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City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

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Issue 16



MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEN BEGGS

COUNCIL MEMBERS:

KATE BURKE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

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Minutes

MINUTES OF SPOKANE CITY COUNCIL**Monday, April 12, 2021****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

The regularly scheduled Spokane City Council 3:30 p.m. Briefing/Administrative Sessions and the 6:00 p.m. Legislative Session were held virtually and streamed live online and aired on City Cable 5. Pursuant to Governor Jay Inslee's Fifteenth Updated Proclamation 20-28.15, dated January 19, 2021, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first. Proclamations 20-28, et seq, were amended by the Washington State Legislature to recognize the extension of statutory waivers and suspensions therein until termination of the state of emergency pursuant to RCW 43.06.210 or until rescinded.

While all public meetings must continue to be held remotely, an option for an additional in-person meeting component is permitted in Phase 3 regions consistent with the business meetings requirements contained in the Miscellaneous Venues guidance incorporated into Proclamation 20-25, et seq. At this time, the City Council has decided to continue its meetings with remote access only and to not include an in-person attendance component.

The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling 408-418-9388 and entering an access code when prompted.

Roll Call

On roll call, Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton and Wilkerson were present. (Council President Beggs was in attendance in the Council Chambers and also participated in the meeting via WebEx. Council Members Burke, Cathcart, Kinnear, Mumm, Stratton and Wilkerson attended the meeting via WebEx.) Council President Beggs left the meeting at 4:04 p.m., at which time Council President Pro Tem Candace Mumm chaired the meeting.

Assistant City Attorney Mike Piccolo (WebEx), Director of Policy and Government Relations Brian McClatchey (WebEx), and City Clerk Terri Pfister (in Chambers) were also virtually present for the meeting.

Advance Agenda Review

The City Council received an overview from staff on the April 19, 2021, Advance Agenda items.

Action to Approve April 19, 2021, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the April 19 2021, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Mumm, seconded by Council Member Cathcart, **to approve** the Advance Agenda for Monday, April 19, 2021, as amended; **carried unanimously.**

ADMINISTRATIVE SESSION**Current Agenda Review**

The City Council considered changes to the April 12, 2021, Current Agenda.

Suspension of Council Rules

Motion by Council Member Mumm, seconded by Council Member Wilkerson, **to suspend** Council Rules for purposes of changing the agenda; **carried unanimously**.

Resolution 2021-0033 – Declare Emergency and Authorize Contract for Grand Boulevard Water Main Break

Motion by Council Member Kinnear, seconded by Council Member Wilkerson, **to add Resolution 2021-0033**—declaring an emergency and authorizing the Water Department to contract with an appropriate paving company in lieu of public bidding for repairing an approximately 100-foot section of Grand Boulevard near 18th Avenue—to the Legislative Agenda; **carried unanimously**.

Final Reading Ordinance C36003 – Special Events

Motion by Council Member Mumm, seconded by Council Member Cathcart, **to table indefinitely** Ordinance C36003 relating to special events; amending Chapter 10.39 of the Spokane Municipal Code; SMC sections 4.04.020, 10.39.010, 10.39.020, 10.39.030, 10.39.040, 10.39.050 10.39.055, 10.39.070, 10.39.090, and 17G.050.070; **carried unanimously**.

Final Reading Ordinance C35924 – Yellowstone Pipe Line Company Franchise Agreement

Motion by Council Member Burke, seconded by Council Member Cathcart, **to defer** to Final Reading Ordinance C35924—granting Yellowstone Pipe Line Company, a corporation, chartered in the State of Delaware, the nonexclusive right, privilege, authority, and franchise to construct, operate, maintain, remove, replace, and repair existing pipeline facilities together with equipment and appurtenances thereto, for the transportation of petroleum products and byproducts in the public right-of-way within and through the City of Spokane, Spokane County, WA—to May 10, 2021, Agenda; **carried unanimously**.

Resolution 2021-0029 – Approving the Plan Commission’s 2021 Work Program

Motion by Council Member Kinnear, seconded by Council Member Mumm, **to defer** Resolution 2021-0029—approving the Plan Commission’s 2021 Work Program—to April 26, 2021; **carried unanimously**.

Action to Approve April 12, 2021, Current Agenda

Following staff reports and Council inquiry and discussion regarding the April 12 2021, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Burke, seconded by Council Member Wilkerson, **to approve** the Advance Agenda for Monday, April 19, 2021, as amended; **carried unanimously (Council President Beggs absent)**.

CONSENT AGENDA

Upon Unanimous Voice Vote (in the affirmative), the City Council (Council President Beggs absent) approved Staff Recommendations for the following items:

Purchase from Bud Clary Ford Hyundai (formerly Columbia Ford) of 3 new Ford Explorers utilizing the Washington State Contract (online CARS app.)—\$112,551.72 (Council Sponsor: Council Member Kinnear) (OPR 2021-0231)

One-year Value Blanket Order with Cascade Engineering, Inc. (Grand Rapids, MI) for the purchase of 12,000 96-gallon automated recycling carts with delivery services from April 15, 2021, through April 14, 2022—\$995,781.60 (incl. freight and tax). (Council Sponsor: Council President Beggs) (OPR 2021-0232)

Contract Amendment with Beth Kennar and Summit Law Group (Seattle, WA) to act as Special Counsel, providing legal services and advice to the City (Legal Department and Human Resources Department) regarding Labor Negotiations for Spokane Police Department and Spokane Fire Department—not to exceed \$50,000. (Council Sponsor: Council Member Kinnear) (OPR 2018-0647)

Consultant Agreement with MurraySmith Corporation (Spokane) to provide 2021 Water Model Calibration in conjunction to the Water System Plan Update for 2023 and Capital Water Facilities Plan—not to exceed \$146,700 (incl. tax). (Council Sponsor: Council President Beggs) (OPR 2021-0233 / ENG 2020102)

Interlocal Agreement between the City and Spokane International Airport for the Water System Plan—\$200,000. (Council Sponsor: Council President Beggs) (OPR 2021-0234 / ENG 2018050)

Contract Amendment with Nicholls Kovich Engineering, PLLC (Spokane Valley, WA) to design bridge upgrades for the Hatch Road Bridge—\$42,500. Total Contract Amount: \$132,370.46 (Council Sponsor: Council President Beggs) (OPR 2020-0356 / ENG 2018085)

Sole Source Contract Renewal No. 1 of 4 with Dresser Rand Company (Houston, TX) for maintenance, services and supplies for the turbine generator at the Waste To Energy Facility from May 1, 2021, through April 30, 2022—not to exceed \$100,000 (incl. tax). (Council Sponsor: Council President Beggs) (OPR 2020-0417)

Final Contract Extensions with cost for the Waste to Energy Facility from April 1, 2021, through March 31, 2022, with:

- a. Nalco Company, LLC (Naperville, IL) for chemical management and water treatment—\$38,000 (plus tax). (OPR 2017-0256 / RFP 4302-17)
- b. Knight Construction & Supply, Inc. (Deer Park, WA) for mechanical repairs—\$1,800,000 (incl. taxes). (Council Sponsor: Council President Beggs) (OPR 2017-0257 / RFB 4337-17)

Contract with Knight Construction & Supply, Inc. (Deer Park, WA) for fabric filter bag changeout services from May 1, 2021, through April 30, 2023—\$194,972.38 (incl. tax) over the two year term. (Council Sponsor: Council President Beggs) (OPR 2021-0235 / PW ITB 5251-20)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through March 26, 2021, total \$10,857,196.60 (Check Nos. 578416 – 578597; ACH Payment Nos. 88525 – 88786), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$6,452,218.16.
- b. Claims and payments of previously approved obligations, including those of Parks and Library, through April 2, 2021, total \$3,060,673.13 (Check Nos. 578598 – 578692; ACH Payment Nos. 88787 – 89018), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$2,358,668.17.
- c. Payroll claims of previously approved obligations through April 3, 2021: \$7,484,792.46. (Payroll Check Nos. 558747 – 558846)

City Council Meeting Minutes: March 22, March 25, March 29, and April 1, 2021. (CPR 2021-0013)

Council Recess/Executive Session

The City Council adjourned at 4:24 p.m. The City Council reconvened at 6:00 p.m. for the Legislative Session.

LEGISLATIVE SESSION

Roll Call

On roll call, Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson were present. (Council President Beggs was in attendance in the Council Chambers and also participated in the meeting via WebEx. Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson attended the meeting via WebEx.)

City Council Policy Advisor Brian McClatchey (WebEx) and City Clerk Terri Pfister (in Chambers) were also virtually present for the meeting.

PROCLAMMATIONS

April 4-10, 2021 *Holocaust Days of Remembrance*

Council Member Mumm read the proclamation and Hershel Zellman was present virtually to accept the proclamation and provide remarks on the event.

April 2021 *Child Abuse Prevention Month*

Council Member Wilkerson read the proclamation. No individuals were present virtually to accept it.

NEIGHBORHOOD REPORT

Lincoln Heights Neighborhood

Carol Tomsic, Chair, reported on the Lincoln Heights Neighborhood and provided an overview of its successes and issues.

There were no **Boards and Commissions Appointments**.

ADMINISTRATIVE REPORT**2020 Annual Reports – Office of the Police Ombudsman and Office of the Police Ombudsman Commission**

Police Ombudsman Bart Logue presented the 2020 Annual Report of the Office of the Police Ombudsman and Vice Chair Jenny Rose presented the 2020 Annual Report of the Police Ombudsman Commission.

LEGISLATIVE AGENDA**SPECIAL BUDGET ORDINANCES****Special Budget Ordinance C36028 (Council Sponsor: Council Member Wilkerson)**

After an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote (Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson voting “aye”), the City Council **passed Special Budget Ordinance C36028** amending Ordinance No. C35971 passed by the City Council December 14, 2020, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Asset Management Fund
FROM: Various Accounts, \$1,323,375;
TO: Various Accounts, same amount.

and

Parking Meter Fund
FROM: Unappropriated Reserves, \$123,376;
TO: Transfer to Asset Management Fund, same amount.

(This action budgets for loan proceeds, capital expenses and debt service as related to the SIP loan for parking meter replacement.) (Deferred from the March 29, 2021, Agenda) (Relates to Resolution 2021-0021)

There were no **Emergency Ordinances**.

RESOLUTIONS**Resolution 2021-0021 (Council Sponsor: Council Member Wilkerson)**

After an opportunity for public testimony, with one individual requesting to speak, and an opportunity for Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote (Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson voting “aye”), the City Council **adopted Resolution 2021-0021** of the City of Spokane, Washington, providing for the issuance and sale of a taxable Limited Tax General Obligation Bond in the aggregate principal amount of not to exceed \$1,200,000 to secure an interfund loan from the Spokane Investment Pool to the Asset Management Fund to finance a portion of the capital needs for replacement of parking meters; fixing the date, form, maturity, interest rate, terms and covenants of the bond; establishing the provisions for repayment of the interfund loan established thereby; authorizing the sale and delivery of the bond to the City, and providing for other matters properly relating thereto. (Deferred from the March 29, 2021, Agenda) (Relates to Special Budget Ordinance C36028)

Resolution 2021-0030 (Council Sponsor: Council President Cathcart)

After an opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote (Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson voting “aye”), the City Council **adopted Resolution 2021-0030** expressing support for supplemental aquatics facility and operational funding support in 2021 not to exceed \$220,000.

Resolution 2021-0031 (Council Sponsor: Council Member Kinnear)

After an opportunity for public testimony, with no individuals requesting to speak, and the opportunity for Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote (Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson voting “aye”), the City Council **adopted Resolution 2021-0031** setting hearing before City Council for May 17, 2021, for the vacation of Scenic Blvd between 27th and 29th, as requested by Dave Dupree.

Resolution 2021-0033

After an opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote (Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson voting “aye”), the City Council **adopted Resolution 2021-0033** declaring an emergency and authorizing the Water Department to contract with an appropriate paving company in lieu of public bidding for repairing an approximately 100-foot section of Grand Boulevard near 18th Avenue.

For Council action on Resolution 2021-0029, see section of minutes under 3:30 p.m. Administrative Session.

FINAL READING ORDINANCES**Ordinance C35946 (Council Sponsor: Council President Beggs)**

After an opportunity for public testimony, with no individual requesting to speak; and no Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote (with Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson voting “Yes”), the City Council **passed Ordinance C35946** vacating Grant Street from the north line of 5th Avenue to the south right-of-way line of I-90. (First Reading held September 21, 2020.)

For Council action on Final Reading Ordinance C35924, see section of minutes under 3:30 p.m. Administrative Session.

For Council action on Final Reading Ordinance C36033, see section of minutes under 3:30 p.m. Administrative Session.

FIRST READING ORDINANCES

After an opportunity for public testimony, with no individuals requesting to speak, the following Ordinances were read for the first time with further action deferred:

- ORD C36033** Relating to program participation criteria for the U-Help utility bill payment assistance program and partnership for response to the COVID-19 pandemic; enacting a new section 13.09.100 of the Spokane Municipal Code; and declaring an emergency. (Council Sponsors: Council President Beggs and Council Member Cathcart)
- ORD C36034** Relating to the Shoreline Master Program Periodic Review overseen by the Washington State Department of Ecology; amending the Spokane Municipal Code (SMC) Chapter 17A.020 Definitions, sections 17A.020.040 and 17A.020.060; and various portions of Chapter 17E.060 Shoreline Regulations, sections 17E.060.110, 17E.060.150, 17E.060.290, 17E.060.300, 17E.060.340, 17E.060.690, 17E.060.770, 17E.060.790, 17E.060.800, 17E.060.810, 17E.060.820, 17E.060.830, 17E.060.840, and 17E.060.380. (Council Sponsor: Council Member Kinnear)
- ORD C36035** Aligning the greenhouse gas (GHG) reduction goals of the City of Spokane with State targets; and amending sections 15.05.005, 15.05.020, and 15.05.060 of the Spokane Municipal Code. (Council Sponsor: Council President Beggs)
- ORD C36036** Relating to electric vehicle purchasing; repealing section 07.06.175; and enacting a new section 07.06.175A of the Spokane Municipal Code. (Council Sponsors: Council President Beggs and Council Member Kinnear)
- ORD C36037** (Considered under Hearings Item H1.)

There were no **Special Considerations**.

HEARINGS

Hearing on Vacation of the Alley between Columbia and Joseph Avenues and Related First Reading Ordinance C36037 (Council Sponsor: Council Member Cathcart)

The City Council held a hearing on the above-described matter. Subsequent to a presentation by Eldon Brown of Developer Services and the opportunity for public testimony, with no individuals speaking, and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote (Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson voting “aye”), the City Council **approved, subject to conditions** (in the Street Vacation Report dated February 9, 2021), the vacation of the alley between Columbia Avenue and Joseph Avenue, from the east line of Julia Street to the west line of Myrtle Street, as requested by Dan Cantu.

In conjunction with the hearing, Ordinance C36037—vacating the alley between Columbia Avenue and Joseph Avenue, from the east line of Julia Street to the west line of Myrtle Street—was read for the first time, with further action deferred.

OPEN FORUM

The following individual spoke during Open Forum:

- Nicolette Ocheltree

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 7:07 p.m.

STUDY SESSION MEETING MINUTES SPOKANE CITY COUNCIL Thursday, April 15, 2021

A regularly scheduled Study Session of the Spokane City Council was held virtually on the above date at 11:06 a.m. in the City Council Chambers, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson were present via Webex. The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling in.

Pursuant to Governor Jay Inslee’s Fifteenth Updated Proclamation 20-28.15, dated January 19, 2021, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and that the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first. Proclamations 20-28, et seq, were amended by the Washington State Legislature to recognize the extension of statutory waivers and suspensions therein until termination of the state of emergency pursuant to RCW 43.06.210 or until rescinded.

While all public meetings must continue to be held remotely, an option for an additional in-person meeting component is permitted in Phase 3 regions consistent with the business meetings requirements contained in the Miscellaneous Venues guidance incorporated into Proclamation 20-25, et seq. At this time, the City Council has decided to continue its meetings with remote access only and to not include an in-person attendance component.

The purpose of the meeting was to hold discussion on the following topics:

- COVID-19 Update
- Civil Service Commission Appointee Interview
- Joint Civil Service Commission Meeting
- 2021 100 Days Goals Update

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 12:20 p.m.

**STUDY SESSION MEETING MINUTES
SPOKANE CITY COUNCIL
Thursday, April 1, 2021**

A regularly scheduled Study Session of the Spokane City Council was held virtually on the above date at 11:03 a.m. in the City Council Chambers, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Beggs and Council Members Cathcart Kinnear, Stratton, and Wilkerson were present via Webex. Council Members Burke and Mumm were absent. The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling in.

Pursuant to Governor Jay Inslee's Fifteenth Updated Proclamation 20-28.15, dated January 19, 2021, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and that the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first. Proclamations 20-28, et seq, were amended by the Washington State Legislature to recognize the extension of statutory waivers and suspensions therein until termination of the state of emergency pursuant to RCW 43.06.210 or until rescinded.

While all public meetings must continue to be held remotely, an option for an additional in-person meeting component is permitted in Phase 3 regions consistent with the business meetings requirements contained in the Miscellaneous Venues guidance incorporated into Proclamation 20-25, et seq. At this time, the City Council has decided to continue its meetings with remote access only and to not include an in-person attendance component.

The purpose of the meeting was to hold discussion on the following topics:

- COVID-19 Update
- Housing Development Costs (Homeownership)

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 12:32 p.m.

**STUDY SESSION MEETING MINUTES
SPOKANE CITY COUNCIL
Thursday, March 25, 2021**

A regularly scheduled Study Session of the Spokane City Council was held virtually on the above date at 11:04 a.m. in the City Council Chambers, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council Members Kinnear, Mumm (Chair until Council President Beggs arrived), and Stratton were present via Webex. The following Council Members arrived late and were present via Webex: Council Member Wilkerson arrived at 11:11 a.m., Council Member Cathcart arrived at 11:41 a.m., Council President Beggs arrived at 11:46 a.m. Council Member Burke was absent. The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling in.

Pursuant to Governor Jay Inslee's Fifteenth Updated Proclamation 20-28.15, dated January 19, 2021, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and that the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first. Proclamations 20-28, et seq, were amended by the Washington State Legislature to recognize the extension of statutory waivers and suspensions therein until termination of the state of emergency pursuant to RCW 43.06.210 or until rescinded.

While all public meetings must continue to be held remotely, an option for an additional in-person meeting component is permitted in Phase 3 regions consistent with the business meetings requirements contained in the Miscellaneous Venues guidance incorporated into Proclamation 20-25, et seq. At this time, the City Council has decided to continue its meetings with remote access only and to not include an in-person attendance component.

The purpose of the meeting was to hold discussion on the following topics:

- COVID-19 Update
- Shared Mobility Contract Extension
- WRCG Drought Response Team Presentation
- 2021 Construction Season Preview

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 12:18 p.m.

**STUDY SESSION MEETING MINUTES
SPOKANE CITY COUNCIL
Thursday, March 11, 2021**

A regularly scheduled Study Session of the Spokane City Council was held virtually on the above date at 11:05 a.m. in the City Council Chambers, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council Members Burke, Cathcart, Kinnear (Chair), and Wilkerson were present via Webex. Council Member Stratton arrived at 11:09 a.m. and Council President Beggs arrived at 12:07 p.m. Council Member Mumm was absent. The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling in.

Pursuant to Governor Jay Inslee's Fifteenth Updated Proclamation 20-28.15, dated January 19, 2021, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and that the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first. Proclamations 20-28, et seq, were amended by the Washington State Legislature to recognize the extension of statutory waivers and suspensions therein until termination of the state of emergency pursuant to RCW 43.06.210 or until rescinded.

While all public meetings must continue to be held remotely, an option for an additional in-person meeting component is permitted in Phase 2 regions consistent with the business meetings requirements contained in the Miscellaneous Venues guidance incorporated into Proclamation 20-25, et seq. At this time, the City Council has decided to continue its meetings with remote access only and to not include an in-person attendance component.

The purpose of the meeting was to hold discussion on the following topics:

- Water Conservation Update
- State Legislative Agenda Update
- Parking Meter and Kiosk Replacement Discussion
- Code Enforcement Sweeps Presentation

Council Member Cathcart left at 11:55 a.m.

Council Member Burke left at 12:30 p.m.

Council Member Kinnear left as 12:31 p.m.

Council Member Wilkerson left at 12:39 p.m.

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 12:47 p.m.

**STANDING COMMITTEE MINUTES
City of Spokane
Finance & Administration Committee
March 15, 2021**

Attendance

Council Member Becky Wilkerson, Council Member Candace Mumm, Council President Breean Beggs, Council Member Karen Stratton, Council Member Kate Burke, Council Member Lori Kinnear, Council Member Michael Cathcart, Tonya Wallace, Hannahlee Allers, Amie Blain, Amber Richards, Brian McClatchey, Carly Cortright, Erica Jacobo, George Dahl, John Delay, Kyle Twohig, Mark Carlos, Michael Lowdon, Michael Sloon, Michelle Hughes, Paul Ingiosi, Sarah Nuss, Shauna Harshman, and Timothy Duvivant

I. Call to Order

This meeting started at 1:17 PM and was conducted through Webex.

II. Approval of Minutes

Meeting Minutes for February 22, 2021 were unanimously approved.

III. Consent Items Approved without Discussion:

- A. Cold Mix Annual Value Blanket

- B. Miscellaneous Stock Steel Annual Value Blanket
- C. On-Call Arborist Contract Amendment
- D. Copiers Northwest, Inc. Master Contract
- E. Sewer Bend Value Blanket Renewal

IV. Discussion Requests

- A. Federal Lobbyist Contract – CP Beggs
CP Beggs explained the background, and CM Mumm supported the need for the position. Please see the agenda packet for documents submitted to the committee.
- B. Budget Software – Tonya Wallace
Tonya Wallace explained the need for the software for the City’s budget process, and shared the attached presentation. CM Cathcart and Tonya discussed the timeline of public accessibility. CM Cathcart suggested implementing the system in a BETA mode initially for public visibility, with disclaimers. CM Kinnear discussed department head accountability. CM Mumm acknowledged the cost savings over the years due to not purchasing software, as well as the need for a better option going forward. CP Beggs advised he supports this initiative, and discussed with Tonya that he would like the City Council to have the opportunity to be involved with the project. Tonya confirmed they will have the opportunity. Please see the agenda packet for documents submitted to the committee.
- C. Closing Identified Funds – Michelle Hughes
Michelle Hughes explained the three funds the Finance department is recommending closing due to obsolescence, and moving money within those funds to the Asset Management Fund for capital outlay since its budget was cut within the 2021 budgetary process. Please see the agenda packet for documents submitted to the committee.
- D. SBO to move position from Public Works Utility Fund to the General Fund – Kyle Twohig and Paul Ingiosi
Kyle Twohig explained this is a request to move this position held by Barbara Patrick, from Public Works to Engineering. Paul Ingiosi explained the budgetary affects. CM Stratton asked about the employee’s thoughts, and Kyle advised she is excited for this change. CP Beggs asked for assurances that enough administrative support would be available for the new director, to which Kyle confirmed sufficient support will be available. Please see the agenda packet for documents submitted to the committee.
- E. SBO for Police Guild Contract – Paul Ingiosi
Please see the agenda packet for documents submitted to the committee.
- F. SBO-System Support-Fleet Mgmt Apps and SW Servicing Apps – Paul Ingiosi and Erica Jacobo
Erica explained her role regarding her support for the software and that there is currently no support available for the M5 and Rubicon software systems being utilized by the Fleet Management and Solid Waste departments. Please see the agenda packet for documents submitted to the committee.
- G. Access Frames and Covers Annual Value Blanket – Mike Lowdon
Please see the agenda packet for documents submitted to the committee.
- H. SBO for School District 81 PEG Reimbursement – John Delay
John explained this will be for an additional camera at the main office for School District 81, and it will support the entire district. This is for Channel 17, which airs general public and school programs. Please see the agenda packet for documents submitted to the committee.
- I. North Monroe Sign – Carly Cortright and George Dahl
George Dahl explained there has been a miscommunication regarding the project. He advised this went to bid in September 2020, and one contractor responded. Due to the scope, it did not move forward. The landscape architect redesigned the project and this will go out for bid again. There are multiple budget constraints, including Public Works requirements due to this project using CDBG funds. CM Stratton recommended taking new designs to the two neighborhoods to get their input before moving forward. CM Mumm asked about the design cost, and George confirmed that it is not uncommon for projects using CDBG funds to have higher design costs, and that it is often difficult to get bids on such projects.

V. Committee Briefs

- A. Downtown Parking Analysis – Kris Becker
Please see the agenda packet for documents submitted to the committee.

VI. Standing Topic Discussions

- A. COVID Monthly Update – Sarah Nuss
Sarah Nuss provided an update for the City Council.
- B. Monthly Financial Reports – Paul Ingiosi
Please see the agenda packet and the attached presentation for documents submitted to the committee.

VII. Adjournment

The meeting was adjourned at 2:35 PM. The next meeting is scheduled for April 19, 2021 at 1:15 p.m.

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C35946

An ordinance vacating Grant Street from the north line of 5th Avenue to the south right-of-way line of I-90.

WHEREAS, a petition for the vacation of Grant Street from the north line of 5th Avenue to the south right-of-way line of I-90 has been filed with the City Clerk representing 100% of the abutting property owners, and a hearing has been held on this petition before the City Council as provided by RCW 35.79; and

WHEREAS, the City Council has found that the public use, benefit and welfare will best be served by the vacation of said public way; -- NOW, THEREFORE,

The City of Spokane does ordain:

Section 1. That Grant Street from the north line of 5th Avenue to the south right-of-way line of I-90 is hereby vacated. Parcel number not assigned.

Section 2. An easement is reserved and retained over and through the entire vacated area for the utility services of Avista Utilities.

**Passed by City Council April 12, 2021
Delivered to Mayor April 16, 2021**

ORDINANCE NO. C30628

An ordinance amending Ordinance No. C35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to make changes in the appropriations of the Various Funds, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Asset Management Fund, and the budget annexed thereto with reference to the Asset Management Fund, the following changes be made:

FROM:	5901-79221 99999-38271	Asset Management Fund Other Long Term Debt Proceeds	\$1,200,000
	5901-79221 39755-99999	Asset Management Fund Transfer in from Parking Meters	\$123,376

\$1,323,375

TO:	5901-79221 94000-56401	Asset Management Fund Machinery/Equipment	\$1,200,000
	5901-99999 81200-57900	Asset Management Fund Other Debt	\$115,544
	5901-99999 92000-58200	Asset Management Fund Interest on IF Debt	\$7,832
			<u>\$1,323,376</u>

Section 2. That in the budget of the Parking Meter Fund, and the budget annexed thereto with reference to the Parking Meter Fund, the following changes be made:

FROM:	1460-99999 99999	Parking Meter Fund Unappropriated Reserves	<u>\$123,376</u>
TO:	1460-79221 97185-80102	Parking Meter Fund Transfer to Asset Management Fund	<u>\$123,376</u>

Section 3. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to establish budget for loan proceeds, capital expenses and debt service as related to the SIP loan for parking meter replacement, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council April 12, 2021
Delivered to Mayor April 16, 2021**

Notice for Bids

Paving, Sidewalks, Sewer, etc.

Water Yards East Parking Upgrade Engineering Services File No. 2021072

This project consists of the construction of approximately, 260+/- square yards of sidewalk, 1,000+/- linear feet of curb, finish grading & compaction of CSTC, 11,000+/- square yards of 3-inch thick HMA pavement, topsoil, landscaping, and irrigation for buffer areas and Spokanescape bioinfiltration swales, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. May 10, 2021 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Hand delivered bids shall be delivered between noon and 1:00 p.m. to the first floor, City Hall, 808 W. Spokane Falls Blvd, Spokane WA 99201-3316. The bids will be publicly opened and read at 1:15 p.m. on the first floor of City Hall. In order to comply with "Stay Home, Stay Safe" order as much as possible, please utilize one of the following options to participate in the bid opening. To watch, log in to <https://spokanecity.webex.com/join>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (408) 418-9388 then enter the access code 965 272 875 followed by #. When prompted for an attendee ID number, enter #.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: <https://my.spokanecity.org/business/bid-and-design/current-projects/>.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act,

hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2020 Standard Specifications. Bidders should allow sufficient time to familiarize themselves with the WSDOT 2020 Standard Specifications prior to bidding the project.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix C. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: April 21, 28 and May 5, 2021

2021 Arterial Chip Seal
Engineering Services File No. 2021086

This project consists of the construction of approximately 130,000 square yards of chip seal, including associated crack sealing, pavement repair, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. May 10, 2021 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Hand delivered bids shall be delivered between noon and 1:00 p.m. to the first floor, City Hall, 808 W. Spokane Falls Blvd, Spokane WA 99201-3316. The bids will be publicly opened and read at 1:15 p.m. on the first floor of City Hall. In order to comply with "Stay Home, Stay Safe" order as much as possible, please utilize one of the following options to participate in the bid opening. To watch, log in to <https://spokanecity.webex.com/join>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (408) 418-9388 then enter the access code 965 272 875 followed by #. When prompted for an attendee ID number, enter #.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: <https://my.spokanecity.org/business/bid-and-design/current-projects/>.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2021 Standard Specifications. Bidders should allow sufficient time to familiarize themselves with the WSDOT 2021 Standard Specifications prior to bidding the project.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: April 21, 28 and May 5, 2021

Notice for Bids

Supplies, Equipment, Maintenance, etc.

LINK STRATEGY FOR WATER

City of Spokane Integrated Capital Management

RFQu #5397-21

Description: The City of Spokane is soliciting electronic Qualification Proposals for LINK STRATEGY FOR WATER.

Sealed Proposals will be unsealed and acknowledged at the 1:15 p.m. public bid opening via WebEx meeting on **MONDAY, MAY 17, 2021**, for **Link Strategy for Water** for the City of Spokane Integrated Capital Management Department. **The WebEx Meeting link is:** <https://spokanecity.webex.com/spokanecity/j.php?MTID=m058d8967449e56d8908731b4900246d3>. The access code is: **965 272 875** and the password is: **7j8sPf7Mwbf**. Join by phone at 1-408-418-9388.

The Request for Qualifications document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Qualifications.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, May 17, 2021**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: April 21 & 28, 2021

PAVING SERVICES – ON-CALL PUBLIC WORKS MAINTENANCE

Water & Hydroelectric Services Department

PW ITB #5410-21

Description: The City of Spokane is seeking electronic bids for on-call paving services. Work must be completed in accordance with the bid provisions and City Standard Specifications. This work will be awarded for an initial three (3) year term beginning in Q2 2021.

Bid Opening: Sealed electronic bids will be accepted until **Monday, May 3, 2020 at 1:00pm**. Bids will be publicly opened at 1:15pm via WebEx meeting (meeting link: <https://spokanecity.webex.com/spokanecity/j.php?MTID=m058d8967449e56d8908731b4900246d3>. Access code: 965 272 875 Password: 7j8sPf7Mwbf). Please note City Hall is currently closed due to the covid-19 outbreak. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

To view this solicitation and submit a bid response, you must be a registered supplier on the City's bidding portal at <https://spokane.procurement.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation's distribution list for changes and/or modifications via email notification.

Interested parties are asked to post questions on our bidding portal under the 'Clarifications' tab under the applicable project number.

The right is reserved to reject any and all submissions and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm submissions completed and submitted electronically will be tabulated.**

Samantha Johnson
Purchasing Department

Publish: April 21 & 28, 2021

BUTTERFLY VALVES – ANNUAL VALUE BLANKET

Water & Hydroelectric Services

ITB #5423-21

Description: The City of Spokane is seeking electronic bids for import and domestic butterfly valves to be used by the Water & Hydroelectric Services department. Business shall be awarded on an annual value blanket order with the option for annual renewals at mutual consent up to a total term of five (5) years.

Bid Opening: Sealed electronic bids will be accepted until **Monday, April 26, 2021 at 1:00pm**. Bids will be publicly opened at 1:15pm via WebEx meeting (meeting link: <https://spokanecity.webex.com/spokanecity/j.php?MTID=m058d8967449e56d8908731b4900246d3>. Access code: 965 272 875 Password: 7j8sPf7Mwbf). Please note City Hall is currently closed due to the Covid-19 outbreak. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

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The right is reserved to reject any and all submissions and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm submissions completed and submitted electronically will be tabulated.**

Samantha Johnson
Purchasing Department

Publish: April 14 & 21, 2021
