



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

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Issue 14



MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEN BEGGS

COUNCIL MEMBERS:

KATE BURKE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

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INSIDE THIS ISSUE

MINUTES	262
HEARING NOTICES	268
ORDINANCES	269
JOB OPPORTUNITIES	287
NOTICES FOR BIDS	295

The Official Gazette

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Minutes

MINUTES OF SPOKANE CITY COUNCIL**Monday, March 29, 2021****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

The regularly scheduled Spokane City Council 3:30 p.m. Briefing/Administrative Sessions and the 6:00 p.m. Legislative Session were held virtually and streamed live online and aired on City Cable 5. Pursuant to Governor Jay Inslee's Fifteenth Updated Proclamation 20-28.15, dated January 19, 2021, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first. Proclamations 20-28, et seq, were amended by the Washington State Legislature to recognize the extension of statutory waivers and suspensions therein until termination of the state of emergency pursuant to RCW 43.06.210 or until rescinded.

While all public meetings must continue to be held remotely, an option for an additional in-person meeting component is permitted in Phase 3 regions consistent with the business meetings requirements contained in the Miscellaneous Venues guidance incorporated into Proclamation 20-25, et seq. At this time, the City Council has decided to continue its meetings with remote access only and to not include an in-person attendance component.

The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling 408-418-9388 and entering an access code when prompted.

Roll Call

On roll call, Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton and Wilkerson were present. (Council President Beggs was in attendance in the Council Chambers and also participated in the meeting via WebEx. Council Members Burke, Cathcart, Kinnear, Stratton and Wilkerson attended the meeting via WebEx.)

City Attorney Mike Ormsby (WebEx), Director of Policy and Government Relations Brian McClatchey (WebEx), and City Clerk Terri Pfister (in Chambers) were also virtually present for the meeting.

Advance Agenda Review

There was no Advance Agenda review as the April 5, 2021, Council Meeting has been canceled.

ADMINISTRATIVE SESSION**Current Agenda Review**

The City Council considered changes to the March 29, 2021, Advance Agenda.

Ordinance C36028 Related to the SIP Loan for Parking Meter Replacement and Related Resolution 2021-0021 Regarding Limited Tax General Obligation Bond (Both Deferred from March 22, 2021, Agenda) (Council Sponsor: Council Member Wilkerson)

Motion by Council Member Kinnear, seconded by Council Member Mumm, **to defer** to April 12, 2021, Agenda **Special Budget Ordinance C36028** (budgeting loan proceeds, capital expenses and debt service as related to the SIP loan for parking meter replacement) **and Resolution 2021-0021** (providing for the issuance and sale of a taxable Limited Tax General Obligation Bond in the aggregate principal amount of not to exceed \$1,200,000 to secure an interfund loan from the Spokane Investment Pool to the Assessment Management Fund to finance a portion of the capital needs for replacement of parking meters); **carried unanimously**.

Resolution 2021-0023 – Regarding Applications to Amend the City’s Comprehensive Plan

Motion by Council Member Stratton, seconded by Council Member Burke, **to defer** to April 26, 2021, Agenda **Resolution 2021-0023** regarding applications to amend the City’s Comprehensive Plan and setting the annual Comprehensive Plan Amendment Work Program; **carried unanimously**.

Suspension of City Council Rules

Motion by Council Member Mumm, seconded by Council Member Cathcart, **to suspend** Council Rules for making agenda adjustments; **carried unanimously**.

Resolutions 2021-0026 through 2021-0028 Approving Director Appointments

Motion by Council Member Burke, seconded by Council Member Cathcart, **to add** to the Current Agenda Resolutions 2021-0026, 2021-0027, and 2021-0028 (approving the appointments of Marlene Feist as Public Works Division Director, Richard Giddings as Fleet Services Director, and Jeff Teal as Facilities Director for the City of Spokane); **carried unanimously**.

Substitute Ordinance C36024 and Correct Plan Commission Findings for Ordinances C36023 through C36027

Motion by Council Member Mumm, seconded by Council Member Stratton, **to substitute** Ordinance C36024 relating to Residential Zones Primary Uses, Downtown Zones Limited Use Standards, and Off-site Noise Impacts; amending Spokane Municipal Code (SMC) sections 17C.110.100, 17C.124.110, 17C.220.060 and **to accept** correct Plan Commission findings for Ordinances C36023 through C36027; **carried unanimously**.

CONSENT AGENDA

Upon Unanimous Voice Vote (in the affirmative), the City Council (Council Member Stratton absent) approved Staff Recommendations for the following items:

Value Blanket Renewal with Consolidated Supply (Spokane Valley, WA) for service brass & ball valves—\$220,000 (incl. tax). (Council Sponsor: Council President Beggs) (OPR 2020-0089 / BID 5220-20)

Five-Year Value Blanket Orders for Asphalt Mixes with:

- a. Central Pre-Mix (OPR 2021-0197 / BID 5395-21)
- b. Shamrock Manufacturing (OPR 2021-0198 / BID 5395-21)
- c. Lakeside Industries (OPR 2021-0199 / BID 5395-21)

Total estimated annual expenditure \$330,000 (incl. tax). (Council Sponsor: Council Member Wilkerson)

Value Blanket Renewal with Haskins Steel for Miscellaneous Stock Steel—estimated annual expenditure \$200,000 (incl. tax). (Council Sponsor: Council Member Wilkerson) (OPR 2018-0271 / BID 4453-18)

Master Contract with Copiers Northwest, Inc. for expenditures relating to copiers and printers citywide utilizing WA State Contract #06619 (NASPO No. 140595) from April 1, 2021 through March 31, 2024—\$300,000 (incl. tax). (OPR 2021-0200)

Contract Amendment with F.A. Bartlett adding FEMA language, adding additional funding and correcting "end" term—\$150,000. Total Contract Amount \$250,000. (Council Sponsor: Council Member Wilkerson) (OPR 2020-0359 / BID 5239-20)

Contract Amendment with Willis Towers Watson Insurance Services for additional insurance policies to cover both cyber and terrorism issues—\$14,720.79. Total Contract Amount: \$74,720.79. (Council Sponsor: Council Member Wilkerson) (OPR 2016-0268)

Contract Amendment with Desimone Consulting for federal lobbying services—\$36,000. (Council Sponsor: Council President Beggs) (OPR 2020-0506 / BID 5191-19)

Contract with Questica to implement new financial planning and management application—\$170,000/year. (Council Sponsor: Council Member Wilkerson) (OPR 2021-0202)

Amendment No. 1 to the Interlocal Agreement is entered into with the University District Public Development Authority, consistent with the adoption of Resolution 2021-0016 entitled "Sprague Phase 2 and Riverside Avenue Streets Projects Limited Tax General Obligation Bond, Series 2021(Taxable)." (Council Sponsor: Council President Beggs) (OPR 2021-0053 / ENG 2019113)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through March 19, 2021, total \$6,082,715.91, with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$3,875,022.58. (CPR 2021-0002)
- b. Payroll claims of previously approved obligations through March 20, 2021: \$7,281,099.37. (CPR 2021-0003)

City Council Meeting Minutes: March 15 and March 18, 2021. (CPR 2021-0013)

Council Recess/Executive Session

The City Council adjourned at 3:54 p.m. and immediately reconvened into a virtual Executive Session to discuss potential litigation and labor negotiations until 4:30 p.m. At 4:30 p.m., the Executive Session was extended for 10 additional minutes. The Executive Session ended at 4:40 p.m., at which time the 3:30 p.m. Briefing and Administrative Sessions also ended. City Attorney Michael Ormsby and Special Counsel Liz Thomas of K&L Gates were present for the Executive Session. The City Council reconvened at 6:00 p.m. for the Legislative Session.

LEGISLATIVE SESSION

Roll Call

On roll call, Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson were present. (Council President Beggs was in attendance in the Council Chambers and also participated in the meeting via WebEx. Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson attended the meeting via WebEx.)

City Council Policy Advisor Brian McClatchey (WebEx) and City Clerk Terri Pfister (in Chambers) were also virtually present for the meeting.

PROCLAMMATIONS

April 2021 *Month of the Military Child*

Council Member Cathcart read the proclamation. The proclamation allows us to pay tribute to military children and youth for their commitment, their struggles, and unconditional support of our troops because when parents serve in the military their kids are heroes to. A month-long salute will encourage the local community to provide direct support to military children and families. Colonel Gene Jacobus from Fairchild Air Force Base virtually accepted the proclamation and provided commentary.

National Vietnam Veterans' Day

Council President Beggs recognized that, although there is not a proclamation, today is *National Vietnam Veterans' Day*, and he provided remarks in recognition of the event.

April 5-11, 2021 *Public Health Week*

Council Member Stratton read the proclamation. Since 1995, the American Public Health Association through its sponsorship of National Public Health Week has educated the public, policy makers, and public health professionals about issues important to improving the public health. Public health professionals help communities prevent, prepare for, withstand and recover from the impacts of a full range of health threats, including disease and outbreaks, such as the COVID-19 pandemic, measles, natural disasters, and disasters caused by human activities. The proclamation calls upon the community to observe this week by helping our families, friends, neighbors, co-workers, and leaders to better understand the value of public health and supporting great opportunities to adopt preventative life-style habits in light of this year's theme "Building Bridges to Better Health." Health District Administrator Amelia Clark virtually accepted the proclamation and provided remarks regarding the event.

March 2021 *Endometriosis Awareness Month*

Council Member Burke read the proclamation. She noted she hosted an event last week with a couple of specialists and women going through this and it was a very successful event. Endometriosis affects approximately 200 million women worldwide and one in every ten women in the United States. It is often misdiagnosed or missed altogether due to the lack of education and awareness. The proclamation helps highlight the importance of education, early diagnosis, and support for women with lived experiences with this disease.

There was no **Neighborhood Report**.

There were no **Boards and Commissions Appointments**.

There was no **City Administrative Report**.

There were no **Council Committee Reports**.

LEGISLATIVE AGENDA

SPECIAL BUDGET ORDINANCES

For Council Action on Ordinance C36028, see section of minutes under 3:30 p.m. Administrative Session.

Special Budget Ordinance C36029 (Council Sponsor: Council Member Wilkerson)

After an opportunity for public testimony, with one individual requesting to speak, and Council and staff commentary, the following action was taken:

Upon Unanimous Roll Call Vote (Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson voting "aye"), the City Council **passed Special Budget Ordinance C36029** amending Ordinance No. C35971 passed by the City Council December 14, 2020, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

General Fund
FROM: Unappropriated Reserves, \$9,875,000;
TO: Various accounts, same amount.

(This action allows budgeting for prior year costs related to the recently approved Police Guild contract.)

Special Budget Ordinance C36030 (Council Sponsor: Council Member Wilkerson)

After an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote (Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson voting "aye"), the City Council **passed Special Budget Ordinance C36030** amending Ordinance No. C35971 passed by the City Council December 14, 2020, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Solid Waste Collection Fund
FROM: Public Works Business Services Director, \$30,000;
TO: Operating Transfers-Out - IT, same amount.

and

Fleet Services Fund
FROM: Asst. Director Fleet Services, \$30,000;
TO: Operating Transfers-Out, same amount.

and

IT Fund
FROM: Various accounts, \$60,000;
TO: Various accounts, same amount.

(This action allows for staff support of the City's fleet management and recycling management systems.)

Special Budget Ordinance C36031 (Council Sponsor: Council Member Wilkerson)

After an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote (Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson voting "aye"), the City Council **passed Special Budget**

Ordinance C36031 amending Ordinance No. C35971 passed by the City Council December 14, 2020, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Public Works & Utilities Fund
FROM: Various accounts, \$79,807;
TO: IF Other General Govt. Services, same amount.

and

General Fund
FROM: IF Engineering Services, \$79,807;
TO: Various accounts, same amount.

(This action allows the transfer of the administrative specialist position currently in the Public Works & Utilities department to the Engineering department.)

Special Budget Ordinance C36032 (Council Sponsor: Council President Beggs)

After an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote (with Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson voting "aye"), the City Council **passed Special Budget Ordinance C36032** amending Ordinance No. C35971 passed by the City Council December 14, 2020, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Channel Five Fund
FROM: Unappropriated Reserves, \$6,400;
TO: Contractual Services, same amount.

(This action allows reimbursement to School District #81 for capital equipment purchases.)

There were no **Emergency Ordinances**.

RESOLUTIONS

For Council Action on Resolution 2021-0021, see section of minutes under 3:30 p.m. Administrative Session.

Resolution 2021-0022 (Council Sponsor: Council Member Wilkerson)

After a presentation by Maren Murphy of Planning Services and Reverend Lonnie Mitchell of East Central Neighborhood and public testimony and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote (Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson voting "aye"), the City Council **adopted Resolution 2021-0022** recognizing the 5th Avenue Community Strategy developed by the 5th Avenue Initiative stakeholders & community as a declaration of priorities & actions to revitalize East 5th Avenue between Liberty Park & Thor/Freya Streets in the East Central Neighborhood.

For Council Action on Resolution 2021-0023, see section of minutes under 3:30 p.m. Administrative Session.

Resolution 2021-0024 (Council Sponsor: Council President Beggs)

After an opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote (Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson voting "aye"), the City Council **adopted Resolution 2021-0024** settlement Agreement with Murphy Brothers d/b/a Shamrock Paving, Inc.—\$500,000.

Resolution 2021-0026 (Council Sponsors: Council President Beggs and Council Member Cathcart)

After an introduction of Resolution 2021-0026 by Acting City Administrator Scott Simmons, public testimony, and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote (Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson voting “aye”), the City Council **adopted Resolution 2021-0026** approving the appointment of Marlene Feist as Public Works Division Director for the City of Spokane.

Resolution 2021-0027 (Council Sponsors: Council President Beggs and Council Member Cathcart)

After an introduction of Resolution 2021-0027 by Chief Financial Officer Tonya Wallace, an opportunity for public testimony, with no individuals speaking, and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote (with Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson voting “aye”), the City Council **adopted Resolution 2021-0027** approving the appointment of Richard Giddings as Fleet Services Director for the City of Spokane.

Resolution 2021-0028 (Council Sponsors: Council President Beggs and Council Member Cathcart)

After an introduction of Resolution 2021-0028 by Chief Financial Officer Tonya Wallace, an opportunity for public testimony, with no individuals speaking, and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote (Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson voting “aye”), the City Council **adopted Resolution 2021-0028** approving the appointment of Jeff Teal as Facilities Director for the City of Spokane.

FINAL READING ORDINANCES

For Final Reading Ordinances C36023 through C36027, see section of minutes under Hearings.

There were no **First Reading Ordinances**.

There were no **Special Considerations**.

HEARINGS**Hearing on Final Reading Ordinances C36023 through C36027 (Council Sponsor: Council Member Kinnear)**

The City Council held a hearing on Final Reading Ordinances C36023 through C36027. After a presentation by Amanda Beck of Planning Services, public testimony from one individual on Final Reading Ordinance C36024, and an opportunity for Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote (Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson voting “aye”), the City Council **passed** the following Final Reading Ordinances:

- **ORD C36023** relating to the purpose of the Design Review Board; amending Spokane Municipal Code (SMC) section 04.13.015.
- **ORD C36024** relating to Residential Zones Primary Uses, Downtown Zones Limited Use Standards, and Off-site Noise Impacts; amending Spokane Municipal Code (SMC) sections 17C.110.100, 17C.124.110, 17C.220.060.
- **ORD C36025** relating to Environmental Standards, SEPA Categorical Exemptions and Threshold Determinations; amending Spokane Municipal Code (SMC) section 17E.050.080 Appendix B.
- **ORD C36026** relating to Construction Standards, Notice of Hearing, and Awnings; amending Spokane Municipal Code (SMC) sections 17F.010.050 and 7F.040.140.
- **ORD C36027** relating to Construction Standards, Notice of Hearing, and Awnings; amending Spokane Municipal Code (SMC) sections 17F.010.050 and 7F.040.140.

OPEN FORUM

Nicolette Ocheltree remarked on her grandfather who recently passed away.

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 7:01 p.m.

Hearing Notices

NOTICE OF CITY COUNCIL PUBLIC HEARING PROPOSED SHORELINE MASTER PROGRAM PERIODIC REVIEW

Notice is hereby given that there will be a public hearing of the Spokane City Council on **Monday, April 19, 2021, at 6:00 p.m.** online via Webex Meetings. This public hearing is for proposed amendments to five sections of the Spokane Municipal Code.

The meeting will be streamed live online and airing on City Cable 5. The public is encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>. Any changes to the procedures that will be followed for this hearing will be posted on the City Council's website: <https://my.spokanecity.org/citycouncil/meetings/>.

Subject: The Spokane Shoreline Master Program (SMP) Periodic Review is state mandated and completed under the guidance of the Department of Ecology. This review is meant to ensure compliance with changes to state legislation concerning shorelines. Authority for the periodic review is based on Washington's Shoreline Management Act (Ch. 90.58 RCW) and related rules. These amendments were developed by the City to comply with WAC 173-26-090, which requires all local governments to review their SMPs on an eight-year schedule set in state law and revise if necessary. The review updates the Spokane SMP to reflect changes in state laws, adjacent jurisdictions' plans and regulations, and other changed circumstances. The City elected to use the optional joint review process to combine the local and Ecology comment periods, as allowed under WAC 173-26-104. No additional comment period will occur during the state review process, however additional city review and comment will be taken prior to the City Council public hearing. Comments provided to the City of Spokane will be reviewed by both the City and Ecology. There is no need to send comments directly to Ecology. The proposed SMP amendments are categorically exempt from State Environmental Policy Act (SEPA) as stated in Washington Administrative Code (WAC) Procedural Actions 197-11-800(19)(a)(b).

City-initiated minor amendments to sections of the Spokane Municipal Code (SMC), specifically amending sections 04.13.015, 17C.110.100, 17C.124.110, 17C.220.060, 17E.050.080 Appendix B, 17F.010.050, 17F.040.140, 17G.040.040(B), 17G.060.020(A)(3), 17G.060.070(B)(5)(c), 17G.070.220(A), and 17G.080.070(C)(5). The proposed SMC amendments are categorically exempt from State Environmental Policy Act (SEPA) as stated in Washington Administrative Code (WAC) Procedural Actions 197-11-800(19)(a)(b).

Location: Citywide

Project Documents: Information relating to these amendments is available for viewing at: <https://my.spokanecity.org/projects/shoreline-master-program-periodic-update/>

Public Comment: Written comments and oral testimony at the public hearings for these proposed actions will be made part of the public record. **Only the applicant, persons submitting written comments, and persons testifying at a hearing may appeal a decision of the City Council.**

Any person may submit written comments on the proposed amendments to abeck@spokanecity.org or call for additional information at:

Planning & Development Department
Amanda Beck, Assistant Planner II
808 West Spokane Falls Boulevard
Spokane, WA 99201-3329
Phone (509) 625-6414
abeck@spokanecity.org

Public Process: Two virtual Open House sessions were held via Webex on December 1, 2020. A briefing was provided to the Community Assembly on December 3, 2020. A notice of Joint Public Comment Period with Ecology and City of

Spokane was published in the Spokesman-Review December 23, 2020 and January 5; 2021. The joint public comment period commenced January 5 - February 5, 2021 and all comments were recorded, responded to, and provided to Ecology. The Department of Ecology provided separate notification. The Spokane Plan Commission held a public hearing on the proposed Shoreline Master Program Periodic Review on February 24, 2021.

The 1st Reading of the ordinance related to the Shoreline Master Program Periodic Review is scheduled for Monday, April 12, 2021. Generally, no presentations are made at the 1st Reading. The 2nd Reading and Public Hearing for the proposed amendment is scheduled for Monday, April 19 starting at 6 p.m. A notice containing call-in information will be included with the posted April 19, 2021, City Council Agenda packet. Agenda packets are posted at the following link: <https://my.spokanecity.org/citycouncil/documents/>. The public may submit written comment to the City Council at abeck@spokanecity.org or by sending email to citycouncil@spokanecity.org. The City Council may continue this public hearing to a following meeting at their discretion.

Ordinances

ORDINANCE NO. C36023

AN ORDINANCE relating to the purpose of the Design Review Board; amending Spokane Municipal Code (SMC) section 04.13.015.

WHEREAS, the Planning Department and Plan Commission engage in ongoing review and amendments, as needed, to the City's Unified Development Code, which is codified at Title 17 of the Spokane Municipal Code (the "UDC"); and

WHEREAS, following a public hearing, the Plan Commission recently recommended approval of a number of minor amendments to the UDC, following the procedures set forth in SMC 17G.025.010; and

WHEREAS, prior to the Plan Commission hearing, staff requested comments from agencies and departments and the required public notices were published in the Spokesman Review on December 30, 2020, January 6, February 10, and February 17, 2021. The proposed UDC amendments were available for public review on the Planning and Development Services website on <https://my.spokanecity.org/projects/2020-2021-unified-development-code-maintenance/>; and

WHEREAS, the Plan Commission held several workshop sessions to study the proposed UDC amendments; and

WHEREAS, this action is categorically exempt from the State Environmental Policy Act (SEPA) RCW 43.21 as stated in Washington Administrative Code (WAC) Procedural Actions 197-11-800(19)(a)(b); and

WHEREAS, on November 5, 2020 the Washington State Department of Commerce and appropriate state agencies were given the required 60-day notice before adoption of proposed changes to the UDC; and

WHEREAS, the City Plan Commission held a public hearing on February 24, 2021 to obtain public comments on the proposed UDC amendments; and

WHEREAS, the Plan Commission reviewed all public testimony received during the public hearings and made appropriate changes to the draft UDC amendments during its deliberations; and

WHEREAS, consistent with SMC 17G.025.010, the Plan Commission found (i) that the proposed UDC amendments are consistent with applicable provisions of the City of Spokane Comprehensive Plan, and (ii) that the proposed UDC amendments bear a substantial relation to public health, safety, welfare, and protection of the environment; and

WHEREAS, the Plan Commission's Findings of Fact, Conclusions, and Recommendations Regarding the Unified Development Code Maintenance Project – Phase 1, together with the Plan Commission's entire files relating to the same, are hereby incorporated into this ordinance.

Now, Therefore, The City of Spokane does ordain:

Section 1. That SMC section 04.13.015 is amended to read as follows:

04.13.015 Administrative Agencies and Procedures; Design Review Board Purpose.

Section 04.13.015 Design Review Board

The design review board is hereby established to:

- A. improve communication and participation among developers, neighbors, and the City early in the design and siting of new development subject to design review under the Spokane Municipal Code;
- B. ensure that projects subject to design review under the Spokane Municipal Code are consistent with adopted design guidelines and help implement the City's comprehensive plan;
- C. advocate for the aesthetic quality of Spokane's public realm;
- D. encourage design and site planning that responds to context, enhances pedestrian characteristics, considers sustainable design practices, and helps make Spokane a desirable place to live, work, and visit;
- E. provide flexibility in the application of ~~((development))~~ design standards as allowed through ~~((development))~~ design standard departures; and
- F. ensure that public facilities and projects within the City's right-of-way:
 1. wisely allocate the City's resources,
 2. serve as models of design quality.

Passed by City Council March 29, 2021
Delivered to Mayor April 2 2021

ORDINANCE NO. C36024

AN ORDINANCE relating to Residential Zones Primary Uses, Downtown Zones Limited Use Standards, and Off-site Noise Impacts; amending Spokane Municipal Code (SMC) sections 17C.110.100, 17C.124.110, 17C.220.060.

WHEREAS, the Planning Department and Plan Commission engage in ongoing review and amendments, as needed, to the City's Unified Development Code, which is codified at Title 17 of the Spokane Municipal Code (the "UDC"); and

WHEREAS, following a public hearing, the Plan Commission recently recommended approval of a number of minor amendments to the UDC, following the procedures set forth in SMC 17G.025.010; and

WHEREAS, prior to the Plan Commission hearing, staff requested comments from agencies and departments and the required public notices were published in the Spokesman Review on December 30, 2020, January 6, February 10, and February 17, 2021. The proposed UDC amendments were available for public review on the Planning and Development Services website on <https://my.spokanecity.org/projects/2020-2021-unified-development-code-maintenance/>; and

WHEREAS, the Plan Commission held several workshop sessions to study the proposed UDC amendments; and

WHEREAS, this action is categorically exempt from the State Environmental Policy Act (SEPA) RCW 43.21 as stated in Washington Administrative Code (WAC) Procedural Actions 197-11-800(19)(a)(b); and

WHEREAS, on November 5, 2020 the Washington State Department of Commerce and appropriate state agencies were given the required 60-day notice before adoption of proposed changes to the UDC; and

WHEREAS, the City Plan Commission held a public hearing on February 24, 2021 to obtain public comments on the proposed UDC amendments; and

WHEREAS, the Plan Commission reviewed all public testimony received during the public hearings and made appropriate changes to the draft UDC amendments during its deliberations; and

WHEREAS, consistent with SMC 17G.025.010, the Plan Commission found (i) that the proposed UDC amendments are consistent with applicable provisions of the City of Spokane Comprehensive Plan, and (ii) that the proposed UDC amendments bear a substantial relation to public health, safety, welfare, and protection of the environment; and

WHEREAS, the Plan Commission's Findings of Fact, Conclusions, and Recommendations Regarding the Unified Development Code Maintenance Project – Phase 1, together with the Plan Commission's entire files relating to the same, are hereby incorporated into this ordinance.

Now, Therefore, The City of Spokane does ordain:

Section 1. That SMC section 17C.110.100 is amended to read as follows:

17C.110.100 Residential Zones; Residential Zone Primary Uses; Uses (L) and Conditional Uses (CU).

Section 17C.110.100 Residential Zone Primary Uses

- A. Permitted Uses (P). Uses permitted in the residential zones are listed in Table 17C.110-1 with a "P." These uses are allowed if they comply with the development standards and other standards of this chapter.
- B. Limited Uses (L). Uses permitted that are subject to limitations are listed in Table 17C.110-1 with an "L." These uses are allowed if they comply with the limitations as listed in the footnotes following the table and the development standards and other standards of this chapter. In addition, a use or development listed in SMC 17C.320.080, (~~Design Criteria~~) Decision Criteria, is also subject to the standards of this chapter. The paragraphs listed below contain the limitations and correspond with the bracketed [] footnote numbers from Table 17C.110-1.
- C. Conditional Uses (CU). Uses that are allowed if approved through the conditional use review process are listed in Table 17C.110-1 with a "CU." These uses are allowed provided they comply with the conditional use approval criteria for that use, the development standards and other standards of this chapter. Uses listed with a "CU" that also have a footnote number in the table are subject to the standards cited in the footnote. In addition, a use or development listed in SMC 17C.320.080, (~~Design Criteria~~) Decision Criteria, is also subject to the standards of this chapter. The conditional use review process and approval criteria are stated in chapter 17C.320 SMC, Conditional Uses.
- D. Uses Not Permitted (N). Uses listed in Table 17C.110-1 with an "N" are not permitted. Existing uses in categories listed as not permitted are subject to the standards of chapter 17C.210 SMC, Nonconforming Situations.

Section 2. That SMC section 17C.124.110 is amended to read as follows:

17C.124.110 Downtown Zones; Limited Use Standards; Industrial Limitation.

Section 17C.124.110 Limited Use Standards

- A. The paragraphs listed below contain the limitations and correspond with the bracketed [] footnote numbers from Table 17C.124-1.
1. Group Living.
This regulation applies to all parts of Table 17C.124-1 that have a [1].
 - a. General Standards.
All group living uses except for alternative or post-incarceration facilities are allowed by right.
 - b. Alternative or Post Incarceration Facilities.
Group living uses which consist of alternative or post incarceration facilities are conditional uses.
 2. Adult Business.
This regulation applies to all parts of Table 17C.124-1 that have a [2]. Adult businesses are subject to the additional standards of chapter 17C.305 SMC.
 3. Commercial Parking.
This regulation applies to all parts of Table 17C.124-1 that have a [3]. See SMC 17C.230.310 for the parking structure design guidelines. See SMC 17C.124.340, Parking and Loading, for ground level parking structure use standards.
 - a. New standalone surface commercial parking lots are not allowed as the primary use within the area shown on Map 17C.124-M1, Surface Parking Limited Area. Within the area shown on Map 17C.124-M1, standalone commercial parking as a primary use must be located entirely within a parking structure.
 4. Drive-through Facility.
This regulation applies to all parts of Table 17C.124-1 that have a [4]. Drive-through facilities are subject to the additional standards of SMC 17C.124.290.
 5. Quick Vehicle Servicing.
This regulation applies to all parts of Table 17C.124-1 that have a [5]. Quick vehicle servicing uses are permitted only on sites that have frontage on a Type III or IV complete street. Quick vehicle servicing uses must be fully contained within a structure. Quick vehicle servicing uses are subject to the additional standards of SMC 17C.124.290.

6. Retail Sales and Services Uses Motorized Vehicle Limitation.
This regulation applies to all parts of Table 17C.124-1 that have a [6]. Sale, rental, or leasing of motor vehicles, including passenger vehicles, light and medium trucks is not allowed. Sale, rental, and leasing of motorcycles and other recreational vehicles not able to be licensed for normal on street use is allowed. For sale or leasing of motorcycles and other recreational vehicles see SMC 17C.124.270, Outdoor Activities.
7. Industrial Limitation.
This regulation applies to all parts of Table 17C.124-1 that have a [7]. These types of uses are limited to assure that they will not dominate the downtown area and to limit their potential impacts on residential and commercial uses. In addition, if the planning director determines that the proposed use will not be able to comply with the off-site impact standards of chapter 17C.220 SMC, the planning director may require documentation that the development will be modified to conform with the standards.
 - a. Limited industrial uses are allowed. ((Only limited industrial uses are allowed.)) Industrial uses more intensive than the limited industrial definition are not allowed.
 - b. Industrial buildings and industrial sites are subject to the same design standards as commercial buildings and commercial sites.
8. Mini-storage, Storage, Warehousing, Industrial and Parking Structure Limitation.
This regulation applies to all parts of Table 17C.124-1 that have an [8]. See SMC 17C.124.340.
9. Mini-storage Facilities Limitation.
This regulation applies to all parts of Table 17C.124-1 that have an [9]. Mini-storage facilities are subject to the additional standards of chapter 17C.350 SMC, Mini-storage Facilities.
10. Outdoor Activity Limitation.
This regulation applies to all parts of Table 17C.124-1 that have a [10]. Outdoor display, storage, or use of industrial equipment or other industrial items such as tools, equipment, vehicles, products, materials, or other objects that are part of or used for the business operation is prohibited.
11. Community Services.
This regulation applies to all parts of Table 17C.124-1 that have a [11]. Most community service uses are allowed by right.
12. Wireless Communication Facilities.
See chapter 17C.355A SMC.
13. Existing Light Industrial and Self-service Storage Uses.
This regulation applies to all parts of Table 17C.124-1 that have an [13]. Light industrial and self-service storage uses in operation on the effective date of this ordinance, are considered to be a conforming use.
14. Mobile Food Vending.
This standard applies to all parts of Table 17C.124-1 that have a [14]. All mobile food vendors shall have a valid mobile food vending license issued pursuant to SMC 10.51.010.

Section 3. That SMC section 17C.220.060 is amended to read as follows:

17C.220.060 Off-site Impacts; Noise.

Section 17C.220.060 Noise

The City noise standards are stated in ((SMC 10.08.020)) SMC 10.08D, ((Public Disturbance Noise)) Noise Control. In addition, the department of ecology has standards that apply to environments within which maximum permissible noise levels are established.

**Passed by City Council March 29, 2021
Delivered to Mayor April 2 2021**

ORDINANCE NO. C36025

AN ORDINANCE relating to Environmental Standards, SEPA Categorical Exemptions and Threshold Determinations; amending Spokane Municipal Code (SMC) section 17E.050.080 Appendix B.

WHEREAS, the Planning Department and Plan Commission engage in ongoing review and amendments, as needed, to the City's Unified Development Code, which is codified at Title 17 of the Spokane Municipal Code (the "UDC"); and

WHEREAS, following a public hearing, the Plan Commission recently recommended approval of a number of minor amendments to the UDC, following the procedures set forth in SMC 17G.025.010; and

WHEREAS, prior to the Plan Commission hearing, staff requested comments from agencies and departments and the required public notices were published in the Spokesman Review on December 30, 2020, January 6, February 10, and February 17, 2021. The proposed UDC amendments were available for public review on the Planning and Development Services website on <https://my.spokanecity.org/projects/2020-2021-unified-development-code-maintenance/>; and

WHEREAS, the Plan Commission held several workshop sessions to study the proposed UDC amendments; and

WHEREAS, this action is categorically exempt from the State Environmental Policy Act (SEPA) RCW 43.21 as stated in Washington Administrative Code (WAC) Procedural Actions 197-11-800(19)(a)(b); and

WHEREAS, on November 5, 2020 the Washington State Department of Commerce and appropriate state agencies were given the required 60-day notice before adoption of proposed changes to the UDC; and

WHEREAS, the City Plan Commission held a public hearing on February 24, 2021 to obtain public comments on the proposed UDC amendments; and

WHEREAS, the Plan Commission reviewed all public testimony received during the public hearings and made appropriate changes to the draft UDC amendments during its deliberations; and

WHEREAS, consistent with SMC 17G.025.010, the Plan Commission found (i) that the proposed UDC amendments are consistent with applicable provisions of the City of Spokane Comprehensive Plan, and (ii) that the proposed UDC amendments bear a substantial relation to public health, safety, welfare, and protection of the environment; and

WHEREAS, the Plan Commission's Findings of Fact, Conclusions, and Recommendations Regarding the Unified Development Code Maintenance Project – Phase 1, together with the Plan Commission's entire files relating to the same, are hereby incorporated into this ordinance.

Now, Therefore, The City of Spokane does ordain:

Section 1. That SMC section 17E.050.080 Appendix B is amended to read as follows:

Article III. Categorical Exemptions and Threshold Determinations;**Section 17E.050.080 Categorical Exemptions – Applicability.**

A. If a proposal fits within any of the provisions in SMC 17E.050.230 (Part Nine) and 17E.050.070, the proposal shall be categorically exempt from the threshold determination requirements (WAC 197-11-720), except when the proposal is a segment of a proposal that includes:

1. a series of actions, physically or functionally related to each other, some of which are categorically exempt and some of which are not; or
2. a series of exempt actions that are physically or functionally related to each other, and that together may have a probable significant adverse environmental impact in the judgment of an agency with jurisdiction. If so, that agency shall be the lead agency unless the agencies with jurisdiction agree that another agency should be the lead agency. Agencies may petition the department of ecology to resolve disputes (WAC 197-11-946).

For such proposals, the agency or applicant may proceed with the exempt aspects of the proposals, prior to conducting environmental review, provided the requirements of WAC 197-11-070 are met. See Appendix B for an informational matrix of exempt and nonexempt activities.

B. The lead agency is not required to document that a proposal is categorically exempt. The lead agency may note on an application that a proposal is categorically exempt or place such a determination in the agency's files.

APPENDIX "B"

SMC 17E.050.080
SMC 17E.050.230
(ORD C33583)

SEPA EXEMPTION LEVELS MATRIX (INFORMATIONAL ONLY)

The following matrix serves for informational purposes only and should not be interpreted as law. Departments may administratively update this matrix for their own information. See Washington Administrative Code (WAC) chapter 197-11, and the provisions set forth in this ordinance for specific SEPA exemption rules and regulations.

ACTIVITY	EXEMPT	NON-EXEMPT
Rezone		X
((Special Permit Use Permit) Conditional Use Permit When Project Meets Flexible Thresholds	X	
Variances (Not including change in use or density)	X	
Short Plats or Short Subdivisions	X1	
Short Plat Within Land Previously Platted		X
License for Discharge to Water		X
Activities Critical Areas		2 X
Annexation Into A City	X	
License for Discharge to Air		X
< 20 Dwelling Units	X	
Agricultural Buildings <20,000 Square Foot	X	
Office, School, Commercial, Recreational, Service, Storage Buildings < 12,000 Square Feet And Up to 40 Parking Spaces	X	
Parking Lots < 40 Parking Spaces	X	
Landfills And Excavations < 500 Cubic Yards	X	
ACTIVITY	EXEMPT	NON-EXEMPT
Transit Stops	X	
Signs And Signals	X	
Minor Road Repair Including Pedestrian and Bike Facilities	X	
Additions To Building Below the Flexible Thresh- olds	X	
Building Demolition Below Flexible Thresholds	X	
Demolition of Buildings of Historic Significance		X
Underground Tanks < 10,000 gallons	X	
Vacation of Streets And Roads	X	
Hydrological Measuring Devices	X	
Survey and Boundary Markers	X	
Repair, Remodeling, Maintenance or Existing Struc- tures	1 X	
Minor Repair or Replacement of Structures	1 X	
Dredging		X
Reconstruction/Maintenance Shoreline Protection Measures		X
Replacement of Utilities/ Utility Lines	3 X	
Repair/Rebuilding Dams, Dikes or Reservoirs		X
Water Rights and Structures For <50 c/f/s of Surface Water for Irrigation	X	
Water Rights and Structures For 1 c/f/s or 2,250 g/p/m or Ground Water	X	
Sale, Transfer, Exchange or Lease of Land	X	

ACTIVITY	EXEMPT	NON-EXEMPT
Closure of Schools (Plan)	X	
Open Burning	X	
Variances Under the Clean Air Act	X	
Issuance, Renewal, Revision of Air Operating Permit	X	
Water Quality Certifications	X	
Activities of Fire and Law Enforcement Exempt Construction	X	
Proposal Or Adoption of Rules, Regulations, Resolutions Ordinance or Plan Relating To Procedures and Contains No Standards	X	
Adoption of State Building Codes	X	
Adoption of Noise Ordinances	X	
Installation, Construction, Relocation Of Utilities Except The Following: Communication Towers or Relay Stations Stormwater, Water and Sewer with lines > 8 inches Electrical Facilities and Lines > 55,000 Volts	1 X	
Grants Of Franchise By Agencies To Utilities	X	
Class I, II, III Forest Practice Permits/Regulations	X	
Recreational Sites Development <12 Campsites	X	
Watershed Restoration Projects Pursuant To a Restoration Plan	X	
Microcell Attached To Structure– No Residence or School On-site	X	

ACTIVITY	EXEMPT	NON-EXEMPT
Personal Wireless Service Antennas Attached To Structure– No Residence or School On-site And in a Commercial, Industrial, Forest or Agricultural Zone.	X	
Personal Wireless Service Tower <60 Feet In a Commercial, Industrial, Forest or Agricultural Zone.	X	

¹Applies to land not covered by water.

²Under section 197-11-305 WAC, each County/City may adopt provisions to exclude exemptions listed in 197-11-800 for those sites listed in Critical Areas.

³Some utility replacements are non-exempt. See WAC for specifics (i.e. replacement of transmission line for natural gas is not exempt).

**Passed by City Council March 29, 2021
 Delivered to Mayor April 2 2021**



ORDINANCE NO. C36026

AN ORDINANCE relating to Construction Standards, Notice of Hearing, and Awnings; amending Spokane Municipal Code (SMC) sections 17F.010.050 and 7F.040.140.

WHEREAS, the Planning Department and Plan Commission engage in ongoing review and amendments, as needed, to the City's Unified Development Code, which is codified at Title 17 of the Spokane Municipal Code (the "UDC"); and

WHEREAS, following a public hearing, the Plan Commission recently recommended approval of a number of minor amendments to the UDC, following the procedures set forth in SMC 17G.025.010; and

WHEREAS, prior to the Plan Commission hearing, staff requested comments from agencies and departments and the required public notices were published in the Spokesman Review on December 30, 2020, January 6, February 10, and February 17, 2021. The proposed UDC amendments were available for public review on the Planning and Development Services website on <https://my.spokanecity.org/projects/2020-2021-unified-development-code-maintenance/>; and

WHEREAS, the Plan Commission held several workshop sessions to study the proposed UDC amendments; and

WHEREAS, this action is categorically exempt from the State Environmental Policy Act (SEPA) RCW 43.21 as stated in Washington Administrative Code (WAC) Procedural Actions 197-11-800(19)(a)(b); and

WHEREAS, on November 5, 2020 the Washington State Department of Commerce and appropriate state agencies were given the required 60-day notice before adoption of proposed changes to the UDC; and

WHEREAS, the City Plan Commission held a public hearing on February 24, 2021 to obtain public comments on the proposed UDC amendments; and

WHEREAS, the Plan Commission reviewed all public testimony received during the public hearings and made appropriate changes to the draft UDC amendments during its deliberations; and

WHEREAS, consistent with SMC 17G.025.010, the Plan Commission found (i) that the proposed UDC amendments are consistent with applicable provisions of the City of Spokane Comprehensive Plan, and (ii) that the proposed UDC amendments bear a substantial relation to public health, safety, welfare, and protection of the environment; and

WHEREAS, the Plan Commission's Findings of Fact, Conclusions, and Recommendations Regarding the Unified Development Code Maintenance Project – Phase 1, together with the Plan Commission's entire files relating to the same, are hereby incorporated into this ordinance.

Now, Therefore, The City of Spokane does ordain:

Section 1. That SMC section 17F.010.050 (A) (1) is amended to read as follows:

17F.010.050(A)(1) Construction Standards; General Provisions; Notice of Hearing.

Section 17F.010.050 Notice of Hearing

A. Existing Building and Conservation Code.

1. ~~((Pursuant to chapter 11.11 SMC, notice of hearing,))~~ Notice of hearing by the building official is given by ~~((the department of neighborhood services and code enforcement))~~ the Developer Services Center in the complaint which is:
 - a. served personally or by certified mail with return receipt, or if the whereabouts of a person to be served cannot be ascertained, by publication once a week for two consecutive weeks in a legal newspaper, upon all persons having a record interest in the subject property; and
 - b. posted on the subject property; and
 - c. filed in the manner of a lis pendens in the office of the Spokane County auditor.
2. Personal service, service by certified mail and filing in the auditor's office are between ten and thirty days before the hearing. Posting and first publication are between fifteen and thirty days before the hearing.

3. Notice of the public hearing of the hearing examiner on an appeal from the order of the building official is given by the office of the hearing examiner by personally serving on, or mailing to, the appellant and all persons having a record interest who have not disclaimed all interest, notice at least ten days prior to the hearing.

B. Effect of Notice.

The notice provisions of this chapter are not jurisdictional or exclusive. The failure of any person to receive notice under this section does not affect the validity of any hearing under this chapter. This section is subject to any specific notice provisions of state and federal law. This section does not prevent any City agency from adopting further provisions for notice by rule or preclude other methods of notice.

Section 2. That SMC section 17F.040.140 is amended to read as follows:

17F.040.140(A) Construction Standards; Building Code; Awnings.

Section 17F.040.140 Awnings

In addition to the requirements of IBC Section 3105, these provisions apply:

~~A. ((A fixed awning not more than ten feet in length may be erected over a doorway to the building.))~~

- A. An awning which defines an entrance to a nonresidential use and which provides shelter between a passenger loading point and the entrance may be installed in accordance with the standards of this section so long as any portion of the awning that does not project at least forty-two inches over the pedestrian way is confined along the facade to a width not to exceed the width of the doorway plus six feet on both sides.

B. Projection.

Awnings may extend over public property (whether the building is conforming or nonconforming) but no portion shall extend nearer than two feet to the face of the nearest curb line measured horizontally.

- C. An awning which projects more than eighteen inches into the public right-of-way must provide a minimum forty-two-inch coverage over any sidewalk adjacent to the property.

D. Clearance.

All portions of any awning shall be at least eight but not more than twelve feet above any public walkway.

EXCEPTION: Any valance attached to an awning shall not project above the roof of the awning at the point of attachment and shall not extend more than twelve inches below the roof of the awning at the point of attachment, but in no case shall any portion of a valance be less than seven feet in height above a public way.

E. Signs.

If an awning also carries advertising copy, the copy is regulated as a sign, but the awning is not thereby exempted from the provisions of this chapter as provided in Section 3107.

Passed by City Council March 29, 2021

Delivered to Mayor April 2 2021

ORDINANCE NO. C36027

AN ORDINANCE relating to Design Review Board Administration and Procedures, Land Use Application Procedures, Land Use Applications, PUD, Vesting Planned Unit Developments, and Subdivision Design Standards; amending Spokane Municipal Code (SMC) sections 17G.040.040(B), 17G.060.020(A)(3), 17G.060.070(B)(5)(c), 17G.070.220(A), and 17G.080.070(C)(5).

WHEREAS, the Planning Department and Plan Commission engage in ongoing review and amendments, as needed, to the City's Unified Development Code, which is codified at Title 17 of the Spokane Municipal Code (the "UDC"); and

WHEREAS, following a public hearing, the Plan Commission recently recommended approval of a number of minor amendments to the UDC, following the procedures set forth in SMC 17G.025.010; and

WHEREAS, prior to the Plan Commission hearing, staff requested comments from agencies and departments and the required public notices were published in the Spokesman Review on December 30, 2020, January 6, February 10, and February 17, 2021. The proposed UDC amendments were available for public review on the Planning and Development Services website on <https://my.spokanecity.org/projects/2020-2021-unified-development-code-maintenance/>; and

WHEREAS, the Plan Commission held several workshop sessions to study the proposed UDC amendments; and

WHEREAS, this action is categorically exempt from the State Environmental Policy Act (SEPA) RCW 43.21 as stated in Washington Administrative Code (WAC) Procedural Actions 197-11-800(19)(a)(b); and

WHEREAS, on November 5, 2020 the Washington State Department of Commerce and appropriate state agencies were given the required 60-day notice before adoption of proposed changes to the UDC; and

WHEREAS, the City Plan Commission held a public hearing on February 24, 2021 to obtain public comments on the proposed UDC amendments; and

WHEREAS, the Plan Commission reviewed all public testimony received during the public hearings and made appropriate changes to the draft UDC amendments during its deliberations; and

WHEREAS, consistent with SMC 17G.025.010, the Plan Commission found (i) that the proposed UDC amendments are consistent with applicable provisions of the City of Spokane Comprehensive Plan, and (ii) that the proposed UDC amendments bear a substantial relation to public health, safety, welfare, and protection of the environment; and

WHEREAS, the Plan Commission's Findings of Fact, Conclusions, and Recommendations Regarding the Unified Development Code Maintenance Project – Phase 1, together with the Plan Commission's entire files relating to the same, are hereby incorporated into this ordinance.

Now, Therefore, The City of Spokane does ordain:

Section 1. That SMC section 17G.040.040 is amended to read as follows:

17G.040.040 Administration and Procedures; Design Review Board Administration and Procedures; Design Review Criteria.

Section 17G.040.040 Design Review Criteria

Design Review Criteria.

The board shall base its review, report, and/or recommendation on the following criteria:

- A. The requirements, guidelines, and applicable provisions of Title 17 SMC that apply to the property in question including all additional zoning regulations which may apply to the use or to its area by provision for overlay district, or made applicable by any conditional use or variance approval.
- B. ~~((A summary of the design guidelines adopted by the City is found in the))~~ The Design Review Application Handbook, outlining the design review process, with application forms and submission checklists, is on file in the planning department.

Section 2. That SMC section 17G.060.020 is amended to read as follows:

17G.060.020 Administration and Procedures; Land Use Application Procedures; Administration.

Section 17G.060.020 Administration

- A. Responsibility for the administration, application and interpretation of these procedures pursuant to this ordinance is as is set forth below.
 1. The director of building services or his designee is responsible for chapter 17E.050 SMC, Division F; chapter 17G.010 SMC, Division I; and the development codes.
 2. The director of engineering services or his designee is responsible for chapter 17D.020 SMC, chapter 17D.070 SMC, chapter 17E.010 SMC, chapter 17E.050 SMC, chapter 17G.080 SMC, Division H and the development codes.
 3. The director of planning services or his designee is responsible for SMC ~~((Division B, Division C,))~~ Title 17B and Title 17C and ((chapter 11.15 SMC, chapter 11.17 SMC, chapter 11.19 SMC,)) chapter 17D.010 SMC, chapter 17D.060 SMC, chapter 17D.080 SMC, chapter 17D.090 SMC, chapter 17E.020 SMC, chapter 17E.030 SMC, chapter 17E.040 SMC, chapter 17E.050 SMC, chapter 17E.060 SMC, chapter 17E.070 SMC, chapter 17G.020 SMC, chapter 17G.030 SMC, chapter 17G.040 SMC, chapter 17G.060 SMC, chapter 17G.070 SMC and chapter 17G.080 SMC

- B. The procedures for requesting interpretations of the land use codes and development codes shall be made by the department and may be contained under the specific codes.

Section 3. That SMC section 17G.060.070 is amended to read as follows:

17G.060.070 Administration and Procedures; Land Use Applications; Application Requirements; PUD.

Section 17G.060.070 Application Requirements

- A. Application requirements for Type I, II, and III project permit applications shall contain the following:
1. Predevelopment meeting summary as provided in SMC 17G.060.050(B), if required in Table 17G.060-3.
 2. Application documents provided by the department specifically including:
 - a. General application;
 - b. Supplemental application;
 - c. Environmental checklist, if required under chapter 17E.050 SMC;
 - d. Filing fees as required under chapter 8.02 SMC;
 - e. A site plan drawn to scale showing:
 - i. property dimensions;
 - ii. location and dimensions of all existing and proposed physical improvements;
 - iii. location and type of landscaping;
 - iv. walkways and pedestrian areas;
 - v. off-street parking areas and access drives;
 - vi. refuse facilities; and
 - vii. significant natural features, such as slopes, trees, rock outcrops including critical areas.
 - f. Required number of documents, plans, or maps (as set forth in the application checklist);
 - g. Written narrative identifying consistency with the applicable policies, regulations, and criteria for approval of the permit requested;
 - h. Other plans, such as building elevations, landscaping plans, or sign plans, which are determined by the permitting department to be necessary to support the application; and
 - i. Additional application information may be requested by the permitting department and may include, but is not limited to, the following:
 - i. geotechnical studies,
 - ii. hydrologic studies,
 - iii. critical area studies,
 - iv. noise studies,
 - v. air quality studies,
 - vi. visual analysis, and
 - vii. transportation impact studies.
 3. A certificate of appropriateness if required by chapter 17D.100 SMC.
- B. The following Type II and III applications shall meet the requirements in this subsection in addition to the provisions of subsection (A) of this section:
1. Shoreline – Substantial Development Permit, Conditional Use Permit and Variance.
 - a. Name, address, and phone number of the applicant. The applicant should be the owner of the property or the primary proponent of the project and not the representative of the owner or primary proponent.
 - b. Name, address, and phone number of the applicant's representative if other than the applicant.
 - c. Name, address, and phone number of the property owner, if other than the applicant.

- d. Location of the property. This shall, at a minimum, include the property address and identification of the section, township and range to the nearest quarter, quarter section or latitude and longitude to the nearest minute.
 - e. Identification of the name of the shoreline (water body) with which the site of the proposal is associated.
 - f. General description of the proposed project that includes the proposed use or uses and the activities necessary to accomplish the project.
 - g. General description of the property as it now exists, including its physical characteristics and improvements and structures.
 - h. General description of the vicinity of the proposed project, including identification of the adjacent uses, structures and improvements, intensity of development and physical characteristics.
 - i. A site development plan consisting of maps and elevation drawings, drawn to an appropriate scale to depict clearly all required information, photographs and text which shall include:
 - i. the boundary of the parcels(s) of land upon which the development is proposed;
 - ii. the ordinary high-water mark of all water bodies located adjacent to or within the boundary of the project. This may be an approximate location, provided that for any development where a determination of consistency with the applicable regulations requires a precise location of the ordinary high-water mark, the mark shall be located precisely and the biological and hydrological basis for the location as indicated on the plans shall be included in the development plan. Where the ordinary high-water mark is neither adjacent to or within the boundary of the project, the plan shall indicate the distance and direction to the nearest ordinary high-water mark of a shoreline;
 - iii. existing and proposed land contours. The contours shall be at intervals sufficient to accurately determine the existing character of the property and the extent of proposed change to the land that is necessary for the development. Areas within the boundary that will not be altered by the development may be indicated as such and contours approximated for that area;
 - iv. a delineation of all wetland areas that will be altered or used as a part of the development;
 - v. the dimensions and locations of all existing and proposed structures and improvements, including but not limited to: buildings, paved or graveled areas, roads, utilities, material stockpiles or surcharge, and stormwater management facilities;
 - vi. an inventory of the existing vegetation on the proposed project site, including the location, type, size, and condition, pursuant to SMC 17E.060.240, Shoreline Vegetation Inventory;
 - vii. a landscape plan prepared and stamped by a licensed landscape architect, registered in the state of Washington;
 - viii. where applicable, plans for development of areas on or off the site as mitigation for impacts associated with the proposed project shall be included;
 - ix. quality, source and composition of any fill material that is placed on the site, whether temporary or permanent;
 - x. quantity, composition and destination of any excavated or dredged material;
 - xi. vicinity map showing the relationship of the property and proposed development or use to roads, utilities, existing developments, and uses on adjacent properties;
 - xii. where applicable, a depiction of the impacts to views from existing residential uses;
 - xiii. on all variance applications, the plans shall clearly indicate where development could occur without the approval of a variance, the physical features and circumstances of the property that provide a basis for the request, and the location of adjacent structures and uses.
2. Certificate of Compliance.
- a. Site plan is to be prepared by a licensed surveyor; and

- b. Copies of building permits or other data necessary to demonstrate the building was erected in good faith and all reasonable efforts comply with the code.
3. Plans-in-lieu of Compliance.
 - a. Alternative development plan designed in conformance with the applicable development regulations; and
 - b. A written narrative of how the proposed development plan is superior, or more innovative, or provides greater public benefit.
4. Preliminary Plat, Short Plat, and Binding Site Plan.
As provided in chapter 17G.080 SMC.
5. PUD.
 - a. Profiles of any structures more than one story, shown in relation to finished grade.
 - b. Location, dimension, and boundary of proposed open space.
 - c. Site plan demonstrating compliance with (~~chapter 11.19 SMC~~) chapter 17C.110 and chapter 17G.070 including signs, off-street parking, structure height, building coverage, yards, density, screening, buffering, and lighting.
6. Skywalk.
 - a. A legal description of airspace to be occupied
 - b. Architectural and engineering plans.
 - c. Artist's rendering of the proposed skywalk; and
 - d. Written narrative of the access for the public from the street, other buildings, and other skywalks.
7. Floodplain – Floodplain Development Permit and Variance.
As provided in chapter 17E.030 SMC.

Section 4. That SMC section 17G.070.220 is amended to read as follows:

17G.070.220 Administration and Procedures; Planned Unit Developments; Vesting.

Section 17G.070.220 Vesting

A. Applicability.

A planned unit development shall be reviewed under this chapter, the zoning, development and other land use control ordinances contained in (~~Title 11 SMC and~~) Title 17 SMC of the Spokane Municipal Code, and any uncodified ordinances modifying the same, in effect on the date a concept plan application has been deemed fully complete by the City. For the purposes of this section, a vested concept plan application shall mean that the applicant is entitled to implement the planned unit development or any portion of it described in the application under the zoning, development and land use ordinances applied by the City in its review of the planned unit development application.

B. Subsequent Regulations.

An applicant may have the option of subjecting its development to any subsequently enacted land use ordinances. However, should an applicant choose to subject its development to a subsequently enacted land use ordinance, this shall have the effect of subjecting the development to all land use ordinances enacted after the application is vested. In order for the director to grant such a request, the applicant must demonstrate how later enacted ordinance(s) will benefit both the project and the City while maintaining consistency with the comprehensive plan and will not be significantly detrimental to the health, safety, or general welfare of the City. The director shall review and either approve the request or determine if a new application must be submitted.

Section 5. That SMC section 17G.080.070 is amended to read as follows:

17G.080.070 Administration and Procedures; Subdivisions; Subdivision Design Standards; Design of Lots and Blocks.

Section 17G.080.070 Subdivision Design Standards

A. Street Design and Improvements.

1. Street design is governed by the comprehensive plan, city design standards, chapter 17H.010 SMC and chapter 17E.030 SMC. Streets within and along a subdivision are to be designed in light of topography and existing and planned street patterns.
2. Except in unusual cases a plat must dedicate a full width street.
3. Entry gates are prohibited on public streets.
4. The following statement shall appear in the dedication of the final plat, final short plat or final binding site plan:
 - a. "All street identification and traffic control signs required by this project will be the responsibility of the developer."

B. Easements.

1. Where alleys are not provided, easements for public utilities shall be provided adjacent to any right-of-way. Such easements shall be the minimum necessary to provide public utilities. Insofar as possible, the easements shall be continuous and aligned from block to block within the subdivision and with adjoining subdivisions.
2. Easements for sewers, drainage, water main, electric lines or other public use utilities shall be dedicated whenever necessary. The size and location of the easement dedication shall be reviewed and approved by the appropriate utility provider.
3. Adequate provisions for public access to publicly owned parks, conservation areas or open space land shall be provided when a subdivision, short plat or binding site plan is adjacent to such lands.
4. The following statements are required to appear in the dedication of the final plat, final short plat and final binding site plan:
 - a. "Slope easements for cut and fill, as deemed necessary by the Engineering Services – Developer Services Department in accordance with the City's Design Standards, are hereby granted to the City of Spokane for the construction and maintenance of public streets adjoining this plat."
 - b. "A __ foot easement for utilities, including cable television, is hereby granted along all street frontages to the City and its permittees."
 - c. "Utility easements shown hereon the described plat are hereby dedicated to the City and its permittees for the construction, reconstruction, maintenance and operation of utilities and cable television, together with the right to inspect said utilities and to trim and/or remove brush and trees which may interfere with the construction, maintenance and operation of same."

C. Design of Lots and Blocks.

1. The length, width and shape of blocks shall be designed with due regard to providing adequate building sites for the use contemplated; consideration of the needs for convenient access, circulation, control, safety of the street traffic, provision for utilities and recognition of limitations and opportunities of topography.
2. Blocks shall be recognized as closed polygons, bordered by street right-of-way lines, addition lines or a combination of the two, unless an alley is desired, in which case a block may be comprised of two closed polygons separated by the adjoining alley.
3. Blocks shall ordinarily be sufficient to allow for two tiers of lots of depths sufficient to meet the underlying zone. Double-frontage lots should be avoided.
4. All plat lots shall begin with lot one block one and shall be numbered consecutively by lots and blocks, provided that for plats sequenced by phasing, and which adjoin a previously recorded phase of the approved preliminary plat, lots may continue with lot one and the next consecutively sequenced block number. Lots from one plat shall not cross plat boundaries into another plat.
5. Lot widths, lot areas and frontage upon a public street (or private street within a PUD or binding site plan) shall conform to the underlying zone. For PUDs the hearing examiner may adjust the standards of the underlying zone subject to the provisions of (~~SMC 11.19.366~~) SMC 17G.070 and for binding site plans the director may

adjust the standards of the underlying zone subject to provision of SMC 17G.060.170(D)(4). Corner lots shall be designed to ensure setbacks are met from both streets. Lots shall be as nearly rectangular as possible with side lot lines approximately at right angles or radial to street lines.

6. Lots shall not be divided by the boundary of any zoning designation or public right-of-way.
7. Where a lot is plotted into one acre or more in size, the director may require an arrangement of the lot such as to permit a subsequent redivision in conformity with plans adopted by the City.

D. Stormwater Improvements.

Stormwater facilities design and improvements shall be in accordance with chapter 17D.060 SMC and other applicable design standards. The following statements shall appear in the dedication of the final plat, final short plat or final binding site plan:

1. "Development of the subject property, including grading and filling, are required to follow an erosion/sediment control plan that has been submitted to and accepted by Engineering Services – Developer Services prior to the issuance of any building and/or grading permits."
2. "All stormwater and surface drainage generated on-site must be disposed on-site in accordance with chapter 17D.060 SMC, Stormwater Facilities, and City Design Standards, and as per the Project Engineer's recommendations, based on the drainage plan accepted for the final plat."
3. "No building permit shall be issued for any lot in this subdivision/PUD until evidence satisfactory to the Director of Engineering Services has been provided showing that the recommendations of chapter 17D.060 SMC, Stormwater Facilities, and the Project Engineer's recommendations, based on the drainage plan accepted for the final subdivision/PUD, have been complied with."

E. Sewer Improvements.

Sewer design and improvements shall be in accordance with chapter 13.03 SMC and the city's design standards. The following statements shall appear in the dedication of the final plat, final short plat or final binding site plan:

1. "Prior to the issuance of any building permits, the lots shall be connected to a functioning public or private sanitary sewer system complying with the requirements of the Engineering Services Department."

F. Water and Utility Improvements.

Water and city utility design and improvements shall be in accordance with chapter 13.04 SMC and the city's design standards. The following statements shall appear in the dedication of the final plat, final short plat or final binding site plan.

1. "Only City water and sanitary sewer systems shall serve the plat; the use of individual on-site sanitary waste disposal systems and private wells is prohibited."
2. "All required improvements serving the plat, including streets, sanitary sewer, stormwater and water, shall be designed and constructed at the developer's expense. The improvements must be constructed to City Standards by the developer prior to the occupancy of any structures within the development."
3. "Prior to the issuance of any building permits, the lots shall be connected to a functioning public or private water system complying with the requirements of the Engineering Services Department and having adequate pressure for domestic and fire uses, as determined by the Water and Hydroelectric Services Department."
4. "Prior to the issuance of any building permits, the lots shall be served by fire hydrants and shall have appropriate access to streets as determined by the requirements of the City Fire Department and the Engineering Services Department."
5. "Water mains and fire hydrants must be installed at the developer's expense, in locations approved by the City Fire Department and in accordance with applicable State and Federal provisions."
6. "All private improvements constructed within the boundaries of a PUD are required to be maintained by a homeowner's association or comparable entity established for this PUD." (applies to PUDs).

Passed by City Council March 29, 2021

Delivered to Mayor April 2 2021

ORDINANCE NO. C36029

An ordinance amending Ordinance No. C35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to make changes in the appropriations of the various funds, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

FROM:	0100-99999 99999	General Fund Unappropriated Reserves	<u>\$9,875,000</u>
TO:	0680-xxxxx	General Fund	
	xxxxx-09010	Police Officer	\$1,552,000
	xxxxx-09020	Sr. Police Officer	2,368,000
	xxxxx-09040	Police Officer 1 st Class	145,000
	xxxxx-09050	Detective	1,244,000
	xxxxx-09110	Police Corporal	408,000
	xxxxx-09150	Police Sergeant	1,162,000
	xxxxx-51215	Overtime-Uniform	923,000
	xxxxx-51220	Out of Grade	10,000
	xxxxx-51225	Standby Pay	152,000
	xxxxx-51230	Shift Differential Premium	54,000
	xxxxx-51235	Holiday Pay Extra	190,000
	xxxxx-51240	Extra Duty	55,000
	xxxxx-51250	Terminated Sick Leave Pay	74,000
	xxxxx-51260	Terminated Vacation Leave Pay	69,000
	xxxxx-51275	Annual Leave Payout	151,000
	xxxxx-51295	Education Pay	81,000
	xxxxx-51400	Specialty Pay	94,000
	xxxxx-51640	Deferred Compensation-Matching	497,000
	xxxxx-52230	Pension LEOFF II	646,000
			<u>\$9,875,000</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to budget for prior year costs related to the recently approved Police Guild contract, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council March 29, 2021
Delivered to Mayor April 2 2021

ORDINANCE NO. C36030

An ordinance amending Ordinance No. C35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to make changes in the appropriations of the various funds, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Solid Waste Collection Fund, and the budget annexed thereto with reference to the Solid Waste Collection Fund, the following changes be made:

FROM:	4500-30210 37141-07690	Solid Waste Collection Fund Public Works Business Services Director	<u>\$30,000</u>
TO:	4500-30210 97180-80101	Solid Waste Collection Fund Operating Transfers-Out – IT	<u>\$30,000</u>

Section 2. That in the budget of the Fleet Services Fund, and the budget annexed thereto with reference to the Fleet Services Fund, the following changes be made:

FROM:	5100-30210 48341-08110	Fleet Services Fund Asst. Director Fleet Services	<u>\$30,000</u>
TO:	5100-30210 97180-80101	Fleet Services Fund Operating Transfers-Out – IT	<u>\$30,000</u>

Section 3. That in the budget of the IT Fund, and the budget annexed thereto with reference to the IT Fund, the following changes be made:

FROM:	5300-30210 99999-39743 99999-39747	IT Fund Operating Transfers-In – SW Mgmt Operating Transfers-In – Fleet Services	\$30,000 \$30,000
			<u>\$60,000</u>
TO:	5300-73300 18880-01610 18880-52110 18880-52210 18880-52310 18880-52320 18880-52330 18880-52340 18880-52400 18880-54602	IT Fund Business Systems Analyst II (from 0 positions to 1 position) Social Security Retirement Medical Insurance Dental Insurance Life Insurance Disability Insurance Industrial Insurance Retiree's Insurance Benefit	\$42,000 \$3,213 \$4,200 \$9,184 \$800 \$386 \$130 \$71 \$16
			<u>\$60,000</u>

Section 4. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need for staff support of the City's fleet management and recycling management systems, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council March 29, 2021
Delivered to Mayor April 2 2021

ORDINANCE NO. C36031

An ordinance amending Ordinance No. C35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to make changes in the appropriations of the Public Works & Utilities Fund and the General Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Public Works & Utilities Fund, and the budget annexed thereto with reference to the Public Works & Utilities Fund, the following changes be made:

FROM:	5200-30210	Public Works & Utilities	
	38141-00250	Administrative Specialist	\$57,311
	38141-52110	Social Security	\$4,385
	38141-52210	Retirement	\$5,588
	38141-52310	Medical	\$10,725
	38141-52320	Dental	\$1,216
	38141-52330	Life	\$309
	38141-52340	LTD	\$171
	38141-52400	Industrial Insurance	\$102
			<u>\$79,807</u>
TO:	5200-30210	Public Works & Utilities	
	99999-34919	IF Other General Govt Services	<u>\$79,807</u>

Section 2. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

FROM:	0370-30210	Engineering Services	
	99999-34932	IF Engineering Services	<u>\$79,807</u>
TO:	0370-30210	Engineering Services	
	44200-00250	Administrative Specialist	\$57,311
	44200-52110	Social Security	\$4,385
	44200-52210	Retirement	\$5,588
	44200-52310	Medical	\$10,725
	44200-52320	Dental	\$1,216
	44200-52330	Life	\$309
	44200-52340	LTD	\$171
	44200-52400	Industrial Insurance	\$101
			<u>\$79,807</u>

Section 3. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to transfer the administrative specialist position currently in the Public Works & Utilities department to the Engineering department, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council March 29, 2021
Delivered to Mayor April 2 2021

ORDINANCE NO. C36032

An ordinance amending Ordinance No. C35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to make changes in the appropriations of the Channel Five Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Channel Five Fund, and the budget annexed thereto with reference to the Channel Five Fund, the following changes be made:

- Provides applications-related training to end-users, employing a variety of software and methodologies to create instructional presentations; organizes and coordinates meetings to inform and instruct groups and/or individuals regarding custom software.
- Plans, implements, and monitors software-based database security.
- Provides professional technical support for users regarding complex applications issues; resolves difficult technical problems; communicates with department managers and staff regarding issues.
- Develops recommendations for selection, acquisition, deployment and upgrading of applications and programming tools as assigned.
- Participates on complex applications development, enhancement and integration projects; may serve as project leader on less complex projects; reviews and recommends project technical criteria; develops software configurations and specifications; communicates with vendors and contractors to research products and services; performs cost/benefit analyses; participates in project budget development.
- Identifies opportunities to develop and enhance operational efficiencies and recommends new hardware, software, tools, equipment, and methodologies to expedite and/or enhance existing processes.
- Communicates assigned information technology activities with other departments and divisions as needed.
- Develops and maintains software documentation and user instructions.
- Attends and participates in meetings; serves on committees and task forces; continuously communicates with supervisor regarding the status of assignments and projects.
- May perform systems and network analysis as an ancillary duty.
- Performs other related duties as assigned.

MINIMUM QUALIFICATIONS:

Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* Completion of a bachelor's degree from an accredited four-year college or university with major coursework in computer science, information systems, or a related field.
- *Experience:* Two years of professional information technology experience that emphasized the development, enhancement, and maintenance of programs, applications, and related systems.
- *Substitution:* An equivalent combination of education, training and experience may also be qualifying.

EXAMINATION DETAILS:

You must pass the examination for this classification to be eligible for employment by the City of Spokane.

The examination will consist of a Training and Experience examination (T&E) with scoring weight assigned as follows:

- **T&E: 100%**

T&E Evaluation Details:

The Training and Experience examination with instructions will be emailed out via a link from FastTest (noreply@fasttestweb.com) after closure of the recruitment on April 22nd, 2021.

- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each examination question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above", etc., are not qualifying responses and will not be considered.

COVID 19 Safety in the Workplace:

The safety of our employees and community are our highest priority. All employees are educated and trained on how to use proper social distancing, enhanced hygiene techniques, and personal protective equipment (PPE). As a public agency we are following all state required procedures in regards to PPE and COVID 19.

Precautions include:

1. Remote work when available for certain positions
2. Daily cleaning and disinfecting of surfaces
3. Temperature checks
4. In office social distancing

5. Use of video conferencing
6. Personal protective equipment

Qualified applicants are encouraged to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 1st day of April 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Interim Chief Examiner

**INFORMATION SYSTEMS ANALYST II SPN 165
PROMOTIONAL**

DATE OPEN: Monday, April 5, 2021

DATE CLOSED: Tuesday, April 20, 2021 at 4:00 p.m.

SALARY: \$62,64.00 annual salary, payable bi-weekly, to a maximum of \$88,886.16

DESCRIPTION:

Under general supervision, performs professional information technology work pertaining to the development, design, programming, testing, implementation, modification and maintenance of computer programs and applications across multiple platforms and technologies.

DUTIES:

- Designs, writes, tests, and maintains complex applications software using a variety of operating systems and modern programming languages in order to improve City business systems; designs and creates programming work plans; tests programs; analyzes, troubleshoots and resolves performance, integrity, security, access and other issues/problems.
- Customizes and modifies existing software applications; analyzes and corrects operational problems to ensure the smooth operation of specific applications systems.
- Interviews users to analyze client needs; gathers user information in order to define business requirements; creates and presents alternatives and solutions using diagrams and documentation.
- Examines manual and/or older systems to identify functionality issues; establishes integration points between software applications.
- Selects and integrates software packages into existing City applications using current technology to improve the business model; creates and demonstrates application prototypes for discussion with users; solicits and documents feedback; makes design corrections; ensures proper interfaces with other systems, including electronic interfaces where applicable.
- Programs and designs the City's Internet/Intranet websites; responds to Webmaster contacts and mail; trains departmental clients to do web postings and content updates.
- Provides applications-related training to end-users, employing a variety of software and methodologies to create instructional presentations; organizes and coordinates meetings to inform and instruct groups and/or individuals regarding custom software.
- Plans, implements and monitors software-based database security.
- Provides professional technical support for users regarding complex applications issues; resolves difficult technical problems; communicates with department managers and staff regarding issues.
- Develops recommendations for selection, acquisition, deployment and upgrading of applications and programming tools as assigned.

- Participates on complex applications development, enhancement and integration projects; may serve as project leader on less complex projects; reviews and recommends project technical criteria; develops software configurations and specifications; communicates with vendors and contractors to research products and services; performs cost/benefit analyses; participates in project budget development.
- Identifies opportunities to develop and enhance operational efficiencies and recommends new hardware, software, tools, equipment and methodologies to expedite and/or enhance existing processes.
- Communicates assigned information technology activities with other departments and divisions as needed.
- Develops and maintains software documentation and user instructions.
- Attends and participates in meetings; serves on committees and task forces; continuously communicates with supervisor regarding the status of assignments and projects.
- May perform systems and network analysis as an ancillary duty.
- Performs other related duties as assigned.

MINIMUM QUALIFICATIONS:

Current, non-probationary City employees within the line of progression may apply for this promotional recruitment if you meet either the Open or Promotional requirements below, pursuant to Rule VI Section 5 of the Civil Service Rules.

Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* Completion of a bachelor's degree from an accredited four-year college or university with major coursework in computer science, information systems, or a related field.
- *Experience:* Two years of professional information technology experience that emphasized the development, enhancement, and maintenance of programs, applications, and related systems.
- *Substitution:* An equivalent combination of education, training and experience may also be qualifying.

Promotional Requirements:

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *City Experience:* Two years of experience in the classification of Information Systems Analyst I (SPN 164) or Business Systems Analyst I (SPN 160).
- *General Experience:* Completion of the open-entry requirements.

EXAMINATION DETAILS:

You must pass the examination for this classification to be eligible for employment by the City of Spokane.

Please note in accordance with state mandate, all qualified candidates will be required to wear a mask and temperature screenings are necessary before being admitted to take the scheduled exam.

The examination will consist of a Training and Experience examination (T&E) and Performance Appraisal Review (PAR) with scoring weight assigned as follows:

- T&E: 80%
- PAR: 20%

T&E Evaluation Details

The Training and Experience examination with instructions will be emailed out via a link from FastTest (noreply@fasttestweb.com) after closure of the recruitment on April 22nd, 2021.

- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each examination question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above", etc., are not qualifying responses and will not be considered.

PROMOTIONAL EVALUATION DETAILS:

The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.

- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

COVID 19 Safety in the Workplace:

The safety of our employees and community are our highest priority. All employees are educated and trained on how to use proper social distancing, enhanced hygiene techniques, and personal protective equipment (PPE). As a public agency we are following all state required procedures in regards to PPE and COVID 19.

Precautions include:

1. Remote work when available for certain positions
2. Daily cleaning and disinfecting of surfaces
3. Temperature checks
4. In office social distancing
5. Use of video conferencing
6. Personal protective equipment

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 1st day of April 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Interim Chief Examiner

AMENDMENT

AMENDMENT

AMENDMENT

SENIOR ENGINEER

SPN 233 (Announcement of 2/15/2021)

The above titled announcement is hereby amended to read:

Closing Date: May 11, 2021 at 4:00 p.m.

STREET MAINTENANCE OPERATOR I SPN 561 PROMOTIONAL

DATE OPEN: Monday, April 5, 2021

DATE CLOSED: Tuesday, April 20, 2021 at 4:00 p.m.

SALARY: \$38,824.27 annual salary, payable bi-weekly, to a maximum of \$60,865.20

DESCRIPTION:

Performs semi-skilled or specialized street maintenance work requiring previous experience and special knowledge acquired on the job.

DUTIES:

- Assigned to and works on one of the following street maintenance crews; however, employee is expected to work on other crews, perform specialized or unskilled manual work or perform other duties as conditions require.
- Asphalt crew: Assists in preparing street surfaces for patching, repair or tarring operations; may operate a truck.
- Street cleaning crew: operates independently or in a team, all types of trucks, truck-mounted snow plow, street sweeper or flusher.

- Services equipment to which assigned, makes minor field repairs, reports major repairs needed, prepares necessary reports.
- May be required to serve as lead worker to a small crew, operate other types of equipment, perform manual laboring tasks during slack or seasonal periods, answer calls, perform such duties as necessary during emergency winter operations.

MINIMUM QUALIFICATIONS:

Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.

Promotional Requirements:

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* Current service in the Street Department; AND, completion of six months of experience in the classification of Laborer II, Asphalt Raker, or Bridge Maintainer I.
- *Licenses:* Applicants must possess a valid Class "B" Commercial Driver's License (CDL), without restriction for air brakes. All applicants must obtain a tank vehicle endorsement, within six months of appointment.

EXAMINATION DETAILS:**PROMOTIONAL**

Candidates must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Please note in accordance with state mandate, all qualified candidates will be required to wear a mask and temperature screenings are necessary before being admitted to take the scheduled exam.

The examination will consist of a written test, a performance test and a performance evaluation, with scoring weight assigned as follows:

- Written examination: 40%
- Performance examination: 40%
- Performance evaluation (PAR): 20%

WRITTEN TEST DETAILS

Test dates and locations are to be determined, due to events surrounding the COVID-19 pandemic.

The approximate duration of the test is 2 hours. The written test may include such subjects as:

- Roadwork & Pavement
- Safety
- Supervision & Interpersonal Relations
- Traffic Control

PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor, within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

COVID 19 Safety in the Workplace:

The safety of our employees and community are our highest priority. All employees are educated and trained on how to use proper social distancing, enhanced hygiene techniques, and personal protective equipment (PPE). As a public agency we are following all state required procedures in regards to PPE and COVID 19.

Precautions include:

1. Remote work when available for certain positions
2. Daily cleaning and disinfecting of surfaces

3. Temperature checks
4. In office social distancing
5. Use of video conferencing
6. Personal protective equipment

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

Qualified applicants are encouraged to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 1st day of April 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Interim Chief Examiner

**POLICE LIEUTENANT SPN 916
PROMOTIONAL**

DATE OPEN: Monday, April 5, 2021

DATE CLOSED: Tuesday, April 20, 2021 at 4:00 p.m.

SALARY: \$120,853.44 annual salary, payable bi-weekly, to a maximum of \$132,253.92

DESCRIPTION:

Performs responsible supervisory police work in command of an assigned shift, unit, or other administrative police detail.

DUTIES:

- Commands an assigned shift in the uniform division. Assigns, instructs, and reviews the work of subordinates; supervises enforcement of traffic ordinances; studies traffic control methods, devices, and problems, and makes recommendations for improvement; patrols the City inspecting the work of subordinates; and assumes charge of police activities at the scene of major emergencies.
- Commands an assigned unit in the investigation division. Assigns cases, participates in interrogations, reviews reports of investigations, and reviews results of investigations with the Prosecutor. May be in a "stand-by" status, depending on duty assignment.
- Supervises planning and training activities of the Police Academy. Develops curricula, obtains and schedules instructors; supervises preparation, administration and grading of examinations; and maintains records and reports on students.
- Assists in the preparation of working schedules, maintains and enforces discipline, supervises and participates in the preparation of reports and records relating to assigned activities, and reviews reports of subordinates.
- Participates in the discipline process by providing recommendations for findings, either through chain of command reviews of Administrative Review Panels (ARPs).
- May be assigned other activities such as: Administrative Aide, or directing and coordinating functions including Community Services, Special Projects/Community Policing, Inspections/Internal Affairs, Special Investigations Unit, Civil Enforcement Unit, Records-Property-Radio Support Services.
- Performs general police duties and other related work as required.

MINIMUM QUALIFICATIONS:

Promotional Requirements:

(All promotional requirements must be met at the date of the examination.)

- *Experience:* Currently a Sergeant with two years of service with the City in the classification of Police Sergeant (SPN 915).

- *Additional:* Applicant must be certified by the police physician as physically fit to perform the duties of Police Lieutenant.
- *License:* Possession of a valid driver's license.

EXAMINATION DETAILS:

You must pass the examination for this classification to be eligible for employment by the City of Spokane.

Please note in accordance with state mandate, all qualified candidates will be required to wear a mask and temperature screenings are necessary before being admitted to take the scheduled exam.

The examination will consist of a multiple-choice test and assessment center, with weights assigned as follows:

- Multiple-choice Examination: 40%
- Assessment Center: 60%

MULTIPLE-CHOICE EXAMINATION DETAILS:

The multiple-choice test will be conducted at the Fire Training Center on Tuesday, May 4, 2021, at 9:00 a.m.

- Upon acceptance of your application, we will send you an e-mail inviting you to appear for the multiple choice examination at the proper date, time, and location.
- The test will include subjects as outlined in the **2021 Police Lieutenant Bibliography**

ASSESSMENT CENTER DETAILS:

The assessment center will be held on May 18-20, 2021. All assessment center exercises will be conducted at the Spokane Fire Training Center (1618 N. Rebecca, Spokane, 99217). Candidates will be notified when and where to appear after the written exam.

COVID 19 Safety in the Workplace:

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MARK LINDSEY
Chair

KELSEY PEARSON
Interim Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

Cycle 8 (2019) School Safety Engineering Services File No. 2019064, 065, 066

This project consists of the construction of approximately 2,603 square yards of sidewalk, 54 linear feet of storm sewer, 6 drainage structures, 3,556 linear feet of curb or curb and gutter, 1,400 square yards of 2-inch thick HMA trail, 2,000 square yards of 3-inch thick pavement patching, 220 square yards of 5-inch thick pavement patching, 2 Pedestrian Hybrid Beacon System – RRFB's, 9 sets of "20 MPH when flashing" driver feedback signs, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. April 19, 2021 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Hand delivered bids shall be delivered between noon and 1:00 p.m. to the first floor, City Hall, 808 W. Spokane Falls Blvd, Spokane WA 99201-3316. The bids will be publicly opened and read at 1:15 p.m. on the first floor of City Hall. In order to comply with "Stay Home, Stay Safe" order as much as possible, please utilize one of the following options to participate in the bid opening. To watch, log in to <https://spokanecity.webex.com/join>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (408) 418-9388 then enter the access code 965 272 875 followed by #. When prompted for an attendee ID number, enter #.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: <https://my.spokanecity.org/business/bid-and-design/current-projects/>.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2021 Standard Specifications. Bidders should allow sufficient time to familiarize themselves with the WSDOT 2021 Standard Specifications prior to bidding the project.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: March 31, April 7 and 14, 2021
