



# Official Gazette

## City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 110

**JANUARY 29, 2020**

Issue 5



### MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBERS:

KATE BURKE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

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**The Official Gazette**

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# Minutes

**NOTICE****NO MEETING MINUTES OF SPOKANE CITY COUNCIL  
Tuesday, January 21, 2020**

The Tuesday, January 21, 2020 regularly scheduled City Council meeting was not held. Therefore, no meeting minutes will be published for this date. (Note: No meeting was scheduled to be held on Monday, January 20, 2020 due to the observance of the Martin Luther King Jr. holiday.)

**STANDING COMMITTEE MINUTES****City of Spokane****Public Infrastructure, Environment, and Sustainability  
September 23, 2019****Committee Members Present**Council Member Breean Beggs, Committee Chair  
Council Member Mike Fagan, Vice Committee Chair  
Council Member Kate Burke  
Council Member Lori Kinnear  
Council Member Candace Mumm  
Council President Ben Stuckart**Committee Members Absent**

Council Member Karen Stratton

**Staff Present**

Angela Albin-Moore, Hannahlee Allers, Chris Averyt, Brandon Blankenagel, Giacobbe Byrd, Eldon Brown, Steve Burns, Carly Cortwright, Kirstin Davis, Donna deBit, Anna Everano, Marlene Feist, Beryl Fredrickson, Raylene Gennett, Nathan Gohn, Clint Harris, Curtis Harris, Jake Hensley, Michelle Hughes, Garrett Jones, Dan Kegley, Adam McDaniel, Louis Meuler, Katherine Miller, Inga Note, Kara Odegard, Cadie Olsen, Mike Ormsby, Kyle Overbust, David Paine, Tami Palmquist, Erik Poulsen, Jim Sakamoto, Jason Sandobal, John Saywers, Elizabeth Schoedel, Mark Serbousek, Scott Simmons, Kyle Twohig, Kandace Watkins

Council Member Beggs called the meeting to order at 1:15 p.m.

**Review and Approval of Minutes**

Council Member Beggs asked for a motion to approve the minutes of the August 26, 2019 meeting.

- **Action Taken**
- Council Member Fagan moved to approve the minutes of the August 26, 2019 meeting as presented; the motion was seconded by Council Member Kinnear.

**Discussion Items****A. Council Requests**

1. **Consent Items for Discussion**  
Item no. 1. Interlocal agreement between Spokane Transit Authority and the City of Spokane  
Kris Becker discussed the agreement between STA and the City for the CCL stops and right of way. Discussion was had on the standard designs.
2. **Marshal Creek Project**  
Council Member Beggs said he had received a few questions from citizens regarding the closure of Cedar. Tami Palmquist and Inga Note gave updates on the proposed plats and the required traffic studies for the private projects. Inga spoke about the proposal to realign Cedar Road through the development and to Cheney-Spokane Road. The traffic study is not complete yet and the next steps would include approval by Council since it is an arterial. Inga spoke about the other transportation considerations such as Meadow Lane Road and increased traffic on Hwy 195. Tami discussed the water and sewer proposals for the developer to complete

upgrades to the systems. Discussion was had on the current status of the projects and the upcoming community meetings.

3. Spokane Falls Boulevard Update

Council Member Beggs began the discussion on Spokane Falls Blvd. relating to the new building exit for the Library remodel project. Scott discussed the visual map of the plaza that was also discussed with Council in May 2019. Council President Stuckart discussed the possible need for a crosswalk mid-block. Council Member Mumm discussed the crosswalk ordinance and the previous discussions to evaluate the project for a mid-block crosswalk. Scott said that the traffic engineers have looked at the sight distances and are recommending to not include a mid-block crossing as it is designed currently. He said that could change depending on the libraries final design and plans for a building exit. The plaza is scheduled to open the third week in October.

4. Discussion on Responsible Bidding Requirements for Apprenticeship Certification Council Member Beggs began the discussion on the utilization of apprenticeship certification and the questions about the types of apprenticeship being utilizes. There is a proposal to have the contractors that are required to have the apprenticeships to have a requirement that they demonstrate the capacity to have apprentices.

5. Discussion on Process for Adding New Arterial Projects

Council Member Mumm began the discussion on the Plan Commission's Transportation Subcommittees planning and recommendation of transportation projects. Council Member Mumm spoke about roads that don't fall within the matrix for priority but have a need for repair or replacement. She discussed a proposal to provide for the ability to add such projects as Strong Road and West Garland. Scott Simmons discussed the priority matrix process that informs the six-year plan as well as capacity to accomplish the projects within the year. Strong Road doesn't score well enough on the matrix to automatically schedule it into the six-year program because other projects score higher as a priority. Discussion on other areas that are in similar scoring that are not reaching the program due to capacity or funding. Discussion was had on Council's process to change the criteria or adjust the program without utilizing the matrix. Council Member Mumm suggested working with staff to come up with what the process would be able to identify projects in each district.

6. Short Term Rental Permit Update

Donna deBit gave a presentation on the current short term rental permit compliance monitoring. She reviewed the number of applications for the permits comparing to the active rentals captured through third party monitoring. Discussion was had on the permits, violation fines, and the next steps to contract with a compliance software to monitor listings and permits.

7. Utility Credit for Emergency Homeless Shelters

Council Member Burke and Brian McClatchey briefed this item. The proposed Utility Credit for emergency homeless shelters is intended to stretchy the grant dollars that are going to this facilities by not charging for water, sewer or garbage collection. Brian discussed the details of the ordinance that includes a two year sunset for reevaluation of the credit program. Discussion was had on the utility revenues impacted and the need to include the utility tax, bringing the estimate to \$275,000. Council Member Burke discussed the benefit of requiring the agencies to be on the HRMS system of reporting for gathering information required for applying for more grants. Council Member Mumm proposed setting a maximum amount of the program, possibly based on previous year's utility billings.

8. Bicycle Lane Repair discussion

Scott Simmons discussed the standard for bicycle lanes during maintenance including grind and overlay. The standard is to include all forms of mobility the same and include bicycle lanes during grind/overlay projects. Council Member Mumm requested that the Bike/Ped coordinator engage with the library project proposals.

9. Resolution reaffirming the City of Spokane's support for anadromous fish reintroduction above Grand Coulee Dam Discussion was had on the proposed resolution for reaffirming support for anadromous fish above Grand Coulee Dam.

B. Staff Requests

1. Demonstration of New CRM and Citizen Reporting Options

Carly Cortright reviewed the process of developing the new CRP and Citizen reporting webpage and the cell phone app. She demonstrated the app's ability to submit complaints or get information about all kinds of services for the city including garbage collect and parks information. Citizens can report and follow service requests for potholes, graffiti and other items of concerns. Soon parking and code complaints will be active on the app and website.

2. Discuss potential impacts of legislative

Marlene Feist discussed the potential impacts of the legislative \$30 car tab fees that is budgeted to arterial street repair and sidewalks. She distributed a briefing paper with an outline of the projects and the revenues received by the City through the state and federal grants.

3. Walk Bike Bus - Cincinnati Greenway: Inter-Agency Agreement  
Brandon Blankenagel discussed the agreement with Department of Health to introduce citizens to new elements for alternative transportation in their areas.
4. Downtown Plan amendment Cataldo Avenue  
Louis Meuler discussed the code update that will be going through Plan Commission to update during similar situations.
5. Fleet Services Special Budget Ordinance  
Scott Simmons discussed the Special Budget Ordinance for Fleet Services that will be submitted to the Council Agenda. The Fleet Services budget is an internal services fund that bills to other departments for the work performed. The departments that utilize the Fleet have grown their fleet vehicles and their utilizations. This is a budget neutral because it is recovered during department billings that are budgeted in the individual department budgets.

#### Strategic Plan Session

- A. Priority Strategy 1. Rapidly Accelerating Street Pavement Maintenance Projects
- B. Priority Strategy 2. Repurposing Public Property to Stimulate Private Investment
- C. Priority Strategy 3. Sustainable City
  - Innovative Infrastructure Strategic Initiatives progress  
Council Member Beggs and Scott Simmons reviewed the progress on each of the Strategic Initiative items. The document is available on the sharepoint site.

#### Consent Items

1. Interlocal agreement between Spokane Transit Authority and the City of Spokane
2. Contract Increase for CSO 26 Project
3. Ecology Stormwater Grants Applications
4. AssetPoint, LLC 2-Year Maintenance Renewal
5. Purchase of Pit Launch Directional Drill for Water Department
6. Purchase and Install Upriver Powerhouse #1 Trash Rake
7. Value Blanket for Purchase of Boiler Tubes for Waste to Energy

#### Executive Session

None

#### Adjournment

The meeting adjourned at 3:05 p.m.

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**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Public Infrastructure, Environment, and Sustainability**  
**October 28, 2019**

#### **Committee Members Present**

Council Member Breean Beggs, Committee Chair  
Council Member Mike Fagan, Vice Committee Chair  
Council Member Kate Burke  
Council Member Lori Kinnear

#### **Committee Members Absent**

Council Member Candace Mumm  
Council President Ben Stuckart  
Council Member Karen Stratton

**Staff Present**

Angela Albin-Moore, Hannahlee Allers, Chris Averyt, Brandon Blankenagel, Giacobbe Byrd, Eldon Brown, Logan Calen, Tija Danzig, Anna Everano, Marlene Feist, Raylene Gennett, Nathan Groh, Clint Harris, Dan Kegley, Rod Mann, Adam McDaniel, Louis Meuler, Katherine Miller, Katie Myers, Kara Odegard, Cadie Olsen, Mike Ormsby, Melissa Owens, Kyle Overbust, David Paine, Erik Poulsen, Jason Sandobal, Elizabeth Schoedel, Scott Simmons, Angel Spell, Kandace Watkins, Charlie Wolff

Council Member Beggs called the meeting to order at 1:15 p.m.

**Review and Approval of Minutes**

Council Member Beggs asked for a motion to approve the minutes of the September 23, 2019 meeting.

- Action Taken
- Council Member Fagan moved to approve the minutes of the September 23, 2019 meeting as presented; the motion was seconded by Council Member Kinnear.

**Discussion Items****A. Council Requests**

1. Consent Items for Discussion - Fish Lake Trail Connection Study
2. Fire Hydrant Security Resolution  
Council Member Beggs gave a brief overview of the proposed fire hydrant security resolution. Scott Simmons and Dan Kegley discussed the work by the Water department to identify industry standards.
3. Resolution Lincoln Heights Neighborhood Council requesting Crosswalk Improvements  
Council Member Beggs began the discussion on the resolution drafted by the Lincoln Heights Neighborhood Council requesting crosswalk improvements that were listed. Discussion was had by the committee on the crosswalks and restriping work each year.
4. Protecting Leaves and Adding New Trees (PLANT) Ordinance  
Council Member Kinnear, Giacobbe Byrd and Angel Spell discussed the draft ordinance and reviewed the information that will be used for communication with citizens and developers.
5. Private/Public Development Coordination (i.e. Austin Road)  
Council Member Mumm
6. Cataldo Vacation – Boone Bike Route Resolution  
Council Member Beggs introduced the resolution to encourage future planning for bicycle routes during development of the Sports Center on Cataldo and Boone.
7. University District property  
Charlie Wolff discussed the property sale in the University District and the challenges being faced by the prospective developer that include the underground rock outcroppings and building orientation. The next steps will be presented at the next Council legislative meeting.

**B. Staff Requests**

1. Walkability Action Project  
Brandon Blankenagel along with SRTC, SRHD and SPS reviewed the Walkability Action project with the Committee. He discussed the elements of the program that orientates residents to the walkability and bicycling in their neighborhoods for short trips and commutes.
2. Student Designed Wastewater Access Cover Art Contest  
Raylene Gennett discussed the art contest that happens every five years to choose a design for wastewater access covers that are installed or replaced.
3. EVSE Grant, EV Market Outlook, Renewable Diesel Information  
David Paine and Nathan Groh discussed the research and feasibility study on the EV market and renewable diesel for use in City vehicles.
4. 2019-2020 Warming Centers and Expanded Capacity  
Tija Danzig gave a brief update on the contracts for the warming centers that will be going to the next Council meeting.

Strategic Plan SessionA. Priority Strategy 1. Rapidly Accelerating Street Pavement Maintenance Projects

- Status update: Unpaved local Streets within each Council District  
Katherine Miller gave an overview powerpoint and discussed the coordination to compile the lists of unimproved streets in each district. The remaining lists will be sent in the next few days by council.

B. Priority Strategy 2. Repurposing Public Property to Stimulate Private InvestmentC. Priority Strategy 3. Sustainable City

- Report on Sustainability Action Subcommittee  
Due to remaining time during this meeting, this item was deferred to the next month.

Consent Items

1. XO Communications Telecommunications for dial tone and long distance phone services
2. Network Hardware and Riverfront Park Infrastructure and Wireless
3. Department of Ecology Stormwater Capacity Grant
4. DWSRF and PWTF Loan Agreements for SIA Additional Reservoir
5. Purchase of Ice Kicker
6. Fish Lake Trail Connection Study
7. Master Security Services Contract for Citywide Security Services
8. Purchase a Tank truck for the Wastewater Maintenance
9. 37<sup>th</sup> Avenue Sidewalks – Manito Blvd. to Latawah St.
10. Special Budget Ordinance for Reprographics

Waste to Energy

11. Big Sky Industrial-Contract for Vacuum Support Services
12. Hydraulics Plus-Extension to Contract for Offsite Hydraulic and Pneumatic Cylinder Rebuilding
13. Online Cleaning-Contract for Boiler Blasting Services
14. WEMCO-Contract for Crane/Hoist/Trolley and Lifeline Preventative Maintenance/Inspections
15. WEMCO-Contract for Preventative Maintenance/Inspections of Bridge Cranes

Executive Session

None

Adjournment

The meeting adjourned at 3:25 p.m.

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**STANDING COMMITTEE MINUTES****City of Spokane****Public Infrastructure, Environment, and Sustainability****November 25, 2019****Committee Members Present**

Council Member Breean Beggs, Committee Chair  
Council Member Mike Fagan, Vice Committee Chair  
Council Member Kate Burke  
Council Member Lori Kinnear

**Committee Members Absent**

Council Member Candace Mumm  
Council President Ben Stuckart  
Council Member Karen Stratton

**Staff Present**

Angela Albin-Moore, Hannahlee Allers, Nate Anunson, Chris Averyt, Brandon Blankenagel, Giacobbe Byrd, Mike Cannon, Mike Coster, Anna Everano, Marlene Feist, Beryl Fredrickson, Raylene Gennett, Clint Harris, Garrett Jones, Dan Kegley, Rod Mann, Brian McClatchey, Adam McDaniel, Louis Meuler, Katherine Miller, Kara Odegard, Mike Ormsby, Tami Palmquist, Kevin Picanco, Erik Poulsen, Jim Sakamoto, Jason Sandobal, Elizabeth Schoedel, Loren Searl, Scott Simmons, Angela Tagnani, Kyle Twohig, Charlie Wolff

Council Member Beggs called the meeting to order at 1:15 p.m.



Review and Approval of Minutes

Council Member Beggs asked for a motion to approve the minutes of the October 28, 2019 meeting.

- Action Taken
- Council Member Fagan moved to approve the minutes of the October 28, 2019 meeting as presented; the motion was seconded by Council Member Burke.

Discussion Items

## A. Council Requests

## 1. Consent Items for Discussion

## 2. Update on 5G Installation Issues

Mr. Rudusko from Verizon was introduced and he gave an overview of the projects on the South Hill. He spoke about the communication with residents on Verizon's fiber and small cell projects. Mr. Rudusko spoke about the difficulties with the work to replace the poles that have reached their life-span. The work is disruptive and lengthy with drilling and Jack hammer due to basalt and is delaying the timeline. Discussion was had on the communication and the notification to the neighborhoods. Verizon is working on a broader notification process and working with property owners and contractors. Avista representatives discussed the pole replacements.

## 3. Integrated Pest Management

Kara Odegard introduced Trenton Miller and Kirsten Angell of the Sustainability Action Subcommittee. Trenton began the discussion by reviewing information on the over-application of pesticides. Christa discussed the proposal and the coordinated policy with the Parks Department. Discussion on the benefits of an integrated pest management policy and how it has been implemented in other communities that have also adopted similar plans. The next step is to adopt a Formal policy, and the subcommittee will be holding a Summit, inviting the public and private stakeholders.

## B. Staff Requests

## 1. Yellowstone Pipeline Franchise

Tim Szambelan and Dan Kegley discussed the upcoming Franchise with Yellowstone Pipeline. These franchise are under Federal Regulations and safety regulations. Discussion was had on locations of the pipelines and the current maintenance projects. Tim outlined the terms of the Franchise. Discussion on emergency response and necessary insurance policies. There was an independent audit and legal review as outlined in the briefing paper.

## 2. Cable Franchise

Tim Szambelan and Marlene Feist discussed the new proposed franchise agreement with TDS Metrocom. Once enacted and built this will provide another provider to citizens. Marlene discussed the terms of the franchise and briefly described the services. Discussion was had on the public access Funding and the build out of their system.

## 3. Resolution to adopt a Public Rule and Policy for the Wastewater Treatment Facility Industrial Pretreatment Program – Fine Schedule

Angela Tagnani discussed the proposed public rule and policy for the wastewater treatment industrial pretreatment program. The program has a goal of reducing hazardous fumes, preventing backups, pass through pollutants protecting the infrastructure and water. She discussed the regulations of the enforcement response when companies do not comply. Discussion was had on the fine structure. The structure also documents the process and testing. The public rule works towards education and cooperation as the first steps. Angela walked through the Industrial Pretreatment Program Administrative Fine worksheet that is modeled after other communities.

## 4. Multi-Family Tax Exemption Conditional Contracts: The Falls Tower, Denver Townhomes, Duris Four-Plex, The Wall Lofts

Ali Brast reviewed the locations of each application. Discussion on the scope and estimate size of the developments. Tami Palmquist discussed the height of The Falls and unit counts. Ali discussed the foregone revenue on the residential portions of the development.

## 5. West Plains PDA Stormwater Funding

Katherine Miller and Todd Coleman discussed the stormwater management plan that is currently in the data collection and regional investigation phase. Discussion was had on the possible outcomes working within the area's constraints. Todd discussed the coordination of contribution of either funds or in-kind work for this study.

Strategic Plan SessionA. Priority Strategy 1. Rapidly Accelerating Street Pavement Maintenance Projects

- Impact of 1976 on Residential Street Maintenance

Scott Simmons gave an overview and noted what was previously discussed in Finance Committee recently. The Residential Street Maintenance Fund comes from TBD. CTAB and street Dept. work together to make recommendations. Less \$5 million in revenue. They are currently meeting to discuss how to prioritize The Remaining \$2 million. The unpaved residential streets and questions remain on what to design for next year. Discussion was had on the makeup of the current residential work. Council Member Mumm discussed the email by CTAB Chair that summarized their recommendation to ask the citizens to vote to continue to support and fund the current program. Discussion was had on the pending outcome of the hearings and the deadlines required for a vote. Council Member Mumm Thanked John Deitzman for his work on the board during this difficult time.

Council Member Mumm discussed the Letter from the Five Mile Neighborhood and the Fire station. The request is to open the road with traffic control at the driveways. Kyle Twohig discussed the work that is being assessed before it is opened on Wednesday. The public meeting was notified of the change to the neighborhood meeting on December 17th.

B. Priority Strategy 2. Repurposing Public Property to Stimulate Private Investment

- No report this meeting.

C. Priority Strategy 3. Sustainable City

- Report on Sustainability Action Subcommittee

Kara Odegard gave a high level overview of the work by the Subcommittee. There are 32 Members on the team with 7 work groups including Built Environment, Energy, Natural Resources, Climate Action Plan. She discussed the goals and tasks, reviewing the impacts and ease of implementation of the initiatives. The subcommittee is working to communicate to Neighborhood groups and setting up a webpage on the city website.

Consent Items

1. Climbing Inspection of Sunset Bridge
2. Purchase of Deicer
3. Vacation of the alley between Lindeke and the railroad and north of 14th Ave.
4. Vacation of a portion of Thor St. north of Garnet Ave
5. Engineering Consultant Contract for On-Call Sewer Model Support
6. Purchase of Trailer Mounted Four-Inch Wastewater Pumps
7. Recycled Materials – Value Blanket Renewal
8. Purchase and Sole Source Resolution of Pumps, Parts and Supplies for RPWRF
9. Strategic Investment Fund Projects (Parks)  
Garrett Jones discussed the projects identified to be funded by the Strategic Investment fund including: North Suspension Bridge, North Bank/Sportsplex Connection, and Riverfront North Bank Project Public Parking Lot Construction match totaling \$1.9 million. Discussion was had on opportunities for funding Council member Mumm Invited Garrett to the meeting with Legislature on December 12<sup>th</sup>.

Fleet Services

10. Purchase Replacement Pressure Reducing Valve Truck for Water Department
11. Purchase Replacement Construction Truck for Water Department
12. Purchase Replacement Repair Trucks for Water Department

Waste to Energy

13. Contract for Removal and Replacement of Insulation and Cladding
14. Contract for Metals Recycling

Executive Session

None

Adjournment

The meeting adjourned at 3:00 p.m.

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**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Finance, Administration & Sustainable Resources Committee**  
**10/21/19 - FINAL**

**Attendance**

Council Member Candace Mumm, Council Member Breean Beggs, Council Member Karen Stratton, Council Member Kate Burke, Paul Ingiosi, Laura Williams, Theresa Pelham, Peggy Lund, Michelle Hughes, Dave Steele, Tyler Benner, Tim Sigler, Tija Danzig, Chris Cavanaugh, Giacobbe Byrd, Kandace Watkins, Jennifer Hammond, Jake Hensley, Kevin Schmitt, Sally Stopher, Charlie Wolff, Mike Ormsby, Adam McDaniel, Bryan McClatchey, Anna Everano, Mike Piccolo, Hannahlee Allers, Kris Becker

Non City Employees: Toby Hatley

Meeting started at 1:22 p.m.

**Approval of Minutes:**

Meeting Minutes for September 2019 were approved.

**Agenda Items:****1. Expired Permits w/unpaid Fees – Kris Becker**

Kris Becker, Development Services, briefed the Committee regarding this item. Please see attached handout regarding outstanding Elevator and Boiler Fees. Discussion ensued.

**2. Homeless Shelter Funding – Tim Sigler/Tija Danzig**

Tim Sigler and Tija Danzig, CHHS, briefed the Committee regarding this item. There was discussion regarding security, health issues and long term care. CHHS will send an update to the Council on Friday.

**3. Ordinance Approving and Confirming 2020 Assessments for the Downtown Spokane BID – Mike Piccolo**

Mike Piccolo, City Legal, briefed the Committee regarding this item. Please see attached briefing paper.

**4. Ordinance approving and confirming 2020 Assessments for the East Sprague BID – Mike Piccolo**

Mike Piccolo, City Legal, briefed the Committee regarding this item. Please see attached briefing paper.

**5. Grant Street Property Sale Update – Charlie Wolff**

Charlie Wolff, Business Development Manager, briefed the Committee regarding this item. In the 2<sup>nd</sup> phase of this plan, there was contaminated soil found. Council would like a market street appraisal done on the property. The sale of the property will come before Council next Monday.

**6. 21st Century Workforce**

Skillssoft Update – Chris Cavanaugh, Director of Human Resources, briefed the Committee regarding this item. Please see attached presentation.

Employee Engagement & Wellness – On-site Clinic – Chris Cavanaugh, Director of Human Resources, briefed the Committee regarding this item. Please see attached presentation.

**7. Quarterly Overtime Updates for Uniform**

Jennifer Hammond, Police Department, briefed the Committee regarding this item. Please see attached presentation.

**8. Quarterly Investment Update – Jake Hensley**

Jake Hensley, Treasury Manager, briefed the Committee regarding this item. Please see attached presentation.

**9. Intrafund Budget Transfer Report and General Fund Update – Paul Ingiosi**

Paul Ingiosi, Budget Analyst, briefed the Committee regarding this item. Please see attached reports.

**10. Financial Update – Paul Ingiosi**

Paul Ingiosi, Budget Analyst, briefed the Committee regarding this item. Please see attached presentation.

**11. Budget Update – Paul Ingiosi**

Paul Ingiosi, Budget Analyst, briefed the Committee regarding this item.

**Consent Items:**

Consent Items were moved forward without any questions.

**Adjournment**

The meeting was adjourned at 2:54 p.m.

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**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Finance, Administration & Sustainable Resources Committee**  
**11/18/19 - FINAL**

**Attendance**

Council Member Candace Mumm, Council Member Lori Kinnear, Council Member Breean Beggs, Council Member Karen Stratton, Council Member Kate Burke, Paul Ingiosi, Michelle Hughes, Gavin Cooley, Kevin Schmitt, Mike Ormsby, Dave Steele, Inga Note, Garrett Jones, Mike Sloon, David Paine, Chris Averyt, Kris Becker, Dave Steele

Non City Employees: Toby Hatley

Meeting started at 1:22 p.m.

**Approval of Minutes:**

Meeting Minutes for November will be approved in December.

**Agenda Items:****1. Elevator and Boiler Inspection Fees – Kris Becker**

Kris Becker, Development Services, briefed the Committee regarding this item. Currently reviewing the collection process for these permits. Discussion ensued.

**2. I-976 Injunction Impacts – Mumm/Ormsby**

Mike Ormsby, City Attorney, briefed the Committee regarding this item. He will be briefing the Council in Executive Session, but gave an overview of the Injunction Impacts of I-976. More specific impacts will be discussed at the PIES meeting next week. Discussion ensued.

**3. CTAB Funding Close-out Process and Committee Exit Plan – CM Mumm**

Scott Simmons briefed the Committee regarding the CTAB funding. This does not short us this year, but we won't receive any for 2020. Please see attached briefing paper. Discussion ensued.

**4. Lodging Tax Advisory Committee Allocation for 2020 – CM Beggs**

CM Beggs briefed the Committee regarding this item. The Lodging Tax Advisory Committee met and went over the applications they received for the Lodging Tax Grants and allocated the 2020 money per discussion. Please see attached briefing paper.

**5. Overview of the 1% SIP Property Tax/Public Safety Program – CM Beggs/Cooley**

Gavin Cooley, Chief Financial Officer, briefed the Committee regarding this item. If the City of Spokane continued with this program it would bring in about \$1 million per year. Please see attached presentation.

**6. SIP Loan Refinance for Library and 2014 Public Safety – Michelle Hughes**

Michelle Hughes, Director of Accounting, briefed the Committee regarding this item. Please see attached briefing paper.

**7. Sale of the North Foothills Utility Property – Dave Steele**

Dave Steele, Asset Management, briefed the Committee regarding this item. Purchase and Sales Agreement should be before Council next week for approval. Please see attached briefing paper.

**8. Monthly Building Permit Update – Kris Becker**

Kris Becker, Development Services Director, briefed the Committee regarding this item. Please see attached presentation.

**9. Intrafund Budget Transfer Report and General Fund Update – Paul Ingiosi**

Paul Ingiosi, Budget Analyst, briefed the Committee regarding this item. Please see attached reports.

**10. Financial Update – Paul Ingiosi**

Paul Ingiosi, Budget Analyst, briefed the Committee regarding this item. Please see attached presentation.

**11. Budget Update – Paul Ingiosi**

Paul Ingiosi, Budget Analyst, briefed the Committee regarding this item.

**Consent Items:**

Consent Items were moved forward without any questions.

**Adjournment**

The meeting was adjourned at 2:20 p.m.

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# Hearing Notices

## Notice of City Council Ad Hoc Subcommittee Meeting Review of proposed amendments to the Comprehensive Plan

Notice is hereby given that there will be a public meeting of a City Council Ad Hoc Committee to review potential amendments to the City's Comprehensive Plan and to make a recommendation to the City Council on **February 6, 2020 at 2:00 p.m.** in the Council Briefing Center, Lower Level of City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. This meeting is open to the public but no opportunity for public testimony. Written comments submitted by 8am February 6, 2020 will be forwarded to the Ad Hoc Committee.

This Ad Hoc Committee will review, as outlined in [SMC 17G.020.026](#), private proposals for amendments to the City of Spokane's [Comprehensive Plan](#). Six private proposals to amend the Land Use Plan Map for various properties were received during the application period in September and October, 2019. Furthermore, City-sponsored amendments to the Bike Network Map and Arterial Network Map are expected to be considered this year.

Documents relating to these amendments are available for viewing at: <https://my.spokanecity.org/projects>

Any person may submit written comments on the proposed actions to [kfreibott@spokanecity.org](mailto:kfreibott@spokanecity.org) or call for additional information at:

Department of Neighborhood and Planning Services  
Attn: Kevin Freibott, Assistant Planner II  
808 West Spokane Falls Boulevard  
Spokane, WA 99201-3329  
Phone (509) 625-6184 [kfreibott@spokanecity.org](mailto:kfreibott@spokanecity.org)

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [msteinolfson@spokanecity.org](mailto:msteinolfson@spokanecity.org). Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

# General Notices

## SUMMARY FOR PUBLICATION C35881

Granting a non-exclusive Cable Franchise to TDS Metrocom LLC., which its home office is located at 525 Junction Road, Madison, WI 53717, to use the public right of way to provide cable television services within its legal authority. Franchise term: 10 years. For more information, contact Kathleen Davis, Manager – State Government Affairs, phone: 978-218-8485; email: [Kathleen.Davis@tdstelecom.com](mailto:Kathleen.Davis@tdstelecom.com)

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