



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 110

APRIL 29, 2020

Issue 18



MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBERS:

KATE BURKE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

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Minutes

MINUTES OF SPOKANE CITY COUNCIL

Monday, April 20, 2020

BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:31 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

The regularly scheduled Spokane City Council 3:30 p.m. Briefing/Administrative Sessions were held virtually and streamed live online and aired on City Cable 5. The 6:00 p.m. Legislative Session was not held. Legislative Agenda items were considered during the 3:30 p.m. Briefing/Administrative Sessions. Pursuant to Governor Jay Inslee's Proclamation 20-28, dated March 24, 2020, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and the in-person attendance requirement in RCW 42.30.030 has been suspended until at least through May 4, 2020. The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling 408-418-9388 and entering an access code when prompted.

Roll Call

On roll call, Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson were present. (Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson attended the meeting via WebEx.)

City Administrator Wes Crago, City Council Policy Advisor Brian McClatchey (via WebEx), and City Clerk Terri Pfister were also present on the dais.

Advance Agenda Review

The City Council received an overview from staff on the April 27, 2020, Advance Agenda items.

Low Bid Award of LRiviere, Inc. (OPR 2020-0419 / ENG 2015055)

Motion by Council Member Mumm, seconded by Council Member Stratton, **to defer** to the Low Bid Award of LaRiviere, Inc. for Kempe to Woodridge Transmission Main to May 18, 2020, **carried upon 6-1 Roll Call Vote (Council Member Cathcart "no")**.

Action to Approve April 27, 2020, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the April 27, 2020, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Burke, seconded by Council Member Wilkerson, **to approve** the Advance Agenda for Monday, April 27, 2020 (as amended); **carried unanimously**.

ADMINISTRATIVE SESSION**Current Agenda Review and Consideration**

The City Council reviewed and considered modifications and additions to the April 20, 2020, Current Agenda.

Low Bid for Garco Construction, Inc. for Post Street Pedestrian and Utility Bridge Replacement (OPR 2020-0372 / BID 2017105) (Deferred from April 13, 2020, Agenda)

Motion by Council Member Kinnear, seconded by Council Member Cathcart, **to defer** OPR 2020-0372—Low Bid of Garco Construction, Inc. for Post Street Pedestrian and Utility Bridge Replacement—to April 27, 2020; **carried unanimously**.

Suspension of Council Rules

Motion by Council Member Mumm, seconded by Council Member Wilkerson, **to suspend** the Council Rules; **carried unanimously**.

Agreement with Craft3 for the COVID-19 LMI Job Retention Project (OPR 2020-0427)

Motion by Council Member Wilkerson, seconded by Council Member Mumm, **to place** the Agreement with Craft3 for the COVID-19 LMI Job Retention Project on the Legislative Agenda; **carried unanimously**.

Emergency Ordinance C35906 Imposing Immediate Moratorium

Subsequent to Council and staff discussion, the following action was taken:

Motion by Council Member Mumm, seconded by Council Member Wilkerson, **to add** Emergency Ordinance C35906—imposing an immediate moratorium on the consideration of impact fee exemptions; setting a public hearing; and declaring an emergency—**carried 6-1 (Council Member Cathcart “no”)**.

Additional Council and staff commentary was held and a full reading of Emergency Ordinance C35906 was provided by the City Clerk. The following action was then taken:

Upon 6-1 Roll Call Vote (Council Member Cathcart “no”), the City Council **passed Emergency Ordinance C35906** imposing an immediate moratorium on the consideration of impact fee exemptions; setting a public hearing; and declaring an emergency.

Resolution 2020-0026 Establishing Equity Components for City COVID-19 Business Recovery Efforts (Relates to OPR 2020-0427 – see below)

Following Council commentary, the following action was taken:

Motion by Council Member Wilkerson, seconded by Council Member Stratton, **to add** Resolution 2020-0026 to the agenda; **carried unanimously**.

Following a full reading of Resolution 2020-0026 by the City Clerk and additional Council commentary, the following action was taken:

Upon Unanimous Voice Vote (in the affirmative), the City Council **adopted Resolution 2020-0026** establishing equity components for City COVID-19 Business Recovery Efforts.

Agreement with Craft 3 for the COVID-19 LMI Job Retention Project (OPR 2020-0427) (Relates to Resolution 2020-0026 above)

Subsequent to an overview of the Agreement with Craft 3 by Community, Housing, and Human Services Director Tim Sigler and Council commentary, the following action was taken:

Upon Unanimous Voice Vote (in the affirmative), the City Council **approved** the Agreement with Craft 3 (Seattle, WA) for the COVID-19 LMI Job Retention Project—\$100,000 in CDBG funding.

Letter from City Council to Washington State Liquor & Cannabis Board (CPR 2020-0016)

Subsequent to Council commentary, the following actions were taken:

Motion by Council Member Kinnear, seconded by Council Member Cathcart, **to add** the Letter to Washington State Liquor & Cannabis Board; **carried 6-1 (Council Member Burke “no”)**.

Upon 6-1 Roll Call Vote (Council Member Burke “no”), the City Council **approved** the Letter to Washington State Liquor & Cannabis Board to temporarily allow currently licensed bars and restaurants to sell complete mixed drinks and cocktails in LCB-approved containers in combination with the sale of other take-out and delivery orders during Governor Inslee’s “Stay Home, Stay Healthy” order.

Letter from City Council to Washington Utilities and Transportation Commission (CPR 2020-0016)

Subsequent to Council commentary, the following actions were taken:

Motion by Council Member Mumm, seconded by Council Member Burke, **to add** the Letter to Washington Utilities and Transportation Commission; **carried 6-1 (Council Member Cathcart “no”)**.

Upon 6-1 Roll Call Vote (Council Member Cathcart “no”), the City Council **approved** the Letter to Washington Utilities and Transportation Commission to support Avista’s Transportation Electrification (TE) Plan.

CONSENT AGENDA

Upon Unanimous Voice Vote (in the affirmative), the City Council approved Staff Recommendations for the following items:

Value Blanket Renewal with Spokane Tin & Sheet Iron Works, Inc. (Spokane, WA), for sewer bends—\$75,000 (incl. tax). (OPR 2017-0131 / BID 4326-17)

Low Bid Award of Cameron-Reilly, LLC (Spokane, WA), for the Spokane Arterial Curb Ramp Project - North—\$1,052,236.68. An administrative reserve of \$105,223.67, which is 10% of the contract price, will be set aside. (OPR 2020-0389 / ENG 2019042)

Report of the Mayor of pending Claims and payments of previously approved obligations, including those of Parks and Library, through April 10, 2020, total \$6,953,090.49 (ACH Payment Nos. 77067-77344), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$5,996,509.07.

City Council Meeting Minutes: April 9, 2020.

LEGISLATIVE AGENDA

EMERGENCY ORDINANCE

For Council action on Emergency Ordinance C35906, see section of minutes under “Current Agenda Review and Consideration.”

RESOLUTION

For Council action Resolution 2020-0026, see section of minutes under “Current Agenda Review and Consideration.”

There were no **Final Reading Ordinances**.

There were no **First Reading Ordinances**.

SPECIAL CONSIDERATIONS

For Council action on Agreement with Craft3 (OPR 2020-0427), see section of minutes under “Current Agenda Review and Consideration.”

For Council action on Letter to Washington State Liquor & Cannabis Board (CPR 2020-0016), see section of minutes under “Current Agenda Review and Consideration.”

For Council action on Letter to Avista’s Transportation (TE) Plan (CPR 2020-0016), see section of minutes under “Current Agenda Review and Consideration.”

There were no **Hearings**.

ANNOUNCEMENT – THURSDAY’S STUDY SESSION (APRIL 23, 2020)

Council President Beggs noted there is nothing on the agenda for this week’s study session; and, so, unless someone really wants to meet, the City Council will not be meeting this week for a study session.

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 4:32 p.m.

**STUDY SESSION MEETING MINUTES
SPOKANE CITY COUNCIL
Thursday, February 13, 2020**

A regularly scheduled Study Session of the Spokane City Council was held on the above date at 11:06 a.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council Member Mumm (Chair), Council President Beggs and Council Members Burke, Cathcart, Kinnear, Stratton, and Wilkerson were present. Council President Beggs left at 11:45 a.m. The purpose of the meeting was to hold discussion on the following topics:

- Hangman Creek Water Quality Update
- 2019-2020 Comp Plan Amendment Threshold Determination

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting went into Executive Session at 12:09 p.m. to consider the selection of a site or the acquisition of real estate for 10 minutes.

The meeting adjourned at 12:19 p.m.

**STUDY SESSION MEETING MINUTES
SPOKANE CITY COUNCIL
Thursday, February 20, 2020**

A regularly scheduled Study Session of the Spokane City Council was held on the above date at 11:03 a.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council Member Mumm (Chair), and Council Members Burke, Cathcart, Kinnear, and Wilkerson were present. Council President Beggs arrived at 11:15 a.m. and took over as Chair. Council Member Stratton arrived at 11:23 a.m. and stepped out from 12:11 p.m. until 12:15 p.m. The purpose of the meeting was to hold discussion on the following topics:

- Boards and Commissions Interviews
- Parking Study Update
- Staff Goodbye Celebration

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 12:35 p.m.

**STUDY SESSION MEETING MINUTES
SPOKANE CITY COUNCIL
Thursday, March 19, 2020**

A regularly scheduled Study Session of the Spokane City Council was held on the above date at 11:04 a.m. in the City Council Chambers, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Beggs and Council Members Cathcart, Kinnear, Stratton, and Wilkerson were present. Council Member Burke was present via video. Council Member Mumm was absent. Council Member Cathcart stepped out from 11:30 a.m. until 11:34 a.m. The purpose of the meeting was to hold discussion on the following topics:

- Retail Water Service Expansion Application
- Council COVID-19 Response

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 12:30 p.m.

**STUDY SESSION MEETING MINUTES
SPOKANE CITY COUNCIL
Thursday, March 26, 2020**

A regularly scheduled Study Session of the Spokane City Council was held on the above date at 11:02 a.m. in the City Council Chambers, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Beggs was present on location. Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson were present via Webex Video. The purpose of the meeting was to hold discussion on the following topics:

- Council Operations
- Upcoming Meetings
- COVID-19 Response

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

**STANDING COMMITTEE MINUTES
City of Spokane
Urban Experience Committee
2/10/20 – MINUTES**

Attendance

Andrew Chanse, Eldon Brown, Fianna Dickson, Teri Stripes, Kris Becker, Danielle Arnold, Tyler Benner, Paul Warfield, Paul Krupp, Sally Stopher, CM Betsy Wilkerson, Tirrell Black, Colin Quinn-Hurst, CM Lori Kinnear, Louis Meuler, Giacobbe Byrd, Melissa Morrison, Matt Davis, Inga Note, Nate Gwinn, Brian McClatchey, Garrett Jones, CM Karen Stratton, CM Breean Beggs, Kyle Overbust, CM Michael Cathcart, Mike Sloon, Erik Poulson, Tim Sigler, Tija Danzig, Mike Piccolo, CM Kate Burke, Hannahlee Allers, Berry Ellison, Kandace Watkins, CM Candace Mumm, Danielle Cossey, Riley Smith, Paul Trautman, Shae Blackwell

Non-City Employees:

Larissa Nolte, Tara Alfano, Alisha Shaw (SAO), Toby Hatley (WRA), Mike Tresidder, Andrew Rowles, Judge Lawson

The meeting started at 1:16p.m.

Approval of Minutes:

The meeting minutes for January were approved.

Agenda Items:

1. Riverfront Park Re-Development Update- Garrett Jones

Berry presented on the updates for the North Bank park and Havermale Island renovations along with budget and timeline. Update on the maintenance post construction after question. Question on bathrooms for the Pavilion and discussion on permanent vs temporary restrooms.

2. Accountability Audit Exit with SAO- Sally Stopher

Council requested a copy of the recommendations, SAO team gave update on report and where additional information can be found and/or requested. Listed off areas that they reviewed. No recommendations pertaining to OT expenses, clean report with minor suggestions. Estimated 2020 cost \$255,000 and \$150,000.

3. Highway Safety Improvement Grants- Inga Note

Presentation on Federal Grant to reduce fatal and serious injury crashes. Focus on Vulnerable User (car hitting pedestrian or bicyclist). Discussion on some options available.

4. Comprehensive Plan Amendment Threshold Determination- Kevin Freibott

Moved to a Study Session.

5. Delayed Funding on 2 Projects- Tija Danzig

All projects for the 5 year grant approved except for Pioneer Human Services (20 units at Carlyle) and Transition with plan to find funding elsewhere. \$140k per year for both for 2 years (\$100k and \$40k), Transition 24 cottages with 3 rooms. Discussion on funding and looking at other areas for funding than general fund reserves.

6. Youth Bus Pass Program Funding- CM Kate Burke

Wanted to know if there was funding set aside. There wasn't, email conversation saying there was. Andrew gave an update on the costs/estimates. Discussion on passes and data that was tracked.

7. Housing Project Updates- Melissa Morrison

Affordable housing update, 1406 measure, funds for housing should be received in May. \$401,000 per year. House bill 1590, 1/10 of 1% of sales tax to affordable housing. For Spokane about \$6 million per year. Judge gave input from Community Court perspective and re-entry.

8. City/County PDA Revenue District Tracking and Distribution Process- Teri Stripes

Packet identifies how the PDA's would like to see the tax revenue come in. Look at the methodology portion of the packet.

9. Economic Update- Kris Becker

Update by Kris with current numbers.

Consent Items:

All consent items were approved and moved forward.

Executive Session:

There was no Executive Session at this meeting

Adjournment

The meeting was adjourned at 2:52 p.m.

**STANDING COMMITTEE MINUTES
City of Spokane
Urban Experience Committee
3/9/20 – MINUTES**

Attendance

City Employees: Mike Tressider, David Paine, Louis Meuler, Andrew Chanse, Eric Finch, Teri Stripes, Kris Becker, Kyle Twohig, Katherine Miller, Marlene Feist, Kyle Overbust, CM Karen Stratton, Garrett Jones, Maren Murphy, Melissa Wittstruck, Tirrell Black, Chris Green, Scott Simmons, CM Lori Kinnear, CP Breann Beggs, CM Michael Cathcart, Hannahlee Allers, CM Betsy Wilkerson, CM Candace Mumm, Patrick Jones, CM Kate Burke, Danielle Cossey, Giacobbe Byrd, Paul Ingiosi, Sally Stopher

Non-City Employees: Paul Kropp, Taylor Stevens, Drew Kleman, Daniel Zepetocke, Barry Barfield, Geri Rathman

The meeting started at 1:16 p.m.

Board & Commission Nominees:

Citizens who have applied to City Boards & Commissions introduced themselves and shared some of the reasons they want to be a part of the board or commission they applied to. All applicants have been forwarded to the City Council for approval to their respective boards or commissions.

Taylor Stevens (BAB), Drew Kleman (DRB), Daniel Zepetocke (SHLC), Barry Barfield & Geri Rathman (CHHS Board)

Approval of Minutes:

There were no minutes from February's meeting, so they could not be approved. The committee will approve them, along with March's minutes, at the April meeting.

Agenda Items:**1. Shared Mobility Contract and Ordinances Updates - Colin Quinn-Hurst**

Colin shared statistics from the 2019 WheelShare Program, followed by updates to the Shared Mobility Contract and to City ordinances to include clarifying language specifying prohibited sidewalk behaviors on shared mobility vehicles, the addition of enforcement requirements, and adjustments to bicycle requirements.

2. Grand Blvd Transportation & Land Use Study – Melissa Wittstruck

Melissa gave an update on the results from the February 27th open house and market analysis regarding the Grand Boulevard Study. She advised feedback and results from the open house/workshop have been combined with consultant studies and several hundred SurveyMonkey responses and comments as building blocks for the final study.

3. Update on South University District Subarea Plan – Chris Green

Chris gave an update on the South University District draft subarea plan, discussing the goals, policies, and proposed zone changes to guide future development in the South U-District. Chris also advised the committee Plan

Commission would be holding a public hearing on the draft plan March 25th and would be forwarding a recommendation to City Council.

4. STA Summer Youth Passes – Eric Finch & Andrew Chanse

Eric and Andrew shared youth bus-riding statistics with the committee and discussed how that information is being used to create this year's summer youth pass program that will start in June.

5. Economic Update – Kris Becker

Kris provided the monthly update on permitting activity.

Consent Items:

All consent items were approved and moved forward.

Executive Session:

There was no Executive Session at this meeting.

Adjournment:

The meeting was adjourned at 3:03 PM

Hearing Notices

**Notice of Plan Commission Public Hearing
Proposed City of Spokane
2021-2026 Six Year Comprehensive Street Program**

The Spokane City Plan Commission will hold a Public Hearing on Wednesday, May 13, 2020 beginning at 3:30 pm as a **Webex Online Meeting** to receive public testimony regarding the proposed 2021-2026 Six Year Comprehensive Street Program.

Public Hearing Date: 5/13/2020

Time: 3:30 pm to 5:30pm

**Location: Webex Online Meeting –
Meeting agenda will be posted on Spokane City Website
and will contain a link to join the meeting from a device.**

Call-in Number: +1-408-418-9388 United States Toll

Meeting Access Code: 968 488 190

Due to the Governor's COVID-19 Stay at Home Order, Plan Commission will host this meeting online using the Webex application. Interested individuals are encouraged to join the meeting. There will be a public comment period. Public comment will be accepted via email: plancommission@spokanecity.org between 4/29/2020 and 5/12/2020 at 5pm.

City of Spokane Integrated Capital Management, Attn: Marcia Davis
808 West Spokane Falls Boulevard
Spokane, WA 99201-3333
(509) 625-6398; mdavis@spokanecity.org

Documents relating to this proposal are at:
<https://my.spokanecity.org/projects/capital-programs/>

Location: The program references projects city-wide.

Description of Proposal: The Six Year Comprehensive Street Program documents transportation projects with basic project descriptions, funding summaries and delivery schedules. Projects that have received funding since the last publishing of the program are included in this draft.

SEPA: These items have been reviewed under the threshold requirement of the State Environmental Policy Act (SEPA) and a determination of non-significance has been issued.

Public testimony on these applications will be taken at the hearing and will be made part of the record. **Only the applicant, persons submitting written comments, and persons testifying at the hearing may appeal the decision.** Any person may submit written comments, appear at the public hearing or request additional information at: Planning and Development Services Dept., 808 W. Spokane Falls Blvd., Spokane, WA, 99201-3329.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Council Chambers and the Council Briefing Center in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., are both wheelchair accessible. The Council Briefing Center is equipped with an audio loop system for persons with hearing loss. The Council Chambers currently has an infrared system and headsets may be checked out by contacting the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or msteinolfson@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C35906

An ordinance imposing an immediate moratorium on the consideration of impact fee exemptions; setting a public hearing; and declaring an emergency.

WHEREAS, the SMC provides for impact fee exemption requests to be considered by the City Council; and

WHEREAS, the COVID-19 pandemic is having, and will continue to have, a major detrimental impact on the City's ability to provide needed services and infrastructure for all Spokane residents; and

WHEREAS, the City may receive impact fee exemption requests in the future, and moratoria are commonly considered by the City Council in the exercise of its authority, making this ordinance both necessary and routine within the meaning of Governor's Proclamation 20-28; and

WHEREAS, sections 35.63.200 and 36.70A.390 of the Revised Code of Washington authorize cities to implement land use moratoria without a hearing (*see also Matson v. Clark County Board of Commissioners*, 79 Wash.App. 641, 904 P.2d 317 (1995)); and

WHEREAS, pursuant to RCW 35.63.200 and 36.70A.390, when the City Council adopts a moratorium without holding a public hearing on the proposed moratorium, it must hold a hearing on the adopted moratorium within at least sixty (60) days of its adoption; and

WHEREAS, the City intends to impose a moratorium barring the acceptance or consideration of requests for exemptions from impact fees as currently provided in SMC 17D.075.060; and

WHEREAS, pursuant to WAC 197-11-880, the adoption of this ordinance is exempt from the requirements of a threshold determination under the State Environmental Policy Act ("SEPA"); and

WHEREAS, the City Council adopts the foregoing as its findings of fact justifying its adoption of this ordinance and documenting the existence of an emergency allowing this ordinance to become effective immediately upon adoption; and

WHEREAS, the City Council finds that the moratorium imposed by this ordinance is necessary for the protection of the public health, safety, property or peace.

NOW, THEREFORE, THE CITY OF SPOKANE DOES ORDAIN:

Section 1. Moratorium Imposed. A moratorium is imposed on the acceptance or consideration of requests for exemptions from impact fees, under SMC 17D.075.060. During the term of this moratorium, the City will not accept, process, or consider requests for impact fee exemptions.

Section 2. Purpose. The purpose of this moratorium is to allow the City adequate time to review and possibly amend its land use regulations relating to impact fee exemptions in order to prevent the potential frustration of the City's amendment of development regulations regarding impact fee exemptions.

Section 3. Duration of Moratorium. The moratorium imposed by this Ordinance shall be in effect for a period of six (6) months, beginning on the date of the adoption of this Ordinance.

Section 4. Public Hearing on Moratorium. Pursuant to RCW 35.63.200 and 36.70A.390, the City Council shall hold a public hearing on this moratorium on June 8, 2020. Immediately after the public hearing, the City Council shall adopt findings of fact on the subject of this moratorium, and either extend the moratorium for an additional six-month period or cancel the moratorium.

Section 5. Severability. If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 6. Declaration of Emergency and Effective Date. This ordinance, passed by a majority plus one of the whole membership of the City Council as a public emergency ordinance necessary for the protection of the public health, public safety, public property, or public peace, shall be effective immediately upon its passage. Without an immediate moratorium on the City's acceptance, processing, or consideration of requests for impact fee exemptions, the acceptance, processing, or consideration of such requests by the City could occur under regulations that are inconsistent with the City's legitimate policy of ensuring that the City is able to fund, provide, and maintain essential services and infrastructure within the City of Spokane, for the welfare of its residents. Current City regulations have not anticipated the potential loss of revenues, which undermine the City's ability to provide necessary services and infrastructure. Therefore, the City's moratorium must be imposed immediately to prevent any development rights from vesting and preserve the City's ability to process requests under valid codes.

**Passed by City Council April 20, 2020
Delivered to Mayor April 23, 2020**

Executive Orders

CITY OF SPOKANE
SPOKANE COUNTY, WASHINGTON

RECEIVED
APR 21 2020
CITY CLERK'S OFFICE

EXECUTIVE ORDER FOR WRITTEN FINDING OF EMERGENCY TO AWARD NECESSARY CONTRACT FOR TEMPORARILY STAFFING THE REGIONAL EMERGENCY ISOLATION CENTER

Factual Background Information to Finding of Emergency to Support Execution of Contract:

- 1) Washington Governor Jay Inslee issued a proclamation declaring a State of Emergency ("Proclamation") for the entire State of Washington ("State") on February 29, 2020. Spokane Mayor Nadine Woodward issued an Executive Declaration of Civil Emergency or Disaster ("Declaration") in the City of Spokane ("City") on March 16, 2020, which Declaration was ratified and amended by the Spokane City Council ("Council") by Resolution No. 2020-20 on March 18, 2020.
- 2) An important focus of the actions taken by State and City Authorities was to emphasize the public safety and health requirements of the response to the COVID-19 crisis. A very important part of this response has been both the separation and social distancing of individuals, as well as the preparation of additional facilities where individuals who have or may have the COVID virus can be safely housed and provided for. In order to provide for the appropriate distancing in Homeless Shelters operated by the City, additional shelter space had to be identified and put into operation. Separately, the City, Spokane County ("County") and other agencies, most notably the Spokane Regional Health District ("SRHD") have set up an Emergency Operations Center ("EOC") to coordinate the regional approach to the COVID Crisis. One of the assignments from the EOC to the City was to set up an "isolation facility" ("Facility") to provide 24/7 managed care space. It was recognized by the EOC that the emergency contract capabilities needed for this project were best provided by the City. (Exhibit "A"). The addition of the Facility, along with the increased staffing needs for the existing facilities now in multiple locations has presented a challenge for the CHHS Department of the City charged with administering the regional homelessness programs.
- 3) The Washington State Department of Commerce awarded Spokane County a grant of \$1,474,636 to pay a portion of the cost of programs assisting those who are experiencing homelessness. The County entered into a sub-grant agreement with the City to apply those funds to meet the needs of this entire region in this area. CHHS, in consultation with its regional partners and the SRHD, assessed the available resources to immediately open and operate the isolation facility. This consultation process also identified the need to have paid employees and not volunteers to perform services, which reduced to a single potential operator for the facility.

- 4) The SRHD Medical Director wanted the facility opened as quickly as possible, so the Facility was opened on April 8, 2020. In order to satisfy contractual and other obligations of Guardians to provide this necessary service, the contract with the City needs to be executed and filed on or before April 13, 2020.
- 5) On April 6, 2020, CHHS did issue an RFP to operate the isolation facility on a longer term basis. The decision for the longer term operator will be made collectively by the City, County and other regional partners. It is expected that this process will be concluded on or before May 1, 2020.

Finding of Emergency:

The Proclamation by the Governor grants entities like the City the authority under RCW 38.52.070 to execute contracts without the time consuming procedures and formalities prescribed by law. Additionally, Section 7.06.180 of the Spokane Municipal Code provides that if an emergency requires procurement prior to City Council Action, the Mayor may declare an emergency, waive public bidding requirements and award necessary contracts to address the emergency situation. This provision further provides that the Mayor enter a written finding of the existence of this emergency within two weeks. The public health and safety of the community necessitated the execution of an Agreement between the City of Spokane and the Guardians Foundation. Incorporated ("Agreement") in conjunction with the Washington State COVID-19 Outbreak Emergency Housing Grant. The Finding of an Emergency Situation which necessitates the execution of the Agreement is based upon the records and files of the City, including this written Finding and the Exhibit thereto.

DATED this day 21st of April, 2020.



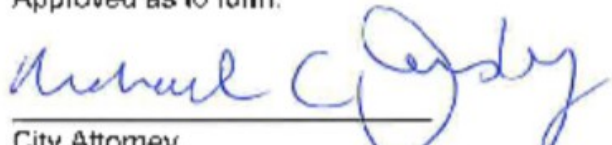
 Mayor Nadine Woodward

Attest:



 City Clerk

Approved as to form:



 City Attorney

Date of Publication: _____

Effective Date: April 21, 2020

April 13, 2020



To: Wes Craig, City Administrator, City of Spokane
From: Amelia Clark, Administrator, Spokane Regional Health District
Subject: Approval for City of Spokane to execute contracts for regional isolation facility as part of the overall incident response to COVID-19

Background:

In early March, 2020 The City of Spokane was assigned to lead the Community Care>Vulnerable Populations branch of the EOC. This included: identifying location for Isolation Facility, identifying needs to operate the facility, identifying an operator(s) to support the needs of the facility, identifying team members to support execution of this task, and seeking approval from the EOC and SRHD as required by Commerce.

March 31, 2020 stakeholders from the Inland COVID-19 Response Team incident command and the Isolation Facility Operators participated in a final walk through of the identified isolation facility and approved the plan. Spokane Regional Health District approved the multi-agency plan to establish a 100 bed isolation facility to provide 24/7 managed care space for those with COVID-19 like symptoms or tested positive. This critical need required immediate effort and emergency contract capabilities which are best served by the City of Spokane.

Recommendation: The Spokane Regional Health District recommends that the City of Spokane act as initial financial agent to establish the necessary operations and contracts to implement this Isolation facility on behalf of the regional COVID-19 response. It is recommended that the one available Vulnerable Populations vendor be contracted for the initial April period and a Request for Proposal process be done for sustained resources at this isolation facility and/or future requirements to serve the public and vulnerable populations. Future efforts will be coordinated with all involved agencies to ensure this isolation requirement is sustained.

Signatory Authority: Lyndia C Wilson, Director, on behalf of Amelia Clark

Lyndia C Wilson 4/13/2020

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

EXAMINATION AND CLASSIFICATION ANALYST II SPN 046 PROMOTIONAL

DATE OPEN: Monday, April 27, 2020

DATE CLOSED: Tuesday, May 5, 2020 at 4:00 p.m.

SALARY: \$61,261.92 annual salary, payable bi-weekly, to a maximum of \$84,668.40

DESCRIPTION:

Performs responsible professional and technical work in the administration of a public personnel merit system.

DUTIES:

- Under supervision, researches and promotes procedures and techniques in job analysis, classification, test construction and administration, recruiting, and related fields. Develops new methods as required.
- Coordinates recruiting and placement programs. Plans, constructs, and administers timely examinations. Conducts test research.
- Reviews applications and interviews applicants to determine their eligibility for examination.
- Conducts research and surveys in order to keep abreast of manpower needs, current trends and new developments in Civil Service systems which adhere to the merit principle.
- Conducts job surveys and desk audits, and assists in the maintenance of a City-wide classification plan.
- Assists in the development of career fields and lines of progression for all positions in the classified service.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Promotional Requirement

Completion of one year with the City in the classification of Personnel Analyst I (SPN 045).

Current, non-probationary, City employees within the line of progression may apply for this promotional recruitment if you meet either the open or promotional requirements (Rule VI Section 5 of the Civil Service Rules).

Open Entry Requirement

Graduation from an accredited four-year college or university with a degree in Public or Business Administration, Personnel Management, Psychology, Sociology, or a related field; AND, two years experience in responsible positions related to test development or job analysis. Experience in other phases of personnel administration; such as recruiting, placement, and classification, is also required.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a training and experience evaluation (T&E) and a promotional evaluation (PAR), with scoring weights assigned as follows:

- T&E: 80%
- PAR Score: 20%

T&E EVALUATION DETAILS

The T&E examination consists of a Supplemental Questionnaire. The questions may be viewed online under the tab marked "**QUESTIONS**" on the job announcement page. The T&E must be submitted online at the time of application. All applicants must complete and submit a City of Spokane employment application online in order to be considered.

- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.

- Resumes or questionnaires uploaded as attachments to the application will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., are not qualifying responses and will not be considered.
- Changes or corrections to your responses cannot be made once your application packet has been submitted.
- **TIP:** It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

Qualified applicants are encouraged to apply immediately.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 23rd day of April 2020.

MARK LINDSEY
Chair

AMBER RICHARDS
Chief Examiner

SENIOR SYSTEMS ADMINISTRATOR SPN 142
OPEN ENTRY

DATE OPEN: Monday, April 27, 2020

DATE CLOSED: Tuesday, May 12, 2020 at 4:00 p.m.

SALARY: \$70,824.96 annual salary, payable bi-weekly, to a maximum of \$97,739.28

DESCRIPTION:

This position performs professional information technology work pertaining to server, network and related systems design, development, installation, analysis, testing, implementation, documentation and maintenance; analyzes, monitors, troubleshoots and resolves system performance, integrity, security, availability and other issues/problems; participates in a variety of development, enhancement and other system projects; and facilitates system interfaces with data communications and database programs.

DUTIES:

- Coordinates and leads activities pertaining to the planning, implementation and development of various components and/or segments of the City's enterprise data network; incumbent assigned to data center operations serves as a lead worker over subordinate professional, technical and other staff by assigning, directing and monitoring their work on a regular or project basis.
- Provides advanced system administration of virtual and physical servers; directs and performs program testing analyzes, monitors, troubleshoots and resolves system performance, integrity, security, availability and other issues.
- Coordinates and leads activities pertaining to data center operations and storage area network administration; monitors disk space and server logs; installs patches and upgrades to operating system and other enterprise software; analyzes system performance and performs capacity planning; recommends and implements optimizing technologies to enhance system performance.
- Plans, installs, upgrades, configures, monitors and administers e-mail and related communication servers.
- Plans, implements and monitors system security; installs and administers firewalls and virus protection as appropriate; maintains access lists; utilizes access point detection, intrusion detection, vulnerability scanning and other tools; designs and administers backup and recovery procedures.
- Provides advanced professional technical support for users regarding complex network/systems-related issues; resolves difficult technical problems; communicates with department managers and staff regarding technology issues; develops recommendations for selection, acquisition, deployment and upgrading of network/systems-related technology tools as assigned.
- Performs other related duties as assigned. See here for the complete job classification: SPN 14

MINIMUM QUALIFICATIONS:

Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* Bachelor's degree in computer science, information systems or a related field;
- *Experience:* Five years of experience in the development, maintenance, and administration of enterprise-level computer environments that includes applications, database and operation servers, and core applications (i.e., Exchange, storage management, Active Directory, monitoring systems), including two years at a lead level.

EXAMINATION DETAILS:

You are required to meet the minimum qualifications above and to pass the Civil Service examination for this position, in order to be eligible for hire.

- Your examination consists of a Training and Experience (T&E) Evaluation in the form of a Supplemental Questionnaire.
- You will receive your Civil Service Eligibility List ranking after the position is closed for applications and scoring is complete.

T&E Details:

- You will complete the T&E Supplemental Questionnaire online as a part of the application process.
- You may preview the instructions and questions online in the tab marked "QUESTIONS" near the top of the job announcement.

We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 23rd day of April 2020.

MARK LINDSEY
Chair

AMBER RICHARDS
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

2020 Residential Grind & Overlay Project Engineering Services File No. 2020044

This project consists of the construction of approximately, **25,000** square yards of 2-inch thick HMA pavement, **2,200** square yards of pavement repair, **15,500** square yards of grinding, and **900** square yards of sidewalk, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. May 11, 2020 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Hand delivered bids shall be delivered to the security desk on the first floor, City Hall, 808 W Spokane Falls Blvd, Spokane WA 99201-3316. The bids will be publicly opened and read at 1:15 on the first floor of City Hall. While it is permissible to stay for the bid opening, in order to comply with "Stay Home, Stay Safe" order as much as possible, we request that you do not do so. Instead, please utilize one of the following options to participate in the bid opening. To watch, log in to <https://spokanecity.webex.com/join/bpatrick>. To listen by phone, call (408) 418-9388 then enter the access code 960 742 374 followed by #. When prompted for an attendee ID number, enter #.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: <https://my.spokanecity.org/business/bid-and-design/current-projects/>.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2020 Standard Specifications. Bidders should allow sufficient time to familiarize themselves with the WSDOT 2020 Standard Specifications prior to bidding the project.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix C. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: April 22, 29 and May 6, 2020

Notice for Bids

Supplies, Equipment, Maintenance, etc.

LANDFILL SITE IMPROVEMENT SERVICES

City of Spokane Solid Waste Disposal Department

RFQu # 5224-20

Description: The City of Spokane is soliciting electronic Qualification Proposals for Landfill Site Improvement Services

A Pre-Proposal Conference is scheduled to be held on Thursday, April 30, 2020 at 1:30 p.m., local time, via WebEx Meeting. The WebEx link is:

<https://spokanecity.webex.com/spokanecity/j.php?MTID=mff9474415b7f95f62a125062104a4d74>. The access code is: **967 779 336** and the password is: **PNmmsYJi366**. All prospective Proposers should attend; however, attendance is not mandatory.

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening via WebEx meeting on **MONDAY, MAY 11, 2020** for LANDFILL SITE IMPROVEMENT SERVICES for the City of Spokane Solid Waste Disposal Department. **The WebEx Meeting link is:**

<https://spokanecity.webex.com/spokanecity/j.php?MTID=m058d8967449e56d8908731b4900246d3>. The access code is: **965 272 875** and the password is: **7j8sPf7Mwbf**.

The Request for Qualifications document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Qualifications.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Qualification Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, May 11, 2020**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: April 22 & 29, 2020
