



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 110

SEPTEMBER 23, 2020

Issue 39



MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBERS:

KATE BURKE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

The Official Gazette

(USPS 403-480)

Published by Authority of City Charter Section 39

The Official Gazette is published weekly by the Office of the City Clerk
5th Floor, Municipal Building, Spokane, WA 99201-3342

Official Gazette Archive:
<https://my.spokanecity.org/gazettes/>

To receive the Official Gazette by e-mail, send your request to:

clerks@spokanecity.org

INSIDE THIS ISSUE

MINUTES	790
ORDINANCES	795
EXECUTIVE ORDERS	805
JOB OPPORTUNITIES	807
NOTICES FOR BIDS	812

The Official Gazette

USPS 403-480
0% Advertising
Periodical postage paid at
Spokane, WA

POSTMASTER:

Send address changes to:
Official Gazette
Office of the Spokane City Clerk
808 W. Spokane Falls Blvd.
5th Floor Municipal Bldg.
Spokane, WA 99201-3342

Subscription Rates:

Within Spokane County:
\$4.75 per year
Outside Spokane County:
\$13.75 per year

Subscription checks made payable to:

City Treasurer

Address Change:

Official Gazette
Office of Spokane City Clerk
808 W. Spokane Falls Blvd.
5th Floor Municipal Bldg.
Spokane, WA 99201-3342

Minutes

MINUTES OF SPOKANE CITY COUNCIL

Monday, September 14, 2020

BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

The regularly scheduled Spokane City Council 3:30 p.m. Briefing/Administrative Sessions and the 6:00 p.m. Legislative Session were held virtually and streamed live online and aired on City Cable 5. Pursuant to Governor Jay Inslee's Ninth Updated Proclamation 20-28.9, dated September 2, 2020, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and the in-person attendance requirement in RCW 42.30.030 has been suspended until at least through October 1, 2020. The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling 408-418-9388 and entering an access code when prompted.

Roll Call

On roll call, Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson were present. (Council President Beggs was in attendance in the Council Chambers and also participated in the meeting via WebEx. Council Members Burke, Kinnear, Mumm, and Stratton attended the meeting via WebEx.)

City Administrator Wes Crago (also attending via WebEx), City Council Policy Advisor Brian McClatchey (also attended the meeting via WebEx), and City Clerk Terri Pfister were also present.

Advance Agenda Review

The City Council received an overview from staff on the September 21, 2020, Advance Agenda items.

Action to Approve September 21, 2020, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the September 21, 2020, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Mumm, seconded by Council Member Wilkerson, **to approve** the Advance Agenda for Monday, September 21, 2020; **carried unanimously.**

ADMINISTRATIVE SESSION**Current Agenda Review**

The City Council reviewed the September 14, 2020, Current Agenda for changes.

Council Suspension of the Rules

Motion by Council Member Mumm, seconded by Council Member Kinnear, **to suspend** Council Rules; **carried unanimously.**

Action to Move Ordinances from 6:00 p.m. Legislative Session to 3:30 p.m. Administrative Session

Motion by Council Member Mumm, seconded by Council Member Wilkerson, **to move** the following four ordinances from the 6:00 p.m. Legislative Session and add to the 3:30 p.m. Administrative Session to free up time for testimony on the fluoride issue at 6:00 p.m.: C35935, C35938, C35932, and C35926; **carried unanimously.**

Resolution 2020-0068

Motion by Council Member Mumm, seconded by Wilkerson, **to add** Resolution 2020-0068 ratifying the Mayor's contract with SREC, with the caveat that it does not commit the Council to anything; that it is just an extension with some changes made to the agreement; **carried unanimously.**

Resolution 2020-0066

Motion by Council Member Mumm, seconded by Council Member Burke, **to defer** Resolution 2020-0066 (declaring Clean Energy a sole source provider for repairs and maintenance of the City of Spokane CNG Refueling Station) to September 21, 2020, agenda; **carried unanimously**.

Grant Agreement with ARCORA Foundation (OPR 2020-0694)

Following commentary by Council President Beggs, the following actions were taken:

Motion by Council Member Kinnear, seconded by Council Member Mumm, **to substitute** the new version of *OPR 2020-0694 (Grant Agreement with ARCORA Foundation for capital costs associated with implementation of community water fluoridation) that was circulated to City Council by (City Council Policy Advisor) Brian McClatchey today (September 14) (and thereby replace the previously filed version); **carried unanimously**.

Motion by Council Member Cathcart, seconded by Council Member Burke, **to indefinitely defer** *OPR 2020-0694 as substituted; **rejected 1-6 (Council Member Cathcart voting “aye” and Council President Beggs and Council Member Burke, Kinnear, Mumm, Stratton, and Wilkerson voting “no”)**.

Council Member Burke requested the Grant Agreement with ARCORA Foundation be considered during tonight's 6:00 p.m. Legislative Session.

*[Clerical Note: It was discovered following the City Council meeting that OPR 2020-0693 is already assigned to another contract and the City Clerk File Number appearing on the City Council's agenda for this item should have read OPR 2020-0694 (not OPR 2020-0693). The City Council's motions have been clerically corrected to reflect the correct assigned number of OPR 2020-0694.]

Consideration of Legislative Agenda Items: Ordinances C35935, C35938, C35932, and C35926; Resolution 2020-0068; and Ordinance C35936Special Budget Ordinance C35935 (Council Sponsor: Council President Beggs)

Subsequent to an overview by Mathew Davis of CHHS and the opportunity for Council inquiry and commentary, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Emergency Ordinance C35935** amending Ordinance No. C35857 passed by the City Council December 16, 2019, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2020, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2020, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Human Services Grants Fund

FROM: Department of Housing & Urban Development, \$3,362,228;

TO: Various accounts, same amount.

(This action provides funding to prevent, prepare for, and respond to the coronavirus pandemic among individuals and families who are homeless or receiving homeless assistance, and to support additional homeless assistance and homelessness prevention activities to mitigate the impacts of COVID-19.)

Emergency Ordinance C35938 (Council Sponsor: Council Member Stratton)

Subsequent to an overview by Chief Financial Officer Tonya Wallace and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Emergency Ordinance C35938** relating to amendments to the For Hire Transportation sections of SMC chapter 04.04.02 and chapter 10.34A, amending sections 04.04.020, 10.34A.020, 10,34A.080, 10.34A.140, 10.34A.170, and 1034A.220 of the Spokane Municipal Code.

Final Reading Ordinance C35932 (Council Sponsor: Council President Beggs)

Subsequent to an opportunity for Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Emergency Ordinance C35932** amending Ordinance C34840 that vacated the Alley between Cowley Street and Grant Street from East Riverside Avenue South to Alley.

Final Reading Ordinance C35926 (Council Sponsor: Council President Beggs)

Subsequent to an opportunity for Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Emergency Ordinance C35926** vacating portions of Cleveland Avenue and Nevada Street in the City of Spokane.

Resolution 2020-0068

Subsequent to a full reading of the resolution by the City Clerk and commentary by Council President Beggs, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2020-0068** ratifying the Mayor's Declaration of Emergency and Authorization to Execute the First Amendment to the Agreement between the City of Spokane and Spokane Regional Emergency Communication Regarding Temporary 9-1-1 Dispatch Backup Support Services.

Emergency Ordinance C35936 (Council Sponsor: Council President Beggs)

Motion by Council Member Kinnear, seconded by Council Member Cathcart (and Council Members Mumm and Burke), **to table indefinitely** Emergency Ordinance C35936 regarding fluoridation in municipal water; **carried unanimously**.

CONSENT AGENDA

Upon Unanimous Voice Vote (in the affirmative), the City Council approved **Staff Recommendations for the following items**:

First Amendment/Extension of the Amended Water Supply Agreement with the City of Airway Heights for short-term supplemental emergency water from the City of Spokane effective June 15, 2020, through June 15, 2021. (As Amended by City Council on August 24, 2020) (Deferred from August 31, 2020, Agenda) (OPR 1984-0475)

Purchase by Fleet Services from Titan Truck Equipment (Spokane) of one Ford F550 with Duralift for the Street Department—\$153,496.73. (OPR 2020-0689)

Value Blanket with PEWAG Traction Chain, Inc. for the purchase of Tire Chains for City Vehicles for a term of two years, with three additional one-year renewals—\$80,000 per year. (OPR 2020-0691)

Recommendation to list the Dodson Building, 218-220 N. Bernard Street, on the Spokane Register of Historic Places. (OPR 220-0692)

Contract Amendment with Wilson & Company for increased cost associated with adding Wilson Inspection for the COS Regal/Cleveland/Grace Water & Sewer replacement project—\$47,580. Total contract amount: \$138,660. (OPR 2020-0693)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through August 28, 2020, total \$15,036,856.48 (Check Nos. 573987 through 574159; ACH Nos. 81567 through 81809), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$12,975,287.78.
- b. Claims and payments of previously approved obligations, including those of Parks and Library, through September 4, 2020, total \$4,839,791.90 (Check Nos. 574160 through 574321; ACH Nos.: 81810 through 82058), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$3,701,999.08.
- c. Payroll claims of previously approved obligations through September 5, 2020: \$7,364,951.38 (Payroll Check Nos. 557464 through 557556).

City Council Meeting Minutes: September 3, 2020.

Council Recess/Executive Session

The City Council adjourned at 4:34 p.m. No Executive Session was held. The City Council reconvened at 6:00 p.m. for the Legislative Session.

LEGISLATIVE SESSION**Roll Call**

On roll call, Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson were present. (Council President Beggs was in attendance in the Council Chambers and also participated in the meeting via WebEx. Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson attended the meeting via WebEx.)

City Council Policy Advisor Brian McClatchey (also attending via WebEx) and City Clerk Terri Pfister were also present on the dais in Council Chambers.

MAYORAL PROCLAMATION

September 18, 2020 *POW MIA Recognition Day*

Council Member Cathcart read the proclamation. The United States National POW MIA Recognition Day is observed across the nation on the third Friday of September each year. Americans take time to remember those who were prisoners of war and those who are missing in action as well as their families. Ensign John R. Monaghan, Post 51, Veterans of Foreign Wars, has recognized that 83,000 American service personnel are still missing in action. These service men and women are assumed dead, but are still unaccounted for. Ensign John R. Monaghan, Post 51, Veterans of Foreign Wars, shall observe the 18th of September 2020 to pause to remember the sacrifices and service of those who were prisoner of war, as well as those who are missing in action. The proclamation encourages all citizens to join in paying tribute to all American POWs and those missing in action who valiantly served our country.

COUNCIL SALUTATION**Recognition of the Public Service of Lois J. Stratton (Mother of Council Member Stratton)**

Council Member Kinnear read a Council Salutation in recognition of Lois J. Stratton who recently passed away. Lois Stratton, former Washington State representative and senator, was a native daughter born on the Spokane Indian Reservation. In 1979, Lois was appointed to the Washington State House of Representatives. After three successful campaigns to keep her House seat, she was elected to State Senate in 1985, serving until her retirement in 1993. Lois supported programs that empowered women, children, and families, serving on the Governor's Commission on Children and many other boards and commissions. Lois was well known for her willingness to cross party lines to vote for issues important to Eastern Washington, sometimes at great personal cost. Lois was also known for her exceptional one-liners and sense of humor that made her beloved to all her knew her.

Council Member Kinnear shared the following quote of Lois J. Stratton:

"Public service is an honorable and humbling profession. It is all about caring. Public service is caring for you neighbors, your city, your state and your country. When we truly care for our children and families – their health, welfare, safety and education – we make a difference today and invest in the future. Looking back on my life, I cannot imagine doing anything different. For me, being involved in my community has been good for my soul – and I treasure the memories of the people I have met along the way. Hopefully, I have made my corner of the world better than I found it."

The Council salutes Lois J. Stratton for her service to the City of Spokane and its citizens. Council President Beggs called for a moment of silence in recognition of Ms. Stratton's recent passing.

There was no **City Administration Report**.

There were no **Boards and Commissions Appointments**.

There were no **Council Committee Reports**.

Open Forum was not held.

LEGISLATIVE AGENDA**SPECIAL BUDGET ORDINANCES**

For Council action on Special Budget Ordinance C35935, see section of minutes under 3:30 p.m. Administrative Session.

EMERGENCY ORDINANCES

For Council action on Emergency Ordinance C35936, see section of minutes under 3:30 p.m. Administrative Session.

For Council action on Emergency Ordinance C35936, see section of minutes under 3:30 p.m. Administrative Session.

RESOLUTIONS

For Council action on Resolution 2020-0066, see section of minutes under 3:30 p.m. Administrative Session.

For Council action on Resolution 2020-0068, see section of minutes under 3:30 p.m. Administrative Session.

FINAL READING ORDINANCES

For Council action on Final Reading Ordinance C35932, see section of minutes under 3:30 p.m. Administrative Session.

For Council action on Final Reading Ordinance C35926, see section of minutes under 3:30 p.m. Administrative Session.

FIRST READING ORDINANCES

The following Ordinances were read for the first time, with further action deferred:

ORD C35939 Amending Ordinance C32481 passed by City Council on August 30, 1999, that amended Ordinance C29198 passed by City Council September 6, 1988, pertaining to the vacation of Carlisle Avenue. (Council Sponsor: Council President Beggs)

ORD C35940 Amending Ordinance No. C-34470, which created the Spokane University District Revitalization Area. (Council Sponsor: Council President Beggs)

For Council action on First Reading Ordinance C35937, see section of minutes under "Hearings."

SPECIAL CONSIDERATIONS**Grant Agreement with ARCORA Foundation**

The City Council considered the Grant Agreement with ARCORA Foundation. Subsequent to an overview by Council President Beggs, considerable public testimony from opponents and proponents of the matter, and Council commentary, the following action was taken:

Upon 6-1 Roll Call Vote (Council Member Cathcart "no"), the City Council **approved** the Grant Agreement with ARCORA Foundation for capital costs associated with implementation of community water fluoridation (\$4,000,000).

(During consideration of the above matter, the City Council took breaks from 7:23 p.m. to 7:30 p.m. and from 8:26 p.m. to 8:32 p.m.)

HEARINGS**Vacation of Various Right-of-ways South of East North Foothills Drive and West of Perry Street and Related First Reading Ordinance C35937 (Council Sponsor: Council President Beggs)**

The City Council held hearing on the above-referenced matter. Eldon Brown, Principal Engineer of Planning and Development Services, provided an overview of the matter. Subsequent to an opportunity for public testimony, with no individuals signed up to speak, and brief Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **approved, subject to conditions** (in the Street Vacation Report dated September 1, 2020), the vacation of various right-of-ways south of E. North Foothills Dr. and west of Perry St., as requested by the Spokane School District to accommodate the NE Middle School.

In conjunction with the hearing, First Reading Ordinance C35937—vacation of various right-of-ways south of E. North Foothills Dr. and west of Perry St.—was read for the first time, with further action deferred.

Second Open Forum was not held.

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 10:10 p.m.

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C35926

An ordinance vacating portions of Cleveland Avenue and Nevada Street in the City of Spokane,

WHEREAS, pursuant to Resolution 2020-0047, the City Council initiated the vacation of portions of Cleveland Avenue and Nevada Street that are more particularly described below, and a hearing has been held on the resolution before the City Council as provided by RCW 35.79; and

WHEREAS, the City Council has found that the public use, benefit and welfare will best be served by the vacation of said public way; -- NOW, THEREFORE,

The City of Spokane does ordain:

Section 1. That those portions of Cleveland Avenue and Nevada Street located within the Northeast Quarter of Section 08, Township 25 North, Range 43 East, Willamette Meridian, and more particularly described below are hereby vacated. Parcel numbers are not assigned.

The North half of East Cleveland Avenue from the West line of North Nevada Street to the projected West line of the 16 foot wide alley in Block 53, Wolverton & Conlan's Addition to Spokane Falls recorded in Volume "B" of Plats at page 59, records of Spokane County, Washington

Together with:

The South half of East Cleveland Avenue from the West line of North Nevada Street to the projected East line of the 16 foot wide alley in Block 44, Wolverton & Conlan's Addition to Spokane Falls recorded in Volume "B" of Plats at page 59, records of Spokane County, Washington

Together with:

The West 20 feet of the East half of North Nevada Street from the North line of East Cleveland Avenue to the projected North line of Lot 2, Block 53, Wolverton & Conlan's Addition to Spokane Falls recorded in Volume "B" of Plats at page 59, records of Spokane County, Washington

Together with:

The West half and the West 20 feet of the East half of North Nevada Street from the North line of North Foothills Drive to the South line of East Cleveland Avenue as platted by the plat of Wolverton & Conlan's Addition to Spokane Falls recorded in Volume "B" of Plats at page 59, records of Spokane County, Washington

Together with:

The West half of North Nevada Street from the North line of East Cleveland Avenue to the projected North line of Lot 11, Block 52, Wolverton & Conlan's Addition to Spokane Falls recorded in Volume "B" of Plats at page 59, records of Spokane County, Washington

Section 2. Easements are reserved and retained over and through those portions of the vacated right-of-way that are more particularly described below for the City of Spokane, Comcast, Avista, and CenturyLink to protect existing and future utilities.

The North half of East Cleveland Avenue from the West line of North Nevada Street to the projected West line of the 16 foot wide alley in Block 53, Wolverton & Conlan's Addition to Spokane Falls recorded in Volume "B" of Plats at page 59, records of Spokane County, Washington

Together with:

The South half of East Cleveland Avenue from the West line of North Nevada Street to the projected East line of the 16 foot wide alley in Block 44, Wolverton & Conlan's Addition to Spokane Falls recorded in Volume "B" of Plats at page 59, records of Spokane County, Washington

Together with:

The West 11.50 feet of the West 20 feet of the East half of North Nevada Street from the North line of Lot 2, Block 53, Wolverton & Conlan's Addition to Spokane Falls recorded in Volume "B" of Plats at page 59, records of Spokane County, Washington

Together with:

The East 54 feet of the West 61.5 feet of the West half of North Nevada Street from the North line of North Foothills Drive to the South line of East Cleveland Avenue as platted by the plat of Wolverton & Conlan's Addition to Spokane Falls recorded in Volume "B" of Plats at page 59, records of Spokane County, Washington

Together with:

The East 54 feet of the West 61.5 feet of the West 20 feet of the East half of Nevada Street from the North line of North Foothills Drive to the South line of East Cleveland Avenue as platted by the plat of Wolverton & Conlan's Addition to Spokane Falls recorded in Volume "B" of Plats at page 59, records of Spokane County, Washington

Attachments on file in the Office of the City Clerk

Passed by City Council September 14, 2020
Delivered to Mayor September 18, 2020

ORDINANCE NO. C35932

An ordinance amending Ordinance C34840 that vacated the Alley between Cowley Street and Grant Street from East Riverside Avenue South to Alley

WHEREAS, a petition for the vacation of the Alley between Cowley Street and Grant Street from East Riverside Avenue South to Alley has been filed with the City Clerk representing 100% of the abutting property owners, and a hearing has been held on this petition before the City Council as provided by RCW 35.79; and

WHEREAS, the City Council has found that the public use, benefit and welfare will best be served by the vacation of said public way; -- NOW, THEREFORE,

The City of Spokane does ordain:

Section 1. That the Alley between Cowley Street and Grant Street from East Riverside Avenue South to Alley in the southwest $\frac{1}{4}$ of Section 17 Township, 25 North, Range 43 East, is hereby vacated. Alley is more fully described as Lot 11, Block 5, First Addition to Third Addition to Railroad which was dedicated for alley purposes. Parcel number not assigned.

Section 2. Adequate emergency vehicle access shall be maintained to existing and future buildings.

Section 3. That this ordinance shall not become effective until the owners of property abutting upon the area to be vacated shall have compensated the City of Spokane in an amount equal to (one-half or full) the assessed value of the area herein vacated.

Passed by City Council September 14, 2020
Delivered to Mayor September 18, 2020

ORDINANCE NO. C35935

An ordinance amending Ordinance No. C35857, passed by the City Council December 16, 2019, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2020, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2020, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2020 budget Ordinance No. C35857, as above entitled, and which passed the City Council December 16, 2019, it is necessary to make changes in the appropriations of the Human Services Grant Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk’s Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Human Services Grant Fund, and the budget annexed thereto with reference to the Human Services Grant Fund, the following changes be made:

FROM:	1540-95588- 99999-33114-99999	Human Services Grants Fund Dept. of Housing & Urban Development	<u>\$3,362,228</u>
TO:	1540-95588- 65410-54201-99999	Human Services Grants Fund Contractual Services	<u>\$2,975,573</u>
	1540-95588- 65430-51991-99999	Human Services Grants Fund Contra Salaries	<u>\$152,834</u>
	1540-95588- 65430-52991-99999	Human Services Grants Fund Contra Benefits	<u>\$56,090</u>
	1540-95588- 65430-54992-99999	Human Services Grants Fund Contra Other	<u>\$177,731</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to provide funding to prevent, prepare for, and respond to the coronavirus pandemic among individuals and families who are homeless or receiving homeless assistance and to support additional homeless assistance and homelessness prevention activities to mitigate the impacts of COVID-19, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council September 14, 2020
Delivered to Mayor September 18, 2020

ORDINANCE C35938

An ordinance relating to amendments to the For Hire Transportation sections of SMC chapter 04.04.02 and chapter 10.34A, amending sections 04.04.020, 10.34A.020, 10.34A.080, 10.34A.140, 10.34A.170 and 1034A.220 of the Spokane Municipal Code.

WHEREAS, If t necessary to amend and strengthen the existing For-Hire Transportation sections of the Spokane Municipal Code, to ensure that it keeps-evolving best practices;

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. That section 04.04,030 of the Spokane Municipal Code is amended to read as follows:

Chapter 04.04 Special Administrative Procedures – Licensing

Section 04.04.020 Activities Requiring Registrations and Licenses

- A. A person, including principals and agents, needs a current and valid license issued under this chapter to begin or to continue, directly or indirectly, any activity provided for in Division II of Title 10 SMC, whether as a commercial business or for nonprofit or charitable purposes.
- B. Persons pursuing ordinary vocations and businesses on private property by private means need a class I license and registration, for such activities as:
 - 1. peddling merchandise, and
 - 2. solicitation of money or things of value.

- C. Persons conducting activities which have a potential to cause social or economic evil, or useful occupations which may under certain circumstances become a public or private nuisance offensive or dangerous to health, safety, morals, or good order, need a class II license for such activities as:
1. maintaining places and devices of amusement, including teen clubs, cabarets, and entertainment facilities;
 2. keeping of animals;
 3. building relocation;
 4. certain contracting;
 5. commercial use and sale of fireworks;
 6. private or special police;
 7. dealing in used goods;
 8. operating for-hire vehicles. ~~((The for-hire license shall be issued by the City of Spokane taxes and licenses division to coincide with issuance of the business registration through the Washington State business license service. The for-hire license will have the same renewal date as the business regulation.))~~
- D. Persons claiming a private right in or making extraordinary use of public property need a class III license for such activities as:
1. moving buildings;
 2. operating cable television;
 3. certain contracting;
 4. collecting garbage or commercial recyclables (SMC 13.02.0204);
 5. distributing natural gas;
 6. maintaining mechanical newspaper vendors;
 7. parades, special events, and demonstrations;
 8. operating telephone and telegraph equipment;
 9. operating sidewalk cafes; and
 10. doing commercial tree work.

Section 2. That section 10.34A.020 of the Spokane Municipal Code is amended to read as follows:

Section 10.34A.020 Definitions

- A. "Active" means a for-hire vehicle which is in use, connected to, or shown as either active on a transportation network company's digital network or application, or publicly shown to be in use or available for use by or for a taxi operator.
- B. "Affiliated" means a commercial, contractual, or employment relationship between a for-hire driver and a for-hire operator for the provision of for-hire transportation services, or an independent contractor relationship between a transportation network company driver and a transportation network company for the provision of transportation network company services.
- C. "Compensation" means remuneration or anything of economic value that is provided, promised, or donated primarily in exchange for for-hire transportation services rendered.
- D. "Complaint" means an allegation, made by any person and received by the license officer, a law enforcement officer, or a for-hire operator that this chapter may have been violated, but does not include a digital network rating or comments made in connection therewith.
- E. "Controlled substances" has the same meaning as stated in RCW 69.50.101(e).

- F. "Digital network" means any online-enabled technology application service, web site, or system, offered or used by a for-hire operator, that enables the prearrangement of passenger rides for compensation.
- G. "Electric vehicle" means a vehicle which is powered at least partially by battery power and recharged from the electric grid.
- H. "For-hire driver" means a natural person who drives a for-hire vehicle in affiliation with a for-hire operator for compensation on the streets of the city of Spokane.
- I. "For-hire operator" means an entities or individual, such as taxi operators, taxi associations, and transportation network companies, which affiliate with for-hire drivers to provide for-hire transportation services.
- J. Medical cars and medical transports are defined as vehicles used interchangeably to mean any vehicle used for the transportation or delivery of medical items including without limitation blood, x-rays, prescriptions and supplies and not used for transportation of passengers.
- K. "For-hire vehicle" means a vehicle used for the transportation of passengers for compensation upon the streets of the City of Spokane; provided, this definition does not include:
1. buses operating under a City franchise;
 2. hearses and vehicles used exclusively for carrying pallbearers;
 3. ambulances and other emergency medical transport vehicles regulated by chapter 10.47 SMC;
 4. medical cars or medical transports as defined in this chapter;
 5. vehicles operating on regularly scheduled routes to points outside the City;
 6. vehicles used to provide courtesy transportation at no charge to and from parking lots, hotels, rental offices, and airports;
 7. ride-sharing vehicles under chapter 46.74 RCW;
 8. vehicles used by nonprofit transportation providers for elderly or handicapped persons and their attendants under chapter 81.66 RCW;
 9. vehicles used by auto transportation companies licensed under chapter 81.68 RCW;
 10. vehicles used by charter party carriers of passengers and excursion service carriers licensed under chapter 81.70 RCW; or
 11. limousine carriers licensed under chapter 46.72A RCW.
- K. "Individual driver records" means records collected or maintained by a for-hire operator concerning an affiliated driver to ensure compliance with this chapter.
- L. "Individual trip records," "trip reports," and "trip sheets" are used interchangeably to mean a record, for each ride, provided by each for-hire driver of:
1. The ride date, time, origin and destination ZIP codes, and distance;
 2. Whether the trip was declined by the driver or canceled by the passenger.
- M. "Licensee" means an individual or entity holding a license required by this chapter.
- N. "License officer" means the City's chief financial officer or designee, who is the designated license officer for purposes of chapter 04.04, SMC.
- O. "Prearranged" means a ride in a for-hire vehicle that is scheduled and confirmed prior to passenger pick-up, whether by phone, radio, computer, or digital network.
- P. "Ride miles" means the total number of miles driven in a calendar year by all drivers affiliated with a transportation network company and originating within the Spokane city limits.

- Q. "Surge pricing" and "demand pricing" are used interchangeably to mean a premium rate charged for for-hire transportation services during periods of high demand.
- R. "Taxicab," "cab," and "taxi" are used interchangeably to mean a for-hire vehicle held out to the public as providing transportation for passengers and/or articles for compensation and:
1. where the route traveled or destination is controlled by the customer;
 2. that carries signs or indicia of a "taxi," "taxicab," or "cab" and is equipped as described in SMC 10.34A.090;
 3. where the fare is based on an amount recorded and indicated on a taximeter or by a special contract rate; and
 4. where the vehicle is dispatched by radio or cell phone, or the ride is obtained by the use of a street hail.
- S. "Taxi Association" means a person or entity that represents, owns, or operates multiple taxicabs under common branding in the city of Spokane.
- T. "Transportation network company" or "TNC" means an individual or entity that operates in the city of Spokane either on its own behalf or through affiliated for-hire drivers, and exclusively uses a digital network to connect passengers with transportation network company drivers to prearrange rides for compensation.
- U. "Transportation network company driver" or "TNC driver" means a for-hire driver who:
1. Is dispatched via a transportation network company's digital network; and
 2. Offers or provides a prearranged ride to passengers or articles through a digital network controlled by a transportation network company for compensation.
- V. "Transportation network company services" means services provided by a transportation network company driver while logged in to a transportation network company's digital network or providing a prearranged ride. The term does not include local public passenger transportation service as described in RCW 35.58.250 or services provided either directly or under contract with a political subdivision or other entity exempt from federal income tax under 26 U.S.C. 115 of the Internal Revenue Code of 1986, as amended.
- W. "Taximeter" means a device by which the charge for the hire of a taxicab is mechanically measured or calculated based upon a combination of mileage traveled and time elapsed.
- X. "Waiting time" means all times when a taxicab is:
1. standing at the direction of a person who has engaged it; and
 2. not in motion or traveling at such a slow speed that the time rate exceeds the mileage rate.
- Y. "Work shift" means the amount of time a for-hire driver is on duty to operate a for-hire vehicle. A single work shift shall not exceed twelve (12) consecutive driving hours and work shifts shall be separated by a minimum break of six (6) hours. Where the for-hire driver is an independent contractor affiliated with a TNC, the driver shall not provide transportation network company services for more than twelve (12) consecutive hours. After twelve (12) consecutive hours, any such driver shall not provide transportation network services for a minimum of six (6) consecutive hours.

Section 3. That section 10.34A.080 of the Spokane Municipal Code is amended to read as follows:

Section 10.34A.080 For-Hire Driver Licenses

- A. Application for a for-hire driver license shall be made to the license officer with payment of the required fee as stated in SMC 08.02.0210. In addition to the requirements of SMC 4.04.030, an applicant for a for-hire driver license must attest, under penalty of perjury, to the following:
1. Applicant's name, date of birth, and address;
 2. whether the applicant was previously licensed as a for-hire driver and, if so, the jurisdiction and dates of licensure and the license number, as well as the current status of such license;
 3. that the applicant is a licensed driver, at least twenty (20) years old, and with at least twelve (12) months' driving history;

4. that the applicant has not been convicted of more than three (3) moving violations within the previous three (3) years and has no pending charge for failure to appear;
 5. that the applicant has passed a background check as required by SMC 10.34A.050;
 6. that the applicant either (i) complies with the requirements of Spokane Municipal Code chapter 8.01, as applicable, or (ii) identifies a licensed for-hire operator by whom the applicant is employed;
 7. the make, model, year, license plate number, and vehicle identification number, of each vehicle the applicant will use for for-hire transportation services; and
 8. ~~((for TNC driver applicants,))~~ that the applicant is, or is in the process of becoming, affiliated with one or more TNCs or Taxi Associations.
- B. Applications must also provide two (2) recent color photographs to be incorporated into the applicant's license.
- ~~((C. Taxi driver applicants must also provide a copy of their for hire endorsement issued by the Washington State Department of Licensing.))~~
- D. The license officer may deny a for-hire driver license or renewal of such license to any person who does not comply with each provision of SMC 10.34A.080(A). When determining whether to deny a for-hire driver license, the license officer may consider the following factors:
1. the nature and severity of any offense(s) for which the applicant has been convicted;
 2. the amount of time elapsed since the conviction(s), if any;
 3. the number and type of passenger complaints, if any, within the twelve (12) months preceding the application for a license renewal and the type and character of the complaints; and
 4. any information related to the individual's rehabilitation or other mitigating factors post-conviction, if applicable.
- E. If the license officer denies a for-hire driver license application or renewal application, the license officer must immediately inform the applicant and the for-hire operator with whom the applicant is, or is to be, affiliated of the denial decision, pursuant to SMC 04.04.050, and shall provide the applicant an opportunity to request a hearing to respond to the notice and introduce any evidence to refute or mitigate the denial. If the applicant requests a hearing pursuant to SMC 04.04, the applicant may (for renewal applications) continue to provide for-hire transportation services pending a final decision by the license officer. Appeals of licensing decisions under this chapter are conducted pursuant to SMC 04.04.100.
- F. Records of driver compliance are retained by the For-Hire Operator the driver is affiliated with.

Section 4. That section 10.34A.090 of the Spokane Municipal Code is amended to read as follows:

Section 10.34A.090 Vehicle Requirements – Taxis

- A. Each taxi operator shall provide annual certification to the license officer, for each affiliated vehicle, of:
1. The name and address of the owner of the vehicle;
 2. The make, model, year of manufacture, color, motor or vehicle identification number, and state motor vehicle license number of the vehicle;
 3. An insurance binder for the vehicle, naming the City as an additional insured, providing coverage for the term of the license applied for, in the minimum amounts of:
 - a. One hundred thousand dollars (\$100,000) for any recovery for death or personal injury by one person;
 - b. Three hundred thousand dollars (\$300,000) for aggregate personal injuries or deaths in any one occurrence; and
 - c. Twenty-five thousand dollars (\$25,000) for damage to property.

The insurance liability limits herein shall be subject to automatic increase if the minimum coverage required by state law is increased for state for-hire vehicle permits, pursuant to chapter 46.72 RCW. Such policy shall provide minimum thirty (30) days' written notice to the City of the cancellation of the policy or change in the liability limits;

- ~~4. A certificate of a satisfactory emissions test conducted by the department of ecology;~~
 4. Compliance with the vehicle inspection requirements of SMC 10.34A.060; and
 5. Current and valid taxi meter registration.
- B. Each taxi must certify to the licensing officer that its associated vehicles have the following equipment and identification:
1. The for-hire vehicle number in non-removable figures at least two (2) inches high and of a color which contrasts with the vehicle color on both rear quarter panels and on the right side of the rear trunk. The vehicle number shall also be placed on the inside of the passenger compartment so as to be clearly visible to the passenger;
 2. The name of the for-hire operator licensee with which the vehicle is affiliated printed in letters at least two and one-half (2 ½) inches high on both sides;
 3. The current year license decal on the left side of the rear window, or if a license plate is used, installed on the left side of the rear trunk;
 4. The schedule of rates of fare conspicuously on the exterior of the vehicle and on a notice typewritten upon a contrasting background in at least twenty-four-point type posted in the passenger compartment. Where more than one rate is charged, both the interior and exterior notices must clearly specify when and/or under what conditions the respective rates will apply and must be clearly visible at all times;
 5. A contact telephone number;
 6. A taxi meter mounted so as to be clearly readable by passengers which is sealed and accompanied by proof of registration in accordance with this chapter and regulations adopted by the Washington state department of agriculture;
 7. proper and serviceable seat belts for every passenger;
 8. Identical logo or trade name identification for all vehicles associated with the same taxi operator, though the vehicles need not be the same color; and
 9. a top light that clearly indicates when the taxi is in service, with an on/off switch that can be controlled by the driver.
 10. Tax vehicle applicants must also provide a copy of their for-hire endorsement issued by the Washington state department of licensing for each vehicle.

Section 5. That section 10.34A.140 of the Spokane Municipal Code is amended to read as follows:

Section 10.34A.140 License Issuance; Expiration; Non-Transferability; Disclosure and Display

- A. Upon issuance of a for-hire driver license, the license officer shall incorporate one of the applicant's photographs into the license, along with licensee's name and assigns a number to the license. The other photograph is kept on file by the licensing officer.
- B. All for-hire operator and for hire vehicles licenses required by this chapter shall expire from the date of issuance each year on October 31st. Licensing fees for the current year may be prorated beginning with the first day of the month after the application is complete and all required documents submitted to the licensing officer.
- C. For hire drivers licenses required by this chapter shall expire one year from date of issuance.
- D. For-hire licenses issued under this chapter are not transferable.
- ~~D.~~ Every holder of a for-hire driver license issued under this chapter shall display such license in a conspicuous place such as (for drivers) inside the vehicle and clearly visible from the passenger compartment at all times. For TNCs, the TNC's digital network and/or web site must display the name and photograph of the TNC driver and the license plate number of the TNC vehicle to the potential passenger before the passenger enters the vehicle.

E.—All for-hire drivers must, at all times in which the driver is providing for-hire transportation services or (in the case of TNCs) active on the TNC's system, display in a manner that is visible to the passengers, a copy of the for-hire driver license.

Section 6. That section 10.34A.170 of the Spokane Municipal Code is amended to read as:

Section 10.34A.170 Audits

- A. To ensure compliance with this chapter, the licensing officer may, no more than two (2) times per calendar year, conduct audits to inspect records concerning up to twenty-five (25) drivers randomly selected by the licensing officer who are affiliated with, associated with, or employed by the for-hire operator and who have ~~((provided rides originating within))~~ licensed with the city of Spokane ((within the last ninety (90) days)) in the last calendar year.
- B. To comply with this section, within twenty (20) calendar days of receiving a written request from the licensing officer to review records required to be kept by this chapter, the for-hire operator receiving the request must transmit the requested records to the licensing officer via a secure delivery method, which may, at the for-hire operator's discretion, include the use of electronically encrypted delivery or a secure commercial delivery service.
- C. Notwithstanding the restrictions of SMC 10.34A.170(A), the City (whether through the licensing officer or law enforcement) may require a for-hire operator to produce records directly related to an active investigation or a specific complaint or allegation of a violation of this chapter, pursuant to applicable law.
- D. Noncompliance with this section is sufficient cause for the licensing officer to suspend the operator's license until the operator comes into compliance.
- E. With the exception of reports of crimes against or by drivers, all records furnished by a for-hire operator to the licensing officer for audit purposes shall exclude information that would personally identify specific passengers.

Section 7. That section 10.34A.220 of the Spokane Municipal Code is amended to read as follows:

Chapter 10.34A For-Hire Transportation

Section 10.34A.220 Violations

- A. A violation of this chapter is a Class 1 civil infraction. A fourth or subsequent violation of SMC 10.34A.220(C)(12) is a misdemeanor.
- B. It is a violation of this chapter for any for-hire operator to:
1. fail to keep records, trip sheets, vehicle maintenance records, dispatch records, accident reports for each affiliated for-hire vehicle as required by this chapter;
 2. fail to require any affiliated for-hire driver to provide proof of licensure as required by this chapter prior to providing for-hire transportation services in affiliation with the for-hire operator;
 3. fail to maintain the operational policies required by this chapter;
 4. fail to require affiliated for-hire drivers to limit work shifts to no more than twelve (12) consecutive driving hours with a break of at least six (6) hours between shifts. Where the for-hire driver is an independent contractor affiliated with a TNC, the driver shall not provide transportation network company services for more than twelve (12) consecutive hours. After twelve (12) consecutive hours, any such driver shall not provide transportation network services for a minimum of six (6) consecutive hours.
 5. fail to maintain contact information provided in the application process ~~((the telephone number, web page, and email address))~~ as required by SMC 10.34A.090 and 10.34A.100; or
 6. engage in any unfair or deceptive acts or practices or any manipulative or coordinated practices designed to evade the licensing officer or law enforcement.
- C. It is a violation of this chapter for any for-hire driver to:
1. commit more than three (3) traffic infractions in any twelve-month period;
 2. commit reckless driving, hit and run, or driving or being in physical control of a vehicle while under the influence of alcohol or controlled substances;

3. allow a person to alight from a vehicle while it is in motion or discharge a passenger at any place other than the curb or pavement edge;
 4. knowingly allow a passenger to consume alcohol or controlled substances while in the vehicle;
 5. transport a passenger to a destination by a route that is not the safest and most direct, unless the passenger specifically authorizes such alternate or indirect route;
 6. pick up any additional passengers without the express consent of the original passenger;
 7. violate the non-discrimination provisions of this chapter;
 8. engage in any unfair or deceptive acts or practices or any manipulative or coordinated practices designed to evade the licensing officer or law enforcement;
 9. fail to report any accident involving a for-hire vehicle while in service as a for-hire vehicle to the police and the licensing officer;
 10. fail to provide licensing documentation on request by a police officer or the licensing officer;
 11. use tobacco products inside a for-hire vehicle or to allow a passenger to use tobacco products inside a for-hire vehicle;
 12. drive a for-hire vehicle without a for-hire driver license;
 13. consume alcohol within six (6) hours prior to driving a for-hire vehicle, or while driving a for-hire vehicle, or to be under the influence of alcohol or any prescription medication that would impair the driver, or to use or be under the influence of any illegal substance/drugs;
 14. Where the for-hire driver is an independent contractor affiliated with a TNC, the driver shall not provide transportation network company services for more than twelve (12) consecutive hours. After twelve (12) consecutive hours, any such driver shall not provide transportation network services for a minimum of six (6) consecutive hours; or
 15. fail to display the for-hire driver license in a manner that is visible to the passenger.
- D. In addition to the violations stated in SMC 10.34A.220(C), it is a violation of this chapter for a taxi driver to:
1. activate a taximeter when the vehicle is not engaged or fail to activate the taximeter at the beginning of each trip, unless the trip is made under contract; or
 2. activate equipment indicating the vehicle is engaged when it is not, or fail to activate such equipment when the vehicle is engaged.
- E. In addition to the violations stated in SMC 10.34A.220(C), it is a violation of this chapter for any TNC driver to:
1. seek or accept street hails; or
 2. engage in any unfair or deceptive acts or practices or any manipulative or coordinated practices designed to evade the licensing officer or law enforcement;

Passed by City Council September 14, 2020
Delivered to Mayor September 18, 2020

Executive Orders

CITY OF SPOKANE EXECUTIVE ORDER	EO 2020-00 ¹⁵ LGL 2020-00 ⁶⁸
<p>TITLE: EXECUTIVE ORDER FOR DECLARATION OF EMERGENCY AND AUTHORIZATION TO EXECUTE THE FIRST AMENDMENT TO AGREEMENT BETWEEN CITY OF SPOKANE AND SPOKANE REGIONAL EMERGENCY COMMUNICATIONS REGARDING TEMPORARY 9-1-1 DISPATCH BACKUP SUPPORT SERVICES</p> <p>EFFECTIVE DATE: September <u>11</u>, 2020 REVISION DATE IF APPLICABLE:</p>	

WHEREAS, SREC was formed by Spokane County pursuant to Spokane County Ordinance 2018-0245, as amended by Spokane County Ordinance 18-0772, as further amended by Spokane County Resolution No. 19-1152, for the purpose of undertaking, assisting with, and otherwise facilitating the public function of providing emergency communications and emergency management services, including but not limited to the provision of dispatch through the operation of a Public Safety Answering Point (PSAP) and Emergency Communications Center (ECC), all as authorized by RCW 35.21.730 through RCW 35.21.759; and,

WHEREAS, Chapter 39.34 RCW (Interlocal Cooperation Act), authorizes public agencies to contract with each other to perform certain functions which each may legally perform; and

WHEREAS, the Parties entered into an "Interlocal Agreement between City of Spokane and Spokane Regional Emergency Communications Regarding Temporary 9-1-1 Dispatch Backup Support Services," dated as of November 7, 2019 (the "Agreement"), a copy of which is attached hereto as Exhibit "A" and by this reference incorporated herein; and

WHEREAS, the Parties have been engaged in discussions about extending the services provided under the Agreement; and

WHEREAS; dispatch for emergency services for police and fire in the City is crucial and required twenty four hours a day, seven days a week;

WHEREAS; SREC has notified the City that in order to continue to provide crucial dispatch services to City residents, that the First Amendment to Interlocal Agreement (the Agreement, which is attached hereto as Exhibit "B") between the Parties must be executed by the City before the end of the day on September 12,

2020 and there are no City Council meetings between the date of this Order and September 12, 2020 and in order to continue to provide this crucial and public safety service; the Mayor must execute the Agreement;

WHEREAS, pursuant to SMC 02.04.030 and SMC 2.04.040, the Mayor has the authority to declare an emergency and take appropriate action if in her opinion such a step is necessary to protect the community and its citizens;

NOW, THEREFORE Nadine Woodward, Mayor, do hereby order and direct:

- 1) An emergency situation exists and the public safety and health of the community necessitates the execution of the First Amendment to the Interlocal Agreement Between the City of Spokane and Spokane Regional Emergency Communications Regarding Temporary 9-1-1 Dispatch Backup Support Services, which Amendment will be taken to City Council for ratification on September 14, 2020.
- 2) The finding of the emergency situation and the necessity for the execution of these agreements is based upon the facts set forth herein and the records and files of the City.

Dated this 11th day of September, 2020.



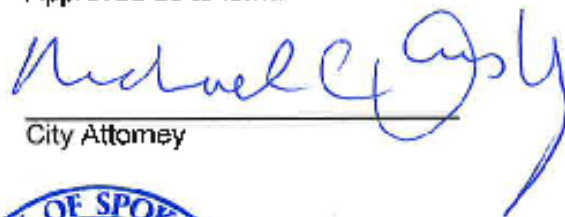
 Mayor Nadine Woodward

Attest:



 City Clerk

Approved as to form:



 City Attorney

Date of Publication: _____

Effective Date: 9/11/2020



Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

CLERK III SPN 003 PROMOTIONAL

DATE OPEN: Monday, September 21, 2020

DATE CLOSED: Tuesday, October 6, 2020 at 4:00 p.m.

SALARY: \$36,938.81 annual salary, payable bi-weekly, to a maximum of \$57,762.43

DESCRIPTION:

Performs a variety of complex clerical and office support activities requiring knowledge of City policies and procedures.

DUTIES:

- Maintains or checks complex records not requiring technical training or specialized techniques.
- Reviews or audits less complex records prepared by other employees (such as personnel and payroll records) and prepares related reports.
- Explains departmental policies and regulations to other employees and the public.
- Answers complaints, and independently composes correspondence.
- Maintains office files and supervises filing procedures as necessary.
- May order and maintain office supplies.
- Types forms, statements, letters, receipts, reports, and other material from rough drafts or general instructions, which frequently require independent action and discretion on the difficulties encountered; composes routine letters.
- Operates a personal computer or visual display terminal.
- May perform secretarial work in a small office where stenographic ability is not required.
- Accepts payment of utility and other City fund accounts, reconciles cash, and makes deposits.
- Instructs new employees in their duties and supervises subordinate employees as directed.
- Operates standard office machines incidental to assignment.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Promotional Requirements:

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* One year of experience in the classification of Clerk II (SPN 002).

Additional Requirements:

(Qualified applicants and employees in this job class must meet these requirements.)

- Ability to type at the rate of 200 keystrokes (40 words) per minute.

EXAMINATION DETAILS:

Candidates must meet the minimum qualifications and pass the examination for this position, to be eligible for hire. The examination will consist of a written test, typing test and a performance evaluation, with scoring weight assigned as follows:

- Typing Test: Pass/Fail (Ability to type at 40 words per minute.)
- Written examination: 80% (Online Testing - Multiple Choice)
- Performance evaluation (PAR): 20%

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

WRITTEN TEST DETAILS:

- The Typing Test will be administered online through eSkill. Candidates will receive a link via email from eSkill on Wednesday, October 7th, 2020 at 8:00 a.m. and will have until Friday, October 9th, 2020 at 4:00 p.m. to complete and submit the typing test. The typing test MUST be submitted and given a passing mark to proceed with the examination process.
- Testing orientation will be conducted online, Monday, October 19th and Tuesday, October 20th, 2020. Online written examinations will be conducted Wednesday, October 21st, 2020. Orientation and testing times will be announced via email to all eligible applicants when notified to self-schedule for the exam.

Online access is required, throughout both the orientation and examination. At those times, WebEx videoconferencing will be utilized for communication. To ensure that your device is ready for WebEx, please navigate to <https://www.webex.com/test-meeting.htm>, for a WebEx test meeting.

The approximate duration of the test is 2 hours. The written test may include such subjects as:

- Clerical
- Interpersonal Relations
- Mathematics
- Computer
- Oral & Written Communication
- Problem Solving
- Reading

PROMOTIONAL EVALUATION DETAILS:

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor, within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with **Job Title – Applicant Name** in the subject line of the email
- Mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 17th day of September 2020.

MARK LINDSEY
Chair

KELSEY PEARSON
Interim Chief Examiner

SIGNAL MAINTENANCE TECHNICIAN SPN 272
OPEN

DATE OPEN: Monday, September 21, 2020

DATE CLOSED: Tuesday, October 6, 2020 at 4:00 p.m.

SALARY: \$45,697.97 annual salary, payable bi-weekly, to a maximum of \$71,752.03

DESCRIPTION:

Performs skilled craft and technical work in the construction, installation, maintenance and repair of communication systems, traffic signals, street lighting, intelligent transportation systems, video systems and the installation, operational testing, maintenance and repair of digital and microprocessor electronics of these systems.

DUTIES:

- Responds to reports of malfunctioning traffic, communications systems, intelligent transportation systems equipment and related equipment within the City during normal working hours and when assigned to 24 hour emergency call-out or weekend standby; determines the nature of the problem, effects necessary repairs.
- Installs, modifies, tests, maintains and repairs electrical and some electronic devices including, but not limited to: traffic signal communication systems, intersection control systems, detection and video monitor systems.
- Installs, maintains and repairs overhead and underground electrical equipment, including installation of signal and lighting poles and the installation and splicing of cables and wiring.
- Installs, maintains and repairs traffic signals, street lighting, and general electrical wiring systems.
- Utilizes various hand and power tools in the installation and repair of various systems.
- Performs emergency repairs and/or adjustments, identifies and repairs electrical/electronic failures.
- Performs underground utility locates.
- Read and interpret signal and lighting plans and electronic schematics.
- Lays out equipment in the field according to plans.
- Maintains proper stocking levels of spare parts and tools on maintenance vehicles and in work areas.
- May be assigned to shop or field duty.
- May be required to work at heights in an aerial manlift basket, work underground, dig trenches or post holes.
- Drives various vehicles, including aerial bucket truck, repair truck, flusher, tank, flatbed, dump, front end loader, bobcat, and trucks pulling various trailers.
- May be required to assist in snow removal operations as needed.
- Prepares and maintains records as required.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- **Certification:** Possession of a General Journeyman Electrician (01) Certificate as issued by Washington State Department of Labor and Industries or equivalent from another state; certification by the State of Washington must be obtained during the probationary period.
- **Substitution:** Completion of a minimum of 4000 hours of documented electrical trainee work experience towards journeyman classification. OR, Possession of a Traffic Signal Level II Construction Technician certificate or Traffic Signal Level II Bench Technician certificate as issued by International Municipal Signal Association.
- **License:** Possession of a valid driver's license and obtain a Class B Commercial Driver's License (CDL) without air brake restriction during the probationary period.

NOTE: In order to receive credit for education or training, you must attach copies of your transcripts, diploma, or relevant certificates to your online application.

EXAMINATION DETAILS:

Candidates must meet the minimum qualifications and pass the examination for this position, to be eligible for hire. Qualified applicants are encouraged to apply immediately. You should complete and submit a City of Spokane employment application online by 4:00 p.m. PST on the filing cut-off date.

Upon request, at the time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

WRITTEN TEST DETAILS

The written examination with instructions will be emailed out via a link from FastTest (noreply@fasttestweb.com) upon closure of the recruitment on October 8, 2020 at 8:00 a.m. PST.

The examination will consist of a multiple choice written exam with scoring weight assigned and details as follows:

- Written Test: 100%
- Approximate Duration of Exam: 2 hours

The written test may include such subjects as Electrical/Electronics, Safety, Human Relations, Computer Skills, and Traffic Signals & Construction.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- Mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 17th day of September 2020.

MARK LINDSEY
Chair

KELSEY PEARSON
Interim Chief Examiner

LABORER II (STREETS) SPN 502
OPEN

DATE OPEN: Monday, September 21, 2020

DATE CLOSED: Tuesday, October 6, 2020 at 4:00 p.m.

SALARY: \$37,849.18 annual salary, payable bi-weekly, to a maximum of \$59,090.40

Do you enjoy working outdoors? Do you want to contribute to making Spokane streets safe year round for the community? Do you have construction experience and a Commercial Driver's License (CDL)? If so, a career as a Laborer 2 at the Streets department may be the job for you!

The Streets Department seeks a skilled construction worker with strong organizational skills and leadership abilities to join the team as a Laborer 2. This essential department prides itself on improving Spokane street, keeping our streets clean and rising to the occasion during major events.

A Laborer 2 in Streets helps with street maintenance, pothole repairs, crack sealing, grinding, paving and winter snow removal. An ideal candidate is good with the public, has previous driving experience and is a collaborative individual who enjoys working with and for others. This position offers opportunity to progress to a Street Foreperson and higher depending on your goals and skills!

If you are selected for this position, you will have the option to work a 4X10 schedule. You will also be part of an excellent work environment with annual pay step increases and a great compensation plan, including a pension and 457 plan.

DUTIES:

- May supervise small labor crew. Participate in loading, unloading and similar operations. Assists in setting up and dismantling playground equipment.
- Receives calls, investigates and dispatches night crews to remedy routine complaints, reports major complaints to supervisor.
- Operates compressors, jack hammers, cement mixers, brush chippers, chain saws, post-hole diggers, sewer augers and other similar power-driven equipment related to the job.
- Drives various trucks, operates rubber-wheeled tractors with attachments, front-end loaders and fork lifts. May be required to operate equipment of the next higher class on occasion. Assists in snow removal operations. Mounts sander boxes and tanks.
- Services assigned equipment. Makes minor field repairs. Reports major defects. Prepares necessary reports.
- Supervises crew engaged in installation, repair and maintenance of traffic signs and markers. Operates lane and crosswalk painting machines.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

*** Please note that this recruitment will be used to fill Laborer II vacancies at the Streets Department only.***

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* High School diploma or equivalent.

- *Experience:* Two years of laboring experience.
- *License:* Valid Class B Commercial Driver's License (CDL) with air brake endorsement.

EXAMINATION DETAILS:

EXAM DETAILS: Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of Supplemental Questions to be filled out at time of application and a Structured Oral Interview.

SUPPLEMENTAL QUESTIONS: The supplemental questions are located within the application process. Please fill out all questions to the best of your knowledge.

Only the top candidates based on the scoring of the supplemental questions will move forward to the structured oral examination. The number of candidates interviewed is limited to no more than 40 for this round. Candidates who are not interviewed will remain eligible for future rounds of interviews.

STRUCTURED ORAL INTERVIEWS: The structured oral examination will take place during the week of **October 19, 2020**. Candidates will be notified via email to sign-up for 1/2 hour oral examinations via phone.

The structured oral examination may include such subjects as Applied Technology, Interpersonal Skills, Organizational Awareness, Safety & Occupational Hazards, Supervisory Skills, Teamwork, Technical Competence, and Vehicle Operations.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

Qualified applicants are encouraged to apply immediately. You should complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

TO APPLY:

Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with **Job Title – Applicant Name** in the subject line of the email
- Mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 17th day of September 2020.

MARK LINDSEY
Chair

KELSEY PEARSON
Interim Chief Examiner

Notice for Bids

Supplies, Equipment, Maintenance, etc.

COMPRESSED GASSES
City of Spokane Departments
#ITB 5325-20

INVITATION TO BID NOTICE

Description: The City of Spokane is soliciting electronic bids for an annual supply of Compressed Gasses

Bid Opening: Sealed electronic bids will be received until **Monday, October 12, 2020 at 1:00 pm**. Sealed Bids will be opened at the 1:15 p.m. public bid opening via WebEx meeting on MONDAY, OCTOBER 12, 2020 for Compressed Gasses for City of Spokane Departments. The WebEx Meeting link is: <https://spokanecity.webex.com/spokanecity/j.php?MTID=m058d8967449e56d8908731b4900246d3>. The access code is: 965 272 875 and the password is: 7j8sPf7Mwbf. Join by phone at 1-408-418-9388.

Bid responses are only to be submitted **electronically** through the City of Spokane's bidding portal: <https://spokane.procureware.com>, on or before the aforementioned date and time. Hard copy and/or late bids shall not be accepted.

To view this solicitation and submit a bid response, you must first register in the City's bidding portal at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation distribution list for changes and/or additions via Addenda form.

Potential bidders are asked to post their questions on our bidding portal under the tab labeled "Clarifications" under the relative project number.

The right is reserved to reject any and all bids and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Thea Prince
Purchasing Department

Publish: September 23 & 30, 2020

STRUCTURAL FIREFIGHTING PERSONAL PROTECTION EQUIPMENT (PPE)

City of Spokane Fire Department

RFP #5332-20

Description: The City of Spokane is soliciting electronic Proposals for **STRUCTURAL FIREFIGHTING PERSONAL PROTECTION EQUIPMENT (PPE)**

Sealed Proposals will be unsealed and acknowledged at the 1:15 p.m. public bid opening via WebEx meeting on **MONDAY, OCTOBER 26, 2020**, for **STRUCTURAL FIREFIGHTING PERSONAL PROTECTION EQUIPMENT** for the City of Spokane **FIRE DEPARTMENT**. The WebEx Meeting link is: <https://spokanecity.webex.com/spokanecity/j.php?MTID=m058d8967449e56d8908731b4900246d3>. The access code is: **965 272 875** and the password is: **7j8sPf7Mwbf**. Join by phone at 1-408-418-9388.

The Request for Proposals document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, October 26, 2020**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Thea A Prince
City of Spokane Purchasing

Publish: September 23 & 30, 2020

JAPANESE GARDEN POND RENOVATION

City of Spokane Parks Department

PW ITB #5333-20**Description: The City of Spokane is soliciting electronic bids for the JAPANESE GARDEN POND RENOVATION**

Optional Pre-Bid Conference: Thursday, October 1, 2020 4:00 pm at the Japanese Garden located at 2011 S Bernard Street, Spokane WA 99203. Meet at the garden entrance at Shoshone Place & Bernard.

Electronic Bids will be opened at the 1:15 p.m. public bid opening via WebEx meeting on **MONDAY, OCTOBER 12, 2020**, for **JAPANESE GARDENE POND RENOVATION** for the City of Spokane Parks Department. **The WebEx Meeting link is:** <https://spokanecity.webex.com/spokanecity/j.php?MTID=m058d8967449e56d8908731b4900246d3>. The access code is: **965 272 875** and the password is: **7j8sPf7Mwbf**. Join by phone at 1-408-418-9388.

The PW Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Bidders to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Bidders will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All bid documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, October 12, 2020**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Bids and to waive any informalities.

Thea Prince
City of Spokane Purchasing

Publish: September 23 & 30, 2020

