



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

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Issue 41



MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBERS:

KATE BURKE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

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Minutes

MINUTES OF SPOKANE CITY COUNCIL**Monday, September 28, 2020****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

The regularly scheduled Spokane City Council 3:30 p.m. Briefing/Administrative Sessions and the 6:00 p.m. Legislative Session were held virtually and streamed live online and aired on City Cable 5. Pursuant to Governor Jay Inslee's Ninth Updated Proclamation 20-28.9, dated September 2, 2020, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and the in-person attendance requirement in RCW 42.30.030 has been suspended until at least through October 1, 2020. The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling 408-418-9388 and entering an access code when prompted.

Roll Call

On roll call, Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson were present. (Council President Beggs was in attendance in the Council Chambers and also participated in the meeting via WebEx. Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson attended the meeting via WebEx.)

City Attorney Mike Ormsby (WebEx), City Council Policy Advisor Brian McClatchey (WebEx), and City Clerk Terri Pfister (in Chambers) were also virtually present for the meeting.

Advance Agenda Review

The City Council received an overview from staff on the October 5, 2020, Advance Agenda items.

Special Budget Ordinance C35949

Motion by Council Member Mumm, seconded by Council Members Kinnear and Stratton, **to move** Special Budget Ordinance C35949 to the 3:30 p.m. Briefing/Administrative Session on Monday (October 5); **carried unanimously**.

Action to Approve October 5, 2020, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the October 5, 2020, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Wilkerson, seconded by Council Member Mumm, **to approve** the Advance Agenda for Monday, October 5, 2020, as amended; **carried unanimously**.

ADMINISTRATIVE SESSION**Current Agenda Review**

The City Council considered the September 28, 2020, Current Agenda.

Suspension of Council Rules

Motion by Council Member Burke, seconded by Council Member Mumm, **to suspend** the Council Rules; **carried unanimously**.

Corrected Final Reading Ordinance C35926

Motion by Council Member Cathcart, seconded by Council Member Burke, **to add** Final Reading Ordinance C35926 (as corrected with legal description updated)—vacating portions of Cleveland Avenue and Nevada Street in the City of Spokane—to the (September 28) Current Legislative Agenda; **carried unanimously**.

Contract with Intterra, Inc. (OPR 2020-0732)

Motion by Council Member Mumm, seconded by Council Member Wilkerson, **to add** the Contract with Intterra, Inc. for COVID software and implementation to the Current Consent Agenda; **carried unanimously**.

CONSENT AGENDA

Upon Unanimous Voice Vote (in the affirmative), the City Council approved Staff Recommendations for the following items:

Contract Amendment with Special Counsel Brian T. Grogan and Moss & Barnett, P.A. (Minneapolis, MN) for legal services and advice in regards to the Comcast Franchise renewal—\$20,000. Total Contract Amount: \$247,500. (OPR 2014-0117)

Permit Agreement allowing a grant recipient neighborhood council to demonstrate site control for purposes of a state Department of Commerce grant for public art in a roundabout. (OPR 2020-0724)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through September 18, 2020, total \$6,891,207.68 (Check Nos. 574530 through 574672; ACH Nos. 82261 through 82501), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$4,249,400.27.
- b. Payroll claims of previously approved obligations through September 19, 2020: \$7,630,198.14 (Check Nos. 557557 through 557636).

City Council Meeting Minutes: September 10, September 14, and September 17, 2020.

Contract with Intterra, Inc. (Castle Rock, CO) for COVID deployment software & implementation for COVID pre-planning data in the field for planning for COVID response, and provider awareness of recent COVID positive cases at facilities they may visit, reducing potential line exposure and overtime beginning October 1, 2020, through December 31, 2021—\$71,455 (2020: \$32,251; 2021: \$39,204). (OPR 2020-0732)

Council Recess/Executive Session

The City Council adjourned at 3:56 p.m. No Executive Session was held. The City Council reconvened at 6:00 p.m. for the Legislative Session.

LEGISLATIVE SESSION

Roll Call

On roll call, Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson were present. (Council President Beggs was in attendance in the Council Chambers and also participated in the meeting via WebEx. Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson attended the meeting via WebEx.)

City Council Policy Advisor Brian McClatchey (WebEx) and City Clerk Terri Pfister (in Chambers) were also virtually present for the meeting.

There was no **City Administration Report**.

There were no **Boards and Commissions Appointments**.

There were no **Council Committee Reports**.

Open Forum was not held.

LEGISLATIVE AGENDA

There were no **Special Budget Ordinances**.

There were no **Emergency Ordinances**.

RESOLUTIONS

Resolution 2020-0069

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2020-0069** setting the Assessment Roll Hearing before the City Council for the Downtown Parking and Business Improvement Area (Business Improvement District – BID) for December 7, 2020, and providing notice of the 2021 Assessments to Business and Property Owners.

Resolution 2020-0070

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2020-0070** setting the Assessment Roll Hearing before the City Council for the East Sprague Parking and Business Improvement Area (Business Improvement District – BID) for December 7, 2020, and providing notice of the 2021 Assessments to Business and Property Owners.

FINAL READING ORDINANCES

Final Reading Ordinance C35926 (As Corrected with Legal Description Updated) (Council Sponsor: Council President Beggs)

Subsequent to commentary by Council President Beggs and an opportunity for public testimony, with no individuals signed up to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Ordinance C35926 (as corrected)** vacating portions of Cleveland Avenue and Nevada Street in the City of Spokane.

FIRST READING ORDINANCES

For Council action on First Reading Ordinance C35947, see section under ‘Hearings.’

There were no **Special Considerations**.

HEARINGS

Hearing on Vacation of the Alley between Bismark Avenue and Central Avenue and Related First Reading Ordinance C35947

The City Council held hearing on the above-described matter. Eldon Brown, Principal Engineer of Planning and Development Services, provided an overview of the matter. Subsequent to the opportunity for public testimony, with no individuals signed up to speak, and an opportunity for Council commentary, with none provided, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **approved, subject to conditions** (in the Street Vacation Report dated September 8, 2020), the vacation of the alley between Bismark Avenue and Central Avenue, from the east line of Sycamore Street to the west line of Julia Street, as requested by Thomas Kostelecky.

In conjunction with the hearing, First Reading Ordinance C35947—vacating the alley between Bismark Avenue and Central Avenue, from the east line of Sycamore Street to the west line of Julia Street—was read for the first time, with further action deferred.

Second Open Forum was not held.

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 6:10 p.m.

STANDING COMMITTEE MINUTES
City of Spokane
Public Infrastructure, Environment, and Sustainability
June 22, 2020

Committee members present in person, phone or video

Council President Breean Beggs, Committee Chair
Council Member Michael Cathcart, Vice Committee Chair
Council Member Kate Burke
Council Member Lori Kinnear
Council Member Candace Mumm
Council Member Karen Stratton
Council Member Betsy Wilkerson

Council President Beggs called the meeting to order at 1:15 p.m.
<https://vimeo.com/42002380>

Review and approval of minutes

Council President Beggs asked for a motion to approve the minutes of the May 18, 2020 meeting.

- Action taken
- Council Member Wilkerson moved to approve the minutes of the May 18, 2020 meeting as presented; the motion was seconded by Council Member Cathcart.

Discussion items

A. Council Requests

1. Consent items for discussion
2. Legislative update (if needed)
Preview of upcoming rate setting process meetings

B. Staff Requests

1. Centennial Trail – Summit Blvd Gap Update – Kyle Twohig
 - i. Updates on other trail and bike connectivity projects
Kyle Twohig gave an overview of the street maintenance projects and spoke about the grind and overlay projects. He discussed the items 9 and 10 on the consent portion of the agenda and how they were timed. Kyle gave an update on the Centennial Trail project and shared a PowerPoint. He spoke about the engagement process and the design review board meeting to address the individual concerns and questions about the project. The presentation will be on the project website. Katherine Miller discussed the overall projects for bicycle and trail projects. Angel Spell highlighted the next steps on a trail project near the arboretum.
2. Safe Routes to School Grants – Inga Note (10 minutes)
Inga Note gave an update on the pedestrian bike grant applications coming up. She spoke about the safe routes to schools grant program.
3. COVID-19 Supplemental ESG Award – Matt Davis
Matt Davis discussed the supplemental ESG award related to COVID- 19 Cares Act. He spoke about the programming of the funds and related information provided in the briefing paper.
4. Grants to help City residential utility customers – Marlene Feist
Marlene Feist discussed the grants to help the City utility customers for assistance through U-Help.
5. CivicSmart Parking Contract
Kris Becker gave an update on the contract for the software on the parking meters.

Strategic Plan Session

- A. Priority Strategy 1. Rapidly accelerating street pavement maintenance projects
- B. No report this meeting.

C. Priority Strategy 2. Repurposing public property to stimulate private investment

- No report this meeting.

D. Priority Strategy 3. Sustainable city

- No report this meeting.

Consent items

1. Vacation of various RW for the NE Middle School Project (Planning & Development)
2. Vacation of Grant St. between 5th and I-90 (Planning & Development)
3. Future Brownfield Grants and Implementation consultant contract for the Planning & Economic Development's Brownfields program (Neighborhood & Business Services – Planning & Economic Development)
4. Lift Station Assessment (Integrated Capital Management)
5. Wastewater Collections SCADA (Integrated Capital Management)
6. Northwest Spokane Stormwater Study RFP (Integrated Capital Management)
7. DoD DCIP Grant Funding Application (Integrated Capital Management)
8. On-Call Engineering Consultants (Engineering Services)
9. Arterial Grind & Overlay – Economic Recovery (Engineering Services)
10. Arterial Chipseal – Economic Recovery (Engineering Services)
11. Amendment to Interdepartmental Agreement (Engineering Services/Parks)
12. Value Blanket Order for Perforated Square Steel Tube (traffic sign posts) (Streets)
13. Value Blanket Order for Preformed Thermoplastic products (Streets)
14. Subsite Video Pipeline Inspection Systems (Wastewater)
15. Backflow Prevention Devices – Annual Value Blanket (Water)

Executive session

None.

Adjournment

The meeting adjourned at 2:20 p.m.

STANDING COMMITTEE MINUTES
City of Spokane
Public Infrastructure, Environment, and Sustainability
July 27, 2020

Committee members present in person, phone or video

Council President Breean Beggs, Committee Chair
Council Member Michael Cathcart, Vice Committee Chair
Council Member Kate Burke
Council Member Lori Kinnear
Council Member Candace Mumm
Council Member Betsy Wilkerson

Committee members absent

Council Member Karen Stratton

Council President Beggs called the meeting to order at 1:15 p.m.

<https://vimeo.com/44217250>

Review and approval of minutes

Council President Beggs asked for a motion to approve the minutes of the June 22, 2020 meeting.

- Action taken
- Council Member Burke moved to approve the minutes of the June 22, 2020 meeting as presented; the motion was seconded by Council Member Mumm.

Discussion items

A. Council Requests

1. Consent items for discussion

- Upriver Spillway Rehabilitation Phase III Engineering Design and STID Update (Water Dept.) Steve Burns gave an update on the multi-year work for the rehabilitation design work for the structural rebuilds that may be needed as preventative maintenance.

2. Legislative update (if needed)
3. C-PACER Financing – Letter of Support
Council President Beggs reviewed the support letter from City Council to County Commissioners for supporting the C-PACER financing. The financing allows for building owners to take out loans in property assessment at a lower cost for energy efficiency projects. This letter will be on Council's agenda for this afternoon.
4. Sustainability Action Subcommittee (SAS) (30 minutes)
Kara Odegard gave an update on the work of the Sustainability Action Committee. She reviewed the history and the goals of the subcommittee.

B. Staff Requests

1. Airway Heights Amended Water Supply Water Agreement and Emergency Water Services Agreement – Marlene Feist and Kevin Anderson of Airway Heights
Marlene Feist introduced Kevin Anderson, City of Airway Heights Public Works Director. Kevin gave a presentation to outline the progress on the water supply improvements in Airway Heights and the proposed amendments to the water supply agreement with the City of Spokane.
2. State Transportation Improvement Board (TIB) Grant Opportunity
Katherine Miller introduced Kevin Picanco discussed the funding available for the grant opportunity. Kevin discussed the projects that are being positioned for applications to the TIB.
3. WRIA 55 Plan Update, Little Spokane Watershed
Doug Greenlund discussed the plan update that was included in the packet. He gave an overview of the approval process. Doug will email a short summary of the plan update.

Strategic Plan Session

A. Priority Strategy 1. Rapidly accelerating street pavement maintenance projects

B. No report this meeting.

C. Priority Strategy 2. Repurposing public property to stimulate private investment

- No report this meeting.

D. Priority Strategy 3. Sustainable city

- Water Conservation Efforts Update – Marlene Feist
Marlene Feist introduced Kristen Zimmer, Water Department. Kristen gave an overview of the water conservation efforts today including public education events. She introduced the Water Wise Spokane program and the details of the public education and citizen challenges. Rebates available for toilets, showerheads, and other conservation efforts.

Consent items

1. Contract Renewal for Air Quality Emission Compliance Testing (Waste to Energy)
2. Contract Renewal for Ultrasonic Thickness testing (Waste to Energy)
3. Upriver Spillway Rehabilitation Phase III Engineering Design and STID Update (Water Dept.)
4. Value Blanket Order for Traffic Paint (Streets)
5. 2020 – 2024 Consolidated Plan (Neighborhood and Business Services: Community, Housing, and Human Services)
6. Contract amendment with Spokane Roofing LLC for required roofing insulation (Finance, Asset Management)
7. MFTE Conditional Contracts
 - i. The District on the River
 - ii. Harrington Place Apartments

Executive session

None.

Adjournment

The meeting adjourned at 2:30 p.m.

STANDING COMMITTEE MINUTES
City of Spokane
Urban Experience Committee
7/13/20 – MINUTES

Attendance

City Employees: Eldon Brown, Carlos Plascencia, Melissa Wittstuck, Micaela Martinez, Kathy Knox, David Steele, Jennifer Hammond, Lars Gilbert, Matt Davis, Tija Danzig, Paul Warfield, Garrett Jones, Colin Hurst, Brandy Cote, Mayor Woodard, CM Karen Stratton, CM Betsy Wilkerson, CP Breann Beggs, CM Lori Kinnear, CM Candace Mumm, CM Michael Cathcart, Kyle Overbust, Hannahlee Allers

Non-City Employees: Larry Krauter

The meeting started at 1:16 p.m.

Approval of Minutes:

The June 8, 2020 meeting minutes were approved unanimously.

Agenda Items:

1. **UDPDA- Lars Gilbert**
Update on the UDPDA and amending Ordinance No C-34470.
2. **Sewer Easement Resolution- Larry Krauter**
Airport Board to execute a sewer and access easement on Spokane County Assessor parcels 15362.0030 and 15362.0031.
3. **Grand Blvd Transportation & Land Use Study Final Draft- Melissa Wittstruck**
Study identifies Grand Boulevard design concepts including pedestrian and bicycle improvements, green infrastructure recommendations, phasing alternatives, and provides a Land Use Market Analysis.
4. **CHHS Housing & Essential Needs SFY21 Increase- Matt Davis**
Strategic Plan to End Homelessness, 2015-2020 Consolidated Plan for Community Development.
5. **CHHS Update Arena Signage- Tija Danzig**
Update on the Arena Signage.
6. **CARES Act Funding Update – Tonya Wallace/Paul Warfield**
Update on the CARES Act funding from last meeting.
7. **Park Updates – Garrett Jones**
Update on the Park Updates.
8. **Lime Scooters & Wheelshare Program Contract Changes– Colin Quinn-Hurst**
Updates to WheelShare program regarding sidewalks and municipal code adjustments.
9. **Neighborhood Business Services Re-Organization Update- Wes Crago**
Update on the realignment of the Neighborhood Business Services department.

Consent Items:

All consent items were approved and moved forward.

Executive Session:

There was no Executive Session.

Adjournment:

The meeting was adjourned at 3:10 PM

STANDING COMMITTEE MINUTES
City of Spokane
Urban Experience Committee
8/17/20 – MINUTES

Attendance

City Employees: Hannahlee Allers, Jennifer Papich, CP Breean Beggs, Andrew Chanse, Dan Buller, CM Karen Stratton, Eldon Brown, Colin Quinn-Hurst, Kyle Twohig, Eric Finch, CM Lori Kinnear, Louis Meuler, Garrett Jones, Inga Note, David Steele, CM Kate Burke, Jason Ruffing, CM Michael Cathcart, CM Betsy Wilkerson, Tirrell Black, Kevin Picanco, CM Candace Mumm, Greg Forsyth

Non-City Employees: Jonathan Mallahan

The meeting started at 10:16 a.m.

Approval of Minutes:

The July 13, 2020 meeting minutes were approved unanimously.

Agenda Items:

1. **Parks Update- Garrett Jones**
Recreation has evolved with COVID. Using online programs, mid-summer activities, summer day camps, outdoor adventures, and fall programs.
2. **Lime Scooter Update- Colin Quinn-Hurst**
Contract ends 2020/end of season. City can re-new for 2 more years. Colin shared some updated examples of signs. A diagram of the area south of the U District trail options.
3. **Streets Update- Clint Harris**
Moved to PIES next Monday.
4. **20 MPH Speed Limit Pilot Project Update- CM Karen Stratton/Candace Mumm**
Information on speed sign project and the need of it in some areas especially, High Drive was one mentioned by CM Cathcart and CM Mumm updated on pilot areas.
5. **Public Spaces and Wi-Fi Connectivity- Eric Finch and CM Betsy Wilkerson**
Eric and CM Wilkerson gave an update on Parks and the Library working together, update on Riverfront Park area and Garrett gave an update on Liberty Park.
6. **Library Bond Implementation Update- Andrew Chanse**
Andrew gave an update on construction/updates to select libraries. Update on Library kiosk and some future locations.
7. **Consultant Contract Extension for OPR 2016-0705 Community Champions Foreclosure Registry- Jason Ruffing**
Explained what the contract was for and the timeframe of an additional year.
8. **CC3 Zoning Overlay, North Foothills- Tirrell Black**
Presentation on the Overlay area.

Consent Items:

CM Cathcart had a question on item A, Dan Buller responded. All consent items were approved and moved forward.

Executive Session:

There was no Executive Session.

Adjournment:

The meeting was adjourned at 11:52 a.m.

Public Safety & Community Health Committee
Meeting Minutes – August 3, 2020

Call to Order: 1:16 PM

Attendance:

PSCHC Members Present: PSCHC Chair CM Kinnear; CP Beggs; CM Stratton; CM Cathcart; CM Wilkerson; CM Burke; CM Mumm

Staff/Others Present: City Administrator Wes Crago, Chief Meidl, Assistant Police Chief Justin Lundgren, Major Eric Olsen, Nathan Groh, Tim Sigler, Tija Danzig, Maggie Yates, and Hannahlee Allers.

Approval of June 29, 2020 minutes: Motion to approve by CM Burke; M/S by CM Stratton. The committee approved the minutes from the June 29, 2020 PSCHC meeting unanimously.

CONSENT AGENDA ITEMS

Monthly Reports:

1. OPO Monthly Update – June 2020
2. Sit and Lie Arrests (SPD)
3. Photo Red Update (SPD)
4. August Strategic Initiatives Report (SPD)

Consent Agenda Portion:

1. COVID - JAG20 - Subcontract with Spokane County (SPD)
2. JAG20 - Initial Application (SPD)
3. Budget Transfer and Increase to Forfeiture Funds (SPD)
4. ESO Subscription Renewal (SFD)
5. 6" Fire Hydrants - Annual Value Blanket (Public Works)
6. COVID-19 Department of Commerce ESG Award (CHHS)
7. Internet Edge Hardware Upgrade (IT)
8. VirTra Upgrade and MOU with CJTC for Reimbursement (SPD) – discussion requested by CP Beggs

STRATEGIC PLANNING SESSION

Strategic Priority: Integrated 911/Dispatch

NONE

Strategic Priority: Integrated Response

NONE

Strategic Priority: Criminal Justice Reform

Sgt. Spiering Update (5 minutes)

CM Kinnear said she has invited Sgt. Spiering to update Council on a monthly basis regarding K9 contacts and other data related to SPD's use of K9s. Sgt. Spiering gave Council a brief overview of who he is and what he does. He was appointed to the K9 unit last year. Before that, he trained his fellow officers in de-escalation. Sgt. Spiering noted that the goal is always that no force is used. He gave a couple examples of the changes SPD is making to ensure that is the case. Next month, Sgt. Spiering will present on the year-to-date K9 contact and outcome stats.

Strategic Priority: City-Wide Clean & Safe

NONE

DISCUSSION ITEMS

Staff Requests:

Administrative Report on COVID-19 – City Administrator Wes Crago (15 minutes)

City Administrator Crago said that the indicators nationally are not great, but that there is some reason for optimism. Mr. Crago noted that 20-29 year olds were the biggest hit demo in Spokane in July. Hospitalizations are also up. Mr. Crago said the administration works incredibly closely with SRHD. Mr. Crago said there is a real desire by the community not to go backwards but to adjust when necessary. Mr. Crago said that there is some difficulty ensuring that people are keeping social distance in Parks. Mr. Crago noted that the administration is working with Lime to ensure that that program is being used for commuting purposes and as safely as possible. On the bright side, more testing and contact tracing is happening and mask-wearing is increasing here in Spokane. Mr. Crago said there is reason to think the future

looks brighter than the past. CM Cathcart asked if there has been any comment from the Health District that there is positive impact from individuals wearing masks. Mr. Crago said there has not been any statement from the Health District yet about efficacy of masks, but he will ask them about it at their next meeting. CM Mumm asked how the administration is ensuring that City employees will be safe when they come back to work. Mr. Crago said that they are working very hard to make sure we are ready for Phase 3 to take place. CM Mumm asked if there are any modifications needed in order to ensure that the work environment is prepared for Phase 3. Mr. Crago said that the City is working on ordering PPE and will have a health check before entering the building and the requirements necessary to maintain social distancing. Mr. Crago said he would get Council the specific information about what everything will look like as soon as they finalize it.

SPD K8 Maintenance Costs – David Paine (10 minutes)

David Paine started out by apologizing for providing Major Olsen inaccurate information about SPD's K8 maintenance costs. The original presentation stated that there was a \$60,000.00 cost of maintenance for vehicles after they hit 100,000 mile. That was a flawed data point. Mr. Paine provided updated and accurate information in the agenda packet. Nathan Groh presented to Council on the cost per mile of SPD vehicles that have over 100,000 miles on them – this is currently 12 vehicles. Once a vehicle reaches 100,000 miles, the cost to run that vehicle jumps up dramatically. CP Beggs asked if maintenance includes body work too. Mr. Paine said these numbers exclude accidents – this is strictly data on repairs needed. CP Beggs asked if these were all the same kind of vehicles. Mr. Paine said that these are strictly K8 pursuit vehicles. Mr. Paine noted that we are losing these vehicles about a week out of every year for maintenance. CP Beggs requested that Mr. Paine and Mr. Groh come back sometime and present to Council on the potential of using electric and alternative fuel vehicles.

Demographics of SPD Contacts, CFS and Enforcement – Chief Meidl (5 minutes)

Chief Meidl gave a broad overview of SPD contacts. He said SPD is currently analyzing a comprehensive review of about 3 years of data. They should have a report complete in a couple weeks and wanted to give Council a heads-up that it is coming.

Council Requests:

Killology Resolution Discussion – CM Burke (10 minutes)

CM Burke introduced her resolution to support Chief Meidl and the words he has signed on to as Washington Association of Sheriffs & Police Chiefs (WASPC) President. She said that the resolution is also about making sure that future SPD trainings are safe. CM Stratton asked if the "Killology" training was cancelled. CM Burke said that it is unclear whether this is cancelled, but regardless she still wanted to present this resolution to make sure that it doesn't come back in the future.

Guiding Principles Resolution (Maggie Yates presenting) – CP Beggs (10 minutes)

CP Beggs began by talking about how over the last year the County convened a stakeholder group called the Justice Task Force, which focused on what alternatives and answers there are for our current corrections process. He said at the culmination of that, they came up with recommendations for the County. Since it's a regional effort, CP Beggs suggested the City look at the guiding principles that the stakeholder group came up with and think about the Council adopting them by resolution in the near future. Maggie Yates presented on the organization of the Justice Task Force and the specific guiding principles that the regional stakeholder group came up with. Ms. Yates noted that the Justice Task Force was authorized by the Board of County Commissioners in February 2018. It was comprised of over 30 members representing different branches of government, behavioral health, businesses, and community organizations, and was supported by the Vera Institute of Justice and the JFA Institute. The group met four times as a group, with multiple committee meetings, town halls, and focus groups. And the group made two primary recommendations: 1) Guiding Principles; and 2) Investments in portfolio of reforms. Ms. Yates said the Guiding Principles are intended to serve as foundational values to guide an organization's culture, growth, and decision-making. The Guiding Principles are: 1) Commits to ensuring safe and humane treatment and conditions of confinement for everyone who comes into contact with the local justice system (including but not limited to defendants, victims, and staff); 2) Recognizes that pre-trial incarceration beyond the "least restrictive conditions" listed in Superior Court Criminal Rule 3.2(b), such as supervised release, travel or housing restrictions, various types of bonds, requirement for the accused to return to custody during specified hours or to be placed on electronic monitoring, or other conditions reasonably necessary to assure appearance as required, actually undermines public safety; 3) Commits to ensuring the rights and safety of victims and survivors of crime, and the broader community; 4) Will increase its investments in rehabilitation and diversion opportunities, especially for individuals in need of behavioral health support, recognizing that they are necessary for the region's safety; 5) Will increase its investments in community-based resources (especially housing and behavioral health treatment), including public and private partnership's more effective and efficient uses of existing resources, to ultimately improve community safety and well-being; 6) Will use data-driven and evidence-based reforms with the goal of reducing crime, decreasing the use of tax payer dollars, and increasing community safety; and 7) Commits to pursuing a criminal justice system that ensures racial equity and equity across all identities. CM Mumm noted that we have not kept pace with technological communications with folks. She would like to have some language in these goals that focuses on closing that gap in order to reduce failures to appear. Ms. Yates agreed that there is more we need to be doing in that area. CM Cathcart asked what laws they are hoping will be changed or modified. Ms. Yates said at this point there are not any specific laws queued up, but there are local policies around failure to appear or bail that may enhance things like racial

disparities. CM Cathcart clarified that they are not asking for sentencing to be based on skin color. Ms. Yates said that is not what they are suggesting here. CM Wilkerson noted that disparity is economic and when you have more resources your outcomes in the justice system are different. CM Cathcart asked if it would make sense to commit to something on the socio-economic side not just the racial side. CM Wilkerson said that yes, as we do a deeper dive that would be something to look at. CP Beggs noted that racial equity is about changing neutral policies in a way that they will lift all boats better.

Updating Council Legislative Agenda to Include Emergency Communications Systems and Facilities Funding – CP Beggs (5 minutes)

CP Beggs said that we are continuing to build our City's legislative agenda for the next state legislative session. He said that in trying to go upstream from the SREC issues, there are problems about where the money is allocated. The County has a lot of control over the money that is allocated to emergency communications systems and facilities. CP Beggs proposal down the line would be to add a HB 2781 to the City's legislative agenda. This would allow for a more equitable arrangement and more collaboration with the County. CM Cathcart asked what the share of the funding he was looking at and if that would fund our needs. He said it would be somewhere around 40% and it would fund our needs, but more importantly it would get us to the table with the County. CM Mumm noted that it would be worth looking at it by number of calls.

Goat Vegetative Management / Fire Fuel Reduction Project Update – CM Kinnear (5 minutes)

Giacobbe Byrd presented on CM Kinnear's partnership with Fire Chief Brian Schaeffer and our City Parks Department to launch a pilot project wherein the City enlists goats (under the supervision of a shepherd) to help us do the critical and often-overlooked work of reducing fire fuels and noxious weeds in Spokane. Goat grazing is one of many innovative techniques that can be used to mitigate our fire vulnerability. Mr. Byrd said the goal of this pilot project is to test the efficacy of goats as an environmentally-friendly, cost-effective, and safe alternative for both hazardous fuel reduction and noxious weed control in our City Parks. Mr. Byrd said, because we are already so late in the season, most weedy species in Hangman Park will have gone to seed by the time we can get the goats out in the park. While edible at all stages of maturity, palatability decreases and will significantly reduce the positive impact of grazing. Due to reduced palatability of weedy species, the goats will focus more on desirable natives. Mr. Byrd said the 2020 trial project at Hangman Park will consist of approximately 5 acres for a 7 day period in late September to early October.

CP Beggs commented on the VirTra upgrade. CP Beggs asked if we could get a community advisor committee together to give SPD feedback on which scenarios are used.

CP Beggs also mentioned that he has been working on the City Attorney Charter change for a while. CP Beggs noted that he received feedback on the proposal and is open to moving this item to next year.

State Legislative Update:

NONE

ADMINISTRATION REQUESTS:

NONE

Action Items: NONE

Executive Session: NONE

Adjournment: CM Kinnear adjourned the meeting at 2:18 PM. The next PSCHC meeting will be held Monday, October 5, 2020.

Attachments on file in the City Clerk's Office

STANDING COMMITTEE MINUTES City of Spokane Finance & Administration Committee 08/17/2020

Attendance

Council Member Candace Mumm, Council Member Lori Kinnear, Council President Breean Beggs, Council Member Becky Wilkerson, Council Member Michael Cathcart, Council Member Karen Stratton, Council Member Kate Burke, Tonya Wallace, Paul Ingiosi, Matthew Davis, Tyler Benner, Jay Atwood, Meghann Steinolfson, Brian Schaeffer, Hannahlee Allers, Jake Hensley, Mike Ormsby, Eric Finch, Brian McClatchey, Wes Crago, Erik Poulsen, David Paine, Tim Dunivant, David Steele, Julie O'Berg, Matthew Lowmaster, Kandace Watkins.

Meeting started at 1:15 p.m.

This meeting was conducted through Web Ex

Approval of Minutes:

Meeting Minutes for July were approved.

Agenda Items:

III. Consent Items were approved without discussion:

a) Five Mile Prairie Neighborhood Council Public Art Project Permit and License for Right of Way

IV. Discussion Items:

a) Restoration of Traffic Calming Funds from SPD – Council President

Council President, briefed the Committee regarding this item. Tonya Wallace (CFO) provided some language changes to the items submitted in the agenda packet. The changes were accepted by Council. CM Cathcart commented that he spoke with Asst. Chief Lundgren prior to the meeting and stated that the feedback was that the return of the funds to the program had a possibility to impact the NRO program. CP responded that the program originally did provide some financial support for the NRO program but that had been eliminated a few years back and the Traffic Calming Program only covered school zone enforcement by SPD as the ordinance indicated on a reimbursement basis only documented by proper paperwork. Please see the agenda packet for submitted documents to the committee.

b) Strategic Reserve and Intrafund Transfers Ordinance Changes – Tim Dunivant

Tim Dunivant, Budget Analyst – Council Office, briefed the Committee regarding this item. Tim stated he had collaborated with Tonya Wallace (CFO) and Paul Ingosi, Director of Mgmt and Budget, identifying some language that required some modification in the drafted ordinances. The intention is for a holistic review to serve as a look back on salary and benefit savings over the year which could be “swept” into the appropriate reserve account once the review had been concluded. Codifying that salary savings may not be used for a different budget line item. This can only occur by SBO (Special Budget Ordinance) but the ordinance outlines the process as well. This would be effective January 1, 2021 in order to start with a fresh, new year. There was continued discussion about prioritization for reserves including how to fund reserves with any “year-end” surplus. Tonya requested that a standard definition be used and which reserve fund would be funded first. This needs more continued discussion per Tonya. This allows time for talk and tweaks before bringing the final draft before full council. This would include an update to the code by 12/31/2020 and to start 2021 with the intent of managing any surpluses under the enacted ordinances strategic plan as Tonya explained to Council. Please see the agenda packet for submitted documents to the committee.

c) State Legislative Lobbying Service Agreements Presentation – Erik Poulsen

Erik Poulsen, Intergovernmental Affairs – Council Office, briefed the Committee regarding this item. The State Legislative Team is asking for an extension to the current contracts with Luke Esser and Nick Federici as contracted Lobbyists in light of the state of the current pandemic. This would be the last extension allowed under the current contract and any new contract would have to be under a new RFP. The extension did have a financial impact with an increase in the contractual amount. The increase in contract amount for the extension was done after research was performed and reflected that the marketplace was paying higher than previous contractual amounts with Esser and Federici. The extension will run through June 30, 2021. Please see the agenda packet for submitted documents to the committee.

d) Settlement Request of Overbilled Waste Water Charges – Corin Morse

Marlene Feist emailed requesting on the day of Committee the item be pulled from the agenda. The item was **NOT** briefed. Please see the agenda packet for submitted documents to the committee.

e) Renewal of Insurance Coverage Presentation – Mike Ormsby

Mike Ormsby, City Attorney, briefed the Committee regarding this item. His presentation outlined the coverage premiums and recommendations from brokers. There was some discussion around Cyber Insurance and if there was adequate amounts of coverage in place. Mike explained the rates have increased at least 20-30% since last time. The coverage will be in effect starting 9/1/2020. Please see the agenda packet for submitted documents to the committee.

f) ILA Contract Update and Review – Chief Schaefer/WesCrago

Wes Crago, City Administrator, briefed the Committee regarding this item. Reported along with Chief Schaefer that the new contract is still in negotiation. They plan to have it come forward soon to City Council and County Commissioners to review for approval. Please see attached presentation.

g) Department CV Presentations – Tonya Wallace

Eric Finch, Chief Innovation and Technology Officer, briefed the Committee regarding his department and impacts from COVID. Amber Richards, Director of Human Resources, briefed the Committee on her department impacts from COVID. Meghann Steinolfson, Labor Relations Manager, briefed the Committee on impacts on labor relations due to COVID. Matt Lowmaster, Safety Manager, briefed the Committee on the impacts of COVID on employee safety and submitted claims for injury. Dave Steele, Acting Director of Asset Mgt, briefed the Committee on city owned assets and City Hall cleaning and sanitization – especially around a COVID positive employee. David Paine, Director of Fleet Services, briefed the Committee on the impacts of COVID in his department. Please see the agenda packet for submitted documents to the committee.

h) Public Safety SPI Refinance Options – Tonya Wallace

Tonya Wallace, CFO, briefed the Committee regarding this item. Tonya reviewed with Council three options. Tonya recommends Option 3 to be able to end the loan terms earlier. Council felt there was more discussion needed on terms before they could give a directive on which option. Please see the agenda packet for submitted documents to the committee.

i) CV city Costs Update – Tonya Wallace

Tyler Benner, Internal Auditor, briefed the Committee regarding this item. Please see the agenda packet for submitted documents to the committee.

j) 2020 Cost Containment Update – Tonya Wallace

Tonya Wallace, CFO, briefed the Committee regarding this item. Please see the agenda packet for submitted documents to the committee.

k) General Fund Reserves – Tonya Wallace

Tonya Wallace, CFO, briefed the Committee regarding this item. Please see the agenda packet for submitted documents to the committee.

V. Standing Topic Items:

1. Intra-fund Transfer Report and General Fund Update– Paul Ingiosi

Paul Ingiosi, Director of Management & Budget, briefed the Committee regarding this item. Please see the agenda packet for submitted documents to the committee and the end of this document for the Intra-Fund Budget Transfer Reports not included in the agenda packet.

2. Monthly General Fund Report – Paul Ingiosi

Paul Ingiosi, Director of Management & Budget, briefed the Committee regarding this item. Revenues to date are down 5.4 % some speculation that it could be because of the extension property taxes and state sales tax due to COVID. Please see the agenda packet for submitted documents to the committee.

3. Financial Update – Paul Ingiosi

Paul Ingiosi, Director of Management & Budget, briefed the Committee regarding this item. Please see the agenda packet for submitted documents to the committee.

4. Budget Update – Paul Ingiosi

Paul Ingiosi, Director of Management & Budget, briefed the Committee regarding this item. Paul stated work continues on the 2021 Budget for presenting to the Council later this year. Please see the agenda packet for submitted documents to the committee.

Adjournment

The meeting was adjourned at 3:14 p.m., next meeting calendared for September 21, 2020 at 1:15 p.m.

General Notices



**NOTICE OF PUBLIC MEETING
NEIGHBORHOOD PROJECT ADVISORY COMMITTEE
WEST QUADRANT TAX INCREMENT FINANCING DISTRICT**

**MEETING OF
WEDNESDAY, OCTOBER 7, 2020
4:00 PM TO 5:30 PM**

Please be advised that the next regular meeting of the Neighborhood Project Advisory Committee for the West Quadrant Tax Increment Financing District will be held on **Wednesday, October 7 at 4:00 PM** via the WebEx Meetings software. The public is encouraged to attend either online or by phone. Connection instructions are available at <https://my.spokanecity.org/boc/committees/west-quadrant-tax-increment-financing-neighborhood-project-advisory-committee/>

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C35926 (AS CORRECTED)

An ordinance vacating portions of Cleveland Avenue and Nevada Street in the City of Spokane,

WHEREAS, pursuant to Resolution 2020-0047, the City Council initiated the vacation of portions of Cleveland Avenue and Nevada Street that are more particularly described below, and a hearing has been held on the resolution before the City Council as provided by RCW 35.79; and

WHEREAS, the City Council has found that the public use, benefit and welfare will best be served by the vacation of said public way; -- NOW, THEREFORE,

The City of Spokane does ordain:

Section 1. That those portions of Cleveland Avenue and Nevada Street located within the Northeast Quarter of Section 08, Township 25 North, Range 43 East, Willamette Meridian, and more particularly described below are hereby vacated. Parcel numbers are not assigned.

The North half of East Cleveland Avenue from the West line of North Nevada Street to the projected West line of the 16 foot wide alley in Block 53, Wolverton & Conlan's Addition to Spokane Falls recorded in Volume "B" of Plats at page 59, records of Spokane County, Washington

Together with:

The South half of East Cleveland Avenue from the West line of North Nevada Street to the projected East line of the 16 foot wide alley in Block 44, Wolverton & Conlan's Addition to Spokane Falls recorded in Volume "B" of Plats at page 59, records of Spokane County, Washington

Together with:

The West 20 feet of the East half of North Nevada Street from the North line of East Cleveland Avenue to the projected North line of Lot 2, Block 53, Wolverton & Conlan's Addition to Spokane Falls recorded in Volume "B" of Plats at page 59, records of Spokane County, Washington

Together with:

The West half and the West 20 feet of the East half of North Nevada Street from the North line of North Foothills Drive to the South line of East Cleveland Avenue as platted by the plat of Wolverton & Conlan's Addition to Spokane Falls recorded in Volume "B" of Plats at page 59, records of Spokane County, Washington

Together with:

The West half of North Nevada Street from the North line of East Cleveland Avenue to the projected North line of Lot 11, Block 52, Wolverton & Conlan's Addition to Spokane Falls recorded in Volume "B" of Plats at page 59, records of Spokane County, Washington

Section 2. Easements are reserved and retained over and through those portions of the vacated right-of-way that are more particularly described below for the City of Spokane, Comcast, Avista, and CenturyLink to protect existing and future utilities.

The North half of East Cleveland Avenue from the West line of North Nevada Street to the projected West line of the 16 foot wide alley in Block 53, Wolverton & Conlan's Addition to Spokane Falls recorded in Volume "B" of Plats at page 59, records of Spokane County, Washington

Together with:

The South half of East Cleveland Avenue from the West line of North Nevada Street to the projected East line of the 16 foot wide alley in Block 44, Wolverton & Conlan's Addition to Spokane Falls recorded in Volume "B" of Plats at page 59, records of Spokane County, Washington

Together with:

The West 11.50 feet of the West 20 feet of the East half of North Nevada Street from the North line of Lot 2, Block 53, Wolverton & Conlan's Addition to Spokane Falls recorded in Volume "B" of Plats at page 59, records of Spokane County, Washington

Together with:

The East 54 feet of the West 61.5 feet of North Nevada Street from the North line of North Foothills Drive to the South line of East Cleveland Avenue as platted by the plat of Wolverton & Conlan's Addition to Spokane Falls recorded in Volume "B" of Plats at page 59, records of Spokane County, Washington

Together with:

The East 42.5 feet of the West half of North Nevada Street from the North line of East Cleveland Avenue to the projected North line of Lot 11, Block 52, Wolverton & Conlan's Addition to Spokane Falls recorded in Volume "B" of Plats at page 59 records of Spokane County

Please see attached exhibits

Referenced attachments on file in the City Clerk's Office.

Passed by City Council September 28, 2020

Delivered to Mayor September 30, 2020

Notice for Bids

Supplies, Equipment, Maintenance, etc.

PARKWATER WELL STATION: VERTICAL TURBINE REPLACEMENT PUMPS & MOTORS
Water & Hydroelectric Services

ITB #5337-20

Description: The City of Spokane is seeking electronic bids for two (2) replacement pumps and motors for the City's Parkwater Well Station vertical turbine pumps (no installation services will be required).

Bid Opening: Sealed electronic bids will be accepted until **Monday, October 19, 2020 at 1:00pm**. Bids will be publicly opened at 1:15pm via WebEx meeting (meeting link: <https://spokanecity.webex.com/spokanecity/j.php?MTID=m058d8967449e56d8908731b4900246d3>. Access code: 965 272 875 Password: 7j8sPf7Mwbf). Please note City Hall is currently closed due to the covid-19 outbreak. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

To view this solicitation and submit a bid response, you must be a registered supplier on the City's bidding portal at <https://spokane.procurement.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation's distribution list for changes and/or modifications via email notification.

Interested parties are asked to post questions on our bidding portal under the 'Clarifications' tab under the applicable project number.

The right is reserved to reject any and all submissions and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm submissions completed and submitted electronically will be tabulated.**

Samantha Johnson
Purchasing Department

Publish: October 7 & 14, 2020

OFFSITE RECORDS STORAGE SERVICES

City of Spokane Office of the City Clerk

RFP #5343-20

Description: The City of Spokane is soliciting electronic Proposals for Offsite Records Storage Services

Sealed Proposals will be unsealed and acknowledged at the 1:15 p.m. public bid opening via WebEx meeting on **MONDAY, OCTOBER 19, 2020**, for Offsite Records Storage Services for the City of Spokane Office of the City Clerk. **The WebEx Meeting link is:**

<https://spokanecity.webex.com/spokanecity/j.php?MTID=m058d8967449e56d8908731b4900246d3>.

The access code is: **965 272 875** and the password is: **7j8sPf7Mwbf**. Join by phone at 1-408-418-9388.

The Request for Proposals document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, October 19, 2020**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: October 7 & 14, 2020

REQUEST FOR QUALIFICATIONS CITY OF SPOKANE - Engineering Services

Geotechnical Engineering, Historical Resources, Surveying, Construction Management, and Real Estate Consultants

City of Spokane Engineering Services is requesting Statement of Qualifications (SOQ) for:

- Geotechnical Engineering
- Historical Resources
- Surveying
- Construction Management
- Real Estate Consultants

The Request for Qualifications (RFQ) documents are available at the following web page: www.cityofspokaneplans.com

Questions must be directed to Dan Buller at dbuller@spokanecity.org.

SOQ's conforming to the RFQ requirements must be electronically submitted to Dan Buller no later than 1:00 p.m. on October 26, 2020.

Proposals shall be submitted via email to dbuller@spokanecity.org, following the requirement described in the Request for Qualifications at the above website.

The City of Spokane reserves the right to reject any and all SOQs. SOQs failing to comply with the requirements of this Request for Qualifications may be considered non-responsive. SOQs received late will be considered rejected. All statements of qualifications shall remain the property of the City of Spokane and shall not be returned.

Publish: October 7 & 14, 2020, Project No. 2021059, 2021060, 2021061, 2021062, 2021063

