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City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

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MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBERS:

KATE BURKE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

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Minutes

NOTICE

NO MEETING MINUTES OF SPOKANE CITY COUNCIL
Tuesday, May 26, 2020

The Tuesday, May 26, 2020 regularly scheduled City Council meeting was not held. Therefore, no meeting minutes will be published for this date. (Note: No meeting was scheduled to be held on Monday, May 25, 2020 due to the observance of the Memorial Day holiday.)

STUDY SESSION MEETING MINUTES
SPOKANE CITY COUNCIL
Thursday, May 14, 2020

A regularly scheduled Study Session of the Spokane City Council was held on the above date at 11:03 a.m. in the City Council Chambers, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Beggs was present on location and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton and Wilkerson were present via Webex. The purpose of the meeting was to hold discussion on the following topics:

- Update on shelter contracts
- Council feedback on 6-Year Comprehensive Streets Plan

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 12:13 p.m.

The minutes of the May 21 Special City Council Meeting are being republished to reflect the correct end time.

SPECIAL MEETING MINUTES
SPOKANE CITY COUNCIL
Thursday, May 21, 2020

A Special Meeting of the Spokane City Council was held virtually via WebEx teleconferencing on the above date at 11:05 a.m. in the City Council Chambers, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. The purpose of the Special Meeting was for City Council to hold a special legislative session to consider several agenda matters and hold its regularly scheduled Study Session.

The public was able to listen to the meeting by calling 1-408-418-9388 and entering an access code when prompted, viewing the meeting live at Channel 5, or at my.spokanecity.org/citycable5/live.

During the Special Legislative Session, due to the suspension of the in-person attendance requirement, no public testimony was taken. However, there was an opportunity for written public comment to be submitted via email to CityCouncil2@SpokaneCity.org. The Study Session portion of the meeting was conducted in a study session format. Discussion was limited to appropriate officials, presenters and staff.

SPECIAL LEGISLATIVE SESSION / LEGISLATIVE AGENDA**Roll Call**

On Roll Call, Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson were present. (Council President Beggs was in attendance in the Council Chambers and also participated in the meeting via WebEx. Burke, Cathcart, Kinnear, Stratton, and Wilkerson attended the meeting via WebEx only.) Council Member Mumm was absent.

Letter to WA State Liquor and Cannabis Board

Subsequent to an overview of the letter by Council Member Kinnear and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote (Council Member Mumm absent), the City Council **approved** the letter to the Washington State Liquor and Cannabis Board regarding restaurant alcohol service during COVID-19 recovery.

Emergency Ordinance C35909

Subsequent to a full reading of Emergency Ordinance C35909 by the City Clerk, an overview by Tami Palmquist of Development Services, and Council inquiry and commentary, the following action was taken:

Upon Unanimous Roll Call Vote (Council Member Mumm absent), the City Council **passed Emergency Ordinance C35909** modifying requirements for sidewalk cafes, parklets and streateries in Spokane; amending SMC Sections 10.28.040, 10.28.050, 10.55.040, and 10.55.050; and declaring an emergency.

Contract Amendment/Extension with American Medical Response Ambulance Service, Inc. (OPR 2015-0314)

Subsequent to Council and staff discussion and commentary by Paul Priest of AMR, the following action was taken:

Motion by Council Member Cathcart, seconded by Council Member Burke, **to defer** to next Thursday's (May 28) 11:00 a.m. study session; **carried 5-1 (Council Member Wilkerson voting "no" and Council Member Mumm absent)**.

The Special Legislative Session portion of the meeting adjourned at 12:11 p.m. The City Council immediately reconvened into the Study Session portion of the meeting.

STUDY SESSION AGENDA

The City Council held discussion on the following topics:

- Presentation on Childcare Impacts of COVID-19
- Finance Presentations:
 - o Police Operations Presentation
 - o Fire Operations Presentation

Adjournment

The study session portion of the special meeting adjourned at 1:12 p.m.

Notice for Bids

Paving, Sidewalks, Sewer, etc.

**NSC – Regal, Cleveland, Grace, Greene, Jackson, Ralph Water &
Sewer Replacements and Casings
Engineering Services File No. 2017156 & 2019120**

This project consists of the construction of approximately 385 feet of 48" and 54" steel casings installed by boring and open cut, 4,200 feet of 30" ductile iron water pipe, 1,530 feet of 36" ductile iron water pipe, 280 feet of 8" ductile iron water pipe, 815 feet of 12" pvc sanitary sewer pipe, 156 linear feet of storm sewer, 3 drainage structures, bio-infiltration swales, 1,900 linear feet of sidewalk, 4,200 square yards of 3-inch thick HMA pavement 800 square yards of 4-inch thick HMA pavement, 2,200 square yards of 5-inch thick HMA pavement, 3,000 square yards of 8-inch thick HMA pavement, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. **June 15, 2020** for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Hand delivered bids shall be delivered to the security desk on the first floor, City Hall, 808 W Spokane Falls Blvd, Spokane WA 99201-3316. The bids will be publicly opened and read at 1:15 on the first floor of city hall. City Hall is closed in order to comply with "Stay Home, Stay Safe" order. Please utilize the following option to watch or listen to the bid opening by

video or phone. Follow this link to the City of Spokane's website <https://my.spokanecity.org/business/bid-and-design/current-projects/> and look to the right for the heading "BID OPENINGS – CITY OF SPOKANE" and follow the link and instructions shown.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: <https://my.spokanecity.org/business/bid-and-design/current-projects/>.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2020 Standard Specifications. Bidders should allow sufficient time to familiarize themselves with the WSDOT 2020 Standard Specifications prior to bidding the project.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix C. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: May 27, June 3 and 10, 2020

2020-2022 RFQ - CULTURAL RESOURCES FOR FEDERAL AID PROJECTS Engineering Services

City of Spokane Engineering Services is requesting Statement of Qualifications for Cultural Resources for Federal Aid projects.

The Request for Qualifications document is available at the following web page: www.cityofspokaneplans.com

Questions must be directed to Dan Buller at dbuller@spokanecity.org

SOQ's conforming to the RFQ requirements must be electronically submitted to Dan Buller no later than 1:00 p.m. on June 8, 2020.

Proposals shall be submitted via email to dbuller@spokanecity.org. The email shall include subject line "SOQ – 2020-2022 Fed Aid On-Call Cultural Resources".

Proposals shall be submitted in pdf format. The entire submittal shall consist of not more than three pdf files (and, ideally, a single pdf file). Note that the City email server will not accept files larger than 10 MB, so files should be configured accordingly. If your submittal is such that you need an FTP link, please email dbuller@spokanecity.org, and an FTP link will be provided.

City of Spokane reserves the right to reject any and all SOQs. SOQs failing to comply with the requirements of this Request for Qualifications may be considered non-responsive. SOQs received late will be considered rejected. All statement of qualifications shall remain the property of City of Spokane and shall not be returned.

Publish: May 27 & June 3, 2020

2020-2022 RFQ - GEOTECHNICAL ENGINEERING FOR FEDERAL AID PROJECTS
Engineering Services

City of Spokane Engineering Services is requesting Statement of Qualifications for Geotechnical Engineering for Federal Aid projects.

The Request for Qualifications document is available at the following web page: www.cityofspokaneplans.com

Questions must be directed to Dan Buller at dbuller@spokanecity.org

SOQ's conforming to the RFQ requirements must be electronically submitted to Dan Buller no later than 1:00 p.m. on June 8, 2020.

Proposals shall be submitted via email to dbuller@spokanecity.org. The email shall include subject line "SOQ – 2020-2022 Fed Aid On-Call Geotechnical Engineering".

Proposals shall be submitted in pdf format. The entire submittal shall consist of not more than three pdf files (and, ideally, a single pdf file). Note that the City email server will not accept files larger than 10 MB, so files should be configured accordingly. If your submittal is such that you need an FTP link, please email dbuller@spokanecity.org, and an FTP link will be provided.

City of Spokane reserves the right to reject any and all SOQs. SOQs failing to comply with the requirements of this Request for Qualifications may be considered non-responsive. SOQs received late will be considered rejected. All statement of qualifications shall remain the property of City of Spokane and shall not be returned.

Publish: May 27 & June 3, 2020

2020-2022 RFQ – LANDSCAPE ARCHITECTURE FOR FEDERAL AID PROJECTS
Engineering Services

City of Spokane Engineering Services is requesting Statement of Qualifications for Landscape Architecture for Federal Aid projects.

The Request for Qualifications document is available at the following web page: www.cityofspokaneplans.com

Questions must be directed to Dan Buller at dbuller@spokanecity.org

SOQ's conforming to the RFQ requirements must be electronically submitted to Dan Buller no later than 1:00 p.m. on June 8, 2020.

Proposals shall be submitted via email to dbuller@spokanecity.org. The email shall include subject line "SOQ – 2020-2022 Fed Aid On-Call Landscape Architecture".

Proposals shall be submitted in pdf format. The entire submittal shall consist of not more than three pdf files (and, ideally, a single pdf file). Note that the City email server will not accept files larger than 10 MB, so files should be configured accordingly. If your submittal is such that you need an FTP link, please email dbuller@spokanecity.org, and an FTP link will be provided.

City of Spokane reserves the right to reject any and all SOQs. SOQs failing to comply with the requirements of this Request for Qualifications may be considered non-responsive. SOQs received late will be considered rejected. All statement of qualifications shall remain the property of City of Spokane and shall not be returned.

Publish: May 27 & June 3, 2020

2020-2022 RFQ – REAL ESTATE CONSULTING FOR FEDERAL AID PROJECTS
Engineering Services

City of Spokane Engineering Services is requesting Statement of Qualifications for Real Estate Consulting for Federal Aid projects.

The Request for Qualifications document is available at the following web page: www.cityofspokaneplans.com

Questions must be directed to Dan Buller at dbuller@spokanecity.org

SOQ's conforming to the RFQ requirements must be electronically submitted to Dan Buller no later than 1:00 p.m. on June 8, 2020.

Proposals shall be submitted via email to dbuller@spokanecity.org. The email shall include subject line "SOQ – 2020-2022 Fed Aid On-Call Real Estate Consulting".

Proposals shall be submitted in pdf format. The entire submittal shall consist of not more than three pdf files (and, ideally, a single pdf file). Note that the City email server will not accept files larger than 10 MB, so files should be configured accordingly. If your submittal is such that you need an FTP link, please email dbuller@spokanecity.org, and an FTP link will be provided.

City of Spokane reserves the right to reject any and all SOQs. SOQs failing to comply with the requirements of this Request for Qualifications may be considered non-responsive. SOQs received late will be considered rejected. All statement of qualifications shall remain the property of City of Spokane and shall not be returned.

Publish: May 27 & June 3, 2020

2020-2022 RFQ - STRUCTURAL ENGINEERING FOR FEDERAL AID PROJECTS
Engineering Services

City of Spokane Engineering Services is requesting Statement of Qualifications for Structural Engineering for Federal Aid projects.

The Request for Qualifications document is available at the following web page: www.cityofspokaneplans.com

Questions must be directed to Dan Buller at dbuller@spokanecity.org

SOQ's conforming to the RFQ requirements must be electronically submitted to Dan Buller no later than 1:00 p.m. on June 8, 2020.

Proposals shall be submitted via email to dbuller@spokanecity.org. The email shall include subject line "SOQ – 2020-2022 Fed Aid On-Call Structural Engineering".

Proposals shall be submitted in pdf format. The entire submittal shall consist of not more than three pdf files (and, ideally, a single pdf file). Note that the City email server will not accept files larger than 10 MB, so files should be configured accordingly. If your submittal is such that you need an FTP link, please email dbuller@spokanecity.org, and an FTP link will be provided.

City of Spokane reserves the right to reject any and all SOQs. SOQs failing to comply with the requirements of this Request for Qualifications may be considered non-responsive. SOQs received late will be considered rejected. All statement of qualifications shall remain the property of City of Spokane and shall not be returned.

Publish: May 27 & June 3, 2020

2020-2022 RFQ - SURVEYING FOR FEDERAL AID PROJECTS
Engineering Services

City of Spokane Engineering Services is requesting Statement of Qualifications for Surveying for Federal Aid projects.

The Request for Qualifications document is available at the following web page: www.cityofspokaneplans.com

Questions must be directed to Dan Buller at dbuller@spokanecity.org

SOQ's conforming to the RFQ requirements must be electronically submitted to Dan Buller no later than 1:00 p.m. on June 8, 2020.

Proposals shall be submitted via email to dbuller@spokanecity.org. The email shall include subject line "SOQ – 2020-2022 Fed Aid On-Call Surveying".

Proposals shall be submitted in pdf format. The entire submittal shall consist of not more than three pdf files (and, ideally, a single pdf file). Note that the City email server will not accept files larger than 10 MB, so files should be configured accordingly. If your submittal is such that you need an FTP link, please email dbuller@spokanecity.org, and an FTP link will be provided.

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Publish: May 27 & June 3, 2020
