



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 109

NOVEMBER 6, 2019

Issue 45



MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBERS:

BREEAN BEGGS (DISTRICT 2)

KATE BURKE (DISTRICT 1)

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

The Official Gazette

(USPS 403-480)

Published by Authority of City Charter Section 39

The Official Gazette is published weekly by the Office of the City Clerk
5th Floor, Municipal Building, Spokane, WA 99201-3342

Official Gazette Archive:

<https://my.spokanecity.org/gazettes/>

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INSIDE THIS ISSUE

MINUTES	986
HEARING NOTICES	1001
ORDINANCES	1002
JOB OPPORTUNITIES	1003
NOTICES FOR BIDS	1006

The Official Gazette

USPS 403-480

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\$13.75 per year

**Subscription checks made
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Minutes

MINUTES OF SPOKANE CITY COUNCIL**Monday, October 21, 2019****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Briefing Center in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call

On roll call, Council President Stuckart and Council Members Beggs, Burke, Kinnear, Mumm, and Stratton were present. Council Member Fagan was absent.

City Attorney Mike Ormsby, City Council Policy Advisor Brian McClatchey, and City Clerk Terri Pfister were also present on the dais.

Advance Agenda Review

The City Council received an overview from staff on the October 28, 2019, Advance Agenda items.

First Reading Ordinances C35827, C35828, and C35829

Motion by Council Member Kinnear, seconded by Council Member Mumm, **to suspend** the Council Rules; **carried unanimously (Council Member Fagan absent).**

Motion by Council Member Kinnear, seconded by Council Member Mumm, **to add** the following first reading ordinances to the October 28, 2019, Agenda; **carried unanimously (Council Member Fagan absent):**

- ORD C35827 regarding the reformation of the West Plains / Airport Area Public Development Authority and approving its charter and bylaws.
- ORD C35828 regarding the reformation of the University District Public Development Authority and approving its charter and bylaws.
- ORD C35829 regarding the reformation of the Northeast Public Development Authority and approving its charter and bylaws.

Council Member Mumm pointed out a clerical error on the addendum to the agenda which reflects Ordinances C35827, C35828, and C35829. Ordinances C35827 and C35828 both reflect west plains/airport area public development authority. The language for Ordinance C35828 is reflected correctly above in the above action and the language for Ordinance C35828 on the October 28 will correctly reflect the University District Public Development Authority.

Action to Approve October 28, 2019, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the October 28, 2019, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Stratton, seconded by Council Member Mumm, **to approve** the Advance Agenda for Monday, October 28, 2019, as amended and with the adjustment (noted above for Ordinance C35828); **carried unanimously (Council Member Fagan absent).**

Current Agenda Review

The City Council reviewed changes to the October 21, 2019, Current Agenda items.

Lease Agreement with David Tanner (OPR 2019-0930), Special Budget Ordinance C35830 providing funds for Phase 1 of the Emergency Warming Center Plan, and Resolution 2019-0094 selecting a warming center operator for the warming center at 527 S. Cannon Street

Council President Stuckart requested a motion to suspend the Council Rules for adding three items to tonight's (October 21 Legislative) Agenda. The following action was taken:

Motion by Council Member Stratton, seconded by Council Member Mumm, **to suspend** the Council Rules; **carried unanimously (Council Member Fagan absent).**

Council President Stuckart noted the three items are:

- 1) Approval of a site lease at (527 S.) Cannon for a warming shelter;
- 2) Resolution (2019-0094) to approve the center operator as Jewels; and
- 3) Special Budget Ordinance (C35830) that covers expanded hours for women during the daytime at Women's Hearth; expands funding for family overflow at Catholic Charities, operator contract for Cannon for six months as well; and also keeps Hope House at current capacity.

Council President Stuckart then called for a motion to add the three items to tonight's agenda. The following action was taken:

Motion by Council Member Beggs, seconded by Council Member Kinnear, **to add** the three items (as described by Council President Stuckart) to the Current Agenda; **carried unanimously (Council Member Fagan absent).**

CONSENT AGENDA

Upon motion by Council Member Mumm, and seconded by Council Member Kinnear, the City Council unanimously (Council Member Fagan absent) approved Staff Recommendations for the following items:

Setting public hearings:

- a. On possible revenue sources for the 2020 budget for October 28, 2019. (FIN 2019-0001)
- b. For review of the 2020 Proposed Budget beginning Monday, November 4, 2019, and continuing thereafter at the regular council meetings and concluding on December 2, 2019. (FIN 2019-0001)

Value Blanket with Atlas Copco (Arlington, WA) for compressor rentals at the Waste to Energy Facility from January 1, 2020 through December 31, 2020—\$135,000 (incl. tax). (OPR 2019-0881 / RFQ 5119-19)

Purchases for Fleet Services from Gordon Trucks Inc, (Spokane, WA) for the Riverside Park Reclamation Water Facility for a:

- a. Pup Trailer—\$125,184.61 (incl. tax). (OPR 2019-0882 / BID 4294-16)
- b. Dump Truck using Grant County 5800lb Truck Chassis 2018 Bid for \$232,875.04, including tax. (OPR 2019-0883)

Contract with Compunet, Inc. (Grangeville, ID) for the purchase of Cisco Hardware, 5 years' operating system licensing, and 18 months SmartNet extended support—\$749,369.65 (incl. tax). (OPR 2019-0884)

Contract with Racom Corporation (Spokane Valley, WA) for the installation of radio and electrical equipment in vehicles for Fleet Services for one year, with four one-year renewal options—\$150,000. (OPR 2019-0885)

Contract with Knight Construction & Supply, Inc., (Deer Park, WA) for the replacement of the wet scrubber ducting and hood at the Waste to Energy Facility from November 4, 2019 through April 4, 2020—not to exceed \$175,000 (incl. tax). (OPR 2019-0886 / PW ITB 5160-19)

Sub recipient agreement with YWCA Spokane (Spokane, WA) for the Department of Justice's Office on Violence Against Women Fiscal Year 2019 Improving Criminal Justice Responses to Domestic Violence, Dating Violence, Sexual Assault, and Stalking Grant Program (ARREST program)—\$370,000. (OPR 2019-0887)

Contract Amendment with Spokane C.O.P.S to include the Mounted Patrol program in 2019—increase of \$1,500. Total Contract Amount: \$386,075. (OPR 2015-1058)

Contract with Galls, LLC (Spokane, WA) for the Police Department's jumpsuits—\$150,000 (incl. tax). (OPR 2019-0888 / RFP 776-19)

Contract for the Upriver Hydroelectric Project to sell surplus power to Avista Corporation—Revenue of \$1,900,000. (OPR 2019-0889)

Accept funding from the Spokane County Sheriff's Office for the 2019-2020 Registered Sex Offender Address Verification Program—\$60,000. (OPR 2019-0893)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through October 11, 2019, total \$7,097,210.63 with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$6,369,413.11 (Check Nos. 565105-565285; ACH Payment Nos 69866-70103;). (CPR 2019-0002)

City Council Meeting Minutes: September 30, 2019 and October 10, 2019. (CPR 2019-0013)

Council Recess/Executive Session

The City Council adjourned at 3:54 p.m. No Executive Session was held. The City Council reconvened again at 6:00 p.m. for the Legislative Session.

LEGISLATIVE SESSION

Pledge of Allegiance

The Pledge of Allegiance was led by Council President Stuckart.

There was no **Poetry at the Podium**.

Roll Call

Council President Stuckart, Council Members Beggs, Burke, Kinnear, Mumm, and Stratton were present. Council Member Fagan was absent.

City Council Policy Advisor Brian McClatchey and City Clerk Terri Pfister were also present on the dais.

MAYORAL PROCLAMATION

October 20-26, 2019 *Friends of the Library Week*

Council President Stuckart read the proclamation and RaeLynn Barden of Spokane Public Library accepted the proclamation on behalf of the Friends of the Library accepted the proclamation. The Friends of the Library have been treasured supporters of the Spokane Public Library since 1973, giving \$40,000 plus annually to further the Library's collection and programming opportunity for the citizens of Spokane. The Friends of the Library funded the first "Books for Babies" project, giving a new book and library card to children born in Spokane, contributing funds for the Library to host sensory friendly story time for children on the spectrum, have been a major sponsor of the "Spokane is Reading" event, funded the summer reading giveaway books for local children, contributed \$10,000 to launch an E-book collection, and in 2018 alone volunteered 2,754 hours to the Library through their bookstore and biennial sale. The Spokane Public Library is deeply grateful for their dedication, support and valued partnership.

ADMINISTRATIVE REPORTS

Sister Cities Presentation

Rol Herriges, President of the Spokane-Nishinomiya Sister City Society, introduced Nishinomiya Mayor Ishii Toshiro and two other friends from our Sister City in Japan, Nishinomiya. Mayor Toshiro greeted the City Council and spoke regarding Nishinomiya and the 58-year history as a Sister City to Spokane.

There were no **Boards and Commissions Appointments**.

COUNCIL COMMITTEE REPORTS

Finance and Administration Committee

Council Member Mumm reported on the Finance and Administration Committee meeting held earlier today (October 21, 2019). Minutes of the Finance and Administration Committee meetings are filed with the City Clerk's Office and are available for review following approval by the Finance and Administration Committee.

OPEN FORUM

Monica Tittle questioned when the warming centers would be up and stated there are a lot of homeless people out there right now and each one has the right to have shelter, warmth and security. She also commented on jumpsuits for Police department and provided other remarks.

Helen Klemp spoke regarding homelessness and shared her personal experiences.

Karen Kearney remarked on the Fig Tree monthly newspaper which covers faith in action throughout the Inland Northwest, and she noted it is in its 36th year of publication, with Mary Stamp as its editor. She noted that beginning on October 24-November 27, a branching out campaign will be launched, which is a Facebook fundraiser.

George McGrath remarked on an article in Sunday's newspaper about an 8-unit condominium being built and the cost of the units and feels the taxes on the units are an insult. He also remarked on wasting money and roundabouts on 43rd Avenue.

Michael McGuire stated the homeless in Spokane need shelters today and stated the City needs to work together today to help the homeless.

John Lee remarked that he supports the \$30 car tab.

Sampson remarked on the need for a shelter system, specifically a new shelter system.

Julie Garcia remarked on homelessness and warming centers. She stated it can't be about sides and we've got to as a City work together and stated the homeless deserve a place to be warm for six months, a year, or for however long it might take to get them back as a productive member of society.

Nicolette Ogletree stated on Saturday, October 26, she will be giving a TED talk with TEDxSpokane at the Bing and the title of the talk is "Fake News is a Serial Killer." She invited the Council and the audience to attend.

Tim Eyman remarked on Initiative 976 (Limits on Motor Vehicle Taxes and Fees) and remarked on Spokane's car tab.

LEGISLATIVE AGENDA

SPECIAL BUDGET ORDINANCES

Special Budget Ordinance C35821

Subsequent to a brief overview of Ordinance C35821 by Council President Stuckart, public testimony from one individual, and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote (Council Member Fagan absent), the City Council passed Special Budget Ordinance C35821 amending Ordinance No. C35703 passed by the City Council December 10, 2018, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2019, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2019, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

ORD C35821	IT Capital Replacement Fund
FROM:	Unappropriated Reserves, \$1,243,212;
TO:	Various accounts, same amount.

(This action allows for additional replacement budget capacity required for 2019 due to major projects not completed in 2018 and rolled over to 2019, or not fully budgeted for in 2019. Examples of these projects include our disaster recovery data center buildout, first time use of the software replacement fund first created in 2016, a more predictive computer replacement plan, and citywide replacement of end-of-life network equipment. In all cases these costs are in the replacement fund and do not represent a new budget or funding requirement.)

Special Budget Ordinances C35822 and C35823

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote (Council Member Fagan absent), the City Council passed the following Special Budget Ordinances (C35822 and C35823) amending Ordinance No. C35703 passed by the City Council December 10, 2018, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2019, making appropriations to the various funds, departments and programs of the

City of Spokane government for the fiscal year ending December 31, 2019, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

ORD C35822 Public Safety & Judicial Grant Fund
FROM: Department of Justice, \$410,451;
TO: Various accounts, same amount.

(This action allows for sub awarding domestic violence and assault grant program funds.)

ORD C35823 Office of Performance Management
FROM: Contract Services, \$23,500;
TO: Business Systems Analyst II, same amount.

(This action allows budgeting for costs to the Office of Performance Management.)

There were no **Emergency Ordinances**.

RESOLUTIONS

Resolution 2019-0090

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, and the opportunity for Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote (Council Member Fagan absent), the City Council **adopted Resolution 2019-0090** providing for the issuance and sale of a taxable Limited Tax General Obligation Bond in the aggregate principal amount of not to exceed \$500,000 to secure an interfund loan from the Spokane Investment Pool to the Asset Management Fund to finance a portion of the costs of the acquisition, construction and installation of the Maple Street Gateway Project; fixing the date, form, maturity, interest rate, terms and covenants of the bond; establishing the provisions for repayment of the interfund loan established thereby; authorizing the sale and delivery of the bond to the City, and providing for other matters properly relating thereto.

There were no **Final Reading Ordinances**.

FIRST READING ORDINANCES

For Council action on First Reading Ordinance C35824, see section of minutes under "Hearings."

For Council action on First Reading Ordinance C35825, see section of minutes under "Hearings."

SPECIAL CONSIDERATIONS

Lease Agreement with David Tanner (OPR 2019-0930), Special Budget Ordinance C35830 providing funds for Phase 1 of the Emergency Warming Center Plan, and Resolution 2019-0094 selecting a warming center operator for the warming center at 527 S. Cannon Street

The City Council considered the following items:

- 1) Lease Agreement with David Tanner for 527 S. Cannon Road for use as a training center - \$4,584 per month rent, plus \$1,000 security deposit;
- 2) Special Budget Ordinance No. C35830 to provide funds for Phase 1 of the Emergency Warming Center plan with the goal of providing six months of seasonal services for up to 200 single men and women with additional support for families while also focusing on the strategic effort to deliver continuous stay, targeted-capacity shelter with support services; and
- 3) Resolution 2019-0094 selecting a warming center operator for the warming center at 527 S. Cannon Street.

Council President Stuckart requested a motion on the lease to add language that would say a 60-day lease with an option to buy at the end of that, instead of just a six-month lease. The following action was taken:

Motion by Council Member Mumm, seconded by Council Member Burke, **to so move (to add language that would say a 60-day lease with an option to buy at the end of that); carried unanimously (Council Member Fagan absent).**

Council Member Beggs commented there are some other language issues with the Lease. Council President Stuckart noted that staff will go back and straighten out and clean up the lease language.

Tim Sigler, Interim Community Housing and Human Services (CHHS) Director, who was accompanied by Tija Danzig of CHHS, provided an overview of the items. He indicated there are five items for the City Council to consider that address Phase 1 plans for this winter's response to homelessness. The first one would be staff requesting to approve the lease. Mr. Sigler noted the lease was at first for two years, but he stated what works best for both the seller of the property and for the City's long term goals is to lease it for 60 days and then purchase the building which then eventually will be used as a permanent targeted capacity shelter. The second issue is that staff is requesting Council to select an operator and approve either the Salvation Army or Jewels Helping Hands to operate the warming center. The third issue is that CHHS staff requests Council to approve an additional \$500,000 in operations funding. If allocated, any unspent funds will be returned to the general fund. This funding will go to support the operations of the warming center, and CHHS is also adding an additional \$240,000 for operations. The next (fourth issue) is that staff is requesting Council to approve \$495,841 to operate overflow shelter for families for six months. Mr. Sigler noted staff has been working with both Catholic Charities and Family Promise on creating a coordinated response. Finally, staff is requesting Council to approve allocation of CHHS funds which will support Women's Hearth. Mr. Sigler noted that CHHS has funds, with the total being \$154,794 for Women's Hearth and \$28,050 for Hope House operations. Council Member Beggs noted that \$47,000 more was added for Hope House to help them shelter women.

Council inquiry and commentary was held, with response by Mr. Sigler and Ms. Danzig. Council Member Beggs pointed out on the Lease that under section 1.g it says the permitted use is a "Training Center" and suggested that should be amended to "Shelter Services." The following action was taken:

Motion by Council Member Beggs, seconded by Council Member Burke, **to change** 1.g. to the permitted purpose of "Shelter Services" (thereby replacing "Training Center"); **carried unanimously (Council Member Fagan absent).**

Public testimony was received on the items and additional Council commentary held, after which the following action was taken:

Upon Unanimous Roll Call Vote (Council Member Fagan absent), the City Council approved/ passed/adopted the following items:

- 1) **Approved Lease Agreement** (OPR 2019-0930) with David Tanner (OPR 2019-093) (as amended);
- 2) **Passed Special Budget Ordinance C35830** providing funds for Phase 1 of the Emergency Warming Center plan with the goal of providing six months of seasonal services for up to 200 single men and women with additional support for families while also focusing on the strategic effort to deliver continuous stay, targeted-capacity shelter with support services; and
- 3) **Adopted Resolution 2019-0094** selecting a warming center operator for the warming center at 527 S. Cannon Street.

HEARINGS

Hearing on Vacation of Upriver Drive and Related First Reading Ordinance C35824

The City Council held a hearing on the vacation of Upriver Drive between Mission Avenue and North Center Street, as requested by Avista Corporation. Eldon Brown of Planning and Development and Bruce Howard of Avista provided an overview of the vacation and responded to Council inquiries. Public testimony was received and Council commentary held. The following actions were taken:

Motion by Council Member Beggs, seconded by Council Member Kinnear, **to include a condition** that it be maintained as a park in perpetuity; **carried unanimously (Council Member Fagan absent).**

Upon Unanimous Roll Call Vote (Council Member Fagan absent), the City Council approved, subject to conditions (in the Development Services Street Vacation Report dated October 9, 2019, and the above additional condition), the vacation of Upriver Drive between Mission Avenue and North Center Street, as requested by Avista Corporation.

In conjunction with the hearing, Ordinance C35824—vacating portions of Upriver Drive between Mission Avenue and E. North Center Street—was read for the first time, with further action deferred.

Hearing on Vacation of Granite Street and Related First Reading Ordinance C35825

The City Council held a hearing on the vacation of Granite Street between Upriver Drive and Ross Court as requested by Riverview Retirement Community. Subsequent to an opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote (Council Member Fagan absent), the City Council approved, subject to conditions (in the Street Vacation Report dated September 11, 2019), the vacation of Granite Street between Upriver Drive and Ross Court as requested by Riverview Retirement Community.

In conjunction with the hearing, Ordinance C35825—vacating Granite Street from the north right-of-way line of Upriver Drive to the north right-of-way line of Ross Court—was provided a first reading, with further action deferred.

SECOND OPEN FORUM

Garrett Havens stated he is with Keep Washington Rolling and he spoke against Initiative 976.

Jerry Beaver presented remarks in opposition to I-976 and the effects it would have if passed.

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 8:18 p.m. The City Council is adjourned to October 21, 2019.

MINUTES OF SPOKANE CITY COUNCIL

Monday, October 28, 2019

BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Briefing Center in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call

On roll call, Council President Stuckart and Council Members Beggs, Burke, Fagan, Kinnear, and Stratton were present. Council Member Mumm was absent.

City Attorney Mike Ormsby and City Clerk Terri Pfister were also present on the dais. City Council Policy Advisor Brian McClatchey was absent.

Advance Agenda Review

The City Council received an overview from staff on the November 4, 2019, Advance Agenda items.

Final Reading Ordinances C35827, C35828, and C35829

Council President requested a motion to make sure Attachment A on each of the three ordinances matches the appropriate map, as it was discovered the wrong map got mixed in with a couple of the ordinances. The following action was taken:

Motion by Council Member Beggs, seconded by Council Member Fagan, to so move **(to make sure Attachment A on each of the three ordinances matches the appropriate map); carried unanimously (Council Member Mumm absent).**

Action to Approve November 4, 2019, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the November 4, 2019, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Fagan, seconded by Council Member Kinnear, **to approve** the Advance Agenda for Monday, November 4, 2019; **carried unanimously (Council Member Mumm absent).**

Current Agenda Review

The City Council reviewed changes to the October 28, 2019, Current Agenda items.

Multiple Family Housing Property Tax Exemption Agreements with Black Enterprises (OPR 2019-0911) and M & J Scott St, LLC (OPR 2019-0912)

Council President Stuckart requested a motion to defer the Multiple Family Housing Property Tax Exemption Agreements to the December 2, 2019, Legislative Agenda as there will be a slate of housing on items on that agenda for consideration. The following action was taken:

Motion by Council Member Fagan, seconded by Council Member Beggs, **to defer** the Multiple Family Housing Property Tax Exemption Agreements to the December 2, 2019, Legislative Agenda; **carried unanimously (Council Member Mumm absent).**

Final Reading Ordinance C35820

Motion by Council Member Beggs, seconded by Council Member Burke, **to substitute** Ordinance C35820 (with the version emailed and passed out by Council Member Beggs); **carried unanimously (Council Member Mumm absent).**

Council Suspension of the Rules

Motion by Council Member Beggs, seconded by Council Member Fagan, **to suspend** the Council Rules; **carried unanimously (Council Member Mumm absent).**

Resolution 2019-0098

Motion by Council Member Beggs, seconded by Council Member Fagan, **to add** resolution (assigned Resolution No. 2019-0098) that Council Member Beggs emailed out and passed to all City Council Members and the City Clerk regarding supporting bike route on Boone as part of Sportsplex; **carried unanimously (Council Member Mumm absent).**

Special Budget Ordinance C35834 and Resolution 2019-0097

Motion by Council Member Fagan, seconded by Council Member Beggs, **to add** (1) Special Budget Ordinance C35834 providing for Phase II of the Emergency Shelter Plan to support up to 50 additional shelter beds and services for adult men at Truth Ministries for six months and (2) Resolution 2019-0097 declaring an emergency and authorizing the Community, Housing, and Human Services Department exercise emergency procurement procedures to acquire up to \$75,000 of public works improvements for the Warming Center at 527 S. Cannon Street; **carried unanimously (Council Member Mumm absent).**

CONSENT AGENDA

Upon motion by Council Member Fagan, and seconded by Council Member Burke, the City Council unanimously (Council Member Mumm absent) approved Staff Recommendations for the following items:

Value Blanket Order increase with Software House International (Somerset, NJ) for software products, including maintenance and support subscription/upgrades—Increase of \$365,000 (incl. tax). (OPR 2018-0768)

Value blanket with WEMCO, Inc. for spare replacement parts for the refuse cranes at Solid Waste from November 15, 2019, through November 14, 2020—Not to exceed \$175,000 (incl. tax). (ORP 2019-0907 / RFQ 5165-19)

Annual Blanket Order with Salt Distributors, Inc. (Newman Lake, WA) for the purchase of ice kicker for the Street Department for \$139 per ton—not to exceed \$100,000 annually. (OPR 2019-0908)

Set Hearing for November 11, 2019, for the Citywide Capital Improvement Program 2020-2025. (OPR 2019-0909)

Contract Renewal with Rogue Heart Media, Inc. (Spokane, WA) for Water Stewardship and Stormwater Media Services—Not to exceed \$100,000 (incl. tax). (OPR 2019-0238)

Contract with Complete Design, Inc. for a structural integrity inspection of the ash house at the Waste to Energy Plant from October 1, 2019, through April 1, 2020—Not to exceed \$150,000 (incl. tax). (OPR 2019-0910 / IRFP 5138-19)

Contract with McClintock & Turk, Inc. for expanding the Nelson Facility CNG refueling site—\$91,066 (incl. tax).

Agreement with U.S. Environmental Protection Agency for Coalition Assessment Grant for the University District Coalition to carry out environmental due diligence and remedial investigation on private and public development properties—Revenue of \$600,000. (OPR 2019-0914)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through October 18, 2019, total \$10,469,747.94 (Check Nos. 565298-565584; ACH Payment Nos. 70105-70436), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$9,593,168.99.

- b. Payroll claims of previously approved obligations through October 19, 2019: \$7,064,985.14 (Payroll Check Nos. 555154-555294).

City Council Meeting Minutes: October 7, 2019, October 14, 2019 and October 17, 2019.

Council Recess/Executive Session

The City Council adjourned at 3:54 p.m. No Executive Session was held. The City Council reconvened again at 6:00 p.m. for the Legislative Session.

LEGISLATIVE SESSION

Pledge of Allegiance

The Pledge of Allegiance was led by Council President Stuckart.

There was no **Poetry at the Podium**.

Roll Call

Council President Stuckart, Council Members Beggs, Burke, Fagan, Kinnear, Mumm, and Stratton were present.

Assistant City Attorney Mike Piccolo and City Clerk Terri Pfister were also present on the dais.

MAYORAL PROCLAMATION

October 23-31, 2019 *Red Ribbon Week*

Council Member Beggs read the proclamation. Individuals present for the event accepted the proclamation. Alcohol and drug abuse affect individuals' families and communities across the nation and it is imperative that visible unified efforts by community members be launched to prevent drug abuse. Red Ribbon Week will be celebrated in communities across the nation on October 23-31 offering citizens the opportunity to demonstrate their commitment to drug free lifestyles. Businesses, government, law enforcement, media, health care providers, religious institutions, schools and other community based organizations will demonstrate their commitment to healthy drug free lifestyles by wearing red ribbons and participating in drug prevention activities. The proclamation encourages citizens to participate in drug prevention education activities not only during red ribbon week but also throughout the year ensuring our community is committed to living a health drug free lifestyle.

COUNCIL SALUTATION

Recognition of Morning Star Baptist Church

Council Member Burke read a Council Salutation in recognition of Morning Star Baptist Church. Pastor Walter Kendricks accepted the Council Salutation on behalf of Morning Star Baptist Church. Morning Star Baptist Church was organized by Reverend and Mrs. Fred Lee in August of 1946 in Spokane's East Central Neighborhood. Morning Star Baptist Church has served our community as a place for worship for many years and now holds services at 3909 West Rowan Avenue in Northwest Spokane. Morning Star Baptist Church has furthered their mission by hosting many community programs including clothing banks and a gathering place for seniors. Morning Star Baptist Church and its Pastor Walter Kendricks has been a leader in addressing racial disparities in our criminal justice system and raising our community's consciousness of racial inequalities. Morning Star Baptist Church was recently targeted by a neo-Nazi hate group with racist flyers and propaganda and Morning Star Baptist Church chose to respond to hate with no fear but reaffirming their commitment to love and compassion to others. The Council Salutation celebrates the history of Morning Star Baptist Church, salute them as a bedrock of our community and proudly stand with them in choosing compassion and love over hate and fear.

ADMINISTRATIVE REPORTS

Snow Season Update

Clint Harris, Interim Street Director, presented an update and overview of the 2019-2020 snow season.

Spokane Regional Health District Update

Dr. Bob Lutz, County Health Officer - Spokane Regional Health District, reported on the Hepatitis A outbreak in Spokane. He noted that Hepatitis is an inflammation of the liver or infection of the liver which is caused by a couple viruses. He also noted there are other causes of Hepatitis, such as alcoholic Hepatitis. In addition, he remarked on Hepatitis B and C.

BOARDS AND COMMISSION APPOINTMENTS**Design Review Board (CPR 1993-0069) and West Quadrant Tax Increment Financing Neighborhood Project Advisory Committee (WQTIF NPAC) (CPR 2007-0039)**

Upon Unanimous Voice Vote (in the affirmative), the City Council **approved** (and thereby confirmed) the following appointments:

- Design Review Board (CPR 1993-0069): Appointment of Chad Schmidt to fill the remainder of the term for the vacated Urban Designer position, with term beginning immediately and expiring on March 12, 2020.
- WQTIF NPAC (CPR 2007-0039): Appointments of Alan Chatham to the alternate position for the Riverside Neighborhood, Amanda Richardson to the Emerson Garfield alternate position & Fran Papenleur to the At-Large position, with all three serving terms from October 28, 2019, to April 9, 2021.

COUNCIL COMMITTEE REPORTS**Public Infrastructure, Environment, & Sustainability (PIES) Committee**

Council Member Beggs reported on the PIES Committee meeting held earlier today (October 28, 2019). Minutes of the PIES Committee meetings are filed with the City Clerk's Office and are available for review following approval by the PIES Committee.

OPEN FORUM

John Alder remarked on Prop 1 and encouraged citizens to vote no.

Kelly Cruz remarked on an issue that came up during the redevelopment of Dutch Jake's Park and the lack of oversight of removing curbing and sidewalks and excluding ADA ramps.

Mark Landowski remarked on subsidized housing and shared his experience with what has transpired from his tenancy when he started renting from the Spokane Housing Authority.

Lainie Woolway remarked on service dogs and shared her experiences and also remarked on the service dog laws.

Terri Anderson, who was accompanied by two tenants (Michelle Prerro and Linda), remarked on the need for affordable housing.

Michelle Prerro spoke in support of tenants' rights and suggested considering not allowing property tax for a dozen years on corporations as that puts a burden on property owners and a burden on people in general.

Linda commented there is a new landlord in town who kicked tenants out with no notice and shared her experience.

Mara Spitzer commented she is angry, frustrated, and sad that she has to come down here to speak on the subject of tenants' rights and stated nothing has progressed. She also remarked regarding her experience with homelessness.

Christopher Savage commented on the growing concern with people exceeding the speed limit on Indian Trail Road from about Barns Road to the Yokes Grocery Store.

Jeremy Logan remarked on tenants' rights and the need for just cause and stated we are in the middle of housing crises.

April Box stated she is here speaking for the Stomp Group to make housing more equitable and stated eviction is the gateway to homelessness.

LEGISLATIVE AGENDA**SPECIAL BUDGET ORDINANCES****Special Budget Ordinance C35834 and Resolution 2019-0097**

The City Council considered Special Budget Ordinance (providing funds for Phase II of the Emergency Shelter Plan to support up to 50 additional shelter beds and services for adult men at Truth Ministries for six months) and Resolution 2019-0097 (declaring an emergency and authorizing the Community, Housing, and Human Services Department exercise emergency procurement procedures to acquire up to \$75,000 of public works improvements for the Warming Center at 527 S. Cannon Street). Both items were provided a full reading by the City Clerk. Tija Danzig of the CHHS Department provided an overview of the items. Public testimony was received and Council commentary held. The following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed/adopted** the following items:

- **Passed Special Budget Ordinance C35834** amending Ordinance No. C35703 passed by the City Council December 10, 2018, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2019, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2019, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

General Fund
Unappropriated Reserves, \$178,950;
Other Misc. Services, same amount.

(This action provides funding for Phase II of the Emergency Shelter Plan to support up to 50 additional shelter beds and services for adult men at Truth Ministries for six months.)

- **Adopted Resolution 2019-0097** declaring an emergency and authorizing the Community, Housing, and Human Services Department exercise emergency procurement procedures to acquire up to \$75,000 of public works improvements for the Warming Center at 527 S. Cannon Street.

There were no **Emergency Ordinances**.

RESOLUTIONS

Resolution 2019-0091

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, and the opportunity for Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2019-0091**—Sole source with Pure Technologies (San Diego, CA) for pipe condition assessments utilizing their patented products along with a contract for assessments of the Ray Street and 57th Avenue mains—not to exceed \$325,000 (incl. tax).

Resolution 2019-0092

Subsequent to an overview of Resolution 2019-0092 by Council Member Beggs and an opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2019-0092** providing the City of Spokane's authorization, as a sponsoring entity, for the Northeast Public Development Authority to join the Association of Washington Cities Employee Benefit Trust.

Resolution 2019-0093

Subsequent to an overview of Resolution 2019-0093 by Council Member Mumm, public testimony from one individual, and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2019-0093** adopting the City of Spokane's 2020 State Legislative Agenda.

Resolution 2019-0097

For Council action on Resolution 2019-0097, see section of minutes under "Special Budget Ordinances." (This resolution was considered with Special Budget Ordinance C35834.)

Resolution 2019-0098 (Relates to the vacation of Cataldo considered under "Hearings")

The City Council considered Resolution 2019-0098. The following action to amend the resolution was taken:

Motion by Council Member Beggs, seconded by Council Member Mumm, **to amend** Resolution 2019-0098 (so the last paragraph of the resolution will read: "BE IT FURTHER RESOLVED that prior to or concurrent with the completion of the construction of the Sportsplex, the City will establish reasonably safe protected or buffered bicycle lanes built in one eastbound and one westbound lane on both sides of the above route or as a two-way cycle track, and install ADA sidewalk ramps at all intersections along the route described above"); **carried unanimously**.

Subsequent to a full reading of Resolution 2019-0098, as amended, by the City Clerk, public testimony, and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2019-0098 (as amended)** of the Spokane City Council requesting designation of Boone Avenue as a designated bicycle route and installation of increased bicycle and mobility infrastructure near the planned Sportsplex.

There were no **Final Reading Ordinances**.

FIRST READING ORDINANCES

The following Ordinances were read for the first time, with further action deferred:

- ORD C35826** Amending Spokane Municipal Code 17C.124.035 “Characteristics of Downtown Complete Street Designations” to allow for the vacation of all or parts of right-of-ways designated as a complete street to accommodate a public use; and declaring an emergency.
- ORD C35827** Regarding the reformation of the West Plains / Airport Area Public Development Authority and approving its charter and bylaws.
- ORD C35828** Regarding the reformation of the University District Public Development Authority and approving its charter and bylaws.
- ORD C35829** Regarding the reformation of the Northeast Public Development Authority and approving its charter and bylaws.

For Council action on First Reading Ordinance C35820, see section of minutes under “Hearings.”

There were no **Special Considerations**.

HEARINGS

Hearing on Vacation of Cataldo Avenue and a portion of Dean Avenue between Washington and Howard Streets (Deferred from October 7, 2019)

The City Council continued its hearing on the vacation of Cataldo Avenue and a portion of Dean Avenue between Washington and Howard Streets, as requested by Spokane Public Facilities District. Subsequent to the opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

Upon 6-1 Roll Call Vote (Council Member Burke voting “no”), the City Council **approved, subject to conditions**, the vacation of Cataldo Avenue and a portion of Dean Avenue between Washington and Howard Streets, as requested by Spokane Public Facilities District.

In conjunction with the hearing, Ordinance C35820 (as substituted)—vacating Cataldo Avenue, between the east line of Howard Street and the west line of Washington Street, along with portions of Dean Avenue—was read for the first time, with further action deferred.

Hearing on Possible Revenue Sources for the 2020 Budget

The City Council held a hearing on the possible revenue sources for the 2020 Budget. Interim Budget Director Paul Ingiosi provided an overview of revenue sources for the 2020 Budget. Public testimony was received from one individual and Council commentary held. The Following action was taken:

Motion by Council Member Fagan, seconded by Council Member Beggs, **to continue** the revenue hearing to November 4, 2019; **carried unanimously**.

No individuals spoke during the **Second Open Forum**.

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 7:56 p.m. The City Council is adjourned to October 21, 2019.

**STUDY SESSION MEETING MINUTES
SPOKANE CITY COUNCIL
Thursday, January 17, 2019**

A Special Meeting of the Spokane City Council was held on the above date at 3:39 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Stuckart and Council Members Burke, Fagan, Kinnear and Stratton were present. Council Member Mumm arrived at 3:40 p.m. Council Member Beggs was absent.

The following topics were discussed:

- State Bank Discussion with Senator Bob Hasegawa

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 4:29 p.m.

**STUDY SESSION MEETING MINUTES
SPOKANE CITY COUNCIL
Thursday, June 13, 2019**

A Special Joint Meeting of the Spokane City Council and the Spokane Plan Commission was held on the above date at 3:35 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. and Council Members Beggs, Burke, Kinnear, Mumm and Stratton were present. Council President Stuckart and Council Member Fagan were absent.

The following topics were discussed:

- Review of 2019 Plan Commission Work Plan
- New Projects and Research

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 4:45 p.m.

**STUDY SESSION MEETING MINUTES
SPOKANE CITY COUNCIL
Thursday, September 12, 2019**

A Special Meeting of the Spokane City Council was held on the above date at 3:02 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Stuckart and Council Members Beggs, Kinnear, Mumm and Stratton were present. Council Members Burke and Fagan were absent.

The following topics were discussed:

- Roundtable Discussion with LT Gov. Cyrus Habib
- Spokane Airport Presentation
- Clean Fuel Standard Resolution

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 4:31 p.m.

**STUDY SESSION MEETING MINUTES
SPOKANE CITY COUNCIL
Thursday, September 26, 2019**

A Special Meeting of the Spokane City Council was held on the above date at 3:33 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Stuckart and Council Members Fagan and Kinnear were present. Council Member Stratton arrived at 3:39 p.m. Council Members Beggs, Burke and Mumm were absent.

The following topics were discussed:

- Avista Upriver Park Presentation
- Public Development Authority Update

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 4:05 p.m.

**STUDY SESSION MEETING MINUTES
SPOKANE CITY COUNCIL
Thursday, October 17, 2019**

A Special Meeting of the Spokane City Council was held on the above date at 3:30 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Stuckart and Council Member Mumm were present. Council Members Beggs, Burke, Fagan, Kinnear and Stratton were absent. Although there was not a quorum of City council members present the following topic was discussed:

- Briefing on HB 1406 Ordinance

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 3:35 p.m.

**STUDY SESSION MEETING MINUTES
SPOKANE CITY COUNCIL
Thursday, October 24, 2019**

A Special Meeting of the Spokane City Council was held on the above date at 3:33 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Stuckart and Council Members Fagan and Stratton were present. Council Member Burke arrived at 3:34 p.m. Council Members Beggs, Kinnear and Mumm were absent.

The following topics were discussed:

- Board and Commission Appointments
- YWCA Program Overview

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 4:31 p.m.

**SPECIAL MEETING MINUTES
SPOKANE CITY COUNCIL
Thursday, October 31, 2019**

A Special Meeting of the Spokane City Council was held on the above date at 3:30 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington.

The purpose of the special meeting was to hold the City Council's regularly scheduled study session and to hold a Special Administrative Session to consider the following Consent Agenda items: a purchase and sale agreement for the property at 527 S. Canon Street as well as the warming center operating agreements for Jewels Helping Hands, Truth Ministries, and Catholic Charities, and contract/agreement amendments with Women's Hearth and Hope House. The meeting was open to the public. No public testimony was taken during either portion of the special meeting. Discussion was limited to appropriate officials, presenters and staff.

SPECIAL ADMINISTRATIVE SESSION / CONSENT AGENDA

Roll Call

Council President Stuckart and Council Members Beggs, Fagan, Kinnear, Mumm, and Stratton were present. Council Member Burke arrived at 3:35 p.m.

The Spokane City Council considered the above-referenced Consent Agenda items. Council President Stuckart requested a motion to replace versions of the Operating Agreement with Jewels Helping Hands, the Operating Agreement with Truth Ministries, and Contract Amendment with Hope House with substitute versions. The following action was taken:

Motion by Council Member Beggs, seconded by Council Member Mumm, **to so move (to replace versions of the Operating Agreement with Jewels Helping Hands, the Operating Agreement with Truth Ministries, and Contract Amendment with Hope House with substitute versions); carried unanimously (Council Member Burke absent).**

Council Member Fagan requested the Warming Center Operations Agreement with Jewels Helping Hands be considered separately. The following action was then taken:

Upon Unanimous Voice Vote (with all Council Members present and voting in the affirmative), the City Council **approved** the following items:

- Purchase and Sale Agreement for the property at 527 S. Cannon Street (OPR 2019-0930)
- Warming Center Operator Agreement with Truth Ministries (as substituted) (OPR 2019-0971)
- Warming Center Operator Agreement with Catholic Charities (OPR 2019-0972)
- Women's Hearth Program Contract Amendment (OPR 2019-0722)
- Hope House Shelter Agreement Amendment (as substituted) (OPR 2019-0774)

The City Council considered separately the Warming Center Operator Agreement with Jewels Helping Hands. Subsequent to Council and staff commentary, the following action was taken:

Upon 6-1 Voice Vote (Council Member Fagan voting "no"), the City Council **approved** the Warming Center Operator Agreement with Jewels Helping Hands (as substituted) (OPR 2019-097).

The Special Administrative Session portion of the meeting adjourned at 3:43 p.m. The City Council immediately reconvened into the Special Study Session portion of the meeting.

STUDY SESSION AGENDA

The City Council held discussion on the following topics:

- Update from Greater Spokane Incorporated.
- Planning Department Presentation North Bank and S. University District.

Adjournment

The study session portion of the special meeting adjourned at 4:27 p.m.

Hearing Notices

CITY OF SPOKANE BUDGET NOTICE

NOTICE IS HEREBY GIVEN, pursuant to RCW 35.33.061, that the Mayor's Preliminary (Proposed) Budget of the City of Spokane for the City's ensuing Fiscal Year (January 1, 2020-December 31, 2020), has been filed in the City Clerk's Office on (or before) November 1, 2019. A copy thereof will be furnished to any taxpayer who will call at the City Clerk's Office therefor. Copies will be made available no later than November 4, 2019. The Spokane City Clerk's Office is located on the Fifth Floor - Municipal Building, 808 W. Spokane Falls Boulevard, Spokane, WA. In addition, a copy of the Proposed Budget will be available for citizen review at the Main Branch of the City Library, 906 W. Main Avenue, Spokane, WA.

NOTICE IS HEREBY FURTHER GIVEN, pursuant to RCW 35.33.061, that the Spokane City Council will meet on or before the first Monday of December for the purpose of fixing the final budget. The Council plans to meet on the dates indicated (below) in its consideration of the 2020 Proposed Budget during its Regular Legislative Sessions to be held at 6:00 p.m. on Monday evenings in the Council Chamber, 808 W. Spokane Falls Boulevard:

OCTOBER 28, 2019

- Hold Public Hearing on possible Revenue Sources for 2020 Budget.

NOVEMBER 4, 2019

- Begin Budget Hearing on the Proposed 2020 Budget.

NOVEMBER 11, 2019

- Continue Hearing on the Proposed 2020 Budget.

NOVEMBER 18, 2019

- Continue Hearing on the Proposed 2020 Budget.

NOVEMBER 25, 2019

- Continue Hearing on the Proposed 2020 Budget.

DECEMBER 2, 2019

- Continue Hearing on the Proposed 2020 Budget.

The City Council reserves the right to conclude the budget hearings on December 2, 2019, and/or to continue the hearings up to the 25th day prior to the beginning of the next fiscal year (RCW 35.33.071) (no later than December 6, 2019).

Any taxpayer who wishes may appear at any of these meetings and be heard for or against any part of the Budget.

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C35834

An ordinance amending Ordinance No. C35703, passed by the City Council December 10, 2018, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2019, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2019, and providing it shall take effect immediately upon passage"; and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2019 budget Ordinance No. C35703, as above entitled, and which passed the City Council December 10, 2018, it is necessary to make changes in the appropriations of the General Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, there is a significant and pressing need for funding expanded emergency shelter facilities with needed services to ensure that people experiencing homelessness in Spokane are safe and assisted in obtaining the services they need to exit homelessness; and

WHEREAS, this ordinance therefore provides funds for Phase 2 of the Emergency Shelter plan with the goal of providing six months of seasonal services for up to 50 adult men at Truth Ministries; and

WHEREAS, the expenditures requested under this ordinance are therefore necessary for the immediate preservation of the public peace, health, or safety; and

WHEREAS, this emergency ordinance, under Section 19(A) of the City Charter, will be effective immediately upon passage by a vote of one more than a majority of the Council.

Now, therefore, the City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

FROM:	0100-99999- 99999-	General Fund Unappropriated Reserves	<u>\$178,950</u>
TO:	0300-53010- 65410-54999	General Fund Other Misc. Services	<u>\$178,950</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to provide funds for Phase II of the Emergency Shelter Plan to support up to 50 additional shelter beds and services for adult men at Truth Ministries for six months, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage by the affirmative vote of one more than a majority of members of the Council.

**Passed by City Council October 28, 2019
Delivered to Mayor November 4, 2019**

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

PERMIT TECHNICIAN I SPN 009 OPEN ENTRY

DATE OPEN: Monday, November 4, 2019

DATE CLOSED: Sunday, November 17, 2019 at 11:59 p.m.

SALARY: \$36,907.49 annual salary, payable bi-weekly, to a maximum of \$57,992.11

DESCRIPTION:

Performs difficult clerical and technical processing work in the issuance of a wide variety of construction-related permits.

DUTIES:

- Interacts with the public to provide a full range of customer service related support activities, which includes providing information, handling or obtaining details of permitting needs, and receiving payments.
- Receives and responds to a high volume of telephone inquiries and web requests, representing the City to the public over the telephone and through written correspondence, in a professional and effective manner.
- Reviews and approves applications for minor residential construction projects, such as the addition or alteration of fences, garages, sheds and swimming pools. Issues permits for approved applications.
- Issues trade and street obstruction permits. Issues construction-related permits including but not limited to building, sewer, and water.
- Assists applicants in preparing permit applications. Routes applications to appropriate City staff for detailed technical review.
- Explains basic permit requirements, procedures and fees to the public. Answers code-related questions regarding residential and commercial construction. Responds to other inquiries from customers and citizens.
- Calculates fees for applications and permits. Receives money from the public, gives change, and issues receipts. Processes refunds and balances daily receipts.
- Researches and provides information regarding locations of property boundaries, public and private sewer and water utilities and services.
- Assigns appropriate addresses for new parcels.
- Operates standard office machines, scales, and mapping software. Obtains information from plans and maps.
- Updates records and databases; prepares reports.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* Completion of one year of college (45 quarter or 30 semester credit hours) to include mathematics, science and English.
- *Experience:* One year of experience in building/engineering plan review or in issuing construction-related permits.
- *Substitution:* Additional education may substitute for experience, or vice versa, on a year-for-year basis.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination to be eligible for hire.

This examination will consist of a supplemental questionnaire and a written test, with weights assigned as follows:

- Supplemental Questionnaire 20%
- Written Test 80%

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

Supplemental Questionnaire Details:

The supplemental questionnaire, weighted at 20%, is part of your application. The supplemental questionnaire is designed to elicit sufficient job-related information and will be used to evaluate the amount and quality of the applicant's previous job-related experience, as well as any other information deemed important to performing the duties of this position.

Written Test Details:

The written test will be conducted in the Civil Service Test Room (4th floor, City Hall) the week of November 17, 2019. The approximate duration of the test will be 2 hours.

Self-schedule written test date and time:

Upon passing the minimum qualification review, you will receive an e-mail with complete instructions to self-schedule your test session. Multiple sessions may be made available depending on the number of applicants and are filled on a first come, first served basis.

The test may include the following subjects:

Customer Service
Interpersonal Skills
Reading Comprehension
Vocabulary
Office Procedures
Permitting Processes
Plan Reading

We encourage you to apply immediately. Applicants must complete and submit a City of Spokane employment application online by 11:59 p.m. on the filing cut-off date.

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 31st day of October 2019.

MARK LINDSEY
Chair

AMBER RICHARDS
Chief Examiner

SIGNAL MAINTENANCE TECHNICIAN SPN 272
OPEN ENTRY

DATE OPEN: Monday, November 4, 2019 **DATE CLOSED:** Sunday, November 17, 2019 at 11:59 p.m.
SALARY: \$44,432.64 annual salary, payable bi-weekly, to a maximum of \$69,764.26

DESCRIPTION:

Performs skilled craft and technical work in the construction, installation, maintenance and repair of communication systems, traffic signals, street lighting, intelligent transportation systems, video systems and the installation, operational testing, maintenance and repair of digital and microprocessor electronics of these systems.

DUTIES:

- Responds to reports of malfunctioning traffic, communications systems, intelligent transportation systems equipment and related equipment within the City during normal working hours and when assigned to 24 hour emergency call-out or weekend standby; determines the nature of the problem, effects necessary repairs.
- Installs, modifies, tests, maintains and repairs electrical and some electronic devices including, but not limited to: traffic signal communication systems, intersection control systems, detection and video monitor systems.
- Installs, maintains and repairs overhead and underground electrical equipment, including installation of signal and lighting poles and the installation and splicing of cables and wiring.
- Installs, maintains and repairs traffic signals, street lighting, and general electrical wiring systems.
- Utilizes various hand and power tools in the installation and repair of various systems.
- Performs emergency repairs and/or adjustments, identifies and repairs electrical/electronic failures.
- Performs underground utility locates.
- Read and interpret signal and lighting plans and electronic schematics.
- Lays out equipment in the field according to plans.
- Maintains proper stocking levels of spare parts and tools on maintenance vehicles and in work areas.
- May be assigned to shop or field duty.
- May be required to work at heights in an aerial manlift basket, work underground, dig trenches or post holes.
- Drives various vehicles, including aerial bucket truck, repair truck, flusher, tank, flatbed, dump, front end loader, bobcat, and trucks pulling various trailers.
- May be required to assist in snow removal operations as needed.
- Prepares and maintains records as required.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Certification:* Possession of a General Journeyman Electrician (01) Certificate as issued by Washington State Department of Labor and Industries or equivalent from another state; certification by the State of Washington must be obtained during the probationary period.
- *Substitution:* Completion of a minimum of 4000 hours of documented electrical trainee work experience towards journeyman classification. OR, Possession of a Traffic Signal Level II Construction Technician certificate or Traffic Signal Level II Bench Technician certificate as issued by International Municipal Signal Association.
- *License:* Possession of a valid driver's license and obtain a Class B Commercial Driver's License (CDL) without air brake restriction during the probationary period.

EXAMINATION DETAILS:

APPLICATION AND EXAMINATION INSTRUCTIONS

Applicants must meet the minimum qualifications and pass the examination to be eligible for hire. This exam consists of a written test weighted at 100% of the final score.

WRITTEN TEST DETAILS:

The written test will be conducted in the Civil Service Test Room on November 20, 2019 at 9:00 a.m. The approximate duration of the test is 2.5 hours.

If your application is accepted, you will receive an e-mail confirming your test time.

The written test may include such subjects as:

- Electrical/Electronics
- Safety & Human Relations
- Traffic Signals & Construction

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 11:59 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 31st day of October 2019.

MARK LINDSEY
Chair

AMBER RICHARDS
Chief Examiner

Notice for Bids

Supplies, Equipment, Maintenance, etc.

CHHS HOUSING REPAIR PROGRAMS MANAGER

City of Spokane Community, Housing, and Human Services Department

RFP #5183-19

Description: The City of Spokane is soliciting electronic Proposals for CHHS HOUSING REPAIR PROGRAMS MANAGER

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on MONDAY, NOVEMBER 11, 2019 in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **CHHS HOUSING REPAIR PROGRAMS MANAGER** for the City of Spokane Community, Housing, and Human Services Department.

The Request for Proposals document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Qualifications.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, November 11, 2019**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: October 30 & November 6, 2019

MANITO PARK IRRIGATION RENOVATION PROJECT
Parks & Recreation Department
#PW ITB 5186-19

INVITATION TO BID NOTICE

Description: The City of Spokane is soliciting electronic bids for the Manito Park Irrigation Renovation Project.

Pre-Submittal Conference: City of Spokane – City Hall Lobby Lilac Conference Room, Spokane, WA 99201 on **Thursday, November 14, 2019 at 1:00 pm.**

Bid Opening: Sealed electronic bids will be received until **Monday, November 25, 2019 at 1:00 pm.** At 1:15 pm they will be publicly opened in a meeting held in the City Council Chambers, LL, 808 W. Spokane Falls Blvd., Spokane WA. All bid responses are only to be submitted **electronically** through the City of Spokane's bidding portal: <https://spokane.procurement.com>, on or before the aforementioned date and time. Hard copy and/or late bids shall not be accepted.

To view this solicitation and submit a bid response, you must first register in the City's bidding portal at <https://spokane.procurement.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation distribution list for changes and/or additions via Addenda form.

Potential bidders are asked to post their questions on our bidding portal under the tab labeled "Clarifications" under the relative project number.

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Thea Prince
Purchasing Department

Publish: November 6 & 13, 2019

NORTH BANK PLAYGROUND – RIVERFRONT PARK (Re-Bid)
Parks & Recreation Department
#PW ITB 5188-19

INVITATION TO BID NOTICE

Description: The City of Spokane is soliciting electronic bids for the North Bank Playground – Riverfront Park.

Bid Opening: Sealed electronic bids will be received until **Monday, December 9, 2019 at 1:00 pm.** At 1:15 pm they will be publicly opened in a meeting held in the City Council Chambers, LL City Hall, 808 W. Spokane Falls Blvd., Spokane WA. All bid responses are only to be submitted **electronically** through the City of Spokane's bidding portal: <https://spokane.procurement.com>, on or before the aforementioned date and time. Hard copy and/or late bids shall not be accepted.

Mandatory Pre-Bid Conference: Spokane City Council Briefing Center, LL City Hall, 808 W Spokane Falls Blvd., Spokane WA 99201 on **Friday, November 15, 2019 at 10:30 am.**

To view this solicitation, access Plans and Specifications, and submit a bid response, you must first register in the City's bidding portal at <https://spokane.procurement.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation distribution list for changes and/or additions via Addenda form.

Potential bidders are asked to post their questions on our bidding portal under the tab labeled "Clarifications" under the relative project number.

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Thea Prince
Purchasing Department

Publish: November 6 & 13, 2019

FEDERAL LOBBYING SERVICES

City of Spokane City Council

RFP #5191-19

Description: The City of Spokane is soliciting electronic Proposals for FEDERAL LOBBYING SERVICES

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, DECEMBER 2, 2019**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **Federal Lobbying Services** for the City of Spokane City Council.

The Request for Proposals document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, December 2, 2019**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: November 6 & 13, 2019

PARKS AND PUBLIC OPEN SPACE MASTER PLAN

City of Spokane Parks and Recreation Division

RFQu #5193-19

Description: The City of Spokane is soliciting electronic Qualification Proposals for the Parks and Recreation Division.

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, DECEMBER 2, 2019**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **PARKS AND PUBLIC OPEN SPACE MASTER PLAN**.

The Request for Qualifications document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Qualifications.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Qualification Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, December 2, 2019**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: November 6 & 13, 2019

SPOKANE PARKS AND RECREATION POURING RIGHTS FOR BEVERAGES

City of Spokane Parks and Recreation Division

RFP #5194-19

Description: The City of Spokane is soliciting electronic Proposals for **SPOKANE PARKS AND RECREATION POURING RIGHTS FOR BEVERAGES**.

Pre-Proposal Conference: A Pre-Proposal Conference is scheduled to be held on November 15, 2019, at 10 a.m., local time, at the U.S. Pavilion offices, located in Spokane Riverfront Park. All prospective Proposers should attend; however, attendance is not mandatory.

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, DECEMBER 9, 2019**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **Spokane Parks and Recreation Pouring Rights for Beverages** for the City of Spokane Parks and Recreation Division.

The Request for Proposals document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, December 9, 2019**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: November 6 & 13, 2019

FABRICATION OF SUPERHEATER TUBE PANELS (Re-Bid)

Solid Waste Disposal – Waste to Energy Facility

#ITB 5195-19

INVITATION TO BID NOTICE

Description: The City of Spokane is soliciting electronic bids for Fabrication of Superheater Tube Panels

Bid Opening: Sealed electronic bids will be received until **Monday, November 18, 2019 at 1:00 pm**. At 1:15 pm they will be publicly opened in a meeting held in the City Council Chambers, LL, 808 W. Spokane Falls Blvd., Spokane WA. All bid responses are only to be submitted **electronically** through the City of Spokane's bidding portal: <https://spokane.procurement.com>, on or before the aforementioned date and time. Hard copy and/or late bids shall not be accepted.

To view this solicitation and submit a bid response, you must first register in the City's bidding portal at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation distribution list for changes and/or additions via Addenda form.

Potential bidders are asked to post their questions on our bidding portal under the tab labeled "Clarifications" under the relative project number.

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Thea Prince
Purchasing Department

Publish: November 6 & 13, 2019

**SPOKANE PUBLIC LIBRARY BOND PROJECTS
SPECIAL TESTING & INSPECTION SERVICES
Spokane Public Library**

RFQ #2019-11-001

Spokane Public Library is requesting Statement of Qualifications for special testing and inspection services.

The Request for Qualifications document is available at the following web page:

www.spokanelibraryplanroom.com

Questions must be directed to Carl Moses, Hill International, 509-570-0940, CarlMoses@Hillintl.com

SOQ's conforming to the RFQ requirements must be electronically submitted to Carl Moses no later than 4:00 p.m. on November 26, 2019.

Email one electronic version of your statement of qualifications to:

Carl Moses
Project Manager
Hill International, Inc.
carlmoses@hillintl.com

Spokane Public Library reserves the right to reject any and all SOQs. SOQs failing to comply with the requirements of this Request for Qualifications may be considered non-responsive. SOQs received late will be considered rejected. All statement of qualifications shall remain the property of Spokane Public Library and shall not be returned.

Penny Brown
Spokane Public Library

Publish: November 6 & 13, 2019
