



# Official Gazette

## City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 110

NOVEMBER 4, 2020

Issue 45



### MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBERS:

KATE BURKE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

### The Official Gazette

(USPS 403-480)

Published by Authority of City Charter Section 39

The Official Gazette is published weekly by the Office of the City Clerk  
5th Floor, Municipal Building, Spokane, WA 99201-3342

Official Gazette Archive:  
<https://my.spokanecity.org/gazettes/>

To receive the Official Gazette by e-mail, send your request to:

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**The Official Gazette**  
USPS 403-480  
0% Advertising  
Periodical postage paid at  
Spokane, WA

**POSTMASTER:**

Send address changes to:  
Official Gazette  
Office of the Spokane City Clerk  
808 W. Spokane Falls Blvd.  
5th Floor Municipal Bldg.  
Spokane, WA 99201-3342

**Subscription Rates:**

Within Spokane County:  
\$4.75 per year  
Outside Spokane County:  
\$13.75 per year

**Subscription checks made payable to:**

City Treasurer

**Address Change:**

Official Gazette  
Office of Spokane City Clerk  
808 W. Spokane Falls Blvd.  
5th Floor Municipal Bldg.  
Spokane, WA 99201-3342

# Minutes

## MINUTES OF SPOKANE CITY COUNCIL

Monday, October 19, 2020

### BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

The regularly scheduled Spokane City Council 3:30 p.m. Briefing/Administrative Sessions and the 6:00 p.m. Legislative Session were held virtually and streamed live online and aired on City Cable 5. Pursuant to Governor Jay Inslee's Eleventh Updated Proclamation 20-28.11, dated October 2, 2020, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and the in-person attendance requirement in RCW 42.30.030 has been suspended until at least through November 9, 2020. The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling 408-418-9388 and entering an access code when prompted.

### Interview of Candidate to Spokane Park Board

The City Council held an interview with Hannah Kitz who was nominated by the Mayor's Office as a candidate for appointment to the Spokane Park Board.

### Roll Call

On roll call, Council President Beggs and Council Members Burke, Cathcart, Kinnear, Stratton, and Wilkerson were present. (Council President Beggs was in attendance virtually in the Council Chambers and Council Members Burke, Cathcart, Kinnear, Stratton, and Wilkerson attended the meeting via WebEx.) Council Member Mumm was absent.

City Attorney Mike Ormsby (via WebEx), City Council Policy Advisor Brian McClatchey (via WebEx), and City Clerk Terri Pfister (Chambers) were also virtually present.

### Advance Agenda Review

The City Council received an overview from staff on the October 26, 2020, Advance Agenda items.

### Action to Approve October 26, 2020, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the October 26, 2020, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

**Motion** by Council Member Burke, seconded by Council Member Kinnear, **to approve** the Advance Agenda for Monday, October 26, 2020, **carried unanimously (Council Member Mumm absent).**

## ADMINISTRATIVE SESSION

### Current Agenda Review

The City Council considered the October 19, 2020, Current Agenda.

### Suspension of Council Rules

**Motion** by Council Member Burke, seconded by Council Member Kinnear, **to suspend** the Council Rules; **carried unanimously (Council Member Mumm absent).**

### Contract Extensions for CARES Act Funded Services (OPR 2020-0663, OPR 2020-0664, and OPR 2020-0665)

**Motion** by Council Member Kinnear, seconded by Council Member Burke, **to add** Item No. 8—Contract Extensions for CARES Act funded services to November 16, 2020, with: a. Geocko, b. Spokane Workforce Council, and c. Community-Minded Enterprises—to today's (October 19) Consent Agenda; **carried unanimously (Council Member Mumm absent).**

Grant Award from the Department of Justice – Office of Justice Programs (OPR 2020-0757) (Relates to Special Budget Ordinance C35957)

**Motion** by Council Member Cathcart, seconded by Council Member Stratton, **to defer** No. 4 on Consent Agenda (Grant Award from the Department of Justice – Office of Justice Programs) until November 2, 2020; **carried 4-2 (Council President Beggs and Council Member Burke “no” and Council Member Mumm absent).**

Special Budget Ordinance C35957 (Relates to OPR 2020-0757 on Consent Agenda) (Council Sponsor: Council President Beggs)

**Motion** by Council Member Cathcart, seconded by Council Member Wilkerson, **to defer** Special Budget Ordinance C35957 (budgeting Department of Justice grant for the East Central Community Court Project) to November 2, 2020; **carried 4-2 (Council President Beggs and Council Member Burke “no” and Council Member Mumm absent).**

Special Budget Ordinance C35958 (Relates to OPR 2019-0962 on Consent Agenda) (Council Sponsor: Council President Beggs)

**Motion** by Council Member Burke, seconded by Council Member Wilkerson, **to add** Special Budget Ordinance C35958 (to the October 19 Current Legislative Agenda); **carried unanimously (Council Member Mumm absent).**

Resolution 2020-0074

**Motion** by Council Member Burke, seconded by Council President Beggs, **to substitute** Resolution 2020-0074 (with updated version as circulated to City Council and as filed with the City Clerk earlier today on October 19, 2020); **carried unanimously (Council Member Mumm absent).**

## CONSENT AGENDA

**Upon Unanimous Voice Vote (in the affirmative) (Council Member Mumm absent), the City Council approved Staff Recommendations for the following items:**

Contract Amendment No. 2 with Systems & Software, Inc. (Winnoski, VT) utility information system support and maintenance through June 3, 2021—\$319,812.50 (incl. tax). (OPR 2019-0364)

Contract Amendment with Stantec Consulting Services, Inc. (Spokane) for The Yard – Grant writing and technical assistance for U.S. EPA Brownfield Grants—increase of \$10,000. (Paid by an Environmental Protection Agency Grant.) (OPR 2020-0603)

Grant Extension from Washington Traffic Safety Commission for DUI Court—\$63,000 revenue. (OPR 2019-0962) (Relates to Special Budget Ordinance C35958)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through October 9, 2020, total \$10,781,450.89 (Check Nos.: 574952-575172; ACH Payment Nos.: 82983-83277), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$8,235,890.55. (OPR 2020-0002)

City Council Meeting Minutes: October 5, 2020.

Setting a Public Hearing for possible revenue sources for the 2021 Budget on October 26, 2020.

Contract Extensions for CARES Act funded services to November 16, 2020, with:

- a. Geocko—\$1,039,100. (OPR 2020-0663)
- b. Spokane Workforce Council—\$200,000. (OPR 2020-0664)
- c. Community-Minded Enterprises—\$225,000. (OPR 2020-0665)

### Council Recess/Executive Session

The City Council adjourned into an Executive Session (with Council Members Kinnear and Mumm absent) at 4:33 p.m. to discuss pending litigation matters for approximately 30 minutes. City Attorney Mike Ormsby was present for the Executive Session. At 5:00 p.m., Council President Beggs announced the Executive Session would be extended to 5:05 p.m. Council Member Stratton left the Executive Session at 5:00 p.m. The Executive Session adjourned at 5:05 p.m., at which time the Briefing/Administrative Session was also concluded. The City Council reconvened at 6:04 p.m. for the Legislative Session.

**LEGISLATIVE SESSION****Roll Call**

On roll call, Council President Beggs and Council Members Burke, Cathcart, Kinnear, Stratton, and Wilkerson were present. (Council President Beggs was in attendance virtually in the Council Chambers and Council Members Burke, Cathcart, Kinnear, Stratton, and Wilkerson attended the meeting via WebEx.) Council Member Mumm was absent.

City Council Policy Advisor Brian McClatchey (WebEx) and City Clerk Terri Pfister (in Chambers) were also virtually present for the meeting.

**BOARDS AND COMMISSION APPOINTMENTS****Spokane Park Board Appointments (CPR 1981-0402)**

**Upon Unanimous Voice Vote (in the affirmative) (Council Member Mumm absent)**, the City Council **approved** (and thereby confirmed) the appointments of the following individuals to the Spokane Park Board:

- Kevin Brownlee for a term of October 20, 2020, to February 1, 2023 and
- Hannah Kitz for a term of October 20, 2020, to February 4, 2025.

There was no **City Administration Report**.

There were no **Council Committee Reports**.

**Open Forum** was not held.

**LEGISLATIVE AGENDA****SPECIAL BUDGET ORDINANCE**

**For Council action on Special Budget Ordinance C35957, see section of minutes under 3:30 p.m. Administrative Session.**

**Special Budget Ordinance C35958 (Relates to OPR 2019-0962 under Consent Agenda)**

**Upon Unanimous Roll Call Vote (Council Member Mumm absent)**, the City Council **passed Special Budget Ordinance C35958** amending Ordinance No. C35857 passed by the City Council December 16, 2019, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2020, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2020, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Miscellaneous Grant Fund  
FROM: Department of Transportation, \$63,000;  
TO: Various accounts, same amount.

(This action budgets the 2020 DUI Candidate Court Grant from DOT passed thru from the Washington Traffic Safety Commission.)

There were no **Emergency Ordinances**.

**RESOLUTIONS****Resolution 2020-0071 (Council Sponsor: Council President Beggs)**

Subsequent to commentary by City Council and Stephen Burns, the following action was taken:

**Upon Unanimous Roll Call Vote (Council Member Mumm absent)**, the City Council **adopted Resolution 2020-0071** approving the appointment of Stephen Burns as Director of Water and Hydroelectric Services for the City of Spokane.

**Resolution 2020-0072 (Council Sponsor: Council Member Mumm)**

Subsequent to commentary by Council President Beggs, the following action was taken:

**Upon Unanimous Roll Call Vote (Council Member Mumm absent)**, the City Council **adopted Resolution 2020-0072** (as amended on October 12, 2020) approving the Plan Commission's 2020 Work Program.

#### **Resolution 2020-0073 and Resolution 2020-0074**

The City Council considered Resolution 2020-0073 and Resolution 2020-0074 (as substituted during the 3:30 p.m. Administrative Session). After commentary by Council President Beggs; an opportunity for public testimony, with no individuals signed up to speak; and the opportunity for additional Council commentary, with none provided, the following action was taken:

**Upon Unanimous Roll Call Vote (Council Member Mumm absent)**, the City Council **adopted** the following resolutions:

- **RES 2020-0073** declaring intention to modify the boundary of the Downtown Parking and Business Improvement Area.
- **RES 2020-0074** declaring intention to change or establish certain assessment rates within the Downtown Parking and Business Improvement Area.

**Second Open Forum** was not held.

#### **ADJOURNMENT**

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 6:13 p.m.

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### **STUDY SESSION MEETING MINUTES SPOKANE CITY COUNCIL Thursday, October 22, 2020**

A regularly scheduled Study Session of the Spokane City Council was held virtually on the above date at 11:01 a.m. in the City Council Chambers, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Beggs and Council Members Cathcart, Kinnear, Mumm, Stratton, and Wilkerson were present via Webex. Council Member Burke was absent. The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling in.

Pursuant to Governor Jay Inslee's Eleventh Updated Proclamation 20-28.11, on October 2, 2020, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and the in-person attendance requirement in RCW 42.30.030 has been suspended until at least through November 9, 2020.

The purpose of the meeting was to hold discussion on the following topics:

- WQTIF Discussion
- Gateways for Growth Grant Application
- 2021 Finance & Administration Budget

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 12:45 p.m.

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### **MINUTES OF SPOKANE CITY COUNCIL Monday, October 26, 2020**

#### **BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:31 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

The regularly scheduled Spokane City Council 3:30 p.m. Briefing/Administrative Sessions and the 6:00 p.m. Legislative Session were held virtually and streamed live online and aired on City Cable 5. Pursuant to Governor Jay Inslee's

Eleventh Updated Proclamation 20-28.11, dated October 2, 2020, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and the in-person attendance requirement in RCW 42.30.030 has been suspended until at least through November 9, 2020. The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling 408-418-9388 and entering an access code when prompted.

### Roll Call

On roll call, Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, and Stratton were present. Council Member Wilkerson joined the meeting at 3:32 p.m. (Council President Beggs was in attendance virtually in the Council Chambers and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson attended the meeting via WebEx.)

City Attorney Mike Ormsby (via WebEx), City Council Policy Advisor Brian McClatchey (via WebEx), and City Clerk Terri Pfister (Chambers) were also virtually present.

### Advance Agenda Review

The City Council received an overview from staff on the November 2, 2020, Advance Agenda items.

#### Purchases by Fleet Operations for Police Department (OPR 2020-0781 and OPR 2020-0782)

Upon review of the November 2 Advance Consent Agenda items, Council Member Burke requested Item 3—Purchases by Fleet Operations for Police Department using WA State Contract #05916 of: a. 2 Police K8s from Columbia Ford and b. 2 Police Tahoes from Bud Clary Chevrolet—be moved to the Legislative Agenda.

#### Final Reading Ordinance C35924—Yellowstone Pipe Line Company Franchise

**Motion** by Council Member Mumm, seconded by Council Member Stratton, **to defer** Final Reading Ordinance C35924—granting Yellowstone Pipe Line Company, a corporation, chartered in the State of Delaware, the nonexclusive right, privilege, authority, and franchise to construct, operate, maintain, remove, replace, and repair existing pipeline facilities together with equipment and appurtenances thereto, for the transportation of petroleum products and byproducts in the public right-of-way within and through the City of Spokane—to November 30, 2020; **carried unanimously**.

### Action to Approve November 2, 2020, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the November 2, 2020, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

**Motion** by Council Mumm, seconded by Council Member Burke, **to approve** the Advance Agenda for Monday, November 2, 2020, **carried unanimously**.

## ADMINISTRATIVE SESSION

### Current Agenda Review

The City Council considered the October 26, 2020, Current Agenda.

#### Resolution 2020-0079 (Council Sponsor: Council President Beggs)

**Motion** by Council Member Mumm, seconded by Council Member Cathcart, **to table indefinitely** Resolution 2020-0079—adopting the City Council's budget priorities for the 2021 City of Spokane annual budget—**carried unanimously**.

#### Resolution 2020-0077 (Council Sponsor: Council Members Kinnear and Stratton)

**Motion** by Council Member Cathcart, seconded by Council Member Burke, **to amend** the language of Resolution 2020-0077 (concerning the two-year pilot project instituting a year-round 20 mph speed limit around parks and park properties) to include Shilo Hills (referred to as Friendship Park) and Thorton Murphy Park; **carried unanimously**.

[Clerical Note: Shilo Hills is actually called Friendship Park; and Resolution 2020-0077, as amended, was filed reflecting Friendship Park (rather than Shilo Hills), as well as Thorton Murphy Park.]

#### Special Budget Ordinance C35953 and Related Resolution 2020-0075 (Council Sponsor: Council Member Mumm)

**Motion** by Council Member Burke, seconded by Council Member Kinnear, **to approve** change in dollar amount to \$1,500,000 (from \$1,200,000 and thereby substitute Ordinance C35953 and Resolution 2020-0075 with versions filed on October 20, 2020); **carried unanimously**.

## CONSENT AGENDA

**Upon Unanimous Voice Vote (in the affirmative), the City Council approved Staff Recommendations for the following items:**

Setting a hearing for the Citywide Capital Improvement Program 2021-2026 on November 9, 2020. (OPR 2020-0771)

Setting the hearings for review of the 2021 Proposed Budget beginning November 2, 2020, and continuing thereafter at the regular City Council meetings through December 7, 2020. (FIN 2020-0001) (Clerical Note: This item was incorrectly numbered as OPR 2020-0772 on the October 26, 2020, Current Consent Agenda.)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through October 16, 2020, total \$5,530,376.66 (Check Nos.: Check Nos. 575173-575355; ACH Payment Nos.: 83278-83484), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$4,814,120.63. (OPR 2020-0002)

Payroll claims of previously approved obligations through October 17, 2020: \$7,248,694.48 (Payroll Check Nos. 557725-557811). (CPR 2020-0003)

City Council Meeting Minutes: October 12, 2020.

Withdraw hearings scheduled for November 9, 2020, under Resolutions 2020-0073 and 2020-0074 pertaining to the Downtown Parking and Business Improvement Area regarding changing certain assessment rates and modifying the boundary.

### **Council Recess/Executive Session**

The City Council adjourned at 4:12 p.m. No Executive Session was held. The City reconvened at 6:03 p.m. for the Legislative Session.

## LEGISLATIVE SESSION

### **Roll Call**

On roll call, Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson were present. (Council President Beggs was in attendance virtually in the Council Chambers and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson attended the meeting via WebEx.)

City Council Policy Advisor Brian McClatchey (WebEx) and City Clerk Terri Pfister (in Chambers) were also virtually present for the meeting.

### **MAYORAL PROCLAMATION**

October 2020 *Breast Cancer Awareness Month*

Council Member Wilkerson read the proclamation and presented it virtually to Dr. Maryam Parviz. The proclamation invites all citizens to support the cause and become involved in breast cancer awareness to prevent breast cancer deaths and increase education and regular screening.

There were no **Board and Commission Appointments**.

### **CITY ADMINISTRATION REPORT**

#### **Snow Removal Plan**

Street Director Clint Harris provided an overview of the Snow Removal Plan.

There were no **Council Committee Reports**.

**Open Forum** was not held.

## LEGISLATIVE AGENDA

### SPECIAL BUDGET ORDINANCE

#### **Special Budget Ordinance C35953 (Council Sponsor: Council Member Mumm) (Relates to RES 2020-0075)**

**Upon Unanimous Roll Call Vote**, the City Council **passed Special Budget Ordinance C35953** (as substituted during the 3:30 p.m. Administrative Session) amending Ordinance No. C35857 passed by the City Council December 16, 2019, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2020, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2020, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Property Acquisition Fund  
 FROM: Loan Proceeds, \$1,500,000;  
 TO: Capital Expenditures, same amount.

(This action allows the Property Acquisition Fund to interfund loan the General Fund to finance the relocation of the Engineering Construction Management Office.)

There were no **Emergency Ordinances**.

### RESOLUTIONS

#### **Resolution 2020-0075 (Council Sponsor: Council Member Mumm) (Relates to Special Budget Ordinance C35953)**

**Upon Unanimous Roll Call Vote**, the City Council **adopted Resolution 2020-0075** (as substituted during the 3:30 p.m. Administrative Session), of the City of Spokane, Washington, providing for the issuance and sale of a taxable Limited Tax General Obligation Bond in the aggregate principal amount of not to exceed \$1,500,000 to secure an interfund loan from the Spokane Investment Pool to the Asset Management Fund to finance a portion of the capital needs for the construction, relocation and equipping of the Engineering Construction Management Department; fixing the date, form, maturity, interest rate, terms and covenants of the bond; establishing the provisions for repayment of the interfund loan established thereby; authorizing the sale and delivery of the bond to the City, and providing for other matters properly relating thereto.

#### **Resolution 2020-0076 (Council Sponsor: Council Member Mumm)**

**Upon Unanimous Roll Call Vote**, the City Council **adopted Resolution 2020-0076** of the City of Spokane, Washington, providing for the issuance and sale of a taxable Limited Tax General Obligation Bond in the aggregate principal amount of not to exceed \$3,880,172 to secure an interfund loan from the Spokane Investment Pool to the Property Acquisition Fund to finance a portion of the capital needs for public safety equipment, vehicles and apparatus; fixing the date, form, maturity, interest rate, terms and covenants of the bond; establishing the provisions for repayment of the interfund loan established thereby; authorizing the sale and delivery of the bond to the City, and providing for other matters properly relating thereto.

#### **Resolution 2020-0077 (Council Sponsors: Council Member Kinnear and Stratton)**

Subsequent to an overview by Council Member Kinnear, public testimony from one individual, and Council commentary, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **adopted Resolution 2020-0077** (as amended during the 3:30 p.m. Administrative Session) concerning the two-year pilot project instituting a year-round 20 mph speed limit around parks and park properties, amending Resolution 2020-0021 and the list of properties subject to the pilot project in the attached addendum.

#### **Resolution 2020-0078 (Council Sponsor: Council President Beggs)**

**Upon Unanimous Roll Call Vote**, the City Council **adopted Resolution 2020-0078** regarding approval of the Amendment to the Little Spokane Water resource Inventory Area (WRIA) 55 Watershed Plan.

**For Council action on Resolution 2020-0079, see section of minutes under 3:30 p.m. Administrative Session.**

### FINAL READING ORDINANCES

**For Council action on Final Reading Ordinance C35879, see section of minutes under "Hearings."**

### FIRST READING ORDINANCES

**The following ordinances were read for the First Time, with Further Action Deferred:**



- ORD C35955** Relating to the rates of solid waste disposal public utilities and services, amending SMC sections 13.02.0560, 13.02.0562, 13.02.0563, and 13.02.0568; and adding a new SMC section 13.02.0561, to chapter 13.02 of the Spokane Municipal Code; and setting an effective date. (Council Sponsor: Council President Beggs)
- ORD C35956** Relating to the rates of solid waste collection public utilities and services, amending SMC sections 13.02.0502, 13.02.0504, 13.02.0506, 13.02.0508, 13.02.0510, 13.02.0512, 13.02.0514, 13.02.0516, 13.02.0518, 13.02.0520, 13.02.0528, 13.02.0552, and 13.02.0554; to chapter 13.02 of the Spokane Municipal Code; repealing 13.02.0530; and setting an effective date. (Council Sponsor: Council President Beggs)
- ORD C35954** Relating to solid waste collection and recycling schedules, amending SMC section 13.02.0500; to chapter 13.02 of the Spokane Municipal Code; and setting an effective date. (Council Sponsor: Council President Beggs)

There were no **Special Considerations**.

### HEARINGS

#### **Hearing on Final Reading Ordinance C35879 (Council Sponsor: Council Member Stratton)**

The Spokane City Council held a hearing on Final Reading Ordinance C35879. Following an overview of Ordinance C35879 by Council President Beggs, the following action was taken:

**Motion** by Council Member Burke, seconded by Council Member Cathcart, **to substitute** Ordinance C35879 (with version circulated to City Council this evening by Policy Advisor Brian McClatchey); **carried unanimously**.

Public testimony was received on Ordinance C35879 and Council commentary was held, after which the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed Final Reading Ordinance C35879** of the City Council of the City of Spokane, Spokane County, Washington, amending Ordinance No. C34032 in order to revise the description of the public improvements, extend the apportionment period, amend the intergovernmental agreement, and providing for other matters properly related thereto.

#### **Hearing before City Council for Possible Revenue Sources for the 2021 Budget (FIN 2020-0001)**

Subsequent to a presentation by Management and Budget Director Paul Ingiosi; an opportunity for public testimony, with no individuals requesting to speak; and Council commentary, the following action was taken:

**Motion** by Council Member Mumm, seconded by Council Member Cathcart, **to continue** the hearing for one week (to November 2, 2020); **carried unanimously**.

**Second Open Forum** was not held.

### ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 7:26 p.m.

Minutes prepared and submitted for publication in the November 4, 2020, issue of the *Official Gazette*.

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# General Notices

## CITY OF SPOKANE BUDGET NOTICE

NOTICE IS HEREBY GIVEN, pursuant to RCW 35.33.061, that the Mayor's Final Proposed Budget of the City of Spokane for the City's ensuing Fiscal Year (January 1, 2021-December 31, 2021), has been filed in the City Clerk's Office on (or before) November 2, 2020. A copy thereof will be furnished to any taxpayer who will call at the City Clerk's Office therefor – (509) 625-6350 or [clerks@spokanecity.org](mailto:clerks@spokanecity.org). Copies will be made available no later than November 2, 2020. In addition, a copy of the Proposed Budget will be available for citizen review online at the following link: <https://my.spokanecity.org/budget/>.

NOTICE IS HEREBY FURTHER GIVEN, pursuant to RCW 35.33.061, that the Spokane City Council will meet on or before the first Monday of December for the purpose of fixing the final budget. The Council plans to meet on the dates indicated (below) in its consideration of the 2021 Proposed Budget during its Regular Legislative Sessions to be held at 6:00 p.m. on Monday evenings in the Council Chamber, 808 W. Spokane Falls Boulevard:

### OCTOBER 26, 2020

- Hold Public Hearing on possible Revenue Sources for 2021 Budget.

### NOVEMBER 2, 2020

- Begin Budget Hearing on the Proposed 2021 Budget.

### NOVEMBER 9, 2020

- Continue Hearing on the Proposed 2021 Budget.

### NOVEMBER 16, 2010

- Continue Hearing on the Proposed 2021 Budget.

### NOVEMBER 23, 2020

- Continue Hearing on the Proposed 2021 Budget.

### NOVEMBER 30, 2020

- Continue Hearing on the Proposed 2021 Budget.

### DECEMBER 7, 2020

- Continue Hearing on the Proposed 2021 Budget.

The City Council reserves the right to conclude the budget hearings on or before December 7, 2020. The City Council can continue the budget hearings up to the 25<sup>th</sup> day prior to the beginning of the next fiscal year (RCW 35.33.071) (no later than December 7, 2020).

Any taxpayer who wishes may appear at any of these meetings and be heard for or against any part of the Budget.

Notice is hereby given that, pursuant to Governor Jay Inslee's Eleventh Updated Proclamation 20-28.11, dated October 2, 2020, all public meetings subject to the Open Public Meetings Act are to be held remotely and that the in-person attendance requirement in RCW 42.30.030 has been suspended until at least through November 9, 2020. Individuals wishing to provide public testimony at remotely (virtually) held City Council meetings shall sign in to participate telephonically through the instructions set out in the City Council's agenda packet(s) which are posted each week at the following link: <https://my.spokanecity.org/citycouncil/documents/>.

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# Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

## ORDINANCE NO. C35879

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SPOKANE, SPOKANE COUNTY, WASHINGTON, AMENDING ORDINANCE NO. C34032 IN ORDER TO REVISE THE DESCRIPTION OF THE PUBLIC IMPROVEMENTS; EXTEND THE APPORTIONMENT PERIOD; AMEND THE INTERGOVERNMENTAL AGREEMENT; AND PROVIDING FOR OTHER MATTERS PROPERLY RELATING THERETO.

CITY OF SPOKANE  
Spokane County, Washington  
INCREMENT AREA NO. 2007-1  
(West Quadrant Increment Area)

THE CITY OF SPOKANE DOES ORDAIN;

WHEREAS, the City of Spokane, Spokane County, Washington, (the "City"), is a first-class charter city duly incorporated and operating under the laws of the state of Washington (the "State") and the City Charter;

WHEREAS, the City is authorized by chapter 39.89 RCW (the "Act") to establish an Increment Area within the boundaries of the City and to finance public improvements using community revitalization financing to encourage private development within such Increment Area;

WHEREAS, the City Council (the "Council"), by Ordinance No. C34032, formed an Increment Area designated as the "West Quadrant Increment Area" (the "Increment Area") to encourage private development and further approved a Reimbursement Agreement with a developer;

WHEREAS, a copy of Ordinance No. C34032 is attached hereto and incorporated herein as Exhibit "A" and shall remain in full force and effect except as amended below;

WHEREAS, the Council by Ordinance No. C34758 adopted on August 8, 2011, approved the Amended and Restated Reimbursement Agreement with a successor developer, which Amended and Restated Reimbursement Agreement will expire by its terms on December 31, 2032;

WHEREAS, the Council now desires to amend the description of the Public Improvements, extend the Apportionment Period, and amend the Intergovernmental Agreement to provide for a dedicated source of revenue to fully or partially fund construction of Public Improvements by the City within the West Central Area (defined herein) upon the expiration of the Amended and Restated Reimbursement Agreement;

NOW, THEREFORE, IT IS FURTHER ORDAINED as follows:

**Section 1. Amendment to Section 1 of Ordinance No. C34032.** Section 1 of Ordinance No. C34032 is hereby amended to provide as follows:

**Section 1. Definitions.** In addition to those terms defined in the Recitals above, as used in this Ordinance, the following terms have the meanings provided in this section.

"*Increment Area*" shall mean the Increment Area as that term is defined by RCW 39.89.020(9) and shall refer to the West Quadrant Increment Area established by this Ordinance, a description of which is attached as Schedule 1 to Exhibit A hereto.

"*Incremental Revenues*" shall mean those Tax Allocation Revenues as that term is defined by RCW 39.89.020(8) that are received by the City and available to finance the Public Improvements.

"Kendall Yards Sub-Area" shall mean that area within the Increment Area that is generally bounded by Monroe Street on the east, Ide Avenue and Ohio Avenue on the south, Summit Boulevard on the west and Bridge Avenue and College Avenue on the north, a description of which is attached as Schedule 2 to Exhibit A hereto.

"Low-income household" shall mean a household whose annual income does not exceed eighty percent (80%) of the median family income for the City of Spokane, adjusted by family size.

"Permanently affordable housing" has the meaning specified for such phrase in RCW 39.89.020(6), and provided that in the context of rental housing, "affordable housing" means residential housing for rental occupancy which, as long as the same is occupied by low-income households, requires payment of monthly housing costs, including utilities other than telephone, of no more than thirty percent (30%) of the household's income and in the context of homeownership, affordability occurs when a household's monthly housing costs are generally no more than thirty eight percent (38%) of monthly household income. Housing costs include mortgage principal, interest, property taxes, homeowner insurance, homeowner association fees, and land lease fees, as applicable.

"Public Improvement Costs" has the meaning specified for such phrase in RCW 39.89.020(5).

"Public Improvements" has the meaning specific for such phrase in RCW 39.89.020(4) and shall include those public improvements described in Section 2 of this Ordinance as the Kendall Yards Sub-Area Public Improvements, the Neighborhood Public Improvements and the County Public Improvements.

Capitalized terms used in this Ordinance that are not defined above shall have the meaning given to such terms in Chapter 39.89 RCW.

**Section 2. Amendment to Section 2 of Ordinance No. C34032.** Section 2 of Ordinance No. C34032 is hereby amended to provide as follows:

**Section 2. Description of Plan for Public Improvements.** It is the intention of the City that certain public improvements, including but not limited to those Public Improvements which are generally described below, be constructed and installed within the Increment Area:

(a) Publicly-owned street and road improvements, including: approximately 40,000 linear feet of streets and curbs; striping and signage; utility sleeves or similar facilities that will serve publicly owned utilities; approximately 14,000 linear feet of street landscaping (including trees and irrigation improvements); traffic signals; and improvements to Maple Street and Monroe Street, with an estimated cost of \$5,188,489.

(b) Publicly-owned water system improvements, including approximately: 15,060 lineal feet of water mains (including valves and fittings); 158 domestic water service lines (to the extent such lines are in the public domain); 158 building fire service lines (to the extent such lines are in the public domain); and 43 fire hydrants, with an estimated cost of \$2,382,300; provided fixtures and appurtenances required to connect private development to the public water system shall not be considered Kendall Yards Sub-Area Public Improvements.

(c) Publicly-owned sewer system improvements, including approximately: 1,800 lineal feet of sanitary sewer interceptors (including pipe in diameters of up to 72 inches); 15,060 lineal feet of sanitary sewer mains; 158 sanitary sewer service lines (to the extent such lines are in the public domain); and 60 sanitary sewer manholes, with an estimated cost of \$3,602,600; provided fixtures and appurtenances required to connect private development to the publicly owned sewer system shall not be considered Kendall Yards Sub-Area Public Improvements.

(d) Publicly-owned storm water and drainage management systems, including: approximately 18,031 lineal feet of storm sewer pipe; approximately 75 storm sewer manholes; approximately 151 storm water catch basins; approximately 26 Type 2 drywells; drainage swales (including landscaping for such swales); and storm water treatment vaults, with an estimated cost of \$4,416,205; provided, infrastructure and appurtenances required to address on-site storm water requirements shall not be considered Kendall Yards Sub-Area Public Improvements.

(e) Publicly-owned sidewalks, including street furnishings installed along the sidewalk (e.g., benches, trash receptacles, bicycle racks and planter pots), with an estimated cost of \$8,050,000. The parties shall address responsibility for maintenance of street furnishings installed along the sidewalk (other than benches and bicycle racks) in a separate agreement to the extent such street furnishings are to be Kendall Yards Sub-Area Public Improvements.

(f) Streetlights, with an estimated cost of \$1,970,000.

(g) Publicly-owned park facilities and recreational area improvements, including: an extension of the Centennial Trail extending approximately 7,300 lineal feet (with an approximately 20-foot wide drivable surface and an additional 10' of landscape planting and/or re-vegetation); approximately eight (8) public riverfront plazas/parks (each of which is

projected to be approximately 6,000 square feet in area); and improvements to the trail and landscaping in the existing Veterans Park at the intertie with the Centennial Trail, with an estimated cost of \$5,263,162.

(h) Site preparation for the aforementioned improvements, including demolition, excavating, grading, installing temporary erosion control improvements, with estimated costs of \$7,200,000.

(i) Designing, engineering, planning and permitting for the aforementioned improvements, with estimated costs of \$4,650,000; provided, the Public Improvement Costs relating to designing, engineering, planning, and permitting the Kendall Yards Sub-Area Public Improvements shall comply with Public Works Laws relating to the design, engineering, and permitting of the same and shall be limited to ten percent (10%) of the total Public Improvement Cost of the Kendall Yards Sub-Area Public Improvements, and any design, engineering, planning and permitting costs in excess of said ten percent (10%) limitation shall not be considered "Public Improvement Costs" for purposes of this Reimbursement Agreement.

~~((Publicly owned streetscape improvements related to West Central Neighborhood, Comprehensive Plan West Broadway Neighborhood Center; Broadway, Ash to Chestnut, 4 blocks, including decorative concrete or paver sidewalks, trees, period lighting, permanent street furniture, bike and pedestrian infrastructure, underground utilities, median construction and infrastructure for future streetcar route, with an estimated cost of \$2,500,000.))~~~~(j) Infrastructure improvements within those areas of the Increment Area lying outside of the Kendall Yards Sub-Area that include: (i) Street and road construction and maintenance; (ii) Water and sewer system construction and improvements; (iii) Sidewalks and streetlights; (iv) Parking, facilities; (v) Stormwater and drainage management systems; (2) Expenditures associated with purchasing, rehabilitating, retrofitting for energy efficiency, and constructing housing for the purpose of creating or preserving permanently affordable housing as defined in this Ordinance; and (3) Expenditures for any of the following purposes: (i) Providing environmental analysis, professional management, planning, and promotion within the Increment Area, including the management and promotion of retail trade activities in the Increment Area; (ii) Providing maintenance and security for common or public areas in the Increment Area; or (iii) Historic preservation activities authorized under RCW 35.21.395 (hereinafter the "Neighborhood Public Improvements", which shall be inclusive of those public improvements defined by RCW 39.89.020(4), having an estimated cost of \$24,000,000. ((k) Publicly owned intersection improvements related to Emerson Garfield and West Central Neighborhoods, Comprehensive Plan Monroe Corridor; Cora to Boone, 6-10, including NW Blvd, Boone, and others to be identified in N Monroe community design process (gateway locations): bumpouts, pavement treatment, trees, lighting, underground utilities as needed and feasible, pedestrian amenities, with an estimated cost of \$3,000,000.~~

~~(l) Publicly owned traffic calming improvements on Elm, Cannon, and Chestnut 3 blocks, Bridge to Dean, including trees, crosswalk treatments, street furniture, lighting, bike and pedestrian infrastructure and improvements, with an estimated cost of \$900,000.~~

~~(m) Publicly owned streetscape intersection enhancements related to West Central Neighborhood, Comprehensive Plan Maxwell & Elm Employment Center; Chestnut to Maple, 5 blocks, on Sinto including sidewalks, bumpouts, trees and crosswalk treatments, with an estimated cost of \$1,500,000.~~

~~(n) Demolition and reconstruction related to Riverside Neighborhood; Post Street Bridge for pedestrians, with an estimated \$750,000 towards total cost.~~

~~(o) Publicly owned streetscape improvements related to Riverside Neighborhood, Comprehensive Plan Regional Center; Bridge Street, Monroe to Post 1 block, including enhancements, lighting and street furniture, with an estimated cost of \$300,000.~~

~~(p) Publicly owned infrastructure improvements related to Riverside Neighborhood; Potential Bridge Street public market incubator site, but limited to upgrade of water and sewer to current commercial and industrial standards, and underground utilities where appropriate, with an estimated \$500,000 towards total cost.~~

~~(q) Publicly owned infrastructure improvements related to West Central Neighborhood, Maxwell & Elm Employment Center; incubator site(s), but limited to upgrade of water and sewer to current commercial and industrial standards, with an estimated \$750,000 towards total cost.~~

~~(r) Publicly owned Streetscape enhancements for West Central Neighborhood; Broadway to Nora, Maple and Ash, 4-6 blocks, including sidewalks, bumpouts, trees, crosswalk treatment, and benches/bus shelters, with an estimated cost of \$1,800,000.~~

~~(s) Publicly owned north bank trail enhancements for Riverside Neighborhood; Centennial Trail at Monroe Street Bridge, with an estimated cost of \$175,000.~~

~~(t) Publicly-owned streetscape improvements for Riverside Neighborhood; Monroe to Central, Broadway to Mallon 4-6 blocks, including trees, crosswalk treatments, street furniture, lighting, bike and pedestrian infrastructure and improvements and underground utilities where appropriate, with estimated cost of \$1,800,000.~~

~~(u) Publicly-owned streetscape and infrastructure improvements related to Riverside Neighborhood; Howard to Washington, N. River Bank to Dean, 2 blocks, including upgrade of water and sewer to current commercial and industrial standards, underground utilities where needed and as feasible, with an estimated \$850,000 towards total cost.~~

~~(v) Public access to West Central Neighborhood, Lower Crossing, including parking, bike, pedestrian, and trail enhancements, with an estimated cost of \$750,000.~~

~~(x) Crossover reconfiguration analysis and engineering Riverside, Lincoln Monroe, with an estimated cost of \$175,000.)~~

(k) Publicly-owned parking facilities, including surface parking lots, street parking improvements, covered parking facilities and/or multiple-floor parking facilities, adjacent to the campus of the County Courthouse, with an estimated cost of \$5,000,000.

(l) Publicly-owned sidewalks, including street furnishings installed along the sidewalk (e.g., benches, trash receptacles, bicycle racks and planter pots), adjacent to the campus of the County Courthouse, with an estimated cost of \$200,000.

(m) Street lights, adjacent to the campus of the County Courthouse, with an estimated cost of \$100,000.

(n) Publicly-owned park/recreational facilities, including pocket parks and public plazas (each of which is projected to be approximately 6,000 square feet in area), adjacent to the campus of the County Courthouse, with an estimated cost of \$100,000.

The public improvements described in paragraphs (a) through (i) are hereinafter referred to as the "Kendall Yards Sub-Area Public Improvements," the public improvements described in ~~((paragraphs))~~ paragraph (j) ~~((through (w)))~~ are hereinafter referred to as the "Neighborhood Public Improvements" and the public improvements described in paragraphs ~~((x))~~ k through ~~((aa))~~ n are hereinafter referred to as the "County Public Improvements." All components and portions of the Kendall Yards Sub-Area Public Improvements shall be constructed and installed in accordance with the maps, plans, and specifications to be approved by the City.

**Section 3. Amendment to Section 5 of Ordinance No. C34032.** Section 5 of Ordinance No. C34032 is hereby amended to provide as follows:

**"Section 5. Apportionment Period.** The apportionment of Regular Property Taxes shall begin as of January 1, 2008, the calendar year following the enactment of this Ordinance. The City estimates that the apportionment of Regular Property Taxes pursuant to RCW 39.89.070 shall continue until the earlier of: (1) such time as the Incremental Revenues are no longer necessary or obligated to pay Public Improvement Costs; or (2) December 31, ~~((2032))~~ 2047. Provided, all Pledged Tax Allocation Revenues (as that term is defined in the Amended and Restated Reimbursement Agreement by and between the City of Spokane and North Gorge Residential Partners, LLC, dated August 22, 2011) collected from the Kendall Yards Sub-Area from January 1, 2033 up to and including December 31, 2047 shall be applied to pay for Neighborhood Public Improvements within the Increment Area, excluding any land located in the Kendall Yards Sub-Area except that permanently affordable housing projects may be constructed in the Kendall Yards Sub-Area. Provided further, that at least fifty percent (50%) of the Incremental Revenues received by the City after December 31, 2032 shall be applied to pay for permanently affordable housing in the Increment Area.

**Section 4. Amendment to Section 9. of Ordinance No. C34032.** Section 9 of Ordinance No. C34032 is hereby amended to provide as follows:

**Section 9. ~~((Ratification of Prior Approval of))~~ Amendment to Intergovernmental Agreement.** ~~((Under the County Resolution, the County has executed and delivered the Intergovernmental Agreement and agreed to the proposed Increment Area and the use of community revitalization financing by the City to finance the Public Improvements and encourage private development within the Increment Area as contemplated under RCW 39.89.030(4) and 39.89.050(1). The Council hereby ratifies and confirms its prior authorization and approval of the Intergovernmental Agreement pursuant to OPR 07-399 approved and executed on May 14, 2007 and the execution and delivery the Intergovernmental Agreement, as approved and in the form attached hereto as Exhibit C, by the Authorized Representative.))~~ The Council hereby authorizes and approves the First Amendment of Intergovernmental Agreement Between the City of Spokane, Washington and Spokane County, Washington Authorizing Community Revitalization Financing in Connection With the West Quadrant Increment Area in

substantially the form presented to the Council in connection with the consideration of this Ordinance, and attached hereto as **Exhibit A**, with any nonmaterial changes thereto that one or more of the Authorized Representatives shall deem appropriate and in the interest of the City. The Council hereby further authorizes and directs any Authorized Representative to finalize, execute and deliver such Amended Intergovernmental Agreement.

**Section 5. Referendum.** This Ordinance is subject to the Referendum procedure specified in Section 83 of the City Charter.

**Section 6. Ratification.** All actions not inconsistent with the provisions of this Ordinance heretofore taken by the Council and the Council’s employees in connection with the improvements to the Increment Area are hereby and in all respects ratified, approved and confirmed.

**Passed by City Council October 26, 2020  
Delivered to Mayor November 2, 2020**

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**ORDINANCE NO. C35953**

An ordinance amending Ordinance No. C35857, passed by the City Council December 16, 2019, and entitled, “An ordinance adopting the Annual Budget of the City of Spokane for 2020, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2020, declaring a public emergency, and providing it shall take effect immediately upon passage under Section 16(D) of the City Charter as necessary for the immediate support of the public health, safety, and welfare of the citizens of Spokane”, and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2020 budget Ordinance No. C-35857, as above entitled, and which passed the City Council December 16, 2019, it is necessary to make changes in the appropriations of the Property Acquisition Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk’s Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Property Acquisition Fund, and the budget annexed thereto with reference to the Property Acquisition Fund, the following changes be made:

FROM:	5901-79220	Property Acquisition -	
	99999-38271-84118	Loan Proceeds	<u>\$1,500,000</u>
TO:	5901-79220	Property Acquisition -	
	94000-56301	Capital Expenditures	<u>\$1,500,000</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need for the Property Acquisition Fund to interfund loan the General fund to finance the relocation of the Engineering Construction Management Office, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council October 26, 2020  
Delivered to Mayor October 30, 2020**

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# Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

## WASTE WATER TREATMENT PLANT MAINTENANCE MECHANIC SPN 649 PROMOTIONAL

**DATE OPEN:** Monday, November 2, 2020      **DATE CLOSED:** Tuesday, November 17, 2020 at 4:00 p.m.  
**SALARY:** \$45,033.98 annual salary, payable bi-weekly, to a maximum of \$70,332.19

### DESCRIPTION:

Performs skilled journey level work in the installation, maintenance and repair of equipment and facilities in a secondary wastewater treatment plant.

### DUTIES:

- Exercises judgment in determining the frequency of periodic maintenance based on experience and knowledge of the equipment involved.
- Diagnoses, from charts, graphs or by visual inspection, the cause for equipment failure; and effects repairs on all plant mechanical and electrical equipment.
- Drives trucks to and from outside repair facilities as necessary. Operates multipurpose vehicle while conducting repairs.
- Determines, from experience, consultation with others and observation, any modifications to equipment or facilities needed to improve performance and simplify maintenance; modifies equipment by redesigning and rebuilding; and occasionally fabricates new parts for specialized use.
- Orders material and supplies for assigned projects.
- May be required to operate equipment occasionally on an assigned shift or respond to emergency calls during equipment breakdowns.
- Operates welders, grinders, electric drills and various hand tools common to electrical, mechanical and automotive repair work.
- Cuts, fits and threads pipe, operates power tools, pipe threaders, pipe groovers and impact tools.
- Performs related work as required.

### MINIMUM QUALIFICATIONS:

*Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.*

### Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* High school diploma or equivalent.
- *Experience:* Two years of experience in the operation, maintenance or repair of pumps, electric motors and related equipment in an industrial facility. Satisfactory completion of a recognized school for sewage and water plant operators may be substituted for the experience.
- *Certifications:* Applicants must obtain certification by the Washington State Department of Ecology as a Water Pollution Control Plant Operator I within the probationary period of employment.
- *Licenses:* Applicants must possess a valid driver's license and must obtain a Class "B" Commercial Driver's License (CDL) within one year of appointment.

### Shortage Recruitment Note:

(Non-probationary employees with at least one year of experience at the RPWRF in the classifications of WWTP Operator I or WWTP Operator II; **OR** two years in the classifications of Laborer II or Heavy Equipment Operator assigned to plant operations may apply on a promotional basis.)

- *Certifications:* Must obtain certification by the Washington State Department of Ecology as a Water Pollution Control Plant Operator I within the probationary period.
- *Licenses:* Applicants must possess a valid driver's license and must obtain a Class "B" Commercial Driver's License (CDL) within the probationary period.



**Promotional Requirements:**

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* Two years service with the City in the classification of Wastewater Treatment Plant Operator I or II.
- *Certifications:* Water Pollution Control Plant Operator I certification.
- *Licenses:* Applicants must possess a valid driver's license and must obtain a Class "B" Commercial Driver's License (CDL) within one year of appointment.

**Note:** Current non-probationary City of Spokane employees within the line of progression who meet the open entry requirements may apply on a promotional basis, pursuant to Civil Service Rule VI Section 5.

**EXAM DETAILS:**

Candidates must meet the minimum qualifications and pass the examination for this position, to be eligible for hire. The examination will consist of a written test and a performance evaluation, with scoring weight assigned as follows:

- Written examination: 80%
- Performance evaluation (PAR): 20%

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**WRITTEN TEST DETAILS**

Testing orientation will be conducted during the week of November 30, 2020. All eligible applicants will be notified of their testing schedule.

The approximate duration of the test is 2 hours. The written test may include such subjects as:

- General Mechanics
- Measurements and Calculations
- Motors and Generators
- Pumps and Valves
- Plant Operations and Safety
- Supervision and Training

**PROMOTIONAL EVALUATION DETAILS**

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor, within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.

If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

**We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.**

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 28th day of October 2020.

MARK LINDSEY  
Chair

KELSEY PEARSON  
Interim Chief Examiner

# Notice for Bids

## Supplies, Equipment, Maintenance, etc.

### STORMWATER MONITORING WITH EQUIPMENT OPERATING AND MAINTENANCE SERVICES

City of Spokane Integrated Capital Management

RFP #5351-20

**Description:** The City of Spokane is soliciting electronic Proposals for Stormwater Monitoring with Equipment Operating and Maintenance Services

Sealed Proposals will be unsealed and acknowledged at the 1:15 p.m. public bid opening via WebEx meeting on **MONDAY, NOVEMBER 9, 2020**, for Stormwater Monitoring with Equipment Operating and Maintenance Services for the City of Spokane Integrated Capital Management Department. **The WebEx Meeting link is:** <https://spokanecity.webex.com/spokanecity/j.php?MTID=m058d8967449e56d8908731b4900246d3>. The access code is: **965 272 875** and the password is: **7j8sPf7Mwbf**. Join by phone at 1-408-418-9388.

The Request for Proposals document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, November 9, 2020**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Connie Wahl, C.P.M., CPPB  
City of Spokane Purchasing

Publish: November 4, 2020



