



# Official Gazette

## City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 110

**MARCH 11, 2020**

Issue 11



### MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBERS:

KATE BURKE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

### The Official Gazette

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# Minutes

**MINUTES OF SPOKANE CITY COUNCIL****Monday, March 2, 2020****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Briefing Center in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

**Roll Call**

On roll call, Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson were present.

City Administrator Wes Crago, City Council Policy Advisor Brian McClatchey, and City Clerk Terri Pfister were also present on the dais.

**Advance Agenda Review**

The City Council received an overview from staff on the March 9, 2020, Advance Agenda items.

Final Reading Ordinance C35879 (deferred from January 13, 2020) (Council Sponsor: Council Member Stratton)

**Motion** by Council Member Stratton, seconded by Council Member Wilkerson, **to defer** Final Reading Ordinance C35879—of the City Council of the City of Spokane, Spokane County, Washington, amending Ordinance No. C34032 in order to revise the description of the public improvements, extend the apportionment period, amend the intergovernmental agreement, and providing for other matters properly related thereto—to June 15, 2020; **carried unanimously**.

**Action to Approve March 9, 2020, Advance Agenda**

Following staff reports and Council inquiry and discussion regarding the March 9, 2020, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

**Motion** by Council Member Burke, seconded by Council Member Mumm, **to approve** the Advance Agenda for Monday, March 9, 2020 (as amended); **carried unanimously**.

**ADMINISTRATIVE SESSION****Current Agenda Review**

The City Council considered the March 2, 2020, Current Agenda.

Final Reading Ordinance C35894 Clarifying the Application of the City's Noise Disturbance Ordinances

Upon review of the March 2 Current Agenda, the Spokane City Council took the following actions:

**Motion** by Council Member Kinnear, seconded by Council Member Mumm, **to substitute** the most recent version of Ordinance C35894 that City Council Policy Advisor Brian McClatchey sent to City Council that adds Section 10.08D.070 which outlines the Permissible Environmental Sound Levels and gives the decibels and it also under "E" (now reads) "Enforcing authority: neighborhood services and code enforcement or police department"; **carried unanimously**.

**Motion** by Council Member Wilkerson, seconded by Council Member Kinnear, **to delete** the word "intentionally" under "B" and under No. 2; **carried unanimously**.

Council Member Cathcart stated he had the Washington State Nurses Union reach out to him today requesting this matter be deferred. The following action was taken:

**Motion** by Council Member Cathcart, seconded by Council Member Burke, **to defer** this (Ordinance C35894) to next week (March 9, 2020); **rejected 1-6 (Council Member Cathcart voting “aye” and Council President Beggs and Council Members Burke, Kinnear, Mumm, Stratton, and Wilkerson voting “no”).**

#### Letter of Interest for Department of Commerce Grant

Council President Beggs noted there is a Department of Commerce grant that the City would be eligible for and potentially would take the lead if the SRTC Board doesn't vote on it. He invited a motion to suspend the Rules to allow the City Council to vote on that today. The following actions was taken:

**Motion** by Council Member Burke, seconded by Council Member Wilkerson, **to suspend** the Council Rules; **carried unanimously.**

Council President Beggs requested a motion to authorize him to sign the document that expresses the City's letter of interest for that grant proposal. He noted that ideally SRTC will do it, but there is a short deadline, and it may take them (SRTC) longer to pass the matter, and so the City will be the backup. He further noted the grant would allow the City and other regional partners to get money to reimburse for installing chargers for electrical vehicles throughout the region and Avista has agreed to do the match for the grant. Following Council discussion, the following action was taken:

**Motion** by Council Member Kinnear, seconded by Council Member Wilkerson, **to so move (to authorize** Council President Beggs to sign the document that expresses the City's letter of interest); **carried unanimously.**

### **CONSENT AGENDA**

**Upon Unanimous Voice Vote (in the affirmative), the City Council approved Staff Recommendations for the following items:**

Contract Amendment with The Law Firm of Thomas W. McLane (Spokane, WA) for outside special counsel providing legal services and advice to the City regarding the matter of Lonnie Tofsrud v. Spokane Police Department, et. al.—\$100,000. Total Amount: \$150,000. (OPR 2019-1056)

Accept funding recommendations from the Community, Housing and Human Services Board to rehabilitate 74 units of affordable housing, and construction of a new Early Childhood Education and Assistance Program facility—\$1,338,624. (OPR 2020-0201)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through February 21, 2020, total: \$5,065,845.45 (Check Nos. 569248 through 569389; ACH Payment Nos. 75247 through 75505), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$4,567,402.93
- b. Payroll claims of previously approved obligations through February 22, 2020: \$7,003,663.76 (Check Nos. 556242 through 556342).

City Council Meeting Minutes: February 6, 2020.

#### **Council Recess/Executive Session**

The City Council adjourned at 3:53 p.m. The City Council immediately reconvened into an Executive Session to discuss potential litigation for ten minutes. City Attorney Mike Ormsby was present during the Executive Session. The City Council reconvened again at 6:00 p.m. for the Legislative Session.

### **LEGISLATIVE SESSION**

#### **Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Beggs.

#### **Roll Call**

Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson were present.

City Council Policy Advisor Brian McClatchey and City Clerk Terri Pfister was also present on the dais.

**CITY ADMINISTRATION REPORT****Coronavirus Update**

Amelia Clark, Administrative Officer of the Spokane Regional Health District, introduced Mark Springer, Senior Epidemiologist at the Spokane Regional Health District, who provided an overview and update on the Coronavirus response in Washington State and what is occurring here locally in Spokane.

There were no **Mayoral Proclamations**.

**BOARDS AND COMMISSION APPOINTMENTS****Spokane Public Library Board (CPR 1981-0400), Spokane Arts Commission (CPR 1981-0402), Bicycle Advisory Board (CPR 1992-0059)**

**Upon Unanimous Voice Vote (in the affirmative)**, the City Council **approved** (and thereby confirmed) the following appointments and reappointments:

Spokane Public Library Board (CPR 1981-0400)

- Reappointment of Lara Hemingway to the Spokane Public Library Board of Trustees for a five-year term, from April 1, 2020, to March 31, 2025.

Spokane Arts Commission (CPR 1981-0402)

- Appointment of the following seven new members to the Spokane Arts Commission, each for a two-year term, from January 1, 2020, to December 31, 2022:
  - Chris Maccini,
  - Eva Silverstone,
  - Patricia Tully,
  - Emma Noyes,
  - Miguel Gonzalez,
  - Remelisa Cullitan, and
  - Daniel Lopez

Bicycle Advisory Board (CPR 1992-0059)

- Reappointment of Rhonda Young to the Bicycle Advisory Board for a three-year term, from January 31, 2020, to January 31, 2023.

There were no **Council Committee Reports**.

**MAYORAL PROCLAMATION**

March 2020 *Problem Gambling Awareness Month*

Council Member Stratton read the proclamation and presented it to Patricia Shropshire, Clinical Supervisor at New Horizon Care Centers, and Craig McElroy of Evergreen Council on Problem Gambling.

**REVIEW OF OPEN FORUM RULES**

Council President Beggs provided an overview of open forum decorum.

**OPEN FORUM**

The open forum is an opportunity for citizens to discuss items of interest not relating to the Current or Advance Agendas nor relating to political campaigns/items on upcoming election ballots. The following individuals spoke during the open forum on various topics and issues:

- Nicolette Ocheltree
- Kim Schmidt
- Tom Robinson
- Rick Bocook
- Clay Roy
- Gabe Bloomgren
- Larry Beatty
- Hunter Beatty
- Afshin Yaghtin

Council President Beggs noted the Open Forum is at 30 minutes and noted the two remaining speakers will go on to the second open forum. Council Member Cathcart questioned whether it would be possible to suspend the rules to continue the open forum, and the following action was taken:

**Motion** by Council Member Cathcart, seconded by Council Member Burke, **to suspend** the Rules to allow open forum to continue; **carried unanimously**.

The following additional two speakers spoke during the open forum:

- George McGrath
- Jill Nicole

## LEGISLATIVE AGENDA

### SPECIAL BUDGET ORDINANCES

#### **Special Budget Ordinance C35895 (Council Sponsor: Council Member Mumm)**

Subsequent to a brief overview by Council President Beggs and an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed Special Budget Ordinance C35895** amending Ordinance No. C35857 passed by the City Council December 16, 2019, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2020, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2020, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Office of Performance Management

FROM: IF Revenue, \$113,801;

TO: Senior Project Manager, \$113,801.

(This action allows budgeting to create an additional position.)

There were no **Emergency Ordinances**.

### RESOLUTIONS

#### **Resolution 2020-0014 (Council Sponsor: Council Member Stratton)**

Subsequent to a presentation by Kevin Freibott of Planning and Development, public testimony from one individual, and Council and staff commentary, the following actions were taken:

**Motion** by Council Member Burke, and seconded by Council Member Cathcart, **to move forward** all submitted proposals, including the one not recommended by the committee (Z19-505COMP); **carried 6-1 (Council Member Kinnear voting "no")**.

**Motion** by Council Member Mumm, seconded by Council Member Cathcart, **to move to include** the (two) expanded parcels (applications Z19-502COMP and Z19-503COMP); **carried 6-1 (Council Member Kinnear voting "no")**.

**Upon 6-1 Roll Call Vote (Council Member Kinnear "no")**, the City Council **adopted Resolution 2020-0014 (as amended)** regarding the Annual Comprehensive Plan Amendment Work Program for 2020, formalizing the non-City-initiated proposals and City-initiated proposals to review.

### FINAL READING ORDINANCES

#### **Final Reading Ordinance C35894 (Council Sponsors: Council Members Kinnear and Wilkerson)**

The City Council considered Final Reading Ordinance C35894. Subsequent to introductory remarks by Council President Beggs, public testimony, and Council commentary, the following action was taken:

**Upon 6-1 Roll Call Vote (Council Member Cathcart voting "no")**, the City Council **passed Final Reading Ordinance C35894 (as substituted)** clarifying the application of the City's noise disturbance ordinances and providing a private right of action to address noise disturbances; amending section 10.07.060, and enacting a new section 10.08D.145 of the Spokane Municipal Code.

(Clerical Note: The above action reflects the title of Final Reading Ordinance C35894. The March 2, 2020, City Council agenda reflected the following language for the Final Reading Ordinance C35894, which language was copied from the agenda submission sheet: "Harmonizing the noise disturbance prohibitions in the context of health care providers and facilities with the noise disturbance provisions applicable general throughout the city.")

There were no **First Reading Ordinances**.

There were no **Special Considerations**.

There were no **Hearings**.

## SECOND OPEN FORUM

The second open forum is an opportunity for citizens to discuss items of interest not relating to the Current or Advance Agendas nor relating to political campaigns/items on upcoming election ballots. The following individuals spoke during the second open forum on various topics and issues:

- Jaedyn Beatty
- Brenda Beatty
- Micah Beatty
- Mickial Gehret

## ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 9:51 p.m.

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### STUDY SESSION MEETING MINUTES SPOKANE CITY COUNCIL Thursday, February 27, 2020

A regularly scheduled Study Session of the Spokane City Council was held on the above date at 9:06 a.m. in the Expo Room of the United States Pavilion – Riverfront Park, 507 North Howard Street, Spokane, Washington. Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson were present. The purpose of the meeting was to hold discussion on the following topic:

- Council Retreat

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 12:44 p.m.

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### STUDY SESSION MEETING MINUTES SPOKANE CITY COUNCIL Thursday, March 5, 2020

A regularly scheduled Study Session of the Spokane City Council was held on the above date at 11:05 a.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Beggs and Council Members Cathcart, Kinnear, Mumm, and Wilkerson were present. Council Member Burke was absent. Council Member Stratton arrived at 11:06 a.m. and stepped out from 11:17 a.m. to 11:18 a.m. The purpose of the meeting was to hold discussion on the following topics:

- Water Conservation Master Plan
- MFTE was posted on the Agenda but was deferred to March 12, 2020

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 11:52 a.m.

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**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Public Infrastructure, Environment, and Sustainability**  
**December 16, 2019**

**Committee Members Present**

Council Member Breean Beggs, Committee Chair  
Council Member Kate Burke  
Council Member Lori Kinnear  
Council Member Candace Mumm

**Committee Members Absent**

Council Member Mike Fagan, Vice Committee Chair  
Council President Ben Stuckart  
Council Member Karen Stratton

**Staff Present**

Angela Albin-Moore, Hannahlee Allers, Nate Anunson, Chris Averyt, Kris Becker, Lauren Berry, Giacobbe Byrd, Chirs Cafaro, Marlene Feist, Beryl Fredrickson, Raylene Gennett, Clint Harris, Michelle Hughes, Paul Igniosi, Garrett Jones, Dan Kegley, Brian McClatchey, Katherine Miller, Corin Morse, Kara Odegard, Gerald Okihara, Cadie Olsen, Mike Ormsby, Kevin Picanco, Terri Pfister, Erik Poulsen, Jason Sandobal, Elizabeth Schoedel, Loren Searl, Scott Simmons, Michael Sloon, Sally Stopher, Kyle Twohig, Kandace Watkins, Charlie Wolff, Kristen Zimmer

Council Member Beggs called the meeting to order at 1:15 p.m.

**Review and Approval of Minutes**

Council Member Beggs asked for a motion to approve the minutes of the November 25, 2019 meeting.

- Action Taken
- Council Member Mumm moved to approve the minutes of the November 25, 2019 meeting as presented; the motion was seconded by Council Member Burke.

**Discussion Items****A. Council Requests****1. Consent Items for Discussion**

3. Special Budget Ordinance for Water and Hydroelectric Project Manager (Water/Wastewater)  
Dan Kegley discussed the staffing at Upriver Dam and described the duties of Steve Burns, the current Superintendent. The position is responsible for the ODSN and Emergency Action Plan, as well as project management and the SCADA system.
9. Mobile Pay by Phone Parking Services and E-Permit System contract amendment/extension with Passport Labs, Inc. (NBS, Parking Services)  
Kris Becker discussed the contract amendment/extension to cover the expected use for the coming year. The usage has increased and this will continue to provide mobile pay by phone for customer convenience and streamlining permit administration.
10. Uncollectable Balances >5.5 Years (Utility Billing)  
Corin Morse discussed the uncollectable balances that are past the statute of limitations as they are older than 5.5 years. These total approximately \$300,000 and include fees for liens, abatements, and utility bills. Council Member Mumm inquired about the levels for stopping the utility bills and collection process. Corin discussed the collection policy, the notification process, and reviewed the water shut-off notice process. She spoke about the types of liens that are allowable in Washington State and about the new utility billing System. Utility Billing is working with IT for reports on quarterly past due accounts in the future. Council Member Burke asked for a monthly reporting to be given to the Committee on past due accounts by District to show what areas are struggling to pay their bills.
11. SBO Hotel Motel Tax (Accounting)  
Michelle Hughes discussed the Special Budget Ordinance for the Hotel Motel Tax to match the actual amounts of revenue to make the payments to the Public Facilities District for 2019. Discussion was had on the Tax and the grants for public events.



**B. Staff Requests**

1. Semi-annual update on administration and monitoring of Article X Public Works Apprentice Program  
Jason Sandobal gave an overview of the progress January through November with over 17 % participation that includes over 147,000 utilization hours. He discussed the summary of the utilization report that is filed with the clerk's office. To date they have collected \$22,000 in fines and granting to organizations that further education opportunities and apprenticeship programs in the area.
2. Pilot partnership with Local Motors for three-month deployment of the "Olli" autonomous shuttle in Riverfront Park  
Garrett Jones reviewed questions about the pilot partnership with the company, Local Motors, to provide autonomous shuttle vehicles during a three month period in Riverfront Park. The Park Board is supporting a Letter. Discussion was had on the speed and accessibility of the vehicles. Garrett discussed the details of the commitment and terms of the partnership.

**Strategic Plan Session****A. Priority Strategy 1. Rapidly Accelerating Street Pavement Maintenance Projects**

- 1976 status and legal update  
Mike Ormsby reviewed the initiative and gave an outline of the next steps for the trial court. Discussion was had on the County Ballot filing dates and costs for local support and solutions to funding.
- Financing Alternatives for Transportation Benefit District  
Paul Igniosi discussed the funding options including a handout that outlined the Transportation Benefit District public vote, property tax levy lid lift, excess property taxes.

**B. Priority Strategy 2. Repurposing Public Property to Stimulate Private Investment**

- West Plains PDA Update – Todd Coleman  
Todd Coleman gave an overview of the purpose of the Public Development Authority that includes growing economic prosperity of the area. He discussed the PDA Board and the make-up of the current PDA boundaries, 9251 acres. The PDA is working with existing business and discussed the major initiatives such as workforce housing, adequate educated workforce, land use, available buildings, infrastructure, stormwater, wetlands mitigation bank, stormwater utility and transportation. The PDA is launching a website in the next month and will continue to work with STA as they try out new bus stops. Next steps include marketing campaign, innovation zone, regional partnerships, development of the eco-business park and exploration of solar cover crop.

**C. Priority Strategy 3. Sustainable City**

- Water Conservation Plan Update  
Kristen Zimmer reviewed a PowerPoint presentations on the Water Conservation Master Plan update. Dan Kegley and Kristin reviewed the water usage and the current conservation goals for the previous years. Discussion was had on the program that includes showerhead, toilets, cooling tower controllers, SpokaneScape, and irrigation controllers. Kristen discussed the cost/benefit analysis of the programed activities and the proposed measured goals, education outreach. Dan Kegley gave an update that irrigation standards will be presented at a future meeting. This Conservation Master Plan will be finalized in March after meeting with the SAS and adopted in April.
- Hydrant Security Program  
Dan Kegley gave an overview of the hydrant water incident as well as the coordination work the Water department has been involved in since to better secure hydrants and water safety. Areas being discussed are locking mechanisms, better backflow prevention, inspection and monitoring. Dan reviewed the draft hydrant ordinance that would reinvesting back into hydrant security and additional fill stations. The ordinance is on the January 6, 2020 City Council agenda.

**Consent Items**

1. Value Blanket for the Purchase of Superheater Tube Panels (Waste to Energy)
2. Value Blanket Order Renewal for Traffic Signal Standards and Luminaire Standards (Streets)
3. Special Budget Ordinance for Water and Hydroelectric Project Manager (Water/Wastewater)
4. Multi-Family Tax Exemption Contract – 508 W Building (NBS)
5. Software House International, Inc. (SHI) Value Blanket (ITSD)
6. Dell Marketing L.P. (Dell Financial, L.L.C.) Value Blanket (ITSD)
7. CDW Government (CDW-G) Value Blanket (ITSD)
8. Contract Extension with Access Information Protected for Off-Site Records Storage and Retrieval Services (City Clerk)



9. Mobile Pay by Phone Parking Services and E-Permit System contract amendment/extension with Passport Labs, Inc. (NBS, Parking Services)
10. Uncollectable Balances >5.5 Years (Utility Billing)
11. SBO Hotel Motel Tax (Accounting)

Executive Session

None

Adjournment

The meeting adjourned at 3:05 p.m.

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**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Public Infrastructure, Environment, and Sustainability**  
**January 27, 2020**

Committee members present

Council Member Breean Beggs, Committee Chair  
Council Member Michael Cathcart, Vice Committee Chair  
Council Member Kate Burke  
Council Member Lori Kinnear  
Council Member Candace Mumm  
Council Member Karen Stratton  
Council Member Betsy Wilkerson

Staff present

Jonathan Adams, Angela Albin-Moore, Hannahlee Allers, Nate Anunson, Chris Averyt, Shae Blackwell, Dan Buller, Giacobbe Byrd, Chirs Cafaro, Carly Cortwright, Kirstin Davis, Marlene Feist, Raylene Gennett, Nathan Groh, Clint Harris, Troy Hayden, Garrett Jones, Dan Kegley, Rod Mann, Brian McClatchey, Katherine Miller, Corin Morse, Colin Naake, Jane Nordling, Nate Odle, Mike Ormsby, Mark Papich, Kevin Picanco, Elizabeth Schoedel, Loren Searl, Mark Serbousek, Scott Simmons, Kyle Twohig, Al Vorderbrueggen, Paul Warfield, Kandace Watkins, Mayor Nadine Woodward

Council Member Beggs called the meeting to order at 1:15 p.m.

Review and approval of minutes

Council Member Beggs asked for a motion to approve the minutes of the December 16, 2019 meeting.

- Action taken
- Council Member Kinnear moved to approve the minutes of the December 16, 2019 meeting as presented; the motion was seconded by Council Member Burke.

Discussion items

A. Council Requests

1. Consent Items for Discussion

B. Staff Requests

1. Diamond Rock settlement  
Mike Ormsby introduced the item and Nate Odle. Nate gave an overview of the settlement
2. 2019-2020 Warming centers and expanded capacity  
Mike Ormsby gave a brief update on the Warming Centers report that was shared with Council. Mike discussed an overview of the types of shelters, the providers as well as the available capacity. Discussion was had on the availability of transportation from one full shelter to get to another shelter. Council Member Burke would like further information on the number of people being removed or kicked out of shelters.
3. Hydrant permit ordinance update  
Dan Kegley discussed the outreach stakeholders for input and feedback on access to water and permitting for the use. Dan discussed the use of backflow prevention devices. Companies can also list the City as an additional insured on their insurance in lieu of deposit.

4. Fish Lake Trail connection study – contract for alignment study  
Inga Note discussed the options for connections and alignment that the study will refine. The city applied for a grant and received a grant.

#### Strategic Plan Session

##### A. Priority Strategy 1. Rapidly accelerating street pavement maintenance projects

- 2020 Construction update and Centennial Trail Summit Blvd gap from Boone Ave. to Pettet Dr.  
Kyle Twohig gave a history of the project and community engagement. He gave an overview of the project timeline with design to be complete in mid-March as well as continued more property owner engagement. Discussion was had on the neighborhood meeting and alternative options for the trail. Discussion was had on the need for a bridge crossing that is not a part of this project. Garrett Jones said that there is opportunity for input for the future of a bridge crossing during the Parks Open Space planning.
- 6-Year Streets Program (2021-2026) kickoff  
Kevin Picanco gave a brief overview of the timeline for presentation and adoption of the 6-year streets program for 2021-2026. The program is adopted in June each year.
- Paving unpaved residential streets resolution  
Katherine Miller gave a brief overview of the resolution for paving unpaved residential streets. Discussion was had on the next steps including reevaluating the source of the funding and formally recognizing the priorities in each district.

##### B. Priority Strategy 2. Repurposing public property to stimulate private investment

- No report this meeting.

##### C. Priority Strategy 3. Sustainable city

- Addressing contamination in curbside recycling  
Kris Major presented a PowerPoint and gave an overview of the issues with contamination in the curbside recycling containers. In 2019, there was 13% residual trash collected in the recycling containers. This next year the department will continue to work with the SMART center to review and analyze the percentage of contamination. They will begin a program of targeted education for users at the curbside. The top contaminants are plastic bags, anything that tangles up into the machinery, food/liquid, batteries, to-go cups and lids. Discussion was had on the recycling markets including glass. Scott Simmons discussed the agreement with Waste Management and will share the spreadsheet that outlines the costs with City Council.
- Procurement framework for alternative fuels and alternative fueled fleet vehicles  
David Paine gave an overview of the procurement framework for purchasing and utilizing alternative fueled vehicles to meet the RCW's. Nathan Groh discussed the evaluation of the total cost of ownership, such as from acquisition, fuel, maintenance, and resale value. David spoke about the Sustainable Fleet management plan and establishing EV charging infrastructure, creating a formal fleet procurement process. The department will develop training programs for drivers and maintenance personnel. Discussion was had on future investments needed in charging station infrastructure.

#### Consent items

1. Purchase of Nutanix server and accessories (Wastewater)
2. Sole source construction administration contract for Post St. Bridge (Engineering)
3. Rowan Avenue – North South Corridor (Engineering)
4. Geotechnical engineering on-call contract with Budinger (Engineering)
5. Purchasing of salt for snow and ice removal (Streets)
6. Value blanket for lubricants (Fleet)
7. Purchase of miscellaneous waterworks – (Water)
8. Interlocal agreement with Spokane Conservation District for River Gorge Restoration (NBS)
9. Ecology CWSRF loans for Post St. Bridge sewer line replacement and TJ Meenach sanitary sewer siphon (Integrated Capital Management)
10. Resolution for use of drones to inspect the Sunset Bridge (Streets)

#### Executive session

None

#### Adjournment

The meeting adjourned at 3:20 p.m.

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**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Finance & Administration Resources Committee**  
**01/27/20 - FINAL**

**Attendance**

Council Member Candace Mumm, Council Member Lori Kinnear, Council President Breean Beggs, Council Member Karen Stratton, Council Member Kate Burke, Council Member Becky Wilkerson, Council Member, Michael Cathcart, Paul Ingiosi, Michelle Hughes, Paul Warfield, Kim Bustos, Mike Ormsby, Jay Atwood, Brian McClatchey, Jake Hensley, Marlene Feist, Hannahlee Allers, Danielle Cossey, Kris Becker, Melissa Morrison, Meghann Steinolfson, Pam Bergin, Jennifer Hammond, Gavin Cooley, Shae Blackwell, Kyle Overbust, Tom Bartridge, Barbara Patrick, Erik Finch, Giacobbe Byrd

Meeting started at 10:18 a.m.

**Approval of Minutes:**

Meeting Minutes for October and November were approved.

**Agenda Items:****1. Dept SMC Code Update – Tom Bartridge**

Tom Bartridge, Interim Director of Human Resources, briefed the Committee regarding this item. There were several questions regarding the changes and HR will follow up with this items. Discussion ensued.

**2. Encumbrance Carryover – Paul Ingiosi**

Paul Ingiosi, Director of Management and Budget, briefed the committee regarding this item. This is an annual SBO that is brought forward.

**3. City's Reserve Funds – Paul Ingiosi**

Paul Ingiosi, Director of Management and Budget, briefed the Committee regarding this item. Please see attached presentation.

**4. Ordinance Requesting Write-Off of uncollected Utility A/R Balances – Marlene Feist**

Marlene Feist, Public Works & Utilities, briefed the Committee regarding this item. Please see attached presentation.

**5. SBO for Federal Lobbying Funding – Erik Poulson**

Erik Poulson, City Council Office, briefed the Committee regarding this item. The funding for Federal Lobbying will be moving from the Mayor's Office to the Council Office. This can be accomplished with a Budget Transfer. No SBO is required.

**6. Skillsoft Update – Pam Bergin**

Pam Bergin, Human Resources, briefed the Committee regarding changes to the City's Skillsoft training. This will go live next week. Discussion ensued.

**7. Quarterly Overtime Updates for Uniform – Police and Fire**

Jennifer Hammond, Police Dept and Jay Atwood, Fire Dept, briefed the Committee regarding this item. Please see attached graphs.

**8. Quarterly Investment Report – Jake Hensley**

Jake Hensley, Treasury Manager, briefed the Committee regarding this item. Please see attached presentation.

**9. Financial Update – Paul Ingiosi**

Paul Ingiosi, Director of Management and Budget, briefed the Committee regarding this item. Please see attached presentation.

**10. Budget Update – Paul Ingiosi**

Paul Ingiosi, Director of Management and Budget, briefed the Committee regarding this item.

**Consent Items:**

Consent Items were moved forward without any questions.

**Adjournment**

The meeting was adjourned at 12:10 p.m.

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**Public Safety & Community Health Committee**  
**Meeting Minutes – February 3, 2020**

**Call to Order:** 1:16 PM

**Attendance:**

**PSCHC Members Present:** PSCHC Chair CM Kinnear; CP Beggs; CM Stratton; CM Cathcart; CM Wilkerson; CM Mumm (arrived at 1:20pm); CM Burke (arrived at 1:54pm)

**Staff/Others Present:** City Administrator Wes Crago, SPD Chief Meidl, Assistant Chief Lundgren, Major Kevin King, Major Eric Olsen, Captain Dave Singley, SFD Chief Schaeffer, Police Ombudsman Logue, Mike Ormsby, Eric Finch, Mike Lopez, Patrick Striker, Erik Poulsen, Jason Ruffing, Carly Cortright, Kristen Gable, Andrew Rowles, Jeff Humphrey, Kristen Gable, Tim Sigler

**Approval of January 6, 2020 minutes:** Motion to approve by CP Stratton; M/S by CM Wilkerson. The committee approved the minutes from the January 6, 2020 PSCHC meeting unanimously.

**CONSENT AGENDA ITEMS**

**Monthly Reports:**

1. OPO Monthly Update – December 2019
2. Sit & Lie Enforcement Update (SPD)
3. Photo Red Update (SPD)
4. February Strategic Initiatives Report (SPD)

**Consent Agenda Portion:**

1. Building Code Clean-Up Amendments (Development Services Center)
2. Workers Compensation Claims Management System (IT)
3. Pete Lien and Sons- Value Blanket for High Calcium Quicklime Purchase for the WTE (Public Works Division;- Solid Waste Disposal)
4. Knight Const.- Contract Extension With Cost for Mechanical Repairs at the WTE (Public Works Division;- Solid Waste Disposal)
5. ILA for Joint Use of Public Safety Building (SPD)
6. ILA for Funding Mental Health Court (City Legal)
7. ILA for Joint Services for Law Enforcement (SPD)
8. HP-CMV- High Priority Program – Commercial Vehicle FY20 Grant FMCSA-DOT (SPD)
9. WASPC Equipment Grant FY20-State & Community Hwy Safety (SPD)
10. 2019-2020 Warming Centers – 527 S Cannon Improvements (CHHS)
11. Waterworks Brass – Annual Value Blanket Orders (Public Works)
12. Coiled Pit Setter Meter Boxes – Annual Value Blanket (Public Works)
13. Butterfly Valves – Annual Value Blanket Order (Public Works)
14. Extension of Value Blanket for Structural Firefighting Turnouts (SFD)

**STRATEGIC PLANNING SESSION**

**Strategic Priority: Integrated 911/Dispatch**

NONE

**Strategic Priority: Integrated Response**

**Mental Health Crisis Stabilization Center Update – Ariane Schmidt (10 minutes)**

Ms. Schmidt gave a project overview of the Mental Health Crisis Stabilization Center (MHCSC). She noted that Pioneer Human Services is a partner in this effort. The project objective is to address the needs of an individual within custody of Spokane County. These needs include mental health crisis stabilization, withdrawal management services, alignment to social services for individuals released from custody, and wrap around services. Ms. Schmidt presented on the proposed location for the MHCSC, which is 1302 W Gardner. Ms. Schmidt noted that there is also a plan to have a hold-over area after they have completed their acute services. Ms. Schmidt mentioned that the locations of these facilities take into account proximity to other important sites, like the jail and courthouse, without making it feel like this center is too close to those places. It is important for it to be a diversion location – not part of the system. Ms. Schmidt noted that they have completed Phase I, which was approved by the County Commissioners. The project is now in Phase II – the construction/Ramp-Up phase. Ideally, they would like to open within Q2 of 2021, but they really won't know that until they get a construction firm on contract. Highlights from the Operating Proforma include the following: 1) Annual operating cost for the Core Services will be \$4,500,000; 2) Medicated estimates to cover \$3,200,000 (75% of MHCSC, 82% WM); 3) Seeking Non-Medicaid Sources for remaining \$1,300,000, they are looking into Trueblood (pending), as well as third party insurance, health systems, grants, state discretionary funding, state diversion funding, and potentially a municipality fee. CM Mumm asked for clarification on the municipality fee. Ms. Schmidt noted that when an address is

geo-verified, there is a municipality or un-incorporated area that is attached to that. Capital funding is separate from the Operating Proforma and is largely dependent on Trueblood funding, which looks good. CM Stratton asked if right now the plan is for 16 beds. Ms. Schmidt said that there will actually be 32. There are 16 mental health crisis beds, but also 16 withdrawal beds. CM Cathcart asked if the overall budget is \$6.5 million. Ms. Schmidt said that is correct and they are looking to be right on that number. She mentioned that a lot of the big lifts are renovating the space and would be happy to take any of the Council Members on a tour if they would like. CP Beggs noted that the cost of re-locating is also part of that capital cost. CM Wilkerson asked if down the road the daily rate compensation will vary from the 16 mental health beds vs. the withdrawal beds. Ms. Schmidt confirmed this.

**Strategic Priority: Criminal Justice Reform**

NONE

**Strategic Priority: City-Wide Clean & Safe**

NONE

**DISCUSSION ITEMS**

**Staff Requests:**

NONE

**Council Requests:**

**Downtown Police Precinct Update – CM Kinnear (5 minutes)**

Captain Singley said SPD is still working on a plan to establish a downtown precinct. He said that next week there will be more specifics to present. CP Beggs asked how many officers will be using the precinct once fully staffed. Captain Singley said 33. CM Cathcart asked if the precinct would be accessible to the public 24 hours a day. Captain Singley said no, but Captain Meidl said that a 24 hour precinct is something that he and the Mayor have talked about and it is worth looking into. CP Beggs asked if the current plan is to be accessible to the public during business hours. Captain Meidl said that with recent retirements they are struggling to get folks to fill-in, so staffing would be difficult. CP Beggs asked if they would be open to the public during the day when the new batch of officers who just entered the academy come online. CM Meidl said that that is the plan.

**Warming Center Update – CM Kinnear (10 minutes)**

Tim Sigler said that we still continue to have space across the City for single adults and families. As a general update, he noted that we are getting through the winter as expected. CM Kinnear asked how the information on availability is distributed. Mr. Sigler said that police do know where there are beds available, but there is currently not capacity to have a live-update of beds. CM Burke asked if there is any concrete policy on when someone is kicked out of a facility. Mr. Sigler said they allow their contractors to make that determination based on their own protocol. He said most often people are discharged due to violent behavior or the threat of violent behavior. CM Burke noted that her concern is there is a barrier for someone experiencing homelessness when it comes to reaching out to CHHS. She would like to have a more holistic conversation about policies regarding kicking someone out of a shelter. Mr. Sigler said he doesn't think there is one good solution for all of these agencies, and noted that there would be a great deal of liability around these issues if the City were to create a policy for all agencies it contracts with. CP Beggs asked what the transportation plan is. Mr. Sigler said the City provides bus passes to agencies it contracts with and often police will transport people. CM Wilkerson asked about response times to those experiencing a mental health crisis. Assistant Chief Lundgren didn't have stats available on response times, but noted that there is a county-wide effort to have a mental health professional team responding to mental health crisis calls.

**CCB Office Space Discussion – CM Mumm (10 minutes)**

Mike Ormsby noted that City Legal has drafted an ILA at the direction of the Administration. They would like feedback from the Council on these ILAs. CM Mumm asked if they are proposing a discount from market rate. Mr. Ormsby said, yes they are recommending less than market rate, which aligns with other agreements with the County. CM Mumm questioned Mr. Ormsby about tenant improvement costs. CP Beggs noted that it might be a good idea to wait until agreements regarding the other assets shared with the County are solidified. CM Mumm mentioned that she would like to bring this up again at a Finance Committee meeting, but expressed her appreciation to staff for going back to look at these arrangements.

**SPD Facilities Discussion – CM Kinnear (10 minutes)**

CM Kinnear noted that there was once an architect study that analyzed what could be done with the police headquarters building. Chief Meidl confirmed this and noted that there will not be enough space in the locker room when new officers are hired soon. Chief Meidl noted that the Public Safety Building, where police headquarters is located, was constructed in 1970 and was designed to co-locate multiple agencies involved in the Spokane County Criminal Justice System including SPD. Over the past 50 years, the size of our community and volume of criminal justice activity have necessitated a space that better meets SPD's needs. Chief Meidl showed pictures of the current space, which demonstrated significant disrepair. Chief Meidl noted that the County would love to have the additional space if SPD were to leave the location. CM Cathcart asked how these conditions affect officer morale. Chief Meidl said that it

definitely impacts morale negatively and an updated space would also help SPD in their hiring. Major Olsen noted that the commute between SPD buildings is inefficient. CM Cathcart asked if it would be preferential to have a stand-alone facility or be co-located with another agency. Chief Meidl said it would be ideal to have a stand-alone facility. CM Stratton noted that she has talked to Chief Meidl about this issue in the past and asked where evidence would be stored if SPD were to be moved. Chief Meidl said a centrally-located evidence storage facility would save huge amounts of time. CM Mumm wanted to note that a stand-alone facility can sometimes be difficult to find. Major Olsen said that it can be beneficial to be co-located dependent on the partner. CM Mumm asked if being close to downtown matters. Chief Meidl said somewhere close to the courts is important. If they were to look at a downtown location, Chief Meidl said they might think about co-locating the downtown precinct. CM Mumm suggested to track where their vehicles are driving to decide on a location. CP Beggs asked what the County's plan for updating the building is, and asked about retro-fitting the jail to fit SPD's needs. Chief Meidl said he doesn't know about the County's plans. Chief Meidl said space and campus safety for civilian employees would be a big concern if the jail were to be retro-fitted. CP Beggs noted that we should find out what the County is doing. Assistant Chief Lundgren noted that parking is a huge pinch point.

#### **Noise Ordinance Discussion – CM Kinnear (15 minutes)**

CM Kinnear presented on her draft noise ordinance, which includes a private right of action for patience and providers of those within a health care facility. CM Cathcart asked who would need to prove that their health care was disrupted. CP Beggs said the private person would have to prove their case in court – the City would not be involved. CM Kinnear asked if there were any other questions and there were none. CM Kinnear requested that if anyone has any questions or concerns over the next weeks to email her and her staff.

#### **Justice Task Force Jail Recommendation – CP Beggs (10 minutes)**

CP Beggs presented on the Justice Task Force's jail recommendations. CP Beggs noted that they have good data coming out of our jail now that allows us to make predictions about our needs going forward. CP Beggs pointed out that there are about 150 contract beds in our jail right now. Neither the state nor the federal government are paying the costs for these 150 beds right now. CP Beggs said that the task force looked at the plans the City already has and has made projections based on varied outcomes of these current and potential efforts. CM Cathcart asked how many beds we have right now. Chief Meidl said that there is capacity for just over 800 beds in the downtown jail. CM Cathcart asked how the conservative estimate could be less than we have right now since the jail is so frequently at red-light status. CP Beggs said it is mostly how you manage who's in there now – currently it is around 70% pre-trial. CM Cathcart asked if projected costs account for integrated parking. CP Beggs said no.

#### **State Legislative Update:**

Kara Odegard was available to answer questions on a battery memo she distributed. Ms. Odegard asked if the Council would like to put this on their tier 2 priority list. Just this past year there have been two fires on the tipping floor due to lithium ion batteries. Ms. Odegard said this proposal would require that the producer of batteries participate in a responsibility program where they would take back the material at the end of its 'life.' CM Stratton said that she has been told to put batteries in a plastic bag on the top of their garbage. Ms. Odegard said that she can look into this to clarify whether that is still an acceptable practice. CM Cathcart asked what mechanism would prohibit someone from throwing a battery away. Ms. Odegard said that she would get more info to the Council.

#### **ADMINISTRATION REQUESTS:**

NONE

#### **Action Items:**

NONE

#### **Executive Session:**

NONE

**Adjournment:** CM Kinnear adjourned the meeting at 2:43 PM. The next PSCHC meeting will be held Monday, March 2, 2020.

#### **Attachments/Briefing Papers:**

Draft Noise Ordinance and Briefing Paper  
Justice Task Force Jail Recommendations

Attachments are on file for review in the Office of the City Clerk.

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# Hearing Notices

## **Notice of Intent to Adopt Amendment to the Unified Development Code and SEPA Review**

City of Spokane Code Enforcement is the lead on proposed amendments to the SMC. The Proposal specifically amends Spokane Municipal Code (SMC): 17F.070.470 – Construction Standards, Existing Building and Conservation Code, Compliance with Order; and, 17F.070.490 – Construction Standards, Existing Building and Conservation Code, Enforcement.

**Project Description:** The proposed amendments provide an alternative to demolition orders by the Building Official as a part of the substandard building process in the City of Spokane and are intended to facilitate mitigation of safety hazards and nuisance conditions, aimed at the rehabilitation and re-use of substandard, abandoned, unfit, and/or nuisance properties.

If approved the proposed amendments would be implemented as part of the Building Official hearing process – an administrative hearing process for substandard, abandoned, unfit, and nuisance properties. When appropriate, the Building Official could refer properties to City Legal staff to petition Superior Court to appoint a Receiver as the responsible party for a distressed property. This alternative could be implemented following exhaustion of all appropriate administrative remedies, including standard code enforcement notices of violation, Building Official administrative hearings and potentially Hearing Examiner appeals processes, and would then follow Superior Court protocol.

More information is available at: <https://my.spokanecity.org/projects/alternative-to-substandard-building-demolition/>

The proposed text amendment includes the following:

- Amends 17F.070.470 and 17F.070.490 by adding a new subsections to both sections of code permitting the referral of substandard, abandoned, unfit, or nuisance properties to Superior Court in pursuit of a receivership order.

**SEPA Status:** The proposed amendments are categorically exempt from SEPA.

**Legislative Process:** A briefing before the City Council Urban Experience Committee took place on January 13, 2020 and a workshop before the City of Spokane Plan Commission is tentatively scheduled for March 11, 2020. Public testimony will not be taken at this committee meeting; however, amendments to the Spokane Municipal Code will proceed through the regular Plan Commission and City Council Adoption processes which both include opportunities for public comment and testimony. Please note that Plan Commission and City Council hearings regarding these amendments have not yet been scheduled, but is anticipated for spring 2020.

**More information:** Any person may call for additional information and/or sign up to receive email updates on this project by sending an email to the planner. Contact Person: Jason Ruffing, City of Spokane Code Enforcement, [jruffing@spokanecity.org](mailto:jruffing@spokanecity.org), 509-625-6802. A current draft and additional documents may be viewed on the Project Page: <https://my.spokanecity.org/projects/alternative-to-substandard-building-demolition/>.

## **NOTICE OF PUBLIC HEARING**

The Spokane City Plan Commission will hold a Public Hearing on Wednesday, March 25, 2020 beginning at 4:00 pm in the Council Chambers, Lower Level of City Hall, 808 West Spokane Falls Blvd., to receive public testimony regarding the South University District Subarea Plan and proposed amendments to the Comprehensive Plan Land Use Plan Map and Zoning Map.

Adoption of the *South University District Subarea Plan*, which provides a vision for future development of a 214-acre area just east of the downtown core. The subarea plan includes a vision statement, goals, and policies to guide future development in the South University District, and proposes specific zone changes in a 90-acre area focused on the frontages of E. Sprague Avenue and S. Sherman Street.

In addition to adopting the subarea plan document, the proposal includes the following implementing actions:

1. Comprehensive Plan Amendment to amend the Land Use Plan Map designation of a 90-acre area from General Commercial land use designation to Downtown land use designation (see attached maps).
2. A concurrent Zoning Map change for the same area from GC-150 (General Commercial with 150-foot height limit) to DTU (Downtown University).



3. Amendment of downtown plan Map 5.1 "Streetscape Improvements," to designate complete streets for the areas zoned DTU consistent with those proposed in the South University District subarea plan. Characteristics of Downtown Complete Streets designations are described in further detail in Spokane Municipal Code (SMC) Section 17C.124.035 or on the project web page.
4. Amendment of the Surface Parking Limited Area map (SMC 17C.124-M1) to extend the Surface Parking Limited Area to include the areas zoned DTU. Within the Surface Parking Limited Area, new standalone commercial parking lots are not allowed as a primary use, but may be allowed within a parking structure or in conjunction with another use.
5. Amendment of the Downtown Design Review Threshold Map (SMC 17G.040-M1) to include the areas zoned DTU within the Perimeter Area identified on the Downtown Design Review Threshold Map.

**Applicant/** City of Spokane  
**Owner:** 808 W. Spokane Falls Blvd.  
 Spokane, WA 99201  
 Phone: (509) 625-6300

Public testimony on these applications will be taken at the hearing and will be made part of the record. **Only the applicant, persons submitting written comments, and persons testifying at the hearing may appeal the decision.** Any person may submit written comments, appear at the public hearing or request additional information at: Planning and Development Services Dept., 808 W. Spokane Falls Blvd., Spokane, WA, 99201-3329.

To submit comments or request more information contact: Christopher Green, [cgreen@spokanecity.org](mailto:cgreen@spokanecity.org), or (509) 625-6194, or see the project web page at <https://my.spokanecity.org/projects/south-university-district-sub-area-planning/>.

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Council Chambers and the Council Briefing Center in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., are both wheelchair accessible. The Council Briefing Center is equipped with an audio loop system for persons with hearing loss. The Council Chambers currently has an infrared system and headsets may be checked out by contacting the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [msteinolfson@spokanecity.org](mailto:msteinolfson@spokanecity.org). Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

# General Notices

## AGENDA REGULAR MEETING OF THE CIVIL SERVICE COMMISSION

9:30 AM MARCH 17, 2020  
 CITY HALL – COUNCIL CHAMBERS  
 808 W. SPOKANE FALLS BLVD., SPOKANE, WA 99201

### 1. CALL TO ORDER/ROLL CALL

### 2. APPROVAL OF MINUTES

*Action Required*

- a. February 18, 2020 Minutes

### 3. PUBLIC COMMENT

### 4. PRESENTATION

- a. Customer Engagement Program Update

### 5. CHIEF EXAMINER'S REPORT

### 6. NEW BUSINESS

*Action Required*

- a. Resolution 2020-03 Classification Actions

**7. UNFINISHED BUSINESS****Action Required**

- a. Present DRAFT 2019 Annual Report
- b. Concepts to Modernize Civil Service

**8. ADJOURN****Notes:**

- The meeting is open to the public, with the possibility of the Commission adjourning into executive session.

CANCELLATION  
SPOKANE CITY/COUNTY HISTORIC  
LANDMARKS COMMISSION

MEETING OF  
WEDNESDAY, MARCH 18, 2020  
\*\*\*\*\*CANCELLED\*\*\*\*\*

Please be advised that the meeting of the Spokane City/County Historic Landmarks Commission, previously scheduled for Wednesday, March 18, 2020, in the City Council Briefing Center-Lower Level of City Hall, 808 West Spokane Falls Boulevard, has been cancelled. The next tentatively scheduled meeting will be April 15, 2020.

CANCELLATION NOTICE  
POLICE ADVISORY COMMITTEE (PAC) QUARTERLY PUBLIC MEETING  
MEETING OF THURSDAY, MARCH 19, 2020  
5:30 PM - WEST CENTRAL COMMUNITY CENTER

The Quarterly Public Meeting of the Police Advisory Committee for 5:30 pm at the West Central Community Center has been cancelled.

# Ordinances

**These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.**

**ORDINANCE NO. C35894**

An ordinance clarifying the application of the City's noise disturbance ordinances and provide a private right of action to address noise disturbances; amending sections 10.07.060 and 10.08D.070 of the Spokane Municipal Code.

**NOW THEREFORE**, the City of Spokane does ordain:

**Section 1.** That section 10.07.060 of the Spokane Municipal Code is amended to read as follows:

**Section 10.07.060 Interference with Health Care Facilities or Providers****A. Definitions.**

Unless the context clearly requires otherwise, the definitions in this section apply throughout this ~~((chapter))~~ section.

1. "Aggrieved" means:

- a. A person, physically present at the health care facility when the prohibited actions occur, whose access is or is about to be obstructed or impeded;
- b. A person, physically present at the health care facility when the prohibited actions occur, whose care is or is about to be disrupted;
- c. The health care facility, its employees, or agents;
- d. The owner of the health care facility or the building or property upon which the health care facility is located.

2. "Building" means any structure having a roof or a partial roof supported by columns or walls that is used or intended to be used for shelter or enclosure of persons or objects regardless of the materials of which it is constructed.

~~((4-))~~3. "Health care facility" means a facility that provides health care services directly to patients, including but not limited to, a hospital, clinic, health care provider's office, health maintenance organization, diagnostic or treatment center, neuropsychiatric or mental health facility, hospice, or nursing home.

~~((2-))~~4. "Health care provider" has the same meaning as defined in RCW 7.70.020 (1) and (2), and also means an officer, director, employee, or agent of a health care facility who sues or testifies regarding matters within the scope of his or her employment.

5. "Health service" means any medical, surgical, laboratory, testing or counseling service relating to the human body.

6. "Physical obstruction" means rendering impassable ingress to or egress from a building or rendering passage to or from a building unreasonably difficult or hazardous.

~~((3-))~~ "Aggrieved" means:

- ~~a. A person, physically present at the health care facility when the prohibited actions occur, whose access is or is about to be obstructed or impeded;~~
- ~~b. A person, physically present at the health care facility when the prohibited actions occur, whose care is or is about to be disrupted;~~
- ~~c. The health care facility, its employees, or agents;~~
- ~~d. The owner of the health care facility or the building or property upon which the health care facility is located.))~~

B. Prohibition.

It is unlawful for a person except as otherwise protected by state or federal law, alone or in concert with others, to willfully or recklessly interfere with access to or from a health care facility or willfully or recklessly disrupt the normal functioning of such facility, or to interfere with, or attempt to interfere with, any other person's exercise of rights secured by the United States Constitution or laws or of rights secured by the Constitution or laws of the state of Washington including, without limitation, RCW 9.02.100, by:

- 1. Physically obstructing or impeding the free passage of a person seeking to enter or depart from the facility or from the common areas of the real property upon which the facility is located;
- 2. ~~((Making noise that unreasonably disturbs the peace within the facility.))~~ After having been ordered by a law enforcement officer to cease, making noise that can be heard within a building housing a health care facility and which is intended to cause, or actually causes either:
  - a. Jeopardy to the health of persons receiving health services within the building; or
  - b. interference with the safe and effective delivery of health services within the building.
- 3. Trespassing on the facility or the common areas of the real property upon which the facility is located.
- 4. Telephoning the facility repeatedly, or knowingly permitting any telephone under his or her control to be used for such purpose; or
- 5. Threatening to inflict injury on the owners, agents, patients, employees, or property of the facility or knowingly permitting any telephone under his or her control to be used for such purpose.

C. A first violation of SMC 10.07.060(C) is a class 1 civil infraction. A second violation of SMC 10.07.060(C) within one calendar year of the first violation is a gross misdemeanor~~((A person convicted of violating this section shall be punished))~~ punishable as follows.

- 1. For a first ~~((offense-))~~conviction, a fine of not less than ~~((two hundred fifty-))~~five hundred (\$500) dollars and a jail term of not less than twenty-four (24) consecutive hours;
- 2. For a second ~~((offense-))~~conviction, a fine of not less than ~~((five hundred-))~~seven hundred (\$700) dollars and a jail term of not less than seven (7) consecutive days; and

3. For a third or subsequent ~~((offense-))~~conviction, a fine of not less than one thousand dollars (\$1,000) and a jail term of not less than thirty (30) consecutive days.
- D. Nothing in this section shall prohibit either lawful picketing or other publicity for the purpose of providing the public with information.
- E. Protection of Health Care Patients and Providers.  
A court having jurisdiction over a criminal proceeding under this section shall take all steps reasonably necessary to safeguard the individual privacy and prevent harassment of a health care patient or health care provider who is a party or witness in a proceeding, including granting protective orders and orders in limine.
- F. Private right of action. Each person or class of persons aggrieved by a violation of this section by any other person may bring an action against the person(s) violating this section in the Spokane County Superior Court. Upon prevailing, such aggrieved person may be awarded reasonable attorneys' fees and costs, and such other legal and equitable relief as appropriate to remedy the violation including, without limitation, the payment of compensatory damages and injunctive relief.
- ~~((F-))~~G. The provisions of this section are declared to be separate and severable. The invalidity of any clause, sentence, paragraph, section, or portion of this section, or the invalidity of the application thereof to any person or circumstance does not affect the validity of the remainder of this section, or the validity of its application to other persons or circumstances.

**Section 2.** That section 10.08D.070 of the Spokane Municipal Code is amended to read as follows:

**Section 10.08D.070 Maximum Permissible Environmental Sound Levels**

- A. Maximum Permissible Environmental Sounds.  
For sound sources located within the city, no sound is permitted to exceed the maximum permissible exterior sound levels established by WAC 173-60. Maximum permissible sound levels are as follows:

EDNA of Noise Source	EDNA of Receiving Property		
	Class A (dBA)	Class B (dBA)	Class C (dBA)
Class A	55	57	60
Class B	57	60	65
Class C	60	65	70
Class A - Residential Zones Class B - Commercial, Office, Retail Zones Class C - Industrial Zones			

- B. The maximum permissible sound levels established by this chapter are modified as follows:
- Reduce by ten dBA between the hours of ten p.m. to seven a.m. for receiving property in Class A EDNAs; and
  - Increase for short duration for any receiving property at any time:
    - Increase by five dBA for fifteen minutes (L08) in any one-hour period; or

- b. Increase by ten dBA for five minutes (L02) in any one-hour period; or
- c. Increase by fifteen dBA for one and a half minutes (Lmax) in any one-hour period; and
- C. Where a receiving property lies within more than one EDNA classification, the maximum permissible sound level shall be determined by the most noise sensitive EDNA zone.
- D. The point of measurement shall be at the property boundary of the receiving property.
- E. Enforcing authority: neighborhood services and code enforcement or police department.

**Passed by City Council March 2, 2020**  
**Delivered to Mayor March 9, 2020**

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**ORDINANCE NO. C35895**

An ordinance amending Ordinance No. C35857, passed by the City Council December 16, 2019, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2020, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2020, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2020 budget Ordinance No. C35857, as above entitled, and which passed the City Council December 16, 2019, it is necessary to make changes in the appropriations of the Office of Performance Management Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Office of Performance Management Fund, and the budget annexed thereto with reference to the Office of Performance Management Fund, the following changes be made:

FROM:	5750-30210- 99999-34870	Office of Performance Mgmt. IF Revenue	<u>\$113,801</u>
TO:	5750-73250- 18810-01310	Office of Performance Mgmt. SR. Project Manager	<u>\$113,801</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to create an additional position, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council March 2, 2020**  
**Delivered to Mayor March 9, 2020**

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# Job Opportunities

**We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.**

## **ASSISTANT ATTRACTIONS & RETAIL MANAGER SPN 069 OPEN ENTRY**

**DATE OPEN:** Monday, March 9, 2020

**DATE CLOSED:** Tuesday, March 24, 2020 at 4:00 p.m.

**SALARY:** \$47,105.28 annual salary, payable bi-weekly, to a maximum of \$64,665.36

### **DESCRIPTION:**

This position assists in management of daily park business operations at Riverfront Spokane, including supervision of attractions and retail locations.

### **DUTIES:**

- Serves as Riverfront Park's lead point of contact and representative for the day. Takes appropriate actions to resolve immediate routine operational problems affecting the delivery of programs and services. Ensures that the park, attractions, and facilities open and close on time in accordance with the operation calendar. Coordinates with park team leads to ensure awareness of the day's schedule and readiness to support accordingly.
- In consultation with park managers, modifies operating hours as needed for inclement weather or other issues impacting operations, which may include delay of opening, closing early for the day, or closures. Communicates any changes in the park schedule or operations to the public. Verifies appropriate signs and notifications are posted.
- Assists in supervising and scheduling attraction and retail staffing. Modifies park staffing levels as needed to meet desired service levels. Assists in hiring and training of attraction and retail staffing. Assists in developing training materials and provides training in attraction operation, basic crowd control, safety, customer service, retail display, cash handling procedures, etc.
- Assists park managers in other primary functions by providing general supervision and oversight during park hours. May direct area leads and temporary-seasonal team members in absence of their managers, in accordance with standard procedure.
- Takes action to implement emergency procedures as needed.
- Maintains records related to attraction operations and training, merchandise, and labor cost.
- Interacts with event organizers, parties, volunteers, and other community users as needed to ensure their service needs are met. Escalates difficult cases to the supervisor. Takes action as needed to implement service recovery solutions.
- Conducts site walkthroughs to ensure the park is safe, clean and ready for guests. This may include inspections of the general public areas, restrooms, kitchen, and grounds. Makes recommendation regarding conditions to appropriate managers.
- Monitors planned projects, events, and activities happening in the park, and ensures promotions are being honored. Provides assistance as needed.
- Maintains working relationships with other City staff and related businesses such as the Visit Spokane Information Center staff for cooperative information sharing and support.
- Performs related work as required.

### **MINIMUM QUALIFICATIONS:**

#### **Open Entry Requirements**

(Open-entry applicants must meet all requirements when they apply.)

- *Experience:* Three years of supervisory experience in a public attractions venue.
- *License:* Applicants must possess a valid driver's license.
- *Substitution:* One year of college course work in Parks and Recreation Administration, Business Administration, Food and Beverage Administration, or closely related field may substitute for one year of the required experience.

**EXAMINATION DETAILS:**

You are required to meet the minimum qualifications above and to pass the examination for this position in order to be eligible for hire.

- Your Civil Service examination is a Training and Experience (T&E) evaluation that will be scored from your answers to the supplemental questions included in this application process.
- The T&E comprises 100% of the test score.
- We will send qualified applicants their rank on the Civil Service eligibility list after their experience and education have been rated.

**T&E Details:**

A Training and Experience evaluation is used to examine the relevance, level, and quality of the applicant's education, training, and experience. Your rating will be based upon your answers to the supplemental questionnaire given at the time of application.

- All of your information is subject to verification.
- Incomplete responses may result in a lower score, so you should be sure to include all of your related work experience and education before submitting your application.

Resumes uploaded as attachments to the application cannot be accepted in lieu of completing the application process. "See Resume" or "See above," etc., are not qualifying responses and cannot be considered in your rating.

**We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.**

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 4th day of March 2020.

MARK LINDSEY  
Chair

AMBER RICHARDS  
Chief Examiner

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**WATER EFFICIENCY SPECIALIST SPN 090**  
**OPEN ENTRY**

**DATE OPEN:** Monday, March 9, 2020

**DATE CLOSED:** Tuesday, March 24, 2020 at 4:00 p.m.

**SALARY:** \$41,507.35 annual salary, payable bi-weekly, to a maximum of \$65,032.85

**DESCRIPTION:**

Facilitates the implementation of Water Department resource efficiency programs for all water system customers. Complex technical and administrative work is required to complete well-defined assignments. Errors in work are typically detected in later operations, but can result in missed deadlines or delay of service. Employee exchanges information regularly with internal and external contacts. Work is sedentary and generally performed in a standard office environment with moderate noise conditions, but occasional travel is required to conduct or monitor program elements in varying weather conditions outdoors.

**DUTIES:**

- Enrolls residential, commercial and industrial water department customers in water efficiency programs, such as external turf replacement, irrigation, and landscaping; and interior retrofitting of plumbing fixtures.



- Reviews customer applications to participate in Water Department efficiency programs. Conducts initial site evaluations. Reviews sketches of proposed projects for compliance with codes, regulations, and ordinances. Approves efficiency program applications.
- Photographs sites in various stages of program participation.
- Recommends water efficiency rebate programs and provides technical assistance to customers, community members, and contractors. Explains and recommends appropriate plants, turf replacement methods, and public landscaping to customers. Recommends strategies for implementation to Water Department and other City department officials.
- Assists the Education Coordinator with educational outreach, including in the public schools and at community events. Writes and assists in developing program educational materials and forms such as application, inspection, and approval forms; outdoor watering guides; public presentations; and plant lists.
- Answers technical questions in person, over the telephone, or in writing from internal and external customers about water efficiency programs, related codes and ordinances. Provides information regarding water application methods, efficient irrigation techniques, and suitability of plants for the Spokane-area climate.
- Conducts water efficiency program activities, lectures, and programs for a variety of audiences.
- Collects and reviews data related to water efficiency programs. Creates and maintains spreadsheet to monitor program participants. Refers customers to Utilities Billing for eligible rebates. Estimates municipal water use savings through implementation of efficiency programs. Evaluates the effectiveness of programs and recommends changes in programs or public outreach to department managers.
- Maintains associated records and databases, and prepares reports on programs.
- Performs related work as required.

**MINIMUM QUALIFICATIONS:**

*Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.*

**Open Entry Requirements:**

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* Associate degree in horticulture, arboriculture, natural resource science, or related field.
- *Experience:* Two years performing cultivation and care of flowers and plants in a commercial or professional setting.
- *Substitution:* Spokane County Master Gardeners as recognized by the American Horticulture Society may waive the education requirement. Two years of additional related work experience may substitute for the education requirement.

**License and Certifications:**

(Employees in this job class must meet these requirements.)

- Applicants must possess a valid driver's license or otherwise demonstrate ability to get to and from multiple work locations as required.

**EXAMINATION DETAILS:****Knowledge of:**

- Knowledge of clerical procedures and business English.
- Knowledge of business software and ability to develop and maintain documents, including reports, forms, and spreadsheets.
- Knowledge of geographic information systems databases and ability to retrieve information from them.
- Knowledge of trees, shrubs, perennials, ground covers, and landscapes suited for local soil and climate conditions.
- Knowledge of soil types and plant water use.
- Knowledge of water resource management principles and practices.
- Knowledge of the principles, practices, and design of landscape irrigation systems.
- Knowledge of landscape and irrigation construction practices.
- Knowledge of the principles and methods to develop or apply technology using text, graphics, or other media.
- Knowledge of the requirements of Washington state law applicable to municipal water efficiency programs.
- Knowledge of the Spokane Municipal Code, Water Department policies and procedures, and water efficiency programs.

**Skill at:**

- Skill at communicating orally and in writing.

**Ability to:**

- Ability to maintain records.
- Ability to anticipate and meet the needs of both internal and external customers.
- Ability to establish and maintain effective working relationships.
- Ability to receive, interpret, and respond to verbal messages and other cues such as body language in ways that are appropriate to listeners and situations.
- Ability to calculate water-efficient irrigation schedules.
- Ability to create educational materials related to water efficiency programs.
- Ability to provide accurate information to the public in a professional and courteous manner.
- Ability to understand and interpret plans, drawings, and sketches for grading, landscaping and irrigation systems.
- Ability to understand technical reports and publications.
- Ability to read, interpret, and revise construction and landscape drawings.

**Physical Demands:**

- Ability to perceive words and information on printed and electronic media.
- Ability to use a computer and other office equipment.
- Ability to visually inspect landscapes and read program applications.
- Ability to communicate in person or over a telephone.
- Ability to move about the office to access office files and equipment, and to move about outdoors to inspect various customer properties.
- Ability to move boxes of printed materials weighing up to 30 pounds.
- Ability to remain in a stationary position for up to four hours at a time, with one 15-minute break.

**Typical Equipment Used:**

Office equipment, personal computer and associated software including the Microsoft Office Suite, camera, tablet, smartphone.

**We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.**

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 4th day of March 2020.

MARK LINDSEY  
Chair

AMBER RICHARDS  
Chief Examiner

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**CUSTOMER SERVICE SUPERVISOR SPN 100  
PROMOTIONAL**

**DATE OPEN: Monday, March 9, 2020**

**DATE CLOSED: Tuesday, March 24, 2020 at 4:00 p.m.**

**SALARY: \$42,371.78 annual salary, payable bi-weekly, to a maximum of \$66,275.21**

**DESCRIPTION:**

Performs responsible customer service and supervisory work in the MySpokane Customer Service organization, including, but not limited to training of subordinates, and interacting with customers to provide information, handle complaints and receive payment for various City services. Work requires the application of independent judgment based on considerable knowledge of the customer service functions within the City of Spokane. Work is subject to checks and controls; but if not detected, errors could result in significant loss of time or money or embarrassment to the City.

Employee has frequent contact with both outside and inside sources to obtain and supply factual information, and to coordinate service levels with various departments. Duties are sedentary in nature, performed under normal working conditions and require above normal attention to prevent errors.

**SUPERVISION:**

Employee plans and arranges own work under general supervision, with only unusual cases referred to the supervisor. Supervises a group of employees engaged in customer service and cashier functions.

**DUTIES:**

- Trains, supervises, coaches, and evaluates subordinates in the performance of customer service duties such as cash handling for utility bill transactions, including changes in service, and Park & Recreation registrations, as well responding to general knowledge questions with regard to City operations
- Receives questions and responds to complaints of customers with regard to services provided.
- Resolves complaints, provides information, requested service, or refers customer to the appropriate level of the organization necessary to resolve the complaint or question.
- Schedules and assigns the work of subordinates, balances workloads, and determines priorities of work.
- Assists in the development of training programs for customer service and cashier functions.
- Performs related work as required.

**MINIMUM QUALIFICATIONS:****Promotional Requirements**

- Experience: Two years with the City in a clerical classification equivalent to or higher than Customer Service Specialist (SPN 105).
- Substitution: One year as a Customer Service Assistant (SPN 099) substitutes for one year of the above experience requirement.

**EXAMINATION DETAILS:**

- Considerable knowledge of, and ability to apply, supervisory techniques, practices, policies, and procedures.
- Considerable knowledge, and ability to apply, customer service principles, practices, and procedures.
- Considerable knowledge of, and ability to perform, business arithmetic, and record keeping, including the ability to make rapid and accurate arithmetical calculations.
- Considerable general knowledge of the services provided by the City and the respective departments that provide these services.
- Considerable knowledge of cashing and billing procedures and fees that are collected.
- Considerable knowledge of City and departmental policies and procedures pertaining to assigned functions.
- Ability to operate a personal computer, cash register and calculator, including ability to rapidly learn various computer software systems used in assigned functions.
- Ability to establish and maintain effective public and working relations.

**PERFORMANCE EVALUATION DETAILS:**

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

The employee's most recent PAR is the Promotional Evaluation for this position. If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date. If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 2nd day of January 2020.

MARK LINDSEY  
Chair

AMBER RICHARDS  
Chief Examiner

# Notice for Bids

## Paving, Sidewalks, Sewer, etc.

### **Sprague Avenue Rebuild 2B Engineering Services File No.2019113**

This project consists of the construction of approximately 3500 cubic yards of excavation and embankment, 1312 linear feet of 24" ductile iron water main, 1302 linear feet of 24" Stormwater pipe, 530 linear feet of 21" sanitary sewer main, 200 linear feet of 24" sanitary sewer main, 11 drainage structures, 3000 square yards of sidewalk, 7050 square yards of 7-inch thick HMA pavement, illumination system, landscaping and sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. March 16, 2020 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Hand delivered bids shall be delivered to the security desk on the first floor, City Hall, 808 W Spokane Falls Blvd, Spokane WA 99201-3316.

New location for bid opening: The bids will be publicly opened and read at 1:15 p.m. in the Tribal Conference Room, 1st floor, City Hall.

**Copies of the Contract Documents are available at [www.cityofspokaneplans.com](http://www.cityofspokaneplans.com).** The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: <https://my.spokanecity.org/business/bid-and-design/current-projects/>

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within FIVE (5) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

**Note regarding new specifications:** The City of Spokane is using WSDOT's 2020 Standard Specifications. Bidders should allow sufficient time to familiarize themselves with the WSDOT 2020 Standard Specifications prior to bidding the project.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix C. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

**\*\*\*\*Time is of the essence due to the length of the construction window and/or the time of year in which the project is being constructed. Please note that various award phase steps have shorter than normal time frames as detailed in section 1-03.3, 1-08.4, and 1-08.5.**

Publish: February 26, March 4 and 11, 2020

# Notice for Bids

## Supplies, Equipment, Maintenance, etc.

### **SPOKANE PUBLIC LIBRARY**

Request for Bid 2020-03-003

### **LIBERTY & HIVE BRANCH LIBRARIES PROJECT**

Spokane Public Library is requesting bids for the LIBERTY & HIVE BRANCH LIBRARIES Project  
**Bid due Wednesday, April 8th, 2020 at 2:00 pm**

A Non-Mandatory Pre-Bid Meeting is scheduled for **Wednesday, March 18, 2020, at 11:00 AM** at the East Side Branch Library (524 S. Stone St., Spokane, WA 99202). Following the meeting site tours will be held at the Liberty site (402 S. Pittsburgh, Spokane, WA 99202) and at the Hive site (2904 E. Sprague Ave., Spokane, WA 99204).

The scope of work will be outlined in the Contract Documents. Bids are to be submitted on the Bid Proposal form provided in the Contract Specifications. A Bid Bond is required.

**Contract Documents for project noted above can be reviewed on or after March 11, 2020, at the following locations:**

Integrus Architecture, 10 S. Cedar St., Spokane, WA 99201  
Abadan Reprographics, 603 E. 2nd Ave, Spokane, WA 99202  
Spokane Regional Plan Center, Spokane, WA

**Contract Documents for project noted above can be reviewed ONLINE on or after March 11, 2020, at the following locations:**

Spokanelibraryplanroom.com  
Abadan Reprographics  
Spokane Regional Plan Center

Bidders can obtain Contract Documents from Abadan Reprographics; contact Desi at 509-747-2964.

**Bids must be received by Spokane Public Library, Finance Department, at the office of Integrus Architecture, 10 S. Cedar St., Spokane, WA 99201, no later than the date and time listed above, at which time bids will be opened and read. The Bid number and submittal date must appear on the outside of the submitted bid envelope.** Any firm failing to submit its proposal in accordance with the procedures set forth in the Instructions to Bidders may be considered non responsive.

Individuals with disabilities who may need special accommodations to participate in the public bid opening meeting should contact Ty Miller, Integrus Architecture, Inc., (509) 838-8681, no later than five days before the scheduled date of the meeting so that arrangements can be made.

Questions should be addressed to Ty Miller, Integrus Architecture, (509) 838-8681, via written correspondence at the address above or via e-mail ([TMiller@integrusarch.com](mailto:TMiller@integrusarch.com)). Include Carl Moses, Hill International, ([CarlMoses@hillintl.com](mailto:CarlMoses@hillintl.com)) in all email correspondence.

Spokane Public Library encourages the participation of Minority-Owned and Women-Owned Business Enterprises in this Request for Proposal.

BY ORDER OF THE BOARD OF TRUSTEES  
SPOKANE PUBLIC LIBRARY

Penny C Brown CPA, Finance Director

Publish: March 11 & 18, 2020

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**DOWNTOWN LIBRARY BRANCH RENOVATION**

**ADVERTISEMENT FOR BIDS #2020-03-004  
Walker Construction and Spokane Public Library  
RCW 39.10 Alternative Public Works – GC/CM**

Signed and sealed bids will be received by Walker Construction and the Spokane Public Library, 1800 E. Trent Ave. Spokane WA 99202, Attn. Walker Construction, Inc., for the following Bid Package(s) for this Public Works Project:

<b>Bid Package</b>	<b>7</b>	<b>STRUCTURE DEMOLITION</b>
<b>Bid Package</b>	<b>8</b>	<b>SELECTIVE DEMOLITION</b>
<b>Bid Package</b>	<b>17</b>	<b>STRUCTURAL STEEL &amp; MISC METALS SUPPLY</b>
<b>Bid Package</b>	<b>18</b>	<b>STEEL &amp; MISC METAL INSTALL</b>
<b>Bid Package</b>	<b>19</b>	<b>DRYWALL &amp; METAL FRAMING</b>
<b>Bid Package</b>	<b>23</b>	<b>METAL WALL PANELS</b>
<b>Bid Package</b>	<b>25</b>	<b>CASEWORK, MILLWORK &amp; ACCESSORIES</b>
<b>Bid Package</b>	<b>28</b>	<b>ROOFING &amp; ACCESSORIES</b>
<b>Bid Package</b>	<b>29</b>	<b>RE-ROOFING SUPPORT</b>
<b>Bid Package</b>	<b>31</b>	<b>ACOUSTICAL &amp; METAL CEILING TILE SYSTEMS</b>
<b>Bid Package</b>	<b>32</b>	<b>GLAZING, GLAZING FRAMES &amp; EXTERIOR ALUMINUM ASSEMBLIES</b>
<b>Bid Package</b>	<b>34</b>	<b>DOORS, FRAMES, HARDWARE &amp; ACCESSORIES</b>
<b>Bid Package</b>	<b>35</b>	<b>OVERHEAD DOORS &amp; GRILLS</b>
<b>Bid Package</b>	<b>36</b>	<b>FOLDING FIRE DOORS</b>
<b>Bid Package</b>	<b>37</b>	<b>AUTOMATIC ENTRANCES</b>
<b>Bid Package</b>	<b>38</b>	<b>WOOD FLOORING</b>
<b>Bid Package</b>	<b>39</b>	<b>FLOORING</b>
<b>Bid Package</b>	<b>40</b>	<b>FABRIC ACOUSTIC WALL PANELS</b>
<b>Bid Package</b>	<b>43</b>	<b>OPERABLE PARTITIONS</b>
<b>Bid Package</b>	<b>47</b>	<b>HYDRAULIC ELEVATOR MODIFICATIONS</b>
<b>Bid Package</b>	<b>48</b>	<b>FIRE PROTECTION</b>
<b>Bid Package</b>	<b>49</b>	<b>PLUMBING &amp; WET SIDE HVAC</b>
<b>Bid Package</b>	<b>50</b>	<b>DRY SIDE HVAC</b>
<b>Bid Package</b>	<b>51</b>	<b>ELECTRICAL &amp; LOW VOLTAGE</b>

Walker Construction and the Spokane Public Library are requesting **SEALED** bids for the above listed bid package(s) on or before the time set forth on **Thursday, March 26, 2020 at 1:00 PM**. The specific scopes of work are outlined in the Contract Documents. Bids are to be submitted on the Bid Proposal Form provided in the specific bid package. **A Bid Bond is required for any bid package over \$ 300,000.00 per RCW 39.10.380.**

Walker Construction is the GC/CM on the project and intends to bid on the following bid packages.

<b>Bid Package</b>	<b>8</b>	<b>SELECTIVE DEMOLITION</b>
<b>Bid Package</b>	<b>29</b>	<b>RE-ROOFING SUPPORT</b>
<b>Bid Package</b>	<b>34</b>	<b>DOORS, FRAMES, HARDWARE &amp; ACCESSORIES</b>

This is an RCW 39.10 Alternative Public Works (APW) General Contractor/Construction Manager (GC/CM) project authorized by the Washington State Capital Projects Advisory Review Board's (WA CPARB) Project Review Committee (PRC).

Bids will be opened and read by Walker Construction, Inc. immediately following the time for bid receipt. Bid Packages for which Walker Construction is providing a bid shall be received and opened by a Spokane Public Library representative. Walker Construction and the Spokane Public Library reserve the right to reject any or all bids and to waive any irregularities on bids received.

The specific Bid Package No., date, and name of firm submitting must appear on the outside of all bids. Any firm failing to submit its proposal in accordance with the procedures set forth in the Instructions to Bidders may be considered non-responsive. **Also, any bid received by fax, email or phoned in will be considered non-responsive.**

A pre-bid conference and site walk is scheduled for **Tuesday, March 17, 2020 at 8:30 am.** Those interested in attending should meet at Downtown Library, 3<sup>rd</sup> Floor Conference. This conference is voluntary for prospective bidders, though highly recommended.

Bid/Contract Documents will be available Wednesday, **March 11, 2020** and may be obtained at the following locations:

- Spokane Public Library; [www.spokanelibraryplanroom.com](http://www.spokanelibraryplanroom.com).
- Abadan Reprographics, [www.abadanplanroom.com](http://www.abadanplanroom.com); 509.624.0116
- Associated Builders & Contractors, [www.planroom@abadanplacenter.com](mailto:www.planroom@abadanplacenter.com); 509.534.0826
- Spokane Regional Plan Center, [www.plancenter.net](http://www.plancenter.net); 509.328.9600

Questions should be addressed to Greg Farquhar at 509.535.3354. [gfarquhar@walkerconstructioninc.com](mailto:gfarquhar@walkerconstructioninc.com)

Walker Construction and the Spokane Public Library encourage bids from disadvantaged, minority-owned, women-owned and small business enterprises.

To be advertised in the Spokesman Review March 3, 2020 and March 10, 2020.

BY ORDER OF BOARD OF TRUSTEES  
SPOKANE PUBLIC LIBRARY

Penny C Brown CPA, Finance Director  
Publish: March 11 & 18, 2020

### DOWNTOWN LIBRARY BRANCH RENOVATION

#### ADVERTISEMENT FOR BIDS #2020-03-005 Walker Construction, Inc. and Spokane Public Library RCW 39.10 Alternative Public Works – GC/CM

Signed and sealed bids will be received by Walker Construction and the Spokane Public Library, 1800 E. Trent Ave. Spokane WA 99202, Attn. Walker Construction for the following Bid Package(s) for this Public Works Project:

Bid Package	1	AIR BARRIER TESTING
Bid Package	2	MINOR SCOPE COVERAGE
Bid Package	3	SCAFFOLDING WORKING PLATFORMS
Bid Package	4	CLOSE OUT REQUIREMENTS - TOUCH UP DOOR SURFACES
Bid Package	5	CLOSE OUT REQUIREMENTS - REPAIR EXISTING TO REMAIN TERRAZZO
Bid Package	6	FINAL CLEAN - GLAZING
Bid Package	9	SELECTIVE DEMOLITION – FLOOR PREP
Bid Package	10	CONCRETE FORMING & HANDLING
Bid Package	11	CONCRETE REINFORCING
Bid Package	12	CONCRETE CURING & FINISHING – PLACE & FINISH SLABS
Bid Package	13	CONCRETE CURING & FINISHING – SEAL & PATCH
Bid Package	14	POLISHED CONCRETE FINISHING
Bid Package	15	MASONRY CLEAN & SEAL
Bid Package	16	MASONRY
Bid Package	20	STEEL FLOOR DECKING - MATERIALS
Bid Package	21	METAL FABRICATIONS - LADDERS
Bid Package	22	SPECIALTY METAL RAILING
Bid Package	24	ROUGH CARPENTRY
Bid Package	26	FINISH CARPENTRY – RUNNING TRIM
Bid Package	27	GLAZING - FILM
Bid Package	30	PAINTING & COATING
Bid Package	33	JOINT SEALANTS - MISC
Bid Package	41	VISUAL DISPLAY SURFACES - GLASS
Bid Package	42	TOILET COMPARTMENTS
Bid Package	44	DIVISON 10 MISC
Bid Package	45	METAL LOCKERS
Bid Package	46	ROLLER WINDOW SHADES
Bid Package	52	CIVIL SITE WORK



Bid Package	53	ASPHALT PAVING
Bid Package	54	CONCRETE PAVING – SITE WORK
Bid Package	55	SITE FURNISHING - SUPPORT
Bid Package	56	SITE FURNISHING & LANDSCAPING
Bid Package	57	UNIT PAVING

Walker Construction and the Spokane Public Library are requesting **SEALED** bids for the above listed bid package(s) on or before the time set forth on **Thursday, April 2, 2020 at 1:00 PM**. The specific scopes of work are outlined in the Contract Documents. Bids are to be submitted on the Bid Proposal Form provided in the specific bid package. **A Bid Bond is required for any bid package over \$ 300,000.00 per RCW 39.10.380.**

Walker Construction is the GC/CM on the project and intends to bid on the following bid packages.

Bid Package	2	MINOR SCOPE COVERAGE
Bid Package	3	SCAFFOLDING WORKING PLATFORMS
Bid Package	9	SELECTIVE DEMOLITION – FLOOR PREP
Bid Package	10	CONCRETE FORMING & HANDLING
Bid Package	13	CONCRETE CURING & FINISHING – SEAL & PATCH
Bid Package	24	ROUGH CARPENTRY
Bid Package	28	FINISH CARPENTRY – RUNNING TRIM
Bid Package	27	GLAZING - FILM
Bid Package	44	DIVISON 10 MISC

This is an RCW 39.10 Alternative Public Works (APW) General Contractor/Construction Manager (GC/CM) project authorized by the Washington State Capital Projects Advisory Review Board's (WA CPARB) Project Review Committee (PRC).

Bids will be opened and read by Walker Construction immediately following the time for bid receipt. Bid Packages for which Walker Construction is providing a bid shall be received and opened by a Spokane Public Library representative. Walker Construction and the Spokane Public Library reserve the right to reject any or all bids and to waive any irregularities on bids received.

The specific Bid Package No., date, and name of firm submitting must appear on the outside of all bids. Any firm failing to submit its proposal in accordance with the procedures set forth in the Instructions to Bidders may be considered non-responsive. **Also, any bid received by fax, email or phoned in will be considered non-responsive.**

A pre-bid conference and site walk is scheduled for **Tuesday, March 17, 2020 at 8:30 am**. Those interested in attending should meet at Downtown Library, 3<sup>rd</sup> Floor Conference. This conference is voluntary for prospective bidders, though highly recommended.

Bid/Contract Documents will be available Wednesday, **March 11, 2020** and may be obtained at the following locations:

- Spokane Public Library; [www.spokanelibraryplanroom.com](http://www.spokanelibraryplanroom.com).
- Abadan Reprographics, [www.abadanplanroom.com](http://www.abadanplanroom.com); 509.624.0116
- Associated Builders & Contractors, [www.planroom@abadanplacenter.com](http://www.planroom@abadanplacenter.com); 509.534.0826
- Spokane Regional Plan Center, [www.plancenter.net](http://www.plancenter.net); 509.328.9600

Questions should be addressed to Greg Farquhar at 509.535.3354. [gfarquhar@walkerconstructioninc.com](mailto:gfarquhar@walkerconstructioninc.com)

Walker Construction and the Spokane Public Library encourages bids from disadvantaged, minority-owned, women-owned and small business enterprises.

To be advertised in the Spokesman Review March 3, 2020 and March 10, 2020.

BY ORDER OF BOARD OF TRUSTEES  
SPOKANE PUBLIC LIBRARY

Penny C Brown CPA, Finance Director  
Publish: March 11 & 18, 2020



