



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 109

NOVEMBER 13, 2019

Issue 46



MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBERS:

BREEAN BEGGS (DISTRICT 2)

KATE BURKE (DISTRICT 1)

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

The Official Gazette

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The Official Gazette

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Minutes

MINUTES OF SPOKANE CITY COUNCIL**Monday, November 4, 2019****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Briefing Center in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call

On roll call, Council President Stuckart and Council Members Beggs, Burke, Fagan, Kinnear, Mumm, and Stratton were present.

City Attorney Mike Ormsby, City Council Policy Advisor Brian McClatchey, and City Clerk Terri Pfister were also present on the dais.

Advance Agenda Review

The City Council received an overview from staff on the November 11, 2019, Advance Agenda items.

Action to Approve November 11, 2019, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the November 11, 2019, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Fagan, seconded by Council Member Burke, **to approve** the Advance Agenda for Monday, November 11, 2019; **carried unanimously.**

Current Agenda Review

The City Council reviewed changes to the November 4, 2019, Current Agenda items.

Contract Amendment to Purchase and Sale Agreement with Cody Development Corporation (OPR 2019-0268)

Council President Stuckart noted that he, along with Council Member Beggs, has been speaking to staff about this and one of the explicit asks that they made with regard to selling this property was that this money be earmarked for bike ped projects in the University District. He noted the version filed does not stipulate where the dollars go. Discussion with staff was held as to where this stipulation can be placed so that Council can pass the item today. Council President Stuckart requested a motion that a council action memorandum be attached to this item by the City Clerk indicating this money (\$595,125 revenue) is designated for bike pedestrian projects in the south University District. The following actions were taken:

Motion by Council Member Fagan, seconded by Council Member Mumm, to so move [**that a Council Action Memorandum be attached to this item** by the city clerk indicating this money (\$595,125 revenue) is designated for bike pedestrian projects in the south University District]; **carried unanimously.**

Motion by Council Member Fagan, seconded by Council Member Mumm, **to suspend** the Council Rules; **carried unanimously.**

Motion by Council Member Fagan, seconded by Council Member Kinnear, **to add** OPR 2018-0268 (Contract Amendment to Purchase and Sale Agreement with Cody Development Corporation) to the City Council's Current Consent Agenda; **carried unanimously.**

CONSENT AGENDA

Upon Unanimous Voice Vote, the City Council unanimously approved Staff Recommendations for the following items:

Purchase from Kenworth Sales, (Spokane, WA) a Tank truck for the Wastewater Maintenance Department using the Sourcewell Contract # 081716-KTC—\$178,665.43 (incl. tax).

Contract with CompuNet for Cisco hardware, maintenance, support and installation services; 5 years licensing and 1 year maintenance and support—\$309,431.03 (incl. tax).

Contract Amendment with Azteca Systems, LLC to upgrade to a Citywide ELA for Cityworks Software Annual Software Maintenance and Support from November 1, 2019 through March 31, 2020—\$15,880.89 (incl. tax).

Contract Amendment with Azteca Systems, LLC to upgrade to a Citywide ELA for Cityworks Software Annual Software Maintenance and Support from November 1, 2019 through March 31, 2020—\$15,880.89 (incl. tax).

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through October 25, 2019, total \$9,354,771.10 (Check Nos. 565586-565789; ACH Payment Nos. 70437-70745), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$9,593,168.99.

City Council Meeting Minutes: October 21, 2019 and October 24, 2019.

Contract Amendment to Purchase and Sale Agreement between the City and Cody Development Corporation for the sale of .55 acres, situated at 304 East Riverside Avenue and 15 North Grant Street—\$595,125 Revenue. (See action above requesting a council action memorandum be attached to this item by the City Clerk.)

Council Recess/Executive Session

The City Council adjourned at 3:57 p.m. No Executive Session was held. The City Council reconvened again at 6:00 p.m. for the Legislative Session.

LEGISLATIVE SESSION**Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Stuckart.

Roll Call

Council President Stuckart, Council Members Beggs, Burke, Fagan, Kinnear, Mumm, and Stratton were present.

Assistant City Attorney Mike Piccolo and City Clerk Terri Pfister were also present on the dais.

Poetry at the Podium

Council President Stuckart introduced Mark Anderson and recognized him for facilitating the Poetry at the Podium program after Council Member Stratton suggested the idea. Mr. Anderson created and hosted the neighborhood Lit Crawls, built connections between various writing communities, has been a champion for equity in the community, and throughout his tenure has consistently offered free writing workshops to community members. Mr. Anderson then presented a final performance as Poet Laureate of his poem "The Crown Leaves Scatter."

ADMINISTRATIVE REPORTS**Update on Community Indicators**

Patrick Jones provided an overview and update on community indicators (data details about the Spokane area community). Community indicators can be found by accessing the following link: <http://spokanetrends.org/>.

COUNCIL COMMITTEE REPORTS**Public Safety Committee**

Council Member Kinnear reported on the Public Safety Committee meeting held earlier today (November 4, 2019). Minutes of the Public Safety Committee meetings are filed with the City Clerk's Office and are available for review following approval by the Public Safety Committee.

OPEN FORUM

Mr. Holman commented on the budget for the Office of Police Commission and requested an increase in funding for the Office of Police Ombudsman administrative specialist position to a full time position, instead of the current part time position

Gabriel Elliot commented on KYRS.org and provided other remarks.

Jennifer Bates remarked on a thread on Next Door and commented on homelessness.

LEGISLATIVE AGENDA

SPECIAL BUDGET ORDINANCES

Special Budget Ordinance C35831

The City Council considered Special Budget Ordinance C35831. Subsequent to Council commentary and an opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Special Budget Ordinance C35831** amending Ordinance No. C35703 passed by the City Council December 10, 2018, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2019, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2019, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Reprographics Fund
FROM: Unappropriated Reserves, \$26,324;
TO: Various Accounts, same amount.

(This action allows for purchasing printing supplies and repair Press in Reprographics.)

EMERGENCY ORDINANCES

For Council action on Emergency Ordinance C35826, see section of minutes under "Hearings."

RESOLUTIONS

Resolution 2019-0095

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, and the opportunity for Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2019-0095** setting hearing before the City Council for December 9, 2019 for the vacation of the alley between Francis Avenue and Decatur Avenue, from the east line of Haven Street to the west line of Market Street, as requested by Richard Ziesmer.

Resolution 2019-0096

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, and the opportunity for Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2019-0096** setting hearing before the City Council for December 9, 2019 for the vacation of the alley between vacated Joseph Avenue and vacated Nebraska Avenue, from the east line of Market Street to the railroad right-of-way as requested by Matt Barton.

FINAL READING ORDINANCES

Final Reading Ordinances C35827, C35828, and C35829

Subsequent to Council commentary and the opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed** the following Final Reading Ordinances:

ORD C35827 Regarding the reformation of the West Plains / Airport Area Public Development Authority and approving its charter and bylaws.

- ORD C35828** Regarding the reformation of the University District Public Development Authority and approving its charter and bylaws.
- ORD C35829** Regarding the reformation of the Northeast Public Development Authority and approving its charter and bylaws.

FIRST READING ORDINANCES

The following Ordinances were read for the first time, with further action deferred:

- ORD C35832** Relating to the adjustment of the City of Spokane's Business Registration Fee; amending SMC 8.02.0206.
- ORD C35833** Of the City of Spokane, Washington, adopting a six-year Citywide Capital Improvement Program for the years 2020 through 2025 and amending the Citywide Capital Improvement Program as referenced in Appendix C of the City's Comprehensive Plan.

There were no **Special Considerations**.

HEARINGS

Hearing on Emergency Ordinance C35826

The City Council held a Hearing on Emergency Ordinance C35826. Subsequent to Council commentary and the opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Voice Vote (in the affirmative), the City Council **passed Emergency Ordinance C35826** amending Spokane Municipal Code 17C.124.035 "Characteristics of Downtown Complete Street Designations" to allow for the vacation of all or parts of right-of-ways designated as a complete street to accommodate a public use; and declaring an emergency.

Hearing on Proposed 2020 Budget

The City Council held a hearing on the proposed 2020 Budget. Interim Management and Budget Director Paul Ingiosi provided an overview of the 2020 Budget. He noted that Public Safety budget presentations from Chief Schaeffer and Chief Meidl will occur next Monday; Public Works budget presentation from Scott Simmons will occur week after that. The following action was taken:

Motion by Council member Fagan, seconded by Council Member Mumm, **to continue** the budget hearing to November 11, 2019; **carried unanimously**.

Hearing on Possible Revenue Sources for the 2020 Budget

The City Council held a hearing on the possible revenue sources for the 2020 Budget. There was an opportunity for public testimony, with no individuals requesting to speak. The following action was taken:

Motion by Council Member Fagan, seconded by Council Member Mumm, **to continue** the revenue hearing to November 11, 2019; **carried unanimously**.

No individuals spoke during the **Second Open Forum**.

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 6:46 p.m.

Hearing Notices

Spokane City Plan Commission

City of Spokane | 808 W. Spokane Falls Blvd. | Spokane, WA 99201

Special Meeting Notice

Wednesday, November 13, 2019, 1:00 PM – 5:00 PM
Spokane City Hall, 808 W Spokane Falls Blvd
City Council Briefing Center/Chambers

The Spokane City Plan Commission will be holding a special meeting Wednesday, November 13, 2019 from 1:00 PM to 5:00 PM in City Council Briefing Center/Chambers on the lower level of Spokane City Hall, 808 W Spokane Falls Blvd.

The next regular meeting will be at 2:00 PM on Wednesday, December 11, 2019 in City Hall.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:

The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or msteinolfson@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

SPOKANE CITY-COUNTY HISTORIC LANDMARKS AGENDA

Wednesday, November 20, 2019

City Council Briefing Center
808 W. Spokane Falls Blvd.

I. Public Hearing: 3:00 P.M.

A. Spokane Register Nomination (per SMC 17D.100.020):

1. Ammann Apartments – 1516 W Riverside Ave
2. Fifth Avenue Flats – 519 W 5th Ave

B. Special Valuation Application (per SMC 17D.100.310):

1. Otis Hotel – 110 S Madison St

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Council Chambers and the Council Briefing Center in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., are both wheelchair accessible. The Council Briefing Center is equipped with an audio loop system for persons with hearing loss. The Council Chambers currently has an infrared system and headsets may be checked out by contacting the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or msteinolfson@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Notice of Public Hearing and Notice of SEPA Determination

Proposed Ordinance C35844 Updating the Construction and Maintenance Standards for Street Trees and Associated Planting Areas in the City of Spokane

A hearing before the City of Spokane City Council regarding the PLANT Ordinance has been scheduled for December 2, 2019. Please note that the City Council hearing date is subject to change and may be continued. City Council agendas, when available, may be viewed at <https://my.spokanecity.org/citycouncil/documents/>.

Amendments update the construction and maintenance standards for street trees and associated planting areas in the City of Spokane and implement utilities incentives. The proposal amends Spokane Municipal Code Sections 17C.200.040, 17C.200.050, 17C.200.080, 17C.200.090, 17C.200.100, 17C.200.110, and 17G.010.210; adopts new Sections 17C.200.120, 17C.200.130, 17C.200.140, and 17C.200.150; and, enacts a new Chapter 13.14 of the Spokane Municipal Code. Any person may submit written comments on the proposed actions, appear at the public hearing, or call for additional information:

Spokane City Council
Attn: Giacobbe Byrd, Legislative Assistant
808 West Spokane Falls Boulevard
Spokane, WA 99201-3333
Phone: (509) 625-6715
gbyrd@spokanecity.org

Documents relating to this text amendment are available for viewing at:
<https://my.spokanecity.org/projects/protecting-leaves-and-adding-new-trees-plant-ordinance/>
Location: Proposed amendments are applicable within the City of Spokane.

Description of Proposal: The PLANT (Protecting Leaves and Adding New Trees) Ordinance builds off the City's Urban Forestry Ordinance and demonstrates the City's continued commitment to both preserve and enhance the urban canopy; seeks to help the community achieve the goal of 30% tree canopy coverage by 2030; and, enacts a new Chapter 13.14 – Credit for Private Tree Retention – which implements utilities incentives by establishing program parameters and qualifications for tree retention during new construction.

SEPA: A DNS was issued on October 9th, 2019 under 197-11-340(2). The comment period for this DNS ended on October 23rd 2019.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or msteinolfson@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

CITY OF SPOKANE BUDGET NOTICE

NOTICE IS HEREBY GIVEN, pursuant to RCW 35.33.061, that the Mayor's Preliminary (Proposed) Budget of the City of Spokane for the City's ensuing Fiscal Year (January 1, 2020-December 31, 2020), has been filed in the City Clerk's Office on (or before) November 1, 2019. A copy thereof will be furnished to any taxpayer who will call at the City Clerk's Office therefor. Copies will be made available no later than November 4, 2019. The Spokane City Clerk's Office is located on the Fifth Floor - Municipal Building, 808 W. Spokane Falls Boulevard, Spokane, WA. In addition, a copy of the Proposed Budget will be available for citizen review at the Main Branch of the City Library, 906 W. Main Avenue, Spokane, WA.

NOTICE IS HEREBY FURTHER GIVEN, pursuant to RCW 35.33.061, that the Spokane City Council will meet on or before the first Monday of December for the purpose of fixing the final budget. The Council plans to meet on the dates indicated (below) in its consideration of the 2020 Proposed Budget during its Regular Legislative Sessions to be held at 6:00 p.m. on Monday evenings in the Council Chamber, 808 W. Spokane Falls Boulevard:

OCTOBER 28, 2019

- Hold Public Hearing on possible Revenue Sources for 2020 Budget.

NOVEMBER 4, 2019

- Begin Budget Hearing on the Proposed 2020 Budget.

NOVEMBER 11, 2019

- Continue Hearing on the Proposed 2020 Budget.

NOVEMBER 18, 2019

- Continue Hearing on the Proposed 2020 Budget.

NOVEMBER 25, 2019

- Continue Hearing on the Proposed 2020 Budget.

DECEMBER 2, 2019

- Continue Hearing on the Proposed 2020 Budget.

The City Council reserves the right to conclude the budget hearings on December 2, 2019, and/or to continue the hearings up to the 25th day prior to the beginning of the next fiscal year (RCW 35.33.071) (no later than December 6, 2019).

Any taxpayer who wishes may appear at any of these meetings and be heard for or against any part of the Budget.

**NOTICE OF HEARING
BEFORE SPOKANE CITY COUNCIL
TO BE HELD DECEMBER 9, 2019, AT 6:00 P.M.**

RESOLUTION NO. 2019-0076

A RESOLUTION SETTING THE ASSESSMENT ROLL HEARING FOR THE DOWNTOWN PARKING AND BUSINESS IMPROVEMENT AREA (BUSINESS IMPROVEMENT DISTRICT – BID) AND PROVIDING NOTICE OF THE 2020 ASSESSMENTS TO BUSINESS AND PROPERTY OWNERS.

WHEREAS, pursuant to the laws of Washington State and City Ordinance C32923, as codified and amended in Chapter 4.31 SMC, the City Council intends to hold a hearing on the assessments levied upon businesses and properties within the Downtown Parking and Business Improvement Area (PBIA); and

WHEREAS, through this Resolution, the City Council intends to provide notice that there will be a hearing upon the assessment roll prepared under the above- identified Ordinance.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE SPOKANE CITY COUNCIL:

1. Notice is hereby given that the assessment rolls for businesses and properties prepared under Ordinance C32923, as codified and amended in Chapter 4.31 SMC, will be on file in the Office of the City Clerk on November 8, 2019, and are open for public inspection.
2. The City Council has fixed December 9, 2019 at 6:00 p.m., or as soon thereafter as practicable in the City Council Chambers of the Municipal Building, W. 808 Spokane Falls Blvd., Spokane, Washington, as the time and place for hearing upon said assessment rolls.
3. The City Council declares its intent to impose special assessment in a manner that measures special benefits from each of the purposes set forth in Ordinance C32923, as codified and amended in Chapter 4.31 SMC. The special assessments will finance the PBIA (BID) budgets and programs approved by the City Council.
4. All persons who may desire to object to the assessment roll shall make their objections in writing and file them with the City Clerk at or prior to the date fixed for hearing.

At the time and place fixed, and at such other times as the hearing may be continued to, the City Council will consider the assessment roll as a board of equalization for the purpose of considering objections or comments made thereto, or any part thereof, and may correct, revise, raise, lower, change or modify such roll, or any part thereof, or set aside such roll and order that such assessment be made de novo, or take such other action as the circumstances may warrant, including confirmation of the assessment rolls.

This is the only hearing held on the assessment roll, and it will be final unless appealed according to Chapter 4.31 SMC.

5. The City's Finance and Administration Department is directed to mail, at least fifteen days before the date fixed for hearing, a notice to the business and property owners identified in the assessment rolls setting forth the date and time of public hearing, including the amount of special assessment.
 6. The City clerk is directed to publish notice of the hearing on the assessment rolls in the Official Gazette for two consecutive weeks, the last publication being fifteen days before the date fixed for public hearing.
- ADOPTED by the City Council this 30th day of September, 2019.

Publish: November 13 and 20, 2019

**NOTICE OF HEARING
BEFORE SPOKANE CITY COUNCIL
TO BE HELD DECEMBER 9, 2019, AT 6:00 P.M.**

RESOLUTION NO. 2019-0077

A RESOLUTION SETTING THE ASSESSMENT ROLL HEARING FOR THE EAST SPRAGUE PARKING AND BUSINESS IMPROVEMENT AREA (BUSINESS IMPROVEMENT DISTRICT – BID) AND PROVIDING NOTICE OF THE 2020 ASSESSMENTS TO BUSINESS AND PROPERTY OWNERS.

WHEREAS, pursuant to the laws of Washington State and City Ordinance C35377, as codified and amended in Chapter 4.31C SMC, the City Council intends to hold a hearing on the assessments levied upon businesses and properties within the East Sprague Parking and Business Improvement Area (PBIA); and

WHEREAS, through this Resolution, the City Council intends to provide notice that there will be a hearing upon the assessment roll prepared under the above- identified Ordinance.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE SPOKANE CITY COUNCIL:

1. Notice is hereby given that the assessment rolls for businesses and properties prepared under Ordinance C35377, as codified and amended in Chapter 4.31C SMC, will be on file in the Office of the City Clerk on November 8, 2019, and are open for public inspection.
2. The City Council has fixed December 9, 2019 at 6:00 p.m., or as soon thereafter as practicable in the City Council Chambers of the Municipal Building, W. 808 Spokane Falls Blvd., Spokane, Washington, as the time and place for hearing upon said assessment rolls.
3. The City Council declares its intent to impose special assessment in a manner that measures special benefits from each of the purposes set forth in Ordinance C35377, as codified and amended in Chapter 4.31C SMC. The special assessments will finance the PBIA (BID) budgets and programs approved by the City Council.
4. All persons who may desire to object to the assessment roll shall make their objections in writing and file them with the City Clerk at or prior to the date fixed for hearing.

At the time and place fixed, and at such other times as the hearing may be continued to, the City Council will consider the assessment roll as a board of equalization for the purpose of considering objections or comments made thereto, or any part thereof, and may correct, revise, raise, lower, change or modify such roll, or any part thereof, or set aside such roll and order that such assessment be made de novo, or take such other action as the circumstances may warrant, including confirmation of the assessment rolls.

This is the only hearing held on the assessment roll, and it will be final unless appealed according to City Ordinance C35377, as codified and amended in Chapter 4.31C SMC.

5. The City's Finance and Administration Department is directed to mail, at least fifteen days before the date fixed for hearing, a notice to the business and property owners identified in the assessment rolls setting forth the date and time of public hearing, including the amount of special assessment.
 6. The City clerk is directed to publish notice of the hearing on the assessment rolls in the Official Gazette for two consecutive weeks, the last publication being fifteen days before the date fixed for public hearing.
- ADOPTED by the City Council this 30th day of September 2019.

Publish: November 13 and 20, 2019

General Notices

**Help make a difference
in your community.**



**You're invited to attend the next
Police Advisory Committee (PAC) Quarterly Public Meeting:
Thursday, November 21, 2019 at 5:30 pm
MLK Jr. Family Outreach Center at ECCC
500 S. Stone St.**

**Police Chief Craig Meidl and/or other members of the Spokane Police
Department will be present to deliver updates and to answer
community questions.**

PAC Serves as a Bridge from the Chief to the Community...

PAC is a collection of community group representatives who serve as an advisory group to the Office of the Chief of Police regarding community needs and concerns, as well as community responses to proposed police programs and priorities. PAC is looking for additional community group leaders to join this committee. If you are interested, please send a request for an application to anapolitano@spokanepolice.org or call (509) 625-4063.

**AGENDA
REGULAR MEETING OF THE CIVIL SERVICE COMMISSION**

9:30 AM NOVEMBER 19, 2019
CITY HALL – COUNCIL CHAMBERS
808 W. SPOKANE FALLS BLVD., SPOKANE, WA 99201

- 1. **CALL TO ORDER/ROLL CALL**
- 2. **APPROVAL OF MINUTES** *Action Required*
 - a. October 15, 2019 Minutes
- 3. **PUBLIC COMMENT**
- 4. **PRESENTATION**
 - a. Customer Engagement Program Update (Myers)
- 5. **CHIEF EXAMINER’S REPORT**
- 6. **NEW BUSINESS** *Action Required*
 - a. R Smawley – Appeal of Passover for Cause
 - b. M Decker – Claim Protesting Layoff Action
 - c. Customer Satisfaction Survey Results
 - d. Contract for 2020 Classification Study
- 7. **ADJOURN**

Notes:

- The meeting is open to the public, with the possibility of the Commission adjourning into executive session.

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

Ordinance No. C35826

AN ORDINANCE AMENDING SPOKANE MUNICIPAL CODE 17C.124.035 “CHARACTERISTICS OF DOWNTOWN COMPLETE STREET DESIGNATIONS” TO ALLOW FOR THE VACATION OF ALL OR PARTS OF RIGHT-OF-WAYS DESIGNATED AS A COMPLETE STREET TO ACCOMMODATE A PUBLIC USE; AND DECLARING AN EMERGENCY.

WHEREAS, in compliance with the Washington State Growth Management Act, Chapter 36.70A RCW, the City of Spokane adopted a Comprehensive Plan in May 2001 and Comprehensive Plan Update in June 2017; and

WHEREAS, the City of Spokane adopted the updated Downtown Plan “Fast Forward Spokane: Downtown Plan Update” in December 2009 as part of the City’s Comprehensive Plan; and

WHEREAS, the City Council enacted Ordinance No. C-34522 on January 16, 2010 adopting Chapter 17C.124 Downtown Zones as part of the Spokane Municipal Code, codifying the Downtown Plan Update, including Map 5.1 “Streetscape Improvements”; and

WHEREAS, Spokane Municipal Code Section 17C.124.035 “Characteristics of Downtown Complete Street Designations” references Map 5.1 of the Downtown Plan that depicts complete streets designations and states, “Right-of-ways found on the complete streets map shall not be vacated as the space is needed to incorporate the elements described in the complete street designation”; and

WHEREAS, Spokane Municipal Code Section 17G.025.010 “Text Amendments to the Unified Development Code” identifies terms and conditions for amendments to the Spokane Municipal Code; and

WHEREAS, the Plan Commission held a public hearing on this amendment on October 9th, 2019 and recommended to approve the amendment to SMC 17C.124.010; and

WHEREAS, as a result of the City's efforts, the public has had the opportunity to participate throughout the code amendment process and all persons desiring to comment on the proposal were given a full and complete opportunity to be heard; and

WHEREAS, on October 7th, the City notified the Department of Commerce of its intent to adopt this Ordinance and requested expedited review of the same; and

WHEREAS, the City Council finds that the amendments set forth herein are consistent with the Growth Management Act, and will protect and promote the health, safety and welfare of the general public; and

WHEREAS, the amendment was found to be a procedural amendment and exempt from the State Environmental Policy Act (SEPA); and

WHEREAS, the City Council finds that it is necessary for this Ordinance to take effect immediately upon passage in order to accommodate a pending street vacation request that is necessary to facilitate construction of the planned Sportsplex;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SPOKANE, WASHINGTON DOES ORDAIN AS FOLLOWS:

Section 1: Findings, Analysis and Conclusions. After reviewing the record and considering the arguments and evidence in the record and at the public meetings, the City Council hereby adopts the findings and conclusions adopted by the Plan Commission on October 9th, 2019.

Section 2: Amendment of Spokane Municipal Code Section 17C.124.035. In accordance with Spokane Municipal Code Section 01.01.040 Amendment of Code, Spokane Municipal Code Section 17C.124.035 is hereby amended to read as follows:

"The downtown zones are complemented by the complete streets designations map (described in detail in the downtown plan) that further guides public and private development within the downtown. The different complete streets designations set different street standards and desired amenities based upon the intended use and desired qualities of the street. The complete streets designations are depicted on Map 5.1 "Streetscape Improvements" in the downtown plan and zoning layer. Right-of-ways found on the complete streets map shall not be vacated as the space is needed to incorporate the elements described in the complete street designation; provided, upon a finding that a vacation is needed in order to accommodate a public use, the City Council may approve a request to vacate such right-of-ways or portions thereof. Curb to property line and the sidewalk width shall not be reduced in order to allow for future complete street elements. The complete streets designation types are summarized below:

- A. Type I – Community Activity Street.
Type I streets are slow, two-way streets with wide, well-maintained sidewalks and pedestrian amenities to encourage strolling, walking, and shopping.
- B. Type II – Community Connector.
Type II streets move traffic and pedestrians into and around downtown. These streets provide some of the major pedestrian connection to surrounding neighborhoods and districts.
- C. Type III – City-Regional Connector.
Type III streets move auto traffic through downtown and provide connections to the rest of the City and region. These attractive, landscaped arterials are to be improved with street trees, sufficient sidewalks for pedestrian circulation and pedestrian buffer areas, and safe pedestrian crossings.
- D. Type IV – Neighborhood Streets.
Type IV streets carry little through traffic and tend to have less commercial activity than the other types of complete streets. These tend to have generous sidewalks, landscaping, and street trees. All downtown streets will meet Type IV criteria to a minimum.
- E. Alleys.
Alleys provide the best opportunity to prioritize the pedestrian above the motor vehicle. Alleys are critical service areas where deliveries and refuse collection shall be focused. Alley encroachments shall be removable and allow for nightly access."

Section 3: Declaration of Emergency and Effective Date. This ordinance, passed by a majority plus one of the whole membership of the City Council as a public emergency ordinance necessary for the protection of the public health, public safety, public property, or public peace, and for the immediate support of City government and its existing public institutions, shall be effective immediately upon its passage.

Section 4: Transmittal to State. Pursuant to RCW 36.70A.106, this Ordinance shall be transmitted to the Washington Department of Commerce as required by law.

Section 5: Severability/Validity. The provisions of this ordinance are declared separate and severable. If any section, paragraph, subsection, clause or phrase of this ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this ordinance. The City Council hereby declares that they would have passed this ordinance and each section, paragraph, subsection, clause or phrase thereof irrespective of the fact that any one or more sections, paragraphs, clauses or phrases were unconstitutional or invalid.

**Passed by City Council November 4, 2019
Delivered to Mayor November 11, 2019**

Ordinance No. C35827

AN ORDINANCE REGARDING THE REFORMATION THE WEST PLAINS /AIRPORT AREA PUBLIC DEVELOPMENT AUTHORITY AND APPROVING ITS CHARTER AND BYLAWS

WHEREAS, the City of Spokane, Washington (City), is a State of Washington first class charter city organized and existing under the Constitution and laws of the State of Washington; and

WHEREAS, pursuant to the provisions of RCW 35.21.703, it shall be in the public purpose for all cities to engage in economic development programs; and

WHEREAS, pursuant to the provisions of RCW 36.21.730 et seq. cities and counties have the legal authority to create public development authorities to (i) administer and execute federal grants or programs, (ii) receive and administer private funds, goods or services for any lawful public purpose, (iii) improve governmental efficiency and services, (iv) improve the general living conditions in the urban areas in and around the City, and (v) perform any lawful public purpose or public functions; and

WHEREAS, pursuant to the provisions of RCW 36.21.730, any city or county may by ordinance or resolution create a public development authority; and

WHEREAS, the City of Spokane ("City") and Spokane County ("County") pursuant to the provisions of RCW 36.21.730 et seq., chapter 39.34 RCW, RCW 36.01.085 and RCW 35.21.730 initially created and established the West Plains/Airport Area Public Development Authority ("WPPDA") in November 2017 under City of Spokane document OPR 2017-0463 and Spokane County Resolution No. 17-0625 to assist in providing economic development to the Spokane International Airport and West Plains within Spokane County and provide economic stimulus and benefit to the entire City, County and region; and

WHEREAS, after the creation and establishment of the WPPDA, the City and County have jointly formed and participated in other Public Development Authorities. The City and County, to the maximum extent possible, would like to make the interlocal agreements, charters and bylaws of the various Public Development Authorities uniform and consistent therewith are desirous of adopting certain amendments/modifications to the documents adopted under City of Spokane document OPR 2017-0463 and Spokane County Resolution No. 17-0625 namely the: "INTERLOCAL AGREEMENT BETWEEN THE CITY OF SPOKANE AND SPOKANE COUNTY REGARDING THE FORMATION OF A PUBLIC DEVELOPMENT AUTHORITY FOR THE WEST PLAINS/AIRPORT AREA", "CHARTER OF THE WEST PLAINS/AIRPORT AREA PUBLIC DEVELOPMENT AUTHORITY" as well as "BYLAWS OF THE WEST PLAINS/AIRPORT AREA PUBLIC DEVELOPMENT AUTHORITY," and

WHEREAS, pursuant to the provisions of RCW 36.32.120(6), RCW 36.01.085, chapter 39.34 RCW and RCW 36.21.730 et seq., the County and City have negotiated the terms and conditions of documents entitled "INTERLOCAL AGREEMENT BETWEEN THE CITY OF SPOKANE AND SPOKANE COUNTY REGARDING THE REFORMATION OF THE WEST PLAINS/AIRPORT AREA PUBLIC DEVELOPMENT AUTHORITY", "AMENDED CHARTER OF THE WEST PLAINS/AIRPORT AREA PUBLIC DEVELOPMENT AUTHORITY" as well as "AMENDED BYLAWS OF THE WEST PLAINS/AIRPORT AREA PUBLIC DEVELOPMENT AUTHORITY" wherein the County and City will reformulate and revise the West Plains/Airport Area PDA to allow for additional property and inclusion of Spokane County, among other matters; and

WHEREAS, as a result of executing the INTERLOCAL AGREEMENT BETWEEN THE CITY OF SPOKANE AND SPOKANE COUNTY REGARDING THE REFORMATION OF THE WEST PLAINS/AIRPORT AREA PUBLIC

DEVELOPMENT AUTHORITY referenced above, the WEST PLAINS/AIRPORT AREA PUBLIC DEVELOPMENT AUTHORITY established by the City and County in July of 2017 (ORD C35522) shall be revised and reformulated to allow for additional property and inclusion of Spokane County, among other matters.

Now, Therefore,

The City of Spokane does ordain that the (1) "INTERLOCAL AGREEMENT BETWEEN THE CITY OF SPOKANE AND SPOKANE COUNTY REGARDING THE REFORMATION OF THE WEST PLAINS/AIRPORT AREA PUBLIC DEVELOPMENT AUTHORITY," (2) "AMENDED CHARTER OF THE WEST PLAINS/AIRPORT AREA PUBLIC DEVELOPMENT AUTHORITY BOARD," and (3) "AMENDED BYLAWS OF THE WEST PLAINS/AIRPORT AREA PUBLIC DEVELOPMENT AUTHORITY" are hereby approved and in so doing revise and reformulate the WP/AA PDA established by the City in July of 2017 (ORD C35522), consistent with such documents.

Referenced attachments on file in the Office of the City Clerk.

**Passed by City Council November 4, 2019
Delivered to Mayor November 11, 2019**

Ordinance No. C35828

AN ORDINANCE REGARDING THE REFORMATION THE UNIVERSITY DISTRICT PUBLIC DEVELOPMENT AUTHORITY AND APPROVING ITS CHARTER AND BYLAWS

WHEREAS, the City of Spokane, Washington (City), is a Washington State first class charter city organized and existing under the Constitution and laws of the State of Washington; and

WHEREAS, pursuant to the provisions of RCW 35.21.703, it shall be in the public purpose for all cities to engage in economic development programs; and

WHEREAS, the City is authorized by RCW 35.21.730 to create public development authorities to (i) administer and execute federal grants or programs, (ii) receive and administer private funds, goods or services for any lawful public purpose; (iii) improve governmental efficiency and services, (iv) improve the general living conditions in the urban areas in and around the City and (v) perform any lawful public purpose or public function; and

WHEREAS, pursuant to the provisions of RCW 36.21.730, any city or county may by ordinance or resolution create a public development authority; and

WHEREAS, pursuant to the provisions of chapter 39.34 RCW, two or more public agencies may jointly perform any functions which each may individually perform; and

WHEREAS, the City of Spokane has created the Spokane University District Revitalization Area (UDRA) pursuant to Ordinance No. C34470 on August 17, 2009, within the limitations of RCW 39.104.050 and in accordance with RCW 39.104.040; and

WHEREAS, the City of Spokane has imposed a sale and use tax set forth in chapter 8.17 of the Spokane Municipal Code and under the authority of RCW 82.14.510 in accordance with the terms of chapter 82.14 RCW; and

WHEREAS, the City of Spokane ("City") pursuant to the provisions of RCW 36.21.730 et seq., initially created and established the University District Public Development Authority ("UDPDA") in November 2012 (ORD C34933) to assist in providing economic development in the University District of the City of Spokane and to assist the City of Spokane in implementing the economic goals of the UDRA; and

WHEREAS, pursuant to the provisions of RCW 36.32.120(6), RCW 36.01.085, chapter 39.34 RCW and RCW 36.21.730 et seq., the County and City have negotiated the terms and conditions of documents entitled "INTERLOCAL AGREEMENT BETWEEN THE CITY OF SPOKANE AND SPOKANE COUNTY REGARDING THE REFORMATION OF THE UNIVERSITY PUBLIC DEVELOPMENT AUTHORITY", "AMENDED CHARTER OF THE UNIVERSITY DISTRICT PUBLIC DEVELOPMENT AUTHORITY" as well as "AMENDED BYLAWS OF THE UNIVERSITY DISTRICT PUBLIC DEVELOPMENT AUTHORITY" wherein the County and City will reformulate and revise the UDPDA to allow for the County's membership therein and financial contribution therein, among other matters; and

WHEREAS, as a result of executing the INTERLOCAL AGREEMENT BETWEEN THE CITY OF SPOKANE AND SPOKANE COUNTY REGARDING THE REFORMATION OF THE UNIVERSITY DISTRICT referenced above, the UDPDA established by the City in November 2012 (ORD C34933) shall be revised and reformulated to allow for the County's membership therein and financial contribution thereto, among other matters.

Now, Therefore,

The City of Spokane does ordain that the (1) "INTERLOCAL AGREEMENT BETWEEN THE CITY OF SPOKANE AND SPOKANE COUNTY REGARDING THE REFORMATION OF THE UNIVERSITY DISTRICT PUBLIC DEVELOPMENT AUTHORITY," (2) "AMENDED CHARTER OF THE UNIVERSITY DISTRICT PUBLIC DEVELOPMENT AUTHORITY BOARD," and (3) "AMENDED BYLAWS OF THE UNIVERSITY DISTRICT PUBLIC DEVELOPMENT AUTHORITY" are hereby approved and in so doing revise and reformulate the University District Public Development Authority established in November 2012 (ORD C34933) consistent with such documents.

Referenced attachments on file in the Office of the City Clerk.

**Passed by City Council November 4, 2019
Delivered to Mayor November 11, 2019**

Ordinance No. C35829

AN ORDINANCE REGARDING THE REFORMATION OF THE NORTHEAST PUBLIC DEVELOPMENT AUTHORITY AND APPROVING ITS CHARTER AND BYLAWS

WHEREAS, the City of Spokane, Washington (City), is a State of Washington first class charter city organized and existing under the Constitution and laws of the State of Washington; and

WHEREAS, pursuant to the provisions of RCW 35.21.703, it shall be in the public purpose for all cities to engage in economic development programs; and

WHEREAS, pursuant to the provisions of 36.21.730 et seq., cities and counties have the legal authority to create public development authorities to (i) administer and execute federal grants or programs, (ii) receive and administer private funds, goods or services for any lawful public purpose, (iii) improve governmental efficiency and services, (iv) improve the general living conditions in the urban areas in and around the City, and (v) perform any lawful public purpose or public functions; and

WHEREAS, pursuant to the provisions of RCW 36.21.730, any city or county may by ordinance or resolution create a public development authority; and

WHEREAS, the City initially created and established the Northeast Public Development Authority in November 2011 (ORD C34813) to assist in providing economic development to the northeast portion of the City and provide economic stimulus and benefit the entire city and region; and

WHEREAS, pursuant to the provisions of RCW 36.32.120(6), RCW 36.01.085, chapter 39.34 RCW and RCW 36.21.730 et seq., the County and City have negotiated the terms and conditions of documents entitled "INTERLOCAL AGREEMENT BETWEEN THE CITY OF SPOKANE AND SPOKANE COUNTY REGARDING THE REFORMATION OF THE NORTHEAST PUBLIC DEVELOPMENT AUTHORITY", "AMENDED CHARTER OF THE NORTHEAST PUBLIC DEVELOPMENT AUTHORITY" as well as "AMENDED BYLAWS OF THE NORTHEAST PUBLIC DEVELOPMENT AUTHORITY" wherein the County and City will reformulate and revise the NE PDA to allow for additional property and inclusion of Spokane County, among other matters. The additional property Spokane County would include are the joint planning areas and UGA land north and east of the NE PDA boundaries established by the City in November 2011; and

WHEREAS, as a result of executing the INTERLOCAL AGREEMENT BETWEEN THE CITY OF SPOKANE AND SPOKANE COUNTY REGARDING THE REFORMATION OF THE NORTHEAST PUBLIC DEVELOPMENT AUTHORITY referenced above, the NE PDA established by the City in November 2011 (ORD C34813) shall be revised and reformulated.

Now, Therefore,

The City of Spokane does ordain that the (1) "INTERLOCAL AGREEMENT BETWEEN THE CITY OF SPOKANE AND SPOKANE COUNTY REGARDING THE REFORMATION OF THE NORTHEAST PUBLIC DEVELOPMENT AUTHORITY," (2) "AMENDED CHARTER OF THE NORTHEAST PUBLIC DEVELOPMENT AUTHORITY BOARD," and (3) "AMENDED BYLAWS OF THE NORTHEAST PUBLIC DEVELOPMENT AUTHORITY" are hereby approved and in

so doing revise and reformulate the NE PDA established by the City in November 2011 (ORD C34813), consistent with such documents.

Referenced attachments on file in the Office of the City Clerk.

**Passed by City Council November 4, 2019
Delivered to Mayor November 11, 2019**

Ordinance No. C35831

An ordinance amending Ordinance No. C35703, passed by the City Council December 10, 2018, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2019, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2019, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2019 budget Ordinance No. C35703, as above entitled, and which passed the City Council December 10, 2018, it is necessary to make changes in the appropriations of the Reprographics Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Reprographics Fund, and the budget annexed thereto with reference to the Reprographics Fund, the following changes be made:

FROM:	5400-99999	Reprographics Fund	
	99999-	Unappropriated Reserves	<u>\$26,324.00</u>
TO:	5400-74050	Reprographics Fund	
	18780-53201	Operating Supplies	<u>\$15,000.00</u>
	5400-74050	Reprographics Fund	
	18780-54803	Equipment Repairs/Maintenance	<u>\$11,324.00</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to purchase printing supplies and repair Press in Reprographics, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council November 4, 2019
Delivered to Mayor November 11, 2019**

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

CERTIFIED BOILER INSPECTOR SPN 305 OPEN ENTRY

DATE OPEN: Monday, November 11, 2019 **DATE CLOSED: Sunday, November 24, 2019 at 11:59 p.m.**
SALARY: \$52,258.46 annual salary, payable bi-weekly, to a maximum of \$86,061.10

DESCRIPTION:

The City of Spokane's Development Services Center (DSC) is currently seeking a Certified Boiler Inspector to come join our team! The DSC's mission is to facilitate development for a stronger and safer Spokane and is always striving for consistency and proactive collaboration to resolve issues within a team setting.

This position will serve as the sole Boiler Inspector for the City of Spokane and requires the ability to work independently and as a part of a greater team. This vital role ensures safety of our devices where people congregate throughout our community. The ideal candidate is motivated, efficient and process improvement driven!

No travel is required for this position, work locations are designated to the Spokane area. The applicant selected for this position will receive access to ongoing professional development funding, a flexible working schedule and great employer benefits, including a pension plan!

DUTIES:

- Investigates boiler accidents to determine the causes; orders repairs and/or makes recommendations to prevent future accidents.
- Inspects existing boilers, pressure vessels, and related equipment; determines necessary repairs; reviews design and materials required for repairs; approves or disapproves repairs
- Reviews blueprints and construction plans for new installations for compliance with codes and regulations; inspects completed work.
- Advises builders, contractors, owners and trade workers regarding technical information, regulations, and methods of constructing, installing, maintaining and repairing boilers.
- Conducts cold stop investigations of businesses to verify any new pressure vessels have been properly added to an appropriate recurring inspection schedule.
- Prepares, updates and distributes inspection schedules to authorized inspection agencies.
- Enters inspection results from own inspections and authorized inspections agencies into City database.
- Maintains records, prepares reports and correspondence as required.
- Investigates pressure vessel and boiler operator licensing complaints.
- Issues "Stop Work" orders when necessary, may testify at hearings or in court on violations.
- Monitors and verifies hydrostatic testing of vessels.
- Reviews and verifies welder qualifications and welding procedures for work on pressure vessels.
- Acts as the Secretary for the Boiler Board of Examiners and schedules meetings as required.
- Proctors, grades and maintains results of the Boiler Operator Examinations.
- Operates an automobile and various testing devices as required.
- Performs related work as required.

MINIMUM QUALIFICATIONS:**Open-Entry Requirements:**

(Open-entry applicants must meet all requirements when they apply.)

- *Certification:* Certified by the National Board of Boiler and Pressure Vessel Inspectors, AND, commissioned by Washington State as an inspector of boilers and unfired pressure vessels.
- *License:* Possession of a valid driver's license.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a training and experience evaluation (T&E) with scoring weight assigned as follows:

- T&E: 100%

T&E Evaluation Details

The T&E examination consists of a Supplemental Questionnaire. The questions may be viewed online under the tab marked "**QUESTIONS**" on the job announcement page. The T&E must be submitted online at the time of application.

- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- In order to receive credit for education or training, you must attach copies of your transcripts, diploma, or relevant certificates to your online application.
- Resumes or questionnaires uploaded as attachments to the application will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., are not qualifying responses and will not be considered.
- Changes or corrections to your responses cannot be made once your application packet has been submitted.
- **TIP:** It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

We encourage you to apply immediately. Online applications must be completed and submitted before 11:59 p.m. on the closing date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 7th day of November 2019.

MARK LINDSEY
Chair

AMBER RICHARDS
Chief Examiner

**CERTIFIED BOILER INSPECTOR SPN 305
PROMOTIONAL**

DATE OPEN: Monday, November 11, 2019 DATE CLOSED: Sunday, November 24, 2019 at 11:59 p.m.
SALARY: \$52,258.46 annual salary, payable bi-weekly, to a maximum of \$86,061.10

DESCRIPTION:

The City of Spokane's Development Services Center (DSC) is currently seeking a Certified Boiler Inspector to come join our team! The DSC's mission is to facilitate development for a stronger and safer Spokane and is always striving for consistency and proactive collaboration to resolve issues within a team setting.

This position will serve as the sole Boiler Inspector for the City of Spokane and requires the ability to work independently and as a part of a greater team. This vital role ensures safety of our devices where people congregate throughout our community. The ideal candidate is motivated, efficient and process improvement driven!

No travel is required for this position, work locations are designated to the Spokane area. The applicant selected for this position will receive access to ongoing professional development funding, a flexible working schedule and great employer benefits, including a pension plan!

DUTIES:

- Investigates boiler accidents to determine the causes; orders repairs and/or makes recommendations to prevent future accidents.
- Inspects existing boilers, pressure vessels, and related equipment; determines necessary repairs; reviews design and materials required for repairs; approves or disapproves repairs
- Reviews blueprints and construction plans for new installations for compliance with codes and regulations; inspects completed work.
- Advises builders, contractors, owners and trade workers regarding technical information, regulations, and methods of constructing, installing, maintaining and repairing boilers.
- Conducts cold stop investigations of businesses to verify any new pressure vessels have been properly added to an appropriate recurring inspection schedule.
- Prepares, updates and distributes inspection schedules to authorized inspection agencies.
- Enters inspection results from own inspections and authorized inspections agencies into City database.
- Maintains records, prepares reports and correspondence as required.
- Investigates pressure vessel and boiler operator licensing complaints.
- Issues "Stop Work" orders when necessary, may testify at hearings or in court on violations.
- Monitors and verifies hydrostatic testing of vessels.
- Reviews and verifies welder qualifications and welding procedures for work on pressure vessels.
- Acts as the Secretary for the Boiler Board of Examiners and schedules meetings as required.
- Proctors, grades and maintains results of the Boiler Operator Examinations.
- Operates an automobile and various testing devices as required.
- Performs related work as required.

MINIMUM QUALIFICATIONS:**Open-Entry Requirements:**

(Open-entry applicants must meet all requirements when they apply.)

- *Certification:* Certified by the National Board of Boiler and Pressure Vessel Inspectors, AND, commissioned by Washington State as an inspector of boilers and unfired pressure vessels.
- *License:* Possession of a valid driver's license.

Promotional Requirements:

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* Present Inspectors who meet the open requirements may apply on a promotional basis.
- *License:* Possession of a valid driver's license.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for promotion. The examination will consist of a training and experience evaluation (T&E) and performance evaluation (PAR) with scoring weight assigned as follows:

- T&E: 80%
- PAR: 20%

T&E Evaluation Details

The T&E examination consists of a Supplemental Questionnaire. The questions may be viewed online under the tab marked "**QUESTIONS**" on the job announcement page. The T&E must be submitted online at the time of application.

- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- In order to receive credit for education or training, you must attach copies of your transcripts, diploma, or relevant certificates to your online application.
- Resumes or questionnaires uploaded as attachments to the application will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., are not qualifying responses and will not be considered.
- Changes or corrections to your responses cannot be made once your application packet has been submitted.
- **TIP:** It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

We encourage you to apply immediately. Online applications must be completed and submitted before 11:59 p.m. on the closing date.

Promotional Evaluation Details:

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

Qualified applicants are encouraged to apply immediately.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 7th day of November 2019.

MARK LINDSEY
Chair

AMBER RICHARDS
Chief Examiner

STATIONARY ENGINEER SPN 604
OPEN ENTRY

DATE OPEN: Monday, November 11, 2019 **DATE CLOSED:** Sunday, November 24, 2019 at 11:59 p.m.
SALARY: \$47,838.17 annual salary, payable bi-weekly, to a maximum of \$78,753.10

DESCRIPTION:

Performs lead and skilled work in the operation and maintenance of high pressure stationary steam and refrigeration equipment.

DUTIES:

- Plans, assigns and supervises the operating and maintenance schedules for high pressure boilers, refrigeration systems, compressors, air conditioning, odor control, biofilters, methane systems and auxiliary equipment.
- Performs more difficult or dangerous work such as locating and repairing pressure or methane gas leaks.
- Makes periodic inspections of machinery and equipment, diagnoses trouble, directs or effects repair, checks work performed.
- Supervises overhaul of boilers, refrigerants, compressors, cooling tower, pumps and motors.
- Maintains facility in good condition which includes various building repairs and pump station HVAC.
- Instructs employees in occupational hazards and safety precautions; trains new employees in duties.
- Purchases supplies as needed.
- Analyzes records on energy consumption. Suggests equipment usages or changes that may reduce energy consumption.
- Performs regulated combustion analysis and monitoring on boilers.
- Advises department head on contract service engineering work; schedules and supervises contract services for engineering maintenance.
- Analyzes water chemistry for boilers, cooling towers, condensate and closed loop system.
- Performs research for development ideas related to facility operations and safety improvement.
- Performs related work as required.

MINIMUM QUALIFICATIONS:**Open Entry Requirements:**

(Open-entry applicants must meet all requirements when they apply.)

- *Experience:* Completion of two years' experience in the operation and maintenance of large high pressure heating plants with some experience or training on refrigerating plants or HVAC equipment.
- *License:* Applicants must possess a first or second class boiler operator's license as issued by the City of Spokane.
- *License:* Possession of a valid driver's license.
- *Substitution:* Course work at an accredited college in air conditioning, refrigeration, and heating or related field may be substituted on a year-for-year basis for up to one year of the required experience. (45 quarter or 30 semester credit hours equal one year of education.)

License and Certifications:

(Employees in this job class must meet these requirements.)

- Incumbent must obtain a first class boiler operator's license within one year of hire date.

EXAMINATION DETAILS:

Applicants will need to meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a written test, with weights assigned as follows:

- Written test : 100%

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

WRITTEN TEST DETAILS:

The written test will be conducted in the Civil Service Test Room (4th floor, City Hall) on **Thursday, December 5, 2019 at 9:00 a.m.** Plan approximately 2 hours for testing.

Self-schedule written test date and time: Upon acceptance of your application, you will receive an e-mail with complete instructions to self-schedule your test session. Additional sessions may be added depending on the number of applications accepted.

The written test may include such subjects as:

Technical Knowledge
Leadership
Interpersonal Skills
Safety

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status. As a Fair Chance employer, the City of Spokane does not conduct initial background screening for non-public safety positions.

We encourage you to apply immediately. Applicants must complete and submit a City of Spokane employment application online before 11:59 p.m. on the filing cut-off date.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 7th day of November 2019.

MARK LINDSEY
Chair

AMBER RICHARDS
Chief Examiner

**STATIONARY ENGINEER SPN 604
PROMOTIONAL**

DATE OPEN: Monday, November 11, 2019 **DATE CLOSED:** Sunday, November 24, 2019 at 11:59 p.m.
SALARY: \$47,838.17 annual salary, payable bi-weekly, to a maximum of \$78,753.10

DESCRIPTION:

Performs lead and skilled work in the operation and maintenance of high pressure stationary steam and refrigeration equipment.

DUTIES:

- Plans, assigns and supervises the operating and maintenance schedules for high pressure boilers, refrigeration systems, compressors, air conditioning, odor control, biofilters, methane systems and auxiliary equipment.
- Performs more difficult or dangerous work such as locating and repairing pressure or methane gas leaks.

- Makes periodic inspections of machinery and equipment, diagnoses trouble, directs or effects repair, checks work performed.
- Supervises overhaul of boilers, refrigerants, compressors, cooling tower, pumps and motors.
- Maintains facility in good condition which includes various building repairs and pump station HVAC.
- Instructs employees in occupational hazards and safety precautions; trains new employees in duties.
- Purchases supplies as needed.
- Analyzes records on energy consumption. Suggests equipment usages or changes that may reduce energy consumption.
- Performs regulated combustion analysis and monitoring on boilers.
- Advises department head on contract service engineering work; schedules and supervises contract services for engineering maintenance.
- Analyzes water chemistry for boilers, cooling towers, condensate and closed loop system.
- Performs research for development ideas related to facility operations and safety improvement.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Promotional Requirements:

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* Completion of two years experience in the operation and maintenance of large high pressure heating plants with some experience or training on refrigerating plants or HVAC equipment.
- *License:* Applicants must possess a first or second class boiler operator's license as issued by the City of Spokane.
- *License:* Possession of a valid driver's license.
- *Substitution:* Course work at an accredited college in air conditioning, refrigeration, and heating or related field may be substituted on a year-for-year basis for up to one year of the required experience. (45 quarter or 30 semester credit hours equal one year of education.)

License and Certifications:

(Employees in this job class must meet these requirements.)

- Incumbent must obtain a first class boiler operator's license within one year of hire date.

EXAMINATION DETAILS:

Applicants will need to meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a written test and performance evaluation, with weights assigned as follows:

- Written test 80%
- Performance examination 20%

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

WRITTEN TEST DETAILS:

The written test will be conducted in the Civil Service Test Room (4th floor, City Hall) on **Thursday, December 5, 2019 at 9:00 a.m.** Plan approximately 2 hours for testing.

Self-schedule written test date and time: Upon acceptance of your application, you will receive an e-mail with complete instructions to self-schedule your test session. Additional sessions may be added depending on the number of applications accepted.

The written test may include such subjects as:

Technical Knowledge
Leadership
Interpersonal Skills
Safety

PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

The employee's most recent PAR is the Promotional Evaluation for this position. If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the test date. If an updated PAR is not received by the time of test, the most recent PAR on file will be used, regardless of date administered.

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status. As a Fair Chance employer, the City of Spokane does not conduct initial background screening for non-public safety positions.

We encourage you to apply immediately. Applicants must complete and submit a City of Spokane employment application online before 11:59 p.m. on the filing cut-off date.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 7th day of November 2019.

MARK LINDSEY
Chair

AMBER RICHARDS
Chief Examiner

Notice for Bids

Supplies, Equipment, Maintenance, etc.

SECURITY CAMERA INSTALLATION AND MAINTENANCE

City of Spokane Asset Management Department

PW ITB # 5181-19

INVITATION TO BID NOTICE

Description: The City of Spokane is soliciting electronic bids for Security Camera Installation and Maintenance.

Bid Opening: Sealed electronic bids will be received until **Monday, November 25, 2019 at 1:00 pm**. At 1:15 pm they will be publicly opened in a meeting held in the City Council Chambers, LL, 808 W. Spokane Falls Blvd., Spokane WA. All bid responses are only to be submitted **electronically** through the City of Spokane's bidding portal: <https://spokane.procurement.com>, on or before the aforementioned date and time. Hard copy and/or late bids shall not be accepted.

To view this solicitation and submit a bid response, you must first register in the City's bidding portal at <https://spokane.procurement.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation distribution list for changes and/or additions via Addenda form.

Potential bidders are asked to post their questions on our bidding portal under the tab labeled "Clarifications" under the relative project number.

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Thea Prince
Purchasing Department

Publish: November 13 & 20, 2019

RIVERFRONT PARK –WEST HAVERMALE PROJECT

City of Spokane Parks & Recreation Department

PW ITB # 5189-19

INVITATION TO BID NOTICE

Description: The City of Spokane is soliciting electronic bids for the Riverfront Park – West Havermale Project.

Pre-Bid Meeting: A pre-bid meeting will be on **Friday November 15th, at 1:00pm**. The location will be in City Hall, Lower Level Council Briefing Center. Immediately following the conference, an optional site inspection will commence at the north end of the recently completed Howard Street Promenade at the intersection of W Mallon Avenue and N Howard Street.

Bid Opening: Sealed electronic bids will be received until **Monday, December 16, 2019 at 1:00 pm**. At 1:15 pm they will be publicly opened in a meeting held in the City Council Chambers, LL, 808 W. Spokane Falls Blvd., Spokane WA. All bid responses are only to be submitted **electronically** through the City of Spokane's bidding portal: <https://spokane.procurement.com>, on or before the aforementioned date and time. Hard copy and/or late bids shall not be accepted.

To view this solicitation and submit a bid response, you must first register in the City's bidding portal at <https://spokane.procurement.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation distribution list for changes and/or additions via Addenda form.

Potential bidders are asked to post their questions on our bidding portal under the tab labeled "Clarifications" under the relative project number.

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Thea Prince
Purchasing Department

Publish: November 13 & 20, 2019

FEDERAL LOBBYING SERVICES

City of Spokane City Council

RFP #5191-19

Description: The City of Spokane is soliciting electronic Proposals for **FEDERAL LOBBYING SERVICES**

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, DECEMBER 2, 2019**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **Federal Lobbying Services** for the City of Spokane City Council.

The Request for Proposals document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, December 2, 2019**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: November 6 & 13, 2019

PARKS AND PUBLIC OPEN SPACE MASTER PLAN

City of Spokane Parks and Recreation Division

RFQu #5193-19

Description: The City of Spokane is soliciting electronic Qualification Proposals for the Parks and Recreation Division.

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, DECEMBER 2, 2019**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **PARKS AND PUBLIC OPEN SPACE MASTER PLAN**.

The Request for Qualifications document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Qualifications.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Qualification Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, December 2, 2019**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: November 6 & 13, 2019

SPOKANE PARKS AND RECREATION POURING RIGHTS FOR BEVERAGES

City of Spokane Parks and Recreation Division

RFP #5194-19

Description: The City of Spokane is soliciting electronic Proposals for SPOKANE PARKS AND RECREATION POURING RIGHTS FOR BEVERAGES.

Pre-Proposal Conference: A Pre-Proposal Conference is scheduled to be held on November 15, 2019, at 10 a.m., local time, at the U.S. Pavilion offices, located in Spokane Riverfront Park. All prospective Proposers should attend; however, attendance is not mandatory.

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, DECEMBER 9, 2019**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **Spokane Parks and Recreation Pouring Rights for Beverages** for the City of Spokane Parks and Recreation Division.

The Request for Proposals document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, December 9, 2019**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: November 6 & 13, 2019

FABRICATION OF SUPERHEATER TUBE PANELS (Re-Bid)

Solid Waste Disposal – Waste to Energy Facility

#ITB 5195-19

INVITATION TO BID NOTICE

Description: The City of Spokane is soliciting electronic bids for Fabrication of Superheater Tube Panels

Bid Opening: Sealed electronic bids will be received until **Monday, November 18, 2019 at 1:00 pm**. At 1:15 pm they will be publicly opened in a meeting held in the City Council Chambers, LL, 808 W. Spokane Falls Blvd., Spokane WA. All bid responses are only to be submitted **electronically** through the City of Spokane's bidding portal: <https://spokane.procureware.com>, on or before the aforementioned date and time. Hard copy and/or late bids shall not be accepted.

To view this solicitation and submit a bid response, you must first register in the City's bidding portal at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation distribution list for changes and/or additions via Addenda form.

Potential bidders are asked to post their questions on our bidding portal under the tab labeled "Clarifications" under the relative project number.

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Thea Prince
Purchasing Department

Publish: November 6 & 13, 2019

REFRACTORY INSTALLATION AND SANDBLASTING SERVICES (Re-Bid)

Solid Waste Disposal – Waste to Energy Facility

#PW ITB 5196-19

INVITATION TO BID NOTICE

Description: The City of Spokane is soliciting electronic bids for Refractory Installation and Sandblasting Services

Bid Opening: Sealed electronic bids will be received until **Monday, December 2, 2019 at 1:00 pm**. At 1:15 pm they will be publicly opened in a meeting held in the City Council Chambers, LL City Hall, 808 W. Spokane Falls Blvd., Spokane WA. All bid responses are only to be submitted **electronically** through the City of Spokane's bidding portal: <https://spokane.procureware.com>, on or before the aforementioned date and time. Hard copy and/or late bids shall not be accepted.

Mandatory Pre-Bid Conference: City of Spokane Waste to Energy Facility, 2900 S Geiger Blvd, Spokane WA 99224 – Meet in the Admin Building. **Thursday, November 21, 2019 at 10:00 am.**

To view this solicitation, access Plans and Specifications, and submit a bid response, you must first register in the City's bidding portal at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation distribution list for changes and/or additions via Addenda form.

Potential bidders are asked to post their questions on our bidding portal under the tab labeled "Clarifications" under the relative project number.

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Thea Prince
Purchasing Department

Publish: November 13 & 20, 2019

HIGH CALCIUM QUICKLIME (Re-Bid)
Solid Waste Disposal – Waste to Energy Facility
#ITB 5197-19

INVITATION TO BID NOTICE

Description: The City of Spokane is soliciting electronic bids for an annual supply of High Calcium Qucklime

Bid Opening: Sealed electronic bids will be received until **Monday, December 2, 2019 at 1:00 pm**. At 1:15 pm they will be publicly opened in a meeting held in the City Council Chambers, LL, 808 W. Spokane Falls Blvd., Spokane WA. All bid responses are only to be submitted **electronically** through the City of Spokane's bidding portal: <https://spokane.procureware.com>, on or before the aforementioned date and time. Hard copy and/or late bids shall not be accepted.

To view this solicitation and submit a bid response, you must first register in the City's bidding portal at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation distribution list for changes and/or additions via Addenda form.

Potential bidders are asked to post their questions on our bidding portal under the tab labeled "Clarifications" under the relative project number.

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Thea Prince
Purchasing Department

Publish: November 13 & 20, 2019

SPOKANE PUBLIC LIBRARY BOND PROJECTS
SPECIAL TESTING & INSPECTION SERVICES
Spokane Public Library

RFQ #2019-11-001

Spokane Public Library is requesting Statement of Qualifications for special testing and inspection services.

The Request for Qualifications document is available at the following web page:

www.spokanelibraryplanroom.com

Questions must be directed to Carl Moses, Hill International, 509-570-0940, CarlMoses@Hillintl.com

SOQ's conforming to the RFQ requirements must be electronically submitted to Carl Moses no later than 4:00 p.m. on November 26, 2019.

Email one electronic version of your statement of qualifications to:

Carl Moses
Project Manager
Hill International, Inc.
carlmoses@hillintl.com

Spokane Public Library reserves the right to reject any and all SOQs. SOQs failing to comply with the requirements of this Request for Qualifications may be considered non-responsive. SOQs received late will be considered rejected. All statement of qualifications shall remain the property of Spokane Public Library and shall not be returned.

Penny Brown
Spokane Public Library

Publish: November 6 & 13, 2019