



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 109

NOVEMBER 20, 2019

Issue 47



MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBERS:

BREEAN BEGGS (DISTRICT 2)

KATE BURKE (DISTRICT 1)

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

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Minutes

MINUTES OF SPOKANE CITY COUNCIL**Monday, November 11, 2019****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Briefing Center in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call

On roll call, Council President Pro Tem Beggs and Council Members Fagan, Mumm, and Stratton were present. Council Member Burke arrived at 3:32 p.m.

Assistant City Attorney Mike Piccolo (sitting in for City Attorney Mike Ormsby who was absent) and City Clerk Terri Pfister were also present on the dais. City Council Policy Advisor Brian McClatchey arrived at 3:32 p.m.

Advance Agenda Review

The City Council received an overview from staff on the November 18, 2019, Advance Agenda items.

First Reading Ordinances C35838 through C35842 (Comprehensive Plan Amendment Ordinances)

Motion by Council Member Fagan, seconded by Council Member Stratton, **to move** First Reading Ordinances C35838 through C35842 (Comprehensive Plan Amendment Ordinances) to December 2, 2019, for first reading and to December 9, 2019, for final reading; **carried unanimously (Council President Stuckart and Council Member Kinnear absent).**

Action to Approve November 18, 2019, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the November 18, 2019, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Fagan, seconded by Council Member Mumm, **to approve** the Advance Agenda for Monday, November 18, 2019 (as amended); **carried unanimously (Council President Stuckart and Council Member Kinnear absent).**

Current Agenda Review

The City Council reviewed changes to the November 11, 2019, Current Agenda items.

Final Reading Ordinance C35820

Motion by Council Member Fagan, seconded by Council Member Mumm, **to suspend** the Council Rules; **carried unanimously (Council President Stuckart and Council Member Kinnear absent).**

Motion by Council Member Fagan, seconded by Council Member Mumm, **to add** Final Reading Ordinance C35820 to the Legislative Agenda; **carried unanimously (Council President Stuckart and Council Member Kinnear absent).**

(Council Member Mumm left the meeting at approximately 4:04 p.m., during the reading of Consent Agenda items by the City Clerk.)

CONSENT AGENDA

Motion by Council Member Fagan, seconded by Council Member Stratton, the City Council unanimously (Council President Stuckart and Council Members Kinnear and Mumm absent) approved Staff Recommendations for the following items:

Purchases by Fleet Services for the Wastewater Maintenance Department of:

- a. a Service Truck Body from Freightliner (Spokane, WA) using BID 4401-17—\$55,079.99 (incl. tax). (OPR 2019-0954 / BID 4401-17)
- b. a Service Truck Chassis from Columbia Ford (Longview, WA) using Washington State Contract #05916—\$59,967.96 (incl. tax). (OPR 2019-0955)

Contract Amendment/Extension with Stantec Consulting Services, Inc. (Spokane, WA) to implement the recently awarded EPA grant of \$600,000 accepted by City Council on October 28, 2019—increase of \$548,800. (OPR 2014-0760)

Contract with PMWeb, Inc. (Wakefield, MA) for continued Annual Support and Maintenance of the Capital Project Management Software from February 1, 2020 through January 31, 2021—\$86,493.83 (incl. tax). (OPR 2017-0005 / RFP 4196-16)

Contract Amendment with Rubicon Global, LLC for the addition of 6 vehicle tablets and 23 vehicle pods between the Solid Waste Management and Street Departments—\$14,076.15 (incl. tax). (OPR 2018-0598 / BID 4430-18)

Contract Extension with Hydrotech Generator Repair Plus, Inc. (Spokane Valley, WA) for the off-site rebuilding of hydraulic and pneumatic cylinders from January 1, 2020 through December 31, 2020—\$100,000 (incl. tax). (OPR 2016-0913 / RFP 4303-16)

Contract with Big Sky Industrial (Spokane, WA) for vacuum support services at the Waste to Energy Facility from January 1, 2020 through December 31, 2020—estimated cost of \$110,000 (incl. tax). (OPR 2019-0956 / PW ITB 5098-19)

Contract with Bay Valve Service LLC (Longview, WA) for onsite valve repair services from January 1, 2020 through December 31, 2020—not to exceed \$300,000 (incl. tax). OPR 2019-0957 / PW ITB 5133-19)

Contract with Online Cleaning Services (Marysville, CA) for Boiler Blast Cleaning Services from January 1, 2020 through December 31, 2020 for \$300,000 (incl. tax). (OPR 2019-0958 / PW ITB 5096-19)

Contracts with WEMCO, Inc. (Spokane, WA) from January 1, 2020 through December 31, 2020 for the Waste to Energy Facility for:

- a. Crane/Hoist/Trolley and Lifeline Preventative Maintenance/Inspections—\$60,000 (incl. tax). (OPR 2019-0959 / PW ITB 5101-19)
- b. Preventative Maintenance/Inspections on Bridge Cranes—\$100,000 (incl. tax). (OPR 2019-0960 / PW ITB 5105-19)

Master Security Service Contract with Starplex Corporation (Spokane, WA), a division of Crowd Management Services (CMS), to provide security services at various City locations, on an as-needed basis, for various City Departments—\$350,000 annually. (Various Neighborhoods) (OPR 2019-0961 / RFP 5088-19)

Grant from the Washington Traffic Safety Commission to assist the DUI Court participants with the cost of random urinalysis testing, and the department with supplies and training—\$67,000 Revenue. (OPR 2019-0962) (Relates to Special Budget Ordinance C35835)

Memorandum of Understanding between the City and James E. Chase Youth Commission and Chase Youth Foundation to provide supplemental funding for Chase Youth Commission services from January 1, 2020 through December 31, 2024—\$45,000 for the 2020 calendar year. (OPR 2019-0963)

Contracts for operational support and services from January 1, 2020, to December 31, 2024, with:

- a. Northeast Community Center—\$125,905. (OPR 2019-0964)
- b. Southwest Community Center—\$37,101. (OPR 2019-0965)
- c. West Central Community Center—\$111,940. (OPR 2019-0966)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through November 1, 2019, total \$5,662,118.59 (Check Nos. 565790-566012; ACH Payment Nos. 70746-71019), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$5,232,796.68. (CPR 2019-0002)
- b. Payroll claims of previously approved obligations through November 2, 2019: \$7,153,977.16 (Payroll Check Nos. 555296-555428). (CPR 2019-0003)

City Council Meeting Minutes: September 26, 2019, October 28, 2019 and October 31, 2019. (CPR 2019-0013)

Council Recess/Executive Session

The City Council adjourned at 4:06 p.m. No Executive Session was held. The City Council reconvened again at 6:00 p.m. for the Legislative Session.

LEGISLATIVE SESSION

Pledge of Allegiance

The Pledge of Allegiance was led by Council President Pro Tem Beggs.

Roll Call

Council President Pro Tem Beggs and Council Members Burke, Fagan, Mumm, and Stratton were present. Council President Stuckart and Council Member Kinnear were absent.

City Council Policy Advisor Brian McClatchey and City Clerk Terri Pfister were also present on the dais.

There was no **Poetry at the Podium**.

PROCLAMATIONS

November 11, 2019 *Veterans Day*

Council Member Fagan read the proclamation and presented it to Captain John Olsen. The United States Air Force provides compelling air, space, and cyberspace capabilities to provide precise and global vigilance, reach, and power for our Nation while developing airmen, technology, and integrating operations. The United States Army fights to win our Nation's wars by preserving peace and security and providing for the defense of our Nation by providing prompt land dominance across the full range of military range operations and spectrum of conflict in support of combatant commanders. The United States Coast Guard has safeguarded our Nation's maritime interest and environment around the world, demonstrating quick responsiveness and adaptability in a broad range of emergencies through its multi-mission service. The United States Marine Corps has been integral in our country's military operations since its inception, serving a vital role in the National security as an amphibious, expeditionary, air/ground combined task force capable of forcible entry from air, land, and sea. The United States Navy maintains, trains, and equips combat ready naval forces capable of winning wars, deterring aggression and maintaining freedom of the seas through the development of aircraft, weapons, tactics, technique, organization, and equipment. Our veterans have taken an oath to protect our nation and fellow citizens through military service. Veterans Day is a special time for our community to show our appreciation and commitment to those who have sacrificed so that we are the home of the free. The proclamation encourages the community to honor veterans.

ADMINISTRATIVE REPORTS

Update on Cannon Warming Center

Council President Pro Tem Beggs provided an update on the Cannon warming center. He noted that staff will be finalizing the contract with the contractor at Cannon, subject to them providing some insurance information and a new policy manual. The obstacle to the opening is that the building department has inspected it and there is insufficient emergency exits. They have expedited construction and hope to have that done by next Monday. Council President Pro Tem Beggs also noted that the additional beds at Truth Ministries are now open on Sprague for single men. Council Member Burke then made a statement about this situation that is going on with the Cannon warming center contract.

COUNCIL COMMITTEE REPORTS

Public Safety Committee

Council Member Kinnear reported on the Public Safety Committee meeting held earlier today (November 4, 2019). Minutes of the Public Safety Committee meetings are filed with the City Clerk's Office and are available for review following approval by the Public Safety Committee.

OPEN FORUM

Barb Brock, Vern Brock, Kristine Schuler, James Earl, Nicolette Ocheltree, Helen Klemp, Rick Bocook, and Tom Robinson remarked on homelessness, the Cannon shelter, and/or warming centers.

Captain John Olsen remarked on volunteers. He also remarked on Veterans Day and stated he is here tonight to reaffirm his oath and obligation to the Constitution.

Dave Bisland remarked on eviction and fixed incomes.

LEGISLATIVE AGENDA

SPECIAL BUDGET ORDINANCES

Special Budget Ordinance C35835

The City Council considered Special Budget Ordinance C35835. Subsequent to an opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote (Council President Stuckart and Council Member Kinnear absent), the City Council **passed Special Budget Ordinance C35835** amending Ordinance No. C35703 passed by the City Council December 10, 2018, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2019, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2019, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Miscellaneous Grant Fund

FROM: Department of Transportation, \$67,000;

TO: Various Accounts, same amount.

(This action accepts the 2019 DUI Candidate Court Grant from DOT passed thru from the Washington Traffic Safety Commission.)

There were no **Emergency Ordinances**.

RESOLUTIONS

Resolution 2019-0099

Subsequent to an opportunity for public testimony, with one individual requesting to speak, and the opportunity for Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote (Council President Stuckart and Council Member Kinnear absent), the City Council **adopted Resolution 2019-0099** Declaring TabWare Asset Management System as a Sole Source for use in the City's Waste To Energy Facility and authorizing staff to negotiate and execute a contract with AssetPoint, LLC from November 15, 2019 through November 14, 2021—\$65,406.82 (incl. tax).

FINAL READING ORDINANCES

Final Reading Ordinance C35818 (First Reading held October 7, 2019)

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, and the opportunity for Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote (Council President Stuckart and Council Member Kinnear absent), the City Council **passed Final Reading Ordinance C35818** vacating a portion of unused right-of-way southeast of the intersection of Cedar Road and Cheney-Spokane Road, as requested by Molly Kingston.

(Clerical Note: See further below for Council action on Final Reading Ordinance C35820)

Final Reading Ordinance C35832

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, and the opportunity for Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote (Council President Stuckart and Council Member Kinnear absent), the City Council **passed Final Reading Ordinance C35832** relating to the adjustment of the City of Spokane's Business Registration Fee; amending SMC 8.02.0206.

For Council Action on Final Reading Ordinance C35833, see section of minutes under “Hearings.”

Final Reading Ordinance C35843

Subsequent to public testimony from one individual and commentary by staff and City Council, the following action was taken:

Upon Unanimous Roll Call Vote (Council President Stuckart and Council Member Kinnear absent), the City Council passed Final Reading Ordinance C35843 updating the annual City of Spokane property tax levy for 2020.

Final Reading Ordinance C35820 (First Reading held October 28, 2019)

Eldon Brown of Business and Development Services provided an overview of Final Reading Ordinance C35820 and briefed City Council on revisions to the ordinance. The following action was taken:

Motion by Council Member Mumm, seconded by Council Member Fagan, **to accept** those changes (as briefed by Mr. Brown); **carried unanimously (Council President Stuckart and Council Member Kinnear absent).**

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

Upon 4-1 Roll Vote (Council Member Burke voting “no” and Council President Stuckart and Council Member Kinnear absent), the City Council passed Final Reading Ordinance C35280 (as amended) vacating portions of Cataldo Avenue between the east line of Howard Street and the west line of Washington Street, along with portions of Dean Avenue.

FIRST READING ORDINANCES

The following Ordinances were read for the first time, with further action deferred:

ORD C35836 Granting a non-exclusive franchise to use the public right of way to provide noncable telecommunication service to the public to Noel Communications, Inc., subject to certain conditions and duties as further provided (in the ordinance). (Clerical Note: Final Reading is anticipated to be held on December 16, 2019.)

ORD C35837 Concerning utility fee credits for specific classes of utility accounts in the City of Spokane; amending sections 13.11.020, 13.12.020, and 13.12.050; and adopting a new Chapter 13.13 of the Spokane Municipal Code, and declaring an emergency.

First Reading Ordinances C35838 through C35842 are deferred to December 2, 2019, Agenda. (See Council action under 3:30 p.m. Briefing Session).

There were no **Special Considerations**.

HEARINGS

Hearing on Emergency Ordinance C35833

The City Council held a Hearing on Final Reading C35833. Subsequent to an opportunity for public testimony, with no individuals requesting to speak, and the opportunity for Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote (Council President Stuckart and Council Member Kinnear absent), the City Council passed Final Reading Ordinance C35833 of the City of Spokane, Washington, adopting a six-year Citywide Capital Improvement Program for the years 2020 through 2025 and amending the Citywide Capital Improvement Program as referenced in Appendix C of the City's Comprehensive Plan.

Hearing on Proposed 2020 Budget (Continued from November 4, 2019, Agenda)

The City Council continued its hearing on the proposed 2020 Budget. Police Chief Craig Meidl provided an overview of the Police Department's proposed 2020 Budget and Fire Chief Brian Schaeffer provided an overview of the Fire Department's proposed 2020 Budget. Council and staff commentary was held. There was an opportunity for public testimony, with no individuals requesting to speak. The following action was taken:

Motion by Council member Fagan, seconded by Council Member Mumm, **to continue** the budget hearing to November 18, 2019; **carried unanimously (Council President Stuckart and Council Member Kinnear absent).**

Hearing on Possible Revenue Sources for the 2020 Budget (Continued from November 4, 2019, Agenda)

The City Council held a hearing on the possible revenue sources for the 2020 Budget. There was an opportunity for public testimony, with one individual requesting to speak. Following brief Council and staff commentary, the following action was taken:

Motion by Council Member Fagan, seconded by Council Member Mumm, **to close** the budget revenue hearing; **carried unanimously (Council President Stuckart and Council Member Kinnear absent).**

SECOND OPEN FORUM

Jon Lossing requested an amendment to the open forum rules, remarked on Veterans Day, homelessness, and provided other remarks.

Hallie Burchinal thanked the City for moving forward with the Cannon warming shelter and remarked on building a recovery community.

Kelli Eddings thanked those who voted for Jewels Helping Hands to operate the shelter and homelessness.

Monica Tittle thanked Council for getting the Cannon shelter open and remarked on homelessness.

George Taylor spoke in favor of the Cannon warming shelter which he noted is located three blocks from his church.

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 7:40 p.m.

Hearing Notices

Notice of Public Hearing and Notice of SEPA Determination

Proposed Ordinance C35844 Updating the Construction and Maintenance Standards for Street Trees and Associated Planting Areas in the City of Spokane

A hearing before the City of Spokane City Council regarding the PLANT Ordinance has been scheduled for December 2, 2019. Please note that the City Council hearing date is subject to change and may be continued. City Council agendas, when available, may be viewed at <https://my.spokanecity.org/citycouncil/documents/>.

Amendments update the construction and maintenance standards for street trees and associated planting areas in the City of Spokane and implement utilities incentives. The proposal amends Spokane Municipal Code Sections 17C.200.040, 17C.200.050, 17C.200.080, 17C.200.090, 17C.200.100, 17C.200.110, and 17G.010.210; adopts new Sections 17C.200.120, 17C.200.130, 17C.200.140, and 17C.200.150; and, enacts a new Chapter 13.14 of the Spokane Municipal Code. Any person may submit written comments on the proposed actions, appear at the public hearing, or call for additional information:

Spokane City Council
Attn: Giacobbe Byrd, Legislative Assistant
808 West Spokane Falls Boulevard
Spokane, WA 99201-3333
Phone: (509) 625-6715
gbyrd@spokanecity.org

Documents relating to this text amendment are available for viewing at:
<https://my.spokanecity.org/projects/protecting-leaves-and-adding-new-trees-plant-ordinance/>
Location: Proposed amendments are applicable within the City of Spokane.

Description of Proposal: The PLANT (Protecting Leaves and Adding New Trees) Ordinance builds off the City's Urban Forestry Ordinance and demonstrates the City's continued commitment to both preserve and enhance the urban canopy; seeks to help the community achieve the goal of 30% tree canopy coverage by 2030; and, enacts a new Chapter 13.14 – Credit for Private Tree Retention – which implements utilities incentives by establishing program parameters and qualifications for tree retention during new construction.

SEPA: A DNS was issued on October 9th, 2019 under 197-11-340(2). The comment period for this DNS ended on October 23rd 2019.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or msteinolfson@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

**NOTICE OF HEARING
BEFORE SPOKANE CITY COUNCIL
TO BE HELD DECEMBER 9, 2019, AT 6:00 P.M.**

RESOLUTION NO. 2019-0076

A RESOLUTION SETTING THE ASSESSMENT ROLL HEARING FOR THE DOWNTOWN PARKING AND BUSINESS IMPROVEMENT AREA (BUSINESS IMPROVEMENT DISTRICT – BID) AND PROVIDING NOTICE OF THE 2020 ASSESSMENTS TO BUSINESS AND PROPERTY OWNERS.

WHEREAS, pursuant to the laws of Washington State and City Ordinance C32923, as codified and amended in Chapter 4.31 SMC, the City Council intends to hold a hearing on the assessments levied upon businesses and properties within the Downtown Parking and Business Improvement Area (PBIA); and

WHEREAS, through this Resolution, the City Council intends to provide notice that there will be a hearing upon the assessment roll prepared under the above- identified Ordinance.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE SPOKANE CITY COUNCIL:

1. Notice is hereby given that the assessment rolls for businesses and properties prepared under Ordinance C32923, as codified and amended in Chapter 4.31 SMC, will be on file in the Office of the City Clerk on November 8, 2019, and are open for public inspection.
2. The City Council has fixed December 9, 2019 at 6:00 p.m., or as soon thereafter as practicable in the City Council Chambers of the Municipal Building, W. 808 Spokane Falls Blvd., Spokane, Washington, as the time and place for hearing upon said assessment rolls.
3. The City Council declares its intent to impose special assessment in a manner that measures special benefits from each of the purposes set forth in Ordinance C32923, as codified and amended in Chapter 4.31 SMC. The special assessments will finance the PBIA (BID) budgets and programs approved by the City Council.
4. All persons who may desire to object to the assessment roll shall make their objections in writing and file them with the City Clerk at or prior to the date fixed for hearing.

At the time and place fixed, and at such other times as the hearing may be continued to, the City Council will consider the assessment roll as a board of equalization for the purpose of considering objections or comments made thereto, or any part thereof, and may correct, revise, raise, lower, change or modify such roll, or any part thereof, or set aside such roll and order that such assessment be made de novo, or take such other action as the circumstances may warrant, including confirmation of the assessment rolls.

This is the only hearing held on the assessment roll, and it will be final unless appealed according to Chapter 4.31 SMC.

5. The City's Finance and Administration Department is directed to mail, at least fifteen days before the date fixed for hearing, a notice to the business and property owners identified in the assessment rolls setting forth the date and time of public hearing, including the amount of special assessment.

6. The City clerk is directed to publish notice of the hearing on the assessment rolls in the Official Gazette for two consecutive weeks, the last publication being fifteen days before the date fixed for public hearing.

ADOPTED by the City Council this 30th day of September, 2019.

Publish: November 13 and 20, 2019

**NOTICE OF HEARING
BEFORE SPOKANE CITY COUNCIL
TO BE HELD DECEMBER 9, 2019, AT 6:00 P.M.**

RESOLUTION NO. 2019-0077

A RESOLUTION SETTING THE ASSESSMENT ROLL HEARING FOR THE EAST SPRAGUE PARKING AND BUSINESS IMPROVEMENT AREA (BUSINESS IMPROVEMENT DISTRICT – BID) AND PROVIDING NOTICE OF THE 2020 ASSESSMENTS TO BUSINESS AND PROPERTY OWNERS.

WHEREAS, pursuant to the laws of Washington State and City Ordinance C- 35377, as codified and amended in Chapter 4.31C SMC, the City Council intends to hold a hearing on the assessments levied upon businesses and properties within the East Sprague Parking and Business Improvement Area (PBIA); and

WHEREAS, through this Resolution, the City Council intends to provide notice that there will be a hearing upon the assessment roll prepared under the above- identified Ordinance.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE SPOKANE CITY COUNCIL:

1. Notice is hereby given that the assessment rolls for businesses and properties prepared under Ordinance C35377, as codified and amended in Chapter 4.31C SMC, will be on file in the Office of the City Clerk on November 8, 2019, and are open for public inspection.
2. The City Council has fixed December 9, 2019 at 6:00 p.m., or as soon thereafter as practicable in the City Council Chambers of the Municipal Building, W. 808 Spokane Falls Blvd., Spokane, Washington, as the time and place for hearing upon said assessment rolls.
3. The City Council declares its intent to impose special assessment in a manner that measures special benefits from each of the purposes set forth in Ordinance C35377, as codified and amended in Chapter 4.31C SMC. The special assessments will finance the PBIA (BID) budgets and programs approved by the City Council.
4. All persons who may desire to object to the assessment roll shall make their objections in writing and file them with the City Clerk at or prior to the date fixed for hearing.

At the time and place fixed, and at such other times as the hearing may be continued to, the City Council will consider the assessment roll as a board of equalization for the purpose of considering objections or comments made thereto, or any part thereof, and may correct, revise, raise, lower, change or modify such roll, or any part thereof, or set aside such roll and order that such assessment be made de novo, or take such other action as the circumstances may warrant, including confirmation of the assessment rolls.

This is the only hearing held on the assessment roll, and it will be final unless appealed according to City Ordinance C35377, as codified and amended in Chapter 4.31C SMC.

5. The City's Finance and Administration Department is directed to mail, at least fifteen days before the date fixed for hearing, a notice to the business and property owners identified in the assessment rolls setting forth the date and time of public hearing, including the amount of special assessment.
6. The City clerk is directed to publish notice of the hearing on the assessment rolls in the Official Gazette for two consecutive weeks, the last publication being fifteen days before the date fixed for public hearing.

ADOPTED by the City Council this 30th day of September 2019.

Publish: November 13 and 20, 2019

**NOTICE OF CITY COUNCIL PUBLIC HEARING
PROPOSED COMPREHENSIVE PLAN AMENDMENTS
TEXT AND LAND USE PLAN MAP CHANGES
(Proposed Ordinances C35838 thru C35842)**

Notice is hereby given that there will be a public hearing before the City of Spokane City Council on **Monday, December 9, 2019, at 6:00 p.m.** in the City Council Chambers, Lower Level of City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. This hearing may be continued to a later date. This public hearing is for five applications for amendments to the City Comprehensive Plan. The Planning Department file numbers for these proposals are Z18-882COMP, Z18-883COMP, Z18-884COMP, Z18-958COMP, Z19002COMP.

Z18-882COMP (Walton Ave) is a proposal to amend map LU 1, Land Use Plan Map, of the City's comprehensive plan from "residential 15-30" to "general commercial" for approximately 0.12 acres located at 15 E Walton Avenue, parcel 35052.2920. (ORD C35838)

Z18-883COMP (Sherman St) is a proposal to amend map LU 1, Land Use Plan Map, of the City's comprehensive plan from "residential 15-30" to "office" for approximately 0.29 acres located at 701 and 707 S Sherman St, parcels 35203.0101 and 35203.0102. (ORD C35839)

Z18-884COMP (Madison St) is a proposal to amend map LU 1, Land Use Plan Map, of the City's comprehensive plan from "residential 4-10" to "office" for approximately 0.85 acres located at 4502-4508 N Madison Street and 4601 N Monroe Street, parcels 35062.3609, 35062.3610, and 35062.3619. (ORD C35840)

Z18-958COMP (Transit-Supported Development) proposes a new policy for Chapter 3, Land Use, of the City's comprehensive plan, supporting development in the vicinity of high-performance transit stops. This policy would apply city-wide. (ORD C35841)

Z19-002COMP (General Commercial Uses) is a proposal to amend policy LU 1.8, General Commercial Uses, in Chapter 3, Land Use, of the City's comprehensive plan, clarifying the conditions under which general commercial uses may be designated within the city. This policy would apply city-wide. (ORD C35842)

Documents relating to these amendments are available for viewing at: <https://my.spokanecity.org/projects/2018-2019-proposed-comprehensive-plan-amendments/>

Written comments and oral testimony at the public hearings for these proposed actions will be made part of the public record. **Only the applicant, persons submitting written comments and persons testifying at a hearing may appeal a decision of the City Council.**

Any person may submit written comments on the proposed actions to kfreibott@spokanecity.org or call for additional information at:

*Planning & Development Department
Attn: Kevin Freibott, Assistant Planner II
808 West Spokane Falls Boulevard
Spokane, WA 99201-3329
Phone (509) 625-6184
kfreibott@spokanecity.org*

More information on the process: The City Council will be briefed on the Comprehensive Plan Amendments on Monday, November 25, 2018 at 3:30 p.m. There is no public testimony at the briefing. The 1st Reading of the ordinances relating to the Comprehensive Plan Amendments before City Council is scheduled for Monday, December 2, 2018. Generally, no presentations are made at the 1st reading and no public testimony is taken at the 1st reading. The 2nd reading and Public Hearing for the proposed amendments is scheduled for Monday, December 9, 2018, starting at 6 p.m. At this meeting there will be opportunity for public testimony. The public may also submit written comment to the City Council at kfreibott@spokanecity.org or by sending email to citycouncil@spokanecity.org. The City Council may continue this public hearing to a following meeting at their discretion.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or msteinolfson@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

General Notices

**Help make a difference
in your community.**



**You're invited to attend the next
Police Advisory Committee (PAC) Quarterly Public Meeting:
Thursday, November 21, 2019 at 5:30 pm
MLK Jr. Family Outreach Center at ECCC
500 S. Stone St.**

**Police Chief Craig Meidl and/or other members of the Spokane Police
Department will be present to deliver updates and to answer
community questions.**

PAC Serves as a Bridge from the Chief to the Community...

PAC is a collection of community group representatives who serve as an advisory group to the Office of the Chief of Police regarding community needs and concerns, as well as community responses to proposed police programs and priorities. PAC is looking for additional community group leaders to join this committee. If you are interested, please send a request for an application to anapolitano@spokanepolice.org or call (509) 625-4063.

PROPOSED FRANCHISE ORDINANCE C35836

Granting a non-exclusive franchise to use the public right of way to provide noncable telecommunication service to the public to Wholesail Networks, Inc., subject to certain conditions and duties as further provided in the ordinance. For more information, contact Nick Guy, Chief Operating Officer, Wholesail Networks (acquiring Noel Communications): nick.guy@wholesailnetworks.com or 1-800-800-5347.

Publish: November 20 and 27 and December 4 and 11, 2019

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C35818

An ordinance vacating portions of unused right-of-ways southeast of the intersection of Cedar Road and Cheney-Spokane Road,

WHEREAS, a petition for the vacation of portions of unused right-of-ways southeast of the intersection of Cedar Road and Cheney-Spokane Road has been filed with the City Clerk representing 100% of the abutting property owners, and a hearing has been held on this petition before the City Council as provided by RCW 35.79; and

WHEREAS, the City Council has found that the public use, benefit and welfare will best be served by the vacation of said public way; -- NOW, THEREFORE,

The City of Spokane does ordain:

Section 1. That portions of unused right-of-ways southeast of the intersection of Cedar Road and Cheney-Spokane Road and further described below is hereby vacated. Parcel number not assigned.

That portion of Alameda Avenue lying east of Cedar Road south of Block 17 and extending east to the easterly line of Cedar Street, Cascade Park Addition to Spokane, according to the plat recorded in Volume "D" of plats, Page 19 in the City of Spokane, Spokane County, State of Washington.

And together with that portion of Cedar Street lying east of said Block 17 and the vacated alley contained therein, extending north to the centerline of vacated Columbia Avenue as vacated by Ordinance No. C35433

Passed by City Council November 11, 2019

Delivered to Mayor November 15, 2019

ORDINANCE NO. C35820

An ordinance vacating portions of Cataldo Avenue, between the east line of Howard Street and the west line of Washington Street, along with portions of Dean Avenue,

WHEREAS, a petition for the vacation of Cataldo Avenue, between the east line of Howard Street and the west line of Washington Street, along with portions of Dean Ave has been filed with the City Clerk representing 90% of the abutting property owners, and a hearing has been held on this petition before the City Council as provided by RCW 35.79; and

WHEREAS, the City Council has found that the public use, benefit and welfare will best be served by the vacation of said public way, and that vacation of said public way is needed to accommodate the planned Sportsplex, a public use; -- NOW, THEREFORE,

The City of Spokane does ordain:

Section 1. That Cataldo Avenue, lying between Blocks 6 and 8 of Keystone Addition, as recorded in Volume "A" of Plats at page 16 in the Northeast Quarter of Section 18, Township 25 North, Range 43 East, W.M., Spokane County, State of Washington is hereby vacated. EXCEPT all that lying easterly of the following described line:

Commencing at the Northeast corner of Lot 1 of said Block 8, said corner is also on the south right of way line of Cataldo Avenue; Thence with said south right of way line, South 87°32'56" West, a distance of 166.00 feet to the Point of Beginning. Thence, North 02°27'04" West, a distance of 75.00 feet to the north right of way line of said Cataldo Avenue and the terminus of this line description.

Section 2. That a portion of West Dean Avenue in the NE. ¼ Section 18, Township 25 North, Range 43 East in the City of Spokane, Spokane County, Washington, being more particularly described below, is hereby vacated.

The South 10 feet of said West Dean Avenue lying adjacent to and north of lots 20 through 29 of block 6 in Keystone Addition per Plat recorded in Volume "A", Page 16 in Spokane County, Washington;

EXCEPT the west 21 feet adjacent to and North of said Lot 29 of said Block 6.

ALSO EXCEPT the east 7 feet adjacent to and North of said Lot 20 of said Block 6.

Section 3. An easement is reserved and retained over and through the entire vacated areas described in Exhibit A (the "Vacation and Easement Areas") for the utility services of Avista Utilities, Comcast and the City of Spokane to protect existing and future utilities. No improvements shall be erected or placed in the Easement Area without the City's prior written approval, which approval shall not be unreasonably withheld, conditioned or delayed. Notwithstanding, the foregoing non-building improvements may be placed, constructed, and/or installed over the Easement Area including, but not limited to, landscaping, curbing and gutters, sidewalks, private parking lots and private driveways.

Section 4. An easement is reserved and retained over and through those portions of the vacated area that will be occupied by the Sportsplex for the purpose of installation, operation, maintenance, repair and replacement of a solar rooftop array. The City may install, operate, maintain, repair and replace the solar rooftop array at no cost or expense to the Spokane Public Facilities District (SPFD); provided the location of the installed solar array shall be agreed to by the City and the SPFD and the design load calculation of 7 PSF shall not be exceeded.

Referenced attachments on file in the City Clerk's Office

Passed by City Council November 11, 2019

Delivered to Mayor November 15, 2019

ORDINANCE NO. C35832

An ordinance relating to the adjustment of the City of Spokane's Business Registration Fee; amending SMC 08.02.0206; and

WHEREAS, SMC 08.02.0206 provides for an annual adjustment for Business Registration fees, and

WHEREAS, this Annual Fee adjustment is based on the previous years' increase in the Consumer Price Index (CPI); and

WHEREAS, The CPI figures for July – July (CPI-U = 1.8%; CPI-W = 1.7%) would result in a 1.75% increase in the basic registration fee; and

WHEREAS, if approved, the new Business Registration fees would be:

Regular business registration fee = \$120.00

Reduced registration fee and Temporary registration = \$60.00

-- Now, therefore:

The City of Spokane does ordain:

That SMC 08.02.0206 Business Registration is amended to read as follows:

- A. A regular business registration basic fee is one hundred (~~((seventeen-))~~)twenty dollars (~~(((\$117-))~~)(\$120) per twelve-month period.
- B. The basic fee for a nonresident business registration is one hundred (~~((seventeen-))~~)twenty dollars (~~(((\$117-))~~)(\$120) per twelve-month period.
- C. In addition to the basic registration fee, each business must pay an additional fee for each personnel, per license year, as follows (all personnel of a business are charged the same amount corresponding to the respective category of the total number of personnel defined below):

1. Businesses with fewer than six personnel in total: Ten dollars per person.
 2. Businesses with six to ten personnel in total: Fifteen dollars per person.
 3. Businesses with more than ten personnel in total: Twenty dollars per person.
- D. Whenever there is a change of ownership, the holder of the registration must notify the Washington State business licensing service within thirty days of such event. The new owner must file an application with the Washington State business licensing service to acquire a new registration, as provided in chapter 08.01 SMC.
- E. For businesses qualifying under SMC 08.01.190(A) (low gross income businesses) for a reduced registration fee, the reduced business registration fee is one-half the basic registration fee, but all applicable personnel, inspection, or other applicable fees or charges apply in full.
- F. For businesses qualifying under SMC 08.01.190(B) (nonprofit organizations) for a reduced registration fee, the reduced business registration fee is one-half the basic registration fee. Nonprofit businesses are exempt from personnel fees.
- G. For businesses qualifying under SMC 08.01.190(C) (social purpose corporations) for a reduced registration fee, the reduced business registration fee is one-half the basic registration fee.
- H. For businesses qualifying under SMC 08.01.190(D) (Certified B Corporations) for a reduced registration fee, the reduced business registration fee is one-half the basic registration fee.
- I. Any Certified B Corporation certified by B Lab is exempt from personnel fees.
- J. Annual Fee Adjustment.
Effective January 1, 2011, and the first of January of each year thereafter, the business registration fees set forth in this section shall be adjusted by the Chief Financial Officer by an amount equal to the consumer price index adjustment of the previous July – July U.S. All City Average (CPI-U and CPI-W). The newly determined amount shall be rounded up to the nearest dollar. In addition, the adjusted fees shall be presented to the City Council for approval and a copy of the approved fees filed with the Chief Financial Officer before becoming effective. The annual fee adjustment provided for in this section shall not apply to the personnel fee stated in SMC 08.02.0206(C).
- K. For businesses qualifying under SMC 08.01.190 E, there shall be no business registration fee.

Passed by City Council November 11, 2019
Delivered to Mayor November 15, 2019

ORDINANCE NO. C35833

AN ORDINANCE OF THE CITY OF SPOKANE, WASHINGTON, ADOPTING A SIX-YEAR CITYWIDE CAPITAL IMPROVEMENT PROGRAM FOR THE YEARS 2020 THROUGH 2025. AND AMENDING THE CITYWIDE CAPITAL IMPROVEMENT PROGRAM (CIP) AS REFERENCED IN APPENDIX C OF THE CITY OF SPOKANE COMPREHENSIVE PLAN.

WHEREAS, in accordance with the Growth Management Act (“GMA”), the City of Spokane previously adopted a Comprehensive Plan that includes a Capital Facilities Plan (“CFP”) that includes an inventory, analysis, and a six-year financing plan for needed capital facilities otherwise referred to as the Six-Year Capital Improvement Program; and

WHEREAS, the City formed a Capital Facilities Technical Team which has assembled proposed amendments to the CIP, which amendments consist of an updated six-year plan (years 2020 through 2025) identifying the proposed locations and capacities of expanded or new capital facilities and a plan to finance such capital facilities within projected funding capacities (the “Six-Year Citywide Capital Improvement Program” or “CIP”); and

WHEREAS, the City previously adopted the Six-Year Street Program (RCW 35.77.010) on June 24, 2019 by Council Resolution 2019-0044, and that program is incorporated into the CIP; and

WHEREAS, GMA provides that proposed amendments to a comprehensive plan may be considered by the governing body of a city no more frequently than once per year, but further provides that amendments to the capital facilities element of a comprehensive plan may be considered outside of this annual process where the amendment is considered concurrently with the adoption or amendment of a city budget; and

WHEREAS, on August 26, 2019, the City’s responsible official issued a Determination of Non-Significance for the CIP; and

WHEREAS, the Spokane City Plan Commission conducted a public workshop regarding the CIP on September 11, 2019; and

WHEREAS, after providing appropriate public notices, on October 9, 2019, the Spokane City Plan Commission, conducted a public hearing to take testimony on the CIP, and at the close of the hearing, and after considering public input, the SEPA determination, and required decision criteria, found that the CIP is consistent with the Comprehensive Plan and voted unanimously to recommend that the City Council approve the CIP; and

WHEREAS, on August 23, 2019, the City provided the State of Washington the required sixty (60) day notification under RCW 36.70A.106 of the City's proposed amendment to the CIP. The 60-day notice period has lapsed; and

Now, Therefore,

The City of Spokane does ordain:

Section 1. Amendment. The City of Spokane Comprehensive Plan and its capital facilities element are hereby amended to reflect a six-year plan for capital improvement projects (2020-2025), as set forth in the attached Citywide Capital Improvement Program (2020-2025).

Section 2. Authorization to Seek Funding. City staff are authorized to apply for state and federal grants and low-interest loans in support of the projects identified in the Citywide Capital Improvement Program (2020-2025).

Section 3. Effective Date. This ordinance shall take effect and be in force on _____.

Passed by City Council November 11, 2019

Delivered to Mayor November 18, 2019

ORDINANCE NO. C35835

An ordinance amending Ordinance No. C35703, passed by the City Council December 10, 2018, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2019, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2019, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2019 budget Ordinance No. C35703, as above entitled, and which passed the City Council December 10, 2018, it is necessary to make changes in the appropriations of the Miscellaneous Grant Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Miscellaneous Grant Fund, and the budget annexed thereto with reference to the Miscellaneous Grant Fund, the following changes be made:

FROM:	1360-91206	Miscellaneous Grant Fund	
	99999-33320	DOT	<u>67,000</u>
			<u>\$67,000</u>
TO:	1360-91206	Miscellaneous Grant Fund	
	12500-53101	Supplies	1,000
	12500-54101	Contractual Services	50,000
	12500-54902	Registration fees	4,000
	12500-54406	Travel	12,000
			<u>\$67,000</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to accept the 2019 DUI Candidate Court Grant from DOT passed thru from the Washington Traffic Safety Commission, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council November 11, 2019

Delivered to Mayor November 15, 2019

ORDINANCE NO. C35843

An ordinance updating the annual City of Spokane property tax levy for 2020.

WHEREAS, the Spokane City Council, the governing body of the City of Spokane, a taxing district ("District" or "City") of the State of Washington, has met and considered its budget for the calendar year 2020, holding public hearings thereon; and

WHEREAS, the District's actual regular levy amount from the previous year (2019) was \$60,479,552.26 exclusive of administrative refunds; and

WHEREAS, the City Council, after hearing and after duly considering all relevant evidence and testimony presented, has determined that the City of Spokane requires a regular levy as provided hereafter, as well as an EMS levy as provided hereafter, both of which include an increase in property tax revenue from the previous year, and amounts resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, and amounts authorized by law as a result of any annexations that have occurred and refunds made, and authorized refunds, in order to discharge the expected expenses and obligations of the City and in its best interest; and

WHEREAS, the District population is more than 10,000; Now, Therefore,

The City of Spokane does ordain:

Section 1. Regular Levy.

- A. An increase in the regular annual property tax levy is hereby authorized for the levy to be collected in the 2020 tax year, said increase to be in the amount of \$604,795.52, which is a percentage increase of 1% from the previous year's actual levy, prior to the inclusion of administrative refunds.
- B. This increase is exclusive of additional revenue in 2020 resulting from new construction, improvements to property, newly constructed wind turbines, increases in the value of state assessed property, and any annexations that have occurred and refunds made or amounts as required or permitted by law.
- C. Resolution No. 2016-0093 concerning a levy for library services, passed by the Spokane City Council on November 14, 2016 and approved by the voters in the election of April 25, 2017, provides for an increase in the regular property tax levy in excess of state law beginning in 2018. The voter approved Measure authorizes an increase in the regular property tax levy of up to \$0.07 per \$1,000 of assessed valuation. This voter approved levy will remain in effect for a period of seven years from the date of passage.
- D. The total regular property tax levy for 2020, including amounts estimated for new construction, annexations, refunds, any other add-ons, and the voter approved levy for library services, is estimated at \$62,150,000 and is a percentage increase of 2.76% from the previous year's actual levy prior to the inclusion of 2019 administrative refunds. Inclusive of 2019 administrative refunds, the 2020 levy represents a 1.36% increase.

Section 2. Public Safety Levy Lid Lift (Regular Levy).

- A. Resolution No. 2018-0103 concerning a levy for police and fire personnel and funding crime reduction programs, passed by the Spokane City Council on December 10, 2018 and approved by the voters in the election of February 12, 2019, provides for an increase in the regular property tax levy in excess of state law beginning in 2020. The voter approved Measure authorizes an increase in the regular property tax levy of up to \$0.30 per \$1,000 of assessed valuation. Based on preliminary assessed value figures, voter approval of Proposition 1 allows for an estimated \$6,350,000 to be collected and used specifically for police and fire personnel and funding crime reduction programs.
- B. As stated in Resolution No. 2018-0103, this levy lid lift is a Permanent Single Year Levy Lid Lift. Pursuant to RCW 84.55.050(1), the dollar amount collected in 2020 shall be used for the purpose of computing the limitations of the Public Safety lid lift for subsequent levies in 2021 and each subsequent year thereafter.

Section 3. Existing GO Bonds.

In the case of the tax levied to raise \$9,007,525 for Principal and Interest on the City of Spokane's outstanding General Obligation Bonds, the County Assessor, in spreading the tax upon the rolls shall determine the dollar rate required.

Section 4. EMS Levy.

Ordinance C35366 concerning a levy for emergency medical services (EMS), passed by the Spokane City Council on February 22, 2016 and approved by the voters in the election of April 26, 2016, provides for a levy for six consecutive years beginning in 2017, with the rate in the first year being 50 cents per \$1,000 of assessed valuation.

- A. As required by RCW 84.55.120, this ordinance must specifically state the dollar increase requested, as well as the percent change from the previous year. For 2020 the City is requesting an increase of \$87,746.55 which is a 1% increase over the 2019 EMS Levy.
- B. This increase is exclusive of additional revenue in 2020 resulting from new construction, improvements to property, newly constructed wind turbines, increase in the value of state assessed property, and any annexations that have occurred and refunds made or amounts as required or permitted by law. The total EMS levy for 2020, including amounts we have estimated for new construction, annexations, refunds, and other additions, is estimated at \$9,025,000 and is a percentage increase of 2.85% from the previous year levy of \$8,774,655.24.

Section 5. Certification; Filing.

The City Council certifies all information as stated herein. Appropriate City staff is directed to transmit all required information required to the Clerk of Spokane County Board of County Commissioners and County Assessor, including budget estimates of amounts to be raised by taxation on assessed value of property (RCW 84.55.020), estimated beginning and ending cash balances (RCW 84.52.025), and the amount of taxes levied on assessed value within the City (RCW 84.52.070). Pursuant to Section 19 of the City Charter, this measure takes effect immediately on first reading and passage.

Passed by City Council November 11, 2019

Delivered to Mayor November 15, 2019

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

ADMINISTRATIVE SPECIALIST SPN 025 OPEN ENTRY

DATE OPEN: Monday, November 18, 2019 **DATE CLOSED:** Sunday, December 1, 2019 at 11:59 p.m.
SALARY: \$49,485.60 annual salary, payable bi-weekly, to a maximum of \$65,897.28

DESCRIPTION:

Performs responsible office support work and a variety of administrative and/or analytical tasks associated with various division or public safety department (including Police Ombudsman) programs, policies, and procedures.

DUTIES:

- Assumes responsibility for various administrative details; establishes, coordinates, and maintains effective office procedures and efficient work flows; designs forms; implements established policies and procedures.
- Establishes and maintains harmonious working relationships with supervisors, coworkers, and the public.
- Serves as City representative in many contacts with both the public and other employees; disseminates to staff new policies and procedures established by management.
- Develops, implements, and communicates strategies to achieve compliance with policies and recommendations of internal departments and external agencies.
- Independently meets the public; answers inquiries requiring knowledge of City policies, procedures, and activities, or directs them to proper departments. Receives and assists visitors and telephone callers and refers them to appropriate person as circumstances warrant.
- May serve as recorder of minutes with responsibility for transcription and distribution to participants. Transcribes from machine dictation. Types and edits material from longhand or rough copy.

- Schedules appointments and maintains calendar. Makes arrangements for and coordinates conferences and meetings. Arranges business itineraries and coordinates travel requirements.
- Takes action authorized during a director or public safety department head's absence, and uses initiative and judgment to see that matters requiring attention are referred to delegated authority or handled in a manner so as to minimize the effects of the absence.
- Maintains filing and records management systems, processes a variety of contracts, vouchers, travel forms, invoices, and other office flow procedures.
- Sorts, reads, and annotates incoming mail and documents and attaches appropriate files to facilitate necessary action; determines routing, signatures required, and maintains follow up. Composes correspondence and reports for division director or public safety department head signature when required.
- Selects and/or makes recommendations for purchase of supplies and equipment; assists budget preparation and maintains budget and expense account records, financial records, and payroll records.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* A Bachelor's degree from an accredited four-year college or university with major coursework in business or public administration or other field related to the listed duties.
- *Experience:* Six months of professional experience that emphasized executive-level administrative support.
- *Substitution:* An equivalent combination of education, training and/or experience may also be qualifying.

NOTE: Selection of a Senior Administrative Assistant, Rule V, Section 5, Rules of the Civil Service Commission, applies.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a Supplemental Questionnaire and a Written Test, with weights assigned as follows:

- Supplemental Questionnaire: 30%
- Written Test: 70%

Supplemental Questionnaire Details

The Supplemental Questionnaire is designed to evaluate the relevance, level, and quality of the applicant's education and training as well as any other information deemed important to performing the duties of the position.

Important: The Supplemental Questionnaire is part of the Civil Service examination for this position. The Supplemental Questionnaire needs to be completed online and submitted as part of the application. The questions may be viewed online in the tab marked "QUESTIONS" on the job announcement.

Note:

- Responses should be consistent with the information on your application and are subject to verification.
- Changes or corrections to your responses cannot be made once your application packet has been submitted. Duplicate applications will be disqualified.
- Failure to complete all of the questions will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments to the application will not be accepted in lieu of completing each question online.

Written Test Details

Self-schedule written test date and time: Upon passing the Supplemental Questionnaire, you will receive an email with complete instructions to self-schedule the written test session you would like to attend. Multiple sessions may be made available and are filled on a first come, first served basis.

Written testing will be conducted in the Civil Service Test Room (4th floor, City Hall) during the week of December 9, 2019. Standard start times are 9 a.m. or 1 p.m. The approximate duration of the test is 2 hours.

The written test may include such subjects as:

- Clerical
- Computer Skills
- Customer Service & Interpersonal Skills
- Mathematical Reasoning
- Oral & Written Communication
- Problem Solving & Decision Making
- Reading

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 11:59 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 14th day of November 2019.

MARK LINDSEY
Chair

AMBER RICHARDS
Chief Examiner

AMENDMENT

AMENDMENT

AMENDMENT

SIGNAL MAINTENANCE TECHNICIAN

SPN 272

(Announcement of 11/12/2019)

The above titled announcement is hereby amended to read:

EXAMINATION DETAILS: Closing Date/Time Sun. 11/24/19 11:59 PM Pacific Time

HEAVY EQUIPMENT MECHANIC SPN 636
OPEN ENTRY

DATE OPEN: Monday, November 18, 2019 **DATE CLOSED:** Sunday, December 1, 2019 at 11:59 p.m.
SALARY: \$43,785.36 annual salary, payable bi-weekly, to a maximum of \$68,384.09

DESCRIPTION:

Perform specialized and skilled journey level-work in the repair and maintenance in all facets of heavy trucks and construction equipment.

DUTIES:

- Repairs and maintains major components of complex construction equipment such as garbage trucks, graders, street sweepers, front-end loaders, backhoes and trucks which are designed to haul in excess of 12,000 lb. pay loads. This work includes diesel engines, complex transmissions and hydraulic systems, as well as all other related mechanical work.
- Applies mechanical, machinist, and welding skills in the repair, maintenance and fabrication of parts for heavy automotive and mechanical equipment chassis, attachments, and implements.
- Plans work procedure using manuals, charts and the available tools of the trade.

- Orders necessary parts for repair from parts room. Discusses major overhauls and repairs with foreperson to determine extent of repairs.
- Performs related work as required.

MINIMUM QUALIFICATIONS:**Open Entry Requirements:**

(Open-entry applicants must meet all requirements when they apply.)

- *Experience:* Journey-level status as a heavy equipment mechanic.
- *Licenses:* Possession of a valid driver's license.

Note: Heavy Equipment Mechanics must obtain a Class A Commercial Driver's License (CDL) within one year of employment. Employees must maintain this license while they hold this job class.

EXAMINATION DETAILS:

You must pass the examination for this classification to be eligible for hire. The exam is a multiple-choice written test, which comprises 100% of the final score for ranking on the Civil Service eligibility list for this position.

The written test will be conducted at 808 W Spokane Falls Blvd. in the 4th floor Civil Service Test Room on **December 13, 2019 at 9:00 a.m.** You should plan approximately 2 hours for testing.

The written test may include such subjects as:

Safety & Supervision
Engines & Transmissions
Axles, Steering, & Brakes
Hydraulics, Fuel, & Cooling Systems
Lights & Electricity
Troubleshooting, Testing & Maintenance

Upon acceptance of your application, we will send you an e-mail with confirmation of your scheduled time for the written test.

We encourage qualified applicants to apply immediately using the online application system. **All applicants must complete and submit the online City of Spokane employment application by 11:59 p.m. on the filing cut-off date.**

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 14th day of November 2019.

MARK LINDSEY
Chair

AMBER RICHARDS
Chief Examiner

**HEAVY EQUIPMENT MECHANIC SPN 636
PROMOTIONAL**

DATE OPEN: Monday, November 18, 2019 **DATE CLOSED:** Sunday, December 1, 2019 at 11:59 p.m.
SALARY: \$43,785.36 annual salary, payable bi-weekly, to a maximum of \$68,384.09

DESCRIPTION:

Performs specialized and skilled journey level-work in the repair and maintenance in all facets of heavy trucks and construction equipment.

DUTIES:

- Repairs and maintains major components of complex construction equipment such as garbage trucks, graders, street sweepers, front-end loaders, backhoes and trucks which are designed to haul in excess of 12,000 lb. pay loads. This work includes diesel engines, complex transmissions and hydraulic systems, as well as all other related mechanical work.
- Applies mechanical, machinist, and welding skills in the repair, maintenance and fabrication of parts for heavy automotive and mechanical equipment chassis, attachments, and implements.
- Plans work procedure using manuals, charts and the available tools of the trade.
- Orders necessary parts for repair from parts room. Discusses major overhauls and repairs with foreperson to determine extent of repairs.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Promotional Requirements

(All promotional requirements must be met at the date of the examination.)

- *City Experience:* Completion of two years as an Automotive Mechanic (SPN 630) or four years as an Equipment Servicer (SPN 626).
- *General Experience:* Journey-level status as a heavy equipment mechanic.
- *Licenses:* Possession of a valid driver's license.

Current, non-probationary, City employees within the line of progression may apply for this promotional recruitment if you meet either the open or promotional requirements (Rule VI Section 5 of the Civil Service Rules).

Open Requirements

- *General Experience:* Journey-level status as a heavy equipment mechanic.
- *Licenses:* Possession of a valid driver's license.

Note: Heavy Equipment Mechanics must obtain a Class A Commercial Driver's License (CDL) within one year of employment. Employees must maintain this license while they hold this job class.

EXAMINATION DETAILS:

You must pass the examination for this classification to be eligible for promotion. This exam will consist of a written test and a promotional evaluation (PAR), with weights assigned as follows:

- Written test 80%
- PAR 20%.

The written test will be conducted in the Civil Service Test Room on **December 13, 2019 at 9:00 a.m.** The approximate duration of the test is 2 hours.

The written test may include such subjects as:

Safety & Supervision
Engines & Transmissions
Axles, Steering, & Brakes
Hydraulics, Fuel, & Cooling Systems
Lights & Electricity
Troubleshooting, Testing & Maintenance

Upon acceptance of your application, we will send you an e-mail inviting you to schedule a time for the written test.

Qualified applicants are encouraged to apply immediately using the online application system. **All applicants must complete and submit the online City of Spokane employment application by 11:59 p.m. on the filing cut-off date.**

PROMOTIONAL EVALUATION DETAILS:

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 14th day of November 2019.

MARK LINDSEY
Chair

AMBER RICHARDS
Chief Examiner

ASSISTANT GOLF COURSE SUPERINTENDENT SPN 678
OPEN ENTRY

DATE OPEN: Monday, November 18, 2019 **DATE CLOSED:** Sunday, December 1, 2019 at 11:59 p.m.
SALARY: \$42,190.13 annual salary, payable bi-weekly, to a maximum of \$65,732.33

DESCRIPTION:

Performs skilled and supervisory work as lead worker on a golf course crew responsible for construction and maintenance.

DUTIES:

- Assigned as lead worker on the golf course maintenance crew.
- May temporarily assume the duties of the Golf Course Superintendent.
- Participates in the construction, building, and remodeling of greens, traps, and bunkers.
- Participates in the maintenance of fairways, roughs, traps and greens, including fertilizing, top dressing, mowing aerating and watering.
- Duties also include some maintenance of irrigation equipment.
- Participates in the care and maintenance of shrubs and trees in and around the golf course.
- Operates, as required, trucks, tractors, front-end loaders, backhoes, sprayers and mowers.
- Performs minor equipment maintenance and repairs.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* An associate degree or completion of a two-year college certificate program in horticulture, landscape maintenance, turf grass, agronomy or related field.
- *Experience:* Four years of responsible experience in golf course maintenance.

- *Substitution:* Additional supervisory golf course maintenance experience may be substituted on a year-for-year basis for the education requirements.
- *License:* Possession of a valid driver's license.

License and Certifications:

(Employees in this job class must meet these requirements.)

- All applicants must possess, or must obtain within one year of appointment, a Public Pesticide Operator's License.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a training and experience evaluation (T&E) with scoring weight assigned as follows:

- T&E: 100%

T&E Evaluation Details

The T&E examination consists of a Supplemental Questionnaire. The questions may be viewed online under the tab marked **"QUESTIONS"** on the job announcement page. The T&E must be submitted online at the time of application.

- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- In order to receive credit for education or training, you must attach copies of your transcripts, diploma, or relevant certificates to your online application.
- Resumes or questionnaires uploaded as attachments to the application will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., are not qualifying responses and will not be considered.
- Changes or corrections to your responses cannot be made once your application packet has been submitted.
- **TIP:** It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

We encourage you to apply immediately. Online applications must be completed and submitted before 11:59 p.m. on the closing date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 14th day of November 2019.

MARK LINDSEY
Chair

AMBER RICHARDS
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

Spokane Arterial Street Preservation Project – North (Phase 2) Engineering Services File No. 2018143

This project consists of the construction of approximately 28,000 square yards of HMA pavement grinding, 900 linear feet of cement concrete curb, 400 square yards of sidewalk, 28,000 square yards of 2-inch thick HMA pavement, 1,000 square yards of pavement repair, 54,000 square yards of chip seal, including crack sealing, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. December 9, 2019, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Hand delivered bids shall be delivered to the security desk on the first floor, City Hall, 808 W Spokane Falls Blvd, Spokane, WA 99201-3316. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers located on the basement level of City Hall.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: www.spokaneengineering.org/bid-information.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Publish November 20, 27 and December 4, 2019

Notice for Bids

Supplies, Equipment, Maintenance, etc.

SECURITY CAMERA INSTALLATION AND MAINTENANCE City of Spokane Asset Management Department

PW ITB # 5181-19

INVITATION TO BID NOTICE

Description: The City of Spokane is soliciting electronic bids for Security Camera Installation and Maintenance.

Bid Opening: Sealed electronic bids will be received until **Monday, November 25, 2019 at 1:00 pm**. At 1:15 pm they will be publicly opened in a meeting held in the City Council Chambers, LL, 808 W. Spokane Falls Blvd., Spokane WA. All bid responses are only to be submitted **electronically** through the City of Spokane's bidding portal: <https://spokane.procureware.com>, on or before the aforementioned date and time. Hard copy and/or late bids shall not be accepted.

To view this solicitation and submit a bid response, you must first register in the City's bidding portal at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation distribution list for changes and/or additions via Addenda form.

Potential bidders are asked to post their questions on our bidding portal under the tab labeled "Clarifications" under the relative project number.

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Thea Prince
Purchasing Department

Publish: November 13 & 20, 2019

RIVERFRONT PARK –WEST HAVERMALE PROJECT City of Spokane Parks & Recreation Department

PW ITB # 5189-19

INVITATION TO BID NOTICE

Description: The City of Spokane is soliciting electronic bids for the Riverfront Park – West Havermale Project.

Pre-Bid Meeting: A pre-bid meeting will be on **Friday November 22nd, at 10:00am**. The location will be in City Hall, Lower Level Council Briefing Center. Immediately following the conference, an optional site inspection will commence.

Bid Opening: Sealed electronic bids will be received until **Monday, December 16, 2019 at 1:00 pm**. At 1:15 pm they will be publicly opened in a meeting held in the City Council Chambers, LL, 808 W. Spokane Falls Blvd., Spokane WA. All bid responses are only to be submitted **electronically** through the City of Spokane's bidding portal: <https://spokane.procureware.com>, on or before the aforementioned date and time. Hard copy and/or late bids shall not be accepted.

To view this solicitation and submit a bid response, you must first register in the City's bidding portal at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation distribution list for changes and/or additions via Addenda form.

Potential bidders are asked to post their questions on our bidding portal under the tab labeled "Clarifications" under the relative project number.

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Thea Prince
Purchasing Department

Publish: November 13 & 20, 2019

REFRACTORY INSTALLATION AND SANDBLASTING SERVICES (Re-Bid)
Solid Waste Disposal – Waste to Energy Facility
#PW ITB 5196-19

INVITATION TO BID NOTICE

Description: The City of Spokane is soliciting electronic bids for Refractory Installation and Sandblasting Services

Bid Opening: Sealed electronic bids will be received until **Monday, December 2, 2019 at 1:00 pm**. At 1:15 pm they will be publicly opened in a meeting held in the City Council Chambers, LL City Hall, 808 W. Spokane Falls Blvd., Spokane WA. All bid responses are only to be submitted **electronically** through the City of Spokane's bidding portal: <https://spokane.procureware.com>, on or before the aforementioned date and time. Hard copy and/or late bids shall not be accepted.

Mandatory Pre-Bid Conference: City of Spokane Waste to Energy Facility, 2900 S Geiger Blvd, Spokane WA 99224 – Meet in the Admin Building. **Thursday, November 21, 2019 at 10:00 am.**

To view this solicitation, access Plans and Specifications, and submit a bid response, you must first register in the City's bidding portal at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation distribution list for changes and/or additions via Addenda form.

Potential bidders are asked to post their questions on our bidding portal under the tab labeled "Clarifications" under the relative project number.

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Thea Prince
Purchasing Department

Publish: November 13 & 20, 2019

HIGH CALCIUM QUICKLIME (Re-Bid)
Solid Waste Disposal – Waste to Energy Facility
#ITB 5197-19

INVITATION TO BID NOTICE

Description: The City of Spokane is soliciting electronic bids for an annual supply of High Calcium Qucklime

Bid Opening: Sealed electronic bids will be received until **Monday, December 2, 2019 at 1:00 pm**. At 1:15 pm they will be publicly opened in a meeting held in the City Council Chambers, LL, 808 W. Spokane Falls Blvd., Spokane WA. All bid responses are only to be submitted **electronically** through the City of Spokane's bidding portal: <https://spokane.procureware.com>, on or before the aforementioned date and time. Hard copy and/or late bids shall not be accepted.

To view this solicitation and submit a bid response, you must first register in the City's bidding portal at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation distribution list for changes and/or additions via Addenda form.

Potential bidders are asked to post their questions on our bidding portal under the tab labeled "Clarifications" under the relative project number.

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Thea Prince
Purchasing Department

Publish: November 13 & 20, 2019

NOTICE OF INTENT TO AWARD SOLE SOURCE

The City of Spokane intends to establish a sole source contract with **DRESSER RAND COMPANY, 225 South Lucile Street, Seattle, WA 98108** to provide the following:

Purchase of Parts, Maintenance and Service of Condensing Steam Turbine Generator Drive Package, Serial #D0823

**for
City of Spokane Solid Waste Disposal Department –
Waste to Energy Facility**

Firms who believe they can compete for this requirement are required to submit via email a brief statement of their intent to compete. The statement and any other questions regarding this sole source should be directed to Rick Rinderle, Procurement Specialist at: rrinderle@spokanecity.org and tprince@spokanecity.org by Friday, November 29, 2019 by 5:00 pm. The City of Spokane does not guarantee that firms responding to this notice will be rendered a request to tender an offer for this procurement. In addition, the City of Spokane does not guarantee that any solicitation will occur for this procurement, but reserves the right to solicit proposals.

Firms who have not already done so should register at www.mrscrosters.com.

Rick Rinderle
Procurement Specialist

Publish: November 20 & 27, 2019

