



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 111

FEBRUARY 10, 2021

Issue 6



MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBERS:

KATE BURKE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

The Official Gazette

(USPS 403-480)

Published by Authority of City Charter Section 39

The Official Gazette is published weekly by the Office of the City Clerk
5th Floor, Municipal Building, Spokane, WA 99201-3342

Official Gazette Archive:

<https://my.spokanecity.org/gazettes/>

To receive the Official Gazette by e-mail, send your request to:

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INSIDE THIS ISSUE

MINUTES	82
GENERAL NOTICES	89
ORDINANCES	90
JOB OPPORTUNITIES	93
NOTICES FOR BIDS	95

The Official Gazette
USPS 403-480
0% Advertising
Periodical postage paid at
Spokane, WA

POSTMASTER:

Send address changes to:
Official Gazette
Office of the Spokane City Clerk
808 W. Spokane Falls Blvd.
5th Floor Municipal Bldg.
Spokane, WA 99201-3342

Subscription Rates:

Within Spokane County:
\$4.75 per year
Outside Spokane County:
\$13.75 per year

Subscription checks made payable to:

City Treasurer

Address Change:

Official Gazette
Office of Spokane City Clerk
808 W. Spokane Falls Blvd.
5th Floor Municipal Bldg.
Spokane, WA 99201-3342

Minutes

MINUTES OF SPOKANE CITY COUNCIL

Monday, February 1, 2021

BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

The regularly scheduled Spokane City Council 3:30 p.m. Briefing/Administrative Sessions and the 6:00 p.m. Legislative Session were held virtually and streamed live online and aired on City Cable 5. Pursuant to Governor Jay Inslee's Fifteenth Updated Proclamation 20-28.15, dated January 19, 2021, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first. The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling 408-418-9388 and entering an access code when prompted.

Roll Call

On roll call, Council President Beggs and Council Members Burke, Cathcart, Mumm, and Stratton were present. Council Members Kinnear and Wilkerson were absent. (Council President Beggs was in attendance in the Council Chambers and also participated in the meeting via WebEx. Council Members Burke, Cathcart, Mumm, and Stratton attended the meeting via WebEx.)

City Attorney Mike Ormsby (WebEx), City Council Policy Advisor Brian McClatchey (WebEx), and City Clerk Terri Pfister (in Chambers) were also virtually present for the meeting.

Advance Agenda Review

The City Council received an overview from staff on the February 8, 2021, Advance Agenda items.

Action to Move February 8 3:30 p.m. Consent Agenda to 6:00 p.m. and Canceling 3:30 p.m. Session

Motion by Council Member Mumm, seconded by Council Member Burke, **to move** the (February 8, 2021) 3:30 p.m. Consent Agenda to the 6:00 p.m. Legislative Session and canceling the 3:30 p.m. Briefing Session; **carried unanimously (Council Members Kinnear and Wilkerson absent).**

Action to Approve February 8, 2021, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the February 8, 2021, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Burke, seconded by Council Member Mumm, **to approve** the Advance Agenda for Monday, February 8, 2021, as modified; **carried unanimously (Council Members Kinnear and Wilkerson absent).**

ADMINISTRATIVE SESSION

Current Agenda Review

The City Council considered the February 1, 2021, Current Agenda.

OPR 2021-0028 – Low Bid Award for Centennial – Summit Blvd. (OPR 2021-0032 / ENG 2017080)

Motion by Council Member Burke, seconded by Council Member Cathcart, **to defer Item 9—Low Bid for Centennial Trail – Summit Blvd.—for one week (to February 8, 2021); carried unanimously (Council Members Kinnear and Wilkerson absent).**

CONSENT AGENDA

Upon Unanimous Voice Vote (in the affirmative), the City Council (Council Members Kinnear and Wilkerson absent) approved Staff Recommendations for the following items:

Contract Amendment/Extension No. 2 of 3 with Passport Labs, Inc. (Charlotte, NC) for mobile payment for parking program from February 1, 2021 through January 31, 2022—\$86,000. (OPR 2018-0029)

Contract Amendment with Craig Trueblood and K&L Gates, LLP (Seattle, WA) to act as Outside Special Counsel to provide legal advice and counsel regarding environmental matters for the Wastewater Management Department—\$50,000. Total contract amount: \$153,000. (OPR 2018-0252)

Contract Extension with Floyd & Kane, PLLC (Spokane) to act as Outside Special Counsel to provide legal services and advice regarding workers' compensation matter on an as-requested basis from January 1, 2021, through December 31, 2021—not to exceed \$250,000. (OPR 2019-0197)

Interlocal Agreement with the University District Public Development Authority regarding funding for the Sprague Avenue Phase 2 road project—\$4,000,000 revenue. (OPR 2021-0053 / ENG 2019113) (Relates to OPR 2021-0052 / ENG 2019113, below)

Low Bid of Halme Construction, Inc. (Spokane) for the Sprague Avenue Rebuild Phase 2B—\$3,724,917.85 (plus tax). An administrative reserve of \$372,491.79 (plus tax), which is 10% of the contract price (plus tax), will be set aside. (East Central Neighborhood) (OPR 2021-0052 / ENG 2019113) (Relates to OPR 2021-0053 / ENG 2019113, above)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through January 22, 2021, total \$8,195,958.92 (Check Nos. 577362 – 577488; ACH Nos. 86505 – 86732), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$3,493,119.51.
- b. Payroll claims of previously approved obligations through January 23, 2021: \$7,057,586.82 (Payroll Check Nos. 558320 – 558397).

City Council Meeting Minutes: January 21 and January 28, 2021.

Council Recess/Executive Session

The City Council adjourned at 3:59 p.m. No Executive Session was held. The City Council reconvened at 6:03 p.m. for the Legislative Session.

LEGISLATIVE SESSION

ANNOUNCEMENTS

Council President Beggs reviewed the order of business: proclamations, neighborhood report from West Hills, Administrative Report – Annual report from the Human Rights Commission, consideration of issues (Legislative Agenda), and then close with open forum. He noted there was a schedule change for next week in that there will not be a 3:30 p.m. Briefing Session since there is no meeting to brief (no Advance Agenda since the February 15 City Council meeting is canceled). The consent agenda will be considered during the 6:00 p.m. Legislative Session next Monday (February 8).

Roll Call

On roll call, Council President Beggs and Council Members Burke, Cathcart, Mumm, Stratton, and Wilkerson were present. Council Member Kinnear was absent. (Council President Beggs was in attendance in the Council Chambers and also participated in the meeting via WebEx. Council Members Burke, Cathcart, Mumm, Stratton, and Wilkerson attended the meeting via WebEx.)

City Council Policy Advisor Brian McClatchey (WebEx) and City Clerk Terri Pfister (in Chambers) were also virtually present for the meeting.

PROCLAMATIONS

Month of February 2021 *Black History Month*

Council Member Wilkerson read the proclamation. Black History Month has been officially celebrated in the United States since the 1976 bicentennial with the objective to promote the many cultural, economic, political, and social contributions made by African Americans that help build this great nation. The City of Spokane takes great pride in the members of our Black community in honor of organizations, families, and individuals of African-American decent in

appreciation of their invaluable contribution in many professions and fields, including education, law, government, business, science, sports, arts, and brave service in the United States armed forces that continue to enrich the history and cultural of our city while continuing to unite and sustain us as a community. In complimenting the national theme for 2021 – “The Black Family: Representation, Identity, and Diversity” – the Spokane Public Library will be streaming several videos throughout the month and invites citizens to join in celebrating and learning about the achievements and challenges, past and present, of African Americans. All citizens are encouraged to honor the national and local legacy of African Americans who have made significant contributions throughout our shared history. Kiantha Duncan, President of the NAACP, accepted the proclamation and provided remarks in recognition of Black History Month.

February 28, 2021 *Rare Disease Day*

Council Member Burke read the proclamation. There are nearly 7,000 diseases and conditions considered rare, each affecting fewer than 20,000 Americans in the United States according to the National Institute of Health. While each of these diseases may affect small numbers of people, rare diseases as a group affects almost 30 million Americans. While more than 450 drugs and biologics have been approved for treatment of rare disease, according to the food and drug administration or the FDA, millions of Americans still have rare diseases of which there is no approved treatment. While the public is familiar with rare diseases, many patients and families affected by less widely known rare diseases, they're a large share of the burden of funding, research, and raising public awareness to support the search for treatments. Many rare diseases are serious and the debilitating conditions have a significant impact on the lives of those affected, including individuals and families whom often experience problems such as diagnosis, delay, difficulty finding a medical expert, and lack of access to treatment services. The proclamation is in participation of the National Organization of Rare Disorders (NORD) national observance. Mary McDirmid accepted the proclamation. Mary has a daughter with a rare disease and noted her purpose is to bring more awareness to rare diseases in general, and she provided other remarks in recognition of Rare Disease Day.

NEIGHBORHOOD REPORT

West Hills Neighborhood

Council President Beggs noted that City Council used to have four quarterly town hall meetings where the City Council would hear from an area of the City and hear what was going on in the neighborhoods. He noted the City Council managed to get in one town hall meeting last year before the COVID protocols hit us. This year, the City Council decided, in consultation with the neighborhoods, to essentially adopt a neighborhood every week or so and have them report on their neighborhood. Council President Beggs noted this week the West Hills Neighborhood will report and West Hills is split between District 2 and District 3. Council President Beggs then invited Karen Carlberg, Chair of West Hills Neighborhood Council, to provide a report on the West Hills Neighborhood. See Attachment 1 to these minutes.

ADMINISTRATIVE REPORT

Human Rights Commission Annual Report

Lance Kissler, Chair of the Human Rights Commission, presented an overview of the Human Rights Commission's 2020 Annual Report and an update from the task force that was chartered by the Commission to conduct research and make a recommendation on an Office of Civil Rights for the City. Mr. Kissler shared the themes that have emerged for the Office of Civil Rights – see Attachment 2 to these minutes.

BOARDS AND COMMISSIONS APPOINTMENTS

Office of the Police Ombudsman Commission (CPR 2015-0034)

Upon Unanimous Voice Vote (Council Member Kinnear absent), the City Council **approved** (and thereby confirmed) the appointment of Lili Navarrete to the Office of Police Ombudsman Commission as the District 2 Representative, for a term ending September 14, 2023.

There were no **Council Committee Reports**.

(Open Forum was held at the end of the Legislative Agenda.)

LEGISLATIVE AGENDA

SPECIAL BUDGET ORDINANCE

Special Budget Ordinance C36006 (Council Sponsor: Council Member Wilkerson)

Council President Beggs provided an overview of Special Budget Ordinance C36006 which allows for the reclassification of the vacant Planner I position to create the Historic Preservation Specialist position, and he requested a suspension of the Council Rules to add the matter to today's (February 1) Agenda for consideration. After Council commentary, the following actions were taken:

Motion by Council Member Wilkerson, seconded by Council Member Burke, **to suspend** Council Rules; **carried 5-1 (Council Member Cathcart “no” and Council Member Kinnear absent).**

Motion by Council Member Wilkerson, seconded by Council Member Burke, to add Special Budget Ordinance C36006 to today's (February 1) Legislative Agenda; **carried 5-1 (Council Member Cathcart "no" and Council Member Kinnear absent).**

Upon consideration of Special Budget Ordinance C36006, there was an opportunity for public testimony, with no individuals requesting to speak. Additional Council commentary was held, after which the following action was taken:

Upon a 4-2 Roll Call Vote of City Council (Council Members Cathcart and Burke voting "no" and Council Member Kinnear absent), Special Budget Ordinance C36006 **failed** to receive the requisite number of votes for passage.

(Clerical Note: Special Budget Ordinances require five affirmative votes for passage.)

There were no **Emergency Ordinances**.

RESOLUTIONS

Resolution 2021-0009 (Council Sponsor: Council President Beggs)

After an opportunity for public testimony, with one individual requesting to speak, and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote (Council Member Kinnear absent), the City Council **adopted Resolution 2021-0009** adopting Council's goals and priorities for the first 100 days of 2021.

FINAL READING ORDINANCES

For Council Action on Ordinance C36004, see section of minutes under Hearings.

Ordinance C36005 (Council Sponsor: Council President Beggs)

After brief commentary by Council President Beggs, and an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote (Council Member Kinnear absent), the City Council **passed Final Reading Ordinance C36005** relating to the rates for Sewer charges, amending SMC section 13.03.1010, to chapter 13.03 of the Spokane Municipal Code; and setting an effective date.

There were no **First Reading Ordinances**.

There were no **Special Considerations**.

HEARINGS

Hearing on Final Reading Ordinance C36004 (Council Sponsor: Council Member Wilkerson)

The City Council held a hearing on Final Reading Ordinance C36004 relating to amendments to the Existing Building and Conservation Code. Jason Ruffing from Code Enforcement provided an overview of the ordinance. After an opportunity for public testimony, with none provided, and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote (Council Member Kinnear absent), the City Council **passed Final Reading Ordinance C36004** relating to amendments to the Existing Building and Conservation Code, sections 17F.070.470 and 17F.070.490 of the Spokane Municipal Code.

OPEN FORUM

Dianna Gulick, Elizabeth Gulick, Christian Rosenau, Heidi Ehrlich, Jen Moore, Ted Gulick, and Emilee Rosenau spoke regarding cold case funding and allocating funds to a cold case unit in the Police Department.

Nicolette Ocheltree voiced support for a cold case unit and remarked on records retention/storage for police records and body camera footage. She also provided remarks on an article she read and commented on the houseless and those graduating to permanent housing, and stated she knows at least five people have died houseless in the cold this year.

ANNOUNCEMENT**February 8, 2021, 3:30 p.m. Briefing/Administrative Session - Canceled**

Council President Beggs provided a reminder that there will be no 3:30 p.m. Briefing/Administrative Session held next week (February 8), and the Consent Agenda will be taken at 6:00 p.m. (on February 8)

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 7:34 p.m.

Referenced attachments on file in the City Clerk's Office

**STUDY SESSION MEETING MINUTES
SPOKANE CITY COUNCIL
Thursday, February 4, 2021**

A regularly scheduled Study Session of the Spokane City Council was held virtually on the above date at 11:03 a.m. in the City Council Chambers, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson were present via Webex. The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling in.

Pursuant to Governor Jay Inslee's Fifteenth Updated Proclamation 20-28.15, dated January 19, 2021, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and that the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first.

The purpose of the meeting was to hold discussion on the following topics:

- DivisionConnects Presentation
- CDBG Rental Assistance Funding Discussion
- 2021 State Legislative Agenda Update

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

12:45 p.m. Study Session moved to Executive Session on labor negotiations for 10 minutes. 12:52 p.m. Council Member Kinnear left.

12:55 p.m. Executive Session extended for 10 minutes.

1:05 p.m. Executive Session extended for 5 minutes.

1:10 p.m. Executive Session extended for 5 minutes.

The meeting adjourned at 1:15 p.m.

**Public Safety & Community Health Committee
*Meeting Minutes – January 4, 2021***

Call to Order: 1:15 PM

Attendance:

PSCHC Members Present: CM Kinnear; CP Beggs; CM Stratton; CM Wilkerson; CM Burke; CM Cathcart; and CM Mumm.

Staff/Others Present: Mike Ormsby, Sargent Nathan Spiering, Assistant Chief Justin Lundgren, Chief Brian Schaeffer, Mike Lopez, Satish Shrestha, Ryan Hidalgo, Melissa Morrison, Giacobbe Byrd, and Hannahlee Allers.

Approval of December 7, 2020 minutes: Motion to approve by CM Burke; M/S by CM Wilkerson. The committee approved the minutes from the December 7, 2020 PSCHC meeting unanimously.

CONSENT AGENDA ITEMS**Monthly Reports:**

1. OPO Monthly Update – November 2020
2. Photo Red Update (SPD)
3. January Strategic Initiatives Report (SPD)

Consent Agenda Portion:

1. Supplemental Funds Grant for COVID-19 Impact (Public Defender)
2. Registered Sex Offender (RSO) Program 2020-2021 Contract (SPD)
3. Application for Washington Association of Sheriffs and Police Chiefs Sexual Assault Kit Initiative Grant Program (SPD)
Per CM Mumm's request, Major Michael McNab briefed Council on this application. This grant would allow staff to be assigned to a backlog of cases where these kits can be re-analyzed so that a spectrum of closure can be reached. CM Cathcart asked how big the backlog of kits is. Major McNab said around 700 kits. That goes back over 20 years. Of those that they got back, there were 90 cases that a Sergeant needs to investigate. CM Wilkerson asked when this funding runs out and we still have a backlog, what is the plan. Major McNab said that hopefully the state legislature will continue this funding. CM Mumm asked how many years this work will take. Major McNab said at least a couple years. CP Beggs asked if we are likely to get this money as long as we apply. Major McNab said yes.
4. Construction Contract for Centennial Trail Summit Blvd Project (Public Works)
5. Contract for Concrete Repair Services (Public Works)
6. Purchase of Miscellaneous Waterworks Products (Public Works)
7. Ductile Iron Service Saddles – Annual Value Blanket (Public Works)
8. Settlement Agreement for Personal Injuries (Legal)
9. Memorandum of Understanding with Spokane County Relating to Purchase of Robot for Use by the Emergency Disposal Unit (SPD)
10. Contract to Add CAD Mobile Licenses to SFD Cell Phones (SFD)

STRATEGIC PLANNING SESSION**Strategic Priority: Integrated 911/Dispatch**

NONE

Strategic Priority: Integrated Response

NONE

Strategic Priority: Criminal Justice Reform**Sgt. Spiering Update (5 minutes)**

Sgt. Spiering gave Council an update on how K-9s were deployed last month. In the month of December, there were 99 captures with 3 contacts. 2 out of the 3 contacts were off shift call outs. Sgt. Spiering updated Council on the 2020 deployment, capture, and contact numbers. Sgt. Spiering noted some of the abnormalities he looks for when analyzing this data. Generally, nothing sticks out as particularly abnormal in 2020. CM Wilkerson asked what the lowest requirement for deployment is. Sgt. Spiering clarified that a deployment is when a K9 and its handler are brought to a call – it is not considered a deployment if it is a routine call. CM Kinnear thanked Sgt. Spiering for his time.

Strategic Priority: City-Wide Clean & Safe

NONE

DISCUSSION ITEMS**Staff Requests:****Discussion of Extension of Interlocal Agreement with SREC for Back-Up Fire Dispatch Services – Chief Schaeffer (10 minutes)**

Chief Schaeffer said that SREC has denied the City's application to be included in an ILA that was up for extension recently. SPD has a plan for continuity of service. Chief Schaeffer thanked the Council for its support in this plan. Chief Schaeffer said that SPD is working on an automatic aid agreement in the dispatch realm. CM Mumm asked what the vote split was in the extension denial. Chief Schaeffer said he didn't know for sure, but he thought it was unanimous. CM Mumm asked when our current agreement ends. Chief Schaeffer said January 31st. CM Mumm asked what the savings will be. Chief Schaeffer said around \$50-60K, which will need to be used to cover overtime right now but eventually could be used to hire the two necessary additional dispatchers. CM Cathcart asked how far away the City is from being fully staffed on its own. Chief Schaeffer said this is a complex question but ultimately more than 11 people. Chief Schaeffer gave a rundown of the investment necessary to get to this goal.

COVID-19 Vaccine Distribution Update – Chief Schaeffer (10 minutes)

Chief Schaeffer updated Council on the work of a task force that is working to get first responders vaccinated. They have vaccinated 150 first responders (with the first of two doses of the Moderna vaccine) so far. The goal is to have over 2,000 first responders vaccinated in the coming weeks. CM Mumm asked how we assure the public if first responders who are vaccinated aren't wearing masks. Chief Schaeffer said that he anticipates that there will still be personal protective equipment, but will forward this concern along to the task force. Chief Schaeffer said he would always want to err on the side of safety.

Council Requests:**Bicycle Advisory Board Appointment Interviews – CP Beggs (10 minutes)**

Satish Shrestha and Ryan Hidalgo spoke with Council about their willingness and excitement to join the Bicycle Advisory Board. Ryan is a junior at Lewis and Clarke High School and is interested in environmental sustainability. CM Stratton

thanked Ryan for applying and asked what they think the biggest issue for their generation is. Ryan said that bike lanes, better routes (especially to school), and more accessible bike locks were the biggest things that came to mind. CM Burke thanked Ryan for applying and encouraged them to reach out if they need anything. Satish has been living in Spokane since 2008. Satish bikes around town frequently and is excited to support increasing cycling across the City. CM Stratton asked what they think the biggest issue for their generation is. Satish said they think infrastructure is mostly in place, and so it's about getting people excited about biking. CM Wilkerson asked their thoughts about having bike lanes in the middle of the street. Satish said that because they have been riding bikes for so long, the scare factor has gone away, but in reality, bikers are only as safe as the cars around them.

SPD Behavioral Health Unit Update – CM Burke (15 minutes)

Sgt. Jay Kernkamp said that the first year of the BHU has been a success. They have reached 1,900 people with a 70% success rate of diverting people from jail. CM Burke said that those are really great statistics and asked if they are seeing the same people over and over again. Sgt. Kernkamp said that recidivism is an issue, but that follow-up helps to build rapport, build trust, and reduce recidivism. CM Burke appreciated the data provided and asked if the officers going out in these units receive any special training. Sgt. Kernkamp said that SPD interviews for this position and also receives extensive training particularly tailored to the issues officers will see related to mental health crises. CM Burke asked where the general population of the calls are coming from and wondered if a lot of the calls were downtown. Sgt. Kernkamp said it's a regional unit, so there aren't as many calls downtown as one might expect. CM Burke asked if SFD also turns up to these calls. Sgt. Kernkamp says that 911 triages these calls and sometimes that result in both SPD and SFD on site. Chief Schaeffer expanded on the partnership between SPD and SFD in responding to these calls. CM Wilkerson asked if there has been any specific emphasis or training around engagement with communities of color. Sgt. Kernkamp said currently SPD does not track behavioral health unit interactions by race. He said this is something he could run a report on to find out. CM Wilkerson thanked him for that and said that her biggest concern is whether people of color are getting the same opportunity for diversion as those who are part of dominant culture.

Discussion about Participation in National League of Cities – Cities and Health Systems: Community of Practice – Melissa Morrison (5 minutes)

Melissa Morrison updated Council on the National League of Cities – Cities of Opportunity. This is a grant opportunity to receive expert coaching and technical assistance. Spokane was one of 12 cities selected nation-wide. The first session is scheduled for January 27th. Next steps for the City of Spokane is to work with partners before the January 27th meeting to shape the discourse. CM Mumm congratulated Ms. Morrison and asked if there was any way to engage community members and even the Plan Commission in some of these sessions. Ms. Morrison said she would investigate what's possible. CM Wilkerson echoed CM Mumm's congratulations.

State Legislative Update:

NONE

ADMINISTRATION REQUESTS:

NONE

Action Items:

NONE

Executive Session:

NONE

Adjournment: CM Kinnear adjourned the meeting at 2:18 PM. The next PSCHC meeting will be held Monday, February 1, 2020.

Attachments/Briefing Papers: OPO Monthly Update – November 2020; Photo Red Update; January Strategic Initiatives Report; Supplemental Funds Grant for COVID-19 Impact; Registered Sex Offender (RSO) Program 2020-2021 Contract; Application for Washington Association of Sheriffs and Police Chiefs Sexual Assault Kit Initiative Grant Program; Construction Contract for Centennial Trail Summit Blvd Project; Contract for Concrete Repair Services; Purchase of Miscellaneous Waterworks Products; Ductile Iron Service Saddles – Annual Value Blanket; Settlement Agreement for Personal Injuries; 2021 Cisco SmartNet Renewal; Memorandum of Understanding with Spokane County Relating to Purchase of Robot for Use by the Emergency Disposal Unit; Contract to Add CAD Mobile Licenses to SFD Cell Phones; and National League of Cities – Cities and Health Systems: Community of Practice Overview

Referenced attachments on file in the City Clerk's Office.

General Notices

Notice of City Council Ad Hoc Docketing Committee Meeting Review of proposed amendments to the Comprehensive Plan

Notice is hereby given that there will be a public meeting of a City Council Ad Hoc Committee to review potential amendments to the City's Comprehensive Plan and to make a recommendation to the City Council on **February 17, 2020 at 11:30 a.m.**

This meeting will be held online via the WebEx software. A quorum of City Council Members will not be present. This meeting is open to the public but there is no opportunity for public testimony. The public is encouraged to listen to the meeting by calling 1-408-418-9388 and entering the access code # 146 115 4970; meeting password XkRuy3phj37. Written comments submitted by 8am February 16, 2020 will be forwarded to the Ad Hoc Committee.

This Ad Hoc Committee will review, as outlined in [SMC 17G.020.02](#), private proposals for amendments to the City of Spokane's [Comprehensive Plan](#). Seven private proposals to amend the Land Use Plan Map for various properties were received during the application period in September and October, 2020. Furthermore, City-sponsored amendments to the Bike Network Map are expected to be considered this year.

Documents relating to these amendments are available for viewing at: <https://my.spokanecity.org/projects/2020-2021-proposed-comprehensive-plan-amendments/>

Any person may submit written comments on the proposed actions to kfreibott@spokanecity.org or call for additional information at:

*Department of Neighborhood and Planning Services
Attn: Kevin Freibott, Assistant Planner II
808 West Spokane Falls Boulevard
Spokane, WA 99201-3329
Phone (509) 625-6184 kfreibott@spokanecity.org*

REGULAR MEETING NOTICE/AGENDA THE CIVIL SERVICE COMMISSION 9:30 a.m. – FEBRUARY 16, 2021

Notice is hereby given that, pursuant to Governor Jay Inslee's Fifteenth Updated Proclamation 20-28.15, dated January 19, 2021, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and that the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210 or until rescinded, whichever occurs first.

The regularly scheduled Civil Service Commission Meeting, February 16, 2021 at 9:30 a.m. will be held virtually, some members of the Civil Service Commission staff will be attending virtually.

Temporarily and until further notice, the public's ability to attend Civil Service Commission meetings is by remote access only. In-person attendance is not permitted at this time. **The public is encouraged to tune in to the meeting by calling 1-408-418-9388 and entering the access code 187 133 0898 when prompted.**

The public will be able to address the Commission regarding the agenda during the meeting by submitting written public comment via email to civilservice@spokanecity.org.

AGENDA REGULAR MEETING OF THE CIVIL SERVICE COMMISSION 9:30 A.M. February 16, 2021 CITY HALL – CITY COUNCIL BRIEFING CENTER 808 W. SPOKANE FALLS BLVD., SPOKANE, WA 99201

1. **CALL TO ORDER/ROLL CALL**
2. **APPROVAL OF MINUTES**
 - a. January 19, 2021 Minutes
(p.)

3. CHIEF EXAMINER UPDATE**4. NEW BUSINESS**

- a. Resolution 2021-01: Classification Actions (p.)

5. OTHER BUSINESS

- a. Chief Examiner Recruitment Update

6. ADJOURN

Note: The meeting is open to the public, with the possibility of the Commission adjourning into executive session.

CANCELLATION
SPOKANE CITY/COUNTY HISTORIC
LANDMARKS COMMISSION

MEETING OF
WEDNESDAY, FEBRUARY 17, 2021
*****CANCELLED*****

Please be advised that the meeting of the Spokane City/County Historic Landmarks Commission, previously scheduled for Wednesday, February 17, 2021, by Webex Teleconference, has been cancelled. The next tentatively scheduled meeting will be March 17, 2021.

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE – C36004

An ordinance relating to amendments to the Existing Building and Conservation Code, sections 17F.070.470 and 17F.070.490 of the Spokane Municipal Code.

WHEREAS, a number of homes and buildings within the city are in the building official hearing process and these homes have remained vacant and without a viable plan for housing redevelopment for several years; and

WHEREAS, demolition orders have been issued by the city building official to a number of these properties after exhausting administrative options and authorities to resolve the issues to the buildings and homes that have been determined as substandard, abandoned, unfit, and nuisance properties; and

WHEREAS, demolition results in a large expenditure of tax dollars and vacant lots encumbered with costly liens and the city is looking at alternatives to demolition of the properties in the building official process; and

WHEREAS, appointment of a receiver for these properties can result in the sale, rehabilitation, and re-use of these homes instead of costly demolition by the City of Spokane.

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. That section 17F.070.470 of the Spokane Municipal Code is amended to read as follows:

Chapter 17F.070 Existing Building and Conservation Code

Section 17F.070.470 Compliance with Order

- A. The order under this chapter specifies the action to be taken by the owner and establishes a time or timeframe for compliance.
- B. So long as a building is boarded up, or unfit, substandard, or abandoned and subject to the building official hearing process, the owner must pay an annual fee as provided in SMC 8.02.067. This fee is lienable under SMC

17F.070.500. Otherwise, the owner must cause the building to be occupied in compliance with all applicable code requirements. However, it is the intent of this chapter that boarding a dangerous building is a temporary solution to imminent danger and a building may not remain boarded up longer than two years unless an extension of time is part of a plan approved by the building official or hearing examiner detailing the future rehabilitation, sale, demolition, or other disposition of the building.

1. A property remaining boarded up longer than two years may be subject to demolition by order of the building official.
 2. The building official shall order the owner of any premises upon which is located any structure, which in the building official's judgment is so dilapidated or has become so out of repair as to be dangerous, unsafe, unsanitary, or otherwise unfit for human habitation or occupancy, and that it is unreasonable to repair the structure, to demolish and remove such structure; or if such structure is capable of being made safe by repairs, to repair and make safe and sanitary or to demolish and remove at the owner's option; or where there has been a cessation of normal construction of any structure for a period of more than two years, to demolish and remove such structure. (2006 International Property Maintenance Code section 110.1).
 3. When the building is of sufficient value to be repairable, the building official may recommend action by the City to obtain the property through eminent domain, pursuant to the provisions of the chapter 35.80A Revised Code of Washington.
 4. As an alternative to demolition, when appropriate, the building official may issue an order to refer substandard, abandoned, unfit, or nuisance properties to Superior Court in pursuit of a receivership order.
- C. The owner of a substandard building must repair and rehabilitate it so as to bring it into compliance with the standards of this chapter, at a minimum, or into compliance with the new work and replacement requirements of the building and associated codes provided in chapters 17F.030 through 17F.060 SMC and chapters 17F.080 through 17F.100 SMC if applicable by their terms. When warranted by the nature and extent of the repairs and the type of occupancy, the order may require the building to be vacated and secured during rehabilitation.
- D. The owner of an unfit building must cause it to be vacated, secured against entry, demolished, and the land filled and cleared. When warranted by the location of the building and the nature of the defects the order may allow demolition to be delayed upon such conditions, such as clearing and securing, as will safeguard health and safety.
- E. Should the owner of an unfit building propose a written undertaking, acceptable to the building official or the hearing examiner, giving assurance and security that the building can be safely rehabilitated in a reasonable time, then the order can direct rehabilitation according to the undertaking, in lieu of demolition. Upon the owner's failure to accomplish his undertaking, the building official or hearing examiner may summarily order demolition or receivership, or when the building is of sufficient value to be repairable, the building official may recommend action by the City to obtain the property through eminent domain, pursuant to the provisions of chapter 35.80A Revised Code of Washington.
- F. An order respecting a building under this chapter may require the owner to take specified action in regard to the surrounding ground whereby nuisance, such as dry vegetation or other combustible accumulations, or toxic, septic, or unsafe substances, is abated.

Section 2. That section 17F.070.490 of the Spokane Municipal Code is amended to read as follows:

Chapter 17F.070 Existing Building and Conservation Code

Section 17F.070.490 Enforcement

- A. Whenever an owner has failed to complete the action required by an order under this chapter:
1. the building official or the hearing examiner may extend the time for completion, imposing such conditions as may seem warranted, if the owner has made substantial progress; or
 2. the director causes the ordered action to be done, by competitive bid contract whenever feasible, or by negotiated contract, or by city forces when circumstances do not allow time for bidding.
- B. All work of rehabilitation and demolition done pursuant to an order made under this chapter is subject to all applicable laws respecting permits, contractor registration and certification of workers, except work done by city forces under emergency circumstances.
- C. Invitations to bid on a demolition contract shall provide that salvage be awarded to the contractor as a credit against the contract price. A bid based on an estimate of the value of salvage may not be changed to reflect actual salvage value. The director may invite and receive bids before the time for compliance by the owner has expired.

- D. As an alternative to demolition, when appropriate, the building official may issue an order to refer substandard, abandoned, unfit, or nuisance properties to Superior Court in pursuit of a receivership order.

**Passed by City Council February 1, 2021
Delivered to Mayor February 5, 2021**

ORDINANCE NO. C36005

AN ORDINANCE relating to the rates for Sewer charges, amending SMC section 13.03.1010, to chapter 13.03 of the Spokane Municipal Code; and setting an effective date.

The City of Spokane does ordain:

Section 1: That SMC section 13.03.1010 is amended to read as follows:

13.03.1010 Domestic and Commercial User Charges – Outside City Customer – Monthly Amount

This section lists the City's monthly domestic and commercial user charges and other monthly charges for Outside City customers. The Domestic and Commercial User Charge is the monthly amount charged to all properties connected to the sewer system and to those properties for which the established connection deadline has passed.

- A. Non-City Domestic User Charge (single-family residence or equivalent residential unit).

Domestic User Charge – Outside City Customers	Monthly Amount		
	2021	2022	2023
Domestic charge	\$66.63	\$68.56	\$70.55
Cost for additional apartment	\$63.27	\$65.10	\$66.99

1. Capital Rates.

In addition to the basic charge there shall be charged a capital charge for all accounts as established and provided for in SMC 13.035.500.

- B. Outside City Retail Commercial User Charge.

Commercial User Charge – Outside City Customers	Monthly Amount		
	2021	2022	2023
Per million gallons	\$4,706.11	\$4,842.59	\$4,983.02
Per hundred cubic feet	\$3.52	\$3.62	\$3.73

1. Capital Rates.

In addition to the basic charge there shall be charged a capital charge for all accounts as established and provided for in SMC 13.035.500.

- C. Outside City Utility Service Area (except by interlocal agreement).

Outside City Utility Service Area (except by interlocal agreement)	Monthly Amount		
	2021	2022	2023
Per million gallons	\$4,706.11	\$4,842.59	\$4,983.02
Per hundred cubic feet	\$3.52	\$3.62	\$3.73

1. Capital Rates.

In addition to the basic charge there shall be charged a capital charge for all accounts as established and provided for in SMC 13.035.500.

Section 2: Effective Date. This ordinance shall take effect and be in force on _____, 2021.

Passed by City Council February 1, 2021

Delivered to Mayor February 5, 2021

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

PARKING ENFORCEMENT SPECIALIST SPN 434 OPEN ENTRY

DATE OPEN: Monday, February 8, 2021

DATE CLOSED: Tuesday, February 23, 2021 at 4:00 p.m.

SALARY: \$43,392.82 annual salary, payable bi-weekly, to a maximum of \$67,605.26

DESCRIPTION:

Performs responsible work in the enforcement of City of Spokane parking regulations and state disabled parking regulations; the collection and counting of parking meter revenue; and semi-skilled work in the repair and maintenance of parking meters.

DUTIES:

- Patrols an assigned area, either on foot or by driving a motor vehicle. Responds to complaints received or violations observed and enforces general and disabled parking ordinances. Verifies that a violation exists, captures photographic evidence, and completes the citation.
- Enforces the City Boot and Tow ordinance by operating a license plate recognition (LPR) equipped vehicle, attaching a vehicle immobilizer boot to vehicle, and notifying the Police Department for further processing and towing of vehicle.
- Patrols and responds throughout the City in the enforcement of disabled parking ordinances and follows-up on neighborhood parking complaints.
- Follows an assigned route in the collection of large quantities of coins from parking meters. Pushes a two-wheeled hand collection cart in which coins are deposited. Assists in sorting, counting, and packaging coins collected. Operates counting and packaging machines and prepares collection records and reports.
- Inspects parking meters on the street for possible malfunction. Performs routine maintenance for meters, housings, and kiosks. Periodically assists in the replacement and installation of meters and bases.
- Answers questions from the public regarding parking ordinances and meter operation and provides directions and other assistance as requested. Addresses challenges from citizens who may be disturbed or irate about citations issued.
- Notifies the appropriate departments, by radio, of emergencies, abandoned vehicles, downed signs, etc.
- Gives depositions; testifies and presents evidence in court, as required.
- Operates automobiles and other motor vehicles, as well as collection carts, and tools used in attaching vehicle immobilizer boot as well as in meter maintenance, installation, and repair.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* High school diploma or equivalent.
- *Experience:* One year of experience working directly with the public in a regulatory capacity.
- *License:* Possession of a valid driver's license.

NOTE:

- All applicants must be 19 years of age at application and 21 years of age at the time of appointment.
- All applicants must be a citizen of the United States.
- Applicants are subject to a thorough police background investigation; a police record may be grounds for rejection.
- Applicant must obtain a special police commission during the probation period. Failure to obtain the commission will result in failure of probation.

EXAMINATION DETAILS:

Candidates must meet the minimum qualifications and pass the examination for this position, to be eligible for hire. The examination will consist of a written test, with scoring weight assigned as follows:

- Written examination: 100% (Online Testing - Multiple Choice)

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

WRITTEN TEST DETAILS:

- **The written examination will be conducted through an online testing application called FastTest. Applicants will receive an email upon meeting the minimum qualifications that will outline the test date and time.**
- Test Location: On-line Multiple-Choice Examination
- Approximate Duration of Exam: 2 hours.

The written test may include such subjects as:

- Attention to Detail
- Computer Skills
- Following Directions
- Interpersonal Skills
- Mathematical Reasoning
- Reading Comprehension

We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 4th day of February 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Interim Chief Examiner

Notice for Bids

Supplies, Equipment, Maintenance, etc.

REQUEST FOR PROPOSALS
SPOKANE PUBLIC LIBRARY
USER ACCESS CONTROL SYSTEM
Spokane Public Library

RFP #2021-02-001

Bids will be accepted by Spokane Public Library, for User Access Control System.

The Request for Proposal document is available at the following web page:

www.spokanelibraryplanroom.com

Questions must be directed to Harding Dowell, Group 4, at hdowell@g4Arch.com.

Bids must be received by Hill International, Inc., Lincoln Plaza, 818 West Riverside Ave., Suite 400, Spokane, WA 99201, no later than 9:00 a.m. on February 11, 2021, at which time bids will be opened and read by:

Matt Walker
Program Manager
Hill International, Inc.
(509) 220-9646
matthewwalker@hillintl.com

Spokane Public Library reserves the right to reject any and all bids. Bids failing to comply with the requirements may be considered non-responsive. Bids received late may be rejected. All bids shall remain the property of Spokane Public Library and shall not be returned.

Penny Brown
Spokane Public Library

Publish: February 3 & 10, 2021.

