



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 110

JULY 15, 2020

Issue 29



MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBERS:

KATE BURKE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

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Minutes

MINUTES OF SPOKANE CITY COUNCIL

Monday, June 29, 2020

BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:34 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

The regularly scheduled Spokane City Council 3:30 p.m. Briefing/Administrative and Legislative Sessions were held virtually and streamed live online and aired on City Cable 5. Pursuant to Governor Jay Inslee's Fourth Updated Proclamation 20-28.4, dated May 29, 2020, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and the in-person attendance requirement in RCW 42.30.030 has been suspended until at least through July 1, 2020. The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling 408-418-9388 and entering an access code when prompted.

Roll Call

On roll call, Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson were present. (Council President Beggs and Council Member Cathcart were in attendance in the Council Chambers and also participated in the meeting via WebEx. Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson attended the meeting via WebEx.)

City Administrator Wes Crago (also attending via WebEx), City Council Policy Advisor Brian McClatchey (also attending via WebEx) and City Clerk Terri Pfister were also present on the dais in Council Chambers.

Advance Agenda Review

There was no Advance Agenda review as the July 6, 2020, City Council meeting was canceled.

ADMINISTRATIVE SESSION

Current Agenda Review

The City Council considered changes to the June 29, 2020, Current Agenda.

Collective Bargaining Agreement (OPR 2020-0514)

Motion by Council Member Cathcart, seconded by Council Member Stratton, **to move** Consent Agenda Item No. 1—Collective Bargaining Agreement between the Spokane Police Guild and the City of Spokane—to the Legislative Session; **carried unanimously.**

Regional Project Charter for the Regional Bridge Housing Center (OPR 2020-0560)

Motion by Council Member Kinnear, seconded by Council Member Wilkerson, **to add** the Regional Project Charter for the Regional Bridge Housing Center: "The Way Out Center" to the Current Consent Agenda; **carried unanimously.**

Action to Move 6:00 p.m. Legislative Agenda Items to 3:30 p.m. Briefing Session

Motion by Council Member Mumm, seconded by Council Member Kinnear, **to move** Special Budget Ordinances C35916 and C35917, Resolution 2020-0024 (revised), and Final Reading Ordinance C35914 (from the 6:00 p.m. Legislative Agenda) to today's 3:30 p.m. Administrative Session; **carried unanimously.**

Special Budget Ordinance C35916 (Council Sponsor: Council President Beggs) (Relates to OPR 2020-0550 under Consent Agenda)

Upon Unanimous Roll Call Vote, the City Council **passed Special Budget Ordinance C35916** amending Ordinance No. C35857 passed by the City Council December 16, 2019, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2020, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2020, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

HUD ESG COVID-19
FROM: Contractual Services, \$991,359;
TO: HUD ESG COVID-19 Various Accounts, same amount.

(This action provides funding to prevent, prepare for, and respond to the coronavirus pandemic among individuals and families who are homeless or receiving homeless assistance and to support additional homeless assistance and homelessness prevention activities to mitigate the impacts of COVID-19)

Special Budget Ordinance C35917 (Council Sponsor: Council Member Kinnear) (Relates to OPR 2020-0556 under Consent Agenda)

Upon Unanimous Roll Call Vote, the City Council **passed Special Budget Ordinance C35917** amending Ordinance No. C35857 passed by the City Council December 16, 2019, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2020, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2020, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Public Safety & Judicial Grants Fund
From: Public Safety & Judicial Grants Fund, \$391,333;
To: Various accounts, same amount.

(This action allows budgeting for acceptance of Department of Justice Grant Funds to cover COVID 19 Public Safety costs.)

Resolution 2020-0024 (Revised) (Council Sponsor: Council President Beggs)

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2020-0024 (revised)** Declaring Dresser Rand Company (Seattle, WA) a sole source provider and authorizing the City to enter into a Value Blanket order for maintenance, service and supplies for the turbine generator at the Waste To Energy Facility from May 1, 2020, through April 30, 2021, for an estimated cost \$100,000 (excl. tax).

Final Reading Ordinance C35914 (Council Sponsor: Council Member Cathcart)

Upon Unanimous Roll Call Vote, the City Council **passed Final Reading Ordinance C35914** relating to the eligibility of City employees to remain in SERS when transitioned to Spokane Regional Emergency Communications (SREC) and Spokane Public Facilities District (SPFD); amending SMC sections 03.05.020, 03.05.030, 03.05.040, 03.05.070, 03.05.080, and 03.05.090 of the Spokane Municipal Code.

Addition of Resolution 2020-0044 to Legislative Agenda

Motion by Council Member Cathcart, seconded by Council Member Mumm, **to add** Resolution 2020-0044 (adopting the City of Spokane's legislative agenda) to the Legislative Agenda; **carried unanimously**.

CONSENT AGENDA

Upon Unanimous Voice Vote (in the affirmative), the City Council approved Staff Recommendations for the following items:

Value Blanket Renewal with Keller Supply Co. (Spokane) for backflow prevention devices—\$125,000 (incl. tax). (OPR 2017-0488 / BID 4366-17)

Value Blanket Order Renewals, Nos. 1 of 4, with:

- a. Traffic Safety Supply Co. (Portland, OR) for Perforated Square Steel Tubing—\$60,000. (OPR 2019-0312 / RFQ 781-19)
- b. Ennis-Flint Trading Co (Greensboro, NC) for Thermoplastic Products—\$85,000. (OPR 2019-0313 / RFQ 783-19)

Contract Extension with PMWeb, Inc. (Wakefield, MA) for continued professional services of the Capital Project Management Software. July 1, 2020, through June 30, 2021—not to exceed \$100,000. (OPR 2019-0457 / RFP 4196-16)

Contract Amendment/Extension with Journal Technologies, Inc. (Logan, UT) for Justware Case Management Software annual maintenance, support, and upgrades from January 1, 2020, through December 31, 2020—\$120,761.95 (incl. tax). (OPR 2016-0267)

Low Bid of Halme Construction, Inc. (Spokane) for North South Corridor Regal, Cleveland, Grace, Greene, Jackson, Ralph Water & Sewer Replacement and Casings—\$4,227,366.91 (plus tax). An administrative reserve of \$422,736.70 (plus tax), which is 10% of the contract price will be set aside. (OPR 2020-0547 / ENG 2017156 / ENG 2019156)

Contract Extension with MurraySmith, Inc. (Spokane) for the Central Avenue Well #2 project—\$6,000. (PRO 2017-0018 / ENG 2016133)

Contract and Value Blanket Renewal with Western Systems & Fabrication (Spokane Valley, WA) for as-needed purchases of Subsite Electronics video pipeline equipment and replacement parts, as well as repair services—not to exceed \$130,000 annually (incl. tax). (OPR 2018-04240)

One year Contract Extension with Duncan Parking Technologies, Inc. (DPT), a subsidiary of CivicSmart, Inc. (Milwaukee, WI) for support and services for DPT Duncan Liberty meters for Parking Services—\$48,000. (OPR 2013-0460 / BID 3918-13)

Six-Year Wastewater Program; Integrated Clean Water Plan; Wastewater and Stormwater Collection System SCADA Master Plan—\$298,893.35. (OPR 2020-0548 / ENG 2017125)

Interagency Agreement with the Washington State Department of Commerce to receive reimbursement of eligible expenditures related to the COVID-19 response—\$6,660,000 (revenue). (CARES Act) (OPR 2020-0549)

Acceptance of the U.S. Department of Housing and Urban Development Emergency Solutions Grant and approval to subaward funds to eligible organizations through the COVID-19 Request For Proposal—\$991,359. (Relates to Special Budget Ordinance C35916) (OPR 2020-0550)

Acceptance of the Department of Justice Award to the Spokane Police Department regarding special COVID-19 funding—\$391,333. (OPR 2020-0556) (Relates to Special Budget Ordinance C35917)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through June 19, 2020, total \$9,717,098.37 (572147-572328; ACH Payment Nos. 79273-75513), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$9,121,425.40. (CPR 2020-0002)

City Council Meeting Minutes: June 8, 2020, June 15, 2020, June 18, 2020 and June 25, 2020. (CPR 2020-0013)

Regional Project Charter for the Regional Bridge Housing Center: “The Way Out Center.” (OPR 2020-0560)

Council Recess/Executive Session

The City Council adjourned at 3:53 p.m. City Council immediately reconvened into Executive Session to discuss potential litigation until 5:00 p.m. City Attorney Mike Ormsby was present for the Executive Session. The Executive Session adjourned at 5:00 p.m. The City Council reconvened at 6:06 p.m. for the Legislative Session.

LEGISLATIVE SESSION

Roll Call

On roll call, Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson were present. (Council President Beggs and Council Members Cathcart and Wilkerson were in attendance in the Council Chambers and also participated in the meeting via WebEx. Council Members Burke, Kinnear, Mumm, and Stratton attended the meeting via WebEx.)

Policy Advisor Brian McClatchey (also attending via WebEx) and City Clerk Terri Pfister were also present in the Council Chambers.

BOARDS AND COMMISSIONS APPOINTMENTS

Spokane Human Rights Commission (CPR 1991-0068)

The Spokane City Council considered two appointments to the Spokane Human Rights Commission. Subsequent to Council commentary, the following actions were taken:

Motion by Council Member Cathcart, seconded by Council Member Wilkerson, **to defer indefinitely** the appointment of Anwar Peace, so there can be a follow up interview with the Human Rights Commission about the appointment; **carried unanimously.**

Upon Unanimous Voice Vote (in the affirmative), the City Council **approved** (and thereby confirmed) the appointment of Lorna Hernandez-Jarvis to the District 3 seat on the Spokane Human Rights Commission for a term of June 29, 2020, to December 31, 2022.

There were no **Administrative Reports**.
There were no **Council Committee Reports**.

LEGISLATIVE AGENDA

Collective Bargaining Agreement with the Spokane Police Guild (OPR 2020-0514), Special Budget Ordinance C35912 (Council Sponsor: Council Member Kinnear), and Resolution 2020-0044 (Council Sponsor: Council President Beggs) (OPR 2020-0514 and ORD C35912 deferred from June 15, 2020, Agenda)

The City Council considered the following matters: (1) Collective Bargaining Agreement between the Spokane Police Guild, (2) Special Budget Ordinance C35912 budgeting for prior year costs related to the Police Guild contract, and (3) Resolution 2020-0044 adopting the City of Spokane's legislative agenda for the upcoming 2021 state legislative session. Subsequent to public testimony (received via phone) and Council commentary, the following actions were taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2020-0044** adopting the City of Spokane's legislative agenda for the upcoming 2021 state legislative session.

Upon Unanimous Roll Call Vote (with all Council Members voting "no"), the Spokane City Council **rejected** the Collective Bargaining Agreement between the Spokane Police Guild and the City of Spokane to govern the period from 2017-2020

Motion by Council Member Mumm, seconded by Council Member Burke, **to table indefinitely** Special Budget Ordinance C35912 budgeting for prior year costs related to the Police Guild contract.

ADJOURNMENT

There being no further business to come before the City Council, the Regular Administrative Session of the Spokane City Council adjourned at 8:14 p.m.

STUDY SESSION MEETING MINUTES SPOKANE CITY COUNCIL Thursday, July 2, 2020

A regularly scheduled Study Session of the Spokane City Council was held virtually on the above date at 11:00 a.m. in the City Council Chambers, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Beggs and Council Members Cathcart, Kinnear, Mumm, and Wilkerson were present via Webex. Council Members Burke and Stratton were absent. The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling in.

Pursuant to Governor Jay Inslee's Sixth Updated Proclamation 20-28.6, on July 1, 2020, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and the in-person attendance requirement in RCW 42.30.030 has been suspended until at least through July 7, 2020.

The purpose of the meeting was to hold discussion on the following topics:

- Finance updates

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 1:09 p.m.

STUDY SESSION MEETING MINUTES SPOKANE CITY COUNCIL Thursday, July 9, 2020

A regularly scheduled Study Session of the Spokane City Council was held on the above date at 11:04 a.m. in the City Council Chambers, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Beggs and Council Members Burke, Cathcart, and Wilkerson were present via Webex. Council Members Kinnear, Mumm, and Stratton were absent. The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling in.

Pursuant to Governor Jay Inslee's Seventh Updated Proclamation 20-28.7, on July 7, 2020, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and the in-person attendance requirement in RCW 42.30.030 has been suspended until at least through August 1, 2020.

The purpose of the meeting was to hold discussion on the following topics:

- Alliant Presentation

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 11:36 a.m.

General Notices

REGULAR MEETING NOTICE/AGENDA THE CIVIL SERVICE COMMISSION 9:30 a.m. - JULY 21, 2020

Notice is hereby given that, pursuant to Governor Jay Inslee's Updated Proclamation 20-28.7, dated July 8, 2020, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and that the in-person attendance requirement in RCW 42.30.030 has been suspended until at least through August 1, 2020.

Temporarily and until further notice, the public's ability to attend Civil Service Commission meetings is by remote access only. In-person attendance is not permitted at this time. The public is encouraged to tune in to the meeting as noted below. The public will be able to address the Commission regarding the agenda during the meeting by submitting written public comment via email to civilservice@spokanecity.org.

The regularly scheduled Civil Service Commission Meeting, July 21st, 2020 at 9:30 a.m. will be held virtually, some members of the Civil Service Commission staff will be attending virtually.

The public is encouraged to tune in to the meeting by calling 408-418-9388 and entering the access code 146 015 9311 when prompted.

AGENDA REGULAR MEETING OF THE CIVIL SERVICE COMMISSION

9:30 AM JULY 21, 2020
CITY HALL – CITY COUNCIL BRIEFING CENTER
808 W. SPOKANE FALLS BLVD., SPOKANE, WA 99201

1. CALL TO ORDER/ROLL CALL

2. APPROVAL OF MINUTES

Action Required

- June 16, 2020 Minutes
- June 30, 2020 Minutes

3. PUBLIC COMMENT

4. PRESENTATION

- Classification Study Report Presentation
(Koff & Associates)

5. NEW BUSINESS

Action Required

- Considerations/Options for Chief Examiner Position
(Richards)

6. ADJOURN

Notes: The meeting is open to the public, with the possibility of the Commission adjourning into executive session.

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

POLICE OFFICER - CERTIFIED SPN 901C OPEN ENTRY

DATE OPEN: Monday, July 13, 2020

DATE CLOSED: Continuous

SALARY: \$48,587.76 annual salary, payable bi-weekly, to a maximum of \$84,459.60

DESCRIPTION:

Performs general duty police work in the enforcement of laws and ordinances.

DUTIES:

- Exercises powers of arrest and control; defends self and uses force and deadly force; enforces motor vehicle laws; operates vehicle under emergency conditions and provides emergency assistance; responds to crime scenes and performs criminal investigations; participates in special operations.
- Patrols a designated area on foot or in a radio and computer equipped vehicle to preserve law and order, to prevent and discover the commission of crime, to direct traffic and to enforce traffic and parking regulations.
- Answers calls and investigates complaints involving accidents, fires, misdemeanors and felonies; investigates suspicious activities. Administers first aid, interviews witnesses, gathers information and evidence, makes arrests, prepares reports, testifies as witness in court.
- May be assigned, on a permanent or shift basis, to such specialized technical or administrative duties as: working police desk, maintenance of criminal records, license inspection, photographic and identification work, traffic safety training, field training, radio operation, etc. Advises public on laws and ordinances, provides general information and otherwise assists the public.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

NOTE: Before applying, please read the City of Spokane Police Department Hiring Standard.

Open Entry Requirements: (Open entry applicants must meet all requirements when they apply.)

- *Education:* Completion of 45 quarter or 30 semester credit hours of course work from an accredited college or university with a minimum GPA of C or 2.0, which includes at least 5 quarter or 3 semester credit hours of college English.
- *Experience:* Successful completion of the Washington State Criminal Justice Basic Law Enforcement Academy.
- *Licenses:* Possession of a valid driver's license; and a valid WSCJTC BLEA certification.

Other Requirements:

- Candidates must be 20 years of age at the time of application and 21 years of age at the time of appointment.
- Must be a U.S. Citizen or lawful permanent resident.
- Must be within the normal weight range for height.
- Physical requirements for this position, including eyesight, hearing, and other physical abilities are consistent with state law and guidelines.
- All successful candidates who have been offered a position will be required to pass a post-offer physical and psychological examination prior to appointment.
- A police record may be grounds for rejection.

EXAMINATION DETAILS:

Recruitment for this job classification is open until further notice. You must complete both the online application and the Training and Evaluation examination (T&E), in order to be eligible for hiring by City of Spokane.

T&E Examination Details:

The Training and Experience examination with instructions will be emailed out via a link from FastTest (noreply@fasttestweb.com) upon review of the applicant's minimum qualifications. You will have two weeks to complete the examination. The T&E has a scoring weight of 100%.

- Responses to your T&E questions should be consistent with the information given in your application details.
- Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each examination question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See Above", etc., are not qualifying responses and will not be considered.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 9th day of July 2020.

MARK LINDSEY
Chair

AMBER RICHARDS
Chief Examiner

**DEPUTY FIRE MARSHAL SPN 942
PROMOTIONAL**

DATE OPEN: Monday, July 13, 2020

DATE CLOSED: Tuesday, July 28, 2020 at 4:00 p.m.

SALARY: \$98,762.40 annual salary, payable bi-weekly, to a maximum of \$110,601.36

DESCRIPTION:

Performs technical inspection work in a specialized field in the promotion and enforcement of effective fire prevention standards and methods.

DUTIES:

- Prevents, controls, and mitigates dangerous conditions related to storage, use, and handling of hazardous materials; provides information to emergency response personnel in accordance with the fire code. May be required to respond to multiple alarm fires to observe and report any unusual fire hazards near the burning building, may serve in the Department's Incident Command System. May respond to incidents if other fire department resources are not available or to assist the incident commander.
- Ensures that all special events requiring Fire Department approval are safe and conducted in accordance with applicable codes, laws, and ordinances. Acts as Fire Department liaison for major events taking place in the city.
- Inspects occupancies such as hospitals, nursing homes, foster homes, day care centers, and schools as prescribed by code; acts as liaison between Spokane Fire Department and State Fire Marshal's office; assists with the establishment of fire evacuation plans and fire prevention training programs. Assists Fire companies with multi-family residential and other related inspections.
- Promotes public fire safety education through speaking assignments; develops and promotes activities for Fire Prevention week, develops, trains and coordinates industrial and commercial fire organizational programs; acts as Fire Department liaison to various organizations.
- Investigates complaints of fire hazards; reports violation of law and established safety standards; may be required to obtain, prepare and present evidence in the prosecution of violators.
- Participates in performance testing of required fire detection and suppression equipment and helps ensure all required systems are maintained in accordance with code.

- Performs inspections for life safety items at selected locations that apply for a City of Spokane business license. Conducts inspections for required permits as called for in the City Municipal and Fire codes. Inspects the installation and removal of underground and aboveground storage tanks.
- Prepares reports and maintains records of inspections.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Promotional Requirements

(Current City of Spokane employees may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* Completion of two years of combined total service with the Spokane Fire Department in the classification of Firefighter, Fire Equipment Operator, or Firefighter Dispatcher.
- *Certifications:* Applicants must possess a valid driver's license.

EXAMINATION DETAILS:

Candidates must meet the minimum qualifications and pass the examination for this position, to be eligible for hire. The examination will consist of a written test and a performance evaluation, with scoring weight assigned as follows:

- Written examination: 80%
- Performance evaluation: 20%

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

WRITTEN TEST DETAILS

The written test date will be held at the Fire Training Center on Monday, August 10, 2020 at 9:00 a.m. The approximate duration of the test is 2 hours, 30 minutes. The written test may include such subjects as:

- Fire Hazards and Prevention
- Inspection and Interpersonal Relations
- International Fire Code, 2009
- Written Communication

PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor, within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 8th day of July 2020.

MARK LINDSEY
Chair

AMBER RICHARDS
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

Ben Burr Crossings of 2nd and 3rd Avenues Engineering Services File No. 2019106

This project consists of the construction of pedestrian hybrid beacons on 2nd and 3rd Avenues to assist with the crossing of the Ben Burr Trail, addition of wayfinding signage along the Ben Burr Trail, minor sidewalk improvements and other related miscellaneous items. This project has a condition of award UDBE goal of three percent.

The City of Spokane will receive bids until 1:00 p.m. August 3, 2020 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Hand delivered bids shall be delivered to the security desk on the first floor, City Hall, 808 W Spokane Falls Blvd, Spokane WA 99201-3316. The bids will be publicly opened and read at 1:15 on the first floor of city hall. While it is permissible to stay for the bid opening, in order to comply with "Stay Home, Stay Safe" order as much as possible, we request that you do not do so. Instead, please utilize one of the following options to participate in the bid opening. To watch, log in to <https://spokanecity.webex.com/join>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (408) 418-9388 then enter the access code 965 272 875 followed by #. When prompted for an attendee ID number, enter #.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: <https://my.spokanecity.org/business/bid-and-design/current-projects/>.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally- Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk.

Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2020 Standard Specifications. Bidders should allow sufficient time to familiarize themselves with the WSDOT 2020 Standard Specifications prior to bidding the project.

Publish: July 15, 22 and 29, 2020

**South Gorge Trail - Phase 2 & CSO 22B Separation Project
Engineering Services File No. 2019138 & 2018111**

This project consists of the construction of approximately **5,600** cubic yards of excavation and embankment, **6,000** linear feet of storm, sanitary and clean water piping, **3,900** linear feet of waterline, **3,500** square yards of storm swale construction, of waterline, **110** drainage structures, **9,000** square yards of 5-inch thick HMA pavement, **3,500** square yards of 3-inch thick HMA pavement, **4,500** square yards of 2-inch thick HMA trail pavement, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. August 3, 2020 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Hand delivered bids shall be delivered to the security desk on the first floor, City Hall, 808 W Spokane Falls Blvd, Spokane WA 99201-3316. The bids will be publicly opened and read at 1:15 p.m. in the Tribal Conference Room, first floor city hall.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: <https://my.spokanecity.org/business/bid-and-design/current-projects/>.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within FIVE (5) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2020 Standard Specifications. Bidders should allow sufficient time to familiarize themselves with the WSDOT 2020 Standard Specifications prior to bidding the project.

*****It is anticipated that this project will be funded in part by the Washington State Department of Ecology. Neither the State of Washington nor any of its departments or employees are, or shall be, a party to this contract or any subcontract.*****

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix C. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

******Time is of the essence due to the length of the construction window and/or the time of year in which the project is being constructed. Please note that various award phase steps have shorter than normal time frames as detailed in section 1-03.3, 1-08.4, and 1-08.5.**

Publish: July 15, 22 and 29, 2020

**2020 ARTERIAL GRIND & OVERLAY, NORTH
ECONOMIC RECOVERY PROJECT
Engineering Services File No. 2020083**

TWO WEEK BID PERIOD

This project consists of the grind and overlay of arterial roadways at three separate locations in north Spokane. This project consists of the 71,700 square yards of 2-inch thick HMA pavement and planning of existing HMA pavement, 3,700 square yards of pavement repair excavation, 925 square yards of cement concrete sidewalk for ADA ramp construction, and 1,200 lineal feet of curb or curb & gutter, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. July 27, 2020 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Hand delivered bids shall be delivered to the security desk on the first floor, City Hall, 808 W Spokane Falls Blvd, Spokane WA 99201-3316. The bids will be publicly opened and read at 1:15 p.m. on the first floor of City Hall. While it is permissible to stay for the bid opening, in order to comply with "Stay Home, Stay Safe" order as much as possible, we request that you do not do so. Instead, please utilize one of the following options to participate in the bid opening. To watch, log in to <https://spokanecity.webex.com/join>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (408) 418-9388 then enter the access code 965 272 875 followed by #. When prompted for an attendee ID number, enter #.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: <https://my.spokanecity.org/business/bid-and-design/current-projects/>.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within FIVE (5) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2020 Standard Specifications. Bidders should allow sufficient time to familiarize themselves with the WSDOT 2020 Standard Specifications prior to bidding the project.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix C. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Time is of the essence due to the length of the construction window and/or the time of year in which the project is being constructed. Please note that various award phase steps have shorter than normal time frames as detailed in section 1-03.3, 1-08.4, and 1-08.5.

Publish July 15 and 22, 2020

**2020 ARTERIAL GRIND & OVERLAY, SOUTH
ECONOMIC RECOVERY PROJECT
Engineering Services File No. 2020087**

TWO WEEK BID PERIOD

This project consists of the grind and overlay of arterial roadways at three separate locations in north Spokane. This project consists of the 48,000 square yards of 2-inch thick HMA pavement and planning of existing HMA pavement, 10,200 square yards of pavement repair excavation, 300 square yards of cement concrete sidewalk for ADA ramp construction, and 425 lineal feet of curb or curb & gutter, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. July 27, 2020 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Hand delivered bids shall be delivered to the security desk on the first floor, City Hall, 808 W Spokane Falls Blvd, Spokane WA 99201-3316. The bids will be publicly opened and read at 1:15 p.m. on the first floor of City Hall. While it is permissible to stay for the bid opening, in order to comply with "Stay Home, Stay Safe" order as much as possible, we request that you do not do so. Instead, please utilize one of the following options to participate in the bid opening. To watch, log in to <https://spokanecity.webex.com/join>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (408) 418-9388 then enter the access code 965 272 875 followed by #. When prompted for an attendee ID number, enter #.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: <https://my.spokanecity.org/business/bid-and-design/current-projects/>.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within FIVE (5) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2020 Standard Specifications. Bidders should allow sufficient time to familiarize themselves with the WSDOT 2020 Standard Specifications prior to bidding the project.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix C. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Time is of the essence due to the length of the construction window and/or the time of year in which the project is being constructed. Please note that various award phase steps have shorter than normal time frames as detailed in section 1-03.3, 1-08.4, and 1-08.5.

Publish July 15 and 22, 2020

Notice for Bids

Supplies, Equipment, Maintenance, etc.

LIFT STATION ASSESSMENT

City of Spokane Integrated Capital Management Department

RFQu # 5288-20

Description: The City of Spokane is soliciting electronic Qualification Proposals for a Lift Station Assessment.

A Pre-Proposal Conference is scheduled to be held on Monday, July 20, 2020 at 1:00 p.m., local time, via Microsoft Teams Meeting. The link is:

https://teams.microsoft.com/_#/pre-join-calling/19:meeting_YzFIZDU1YzctMGFmOC00YzFILWExNWEtNGJmZWJjZjA3ODBi@thread.v2

All prospective Proposers should attend; however, attendance is not mandatory.

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening via WebEx meeting on **MONDAY, AUGUST 3, 2020** for Lift Station Assessment for the City of Spokane Integrated Capital Management Department. **The WebEx Meeting link is:** <https://spokanecity.webex.com/spokanecity/653c81080ba64cd2a50d02c8218feca1?siteurl=spokanecity&MTID=m180495493bbed3ca071cef011df017de>.

The access code is: **969 608 025** and the password is: **3r3mXepmPM5**.

The Request for Qualifications document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Qualifications.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Qualification Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, August 3, 2020**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: July 8 & 15, 2020

BOILER TUBES TO INCLUDE FABRICATION OF U-BENDS

Solid Waste Disposal – Waste to Energy Facility

#ITB 5313-20

INVITATION TO BID NOTICE

Description: The City of Spokane is soliciting electronic bids for an annual supply of Boiler Tubes to include Fabrication of U-Bends.

Bid Opening: Sealed electronic bids will be received until **Monday, August 3, 2020 at 1:00 pm**. Sealed Bids will be opened at the 1:15 p.m. public bid opening via WebEx meeting on MONDAY, AUGUST 3, 2020 for Boiler Tubes to include fabrication of U-Bends for the City of Spokane Solid Waste Disposal – Waste to Energy Facility. The WebEx Meeting link is: <https://spokanecity.webex.com/spokanecity/653c81080ba64cd2a50d02c8218feca1?siteurl=spokanecity&MTID=m180495493bbed3ca071cef011df017de>.

The access code is: 969 608 025 and the password is: 3r3mXepmPM5.

Bid responses are only to be submitted **electronically** through the City of Spokane's bidding portal: <https://spokane.procureware.com>, on or before the aforementioned date and time. Hard copy and/or late bids shall not be accepted.

To view this solicitation and submit a bid response, you must first register in the City's bidding portal at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation distribution list for changes and/or additions via Addenda form.

Potential bidders are asked to post their questions on our bidding portal under the tab labeled "Clarifications" under the relative project number.

The right is reserved to reject any and all bids and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Thea Prince
Purchasing Department

Publish: July 15 & 22, 2020

