Mayor And City Council

Mayor Nadine Woodward
Council President Breean Beggs
Council Members:
  Kate Burke (District 1)
  Michael Cathcart (District 1)
  Lori Kinnear (District 2)
  Candace Mumm (District 3)
  Karen Stratton (District 3)
  Betsy Wilkerson (District 2)

The Official Gazette

(USPS 403-480)
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The Briefing Session of the Spokane City Council held on the above date was called to order at 3:32 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

The regularly scheduled Spokane City Council 3:30 p.m. Briefing/Administrative Sessions and the 6:00 p.m. Legislative Session were held virtually and streamed live online and aired on City Cable 5. Pursuant to Governor Jay Inslee’s Eighth Updated Proclamation 20-28.8, dated July 31, 2020, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and the in-person attendance requirement in RCW 42.30.030 has been suspended until at least through September 1, 2020. The public was encouraged to tune in to the meeting live on Channel 5, at https://my.spokanecity.org/citycable5/live, or by calling 408-418-9388 and entering an access code when prompted.

Roll Call
On roll call, Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson were present. (Council President Beggs and Council Members Cathcart and Wilkerson were in attendance in the Council Chambers and also participated in the meeting via WebEx. Council Members Burke, Kinnear, Mumm, and Stratton attended the meeting via WebEx.)

City Administrator Wes Crago (also attending via WebEx), City Council Policy Advisor Brian McClatchey (also attended the meeting via WebEx), and City Clerk Terri Pfister were also present on the dais in Council Chambers.

Advance Agenda Review
There was no Advance Agenda Review as the August 10, 2020, City Council meeting has been canceled.

ADMINISTRATIVE SESSION

Current Agenda Review
The City Council considered the August 3, 2020, Current Agenda.

Final Reading Ordinance C35921
Motion by Council Member Stratton, seconded by Council Member Mumm, to defer Final Reading Ordinance C35921—relating to the executive and administrative organization of the City—relating to the executive and administrative organization of the City; carried unanimously.

Applicants Applying for MFTE Conditional Contracts
Council Member Burke requested Consent Agenda Items 5.a. through 5.e. (Applicants applying for MFTE Conditional Contracts) be considered separately. (See section of minutes following Council’s action on Consent Agenda items.)

CONSENT AGENDA

Upon Unanimous Voice Vote (in the affirmative), the City Council approved Staff Recommendations for the following items:

One-year Value Blanket for Traffic Paint, using Washington State Contract #02817, Spokane County Contract P10162, or Pierce County Contract SC-104806—not to exceed $95,000. (OPR 2020-0612)
Agreement with Spokane County to allow for reimbursement of allowable COVID-19 related expenses conducted at the Spokane County Fairgrounds from FEMA Public Assistance Grant Funding passed through Spokane County—$100,000. (OPR 2020-0613)

Low Bids, for Arterial G&O Economic Recovery Project, of:

a. Inland Asphalt Paving, Inc., (Spokane Valley, WA) for the North part—$2,037,159. An administrative reserve of $203,715.90, which is 10% of the contract price, will be set aside. (OPR 2020-0614 / ENG 2020083)

b. Shamrock Paving, Inc. (Spokane, WA) for the South part—$1,710,710. An administrative reserve of $171,071, which is 10% of the contract price, will be set aside. (OPR 2020-0615 / ENG 2020087)

Recommendations to list on the Spokane Register of Historic Places the:

a. Thompson House, 1430 East Overbluff Road. (OPR 2020-0617)

b. Pacific States Electric Building, 122 South Monroe Street. (OPR 2020-0618)

c. Washington Machinery & Supply Company, 1012 West Railroad Alley Avenue. (OPR 2020-0619)

Report of the Mayor of pending:

a. Claims and payments of previously approved obligations, including those of Parks and Library, through July 24, 2020, total $5,261,938.23 (Check Nos: 572936 through 573101; ACH Payment Nos.: 80438 through 80690), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total $3,672,438.57.

b. Payroll claims of previously approved obligations through July 25, 2020 (Check Nos. 557189 through 557284): $7,047,444.75.

City Council Meeting Minutes: July 20, July 23 and July 30, 2020.

Applicant Applying for MFTE Conditional Contract – 1505 W. Broadway Avenue/719 N. Walnut St. (taken separately) (OPR 2020-062)

Upon Unanimous Roll Call Vote, the City Council approved Application for MFTE conditional contract for the construction of a new 40-unit building at 1505 W. Broadway Avenue / 719 N. Walnut St. (Property is zoned CC1, so use is allowed.) (Harrington Place Apartments)


Upon 6-1 Roll Call Vote (Council Member Burke “no”) the City Council approved the following (as a group):

- Application for MFTE conditional contract for several buildings with 300 units along the MLK Jr. Way extension under the Hamilton St. overpass, near Brown Building Materials, at and around 115 N. Erie St. (Brown Properties) (OPR 2020-0621)

- Application for MFTE conditional contract for new 41-unit mixed-use building at 1128 W. Summit Parkway. Property is zoned CB-150 so use is allowed. Only the residential portion of the building will qualify for tax abatement. (Frank Family Investments) (OPR 2020-0622)

- Application for MFTE conditional contract for new 30-unit building at 2513 North Regal St. Property is zoned RMF so use is allowed (in the newly expanded MFTE boundary). (River City Homes) (OPR 2020-0623)

- Application for MFTE conditional contract for new 8-unit mixed-use building at 1102 West Summit Parkway. Property is zoned CB-150, so use is allowed. Only the residential portion of the building will qualify for the tax abatement. (Frank Family Investments) (OPR 2020-0624)

Council Recess/Executive Session
The City Council adjourned at 3:41 p.m. No Executive Session was held. The City Council reconvened at 6:02 p.m. for the Legislative Session.
LEGISLATIVE SESSION

Roll Call
On roll call, Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson were present. (Council President Beggs and Council Members Cathcart and Wilkerson were in attendance in the Council Chambers and also participated in the meeting via WebEx. Council Members Burke, Kinnear, Mumm, and Stratton attended the meeting via WebEx.)

City Council Policy Advisor Brian McClatchey (also attending via WebEx) and City Clerk Terri Pfister were also present on the dais in Council Chambers.

There was no City Administration Report.

There were no Mayoral Proclamations.

COUNCIL MEMBER WILKERSON – REQUEST FOR PERSONAL PRIVILEGE TO RECOGNIZE MUSLIM COMMUNITY
Council Member Wilkerson requested a moment of personal privilege to give a shout out and recognize the Muslim community in Spokane during their celebration of Eid, which, as she has been told, is akin to their version of Christmastime. She noted Council was actually gifted a Quran to mark the occasion by the first Muslim to run for City Council, Naghmana Sherazi, who is also an advocate through the Chair of Muslims for Community Action and Support. Council Member Wilkerson read a statement from Ms. Sherazi to City Council wherein she dedicates the Quran to City Council and the beautiful City we choose to call home.

CITY OF SPOKANE SALUTATION
Council Member Kinnear read a Salutation in recognition of Firefighter Ed Foster who recently passed away and whose funeral was today. Ed joined the Spokane Fire Department on March 29, 1993, and he was most recently assigned to SFD Fire Station 17 prior to his retirement on June 25, 2020. His positive attitude and impact on his fellow firefighters remained a defining characteristic during his 27 years of service to his community.

There were no Boards and Commission Appointments.

There were no Council Committee Reports.

Open Forum was not held.

LEGISLATIVE AGENDA

There were no Special Budget Ordinances.

There were no Emergency Ordinances.

RESOLUTIONS
Resolution 2020-0053 (Council Sponsor: Council Member Wilkerson)
Upon Unanimous Roll Call Vote, the City Council adopted Resolution 2020-0053 approving the 2020-2024 Consolidated Plan for Community Development including the 2020 Action Plan component for CDBG, HOME, and ESG federal grant programs and approval to enter into agreements with HUD and awarded organizations.

FINAL READING ORDINANCES
For Council action on Final Reading Ordinance C35921, see section of minutes under 3:30 p.m. Administrative Session.
Final Reading Ordinance C35922 (Council Sponsor: Council Member Mumm)

There were no First Reading Ordinances.

There were no Special Considerations.

There were no Hearings.

Second Open Forum was not held.

ADJOURNMENT
There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 6:12 p.m.

Note: The regularly scheduled City Council meeting for Monday, August 10, 2020, has been canceled.

STUDY SESSION MEETING MINUTES
SPOKANE CITY COUNCIL
Thursday, July 30, 2020

A regularly scheduled Study Session of the Spokane City Council was held virtually on the above date at 11:03 a.m. in the City Council Chambers, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson were present via Webex. The public was encouraged to tune in to the meeting live on Channel 5, at https://my.spokanecity.org/citycable5/live, or by calling in.

Pursuant to Governor Jay Inslee’s Seventh Updated Proclamation 20-28.7, on July 8, 2020, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and the in-person attendance requirement in RCW 42.30.030 has been suspended until at least through August 1, 2020.

The purpose of the meeting was to hold discussion on the following topics:

- Flouride Presentation
- VirTra Training Demo

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

Council Member Burke left at 11:52 a.m.

The meeting adjourned at 12:09 p.m.
CITY OF SPOKANE
NOTICE OF VIRTUAL CITY COUNCIL PUBLIC HEARING

PROPOSED RESOLUTION RECOGNIZING THE GRAND BOULEVARD TRANSPORTATION AND LAND USE STUDY ("the STUDY") AS A DECLARATION OF THE COMSTOCK NEIGHBORHOOD DESIRED FUTURE CONDITIONS IN THE GRAND DISTRICT CENTER, PROVIDING DIRECTION FOR NEIGHBORHOOD-BASED IMPROVEMENT ACTIVITIES, AS WELL AS NEIGHBORHOOD PRIORITIES INVOLVING FUTURE PROJECTS.

Notice is hereby given that there will be a public hearing before the City of Spokane City Council on AUGUST 17, 2020 beginning at 6:00 PM in the City Council Chambers, Lower Level of City Hall at 808 West Spokane Falls Boulevard, Spokane, Washington, to receive public testimony on a proposed resolution to approve the Grand Boulevard Transportation and Land Use Study. The final draft study and area map can be viewed online here:

https://my.spokanecity.org/projects/grand-boulevard-transportation-and-land-use-study/

Written comments and oral testimony at the public hearings for this proposed action will be made part of the public record. Only the applicant, persons submitting written comments and persons testifying at a hearing may appeal the decision of the Plan Commission and City Council. Any person may submit written comments on the proposed actions or call for additional information at:

City of Spokane, Neighborhood and Planning Services
Attn: Melissa Wittstruck, Planner
808 W. Spokane Falls Blvd, Spokane, WA 99201
Phone (509) 625-6087; mwittstrucki@spokanecity.org

SEPA: A SEPA Categorical Exclusion has been determined

More information on the process: The Study was presented at Plan Commission workshops in February and June 24, 2020, Plan Commission hearing July 8, 2020, where it was recommended to go forward to City Council. The Study and resolution were presented to the Urban Development Committee on March 9 and July 13, 2020. Launched in early fall 2019, Grand Boulevard Transportation and Land Use Study is funded primarily through Traffic Calming dollars identified by Comstock Neighborhood Council in 2016, with land use analysis funding sponsored by City Council in 2017. Comstock, Manito-Cannon Hill, and Rockwood Neighborhood Council boundaries intersect at 29th Avenue and Grand Blvd. and the neighborhood councils are actively engaged in the project.

A series of focus interviews with area stakeholders and two community open houses were held, along with an online survey that received 475 responses. The Grand Boulevard email distribution list has approximately 145 members. Comments from participants have been incorporated into the final draft coming to the City Council Plan Commission. Citizen comment regarding safety and traffic calming for pedestrians, bicyclists, and users of all ages and abilities was the prime driver of alternatives that were recommended.

Note: Pursuant to Governor Jay Inslee’s Eight Updated Proclamation 20-28.8, on July 31, 2020, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and the in-person attendance requirement in RCW 42.30.030 has been suspended until at least until September 1, 2020. In-person attendance is not permitted at this time. The August 17, 2020, City Council meeting will be held virtually, with public comment being taken virtually. A notice containing call-in information will be included with the posted August 17, 2020, City Council Agenda packet. Agenda packets are posted at the following link: https://my.spokanecity.org/citycouncil/documents/. The public may also submit written comment to the City Council at citycouncil@spokanecity.org. The City Council reserves the right to continue this public hearing.
SPOKANE CITY-COUNTY HISTORIC LANDMARKS COMMISSION
Wednesday, August 19, 2020
Webex Teleconference

Agenda:

I. Public Hearing: 3:00 P.M.

A. Spokane Register Nomination (per SMC 17D.100.020):
   1. Dodson Building – 218-220 N Bernard Street

B. Special Valuation Application (per SMC 17D.100.310):
   1. Parkside Apartments – 2315 & 2325 W Second Avenue

In order to comply with public health measures and Governor Inslee’s Stay Home, Stay Safe order, the Spokane Historic Landmarks Commission meeting will be held by Webex Teleconference

Members of the general public are encouraged to join the on-line meeting using the following information:

To participate via video, on your computer or mobile device, follow the link in the agenda. The agenda can be found on the City Website at: https://static.spokanecity.org/documents/bcc/commissions/spokane-city-county-historic-landmarks-commission/agendas/2020/08/shlc-agenda-2020-08-19.pdf

To participate by phone

Call: 1-408-418-9388
Enter: 146 667 5812 followed by # when prompted for a meeting number or access code
Enter # when prompted for an attendee ID
Meeting Password: 2XUsuauP7q5

NOTICE OF CITY COUNCIL PUBLIC HEARING
SOUTH UNIVERSITY DISTRICT SUBAREA PLANNING
COMPREHENSIVE PLAN LAND USE AND ZONING MAP AMENDMENTS
(Proposed Ordinance C35925)

Notice is hereby given that the City Council for the City of Spokane will hold a Public Hearing Monday, August 24, 2020, during the City Council Legislative Session, starting at 6:00 p.m., to take public testimony regarding the South University District Subarea Plan and proposed amendments to the Comprehensive Plan Land Use Plan Map and Zoning Map. *The hearing will be held in City Council Chambers, Lower Level of City Hall at 808 W. Spokane Falls Boulevard, Spokane, Washington. This hearing will be conducted in a virtual on-line format. Please email to receive the login information, or refer to the meeting agenda when posted on the City Council meetings web page: https://my.spokanecity.org/citycouncil/meetings/.

This hearing or portions thereof may be continued to a later date at the discretion of the City Council.

The ordinance includes the following actions to implement the South University District Subarea Plan:

1. Comprehensive Plan Amendment to amend the Land Use Plan Map designation of a 73-acre area from General Commercial land use designation to Downtown land use designation (see maps on project web page https://my.spokanecity.org/projects/south-university-district-sub-area-planning/).

2. A concurrent Zoning Map change for the same area from GC-150 (General Commercial with 150-foot height limit) to DTU (Downtown University).

3. Amendment of downtown plan Map 5.1 “Streetscape Improvements,” to designate complete streets for the areas zoned DTU consistent with those proposed in the South University District subarea plan. Characteristics of Downtown Complete Streets designations are described in further detail in Spokane Municipal Code (SMC) Section 17C.124.035 or on the project web page.

4. Amendment of the Surface Parking Limited Area map (SMC 17C.124-M1) to extend the Surface Parking Limited Area to include the areas zoned DTU. Within the Surface Parking Limited Area, new standalone commercial parking lots are not allowed as a primary use, but may be allowed within a parking structure or in conjunction with another use.
5. Amendment of the Downtown Design Review Threshold Map (SMC 17G.040-M1) to include the areas zoned DTU within the Perimeter Area identified on the Downtown Design Review Threshold Map.

Public testimony on the applications will be taken at the hearing and will be made part of the record. Only the applicant, persons submitting written or emailed comments, or persons testifying at the hearing may appeal the decision. Any person may submit written comments, join the virtual public hearing or request additional information at: Planning and Development Services Dept., 808 W. Spokane Falls Blvd., Spokane, WA, 99201-3329.

To submit comments or request more information contact: Christopher Green, cgreen@spokanecity.org, or (509) 625-6194, or see the project web page at https://my.spokanecity.org/projects/south-university-district-sub-area-planning/.

*Note: Pursuant to Governor Jay Inslee’s Eighth Updated Proclamation 20-28.8, on July 31, 2020, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and the in-person attendance requirement in RCW 42.30.030 has been suspended until at least until September 1, 2020. In-person attendance is not permitted at this time. The August 24, 2020, City Council meeting will be held virtually, with public comment being taken virtually. A notice containing call-in information will be included with the posted August 24, 2020, City Council Agenda packet. Agenda packets are posted at the following link: https://my.spokanecity.org/citycouncil/documents/. The public may also submit written comment to the City Council at citycouncil@spokanecity.org.

NOTICE OF CITY COUNCIL PUBLIC HEARING
NORTH FOOTHILLS CENTER CC3 OVERLAY ZONE EXTENSION
SUBAREA PLANNING
ZONING MAP, UNIFIED DEVELOPMENT CODE AMENDMENT
(Proposed Ordinance C35928)

Notice is hereby given that the City Council for the City of Spokane will hold a Public Hearing Monday, August 24, 2020, during the City Council Legislative Session, starting at 6:00 p.m., to take public testimony regarding the North Foothills Center CC-3 Overlay Zone, a proposed amendment to the City’s Zoning Map. *This hearing will be conducted in an on-line format. Please email to receive the login information, or refer to the meeting agenda when posted on the City Council meetings web page: https://my.spokanecity.org/citycouncil/meetings/.

This hearing or portions thereof may be continued to a later date at the discretion of the City Council.

The ordinance will amend the City’s Zoning Map to include a CC3 (Centers & Corridors, Type 3) Zoning Overlay in the vicinity of the North Foothills Employment Center. The proposal area is zoned Light Industrial across 11 and one partial parcels totaling 10.85 acres; this proposal does not change the base zone designation.

Public testimony on the applications will be taken at the hearing and will be made part of the record. Only the applicant, persons submitting written or emailed comments, or persons testifying at the hearing may appeal the decision. Any person may submit written comments, join the virtual public hearing or request additional information at: Planning and Development Services Dept., 808 W. Spokane Falls Blvd., Spokane, WA, 99201-3329.

To submit written comments to the City Council or request more information contact: Tirrell Black, tblack@spokanecity.org, or (509) 625-6185, or see the project web page at https://my.spokanecity.org/projects/north-foothills-center-cc3-zoning-overlay/.

*Note: Pursuant to Governor Jay Inslee’s Eighth Updated Proclamation 20-28.8, on July 31, 2020, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and the in-person attendance requirement in RCW 42.30.030 has been suspended until at least until September 1, 2020. In-person attendance is not permitted at this time.
REGULAR MEETING NOTICE/AGENDA
THE CIVIL SERVICE COMMISSION
9:30 a.m. – AUGUST 18, 2020

Notice is hereby given that, pursuant to Governor Jay Inslee’s Updated Proclamation 20-28.8, dated July 31, 2020, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and that the in-person attendance requirement in RCW 42.30.030 has been suspended until 11:59 p.m. September 1, 2020.

Temporarily and until further notice, the public’s ability to attend Civil Service Commission meetings is by remote access only. In-person attendance is not permitted at this time. The public is encouraged to tune in to the meeting as noted below. The public will be able to address the Commission regarding the agenda during the meeting by submitting written public comment via email to civilservice@spokanecity.org.

The regularly scheduled Civil Service Commission Meeting, August 18th, 2020 at 9:30 a.m. will be held virtually, some members of the Civil Service Commission staff will be attending virtually.

The public is encouraged to tune in to the meeting by calling 408-418-9388 and entering the access code 1465283537 when prompted.

AGENDA
REGULAR MEETING OF THE CIVIL SERVICE COMMISSION

9:30 AM AUGUST 18, 2020
CITY HALL – CITY COUNCIL BRIEFING CENTER
808 W. SPOKANE FALLS BLVD., SPOKANE, WA 99201

1. CALL TO ORDER/ROLL CALL

2. APPROVAL OF MINUTES 
   a. July 21, 2020 Minutes

3. CHIEF EXAMINER UPDATE

4. NEW BUSINESS 
   a. Resolution 2020-05: Classification Actions (Bjork)
   b. Gortler Claim
      Re: Battalion Chief Eligibility List
      (Pearson)
   c. Process to review Chief Examiner Job Specification
      (Pearson)

5. OTHER BUSINESS

6. ADJOURN

Notes: The meeting is open to the public, with the possibility of the Commission adjourning into executive session.
ORDINANCE NO. C35922


WHEREAS, the goal for many years has been for the entirety of SMC Title 11 to be transferred to SMC Title 17; and

WHEREAS, Planning & Development Services has identified the remaining sections of SMC chapter 11.19 as obsolete or, substantive standards placed in other chapters of SMC, or are duplicative of standards that are now in place in Title 17; and

WHEREAS, the continued existence of these sections of chapter 11.19 hinders the public in preparing applications for development by relying on code citations appearing to be in force; and

WHEREAS, the processing of applications is anticipated to be more efficient by eliminating the time spent on resubmittal after explanation of the current SMC Title 17 affecting the applicant, improving customer service; and

WHEREAS, the repeal of SMC chapter 11.19 sections does not necessitate Plan Commission review or recommendation as there is no amendment to SMC Title 17 affecting land use action; and

WHEREAS, this repeal action is categorically exempt from the State Environmental Policy Act (SEPA) as stated in Washington Administrative Code (WAC) Procedural Actions 197-11-800(19)(a)(b); and

WHEREAS, a Notice of Intent to Repeal SMC chapter 11.19 sections was published in the City Gazette July 2020 and the Spokesman-Review July 2020; and

WHEREAS, the City Council adopts the recitals set forth herein as its findings and conclusions in support of its repeal of these sections of chapter 11.19; --

Now, Therefore, The City of Spokane does ordain:

Section 1. That SMC 11.19.095 Mini Storage is repealed.

Section 2. That SMC 11.19.100 R3 Multifamily Zone is repealed.

Section 3. That SMC 11.19.132 B1 Zone – Special Permits is repealed.

Section 4. That SMC 11.19.230 Airport Districts is repealed.

Section 5. That SMC 11.19.255 Development Sensitive Overlay Zone is repealed.

Section 6. That SMC 11.19.2560 Title, Purpose, Intent and Severability is repealed.

Section 7. That SMC 11.19.275 Industrial Overlay Zone is repealed.

Section 8. That SMC 11.19.276 Industrial Overlay Zone – Public Notice is repealed.

Section 9. That SMC 11.19.2858 Land Use Compatibility Table is repealed.

Section 10. That SMC 11.19.2912 Swale Percolation is repealed.
Section 11. That SMC 11.19.2914 Time for Completion -- Security is repealed.


Section 14. That SMC 11.19.730 City Council is repealed.

Section 15. That SMC 11.19.740 Fire Official is repealed.

Section 16. That SMC 11.19.750 Health Officer is repealed.

Section 17. That SMC 11.19.755 Hearing Examiner is repealed.

Section 18. That SMC 11.19.760 Historic Body is repealed.

Section 19. That SMC 11.19.770 Park Board is repealed.

Section 20. That SMC 11.19.780 Parks Director is repealed.

Section 21. That SMC 11.19.790 Plan Commission is repealed.

Section 22. That SMC 11.19.800 Engineering Services Director is repealed.

Section 23. That SMC 11.19.820 Zoning Director -- Planning Director is repealed.


Section 25. That SMC 11.19.880 Revisions of Approval is repealed.

Section 26. That SMC 11.19.890 Amendment is repealed.

Passed by City Council August 4, 2020
Delivered to Mayor August 7, 2020
FIRE BATTALION CHIEF SPN 940
PROMOTIONAL

DATE OPEN: Monday, August 10, 2020
DATE CLOSED: Tuesday, August 25, 2020 at 4:00 p.m.
SALARY: $119,581.95 annual salary, payable bi-weekly, to a maximum of $135,883.05

DESCRIPTION:
Performs responsible command and administrative duties in directing the activities of all companies within a designated battalion on an assigned shift.

DUTIES:

- Responds to emergency and non-emergency situations. Assumes command, and directs all incident operations unless relieved. Coordinates with other response agencies at the scene. Acts as Safety Officer or assigns that function at incidents. Follows recognized NIMS (National Incident Management System) procedures.
- Supervises post incident operations. Conducts or assists in the investigation of accidents, injuries and fires, to determine cause and origin.
- Assists in planning, organizing, and administering the activities of the Operations Division.
- Prepares work schedules.
- Recommends modification to existing and establishment of new policy/procedures.
- Evaluates reports and initiates changes; provides technical assistance and interprets policy matters.
- Responsible for on-going review and evaluation of subordinates.
- Researches and provides data essential to staffing, budgeting and operating their battalion or specialty area.
- Makes regular inspections of assigned stations, personnel, and equipment, maintains records of conditions noted. Instructs company officers, maintains and administers discipline, enforces departmental regulations, and performs numerous related administrative duties, including liaison with other agencies.
- Pre-plans the response tactics of hazardous target areas within their district, and coordinates pre-planning suggested by station officers. Plans, organizes, and coordinates company response districts to ensure complete coverage of incidents in normal and unusual situations.
- Maintains and updates department maps, keeping current all streets, closures, and routes.
- Manages assigned specialized functions within the operations division including but not limited to: Haz Mat, Tech Rescue, Water Rescue, SCBA maintenance, Fire Safety House, etc.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Promotional Requirements

- **Experience**: Completion of two years of service with the City in the classification of Fire Captain (SPN 938) and four (4) mentoring shifts with a Fire Battalion Chief.

License and Certifications:

- Applicants must possess a valid driver's license.

Note: The Hazmat ICS course must be completed during the probationary period.

EXAMINATION DETAILS:

**ASSESSMENT ORIENTATION:**
Civil Service will conduct an assessment center orientation to discuss preparation and materials to potential candidates. The orientation's intention is to introduce the exam process, not a discussion of specific test content. The orientation will occur on Tuesday, August 25, 2020 at 9:00 a.m. at the Fire Training Center (1618 N. Rebecca St.).
EXAM DETAILS:
Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a multiple-choice test, assessment center, and promotional evaluation (PER), with weights assigned as follows:

- Multiple-choice test 15%
- PER 15%
- Assessment center 70%

MULTIPLE-CHOICE TEST DETAILS:
The multiple-choice test will be conducted at the Fire Training Center (1618 N. Rebecca St.) on Monday, September 21, 2020 at 9:00 a.m. The duration of the exam is scheduled for 1-1/2 hours.

- The test will include subjects as outlined in the 2020 Bibliography.

Up to 10 candidates will move forward to the assessment center, based on the written test and Promotional Worksheet scores combined in the same proportion (15%/15%) as in the final weights will be used as a cutoff should more than 10 applicants enter the process.

ASSESSMENT CENTER DETAILS:
The assessment center will be conducted at the Fire Training Center (1618 N. Rebecca St.) during the week of September 21, 2020. Qualifying candidates will be notified when to appear for the assessment center. The assessment center will consist of the following exercises:

- Incident Command
- Writing Sample
- Oral Board

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

TO APPLY:
An application is required for promotional applicants. Applications must be completed online at: http://my.spokanecity.org/jobs by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 6th day of August 2020.

MARK LINDSEY
Chair

KELSEY PEARSON
Interim Chief Examiner
FOOD SERVICES FOR EMERGENCY OR DISASTER RECOVERY

City of Spokane

RFP # 5314-20

Description: The City of Spokane is soliciting electronic Proposals for FOOD SERVICES FOR EMERGENCY OR DISASTER RECOVERY

Sealed Proposals will be unsealed and acknowledged at the 1:15 p.m. public bid opening via WebEx meeting on MONDAY, AUGUST 31, 2020, for FOOD SERVICES FOR EMERGENCY OR DISASTER RECOVERY for the City of Spokane. The WebEx Meeting link is:

https://spokanecity.webex.com/spokanecity/j.php?MTID=m058d8967449e56d8908731b4900246d3. The access code is: 965 272 875 and the password is: 7J8sPf7Mwbf. Join by phone at 1-408-418-9388.

The Request for Proposals document is available for download through the City of Spokane’s online procurement system. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane’s online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the “Clarifications” tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane’s online procurement system no later than 1:00 p.m. on Monday, August 31. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

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