



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 110

OCTOBER 21, 2020

Issue 43



MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBERS:

KATE BURKE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

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Minutes

MINUTES OF SPOKANE CITY COUNCIL**Monday, October 12, 2020****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

The regularly scheduled Spokane City Council 3:30 p.m. Briefing/Administrative Sessions and the 6:00 p.m. Legislative Session were held virtually and streamed live online and aired on City Cable 5. Pursuant to Governor Jay Inslee's Eleventh Updated Proclamation 20-28.11, dated October 2, 2020, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and the in-person attendance requirement in RCW 42.30.030 has been suspended until at least through November 9, 2020. The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling 408-418-9388 and entering an access code when prompted.

Roll Call

On roll call, Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson were present. (Council President Beggs was in attendance in the Council Chambers and also participated in the meeting via WebEx. Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson attended the meeting via WebEx.)

City Attorney Mike Ormsby (via WebEx), City Council Policy Advisor Brian McClatchey (via WebEx), and Deputy City Clerk Laurie Farnsworth (Chambers) were also virtually present.

Interview of Candidate to Spokane Park Board

The City Council held an interview with Kevin Brownlee, a candidate for appointment to the

Spokane Park Board.

Advance Agenda Review

The City Council received an overview from staff on the October 19, 2020, Advance Agenda items.

Suspension of Council Rules

Motion by Council Member Wilkerson, seconded by Council Member Kinnear, **to suspend** Council Rules; **carried unanimously.**

Resolution 2020-0073 and Resolution 2020-0074 (Council Sponsor: Council President Beggs)

Motion by Council Member Burke, seconded by Council Member Stratton, **to add** Resolution 2020-0073 (declaring intention to modify the boundaries of the Downtown Parking and Business Improvement Area; and setting Hearing for November 9, 2020) and Resolution 2020-0074 (declaring intention to change certain assessment rates within the Downtown Parking and Business Improvement Area; and setting Hearing for November 9, 2020) to the October 19, 2020, Advance Agenda; **carried unanimously.**

Setting Public Hearing for Possible Revenue Sources for 2021 Budget (FIN 2020-0001)

Motion by Council Member Mumm, seconded by Council Member Wilkerson, **to add** the setting of a Public Hearing for possible revenue sources for the 2021 Budget on October 26, 2020, to the October 19 Advance Agenda; **carried unanimously.**

Resolution 2020-0072 (Council Sponsor: Council Member Mumm)

Motion by Council Member Mumm, seconded by Council Member Stratton, **to substitute** with the updated Resolution 2020-0072 (approving the Plan Commission's 2020 Work Program); **carried unanimously.**

Action to Approve October 19, 2020, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the October 19, 2020, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Burke, seconded by Council Member Stratton, **to approve** the Advance Agenda for Monday, October 19, 2020, as amended; **carried unanimously (Council Member Kinnear absent).**

ADMINISTRATIVE SESSION

Current Agenda Review

The City Council considered the October 12, 2020, Current Agenda.

Addition of Special Budget Ordinance C35951

Motion by Council Member Stratton, seconded by Council Member Mumm, **to add** Special Budget Ordinance C35951—budgeting for hiring three additional Fire Communication Specialists (from 4 to 7 positions)—to today's (October 12) Current Agenda; **carried unanimously.**

CONSENT AGENDA

Upon Unanimous Voice Vote (in the affirmative), the City Council approved Staff Recommendations for the following items:

Contract Renewal with Alcohol Monitoring Systems, Inc. (Littleton, CO) for electronic monitoring (GPS and Alcohol Monitoring) as an alternative to incarceration and as a monitoring service for probation and Court from September 1, 2020, through August 31, 2021—\$264,000. (OPR 2018-0508)

Contract Amendment with The Law Firm of Thomas W. McLane, PLLC (Spokane) for legal services and advice regarding the matter of Lonnie Tofsrud v. Spokane Police Department, et. al.—\$50,000. (Total Amount: \$200,000) (OPR 2019-1056)

Lease Agreement with Frontier Behavioral Health (Spokane) for office space on the third floor of the Intermodal Facility from August 1, 2020, through midnight on February 28, 2027—\$162,986.16 (cash rent revenue). (OPR 2020-0743)

Spill Prevention, Preparedness, and Response Equipment Grant Agreement with the Washington State Department of Ecology to purchase a dedicated hazmat equipment truck capable of storing Spokane Fire Department's hazmat response equipment—\$85,000. (Relates to Special Budget Ordinance C35950) (OPR 2020-0744)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through October 2, 2020, total \$7,625,543.37 (Check Nos. 574807-574951; ACH Payment Nos. 82740-82982), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$6,649,881.54. (CPR 2020-0002)
- b. Payroll claims of previously approved obligations through October 3, 2020: \$7,573,597.92 (Payroll Check Nos. 557638-557724). (CPR 2020-0003)

City Council Meeting Minutes: September 28, October 1, and October 8, 2020. (CPR 2020-0013)

SPECIAL BUDGET ORDINANCE

(Note: Special Budget Ordinances were moved to 3:30 p.m. Administrative Session by Council Action taken on October 5, 2020.)

Special Budget Ordinance C35950 (Relates to OPR 2020-0744 under Consent Agenda) (Council Sponsor: Council Member Cathcart)

Upon Unanimous Roll Call Vote, the City Council **passed Special Budget Ordinance C35950** amending Ordinance No. C35857 passed by the City Council December 16, 2019, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2020, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2020, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Fire/EMS Fund

FROM: Washington State Department of Ecology, \$85,000;

TO: Vehicles, same amount.

(This action allows for the purchase of a Haz Mat equipment truck.) provides funding for City operational costs incurred due to the COVID-19 public health emergency during the period of March 1, 2020, thru November 30, 2020, and budgets for \$614,742 in FEMA and \$2,629,161 in City CARES Act Funding.)

Special Budget Ordinance C35951 (Council Sponsor: Council President Beggs)

Upon Unanimous Roll Call Vote, the City Council **passed Special Budget Ordinance C35951** amending Ordinance No. C35857 passed by the City Council December 16, 2019, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2020, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2020, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Combined Communications Center Fund
FROM: IF Other Professional Services, \$64,134;
TO: Various accounts, same amount.

[This action budgets for hiring three additional Fire Communication Specialists (from 4 to 7 positions).]

Council Recess/Executive Session

The City Council adjourned at 4:46 p.m. No Executive Session was held. The City Council reconvened at 6:04 p.m. for the Legislative Session.

LEGISLATIVE SESSION**Pledge of Allegiance**

The Pledge of Allegiance was led by Lily from Girl Scout Troop 2014.

MAYORAL PROCLAMATIONS

September 15, 2020-October 15, 2020 *Hispanic Heritage Month*

Council Member Wilkerson read the proclamation and presented it to Commissioner Lili Navarrete. The proclamation encourages the community to honor a shared spirit of self-determination, dignity, and respect for cultural heritage.

October 12, 2020 *Indigenous People's Day*

Council Member Stratton read the proclamation. The proclamation recognizes and salutes indigenous American populations for their history, their resiliency, and their contributions to American culture.

October 2020 *Urban and Community Forest Month*

Council Member Burke read the proclamation. The proclamation urges all community members to support efforts to care for our trees and Woodlands by supporting our City's Urban Forestry Program and helping to maintain our trees.

Roll Call

On roll call, Council President Beggs and Council Members Burke, Cathcart, Mumm, Stratton, and Wilkerson were present. (Council President Beggs was in attendance in the Council Chambers and also participated in the meeting via WebEx. Council Members Burke, Cathcart, Mumm, Stratton, and Wilkerson attended the meeting via WebEx.) Council Member Kinnear was absent.

City Council Policy Advisor Brian McClatchey (WebEx) and Deputy City Clerk Laurie Farnsworth (in Chambers) were also virtually present for the meeting.

BOARDS AND COMMISSION APPOINTMENTS**Lodging Tax Advisory Committee (CPR 2000-0031)**

Upon Unanimous Voice Vote (in the affirmative) (Council Member Kinnear absent), the City Council **approved** (and thereby confirmed) the appointment of Rowena Pineda to a three-year term on the Lodging Tax Advisory Committee, from October 1, 2020, to September 30, 2023.

Chase Youth Commission (CPR 1985-0131)

Upon Unanimous Voice Vote (in the affirmative) (Council Member Kinnear absent), the City Council **approved** (and thereby confirmed) the appointments of Jada Richardson, Ivy Pete, Rosie Zhou, Jared Resinouer, and Julia Picanco to a one-year term on the Chase Youth Commission, with terms expiring June 30, 2021.

ANNUAL MAYORAL STATEMENT OF THE CONDITIONS AND AFFAIRS OF THE CITY

Mayor Nadine Woodward presented the Annual Mayoral Statement of the Conditions and Affairs of the City. See attachment to these minutes.

There was no **City Administration Report**.

There were no **Council Committee Reports**.

Open Forum was not held.

LEGISLATIVE AGENDA

For Special Budget Ordinances, see section of minutes under 3:30 p.m. Administrative Consent Agenda.

There were no **Emergency Ordinances, Resolutions, Final Reading Ordinances, First Reading Ordinances, Special Considerations, or Hearings**.

Second Open Forum was not held.

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 6:35 p.m.

Minutes prepared and submitted for publication in the October 21, 2020, issue of the *Official Gazette*.

Statement of Conditions and Affairs

October 12th – 6:00 pm

Good evening Council President Beggs and members of the City Council.

To those of you watching at home on Channel 5 and online, welcome and thank you for joining us for this annual address of the Statement of Conditions and Affairs of the City.

Tonight, according to the Spokane City Charter, Article IV, Section 24, I hereby fulfill my duty as Mayor to annually, at the second meeting of the City Council in October, communicate a statement of the conditions and affairs of the City.

2020 has proven to be a difficult year and brought so many unforeseen, unplanned, and unprecedented challenges to the hard-working citizens of our community.

The challenges have also affected City operations and will continue to affect our ability to deliver high-quality services through the next months and years.

With that, I very cautiously tell you that the condition of the City is stable. Through strict adherence to budget principles, we began the year with a solid financial foundation. But now, as we are all feeling the impacts of the global pandemic as a community and city government, concern for competing demands on reserves, including covering ongoing expenses, and the long-term sustainability of that temporary stopgap will require great fiscal discipline to ensure our continued financial health.

While we remain cautiously stable, this year has taught us some valuable lessons about the need for, and power of, effective collaboration not just within the City, but with key stakeholders and our regional partners. That collaboration guided our regional response to COVID-19, management of protests surrounding national justice reforms, and the quick deployment of a safer air center during a period of hazardous air quality. Communication and collaboration have gotten us this far, and it will be vital to our success in the future.

As we prepare the City for orderly, planned movement through the global health pandemic and into economic recovery, three key areas have taken shape.

First, our 2021 proposed budget has shifted to a priority-based budget to force difficult conversations and better emphasize the need to build expenses within revenue limitations. The City, however, will still be guided by our longstanding budget principles to maintain our responsible fiscal stewardship.

Second, in order to advance key initiatives while maintaining our fiscal health, I am announcing a Next 100 Days plan for the organization that focuses on critical City operational deliverables, including revising the joint strategic plan with the City Council.

One Spokane was the guiding document for the last 6 years, and successfully advanced public safety, urban experience, innovative infrastructure and sustainable financial decisions. COVID-19 has fundamentally shifted our path as a

community and demonstrated the need for a new plan which takes into consideration the challenges of 2020 and forges a path of recovery. One of the first steps in that plan is updating our strategic plan; we look forward to working together with the Council through that process... to align our priorities and provide our citizens with a clear view of our City's future.

Other priorities in the Next 100 Days plan... include hiring a Neighborhood, Housing, and Human Services director to continue improvement to our neighborhoods, regional homelessness system, and customer experience; finalizing a contract with the Spokane Police Guild that provides certainty for the men and women who keep our city safe for everyone and takes the next steps as a leader in civilian oversight; engaging community stakeholders in initial reform discussions; delivering a priority-based budget in collaboration with the Council that carefully accounts for pressures related to the global health pandemic and continues important service deliveries that meet the expectations of our community; recruiting a Planning Director to identify new ways for our city to grow and thrive well beyond this pandemic; establishing a regional homeless system governance structure with our partners at the county and Spokane Valley; and finalizing a plan to improve housing inventory at all levels.

Some of these will require a lot of work and extend beyond the Next 100 Days. The intent of publicly establishing these goals is to focus our efforts as we advance as a community and organization during a time that has created uncertainty and anxiety while we grapple with difficult public health, social justice, and national election conversations.

And third, while we remained focused on key initiatives in public safety, homelessness, housing, and economic development, the Next 100 Days Plan will make a shift in our organizational leadership structure.

The pilot leadership structure sets up the City to take the next steps in the areas of succession planning, continuity of operations, and leadership training that will enhance our standing as a desirable employer. The structure also more intentionally builds organizational depth at the appropriate levels to be more responsive to demands, anticipated and unforeseen. As the City responded to the events of 2020, the need emerged to realign our leaders to optimize strategic outcomes with clear direction and continued emphasis on improved communication and collaboration that have been points of success over the past nine months.

The Next 100 Days Plan promotes collaboration between divisions, creates natural synergies centered on citizen outcomes, and focuses on the relationship and communication with the City Council. The work we have been able to do as an Administration and Council has happened through our shared commitment to come to work every day and search first for areas of alignment.

We have followed two simple rules as we have developed and grown our relationship: no surprises and don't disparage each other publicly.

And, you know what? We have found that we agree much, much more than we disagree. And, where we haven't agreed, we have found respectful ways to work through it largely through the power of a face-to-face discussion.

Promoting and growing interpersonal relationships is what my Next 100 Days Plan and the realignment of my leadership team is all about. I am proud of what we have all accomplished as City leaders this year. None of us, not you, not me, not any of you watching at home, could have anticipated the collective hand we have all been dealt.

That doesn't really matter. Hardship and struggle are going to happen. It's how we respond that matters most. And, I am encouraged by the way we have rolled up our sleeves and worked together.

We will continue to evaluate and refine the leadership structure that is part of the Next 100 Days Plan through the end of the year, but I believe it is necessary to know that organizational refinement is on the horizon to ensure successful economic recovery. Change makes people uneasy. It's a natural human response. I want to reassure everyone that the refinements we are piloting are rooted in a continuation of the collaboration we have championed this year with an eye toward enhancing it.

While refinement is coming in 2021, I have been incredibly proud of our City's employees and our community through the events of 2020.

What began as a single phone call in early February about 4 COVID-positive patients being transported to Sacred Heart Medical Center has become 8,000 positive cases in Spokane County and nearly 180 tragic deaths from COVID-19.

When Governor Inslee issued the Stay Home, Stay Healthy order Spokane was thrown into economic uncertainty. Seemingly overnight, people lost their jobs and financial turmoil began, and we have been trying to find that right balance between physical and fiscal health ever since.

Once the Safe Start plan was introduced, we all had hope for the many families and businesses to begin recovering. There was optimism that Spokane would quickly, and safely, move through the phases. Unfortunately, we remain paused in place as a state, which keeps us in Phase 2. Caution has been the right approach as we have protected our healthcare system from being overwhelmed and largely limited outbreaks. That slow, careful approach has given us time to protect public health and learn more about the virus.

One of the things we have learned is that industry has a lot of incredibly smart, conscientious people who are willing to put the health and safety of their customers and employees first while developing creative solutions to slowly reopen our economic and education systems. They have dissected their operations to identify vulnerabilities to the virus and come up with solutions that simultaneously slow the spread of illness and safely expand their operations.

Our community has been extremely resilient, yet still the local economy is suffering. Sales tax is down 5.1% citywide year-to-date. And, even more telling, sales tax downtown is down 24%. That's a staggering number for the regional hub of economic activity that is very quiet most days right now.

That situation is not sustainable, which is why we have continuously advocated for Spokane and our economy. The job is not done as we work with our partners at Spokane County, the Spokane Regional Health District board, and the health officer to build a case for our advancement that the Governor and state Secretary of Health can support. That is the process the state has developed. And, while we completely understand the frustration of those who wish to step outside of that process, funding and other state resources we rely on as a community are at stake as Chelan, Douglas, and Franklin counties have discovered.

Our best successes have come from our work with industry experts to develop safety protocols that can be implemented thoughtfully and carefully. That approach has proven effective in advancing the construction industry, recreational activities, hospitality capacity, and just recently business meetings, libraries, entertainment, and youth sports. The collective wisdom, experience, and expertise of industry leaders is our path forward, and we will continue working with them to identify the next safe approaches.

Successes this year, whether related to COVID or in other areas, have come from getting people to the table, working through challenges, and offering thoughtful solutions. That kind of collaboration takes time and I believe produces the best solutions.

We have some things going for us in this quest to progress. Our hospitalizations and bed counts remain stable, and I will continue to advocate for re-opening cautiously and safely – our need to move forward.

Despite the disruption and, many days discouragement, I have been very proud of the resiliency and determination of our community. Like never before, we have supported each other and supported our businesses. The City, for its part, mobilized quickly to offer financial help to families struggling with utility bills and assist businesses struggling to stay open. Other community organizations stepped up to coordinate PPE disbursement, provide food to families, and get rental assistance to make sure tenants remained housed.

Much of that is because of our engagement with our representatives, regional mayors, and other municipalities to work on the common goal of greater flexibility in opening our community.

And while COVID has captured much of our attention, a lot of City work has continued. I'd like to close by sharing some incredible accomplishments of our talented, dedicated employees who deserve a lot recognition for persevering and delivering outstanding services.

Within Parks, the development of Riverfront continues to progress. The North Bank is on schedule to open in Spring 2021, with an incredible Ice Age Floods-themed playground, Hooptown USA basketball court, skate park, and a Roskelley climbing boulder.

The Providence Playscape, the City's first all-inclusive playground to serve children with all abilities in a safe and fun environment, will also open soon.

And with 1/3 of normal summer staffing levels, employees from Riverfront, Recreation, Finance, Communications, and Administration are helping with critical core services in Operations. They all stepped up to work in parks, sports complexes, and aquatic centers doing cleaning, litter pickup, mowing, weeding, removing garbage, seasonal maintenance, and more – a great example of how dedicated and committed our employees are to the City of Spokane.

Our Public Works Department, many of whom were essential workers during the pandemic, maintained all essential City utility services, construction, and street maintenance without interruption and partnered with community organizations to raise \$150,000 to help individuals and families with energy and City utility bills.

And to help aid our community economic recovery, we accelerated \$10 million of additional investment in arterial street maintenance which will double the miles of arterial streets that will see repair work during these next two years.

Our Community Programs team has also launched a volunteer website and conducted several successful paint-over-graffiti events – I know some of you have participated in these events, and I thank you for your engagement.

We have also seen significant permit activity so far in 2020, reaching \$419 million in construction valuations and that exceeds the entire year of 2019 by \$17 million to date.

Our Parking team also held a successful “Spring Cleaning” event for neighborhood parking where over 1,000 neighborhood parking complaints were resolved.

We identified a location, improved the space, and opened a new downtown police precinct to enhance the department's community policing efforts and make the core a safe place for everyone to use.

As a part of a regional system with our partners, we developed a process for transitioning the seasonal, night-by-night shelter model to year-round connectivity to services and stability for operator staffing and relationships. We have also identified, with those same partners, a Bridge Housing location to rapidly transition people from homelessness to employment and housing.

And, one of my personal favorites, the City worked with many community stakeholders to host a creative pandemic community Fourth of July celebration.

There are so many other accomplishments our employees have done this year, and I am proud of their dedication, resilience, and flexibility through all the challenges and changes 2020 has brought so far. It is also worth noting that many of the things on this list, which by the way is only a small part of what we have done, have been accomplished in partnership with members of the City Council.

We must be very cautious in proclaiming the stability of our City finances and operations because of ongoing uncertainties associated with this pandemic. However, if we are talking about people – all of our people – that has me optimistic for the future and the ability of our employees to deliver excellent services to our citizens.

Optimism is the most important human trait. It allows us to evolve our ideas, to improve our situation, and to hope for a better tomorrow.

Thank you. And, for those of you watching at home tonight, we appreciate your support and ongoing willingness to put the health of your community first. Thank you for your resilience, for supporting your favorite local businesses, and for doing both with everyone's health and safety in mind.

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C35950

An ordinance amending Ordinance No. C35857, passed by the City Council December 16, 2019, and entitled, “An ordinance adopting the Annual Budget of the City of Spokane for 2020, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2020, and providing it shall take effect immediately upon passage”, and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2020 budget Ordinance No. C35857, as above entitled, and which passed the City Council December 16, 2019, it is necessary to make changes in the appropriations of the Fire/EMS Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Fire/EMS Fund, and the budget annexed thereto with reference to the Fire/EMS Fund, the following changes be made:

REVENUE:

| FUND: | FUND NAME: | BUDGET CODE: | DESCRIPTION: | AMOUNT: |
|-------|---------------|------------------------|-----------------|---------|
| 1970 | Fire/EMS Fund | 1970-93542-99999-33431 | Dept of Ecology | 85,000 |

EXPENSE:

| FUND: | FUND NAME: | BUDGET CODE: | DESCRIPTION: | AMOUNT: |
|-------|---------------|------------------------|--------------|---------|
| 1970 | Fire/EMS Fund | 1970-93542-94000-56404 | Vehicles | 85,000 |

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the acceptance of a new Department of Ecology Grant (DOE) to purchase a Haz Mat equipment truck, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council October 12, 2020
Delivered to Mayor October 16, 2020

ORDINANCE NO. C35951

An ordinance amending Ordinance No. C35857, passed by the City Council December 16, 2019, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2020, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2020, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2020 budget Ordinance No. C35857, as above entitled, and which passed the City Council December 16, 2019, it is necessary to make changes in the appropriations of the Combined Communications Center Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Combined Communications Center Fund, and the budget annexed thereto with reference to the Combined Communications Center Fund, the following changes be made:

FROM:

| FUND: | FUND NAME: | BUDGET CODE: | DESCRIPTION: | AMOUNT: |
|-------|------------|------------------------|----------------------------|---------|
| 1630 | CCC | 1630-35210-28200-54141 | IF Other Professional Svcs | 64,134 |

TO:

| FUND: | FUND NAME: | BUDGET CODE: | DESCRIPTION: | AMOUNT: |
|-------|------------|------------------------|---|---------|
| 1630 | CCC | 1630-35210-28200-02850 | Fire Communication Specialist (from 4 to 7 positions) | 37,646 |
| 1630 | CCC | 1630-35210-28200-52110 | Social Security | 2,879 |
| 1630 | CCC | 1630-35210-28200-52210 | Retirement | 3,670 |
| 1630 | CCC | 1630-35210-28200-52400 | Industrial Insurance | 88 |
| 1630 | CCC | 1630-35210-28200-52310 | Medical | 19,734 |
| 1630 | CCC | 1630-35210-28200-52330 | Life Insurance | 117 |

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from a need to hire three additional Fire Communication Specialists and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council October 12, 2020
Delivered to Mayor October 16, 2020

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

POLICE PLANNER SPN 088 OPEN ENTRY

DATE OPEN: Monday, October 19, 2020 **DATE CLOSED:** Tuesday, November 3, 2020 at 4:00 p.m.
SALARY: \$52,972.56 annual salary, payable bi-weekly, to a maximum of \$73,059.12

DESCRIPTION:

Are you data driven and innovation oriented? Passionate about learning new things and then applying that information in new and interesting ways? Unafraid of taking on new challenges, head-on? So are we.

The City of Spokane Police Department is looking for a Police Planner. We are seeking someone with strong analytical skills coupled with strong interpersonal skills. You will need to bring a passion for data and be able to understand the business function behind the data. You will be asked to complete tasks quickly, sometimes forging your own path to get things accomplished. This requires open communication, so everyone is aware solutions are coming. Discretion and confidentiality are paramount.

- You bring an eye for design, or a willingness to hone those skills.
- You are a motivated team player who is open to accepting feedback and opportunities to grow.
- You are honest, follow scientific principles when evaluating data and understand that part of this is being disproven, without taking it personally.
- You want to develop a solid understanding of Police Department business functions.
- You understand how data fits together and what it means.
- You must have strong technical, mathematical and statistical skills.
- Ideal candidates can write SQL statements, develop statistically sound analyses and create professional presentations and dashboards.

Our Police Planners have professional development opportunities, annual pay step increases, a flexible schedule and great employee benefits, including a pension plan!

DUTIES:

- Researches, compiles, analyzes, and evaluates information and research data from a variety of sources, including the records management system, to assist in the development of administrative and operational plans relating to Police Department activities and providing analytic insight and performance management.
- Creates and maintains computer databases, spreadsheets, and graphical displays using appropriate software. Assists in the development of, and utilizes software queries and other data extraction techniques.
- Participates in continuous improvement or performance measurement projects and practices.
- Researches and reviews current and potential departmental policies and procedures.
- Assists in development of new policies and procedures.
- Assists in the preparation of fiscal and administrative reports.
- Assists in the development of grant proposals through research, project development and other support.
- Assists in the monitoring and evaluation of programs and projects. Prepares and presents verbal, written, and graphical reports to senior staff in the department and others in City administration.
- Maintains records and project files as needed.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.

Open-Entry Requirements (all requirements below must be met at the time of examination)

- **Education:** Graduation from an accredited four-year college or university with a degree in public or business administration, criminal justice, mathematics, or related field.

- *Experience:* One year of experience in organizational resource planning and operational research/analysis.
- *Substitution:* Additional experience may substitute on a year for year basis for up to two years of the education requirement.

Additional Requirements:

Applicants must be able to pass a City of Spokane background check which includes:

- Criminal History
- Driving Record Check
- Education Verification
- Police Background Investigation and Polygraph
- Reference Checks

EXAMINATION DETAILS:

Candidates must pass the examination for this classification, to be eligible for hire by the City of Spokane. The examination will consist of a Training and Experience (T&E) evaluation.

TRAINING AND EXPERIENCE EVALUATION DETAILS:

After closing of this posting, a **Personal History Packet** will be sent to successful applicants. Timely completion of the packet is required in order to proceed with the selection process. Next, you will receive an email link to your online **T&E Evaluation** exam.

- A T&E is used to examine the relevance, level, and quality of the applicant's education, training, and experience. The exam consists of written/essay questions delivered via the eSkill online platform.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., are not qualifying responses and will not be considered.

We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 3rd day of September 2020.

MARK LINDSEY
Chair

KELSEY PEARSON
Interim Chief Examiner

MENTAL HEALTH COORDINATOR SPN 355
OPEN ENTRY

DATE OPEN: Monday, October 19, 2020

DATE CLOSED: Tuesday, November 3, 2020 at 4:00 p.m.

SALARY: \$56,856.24 annual salary, payable bi-weekly, to a maximum of \$78,571.44

DESCRIPTION:

Performs responsible professional work for the Spokane Police Department, coordinating the delivery of mental health crisis services in collaboration with community partners; educates law enforcement professionals to recognize signs of mental illness, and intervenes preemptively where possible to connect individuals with needed social services.

DUTIES:

- Reviews all reports and referrals involving mental health crisis calls for service to determine required follow-up by law enforcement teams and/or the mental health crisis team.
- Conducts mental health needs assessments, individually and as part of a team. Identifies mental health consumers who require repeat law enforcement interventions, and independently develops and facilitates follow-up plans and actions.
- Coordinates with family members and mental health community partners to facilitate delivery of services to reduce future law enforcement interventions.
- Develops and maintains relationships with community partners to facilitate the delivery of mental health services.
- Assists in coordinating the department mental health initiative.
- Develops processes for and communicates with all law enforcement personnel regarding appropriate strategies for responding to mental health crisis calls for service.
- Creates and maintains accurate directory of community partners and the services provided.
- Communicates up-to-date resource information to all department personnel.
- Collects and maintains statistical data on department responses to mental health related calls for service.
- Conducts data analysis and trend monitoring to make recommendations to leadership and community partners for service level improvements.
- Prepares written reports, records, and other written communications.
- Develops curriculum based on research, and provides training to law enforcement personnel related to recognizing and intervening with mental health crisis consumers. Coordinates training through the Behavioral Health Unit Sergeant and the training division.
- Conducts presentations for community partners regarding mental health issues.
- Monitors legislative actions related to mental health issues, and ensures department compliance with all applicable laws regarding records retention and information sharing.
- Assists with development and revision of department policies and procedures related to response and intervention with mental crisis.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.

Open-Entry Requirements (all requirements below must be met at the time of examination)

- *Education:* Master of Social Work, Psychology, Nursing or a closely related field.
- *Experience:* Five years professional work experience facilitating the delivery of mental health-related programs or related clinical services in coordination with behavioral health partners.
- *Substitution:* A Bachelor's Degree may substitute for the Master's degree requirement, if combined with five years of professional work experience as described above, plus two additional years of experience in mental health crisis management.
- *Licenses:* Must possess and maintain a valid driver's license.

Additional Requirements

Applicants must be able to pass a City of Spokane background check which includes:

- Criminal History
- Driving Record Check
- Education Verification
- Police Background Investigation and Polygraph
- Reference Checks

EXAMINATION DETAILS:

Candidates must pass the examination for this classification, to be eligible for hire by the City of Spokane. The examination will consist of a Training and Experience (T&E) evaluation.

TRAINING AND EXPERIENCE EVALUATION DETAILS:

After closing of this posting, a **Personal History Packet** will be sent to successful applicants. Timely completion of the packet is required in order to proceed with the selection process. Next, you will receive an email link to your online **T&E Evaluation** exam.

- A T&E is used to examine the relevance, level, and quality of the applicant's education, training, and experience. The exam consists of written/essay questions delivered via the eSkill online platform.

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- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
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Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 3rd day of September 2020.

MARK LINDSEY
Chair

KELSEY PEARSON
Interim Chief Examiner

STREET MAINTENANCE SUPERVISOR SPN 569
PROMOTIONAL

DATE OPEN: Monday, October 19, 2020

DATE CLOSED: Friday, October 23, 2020 at 5:00 p.m.

SALARY: \$62,038.66 annual salary, payable bi-weekly, to a maximum of \$101,708.57

DESCRIPTION:

Performs responsible supervisory and administrative work in directing the maintenance, repair, and cleaning of municipal streets, bridges, and roadways.

DUTIES:

- Plans, directs, and inspects the work of several crews engaged in a variety of tasks related to the maintenance, repair, and cleaning of dirt, gravel, and paved streets. Reviews and updates street maintenance procedures.
- Plans, directs, and inspects the work of crews engaged in the installation, maintenance, or repair of bridges, culverts, and guard rails.
- Inspects city streets and bridges to determine their condition and repair needs, and plans and schedules necessary maintenance and repair work.
- Plans and directs, in coordination with other responsible supervisors, winter snow removal and street sanding and deicing operations.
- Investigates or directs the investigation of complaints regarding street conditions; determines action necessary; makes minor repairs on own initiative or refers major repairs to the supervisor. Responds to citizens' complaints and inquiries.
- Directs a cross training program for employees. Coordinates the division safety program.
- Orders supplies, recommends the purchase of new equipment, prepares preliminary budget estimates, and performs necessary administrative duties.
- Maintains various time and material records. Extract information from various databases and prepares projections, reports and presentations.
- Supervises the activities of the radio operator, and the cleaning and maintenance of assigned buildings.
- Evaluates new equipment and coordinates Street Department vehicle replacement program.
- Operates an automobile.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.

Promotional Requirements

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* Two years of experience in the classification of Assistant Street Maintenance Supervisor (SPN 568) or four years of experience in the classification of Street Maintenance Foreperson (SPN 564).
- *Licenses:* Applicants must possess a valid driver's license.

EXAMINATION DETAILS:

Candidates must pass the examination for this classification to be eligible for promotion by City of Spokane. The examination will consist of a Training and Experience (T&E) evaluation and performance evaluation, with scoring weights assigned as follows:

- T&E: 80%
- Performance Evaluation: 20%

TRAINING AND EXPERIENCE EVALUATION DETAILS

The Training and Experience examination (T&E) is included as supplemental questions as part of the application process. All T&E responses must be submitted at the time of application.

- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., are not qualifying responses and will not be considered.

We encourage you to apply immediately. Online applications must be completed and submitted before 5:00 p.m. on the closing date.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 5:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- Mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 15th day of September 2020.

MARK LINDSEY
Chair

KELSEY PEARSON
Interim Chief Examiner

Notice for Bids

Supplies, Equipment, Maintenance, etc.

PARKWATER WELL STATION: VERTICAL TURBINE REPLACEMENT PUMPS & MOTORS

Water & Hydroelectric Services

ITB #5337-20

Description: The City of Spokane is seeking electronic bids for two (2) replacement pumps and motors for the City's Parkwater Well Station vertical turbine pumps (no installation services will be required).

Bid Opening: The submission deadline for this project has been **extended** due to clarifications issued on the technical specifications. Sealed electronic bids will now be accepted until **Monday, October 26, 2020 at 1:00pm**. Bids will be publicly opened at 1:15pm via WebEx meeting (meeting link: <https://spokanecity.webex.com/spokanecity/j.php?MTID=m058d8967449e56d8908731b4900246d3>. Access code: 965 272 875 Password: 7j8sPf7Mwbf). Please note City Hall is currently closed due to the covid-19 outbreak. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procureware.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

To view this solicitation and submit a bid response, you must be a registered supplier on the City's bidding portal at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation's distribution list for changes and/or modifications via email notification.

Interested parties are asked to post questions on our bidding portal under the 'Clarifications' tab under the applicable project number.

The right is reserved to reject any and all submissions and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm submissions completed and submitted electronically will be tabulated.**

Samantha Johnson
Purchasing Department

Publish: October 7, 14, & 21, 2020
