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City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

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Issue 8



MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBERS:

KATE BURKE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

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Minutes

NOTICE

NO MEETING MINUTES OF SPOKANE CITY COUNCIL Monday, February 15, 2021

The Monday, February 15, 2021, regularly scheduled City Council meeting was not held. The meeting was canceled in recognition of President's Day. Therefore, no meeting minutes will be published for this date.

MINUTES OF SPOKANE CITY COUNCIL

Monday, February 8, 2021

BRIEFING / ADMINISTRATIVE SESSIONS - CANCELED

The Briefing and Administrative Sessions of the Spokane City Council scheduled on the above date were canceled; and there was no briefing of Advance Agenda items, as the regularly scheduled City Council meeting for February 15, 2021, is canceled in recognition of President's Day. All February 8 Consent Agenda items were moved to the regularly scheduled 6:00 p.m. Legislative Session of City Council.

LEGISLATIVE SESSION

The regularly scheduled Spokane City Council 6:00 p.m. Legislative Session was held virtually and streamed live online and aired on City Cable 5. Pursuant to Governor Jay Inslee's Fifteenth Updated Proclamation 20-28.15, dated January 19, 2021, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and the in-person attendance requirement in RCW 42.30.030 has been

suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first. The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling 408-418-9388 and entering an access code when prompted.

Roll Call

On roll call, Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson were present. (Council President Beggs was in attendance in the Council Chambers and also participated in the meeting via WebEx. Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson attended the meeting via WebEx.)

City Council Policy Advisor Brian McClatchey (WebEx), and City Clerk Terri Pfister (in Chambers) were also virtually present for the meeting.

COUNCIL SALUTATION**Human Rights Award Winners**

Council Member Wilkerson read a Council salutation saluting the 2020 Human Rights award winners and their commitment to advancing human rights, diversity, equity, and inclusion in our community. The City of Spokane's Human Rights Commission is dedicated to addressing issues related to human rights and unjust discrimination and the implementation of programs consistent with the needs of all residents of the City of Spokane. The Commission partnered with the Spokane Human Rights Task Force to establish the Human Rights Awards Committee (HRAC) to plan and organize the Annual Human Rights Awards. The community members nominated individuals, organizations, and businesses for the Human Rights Awards. Winners were selected by the HRAC based on the nomination, as well as other factors, including history in the community, involvement, population served, area focused, and current events in Spokane and the area beyond. The Spokane City Council recognizes the 2020 Human Rights Award winners and salutes Doresty Daniel, the Hispanic Business and Professional Association, Julianna Repp, the Smith-Barbieri Progressive Fund, Sandra Williams, and the Reverend Walter Kendricks for their efforts to protect and advance human rights and the positive impact their leadership has had on the Spokane community.

Dean Lynch then provided remarks and stated the Spokane County Human Rights Task Force is a countywide, nongovernment organization, which guards and advances human rights to create a region where all people feel welcome, safe and valued. He noted it has been a privilege to partner with the City of Spokane Human Rights Commission in the creation of the Human Rights Awards and it has been a team effort to pull it off.

Lance Kissler, Human Rights Commission Chair, also provided remarks and thanked the members of the Committee who worked through the nominations and selected the honorees.

ADMINISTRATIVE REPORT

Update on Sheltering Plans

Neighborhoods, Housing, and Human Services Division Director Cupid Alexander provided an update on increasing sheltering capacity for the unhoused for the cold weather that is coming up. He noted the City will be working with regional partners.

(Council Member Burke left the meeting at 6:09 p.m. due to technical difficulties and returned to the meeting at 6:14 p.m.)

NEIGHBORHOOD COUNCIL REPORT

Grandview-Thorpe Neighborhood

Joy Sheikh, Chair, reported on the Grandview-Thorpe Neighborhood and provided an overview of its successes and issues.

There were no **Council Committee Reports**.

BOARDS AND COMMISSIONS APPOINTMENTS

Plan Commission (CPR 1981-0295)

Upon Unanimous Voice Vote, the City Council **approved** (and thereby confirmed) the reappointment of Michael Baker to the Plan Commission for a second four-year term from January 1, 2021 through December 31, 2024.

CURRENT AGENDA REVIEW

The City Council considered changes to the February 8, 2021, Current Agenda.

Low Bid Award for Centennial Trail – Summit Blvd. (OPR 2021-0028)

Motion by Council Member Stratton, seconded by Council Member Wilkerson, **to defer** the Low Bid for Centennial Trail – Summit Blvd. to February 22, 2021; **carried unanimously**.

Suspension of Council Rules (in order to consider adding items to the Agenda)

Motion by Council Member Burke, seconded by Council Member Wilkerson, **to suspend** the Council Rules for the purpose of adjusting the Council's agenda; **carried 6-1 (Council Member Cathcart "no")**.

Funding from Department of Housing and Urban Development (OPR 2021-0093) and Contract with Habitat for Humanity – Spokane and Community Frameworks (OPR 2021-0094)

Motion by Council Member Mumm, seconded by Council Member Wilkerson, **to add** Item 12 (Accept funding from the Department of Housing and Urban Development to provide assistance to individuals adversely impacted by COVID-19) and Item 13 (Contract with Habitat for Humanity – Spokane and Community Frameworks for the Shared Equity Program) to the Current Consent Agenda; **carried unanimously**.

CONSENT AGENDA

Upon Unanimous Voice Vote (in the affirmative), the City Council approved Staff Recommendations for the following items:

Value Blanket with Valmont Industries for traffic signal and luminaire standards—\$140,180. (OPR 2021-0078 / ITB 5362-20).

Subcontract to Spokane County from the City of Spokane Police Department for Coronavirus Emergency Supplemental Funding-FY20 Department of Justice Edward Byrne Funds for the term January 20, 2020, through January 30, 2022—\$83,000. (OPR 2021-0079)

Contract Renewal No. 3 of 3 with Loomis for armored car service from January 1, 2021, through December 31, 2021—\$54,000. (OPR 2017-0197)

Contract with Sulzer Pump Services (Santa Fe Springs, CA) for the on and off-site service of the boiler feed water pumps at the Waste to Energy Facility from March 15, 2021, through March 15, 2022—not to exceed \$100,000 (incl. tax). (OPR 2021-0080 / PW ITB 5368-21)

Request for Recreational Trail Easement between Spokane Club and the City for park and recreational trail purposes (South Gorge Trail Project). (OPR 2021-0081 / ENG 2018097)

Accepting Guaranteed Maximum Price component of contract between Spokane Public Schools and Bouten Construction for buildout of the Engineering Construction Management Office, under agreement with Spokane Public Schools related to the relocation of City offices for the new SPS middle school—not to exceed \$2,000,000. (OPR 2021-0082 / ENG 2020098)

Contract with East Central Community Organization for the Rose Apartments Recommission Project. (1813 E. 4th Avenue) (OPR 2021-0083)

Contract to receive funding from the Department of Treasury to provide rental and utility assistance to citizens—\$6,695,536.90 revenue. (Relates to First Reading Ordinance C36008) (OPR 2021-0020)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through January 29, 2021, total \$11,288,812.67, with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$10,153,062.67. (Check Nos. 577489 – 577625; ACH Nos. 86733 – 86967) (CPR 2021-0002)

City Council Meeting Minutes: January 25 and February 4, 2021. (CPR 2021-0013)

Accept funding from the Department of Housing and Urban Development and subaward funds to eligible organizations to provide assistance to individuals adversely impacted by COVID-19—\$3,488,214 Revenue. (OPR 2021-0093) (Relates to Special Budget Ordinance C36012)

Contract with Habitat for Humanity – Spokane and Community Frameworks for the Shared Equity Program—\$1,276,828. (OPR 2021-0094)

LEGISLATIVE AGENDA

SPECIAL BUDGET ORDINANCES

Special Budget Ordinance C36006 (Council Sponsor: Council Member Wilkerson)

Motion by Council Member Mumm, seconded by Council Member Wilkerson, **to place** Special Budget Ordinance C36006 (allowing for the reclassification of the vacant Planner 1 position to create the Historic Preservation Specialist position) on the February 22, 2021, Agenda; **carried 6-1 (Council Member Cathcart “no”).**

Special Budget Ordinance C36012 (Council Sponsor: Council Member Stratton)

Council President Beggs requested a motion to add Special Budget Ordinance C36012 to the agenda, and the following action was taken:

Motion by Council Member Mumm, seconded by Council Member Wilkerson, **to add** Special Budget Ordinance C36012 to the Legislative Agenda; **carried unanimously.**

Upon consideration of Special Budget Ordinance C36012, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Special Budget Ordinance C36012** amending Ordinance No. C35971 passed by the City Council December 14, 2020, and entitled, “An Ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage,” and declaring an emergency and appropriating funds in:

Community Development Block (CDBG) Grants Fund
FROM: CDBG COVID-19, \$1,488,214;
TO: CDBG COVID-19 – Various Accounts, same amount.

(This action allows the prevention, preparation for, and response to coronavirus through providing quality subsidized housing and expanding economic opportunities for low- and moderate-income persons through HUD programs) (Relates to OPR 2021-0093 under Consent Agenda)

[Note: Council President Beggs noted following the Council's action that one individual had signed up to speak on the matter (ORD C36012) and the person was inadvertently missed; and so the individual was provided an opportunity to provide testimony on the matter following Council's action.)

Special Budget Ordinance C36007 (Council Sponsor: Council Member Mumm)

Upon consideration of Special Budget Ordinance C36007, the following actions were taken:

Motion by Council Member Mumm, seconded by Council Member Burke, **to accept and substitute Ordinance C36007** (with updated version filed with the City Clerk's Office February 8, 2021); **carried unanimously.**

Upon Unanimous Roll Call Vote the City Council **passed Special Budget Ordinance C36007 (as substituted)** carrying over from the 2020 fiscal year and re-appropriating various funds for the use of certain departments and divisions of the City government and the budgeting of various outstanding grants, both revenues and expenses, of the City of Spokane, and thereby amending Ordinance No. C-35971, passed by the City Council December 14, 2020, and entitled "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage", and declaring an emergency.

(This action carries over budget authority for 2020 obligated budget items that were not completed at year-end and appropriates various outstanding grants and capital expenditures, thereby amending Ordinance C35971, passed December 14, 2020.)

There were no **Emergency Ordinances.**

RESOLUTIONS

Resolution 2021-0002 (Council Sponsor: Council President Beggs) (Deferred from January 11, 2021, Agenda)

After an opportunity for public testimony, with one individual requesting to speak, and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2021-0002** adopting various amendments to the City Council's Rules of Procedure.

(For Council action on Resolution 2021-0010, see section of minutes following Resolution 2021-0012.)

Resolution 2021-0011 (Council Sponsor: Council President Beggs)

Upon consideration of Resolution 2021-0011, the following action was taken:

Motion by Council Member Burke, seconded by Council Member Wilkerson, **to add** Resolution 2021-0011 (amending the City of Spokane's legislative agenda for the 2021 state legislative session) to today's (February 8) Legislative Agenda; **carried 5-2 (Council Members Cathcart and Mumm "no").**

After an opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

Upon 4-3 Roll Call Vote (Council Members Cathcart, Mumm, and Stratton "no"), the City Council **adopted Resolution 2021-0011** amending the City of Spokane's legislative agenda for the 2021 state legislative session.

Resolution 2021-0012 (Council Sponsor: Council President Beggs)

Council President Beggs requested a motion to add Resolution 2021-0012 to the Legislative Agenda. The following action was taken:

Motion by Council Member Wilkerson, seconded by Council Member Kinnear, **to add** Resolution 2021-0012; **carried unanimously.**

After a full reading of Resolution 2021-0012 by the City Clerk and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2021-0012** condemning the anti-Semitic act of hate at Temple Beth Shalom that occurred on Monday, February 8, 2021, and stating the City of Spokane's unequivocal opposition to the activities of hate and extremist groups in Spokane.

Resolution 2021-0010 (Council Sponsor: Council President Beggs)

Council President Beggs introduced John Dietzman, from the Citizen's Transportation Advisory Board, who provided a presentation on the 2021-2022 Two-Year Residential Street Maintenance Program. There was an opportunity for public testimony, with no individuals requesting to speak. After Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2021-0010** adopting the allocations and project prioritization from the 2021-2022 Two Year Residential Street Maintenance Program utilizing Transportation Benefit District Funding.

There were no **Final Reading Ordinances**.

FIRST READING ORDINANCES

The following ordinances were read for the First Time, with Further Action Deferred:

- ORD C36008** Relating to the creation of an Emergency Rental Assistance Fund; adopting a new section 7.08.154 to chapter 7.08 of the Spokane Municipal Code. (Relates to Consent Agenda Item No. 8) (Council Sponsor: Council Member Mumm)
- ORD C36009** Amending Ordinance C16202 vacating Third Avenue in the City of Spokane, from the west line of "A" Street to the east line of Audubon Street, and vacating Tenth Avenue from the west line of Julia Street to the east line of Rebecca Street (to release unnecessary easements that encumber property).
- ORD C36010** Amending Ordinance C22392 vacating Cochran Street from a point 270 feet south of the south line of Sixteenth Avenue, City and County of Spokane, Washington (to release unnecessary easements that encumber property).
- ORD C36011** Amending Ordinance C22393 vacating Cochran Street from a point 270 feet south of the south line of Sixteenth Avenue to the north line of Seventeenth Avenue and of Seventeenth Avenue from the easterly right of way line of the Burlington Northern Inc. (formerly Spokane, Portland, & Seattle Railway) to the westerly right of way line of the Union Pacific Railroad (formerly the Oregon, Washington Railway & Navigation Co.), City and County of Spokane, Washington (to release unnecessary easements that encumber property).

There were no **Special Considerations**.

There were no **Hearings**.

OPEN FORUM

Steve Finnern, Bree, Carolyn Brown, and Sheryl Downy spoke in support of a cold case unit in the Police Department.

Anwar Peace remarked on a SWAT standoff event that occurred in the Garland District where he lives.

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 7:42 p.m.

**STUDY SESSION MEETING MINUTES
SPOKANE CITY COUNCIL
Thursday, February 11, 2021**

A regularly scheduled Study Session of the Spokane City Council was held virtually on the above date at 11:01 a.m. in the City Council Chambers, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Beggs and Council Members Burke, Cathcart, Kinnear, and Wilkerson were present via Webex. Council Members Mumm and Stratton were absent. The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling in.

Pursuant to Governor Jay Inslee's Fifteenth Updated Proclamation 20-28.15, dated January 19, 2021, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and that the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first.

The purpose of the meeting was to hold discussion on the following topics:

- YPL Agreement
- Housing Action Plan
- Sustainability Action Plan

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 12:27 p.m.

STANDING COMMITTEE MINUTES
City of Spokane
Finance & Administration Committee
01/25/2021

Attendance

Council Member Becky Wilkerson, Council Member Candace Mumm, Council President Breean Beggs, Council Member Lori Kinnear, Council Member Michael Cathcart, Council Member Karen Stratton, Council Member Kate Burke, Tonya Wallace, Hannahlee Allers, Amber Richards, Amie Blain, Brandon Meiers, Brenda Schreiber, Brian McClatchey, David Paine, David Steele, Dustin Fredrickson, Eric Finch, Garrett Jones, Mary Muramatsu, Melissa Morrison, Michael Lowdon, Michael Piccolo, Michelle Hughes, Paul Ingiosi, Stephen Williams, Terri Pfister, Theresa Pellham.

I. Call to Order

This meeting started at 10:04 a.m. and was conducted through Webex.

II. Approval of Minutes

Meeting Minutes for November 16, 2020 were approved.

III. Consent Items approved without discussion:

- A. Floyd and Kane Contract Extension
- B. PMWeb – Annual Software Maintenance and Support
- C. SBO for Historic Preservation Specialist Position
- D. Annual Encumbrance Carryover
- E. Loomis Term Extension Agreement

IV. Discussion Items

A. Under I-90 Draft 5 Year Capital Plan – Dave Steele

Dave Steele provided information regarding parking lots for which we are under a 50-year lease with WA State. CM Cathcart asked what would happen if we do not renew the lease. Dave advised that there is no incentive for the City to maintain it, and it is difficult to maintain. He said that he is not certain, but he believes WA DOT may maintain it, and the City could forward all calls regarding the lots to them. CM Mumm mentioned a previous conversation regarding lighting or projections. Dave advised he is not certain if this idea remained in the project, but he can check on it. CM Mumm also recommended a collage like she has seen in other communities. CM Kinnear recommended researching an artist of whose work she is familiar. Please see the agenda packet for submitted documents to the committee.

B. Parking Meter Replacement SIP Loan - Tonya W./Michelle H./Kris B.

Kris Becker advised meters are aging and are outdated. She provided details regarding the meters and replacement recommendations. Tonya Wallace provided details regarding the SIP loan. CP Beggs asked about a map showing the meters, and Kris Becker advised she can provide a map. Please see the agenda packet for submitted documents to the committee.

C. Strategic Reserve and Intrafund Transfers Ordinance Changes - Tim Dunivant

Tim Dunivant and Tonya Wallace explained the details regarding reserves and their purposes. Tonya advised reports will be revised to provide more clarifications regarding the budget. Please see the agenda packet for submitted documents to the committee.

D. Ordinance for Emergency Rental Assistance Fund - Michelle Hughes

Please see the agenda packet for submitted documents to the committee.

E. US Treasury Contract for Emergency Rental Assistance Funding - Sally Stopher

Sally explained this is complicated funding with restrictions, and the goal is to get this money to the community. She advised there will be additional outreach to the Council going forward regarding spending these dollars. CP Beggs recommended utilizing a combination of Council and the Administration to make the decisions on this funding. Please see the agenda packet for submitted documents to the committee.

V. Standing Topic Items**A. COVID Monthly Update - Amber Richards**

Please see the presentation attached to this document.

B. Quarterly Overtime Updates for Uniform - Fire/Police Admin

Please see the presentation attached to this document.

C. General Fund Monthly Budget Report - Paul Ingiosi

Please see the agenda packet for submitted documents to the committee.

D. Intrafund Budget Transfer Report - Paul Ingiosi

Please see the agenda packet for submitted documents to the committee.

E. Quarterly Investment Report - Jake Hensley

Please see the agenda packet for submitted documents to the committee.

F. SIP Loan Update - Jake Hensley

CP Beggs requested to add more information for future reports to capture future potential ideas. Please see the agenda packet for submitted documents to the committee.

G. 2021 Audit Plan - Tyler Benner

CP Beggs requested the option to make requests of the auditors to incorporate other types of reviews into their roles. Tyler advised they are happy to collaborate on all fronts. Please see the agenda packet for submitted documents to the committee.

VI. Adjournment

The meeting was adjourned at 11:28 a.m. The next meeting is scheduled for February 22, 2021 at 10:00 a.m.

Referenced attachments on file in the City Clerk's Office.

STANDING COMMITTEE MINUTES
City of Spokane
Public Infrastructure, Environment, and Sustainability
January 25, 2021

Committee members present in person, phone or video

Council President Breean Beggs, Committee Chair
 Council Member Michael Cathcart, Vice Committee Chair
 Council Member Kate Burke
 Council Member Lori Kinnear
 Council Member Candace Mumm
 Council Member Karen Stratton
 Council Member Betsy Wilkerson

Council President Beggs called the meeting to order at 1:18 p.m.

Recording of the meeting may be viewed here: <https://vimeo.com/50458882>

Review and approval of minutes

Council President Beggs asked for a motion to approve the minutes of December 14, 2020 meeting.

- **Action taken**

Council Member Mumm moved to approve the minutes of the December 14, 2020 meeting as presented; the motion was seconded by Council Member Burke.

Discussion items

A. Council Requests

1. Consent items for discussion

2. Legislative update (if needed)

3. Ray-Freya alternatives analysis

Inga Note presented an overview of the Ray-Freya alternative analysis, a study which started a little over a year ago designed to identify alternative capacity improvements in the area on Ray and Freya streets along 37th Avenue. In addition to an analysis of existing conditions, the hired consulting firm of David Evans and Associates analyzed two other options. One alternative involves placing signals at Ray and 37th and at Freya and 37th. The second alternative involves a roundabout at Ray and 37th, and either a roundabout or signal at Freya and 37th. The consultant provided analysis of the three alternatives with 2040 traffic volumes. In the coming weeks, staff plans to release the alternatives for public comment through the use of an online storymap and survey. Virtual outreach to neighborhood groups will also begin next month. Staff will finalize recommendations and report the public outreach findings at the May PIES meeting.

B. Staff Requests

1. Private utility repair or replacement pilot program

Marcia Davis presented an overview of this low-interest loan program for single-family residence property owners. The program is designed to create financial assistance to cover the cost of repair/replacement associated with private utilities. Qualified property owners must have an area median income of 80% or less. Loan funds would cover the cost for replacing and repairing aging infrastructure, such as septic disposal systems, and private sewer pipes and systems. Loan payments would be made through monthly utility bills. The program may be administered by SNAP as an addition to the city's Single Family Repair Program and is expected to be available early summer of 2021.

2. Water system plan update

Katherine Miller and Steve Burns reported on the city's water system plan which is required to be updated periodically. The Department of Health requires the next update to be approved January 2023. The update will include a description of the water system, water conservation, system analysis, source water protection, and operations and maintenance. Staff will update council regularly throughout the plan update process.

3. High system reservoir siting outreach

Kyle Twohig presented an overview of the site selection process to determine the location for a high system reservoir proposed on the South Hill. Staff has identified the top three proposed sites, in terms of cost, proximity to homes, roadway impacts and the estimated construction time. These locations, in order, include: Hamblen Park, 37th and Stone, and 31st and Napa. Staff will conduct an online, public survey to ratepayers giving them the opportunity to provide ranked-choice voting on the three locations. Survey findings will be presented to the council. If the Hamblen Park site is selected, a recommendation would be made to the Park Board for their consideration and would require Park Board approval since the water would be sited on Parks property. A fourth site consideration may be brought forth to council in a few weeks.

4. Spokane Club easement for South Gorge Trail/Great Gorge Trail

Kyle Twohig reported the Spokane Club board of directors recently approved an easement for the South Gorge Trail/Great Gorge Trail under Monroe Street Bridge. This easement will be forwarded to council for approval. There is no monetary compensation for the easement, but the city would replace a masonry wall, provide an access gate and install some screening. Spokane Club has also granted a construction easement requiring only restoration. Kyle explained the trail would go under the bridge at a small arch near the hillside. The group discussed the impact this project will have on a proposed zipline which is expected to run under the large arch at the center of the bridge. Council Member Kinnear asked if there could be congested in this area since the zipline launch platform would be near this section of trail at the CSO tank plaza. Kyle said it is his understanding the zipline platform would be closer to the river at the east end of the tank. The 10-foot-wide trail is expected to be wheels-friendly but there may be sections which are "walk your bike" areas.

5. NHS Asset Management Program grant opportunity

Kevin Picanco presented an overview of the National Highway System Asset Management Program grant opportunity. The program, funded by the Washington Federal Lands Access Program, targets street maintenance funding of principal arterial streets to preserve street pavement through grind and overlays, and chip seals or crack seals. Two applications will be submitted next month which will include multiple street projects in all three council districts. Grant awards will be announced this summer.

6. **WSDOT Local Bridge Program grant opportunity**
Kevin Picanco presented an overview of the WSDOT Local Bridge Program grant opportunity. The program focuses on preserving and improving the condition of city- and county-owned bridges that are physically deteriorated or structurally deficient through bridge replacement, rehabilitation or systematic preventative maintenance. The city is preparing applications for two projects on the Maple Street Bridge, including deck rehabilitation and steel structure painting. An application will also be submitted for deck and joint repair on the three Washington/Stevens bridges over the Spokane River. Grant award announcements are expected in September.
7. **Bicycle Advisory Board annual report**
Colin Quinn-Hurst and Jessica Engelmann presented the Bicycle Advisory Board annual report and work plan. Top priorities for 2021 include priority bike network, neighborhood greenway standards, construction detour improvement and code updates. BAB will continue their on-going duties this year, including: 1) provide feedback on design of bikeways during street resurfacing; 2) provide feedback on proposed street vacations; and 3) provide input on plans and studies that involve bikeway recommendations.
8. **NPDES permit update**
Jeff Donovan reported the Department of Ecology has requested the city submit a renewed application for permit relating to discharge into the Spokane River from the Riverside Park Water Reclamation Facility and Combined Sewer Overflow system. Changes to the PCBs standard over the past six years have created some disruption in the standard permit update schedules. Given a reversion back to the old PCB standard of 170 pg/L which was issued last year by EPA, Ecology believes they can move forward with issuing updated NPDES permits for wastewater dischargers on the river. Variances still remain an option, should the standard for PCBs change again.
9. **Interlocal Agreement with UDPDA for Sprague Phase 2**
Katherine Miller presented an overview of the ILA between the city and the University District Public Development Authority regarding funding for the Sprague Phase 2 road project. In May 2018, the UDPDA Board of Directors approved up to \$4 million to provide partial funding to construct Sprague Phase 2 which runs from Scott Street to Division. The ILA solidifies the UDPDA will fund up to \$4 million to help pay for design and construction expenses, and establishes a 50/50 split with the city. The agreement is intended to be approved just prior to and in conjunction with the construction contract approval of the apparent low bidder for Sprague Phase 2B. Both the ILA and the construction contract need to be in place in order to go to construction.
10. **East Sprague SIP loan**
Tonya Wallace presented an overview of the funding for the \$8 million Sprague Phase 2 road project. The University District Public Development Authority (UDPDA) Board of Directors have committed \$4 million with \$1,925,713 from sales tax earned by the PDA and a \$2,074,287 SIP loan with a five-year term. Annual debt service payments will be consistent with projected U District revenue, including property tax, sales tax, and other revenue projections.
11. **Engineering Field Office construction bid**
Kyle Twohig presented an update on the construction management office relocation project. The city is working with Spokane Public Schools to complete the relocation project as quickly as possible in efforts to not interfere with the construction on the middle school has already started. Design for the field office was completed in early January and bids are being solicited for various packages. The guaranteed maximum price is approximately \$2 million. Funding for the project comes from some carryover funds from last year and a \$1.5 million SIP loan.
12. **Water Department parking lot/office plans**
In the interest of time, this item was deferred to the next available meeting.
13. **Safe Routes to School and WSDOT pedestrian/bike grants**
In the interest of time, this item was deferred to the next available meeting.
14. **Highway Safety Improvement Program grants**
In the interest of time, this item was deferred to the next available meeting.
15. **Recycling cart tagging study results**
Kris Major presented an overview on the findings from a recent recycling cart tagging study. Recycling contamination has been a growing concern in Spokane County since single-stream recycling was implemented in 2012. In early 2020, the city averaged 13% contamination in its recycling, with a goal to reduce contamination to 5% by 2021. The County received funding to conduct a cart tagging study which was conducted last summer. Project goals were to reduce contamination in curbside recycling, compare the effectiveness of two different tagging methods, and provide consistent anti-contamination messaging to all households that receive curbside recycling service in the County. Cart tagging was just one piece of a larger outreach campaign to reduce

contamination. Data from the study included: 1) 12.9% reduction in contamination after four weeks of tagging; 2) set-out rates stayed relatively constant (50-60%), while tag rates tended to decrease over the four weeks of tagging; 3) plastic bags and bagged recyclables were the most common contaminants; and 4) some neighborhoods showed less improvement than others. Next steps include ongoing contamination reduction efforts, such as small-scale cart tagging, community outreach, stricter enforcement and continued work with local solid waste and recycling partners.

Strategic Plan Session

A. Priority Strategy 1. Rapidly accelerating street pavement maintenance projects

- No report for this meeting.

B. Priority Strategy 2. Repurposing public property to stimulate private investment

- No report for this meeting.

C. Priority Strategy 3. Sustainable city

- No report for this meeting.

Consent items

1. Passport Labs contract extension/amendment – (Parking Services)
2. Sulzer pumps contract award for the on- and off-site repair of boiler pumps at WTE (Solid Waste Disposal)
3. Department of Ecology Curriculum Award for the STEAM in the Garden Program (Solid Waste Disposal)
4. K&L Gates special counsel contract amendment (Legal)
5. Craig Trueblood special counsel contract amendment (Legal)
6. Traffic signal value blanket order (Street)
7. Link-Utilities strategy for Spokane's water system (Integrated Capital)
8. HOME affordable housing contract (CHHS)

Executive session

None.

Adjournment

The meeting adjourned at 3:08 p.m.

General Notices

RECEIVED

FEB 19 2021

CITY CLERK'S OFFICE

CITY OF SPOKANE
SPOKANE COUNTY, WASHINGTON

EXECUTIVE DECLARATION OF CIVIL EMERGENCY OR DISASTER IN THE CITY OF SPOKANE, WASHINGTON

WHEREAS, the City of Spokane of Spokane County (the "City") is presently facing an emergency situation created by unforeseen circumstances beyond the control of the City as a likely result of very wet weather in mid-January which produced saturated ground conditions resulting in a landslide on both City and privately owned property near the intersection of Clarke Avenue and Elm Street in the Peaceful Valley neighborhood;

WHEREAS; since discovered in late January, this hillside has torn its natural slope resulting in material from the hillside moving downhill which threatens to topple the rock retaining wall at the base of the slope (which would accelerate additional sliding);

WHEREAS; several trees and power poles (with live power lines) have already fallen on and around this area, with additional vegetation and utilities threatened if there is further sliding of the hillside;

WHEREAS; Clarke Avenue which is the primary east-west access for ingress and egress in Peaceful Valley is blocked off which creates access issues for the residents of the area and presents a health and safety risk to residents as the obstruction restricts access for emergency vehicles and public transit;

WHEREAS; further movement of the hill side could cause soil further uphill to shift which could undermine the foundations of a number of building structures fronting on Riverside Avenue;

WHEREAS, a number of activities need to occur to restore public health and safety to and for the residents of this area of the City, including, but not limited to:

1. Import of dirt fill to stabilize failing wall and slow landslide movement;
2. The use of heavy equipment with operator to place imported fill and build access ramp onto hillside for equipment access;
3. Removal and disposal of trees and debris from hillside affected by the landslide;
4. Geotechnical initial assessment of conditions, reconnaissance, monitoring, and temporary stabilization recommendations;
5. Drill for subsurface soil boring and placement of underground inclinometers to use in developing a long term plan to stabilize the hillside;
6. Geotechnical evaluation of subsurface soil and groundwater conditions, including drill mobilization, borings, testing, and subsurface monitoring;
7. Repair of private sewer line broken by landslide;

8. Temporary piping of roof drains from apartments on Riverside above slope to prevent water from accelerating slide;
9. Design services to abate landslide risk;
10. Construction of engineered solution likely to include soldier pile wall and tiebacks;
11. Replacement of retaining wall at base of hill in City right-of-way; and
12. Staff costs associated with hillside monitoring, coordination with contractors and private utilities, support of design and construction management.

WHEREAS, in order to prevent further damage and danger to residents of the City, it is imperative to begin this work as quickly as possible, which will require the execution of contracts;

WHEREAS, an emergency that necessitates utilization of the emergency powers granted pursuant to RCW 38.52 and/or 35A.33;

WHEREAS, the City of Spokane has authority, pursuant to RCW 35A.080, to make expenditures for emergencies "requiring the immediate preservation of order or public health, or for the restoration to a condition of usefulness of any public property which has been damaged or destroyed by accident, or for public relief from calamity..."; and

WHEREAS, the City of Spokane has authority, pursuant to RCW 38.52.100(1), "to make appropriations for the ordinary expenses of [the City] for the payment of expenses of its local organization for emergency management", and

NOW THEREFORE, AS THE MAYOR OF THE CITY OF SPOKANE WASHINGTON, I DECLARE AS FOLLOWS:

Section 1 – Purpose and Intent.

As a result of the serious landslide and related events in Peaceful Valley, and the impact on the public health, safety and welfare, it is the purpose and intent of this declaration to formally proclaim the existence of a disaster or civil emergency in the City of Spokane.

Section 2 – Emergency Procurement.

Pursuant to SMC 2.04.100, the Mayor or her designate, may make emergency procurements consistent with the provisions of SMC 7.06.180. The condition and situation described herein presents a real and immediate threat to the proper performance of essential functions and will likely result in material loss to property, bodily injury, and/or loss of life if immediate action is not taken.

Section 3 – Effective Date.

This Declaration shall be in full force and effect upon signature and shall continue until terminated.

Section 4– Ratification.

This emergency declaration shall be submitted to the City Council for ratification pursuant to SMC 2.04.060.

DATED this 18 of February, 2021.

Nadine Woodward
Mayor Nadine Woodward

Attest:

Veni Spates
City Clerk

Approved as to form:

Michael C. [Signature]
City Attorney

Date of Publication: February 24, 2021

Effective Date: February 18, 2021



Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

ASSOCIATE TRAFFIC ENGINEER SPN 252 OPEN ENTRY

DATE OPEN: Monday, February 22, 2021

DATE CLOSED: Tuesday, March 9, 2021 at 4:00 p.m.

SALARY: \$65,897.28 annual salary, payable bi-weekly, to a maximum of \$93,605.04

DESCRIPTION:

Are you looking for a position in local government that offers long term professional growth and personal achievement? Do you want a career with challenging projects and diverse opportunities? Do you want to be part of the team that is working for a stronger and safer Spokane? If you are searching for an opportunity to facilitate responsible development and build a better community, consider joining Development Service Center as an Associate Traffic Engineer.

You:

- Skilled in traffic engineering, curbside design and right of way concerns.
- Work collaboratively, understand the needs of the community and are open to new ideas and innovation.
- Have a degree in Transportation or Civil Engineering, are an Engineer in Training or have Professional Engineer certificates.
- Have at least three years of experience in professional engineering, at the professional level, with two in traffic engineering or a similarly related field.

As a City of Spokane Associate Traffic Engineer, you will frequently interact with customers, endeavoring to provide a consistent, predictable, and reliable permitting processes. The Development Services Center is a culture of inclusivity and collaboration, with fast paced and rewarding work. Our Associate Traffic Engineers have excellent advancement opportunities, professional development, annual pay step increases, a flexible schedule and great employee benefits, including a pension plan!

Please visit the City of Spokane Career Center at governmentjobs.com/careers/spokanecity for the full job specification and compensation details.

DUTIES:

- As directed, plans and supervises field and office studies of traffic control problems to determine the effectiveness of existing controls or the need for new controls.
- Plans and supervises traffic studies and investigations.
- Analyzes and interprets compiled traffic data and assists in making recommendations and solutions to Traffic Engineering problems.
- Directs and participates in the drafting and design of traffic flow maps and charts, and channelization, signal, and progression plans for traffic signals.
- Interviews individuals regarding various traffic control problems and submits recommended solutions.
- As assigned, conducts various types of studies and surveys, compiles and analyzes statistics, and writes engineering reports.
- Runs computer traffic models using programs such as Synchro, SimTraffic, Visum, VisSim, and Highway Capacity Software.
- Operates a calculator, computer, automobile, and drafting equipment.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* Graduation from an accredited college or university with a bachelor's degree in Transportation or Civil Engineering, with course work in transportation.
- *Experience:* Three years of experience in engineering at the professional level, two of which must have been in traffic engineering or related field.
- *Substitutions:* Possession of an Engineer in Training or Professional Engineer certificate may substitute for the educational requirement. A master's degree in Transportation or Traffic Engineering may substitute for one year of experience.
- *Licenses:* Possession of a valid driver's license.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for promotion. The examination will consist of a Training and Experience Evaluation (T&E) with scoring weight assigned as follows:

- T&E: 100%

T&E EVALUATION DETAILS

You will receive a link to the T&E in a separate email, on the morning of Thursday, March 11, 2021. Please note that this email will be sent from FastTest (noreply@fasttestweb.com). The test will be available for log-in, until 4:00 PM Pacific time on Tuesday, March 16, 2021. Your responses to the questions should be consistent with the information given in your application details and are subject to verification.

- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments to the application will not be accepted in lieu of completing each question online.
- "See Resume" or "See above", etc. are not qualifying responses and will not be considered.
- Changes or corrections to your responses cannot be made once your application packet has been submitted. Duplicate applications will be disqualified.

TIP: It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 17th day of February 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Interim Chief Examiner

**LABORER II SPN 502
PROMOTIONAL**

DATE OPEN: Monday, February 22, 2021

DATE CLOSED: Tuesday, March 2, 2021 at 4:00 p.m.

SALARY: \$37,849.18 annual salary, payable bi-weekly, to a maximum of \$59,090.40

DESCRIPTION:

Performs semi-skilled manual work in various departments which requires some previous experience and special knowledge acquired on the job.

DUTIES:

- Work performed varies with department to which assigned.
- May supervise small labor crew. Participate in loading, unloading and similar operations. Assists in setting up and dismantling playground equipment.
- Receives calls, investigates, and dispatches night crews to remedy routine complaints, reports major complaints to supervisor. Checks excavations for compliance with safety regulations.
- Acts as helper or assigned as apprentice to Craft Specialist and skilled trade workers in maintenance and repair of assigned buildings. May assist in minor maintenance of an assigned heating plant.
- Performs various tasks in support of solid waste disposal operations including, but not limited to, attending household hazardous waste and recycling facility, removing refrigerants from appliances, and directing the public.
- Operates compressors, jack hammers, cement mixers, brush chippers, chain saws, post-hole diggers, sewer augers and other similar power-driven equipment related to the job.
- Drives various trucks, operates rubber-wheeled tractors with attachments, front-end loaders and forklifts. May be required to operate equipment of the next higher class on occasion. Assists in snow removal operations. Mounts sander boxes and tanks. Performs minor maintenance on street cleaning equipment.
- Services assigned equipment. Makes minor field repairs. Reports major defects. Prepares necessary reports.
- Assists in installation, repair and disconnection of water mains, hydrants and valves. Operates pipe and leak locating equipment or performs other operations peculiar to the assigned job.
- Assists in maintenance and construction of sanitary sewer and storm water infrastructure.
- Supervises crew engaged in installation, repair and maintenance of traffic signs and markers. Operates lane and crosswalk painting machines and fabricates traffic signs using silk screens.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Current, non-probationary City employees within the line of progression may apply for this promotional recruitment if you meet either the Open or Promotional requirements below, pursuant to Rule VI Section 5 of the Civil Service Rules.

Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* High School diploma or equivalent.
- *Experience:* Two years of laboring experience.
- *License:* Possession of a valid driver's license. Must possess a Class B Commercial Driver's License (CDL) with air brake endorsement.

Promotional Requirements:

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* Six months of work experience with the City in a lower laboring type classification. Specialized experience within a department may be required for assignment to certain positions.
- *License:* Possession of a valid driver's license. Must obtain a Class B Commercial Driver's License (CDL) with air brake endorsement, within six months of appointment.

EXAMINATION DETAILS:

You must pass the examination for this classification to be eligible for promotion by the City of Spokane. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

Please note in accordance with state mandate, all qualified candidates will be required to wear a mask and temperature screenings are necessary before being admitted to take the scheduled exam.

This exam will consist of a multiple-choice examination and performance evaluation (PAR), with scoring weights assigned as follows:

- Multiple-Choice Examination: 80%
- PAR: 20%.

MULTIPLE CHOICE EXAMINATION DETAILS:

- Test Date/Time: March 16, 2021 at 2:30 p.m.
- Test Location: To Be Determined. Applicants will be notified once the location has been determined via email.
- Approximate Duration of Exam: 1 hour and 30 minutes

The written test may include such subjects as:

- Applied Technology
- Interpersonal Skills
- Organizational Awareness
- Safety & Occupational Hazards
- Teamwork
- Technical Competence
- Vehicle Operations.

PROMOTIONAL EVALUATION DETAILS:

The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

Qualified applicants are encouraged to apply immediately.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

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- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 17th day of February 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Interim Chief Examiner

Notice for Bids

Supplies, Equipment, Maintenance, etc.

DOWNRIVER GOLF COURSE IRRIGATION RENOVATION

City of Spokane Parks Department

PW ITB #5399-21

Description: The City of Spokane is soliciting electronic bids for the **DOWNRIVER GOLF COURSE IRRIGATION RENOVATION**

MANDATORY Pre-Bid Conference: Thursday, February 25, 2021 11:00 am outside the Clubhouse at the Downriver Golf Course located at 3225 N Columbia Circle, Spokane WA 99205.

Electronic Bids will be unsealed at the 1:15 p.m. public bid opening via WebEx meeting on **MONDAY, MARCH 8, 2021**, for **DOWNRIVER GOLF COURSE IRRIGATION RENOVATION** for the City of Spokane Parks Department. **The WebEx Meeting link is:** <https://spokanecity.webex.com/spokanecity/j.php?MTID=m058d8967449e56d8908731b4900246d3>. The access code is: **965 272 875** and the password is: **7j8sPf7Mwbf**. Join by phone at 1-408-418-9388.

The Public Work Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, March 8, 2021**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Thea Prince
City of Spokane Purchasing

Publish: February 17 & 24, 2021

