



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 111

FEBRUARY 3, 2021

Issue 5



MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBERS:

KATE BURKE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

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Minutes

MINUTES OF SPOKANE CITY COUNCIL

Monday, January 25, 2021

BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

The regularly scheduled Spokane City Council 3:30 p.m. Briefing/Administrative Sessions and the 6:00 p.m. Legislative Session were held virtually and streamed live online and aired on City Cable 5. Pursuant to Governor Jay Inslee's Fifteenth Updated Proclamation 20-28.15, dated January 19, 2021, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first. The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling 408-418-9388 and entering an access code when prompted.

Roll Call

On roll call, Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson were present. (Council President Beggs was in attendance in the Council Chambers and also participated in the meeting via WebEx. Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson attended the meeting via WebEx.)

Assistant City Attorney Mike Piccolo (WebEx), City Council Policy Advisor Brian McClatchey (WebEx), and City Clerk Terri Pfister (in Chambers) were also virtually present for the meeting.

Advance Agenda Review

The City Council received an overview from staff on the February 1, 2021, Advance Agenda items.

Contract Amendment with K&L Gates, LLP (OPR 2019-0777)

Motion by Council Member Mumm, seconded by Council Member Wilkerson, **to defer indefinitely** the Contract Amendment with K&L Gates, LLP (Seattle, WA) to act as Outside Special Counsel providing legal advice and counsel to the City regarding energy productions and sales, renewable energy initiatives and options—\$30,000. Total contract amount: \$110,000; **carried unanimously**.

Action to Approve February 1, 2021, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the February 1, 2021, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Mumm, seconded by Council Member Wilkerson, **to approve** the Advance Agenda for Monday, February 1, 2021 (as amended); **carried unanimously**.

ADMINISTRATIVE SESSION

Current Agenda Review

The City Council considered the January 25, 2021, Current Agenda.

OPR 2021-0028 – Purchase from Freightliner Northwest for a Hydrant Truck (OPR 2021-0028)

This item was withdrawn at Staff's request as this item is a duplicate item that was submitted in error and the item was approved on January 4, 2021.

OPR 2021-0028 – Low Bid Award for Centennial – Summit Blvd. (OPR 2021-0032 / ENG 2017080)

Motion by Council Member Mumm, seconded by Council Member Wilkerson, **to defer** to February 1, 2021, the Low Bid for Centennial Trail – Summit Blvd.; **carried unanimously.**

Final Reading Ordinance C35924 – Yellowstone Pipeline Company

Motion by Council Member Cathcart, seconded by Council Member Wilkerson, **to defer** Ordinance C35924—granting Yellowstone Pipeline Company, a corporation, chartered in the State of Delaware, the nonexclusive right, privilege, authority, and franchise to construct, operate, maintain, remove, replace, and repair existing pipeline facilities together with equipment and appurtenances thereto, for the transportation of petroleum products and byproducts in the public right-of way within and through the City of Spokane, Spokane County, WA—to March 1, 2021; **carried unanimously.**

Final Reading Ordinance C35998 – Requiring a Supermajority Council Vote for Intrafund Transfers

Motion by Council Member Mumm, seconded by Council Member Kinnear, **to substitute** Final Reading Ordinance C35998 (with updated version) requiring a supermajority Council vote for the approval of intrafund transfers of budgeted personnel expenses to non-personnel expenses or between departments; amending section 07.09.010 of the Spokane Municipal Code; **carried unanimously.**

Final Reading Ordinance C35999 – Establishing a Strategic Reserve Account within the General Fund

Motion by Council Member Mumm, seconded by Council Member Wilkerson, **to substitute** Final Reading Ordinance C35999 (with updated version) establishing a strategic reserve account within the general fund and establishing the process for the annual allocation of positive General Fund variances to the various reserve funds; amending section 07.08.010 of the Spokane Municipal Code; **carried unanimously.**

Final Reading Ordinance C36003

Motion by Council Member Mumm, seconded by Council Member Cathcart, **to defer** Ordinance C36003—relating to special events; amending Chapter 10.39 of the Spokane Municipal Code; SMC sections 4.04.020, 10.39.010, 10.39.020, 10.39.030, 10.39.040, 10.39.050 10.39.055, 10.39.070, 10.39.090, and 17G.050.070—to March 8, 2021; **carried unanimously.**

CONSENT AGENDA

Upon Unanimous Voice Vote (in the affirmative), the City Council approved Staff Recommendations for the following items:

Value Blanket Orders, to approve purchases without bringing each purchase over the City purchase limit to City Council for approval, with:

- a. CDW Government (Vernon Hills, IL) for technology equipment (hardware and software)—\$100,000 (plus tax and shipping). (OPR 2021-0029)
- b. Dell Marketing L.P. (Dell Financial, L.L.C.) (Austin, TX) for PC, laptop, and mobile data hardware equipment—\$750,000 (plus tax and shipping.) (OPR 2021-0030)
- c. Software House International, Inc. for software products including maintenance and support subscriptions/upgrades—\$1,500,000 (plus tax and shipping). (OPR 2021-0031)

Contract with PMWeb, Inc. for continued Annual Support and Maintenance of the Capital Project Management Software from February 1, 2021 through January 31, 2022—\$83,600 (incl. tax). (OPR 2017-0005 / RFP 4196-16)

Contract with Spokane County Sheriff's Office to receive funding from Washington Association of Sheriffs and Police Chiefs for the Registered Sex Offender Address and Residency Verification Program—\$60,000. (Grant period runs from July 1, 2020, through June 30, 2021.) (OPR 2021-0033)

Agreement with the Spokane County Sheriff's Office for Spokane Police Department to commit funds toward the procurement of a new bomb squad robot as part of the regional Explosive Disposal Unit—\$100,000. (OPR 2021-0034)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through January 8, 2021, total \$3,799,634.61 (Check Nos. 577134-577233; ACH Payment Nos.: 86021-86222), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$3,451,659.35. (CPR 2021-0002)
- b. Claims and payments of previously approved obligations, including those of Parks and Library, through January 15, 2021, total \$8,174,331.63 (Check Nos. 577234-577361; ACH Payment Nos. 86223-86504), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$6,962,628.40. (CPR 2021-0002)

- c. Payroll claims of previously approved obligations through January 9, 2021: \$7,685,417.31 (Payroll Check Nos. 558247-558319). (CPR 2021-0003)

City Council Meeting Minutes: January 4 and January 7, January 11, and January 14, 2021. (CPR 2021-0013)

Council Recess/Executive Session

The City Council adjourned at 3:57 p.m. The City Council reconvened at 6:00 p.m. for the Legislative Session.

LEGISLATIVE SESSION

POINT OF PRIVILEGE / MOMENT OF SILENCE

Council President Beggs requested a point of privilege to recognize Dr. Melanie Sandborn who was tragically killed during the windstorm two weeks ago. Melanie was a pediatrician at Shriners's Hospital where she was beloved by both her colleagues and her patients. She was truly a woman for others and a shining example of brilliance in our community. Council President Beggs requested a moment of silence for either prayer or reflection in gratitude for all that Dr. Melanie Sandborn gave to our Spokane community.

Roll Call

On roll call, Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson were present. (Council President Beggs was in attendance in the Council Chambers and also participated in the meeting via WebEx. Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson attended the meeting via WebEx.)

City Council Policy Advisor Brian McClatchey (WebEx) and City Clerk Terri Pfister (in Chambers) were also virtually present for the meeting.

BOARDS AND COMMISSIONS APPOINTMENTS

Amendment to 2021 City Council Appointments (Resolution 2021-0003)

Motion by Council Member Mumm, seconded by Council Member Cathcart, **to substitute** attachment to Resolution 2021-0003, passed by City Council on January 11, 2021, with an update, replacing Council Member Mumm with Council Member Wilkerson on the Fire Pension Board; **carried unanimously.**

COVID 19 VACCINE UPDATE—Spokane Regional Health District

Council President Beggs introduced Dr. Francisco Velazquez who has been working very diligently as the County's health officer. Dr. Velazquez provided a presentation on the COVID 19 Vaccine process and responded to Council inquiries. See attachment to these minutes.

There was no **City Administration Report.**

There were no **Council Committee Reports.**

(First) Open Forum was not held.

LEGISLATIVE AGENDA

There were no **Special Budget Ordinances.**

There were no **Emergency Ordinances.**

RESOLUTIONS

Resolution 2021-0006 (Deferred from January 11, 2021, Agenda) (Council Sponsor: Council Member Kinnear)

After an opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2021-0006** approving Settlement Agreement and General Release of All Claims of Jessica Warren settled through mediation.

FINAL READING ORDINANCES

For Council Action on Ordinance C35924, see section of minutes under 3:30 p.m. Administrative Session.

Final Reading Ordinance C35998 (Council Sponsor: Council President Beggs)

After receiving an overview of Ordinance C35998 by Council President Beggs and the opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Final Reading Ordinance C35998** (as substituted during the 3:30 p.m. Administrative Session) requiring a supermajority Council vote for the approval of intrafund transfers of budgeted personnel expenses to a non-personnel line item or between departments; amending section 07.09.010 of the Spokane Municipal Code.

Ordinance C35999 (Council Sponsor: Council President Beggs)

After receiving an overview of Ordinance C35999 by Council President Beggs, the opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Final Reading Ordinance C35999** (as substituted during the 3:30 p.m. Administrative Session) establishing a strategic reserve account within the general fund and establishing a process for the annual allocation of positive General Fund variances; amending section 07.08.010 of the Spokane Municipal Code.

For Council Action on Ordinance C36003, see section of minutes under 3:30 p.m. Administrative Session.

FIRST READING ORDINANCES

The following ordinances were read for the First Time, with Further Action Deferred:

- ORD C36004** Relating to amendments to the Existing Building and Conservation Code, sections 17F.070.470 and 17F.070.490 of the Spokane Municipal Code. (Council Sponsor: Council Member Wilkerson)
- ORD C36005** Relating to the rates for Sewer charges, amending SMC section 13.03.1010, to chapter 13.03 of the Spokane Municipal Code; and setting an effective date. (Council Sponsor: Council President Beggs)

There were no **Special Considerations**.

There were no **Hearings**.

ANNOUNCEMENT

Council President Beggs noted the City Council will have its first presentation by neighborhoods during next week's meeting. He noted the City Council used to have Town Hall meetings where ten or so neighborhoods would report in one evening. After consultation with the neighborhoods and Neighborhood Services, instead of doing them all in big batches, the City Council is going to start doing one or two (neighborhoods) a meeting. Next week's report will be from the West Hills Neighborhood.

SECOND OPEN FORUM

Carol Ellis remarked on City governance and the Hamblen Park water tower.

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 7:00 p.m.

Referenced attachment under "Administrative Report" is on file in the City Clerk's Office.

**STUDY SESSION MEETING MINUTES
SPOKANE CITY COUNCIL
Thursday, January 28, 2021**

A regularly scheduled Study Session of the Spokane City Council was held virtually on the above date at 11:04 a.m. in the City Council Chambers, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Beggs and Council Members Burke, Cathcart, Mumm, and Wilkerson were present via Webex. Council Members Kinnear and Stratton were absent. The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling in.

Pursuant to Governor Jay Inslee's Fifteenth Updated Proclamation 20-28.15, dated January 19, 2021, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and that the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first.

The purpose of the meeting was to hold discussion on the following topics:

- Joint Plan Commission Meeting
- Housing Equity Trust Program

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

Council Member Wilkerson left at 11:45 a.m.

The meeting adjourned at 12:17 p.m.

**STANDING COMMITTEE MINUTES
City of Spokane
Public Infrastructure, Environment, and Sustainability
December 14, 2020**

Committee members present in person, phone or video

Council President Breean Beggs, Committee Chair
Council Member Michael Cathcart, Vice Committee Chair
Council Member Kate Burke
Council Member Candace Mumm
Council Member Karen Stratton
Council Member Betsy Wilkerson

Committee members absent

Council Member Lori Kinnear

Council President Beggs called the meeting to order at 10 a.m.

The virtual meeting may be viewed by visiting: <https://vimeo.com/49088508>

Review and approval of minutes

Council President Beggs asked for a motion to approve the minutes of the October 26, 2020, and November 23, 2020 meetings.

- Action taken
- Council Member Burke moved to approve the minutes of the October 26, 2020, and November 23, 2020 meetings as presented; the motion was seconded by Council Member Wilkerson.

Discussion items

A. Council Requests

1. Consent items for discussion
2. Legislative update
3. Future state legislative transportation funding package

Katherine Miller reported that the state legislature is expected to put forth a request for projects which are shovel ready and could proceed quickly. For this reason, Katherine explained it will a good idea for the city to have those project requests n mind which have undergone certain required steps, such as environmental and right-of-way review. The Fish Lake Trail project was cited as one example. This project involves two bridges on the Fish Lake side of the trail. The city does not own the trail but does own the right-of-way and currently maintains several miles of the trail. Council member Mumm questioned the city being involved on this project and for providing funds on a trail which is not within the city limits. Garrett Jones explained a task force, including representatives from the city, county and state, has been formed to look at at the project and its funding package options. The Fish Lake Trail is included in the Parks six-year capital plan. Mr. Jones explained there are a number of projects that are fully designed and have matching funds available, including Don Kardong Bridge and the south suspension bridge.

4. Spokane Regional Transportation Council interlocal agreement update

Katherine Miller provided an update on the SRTC interlocal agreement. The state legislature enacted a new RCW requiring all Metropolitan Transportation Organizations to provide voting membership to tribes. Additional dialogue and negotiations will need to take place relating to the tribes' membership and the interlocal agreement. The next round of meetings is scheduled for the middle of January.

5. ADU reform recommendation

Kara Odegard, Spencer Gardner and Melissa Morrison provided an overview of the Accessory Dwelling Unit Reform joint recommendation developed by the Sustainability Action Subcommittee and Affordable Housing Workgroup. An ADU is a secondary house or apartment which shares the building lot of a larger, primary house. The goal of the recommendations is to remove regulatory barriers and make it easier for property owners to construct ADUs. Recommendations include code changes, simplifying dimensional limitations, building bonuses for ADU construction, eliminating some off-street parking requirements, eliminating some design requirements, and removing a requirement that the owner live on site. If supported by City Council, the recommendations will follow the Plan Commission process, including formal review and outreach. Spencer, who is a transportation planner, presented the benefits of ADUs, including: 1) increasing housing in Spokane without consuming land at the edge of town; 2) reducing commute distances; 3) leveraging existing infrastructure rather than having to create additional infrastructure; 4) ability to "age in place;" and 5) offering a variety of housing options in neighborhoods where there is a lack of diversity. Melissa presented companion recommendations which include partnering with local architectural design firms, developing education and outreach programs, exploring funding options, and partnering with local financial institutions. Council member Cathcart suggested making the policy as broad as possible by not placing limitations on the type of use, such allowing the unit to be used as a vacation rental. Michael added he would like to see alleyway access for these units, remove backyard setbacks and take a look at size limitations. Council member Mumm looks forward to the Plan Commission working their process. She believes there a lot the city could do without changing any of the ADU regulations. Council President Beggs suggested City Council schedule time to develop priorities so the Plan Commission will know the council's direction. He would also like to see community engagement included in this work.

6. National League of Cities Leadership in Community Resiliency Grant

Kara Odegard presented an update on the NLC grant. Funding from this \$10,000 grant would be used toward building an environmental justice framework for the Spokane Sustainability Action Plan.

B. Staff Requests

1. Article X PW Apprentice Program update

Jason Sandobal presented the Public Works Apprentice Program annual report. For all public works construction projects valued at \$600,000 or more, at least 15% of the labor hours must be performed by apprentices enrolled in the program. Of the 11 qualifying projects in 2020, there was 16% participation, 90,000 journeyman hours and 14,000 apprentice hours. Council President Beggs suggested Jason return to the March PIES meeting to provide his view on what is working best and what could be improved upon.

2. Intermodal Facility Utilization plan

Tonya Wallace introduced Dave Steele and Ariane Schmidt who presented a high level, directional presentation on options for the Intermodal building. Staff reviewed each floor plate outlining the potential costs and revenues associated with each floor. The first floor features Amtrak, SPD TAC teams and some rental area. The second floor includes Greyhound, rental space with kitchen facilities and open space. The third floor would not be designed for public access, and would offer space for the Spokane's Regional Transportation Management Center, Frontier Behavioral Health and some rental space. Staff is expected to return next month with details on the next steps.

3. City utility bill delinquencies

Marlene Feist provided data relating to the increasing number of delinquencies over the past nine months. The large number of delinquencies are attributed to the pandemic. The number of delinquencies has doubled since

January and now total \$4.8 million. Marlene provided information how the city is addressing the issue which includes suspending late fees and water shutoffs, through partnership with SNAP and the Salvation Army offering the U Help assistance program, and raising more than \$150,000 for utility assistance. Repayment plans and deferrals have also been launched to help customers. Next steps involve continuing to promote interest-free payment arrangements, seek state and federal funding, considering another round of fundraising, and making operational changes to manage reduced cash flow and revenue.

4. MOUs with Comstock and Cliff/Cannon Hill Neighborhood Councils regarding banner installation
Carly Cortright provided an overview of this project which is part of the Community Engagement Grant process. Comstock and Cliff/Cannon Neighborhood Councils have chosen to display banners that represent the neighborhoods which will hang from light poles on major corridors throughout their neighborhoods as part of neighborhood beautification. The intent is to replace hanging flower baskets that can be difficult to maintain.
5. Electric-powered SPD vehicles
Nathan Groh provided information he gathered from the Police Department. During graveyard shift, there is room for charging the proposed electric-powered vehicles.

Strategic Plan Session

- A. Priority Strategy 1. Rapidly accelerating street pavement maintenance projects
 - No report for this meeting.
- B. Priority Strategy 2. Repurposing public property to stimulate private investment
 - No report for this meeting.
- C. Priority Strategy 3. Sustainable city
 - No report for this meeting.

Consent items

1. Well Electric #4 Pump replacement (Engineering)
2. BrandSafway Services contract renewal – removal and replacement of insulation/cladding at WTE (Solid Waste Disposal)
3. Tourism Promotion Area ILA amendment No. 3 (Mike Piccolo)
4. Stormwater monitoring engineering consultant contract (Integrated Capital Management)
5. CDW Government (CDW-G) value blanket (IT)
6. Dell Marketing L.P. (Dell Financial, L.L.C.) value blanket (IT)
7. Software House International, Inc. (SHI) value blanket (IT)
8. Liquid deicer (Street)
9. Road salt (Street)
10. Hydrant truck body purchase (Fleet)

Executive session

None

Adjournment

The meeting adjourned at 11:38 a.m.

STANDING COMMITTEE MINUTES
City of Spokane
Urban Experience Committee
12/14/20 – MINUTES

Attendance

City Employees: Hannahlee Allers, CP Breean Beggs, Brian McClatchey, Jennifer Hammond, Eldon Brown, Kris Becker, Patrick Striker, Garrett Jones, Ali Brast, Amber Richards, CM Michael Cathcart, Eric Finch, CM Karen Stratton, Jacqui MacConnell, CM Kate Burke, CM Betsy Wilkerson, CM Candace Mumm, CM Lori Kinnear

Non-City Employees: Liz Hooker

The meeting started at 1:17pm.

Approval of Minutes:

The November 9, 2020 meeting minutes were approved.

Agenda Items:**1. Street Vacation Educational- Eldon Brown**

Presentation on the information that is given to applicants. What the application process is like, what the review proposal is like, and what the closing of vacated area entails.

2. Parks Winter Activities- Garrett Jones

Presentation on winter festivities. Riverfront Park lights, Clocktower, bridge, etc. Outdoor recreation options and virtual options.

3. DSP Holiday Update- Liz Hooker

Presentation. Focus on things to see, things to do, let people know what to see and do. Scavenger hunt, gift cards, shuttle park passes, and more.

4. Residential Code and Parking Enforcement Update- Kris Becker

Making 2 part time positions full time. More consistency and ability to address more of the chronic cases. Parking complaints will be routed to correct area. As of November, code is enforcing the 72 hour parking, since November 1st have closed out around 1,000.

5. SMC Revisions (Title 8 and 16) for Rules of the Road, Violation Fees, and Definitions- Kris Becker

Presentation on current wording, some changes being looked at including rates, updating verbiage.

6. COPS Overview of 2020 Programs, Community Outreach, & Goals for 2021- Patrick Striker

Overview of year, how to positively interact with community, programs. Their new Ash location update. Paws on patrol, communication with neighborhoods. CM Stratton mentioned to Council to connect with their local COPS locations.

Consent Items:

CM Stratton requested additional information from Ali Brast on the Boxcar Project. Items approved.

Executive Session:

There was no Executive Session.

Adjournment:

The meeting was adjourned at 2:37pm.

STANDING COMMITTEE MINUTES
City of Spokane
Urban Experience Committee
11/9/20 – MINUTES

Attendance

City Employees: Hannahlee Allers, Eldon Brown, Inga Note, Kris Becker, Shauna Harshman, Tami Palmquist, Garrett Jones, Brenda Schreiber, Kyle Overbust, CM Karen Stratton, CM Kate Burke, Luis Garcia, CM Betsy Wilkerson, Dan Buller, Kyle Twohig, Mark Carlos, CM Candace Mumm, Katherine Miller, CM Michael Cathcart, Melissa Morrison, CM Lori Kinnear, CP Breean Beggs, Brian McClatchey,

Non-City Employees:

The meeting started at 1:17 pm, meeting was not going live and was stopped due to the tech issues. Restarted live at 1:21pm.

Approval of Minutes:

The October 12, 2020 meeting minutes were approved.

Agenda Items:**1. Fort George Wright Update- CM Karen Stratton and CM Betsy Wilkerson**

Presentation on the suggestion Whistalks Way and the history behind the name. List of tribes and organizations that have been contacted for approval.

2. Meadowlane/US 195- Inga Note

Presentation on the look of proposed change. Update on pending and approved plats being developed. Conversation on funding from developers and City. Additional information mainly on the funding to be given to Council.

3. Snow Clearing Code Violation Plan- Kris Becker

Presentation on what is requested and encouraging the community to assist each other. Background on City snow removal request regarding code. For snow removal violation it is a Class 3 Civil Infraction. Clarification on code enforcement process.

4. Neighborhood Connectivity- Shauna Harshman

Overview of position with the City and connecting citizens with department. Working on some reports to look at what is happening and how to improve. Asset to neighborhood councils.

5. Housing Update- Melissa Morrison

Update on the forum. Where we are with the housing and conversation with the community.

6. National League of Cities- Melissa Morrison

Presentation and update on application. Overview of what that includes. Grants will be used for funding.

7. Riverside Ave- Garrett Jones

Update on median that Parks maintains. What changes are coming with winter and being able to look at both short and long term solutions for look and use.

Consent Items:

CM Mumm requested items C and E be removed. Dan Buller gave background history of the project originally being traffic calming and was split from school safety due to keep funding projects separated.

Executive Session:

There was no Executive Session.

Adjournment:

The meeting was adjourned at 2:45pm.

General Notices

RESOLUTION NO. 2021-0008

A Resolution ratifying the Mayor's January 14, 2021 Executive Declaration of Civil Emergency or Disaster.

WHEREAS, on January 14, 2021, Mayor Nadine Woodward issued an Executive Declaration of Civil Emergency or Disaster in the City of Spokane (the "Declaration"), pursuant to SMC 2.04.030, due to the public emergency faced by the City from the effects of a wind storm which occurred on January 13, 2021; and

WHEREAS, the City is facing serious impacts of the storm, as shown by the following facts:

1. Reports to City emergency responders (Police and Fire personnel) began as early as 3:00 a.m., and after 6:00 a.m., there were no fire crews left to respond to emergency requests until the next shift change at 8:00 a.m., when workers who were going off-shift were held over into the next shift in order to respond to the large number of calls;
2. A number of trees fell on homes and streets, which created serious public safety challenges for City residents;
3. Falling trees brought down a number of electrical power lines, and as a result, Avista estimated that 70,000 accounts were without electricity, which represents approximately one-third of Avista's customers in the Spokane area, with a heavy concentration of those affected customers being located on the South hill;
4. Significant damage to Parks Department property (including parks, golf courses, and conservation land) occurred, such as the loss of at least 125 trees and damage to as many as a hundred more; the felling of the Butterfly sculpture in Riverfront Park, damage to the roof of a club house at one of the City golf courses, and damage to a number of fences on City Parks Department property;
5. A large number of City streets are not fully usable as they are blocked by either fallen trees and other debris and/or downed power lines; and

WHEREAS, a number of activities must occur to restore public health and safety to and for the residents of the City, including, but not limited to:

1. Removal of the significant tree debris on City property and in City streets and sidewalks which will need to be chipped and/or transported to other locations;
2. Repair of City property;
3. Possible purchase of equipment and material necessary to accomplish the above; and
4. Retention of services to accomplish the necessary tasks to restore public safety.

WHEREAS, in order to prevent further damage and danger to residents of the City, it is imperative to begin this work as quickly as possible; and

WHEREAS, although the City Council's regular January 18, 2021 meeting was cancelled as it is every year in observance of the Martin Luther King, Jr. holiday, there is a need to act quickly; and

WHEREAS, an emergency exists that necessitates utilization of the emergency powers granted pursuant to RCW 38.52 and/or 35A.33; and

WHEREAS, the City of Spokane has the authority, pursuant to RCW 35A.080, to make expenditures for emergencies "requiring the immediate preservation of order or public health, or for the restoration to a condition of usefulness of any public property which has been damaged or destroyed by accident, or for public relief from calamity"; and

WHEREAS, the City of Spokane has the authority, pursuant to RCW 38.52.100(a), "to make appropriations for the ordinary expenses of [the City] for the payment of expenses of its local organizations for emergency management".

NOW, THEREFORE, BE IT RESOLVED by the Spokane City Council:

Section 1. As a result of the serious wind event on January 13, 2021, and the impact to the public health, safety, and welfare, there is a present disaster or civil emergency, which necessitates the utilization of emergency powers granted pursuant to Chapter 02.04 SMC, SMC 07.06.180 and RCW 38.52.070(2), which are lawful, proper, and reasonable exercises of the City of Spokane's police power, consistent with state law and the City Charter.

Section 2. The Executive Declaration of Civil Emergency or Disaster by Mayor Nadine Woodward, dated and effective January 14, 2021, is hereby ratified by the City Council by this Resolution.

Section 3. Notwithstanding the Executive Declaration of Civil Emergency or Disaster, the City Council reserves its full authority under the City Charter to take any and all necessary steps to safeguard the public health, safety, and welfare of all residents of Spokane including, without limitation, any necessary measures to mitigate the effects of economic disruption in connection with the disaster or civil emergency, and prioritization of the use of funds or resources received from the state and/or federal governments.

Section 4. This Civil Emergency shall continue until terminated by the Mayor or by City Council resolution.

Section 5. A copy of this resolution and the Executive Declaration of Civil Emergency or Disaster shall be delivered to the Governor of the State of Washington and to the Spokane County Board of Commissioners. To the extent practicable, a copy of this Resolution and the Declaration shall be made available to all news media within the City and to the general public. In order to give the widest dissemination of this Resolution and the Declaration to the public, as many other available means may be used as are practical.

ADOPTED by the City Council January 21, 2021.

See Declaration of Civil Emergency or Disaster on next page.

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**CITY OF SPOKANE
SPOKANE COUNTY, WASHINGTON**

**EXECUTIVE DECLARATION OF CIVIL EMERGENCY OR DISASTER
IN THE CITY OF SPOKANE, WASHINGTON**

WHEREAS, the City of Spokane of Spokane County is presently faced with an emergency due to a severe wind event which began about 3:00 a.m. on Wednesday January 13, 2021; and

WHEREAS, the serious impact to the residents of the City of Spokane (the "City") is evidenced by the following:

- 1) Reports to City emergency responders (Police and Fire Departments) began as early as 3:00 am and after 6:00 am there were no fire crews left to respond to emergency requests until the next shift change at 8:00 am when workers who shifts were over were held over to respond to the large number of calls;
- 2) A number of trees fell on homes and streets, creating serious public safety challenges to the residents of the City;
- 3) A number of electrical power lines were down, with Avista who is the primary utility providing electricity to residents and businesses in the City estimating that 70,000 of their accounts were without electricity which constitutes approximately one-third of their customer base in the Spokane area, with a heavy concentration of the affected customer base is located on the South Hill in the City;
- 4) Significant damage to Park Department property (including parks, golf courses and conservation land which has lost at least 125 trees and as many as a hundred more; damage to Park Department facilities, including a fallen Butterfly structure in Riverfront Park and damage to the roof of a club house at one of the City golf courses; and damage to a number of fences on City Parks' property; and
- 5) A large number of City streets are not fully usable as they are blocked by either fallen trees and other debris and/or downed power lines.

WHEREAS, a number of activities need to occur to restore public health and safety to and for the residents of the City, including, but not limited to:

- 1) Removal of the significant debris on City property and in City streets and sidewalks which will need to be chipped and/or transported to other locations;
- 2) Repair of City property;
- 3) Possible purchase of equipment and material necessary to accomplish the above; and

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- 4) Retention of services to accomplish the necessary tasks to restore public safety.

WHEREAS, in order to prevent further damage and danger to residents of the City, it is imperative to begin this work as quickly as possible; and

WHEREAS, the City Council is not holding a regular meeting on January 18th and it is important to act quickly; and

WHEREAS, an emergency that necessitates utilization of the emergency powers granted pursuant to RCW 38.52 and/or 35A.33; and

WHEREAS, the City of Spokane has authority, pursuant to RCW 35A.080, to make expenditures for emergencies "requiring the immediate preservation of order or public health, or for the restoration to a condition of usefulness of any public property which has been damaged or destroyed by accident, or for public relief from calamity..."; and

WHEREAS, the City of Spokane has authority, pursuant to RCW 38.52.100(1), "to make appropriations for the ordinary expenses of [the City] for the payment of expenses of its local organization for emergency management", and

NOW THEREFORE, AS THE MAYOR OF THE CITY OF SPOKANE WASHINGTON, I DECLARE AS FOLLOWS:

Section 1 – Purpose and Intent.

As a result of the serious wind event on January 13, 2021, and the impact of the public health, safety and welfare, it is the purpose and intent of this declaration to formally proclaim the existence of a disaster or civil emergency in the City of Spokane.

Section 2 – Emergency Procurement.

Pursuant to SMC 2.04.100, the Mayor or her designate, may make emergency procurements consistent with the provisions of SMC 7.06.180.

Section 3 – Effective Date.

This Declaration shall be in full force and effect upon signature and shall continue until terminated.

Section 4 – Ratification.

This emergency declaration shall be submitted to the City Council for ratification pursuant to SMC 2.04.060.

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DATED this 14 of January, 2021.

Nadine Woodward
Mayor Nadine Woodward

Attest:

Leann Eggen
City Clerk

Approved as to form:

Michael C. Gandy
City Attorney

Date of Publication: _____

Effective Date: 1/14/2021



Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C35998

An ordinance requiring a supermajority Council vote for the approval of intrafund transfers of budgeted personnel expenses to non-personnel expenses or between departments; amending section 07.09.010 of the Spokane Municipal Code.

NOW THEREFORE, the City of Spokane does ordain:

Section 1. That section 07.09.010 of the Spokane Municipal Code is amended to read as follows:

Section 07.09.010 Permitted When

- A. Intrafund budget transfers may be made during the current fiscal year by order of the mayor, or in the library fund by the library director, or in the park fund by the director of parks and recreation; provided, however, that the following transfers shall not occur unless approved by an ordinance passed by the vote of one more than the majority of all members of the city council:
1. The creation or abolishment of employee positions, except for:
 - a. classified employee positions which are created or abolished solely for the purpose of downgrading a specific position in order to hire at a lower level of the classification; or
 - b. progressive promotions, certification advancements or position reclassifications of classified employees governed by civil service rules or bargaining unit contracts.
 2. The decrease, revocation or recall of all or any portion of the total appropriations provided for any one fund.
 3. All transfers from a budgeted line-item to a defunded line item as adopted by the City Council.
 4. Transfers of budgeted personnel expenses to non-personnel expenses. This does not apply to Library, Parks, Civil Service or other departments governed by a separately appointed Board or Commission.
 5. Transfers of budgeted personnel expenses from one department to another department within the same fund.
 - ~~((4-))~~6. Emergencies as specified in state law or City charter.
- B. Provided, further, that the following transfers shall be approved by ordinance passed by a majority of all members of the city council:
1. Changes to the wages, hours and conditions of employment of appointive employees.
 2. Adjustments to the salary or compensation of City officers, assistants and employees.

**Passed by City Council January 25, 2021
Delivered to Mayor February 1, 2021**

ORDINANCE NO. C35999

An ordinance establishing a strategic reserve account within the general fund and establishing the process for the annual allocation of positive General Fund variances to the various reserve funds; amending section 07.08.010 of the Spokane Municipal Code.

WHEREAS, under the City Charter, the City Council adopts an annual budget stating the authorized expenditures for the City's various funds, including the general fund, which was established by SMC 07.08.010; and

WHEREAS, at the end of each year, not all funds appropriated by the Council within the General Fund are expended; and

WHEREAS, to ensure that reserves are funded as prescribed herein, the City Council is providing policy direction as to the priority and desired level of reserve funding.

NOW THEREFORE, the City of Spokane does ordain:

Section 1. That section 07.08.010 of the Spokane Municipal Code is amended to read as follows:

Section 07.08.010 General Fund and Reserve Accounts – Establishment

- A. There is established a “general fund” into which all sums of money collected by the City for any purpose whatsoever shall be deposited unless otherwise provided by ordinance directing the deposit into some specific fund other than the general fund.
- B. There is established within the general fund a revenue stabilization account which shall consist of a specific portion of the unappropriated general fund balance as determined by this section and which shall be used for the revenue stabilization for future city operations and to fund ordinary and ongoing city activities that would otherwise be reduced in scope, suspended, or eliminated due to unanticipated shortfalls in general fund revenues. The revenue stabilization account and other dedicated reserve accounts listed in 07.08.010 shall be funded as follows.
1. At the conclusion of each and every fiscal year (~~((commencing with year 2018 and every year thereafter))~~), that year's (~~((unappropriated))~~) positive general fund (~~((balance))~~) variance, net of unrealized gains/losses, shall be automatically transferred into the (~~((revenue stabilization account))~~) dedicated reserve accounts in the following order until such time as the (~~((revenue stabilization account is))~~) dedicated reserve accounts are funded to the targeted funding level as listed in this section:
 - a. Contingency reserve account;
 - b. Revenue stabilization account;
 - c. Strategic reserve account.
 2. Additional funds may be added to the revenue stabilization account during the ensuing fiscal year (~~((in accordance with standard special budget ordinance procedures))~~) when approved by the city council.
 3. The targeted funding level for revenue stabilization account shall initially be three and one-half percent (3.5%) of current-year budgeted general fund revenues.
 - a. Annually during each budget cycle, the chief financial officer, or _designee, shall report to the city council on the revenue stabilization account including current and proposed future funding levels consistent with revenue growth projected in the City's (~~((six-year))~~) long-term general fund financial forecast and a discussion of investment activity within the account for the period and investment planning in place for future periods. This annual report shall also include analysis and consideration of the proper targeted funding level going forward in relation to changing conditions and prudent fiscal practices.
 - b. Disbursements from the revenue stabilization account may be made to mitigate a general fund revenue shortfall deemed by the city council, in consultation with the chief financial officer or designee to meet the following criteria:
 - i. The revenue shortfall results from revenue collections considered to be materially short of the amount budgeted, or the revenue shortfall results from projected baseline (existing) budgeted revenues for any ensuing year increasing by less than the assumed long-term revenue growth rate in the City's six-year general fund projection for the immediate year; and
 - ii. The revenue shortfall is expected to persist through the end of the fiscal year; and

- iii. The revenue shortfall is reasonably expected to persist for a period no longer than three (3) years. A revenue shortfall expected to persist beyond three (3) years shall be directly addressed in the current annual budget process through long-term budget measures.
 - c. Disbursements from the revenue stabilization account may include amounts budgeted in the general fund to supplement revenue shortfalls that occur in other City funds.
 - d. Appropriation from the revenue stabilization account is by the standard special budget ordinance procedure.
- C. There is established within the general fund a contingency reserve account which shall consist of a specific portion of the unappropriated general fund balance.
1. ~~((When the revenue stabilization account is at the targeted funding level as specified in SMC 07.08.010(B)(3), and every year thereafter, that year's remaining unappropriated general fund balance shall be automatically transferred into the contingency reserve account))~~ Annual allocations to the contingency reserve account shall be in accordance with SMC 07.08.010(B)(1).
 2. Additional funds may be added to the contingency reserve account in such amounts and at such additional times during the ensuing fiscal year ~~((in accordance with standard special budget ordinance procedures))~~ when approved by the city council.
 3. The targeted funding level within the contingency reserve account shall be ten percent (10%) of current-year budgeted general fund expenditures.

During each budget cycle, the chief financial officer, or designee, shall report to the city council on the contingency reserve account including current and estimated future funding levels consistent with the City's ~~((six-year))~~ long-term general fund financial forecast. This annual report shall include analysis and consideration of the proper targeted funding level in relation to changing conditions and prudent fiscal practices.
 4. Disbursements from the contingency reserve account are for the purpose of meeting extraordinary expenditures as deemed by the city council, in consultation with the chief financial officer or designee, to meet the following criteria:
 - a. Unforeseen circumstances arising after the adoption of the annual budget which require an unavoidable and non-continuing allocation; or
 - b. Unforeseen emergency threatening health and/or safety of the citizens; or
 - c. Unanticipated non-continuing expenses are needed to fulfill an unfunded legislative mandate; or
 - d. Significant operating efficiencies can be achieved resulting in clearly identified near-term and offsetting cost savings.
 5. Appropriation from the contingency reserve account is by the standard special budget ordinance procedure.
- D. There is established within the general fund a strategic reserve account which shall consist of a specific portion of the unappropriated general fund balance.
1. Annual allocations to the strategic reserve account shall be in accordance with SMC 07.08.010(B)(1).
 2. Additional funds may be added to the strategic reserve account during the year when approved by the city council.
 3. The targeted funding level within the strategic reserve account shall initially be 1% of current year budgeted general fund expenditures.
 4. Disbursements from the strategic reserve account may be made for the following purposes.
 - a. To fund a strategic program or initiative in the areas of housing, environmental protection, innovation, or
 - b. Any other project, program, or initiative determined by City Council to be of strategic significance to the City or its people.
 5. Appropriation from the strategic reserve account is by the standard special budget ordinance procedure or funds may be appropriated as part of the annual budget process.

~~(D-)~~ E. During such time that ~~((both))~~ the revenue stabilization, ~~((and))~~ contingency reserve and strategic reserve accounts are at the targeted funding levels, any unappropriated fund balance in ensuing years should first be used to pay for existing obligations rather than to fund new programs.

F. The transfers required by SMC 07.08.010(B)(1), ~~(C)(1)~~ and ~~(D)(1)~~ ~~((C)(4))~~ shall be accomplished ~~((no later than July 1 of each fiscal year))~~ as part of the year-end closing process.

Passed by City Council January 25, 2021
Delivered to Mayor February 1, 2021

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

ENGINEERING TECHNICIAN III - OFFICE SPN 203 OPEN ENTRY

DATE OPEN: Monday, February 1, 2021 **DATE CLOSED:** Tuesday, February 16, 2021 at 4:00 p.m.
SALARY: \$45,697.97 annual salary, payable bi-weekly, to a maximum of \$71,752.03

DESCRIPTION:

Performs supervisory or responsible, sub-professional engineering or planning work in the office involving the application of technical skills.

DUTIES:

- Organizes and draws plans, profiles, and specifications for public works projects. Prepares or assists in preparing labor and material estimates. Computes quantities and prepares property and assessment district descriptions. Locates utilities, and assists in field checking plans.
- Assists in the design of public works projects. May assist in structural design. Checks plans for accuracy.
- Computes areas and percentage rates of assessment for properties and for local improvement districts. Computes costs for each property, prepares preliminary assessment rolls and prepares final assessment rolls.
- Performs difficult drafting work, and conducts studies and surveys relating to land use planning, zoning, or traffic control. Processes zone changes, permits, and petitions. May supervise part time or subordinate employees.
- May assist on a survey crew, perform other office work, or perform snow removal as required.
- Supervises maintenance of water distribution system records.
- Operates a calculator, computer, reproduction machine, and drafting equipment.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* Completion of two years of college (90 quarter credit hours or 60 semester credit hours) in Engineering related field to include algebra, trigonometry, surveying and drafting.
- *Experience:* At least three years of experience in operating modern computer-aided drafting/design program.
- *Substitution:* Additional experience may substitute for the education requirements on a year for year basis. Graduation from a four year college or university with a degree in Civil Engineering may substitute for the above requirements.
- *License:* Possession of a valid driver's license.

EXAMINATION DETAILS:

You must pass the examination for this classification to be eligible for employment by the City of Spokane. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

This exam will consist of an online written test and a pass/fail performance test required prior to hire, with scoring weights assigned as follows:

- Written Exam: 100%

ONLINE WRITTEN TEST DETAILS:

- Test Date: Week of February 15th, 2021
- Test Location: ONLINE
- Approximate Duration of Exam: 3 hours.

The written test may include such subjects as:

- Plan Reading
- Mathematics
- Standards and Specifications

PERFORMANCE TEST:

- Test Date/Time: Week of March 8th, 2021
- Test Location: Civil Service Test Room - 4th Floor, City Hall
- Approximate Duration of AutoCAD: 1 hour

The Top 20 candidates based on written test scores will be contacted to schedule your performance test. This is a pass/fail test required prior to hire. If you fail a performance test, you will be removed from the eligible list for the Engineering Technician III - Office position.

We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 28th day of January 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Interim Chief Examiner

**ENGINEERING TECHNICIAN III - OFFICE SPN 203
PROMOTIONAL**

DATE OPEN: Monday, February 1, 2021 **DATE CLOSED:** Tuesday, February 16, 2021 at 4:00 p.m.
SALARY: \$45,697.97 annual salary, payable bi-weekly, to a maximum of \$71,752.03

DESCRIPTION:

Performs supervisory or responsible, sub-professional engineering or planning work in the office involving the application of technical skills.

DUTIES:

- Organizes and draws plans, profiles, and specifications for public works projects. Prepares or assists in preparing labor and material estimates. Computes quantities and prepares property and assessment district descriptions. Locates utilities and assists in field checking plans.
- Assists in the design of public works projects. May assist in structural design. Checks plans for accuracy.
- Computes areas and percentage rates of assessment for properties and for local improvement districts. Computes costs for each property, prepares preliminary assessment rolls and prepares final assessment rolls.
- Performs difficult drafting work, and conducts studies and surveys relating to land use planning, zoning, or traffic control. Processes zone changes, permits, and petitions. May supervise part time or subordinate employees.
- May assist on a survey crew, perform other office work, or perform snow removal as required.
- Supervises maintenance of water distribution system records.
- Operates a calculator, computer, reproduction machine, and drafting equipment.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Current, non-probationary City employees within the line of progression may apply for this promotional recruitment if you meet either the Open or Promotional requirements below, pursuant to Rule VI Section 5 of the Civil Service Rules.

Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* Completion of two years of college (90 quarter credit hours or 60 semester credit hours) in Engineering related field to include algebra, trigonometry, surveying and drafting.
- *Experience:* At least three years of experience in operating modern computer-aided drafting/design program.
- *Substitution:* Additional experience may substitute for the education requirements on a year for year basis. Graduation from a four-year college or university with a degree in Civil Engineering may substitute for the above requirements.
- *License:* Possession of a valid driver's license.

Promotional Requirements:

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* Completion of two years of experience in the classification of Engineering Technician II (SPN: 202), Public Works Journey Level Inspector (SPN: 216), or a combination thereof.
- *License:* Possession of a valid driver's license.

Procedural Note: Examination announcements and requisitions will specify assignment (FIELD or OFFICE) in which vacancy exists, and only those on the eligible list examined for that assignment will be certified.

EXAMINATION DETAILS:

You must pass the examination for this classification to be eligible for promotion by the City of Spokane. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Please note in accordance with state mandate, all qualified candidates will be required to wear a mask and temperature screenings are necessary before being admitted to take the scheduled exam.

This exam will consist of a written test, performance evaluation (PAR), and a pass/fail performance test required prior to hire, with scoring weights assigned as follows:

- Written Exam: 80%
- PAR: 20%.

WRITTEN TEST DETAILS:

- Test Date/Time: February 18, 2021 at 1:00 p.m.
- Test Location: Civil Service Test Room - 4th Floor, City Hall
- Approximate Duration of Exam: 3 hours.

The written test may include such subjects as:

- Plan Reading
- Mathematics
- Standards and Specifications

PERFORMANCE TEST:

- Test Date/Time: Week of March 8th, 2021
- Test Location: Civil Service Test Room - 4th Floor, City Hall
- Approximate Duration of AutoCAD: 1 hour

Candidates will be contacted to schedule your performance test. This is a pass/fail test required prior to hire. If you fail a performance test, you will be removed from the eligible list for the Engineering Technician III - Office position.

PROMOTIONAL EVALUATION DETAILS:

The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

Qualified applicants are encouraged to apply immediately.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 28th day of January 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Interim Chief Examiner

AMENDMENT

AMENDMENT

AMENDMENT

FIRE PROTECTION ENGINEER

SPN 334 (Announcement of 8/24/2020)

The above titled announcement is hereby amended to read:

EXAMINATION DETAILS: Closing Date/Time: Tuesday, 03/02/2021 4:00 PM Pacific Time

Notice for Bids

Supplies, Equipment, Maintenance, etc.

FEEDER GRATE PARTS – AS NEEDED – ANNUAL REQUIREMENT

City of Spokane Solid Waste Department – Waste to Energy Facility

PW ITB #5383-21

Description: The City of Spokane is soliciting electronic bids for **FEEDER GRATE PARTS ON AN AS NEEDED BASIS – ANNUAL REQUIREMENT**

Electronic Bids will be unsealed at the 1:15 p.m. public bid opening via WebEx meeting on **MONDAY, APRIL 5, 2021**, for **FEEDER GRATE PARTS – AS NEEDED – ANNUAL REQUIREMENT** for the City of Spokane Solid Waste Department – Waste to Energy Facility. **The WebEx Meeting link is:** <https://spokanecity.webex.com/spokanecity/j.php?MTID=m058d8967449e56d8908731b4900246d3>. The access code is **965 272 875** and the password is **7j8sPf7Mwbf**. Join by phone at 1-408-418-9388.

The Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Invitation to Bid.

Questions from potential Proposers will only be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on April 5, 2021**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Thea Prince
City of Spokane Purchasing

Publish: January 27 & February 3, 2021

**REQUEST FOR PROPOSALS
SPOKANE PUBLIC LIBRARY
USER ACCESS CONTROL SYSTEM
Spokane Public Library**

RFP #2021-02-001

Bids will be accepted by Spokane Public Library, for User Access Control System.

The Request for Proposal document is available at the following web page:

www.spokanelibraryplanroom.com

Questions must be directed to Harding Dowell, Group 4, at hdowell@g4Arch.com.

Bids must be received by Hill International, Inc., Lincoln Plaza, 818 West Riverside Ave., Suite 400, Spokane, WA 99201, no later than 9:00 a.m. on February 11, 2021, at which time bids will be opened and read by:

Matt Walker
Program Manager
Hill International, Inc.
(509) 220-9646
matthewwalker@hillintl.com

Spokane Public Library reserves the right to reject any and all bids. Bids failing to comply with the requirements may be considered non-responsive. Bids received late may be rejected. All bids shall remain the property of Spokane Public Library and shall not be returned.

Penny Brown
Spokane Public Library

Publish: February 3 & 10, 2021

