementation efforts. Mike Lopez from SFD provided some context for the current program that is a partnership with the Spokane Regional Health District (SRHD). Mr. Lopez said that SRHD is an outstanding partner and is the lead agency in this effort. He mentioned that future vaccination efforts are dependent on continued partnership with SRHD, vaccine availability, staffing, cost of staffing, and locations suitable for vaccine distribution. Mr. Lopez said that the vaccination clinic model that we developed with SRHD has been highly successful. He said the model is replicable, scalable, and the delivery model can be applied to large clinics, or small, pop-up clinics – at a neighborhood center for example. Mr. Lopez highlighted the success of the First Responder Vaccination Clinic that was active during January and February 2021. Mr. Lopez spoke about the future vision for collaboration with SRHD in vaccine distribution. CM Mumm asked what Council

can do to help SFD scale up operations. She said that in order to get more vaccinations, we need to wait for the next federal shipment. She asked how Council can help prepare for the next shipment. CM Kinnear mentioned how this is all new information to her and she has not heard any of this information from SRHD. Mr. Lopez said he is not fully prepared to answer CM Mumm's question about what Council can do to help prepare but reiterated that this model can be scaled up and that will have a cost associated with it. CM Wilkerson commented that there is a lot of activity happening at SRHD and highlighted some of the partnerships in the vaccine roll out.

State Legislative Update:

CM Mumm mentioned that a key piece of state legislation, HB 1155, passed the House and will go onto the Senate.

ADMINISTRATION REQUESTS:

NONE

Action Items:

NONE

Executive Session:

NONE

Adjournment: CM Kinnear adjourned the meeting at 3:04 PM. The next PSCHC meeting will be held Monday, March 29, 2021.

Attachments/Briefing Papers: Contract for Diverse Fiber Route from City Hall to New CCB Datacenter; Purchase of Caterpillar H120 Hammer; HP-CMV FMCSA-DOT 20.237 FY21 Safety Grant; Grant Application for Fire Prevention; Department of Ecology SBO/Grant Amendment; SBO 2021 DOE Grant Amendment; 1-Year Renewal for Aluminum Sign Blanks, from National Barricade and Sign Co.; Requests from Various Departments for Vehicle Purchases/Leases; Amending Washington Association of Sheriffs and Police Chiefs Sexual Assault Kit Initiative Grant Program; Value Blanket with LN Curtis for 5 Years to Provide PPE to the Fire Department; SPD 2020 Stats Overview; Presentation on Grant Received from MacArthur Foundation's Safety & Justice Challenge; SBO to Temporarily Reclassify Some Positions from Fire/EMS to Fire Dispatch; and Police Fleet Analysis and Financial Projections.

Referenced attachments on file in the City Clerk's Office.

Public Safety & Community Health Committee
Meeting Minutes – February 1, 2021

Call to Order: 1:17 PM

Attendance:

PSCHC Members Present: CM Kinnear; CP Beggs; CM Stratton; CM Wilkerson; CM Burke; CM Cathcart; and CM Mumm (arrived at 1:19pm).

Staff/Others Present: Mike Ormsby, Chief Craig Meidl, Sargent Nathan Spiering, Assistant Chief Justin Lundgren, Major Eric Olsen, Tracie Meidl, Dave Singley, Mark Griffiths, Brad Arleth, Chief Brian Schaeffer, Tim Sigler, Tija Danzig, Graig Butler, Michael Schneider, Steven Wohl, Mike Sparber, Maggie Yates, Dusty Fredrickson, Eric Finch, Lili Navarrete, Toni Lodge, Maureen Rosette, Carly Cortright, Jason Ruffing, Luis Garcia, Delaney Howard, Michael Diamond, Matthew Antush, Giacobbe Byrd, and Hannahlee Allers.

Approval of January 4, 2021 minutes: Motion to approve by CM Wilkerson; M/S by CM Stratton. The committee approved the minutes from the January 4, 2021 PSCHC meeting unanimously.

CONSENT AGENDA ITEMS

Monthly Reports:

1. OPO Monthly Update – December 2020
2. Photo Red Update (SPD)
3. February Strategic Initiatives Report (SPD)
4. COVID-19 Vaccination Program Phase 1 Report (SPD)

Consent Agenda Portion:

1. Contract for Impound and Abandoned RV Disposal Services (SPD)

STRATEGIC PLANNING SESSION

Strategic Priority: Integrated 911/Dispatch

NONE

Strategic Priority: Integrated Response

NONE

Strategic Priority: Criminal Justice Reform**Sgt. Spiering Update (5 minutes)**

Sgt. Spiering gave Council an update on how K-9s were deployed last month. In the month of January, there were 83 deployments, 39 people captured, and 1 contact. Sgt. Spiering highlighted a capture where a K-9 assisted in a zero use of force arrest.

Strategic Priority: City-Wide Clean & Safe

NONE

DISCUSSION ITEMS**Staff Requests:****Senior Business System Analyst Position Discussion – Dusty Fredrickson (10 minutes)**

Dusty Fredrickson presented to Council asking for approval for a new position in IT. He highlighted the leap the City has taken in technical and business management complexity recently. CM Stratton asked when the City purchased JustWare. Howard Delaney said it was purchased in 2008, purchased for the court in 2010, and full implementation occurred in 2013. Mr. Fredrickson talked about the current state of the JustWare environment and the FTEs necessary to support it. Mr. Fredrickson talked about the future automation that will occur in the eSeries environment and the additional support needed for the City to fully integrate its process across agencies. This position will do the necessary inter-agency management and product improvement road mapping. CM Stratton asked if current employees will have the opportunity to apply to this position. Mr. Fredrickson said he hasn't hammered out the details with HR but would like to see what individuals are out there as well. CM Wilkerson asked what some of the hiccups have been in the new solution. Mr. Fredrickson said the City got a discounted price on the eSeries solution because we are at the cutting edge of implementation, so we have had some trail and error scenarios. Mr. Delaney said a specific challenge has been data integration across agencies. CP Beggs expressed his support for this position.

CARES “By and For” Grant – Michael Diamond (5 minutes)

Michael Diamond and Howard Delaney presented on Spokane Municipal Court's historical access to pre-trial services. Mr. Delaney said that in December, 2020, the Spokane County Office of Pretrial Services reduced services and stopped providing pre-trial risk screening and information for those defendants in-custody for the Spokane Municipal Court. The loss of this service reduced the available information for the Judicial Officer to evaluate the defendant's risk to return for future court hearings and if any violent risk to the community existed when evaluating CrRLJ 3.2. The development of a City Pretrial Services Unit establishes a reliable source of information for the Judicial Officers while expanding upon pre-trial monitoring, pre-trial services, and assisting those defendants engaged in the Municipal Justice System. The grant is for up to \$250,000.00 with a run period of March 1, 2021 to December 23, 2023. CM Burke asked if any of this funding will be used for COVID relief for those in and out of jail and asked if there's anything Municipal Court is doing for vaccine distribution. Mr. Diamond said these funds are being used to fill a new service necessitated by COVID and that they do not provide vaccines. CM Burke said providing vaccines to those who are required to be held in detention would be a good way to stop the spread.

Update on SPD's Community Outreach Unit – Chief Meidl (10 minutes)

Sgt. Mike Schneider, who oversees the community outreach unit, presented on the duties of the Community Outreach Unit. Sgt. Schneider said that he and his two other team members are committed to engaging with the community and always try to say “yes.” Sgt. Schneider talked about some of the many programs they operate and said he hopes to be back in schools by the end of spring. CM Wilkerson said that over the last year youth have seen many images of police. She asked if that has adjusted their approach. She also asked how they are tracking their outcomes. Sgt. Schneider said the use surveys in many of their programs to measure the effectiveness of their youth programs. He said SPD has a huge educational deficit that they need to combat. CM Wilkerson said there's been a significant change in the leadership of communities of color recently and encouraged an effort to bridge that current disconnect. CM Kinnear asked for regular updates on metrics and data for the Community Outreach Unit.

Council Requests:**Lili Navarrete District 2 OPO Commissioner Interview – CM Wilkerson & CM Kinnear (5 minutes)**

Lili Navarrete was nominated to fill a vacant District 2 spot on the OPO commission by CM Wilkerson and CM Kinnear. Ms. Navarrete spoke about her history and how she moved to Spokane. She spoke to her involvement with the Latinx community in Spokane. She said she thinks being a part of the OPO commission will be important for representation for Latinx community members in Spokane. CM Stratton asked what makes Ms. Navarrete interested in the OPO position. Ms. Navarrete said there is general concern and mistrust within the Latinx community and the police force and thinks being a part of the conversation will be instrumental to healing that relationship. CM Cathcart asked if there is a specific

incident that drives mistrust and what she thinks members of the commission can do to address mistrust. Ms. Navarrete said there's hesitancy within the Latinx community to call SPD primarily because of language barriers, immigration status, and the color of one's skin. CM Wilkerson asked if there is an intersection of issues at the state level and the local level. Ms. Navarrete spoke to her experience working on state-level immigration issues on the Commission of Hispanic Affairs.

Discussion about Potential Renewal of MOU between SPD and The NATIVE Project – CM Wilkerson (15 minutes)

CM Wilkerson spoke about her opportunity to work with Toni Lodge and other Urban Indians and their work to renew an existing MOU between the City and the Urban Indian community. Maureen Rosette presented a new version of the MOU with some minor language adjustments. Ms. Lodge talked about how the MOU came to be. She spoke about the disproportionate number of Native Americans involved in officer-involved shootings. Out of discussions between the Native American community and SPD about these painful interactions, they drafted the original MOU. Ms. Lodge talked about previous conversations with SPD that didn't yield many outcomes but was hopeful that there would be more progress in the future. Ms. Rosette emphasized that this is not a contract, but a handshake understanding of how to treat each other and work together. CM Wilkerson talked about how this kind of understanding is needed now more than ever and asked to hear from Chief Meidl about his experience with this MOU. Chief Meidl said there is always conversation with Legal when signing agreements and wanted to make sure he was clear that SPD has an obligation to all communities within Spokane – especially those marginalized. He said he looks forward to getting together with community meetings. Ms. Lodge said they worked hard to do the community organizing necessary for these kinds of conversations. She pointed out that they have a large Native American network and emphasized that the specific needs of the Native community need to be operationalized. She said she would like to operationalize this agreement with more of a mutual lift. Chief Meidl noted that in post-academy they have invited marginalized communities and communities of color talk about their experiences. Ms. Lodge said that opportunities like this are the first step. CM Cathcart commented that he doesn't have any issues with the MOU but pointed out that a commitment to responding in a timely manner is not something we can guarantee across the City. Chief Schaeffer offered that SFD's door is open and would like to join into this conversation if appropriate.

Spokane Regional Law and Justice Department Update – Maggie Yates (15 minutes)

Maggie Yates shared with Council about the Intake and Release Center launched last week. The center was funded with CARES dollars and was designed to handle the book and release population by moving them out of the jail and directing them to this new center. Ms. Yates presented on the goals of the project – including reducing the spread of COVID and offering individuals needed services (including a voluntary peer navigator). Ms. Yates presented on the intake process, the location, and partnership with SPD in getting the center stood up. Michael Sparber talked about the opportunities to offer a hand-up that this center provides. CM Cathcart asked, of the 13% eligible for book and release, what percent are first- or second-time offenders and what is the percentage that makes it to their court date. Mr. Sparber said the 13% is generally low-level crimes after about three arrests they are kept in jail. Mr. Sparber said getting people to show up to their court dates has been a longtime issue in Spokane. He said virtual hearings – located in the jail – would be the next step needed to help solve that problem. CP Beggs said the people coming into the center are people who would otherwise go into the jail and receive zero services. This solution frees up a crowded booking center and provides some meaningful contacts.

Pod Team Update – Carly Cortright & Luis Garcia (10 minutes)

Carly Cortright updated Council on COVID's impact on the Pod's ability to respond. The Pod was pretty much shutdown from March until the end of May. Ms. Cortright said that they still have their community partners. She said in mid-November we lost SPD going out with the Pod again because of their inability to enforce because of lack of shelter space. Ms. Cortright said with more shelter capacity, SPD will re-engage again. She said there are still some challenges being worked out with the Legal department, especially around whether or not enforcement can happen when there is capacity at a 24/7 shelter. Ms. Cortright emphasized the goal is to not need to enforce in the first place and the City is currently working with EWU to hire a social worker who could take the lead on outreach within the City. CM Burke said she thinks the social worker position is amazing. CM Burke noted the difficulty experiencing homelessness and mentioned how important it is to have a live count of shelter beds.

Update on Low-Barrier Shelter Vacancies – CP Beggs (10 minutes)

CP Beggs asked Tim Sigler to share with Council how we are tracking low-barrier shelter vacancies (particularly the outward facing dashboard) and our current bed capacity. Mr. Sigler said there has been progress in the last two years but emphasized that there's more we need to do. He said he thinks a card system would be beneficial. Mr. Sigler said a study session with SPD to show Council what the dashboard looks like would be beneficial. He said they are having a meeting with their partners today to get buy-in for using the dashboard. Tija Danzig said that timing of the dashboard going live is dependent on getting buy-in from community shelter operators. CM Mumm clarified that this dashboard could help community shelter operators refer clients to other shelters that are safe and accessible to them. Ms. Danzig confirmed this. CM Cathcart said without real-time, it will not be that effective overall. He said frankly the City should try to crowd source a solution. CM Wilkerson expressed frustration that this is not a solution for those who are unhoused. CP Beggs said it is important for the perfect not to be the enemy of the good in this situation.

State Legislative Update:

NONE

ADMINISTRATION REQUESTS:

NONE

Action Items:

NONE

Executive Session:

NONE

Adjournment: CM Kinnear adjourned the meeting at 3:01 PM. The next PSCHC meeting will be held Monday, March 1, 2021.

Attachments/Briefing Papers: OPO Monthly Update – December 2020; Photo Red Update; February Strategic Initiatives Report; COVID-19 Vaccination Program Phase 1 Report; Contract for Impound and Abandoned RV Disposal Services; Senior Business System Analyst Position Justification; CARES “By and For” Grant Application; Lili Navarrete OPO Commissioner Application; MOU between SPD and The NATIVE Project; and Spokane Regional Law and Justice Department Presentation.

Referenced attachments on file in the City Clerk’s Office.

General Notices

SUMMARY OF PROPOSED FRANCHISE ORDINANCE C36033

Franchise to EverGem Inc., a Washington Corporation company, to use the public right of way to provide noncable telecommunications service within its legal authority. Franchise term: 10 years with a one-time five-year renewal option. For more information, contact EverGem Inc., Nic Guy SVP of Operations; 109 S 1st St, PO Box 688, Roslyn, WA 9894; Phone: (509) 852-2843; email: Nick Guy: nickguy@evergem.com

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C36045

An ordinance relating to reserve accounts, closing certain internal financial funds and repealing SMC sections 7.08.109 and 7.08.115.

WHEREAS, in reviewing the City's funds during the 2020 financial reporting process, three funds have been identified with fund balance and zero expenditures over consecutive years; and

WHEREAS, this ordinance will close these three funds, amend the Spokane Municipal Code accordingly, and transfer the remaining balances into the Asset Management Fund.

Now, Therefore, the City of Spokane does ordain:

Section 1. That the following funds be closed:

Fund 1600 Capital Improvement Program Fund (Ord. No. C34024 Section 1)

Fund 1900 Cumulative Reserve Fund (Ord. No. C34024 Section 1)

Fund 3101 Improvement Project Construction Fund 2001(Ord. No. C34024 Section 1).

Section 2. That SMC sections 7.08.109 and 7.08.115 be repealed.

Section 3. That the remaining fund balance of \$140,622.00 from Fund 1600, Fund 1900 and Fund 3101 be transferred to the Asset Management Fund pursuant to a special budget ordinance to be used for capital outlay.

Passed by City Council May 10, 2021

Delivered to Mayor May 13, 2021

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

ASPHALT RAKER SPN 560 PROMOTIONAL

DATE OPEN: Monday, May 17, 2021

DATE CLOSED: Tuesday, June 1, 2021 at 4:00 p.m.

SALARY: \$39,711.67 annual salary, payable bi-weekly, to a maximum of \$62,372.74

DESCRIPTION:

Performs semi-skilled manual work on a specialized street maintenance crew raking asphalt to an even grade.

DUTIES:

- Directs trucks, dumping and spreading asphalt on streets, to maintain a proper grade. Distributes asphalt to an even grade by tamping and raking, and rakes asphalt so as to allow for proper compaction by the roller. Responsible for all phases of asphalt patching.
- Makes joints to previously laid asphalt, and sets forms.
- Estimates the amount of asphalt required for a patching job by the size and depth of the cut.
- Acts as the lead worker on a crew in the absence of the Foreperson.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Promotional Requirements [Shortage Recruitment]:

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* Current service in the Street Department and completion of **three (3) months** of experience in the classification of Laborer II.

License and Certifications:

(Qualified applicants and employees in this job class must meet these requirements.)

- Possession of a valid driver's license.
- Asphalt Rakers must obtain a Class B Commercial Driver's License (CDL) with a tank vehicle endorsement, without air brake restriction, within the probationary period. Employees must maintain this license while they hold this job class.

EXAMINATION DETAILS:

You must pass the examination for this classification to be eligible for promotion by the City of Spokane. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

Please note in accordance with state mandate, all qualified candidates will be required to wear a mask and temperature screenings are necessary before being admitted to take the scheduled exam.

This exam will consist of a multiple choice examination and performance evaluation (PAR), with scoring weights assigned as follows:

- Multiple Choice Examination: 80%
- Performance Appraisal Review (PAR): 20%.

MULTIPLE CHOICE EXAMINATION DETAILS:

- **Test Location:** Streets Department (901 N Nelson St, Spokane, WA 99202)
- **Test Date/Time:** The exam will be administered the week of June 7th, 2021. Upon acceptance of your application, you will receive an e-mail invitation to the exam.
- **Approximate Duration of Exam:** 1 hour 30 minutes

The written test may include such subjects as:

- Road Work and Pavement
- Tools and Equipment Operation
- Safety
- Interpersonal Skills and Leadership

PROMOTIONAL EVALUATION DETAILS:

The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

COVID 19 Safety in the Workplace:

The safety of our employees and community are our highest priority. All employees are educated and trained on how to use proper social distancing, enhanced hygiene techniques, and personal protective equipment (PPE). As a public agency we are following all state required procedures in regards to PPE and COVID 19.

Precautions include:

1. Remote work when available for certain positions
2. Daily cleaning and disinfecting of surfaces
3. Temperature checks
4. In office social distancing
5. Use of video conferencing
6. Personal protective equipment

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 13th day of May 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Interim Chief Examiner

HEAVY EQUIPMENT OPERATOR SPN 622
PROMOTIONAL

DATE OPEN: Monday, May 17, 2021

DATE CLOSED: Tuesday, June 1, 2021 at 4:00 p.m.

SALARY: \$43,392.82 annual salary, payable bi-weekly, to a maximum of \$67,605.26

DESCRIPTION:

Performs skilled and frequently supervisory work in the operation of heavy duty specialized maintenance and construction type equipment.

DUTIES:

- Operates one or more of the following types of equipment depending upon the department to which assigned: ditching machine or power shovel over one-quarter yard capacity, bulldozer, compactor, front end loader, 18-wheel tractor trailer, mobile or stationary crane or other similarly specialized heavy-duty equipment.
- May supervise a small group of unskilled to semi-skilled laborers engaged in related work.
- May be required to fill out records, forms, and miscellaneous paperwork related to associated tasks being performed.
- Services equipment, makes minor field repairs, reports and may assist in making major repairs. Prepares the necessary operating reports.
- May be assigned to, and work on, general laboring tasks during slack or seasonal periods.
- May train new employees.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Shortage Recruitment Promotional Requirements:

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* Six months with City of Spokane, in a job classification that requires a Class B Commercial Driver's License (CDL).
- *Licenses:* Possession of a valid driver's license. Heavy Equipment Operators must obtain a Class A Commercial Driver's License (CDL) within three months of appointment to the classification. Employees must maintain this license while they hold this job classification.

EXAMINATION DETAILS:

Candidates must meet the minimum qualifications and pass the examination for this position, to be eligible for hire. The examination will consist of a written test and a performance evaluation, with scoring weight assigned as follows:

- Written examination: 80%
- Performance evaluation (PAR): 20%

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

WRITTEN TEST DETAILS

Upon acceptance of your application, you will receive an email invitation to self-schedule your examination. Written testing will be conducted at both the Waste to Energy Facility (2900 S Geiger Blvd, Spokane, WA 99224) and Central Service Center (915 N. Nelson, Spokane, WA 99217), during the week of June 7, 2021. The approximate duration of the test is 2 hours. The written test may include such subjects as:

- Heavy Equipment Operation & Maintenance
- Interpersonal Skills
- Safety & First Aid
- Vehicle Operation

PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor, within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.

- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.

COVID 19 SAFETY IN THE WORKPLACE

The safety of our employees and community are our highest priority. All employees are educated and trained on how to use proper social distancing, enhanced hygiene techniques, and personal protective equipment (PPE). As a public agency we are following all state required procedures in regards to PPE and COVID 19.

Precautions include:

- Remote work when available for certain positions
- Daily cleaning and disinfecting of surfaces
- Temperature checks
- In office social distancing
- Use of video conferencing

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 13th day of May 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Interim Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

Wellesley - Maple Intersection Engineering Services File No. 2019107

This project consists of the construction of approximately 90 square yards of sidewalk, 1500 square yards of 2-inch thick HMA pavement, 250 square yards of 10-inch thick cement concrete pavement, traffic signal modification, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. June 7, 2021 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Hand delivered bids shall be delivered between noon and 1:00 p.m. to the first floor, City Hall, 808 W. Spokane Falls Blvd., Spokane WA 99201-3316. The bids will be publicly opened and read at 1:15 p.m. on the first floor of City Hall. In order to comply with "Stay Home, Stay Safe" order as much as possible, please utilize one of the following options to participate in the bid opening. To watch, log in to <https://spokanecity.webex.com/join>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (408) 418-9388 then enter the access code 965 272 875 followed by #. When prompted for an attendee ID number, enter #.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: <https://my.spokanecity.org/business/bid-and-design/current-projects/>.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2021 Standard Specifications. Bidders should allow sufficient time to familiarize themselves with the WSDOT 2021 Standard Specifications prior to bidding the project.

2021 Residential Chip Seal Program Engineering Services File No. 2021043

This project consists of the construction of approximately **79,000** square yards of chip seal, including associated crack sealing, pavement repair, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. on May 24, 2021 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Hand delivered bids shall be delivered between noon and 1:00 p.m. to the first floor, City Hall, 808 W. Spokane Falls Blvd, Spokane WA 99201-3316. The bids will be publicly opened and read at 1:15 p.m. on the first floor of City Hall. In order to comply with "Stay Home, Stay Safe" order as much as possible, please utilize one of the following options to participate in the bid opening. To watch, log in to <https://spokanecity.webex.com/join>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (408) 418-9388 then enter the access code 965 272 875 followed by #. When prompted for an attendee ID number, enter #.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: <https://my.spokanecity.org/business/bid-and-design/current-projects/>.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10)

calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2021 Standard Specifications. Bidders should allow sufficient time to familiarize themselves with the WSDOT 2021 Standard Specifications prior to bidding the project.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: May 5, 12 and 19, 2021

Notice for Bids

Supplies, Equipment, Maintenance, etc.

PAVING SERVICES – ON-CALL PUBLIC WORKS MAINTENANCE - REBID Water & Hydroelectric Services Department

PW ITB #5439-21

Description: The City of Spokane is seeking electronic bids for on-call paving services (rebid of PW ITB 5410-21). Work must be completed in accordance with the bid provisions and City Standard Specifications. This work will be awarded for an initial three (3) year term beginning in Q2 2021.

Bid Opening: Sealed electronic bids will be accepted until **Tuesday, June 1, 2021 at 1:00pm**. Bids will be publicly opened at 1:15pm via WebEx meeting (meeting link: <https://spokanecity.webex.com/spokanecity/j.php?MTID=m058d8967449e56d8908731b4900246d3>. Access code: 965 272 875 Password: 7j8sPf7Mwbf). Please note City Hall is currently closed due to the covid-19 outbreak. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

To view this solicitation and submit a bid response, you must be a registered supplier on the City's bidding portal at <https://spokane.procurement.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation's distribution list for changes and/or modifications via email notification.

Interested parties are asked to post questions on our bidding portal under the 'Clarifications' tab under the applicable project number.

The right is reserved to reject any and all submissions and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm submissions completed and submitted electronically will be tabulated.**

Samantha Johnson
Purchasing Department

Publish: May 19 & 26, 2021
