



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 109

OCTOBER 23, 2019

Issue 43



MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBERS:

BREEAN BEGGS (DISTRICT 2)

KATE BURKE (DISTRICT 1)

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

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Minutes

MINUTES OF SPOKANE CITY COUNCIL

Monday, October 7, 2019

BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Briefing Center in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call

On present, Council President Stuckart and Council Members Beggs, Burke, Fagan, Kinnear, Mumm, and Stratton were present.

City Attorney Mike Ormsby, City Council Policy Advisor Brian McClatchey, and Acting City Clerk Laurie Farnsworth were also present on the dais.

Advance Agenda Review

The City Council received an overview from staff on the October 14, 2019, Advance Agenda items.

Action to Approve October 14, 2019, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the October 14, 2019, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.2):

Motion by Council Member Fagan, seconded by Council Member Burke, **to approve** the Advance Agenda for Monday, October 14, 2019; **carried unanimously.**

Current Agenda Review

The City Council considered the October 7, 2019, Current Agenda items.

CONSENT AGENDA

Upon motion by Council Member Fagan, and seconded by Council Member Burke, the City Council unanimously approved Staff Recommendations for the following items:

Contract with Vermeer Rocky Mountain (Spokane, WA) for McLaughlin MCL-10H Pit Launched Directional Drill with Digital Control F2 Locating System—\$82,311.89 (incl. tax). (OPR 2019-0809 / BID 5158-19)

Contract Amendment with Bernardo Wills Architects (Spokane, WA) to complete construction phase services for CSO Basin 26 Control Facility project—increase of \$25,160. Total Contract Cost: \$139,980.50. (OPR 2017-0528 / ENG 2010088)

Contract with Keller Rohrback, LLP (Seattle, WA) for provide legal services in conjunction with recovery efforts for damages from the manufacturers and distributors of opioid based prescriptions. (OPR 2019-0810)

Agreement with Washington State Department of Transportation to install conduit for City of Spokane use as part of the Trent Avenue Bridge replacement—\$117,652. (OPR 2019-0811)

Contract with FCS Group (Redmond, WA) for rate structure analysis of the Water, Sewer, and Stormwater utilities—not to exceed \$260,000 (incl. tax.). (OPR 2019-0812)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through September 27, 2019, total \$8,825,278.66, with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$7,591,222.01. ACH Payment Nos 67940-68457 (Check Nos. 69227-69500) (CPR 2019-0002)

Council Recess/Executive Session

The City Council adjourned at 3:50 p.m. The City Council did not hold an Executive Session. The City Council reconvened again at 6:00 p.m. for the Legislative Session.

LEGISLATIVE SESSION**Pledge of Allegiance**

The Pledge of Allegiance was led by Girl Scouts of America.

Roll Call

Council President Stuckart, Council Members Beggs, Burke, Fagan, Kinnear, Mumm, and Stratton were present.

City Council Policy Advisor Brian McClatchey and Acting City Clerk Laurie Farnsworth were also present on the dais.

MAYORAL PROCLAMATIONS

October 2019 *Cyber Security Awareness Month*

Council Member Kinnear read the proclamation and presented it to Dan Wordell of the City's Innovation and Technology Services Department. Mr. Wordell spoke about the need for cyber security awareness and for citizens to be educated about and learn how to avoid being victims of cybercrime. The City of Spokane is engaged in the National Public Awareness Campaign: "Stop – Think – Connect," and Mr. Wordell stressed that every individual is key in participating in this effort.

October 2019 *Safe Infant Sleep Awareness Month*

Council Member Fagan read the proclamation and presented it to Liz Montgomery of the Northwest Infant Survival & SIDS Alliance (NISSA). Ms. Montgomery provided information and statistics regarding the number of SIDS-related infant deaths in Spokane County. She shared safe practices for safe infant sleep for parents and households with infants and identified the practices that heighten the risk of SIDS. She also advised of the other services provided by NISSA.

October 12, 2019 *Celebrate 30 Years Barbershop with the Spirit of Spokane Chorus Day*

Council Member Mumm read the proclamation and presented it to the Spirit of Spokane Chorus. Cherie Letts, Chair of the upcoming anniversary show "Celebrate," introduced the chorus which is a multi-award chapter of the Sweet Adelines. The "Celebrate" anniversary show is Saturday, October 12, at 7:00 p.m. at Riverside Place. Four local barbershop chorus groups will also be performing as part of the show. Tickets are \$20 at the door or online at brownpapertickets.com. The chorus then performed for the City Council and the audience.

COUNCIL SALUTATION

October 11, 2019 *International Day of the Girl*

Council Member Stratton read the salutation which emphasized that the International Day of the Girl was established by the United Nations recognizing the rights of women and girls. The theme of International Day of the Girl is "Girl Force – Unscripted and Unstoppable." Some of the issues include girls' education, protection against gender-based violence, self-esteem, and encouragement for girls to stand up for their rights. Representatives from the local Spokane Girl Scouts were in attendance (and led the Pledge of Allegiance at the beginning of the meeting). Council Member Stratton acknowledged the girls and young women, and Katelin, one of the representatives who has been a member of the Girl Scouts for ten years, spoke about the many positive impacts that have come from being a member of the organization. The CEO of Girl Scouts, Brian Newberry, then thanked the City Council for acknowledging the girls. Mr. Newberry shared the accomplishments of the local Girl Scouts and that they are number five out of 111 Councils in the United States for membership growth. The Girls Scouts then presented each of the City Council members with gold coins which thanks them for their golden leadership and leading the way.

There was no **Administrative Report**.

COUNCIL COMMITTEE REPORTS**Public Safety Committee Meeting**

Council Member Kinnear reported on the Public Safety Committee meeting held earlier today (October 7, 2019). Minutes of the Public Safety Committee meetings are filed with the City Clerk's Office and are available for review following approval by the Public Safety Committee.

There were no **Board and Commission appointments**.

OPEN FORUM

James Earl spoke about businesses in Spokane that are not family-friendly and other matters.

Rick Bocoook spoke about security at the STA Plaza and the 14th Amendment.

Matt Judy remarked about camping in cars and the long response by the City to address the issue.

Dave Bilsland spoke about homelessness and the need to stop evictions.

Lou Cox commented about their NRO leaving, the need for more police on the force, long Code Enforcement response times, and the need for more training for some 911 dispatchers.

Raymond Vanderlane spoke about the goal to start a new non-profit business that provides a cleaning service for bed-bug infestation and at the same time would provide employment opportunities.

Michael McGuire remarked about the need for homeless shelters and that the City should finance services at the House of Charity.

Cherrie Barnett spoke about the condition of the United States Constitution and other matters.

LEGISLATIVE AGENDA

SPECIAL BUDGET ORDINANCE

Special Budget Ordinance C35817

Public Works and Utilities Division Director Scott Simmons provided an overview of Special Budget Ordinance C35817. There was an opportunity for public testimony, with one individual requesting to speak. Subsequently, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed** Special Budget Ordinance C35817 amending Ordinance No. C35703 passed by the City Council December 10, 2018, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2019, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2019, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Fleet Services Fund
FROM: Central Service Center, \$3,497,576;
TO: Various Accounts, same amount.

(This action budgets to cover increased costs and increased repairs that have not been budgeted adequately over the last few years.)

There were no **Emergency Ordinances**.

RESOLUTIONS

For Council action on Resolutions 2019-0078 and 2019-0080, see section of minutes following Council's consideration of Resolutions 2019-0083 through 2019-0086.

RES 2019-0082 (OPR 2019-0813)

Subsequent to Council commentary and the opportunity for public testimony, with one individual requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2019-0082** declaring Asea Brown Boveri Limited (ABB) who owns the patented software known as ABB ServiceGrid which is used to enhance the overall operational effectiveness and reduce maintenance costs at the City's Waste To Energy (WTE) Facility as sole source and thus authorizing its purchase from Asea Brown Boveri Limited (ABB), of Zurich, Switzerland, for the Waste to Energy Facility from January 1, 2020, through December 31, 2024—estimated cost for five years of \$1,350,000 (excl. tax).

Resolutions 2019-0083 through 2019-0086 – Joint Resolutions with Spokane County

The City Council considered Resolutions 2019-0083 through 2019-0086. Subsequent to commentary by Airport Director Larry Krauter, public testimony from one individual (pertaining to Resolution 2019-0083), and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted** the following Resolutions:

- RES 2019-0083** Granting a Non-Exclusive Access and Utility Easement to the City of Spokane for Sewer Line purpose.
- RES 2019-0084** Authorizing the Airport Board to sell property identified as Spokane County Assessor's Parcel Nos. 15344.0102, 15344.0103, 15344.0104, 15344.0105, 15344.0106, 15344.0107, 15344.0108, 15344.0109, 15344.0110, 15344.0111 and 15344.0113.
- RES 2019-0085** Joint Resolution with Spokane County authorizing the Airport Board to sell property identified as Spokane County Assessor Parcels 15362.0025, 15362.0026, 15362.0027 and 15362.0028.
- RES 2019-0086** Joint Resolution amending the Airport Joint Operation Agreement between Spokane County and the City of Spokane.

RES 2019-0078 (Deferred from September 30, 2019, Agenda)

Subsequent to Council commentary and public testimony from one individual, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2019-0078** declaring Rockwell Automation/Allen Bradley as a sole source provider of software, hardware and services for equipment at various City Utility Division sites and authorizing a Value Blanket Order for purchase from Columbia Electric Supply of Spokane, Washington, for Rockwell Automation/Allen-Bradley products to be used by multiple departments, for a five (5) year period without public bidding—annual estimated expenditure \$2,000,000 (incl. tax).

RES 2019-0080 (deferred from September 30, 2019, Agenda)

Subsequent to Council commentary and public testimony, the following action was taken:

Upon Unanimous Roll Call Vote the City Council **adopted Resolution 2019-0080** providing for the issuance and sale of a Limited Tax General Obligation Bond in the aggregate principal amount of not to exceed \$2,500,000; establishing an interfund loan facility from the Spokane Investment Pool to finance capital needs for improvements to Esmerelda Golf Course; fixing the date, form, maturity, interest rate, terms and covenants of the bond; establishing the provisions for drawing on the interfund loan established thereby; authorizing the sale and delivery of the bond to the City, and providing for other matters properly relating thereto.

There were no **Final Reading Ordinances**. (Clerical Note: Due to a clerical error, Final Reading Ordinance C35816 was inadvertently left off of the October 7, 2019, Agenda. It, therefore, was placed on the October 14, 2019, City Council Legislative Agenda for Final Reading.)

FIRST READING ORDINANCES

For Council action on First Reading Ordinances C35818, C35819, and C35820, see section of minutes under "Hearings."

HEARINGS**Hearing on Vacation of a Portion of Unused Right-of-Ways Southeast of the Intersection of Cedar Road and Cheney-Spokane Road and Related First Reading Ordinance C35818**

The City Council held a hearing on the vacation of a portion of unused right-of-ways southeast of the intersection of Cedar Road and Cheney-Spokane Road, as requested by Molly Kingston. No individuals requested to speak on the matter. Subsequent to Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **approved, subject to conditions**, the vacation of a portion of unused right-of-ways southeast of the intersection of Cedar Road and Cheney-Spokane Road, as requested by Molly Kingston.

In conjunction with the Hearing, Ordinance C35818—vacating a portion of unused right-of-ways southeast of the intersection at Cedar Road and Cheney-Spokane Road—was read for the first time, with further action deferred.

Hearing on the Vacation of Alameda Court and Related First Reading Ordinance C35819

The City Council held a hearing on the vacation of Alameda Court east of Center Court except the west 100 feet, as requested by Community Frameworks. Public testimony was received, with one individual requesting to speak. Council commentary was held, with response by City staff. Council President Stuckart entertained a motion to waive the \$26,000 (\$26,349.79) fee (associated with the vacation), as allowed the law. The following actions were taken:

Motion by Council Member Fagan, seconded by Council Member Stratton, **to waive** the \$26,000 (\$26,349.79) fee (associated with the vacation); **carried unanimously**.

Upon Unanimous Roll Call Vote, the City Council **approved, subject to conditions**, the vacation of Alameda Court east of Center Court except the west 100 feet.

In conjunction with the Hearing, Ordinance C35819—vacating Alameda Court east of Center Court except the west 100 feet—was read for the first time, with further action deferred.

Hearing on the Vacation of Cataldo Avenue and a Portion of Dean Avenue and Related First Reading Ordinance C35820

The City Council held a hearing on the vacation of Cataldo Avenue and a portion of Dean Avenue between Washington and Howard Streets, as requested by Spokane Public Facilities District. Council President Stuckart indicated the recommendation is to learn more, hear from people, and then have a motion to leave the hearing open until October 28 in order to work through everything (as it pertains to the vacation). Chad Heimbigner with Coffman Engineers reported on the access associated with the Sportsplex Project as it relates to the Cataldo Avenue right-of-way vacation. Council inquiry and commentary was held, with response by Mr. Heimbigner and other representatives requesting the vacation. Public testimony was then received and the following action was taken:

Motion by Council Member Beggs, seconded by Council Member Kinnear, **to keep the hearing open and defer** further hearing (on the vacation) until October 28 (and accept first reading of Ordinance C35820); **carried unanimously**.

In conjunction with the Hearing, Ordinance C35820—vacating Cataldo Avenue and a portion of Dean Avenue between Washington and Howard Streets—was read for the first time, with further action deferred.

No individuals spoke during the **Second Open Forum**.

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 7:50 p.m. The City Council is adjourned to October 14, 2019.

MINUTES OF SPOKANE CITY COUNCIL

Monday, October 14, 2019

BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Briefing Center in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call

On present, Council President Stuckart and Council Members Beggs, Burke, Fagan, Kinnear, and Stratton were present. Council Member Candice Mumm was absent.

City Attorney Mike Ormsby, City Council Policy Advisor Brian McClatchey, and City Clerk Terri Pfister were also present on the dais.

Advance Agenda Review

The City Council received an overview from staff on the October 21, 2019, Advance Agenda items.

Action to Approve October 21, 2019, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the October 21, 2019, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.2):

Motion by Council Member Fagan, seconded by Council Member Kinnear, **to approve** the Advance Agenda for Monday, October 21, 2019; **carried unanimously (Council Member Mumm absent)**.

Current Agenda Review

The City Council considered the October 14, 2019, Current Agenda items.

CONSENT AGENDA

Upon motion by Council Member Fagan, and seconded by Council Member Burke, the City Council unanimously (Council Member Mumm absent) approved Staff Recommendations for the following items:

Value blanket with Airgas Specialty Products (Lawrenceville, GA) for anhydrous ammonia from January 1, 2020 through December 31, 2022—\$696,000 (incl. tax)—\$696,000 (incl. tax). (OPR 2019-0841)

Contract Amendment and Extension with 5 Star Testing, Inc. for ultrasonic thickness testing on boiler tubes:

- a. Additional \$45,000 for existing contract ending October 29, 2019. (OPR 2017-0660 / RFP 4390-17)
- b. Extension 1 of 3 from October 30, 2019, through October 29, 2020—\$148,000. (OPR 2017-0660 / RFP 4390-17)

Contract with K&N Electric Motors for the purchase and installation of a trash rake system utilized to clean the intake grates of small to large brush and river debris at Upriver Powerhouse #1—\$811,000 plus 10% administrative reserve \$81,100. Total contract amount \$892,000. (OPR 2019-0842 / ITB 5137-19)

Recommendations to list on the Spokane Register of Historical Places:

- a. Moye House, 1224 W. 11th Avenue on the Spokane Register of Historic Places. (OPR 2019-0843)
- b. Ripoli-Scarpelli Building, 2012-2014 E. Sprague Avenue. (OPR 2019-0844)

Interlocal Agreement with Spokane County supporting prosecution and the public defense of defendants accepted into the joint City/County Mental Health Court—Revenue of \$120,050. (OPR 2019-0845)

Interlocal Agreement with Spokane County and Spokane County Prosecutor to fund and staff the Relicensing Program for 2019—Revenue of \$100,000. (OPR 2019-0846)

Accept grant award from Department of Justice CFDA 16.738 from October 1, 2018, through September 30, 2022—\$76,688, City of Spokane and \$62,744 for Spokane County. Total award: \$139,432. (OPR 2019-0847)

Permission to enter pilot program with Enterprise Fleet Management to replace aging vehicles through a lease to own program for Parks and Recreation. (OPR 2019-0848)

Approval of Interlocal Agreement between City of Spokane and Spokane County to use the Courthouse Annex space for Spokane Municipal Court through December 31, 2020—\$220,000. (OPR 2019-0849)

Memorandum of Understanding between Spokane County and the City of Spokane to pay half of the salaries and operating expenses for the Spokane County Law and Justice Department—\$200,000. (OPR 2019-0850)

Interagency agreement between Spokane Fire Department and Washington State Patrol to allow for mobilization reimbursements through December 31, 2023. (OPR 2019-0851)

Agreement with SREC to provide back-up Fire dispatch services to the City of Spokane—Not to exceed \$100,000. (OPR 2019-0852)

Contract with Wingfoot Commercial Tire Systems, LLC using Washington State Contract 00519 for tire services for Fleet Services—Annual cost: \$150,000. (OPR 2019-0855)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through October 7, 2019, total \$6,185,929.91 with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$5,235,644.75 (ACH Payment Nos 67940-68457; Check Nos. 564835-565104). (CPR 2019-0002)

Payroll claims of previously approved obligations through October 5, 2019: \$7,375,207.28. (Check Nos. 555002-555152) (OPR 2019-0003)

Council Recess/Executive Session

The City Council adjourned at 3:59 p.m. No Executive Session was held. The City Council reconvened again at 6:00 p.m. for the Legislative Session.

LEGISLATIVE SESSION

Pledge of Allegiance

The Pledge of Allegiance was led by Boy Scout Troop 218.

There was no **Poetry at the Podium**.

Roll Call

Council President Stuckart, Council Members Beggs, Burke, Fagan, Kinnear, and Stratton were present. Council Member Mumm was absent.

City Council Policy Advisor Brian McClatchey and City Clerk Terri Pfister were also present on the dais.

MAYORAL PROCLAMATION

Month of October *Breast Cancer Awareness Month*

Council Member Fagan read the proclamation. October is National Breast Cancer Awareness Month, and we display pink ribbons and wear pink clothing to raise awareness and support for those courageously fighting and surviving breast cancer in honor of those who live in our memories. Every Woman Can is a regionally based organization that provides advocacy, awareness, and funding throughout the Inland Northwest and provides education to encourage women at age 25 to undergo a formal risk assessment for breast cancer and at age 40 get a yearly mammogram. The 225-foot Steam Plant stacks are an iconic and historic image within Spokane and will be lit in pink in order to shine throughout our region to lift up survivors, fighters, and their families and friends who are a source of big love and support and recognize the efforts of medical professionals who provide health and treatment. The proclamation encourages all citizens to wear pink and support the cause and become involved in breast cancer awareness to prevent breast cancer death through increased education and regular screenings.

There was no **Administrative Report**.

BOARDS AND COMMISSIONS

Spokane Human Rights Commission (CPR 1991-0068)

Upon Unanimous Voice Vote (in the affirmative), the City Council (with Council Member Mumm absent) **approved** (and thereby confirmed) the appointment of Hayley Harrison to a three-year term, from October 15, 2019, to October 15, 2022.

ANNUAL MAYORAL STATEMENT OF THE CONDITIONS AND AFFAIRS OF THE CITY

Mayor Condon presented the Annual Mayoral Statement of the Conditions and Affairs of the City. See attachment to these minutes for the Annual Mayoral Statement of the Conditions and Affairs of the City.

There were no **Council Committee Reports**.

OPEN FORUM

Kevin Oxley, who was accompanied by **Essadora Tobacchi**, stated he runs the free handyman service for disabled veterans thrift store next to the VA Hospital. He noted they are doing a promotion this year – the first annual “Warming Spokane” clothing drive. They are holding an event this Saturday between 11 a.m. and 5 p.m., and they are collecting blankets and jackets for veterans and their families and the warming and homeless centers in Spokane.

Aaron Miller remarked on an incident he had with homeless individuals and commented on homelessness and stated the homeless should not be jailed.

Laura Renz, who was accompanied by two other individuals from the Northwest Service Dog Alliance, commented on the challenges service dog handlers face in the community. She presented certificates of appreciation to each council member for all their time and effort spent on helping the service dog community over the past few years and finding solutions for all.

Kristine Schuler referenced an article in the newspaper indicating 75 percent of kindergarten kids in the Spokane area are not ready for kindergarten. She remarked that the Library has a policy they do not have Spokane Public School text books and stated the Library should have the exact books that our children are learning from in school.

Mercy Aguilar remarked on homelessness and stated she does not think criminalizing the homeless is the right solution.

LEGISLATIVE AGENDA

There were no **Special Budget Ordinances**.

There were no **Emergency Ordinances**.

RESOLUTIONS

Resolutions 2019-0088 and 2019-0089

Subsequent to Council commentary and the opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote (Council Member Mumm absent), the City Council **adopted** the following Resolutions:

RES 2019-0088 Recognizing the 2019 Downtown Parking Study and appendices as an evaluation of the existing parking system, a six-year plan, and a set of recommendations designed to facilitate growth and activity downtown, while making parking more convenient and user-friendly for residents, businesses, employees, and visitors.

RES 2019-0089 Recognizing the University District Parking Study, Phase One Final Report as an evaluation of the current inventory in the University District, issues, challenges, potential opportunity areas as well as an initial solicitation of community feedback.

FINAL READING ORDINANCES

Final Reading Ordinance C35816

Subsequent to Council commentary and the opportunity for public testimony, with one individual requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote (Council Member Mumm absent), the City Council **passed Final Reading Ordinance C35816** relating to the Fire Code Advisory and Appeals Board; amending SMC sections 1.02.080, 17F.010.020, 17F.010.030, 17F.080.040, 17F.080.080, 17G.050.070 and 17G.060.210 and repealing chapter 4.08 of the Spokane Municipal Code.

There were no **First Reading Ordinances**.

There were no **Special Considerations**.

There were no **Hearings**.

No individuals spoke during the **Second Open Forum**.

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 6:47 p.m. The City Council is adjourned to October 21, 2019.

**ATTACHMENT TO
OCTOBER 14, 2019, MINUTES OF SPOKANE CITY COUNCIL**

Spokane Mayor David Condon
Statement of Conditions and Affairs
Monday, October 14, 2019 at 6 p.m.
City Council Chambers, Lower Level of City Hall

Good evening Council President and members of the City Council.

To those of you watching at home on Channel 5 and online, and with us here in the Council Chambers, welcome and thank you for joining us for the City Council meeting and for this annual address.

Today, according to the Spokane City Charter, Article IV, Section 24, I hereby fulfill my duty as mayor to annually, at the second meeting of the City Council in October, communicate a statement of the conditions and affairs of the city.

The condition of the City is stable, and we remain optimistic about our future. Through strict adherence to our budget principles, we have maintained significant financial stability at the City over the last several years. However, this balance must not be taken for granted, and we recommend caution and vigilance to ensure the future financial health of our City.

Appropriately, I will spend some time talking with you this evening about plans for the upcoming budget and provide you with some highlights of our employee's work so far this year.

But I first want to back up, to the year 2001, when the City Council adopted the Comprehensive Plan – a 1,000 page 20-year guide for the City's development and growth. In the introduction, the Plan states that "The ability to make a decision of choice – to select from options – is one of the things people most value."

While 2001 may not seem that long ago, to put it in perspective, it is the year Apple released the revolutionary iPod with a capacity for 1,000 songs, a gallon of gas cost \$1.50, and the first Harry Potter movie was released – well today little Harry Potter is 30 years old and instead of iPods, Apple is releasing the iPhone 11 with 3 cameras and enough space to hold 14,000 songs.

But unlike our technology, one thing hasn't changed – our citizens want to live in the City of Choice. And that is why our Joint Administration-Council Strategic Plan, One Spokane, is so important to our community. While we have the long-term guidance of the Comprehensive Plan, like the rapid growth of technology, we need to be flexible and ready to shift with the changing tides of innovation.

One Spokane is today's solution to the Comprehensive Plan's two desired achievements – 1) increase value throughout the city, and 2) to economically re-integrate the urban area to create an income profile within the city that is characteristic of healthy places.

We have aligned the One Spokane plan to build upon the Comprehensive Plan guidelines – to be the safest city of our size, an innovative leader in cost-effective service delivery, and unequalled in living, learning and leisure. The innovative, forward-thinking One Spokane strategic plan lays out four high-level goals:

To build and effectively manage innovative infrastructure that supports community accessibility, mobility, and resiliency.

Create a safe, healthy, supportive environment for City of Spokane residents, business, and visitors.
Strengthen the Urban Experience to promote significant growth that connects people to place and builds upon cultural, historical, and natural resource assets.

And use strategies to make sustainable financial decisions that support strategic goals, deliver excellent customer service, and contribute to economic prosperity.

And the only way we can deliver what our citizens deserve, is by being financially responsible with our budgeting.

Currently, we are working in earnest on the 2020 Proposed Operational Budget.

The City of Spokane's annual budget is an important statement which reflects our priorities. The decisions of where we invest hard-earned taxpayer and ratepayer dollars must be thoughtful, sustainable, and tied to the needs and expectations of our citizens. One Spokane helps provide the necessary guidance to allow our annual budgets to propel us toward our desired outcomes.

Maintaining a healthy financial future for the City will require the same degree of caution and vigilance we've applied to our budget planning process in prior years. We have worked together to continue our focus on the affordability of local government, which continues to be critically important as 45% percent of households in the City fall at or under the ALICE – the Asset Limited, Income-Constrained, Employed threshold of \$59,000 for a family of four. And while our median household income has been increasing, this year's calculation of \$54,085 remains lower than the state and the nation.

I'm very pleased to recognize that earlier this year, the Council supported additional action to further secure the financial health of our reserves. With this action, we continue to move closer to reaching funding goals in our reserves. Having adequate savings helps the City guarantee consistent service delivery during unanticipated financial challenges and also helps boost the City's bond rating, which reduces borrowing costs for our community. We must always consider how our decisions affect individual citizens and households in our community.

To that end, our 2020 Proposed Budget is based on projected revenue growth of about 2.8 percent, slightly lower than prior years but consistent with our long-range revenue forecast and supported by the City's Economic Forecast Council this past August. And we're holding the line on expenses at this rate.

As required, we will deliver the proposed operational budget by the Nov. 1 deadline, and we look forward to working with all of you through the end of the year to finalize the 2020 budget. With this budget, we will continue to focus on affordability for the people we serve, accountable to their expectations, and aligned to their top priorities.

Program Highlights

As you know, our employees are the heart of our organization; there is no doubt about it. Their accomplishments so far this year have contributed to a safer, smarter, healthier Spokane.

I would like to share some of their accomplishments so far this year that align with our One Spokane strategic plan priorities, as well as touch on how the 2020 Budget will continue to build on the City's progress.

In building Safe and Healthy Environments, Public safety remains a top priority, and I am pleased to report that we have made further progress on property crime. Vehicle thefts are down 7%. And our joint efforts with the State legislature to provide supervision of vehicle theft offenders is expected to further improve these numbers. Residential burglaries were also down 11%. And at the same time, use of force and citizen complaints are also down.

To deliver on our One Spokane strategic plan commitment to criminal justice reform, an integrated municipal justice center has been added to the 2020 budget plan. The center is envisioned to deliver an integrated, streamlined, co-located set of municipal criminal justice services that focuses on the unique challenges of each individual client. The proposed 2020 budget includes funding for studies and accreditation.

Police continue to build on the summer Police Activity League, what we call the PAL program, connecting our kids with our cops to develop positive relationships between law enforcement and our at-risk youth. This year PAL registered 750 kids – a 50% increase over last year.

We've continued to build on the success of our partnership with Frontier Behavioral Health and the co-deployment teams with Spokane Police. The four mental health professionals from Frontier Behavioral Health that co-deploy with our officers are having a positive impact by assisting officers with mental health crisis calls, as well as diverting people from jail or the hospital to resources in the community.

The Spokane Resource Center, a HUD EnVision Center, has been launched and is providing support to citizens that is flexible and, most importantly, individualized to help them access job training, affordable housing, appropriate benefits, medical care, and food support. Along with the over 20 service providers at the Spokane Resource Center, I want to thank Eastern Washington University for their support in measuring outcomes from this effort. Of those clients served so far this year, the majority are seeking housing support and pre-employment services.

We continue to partner with public and private entities to work across the community to create pathways to housing for our most vulnerable citizens, to preserve and restore our existing housing stock, and to increase access to housing and homeownership opportunities. So far this year, through our coordinated programs, we have supported 2,667 people who have exited from homelessness to permanent housing, invested in essential repairs to 195 single family homes, provided funding for 50 new or renovated affordable units with another 130 underway, and provided essential training and support of 766 low-income homebuyers.

To continue improving on our public safety goals, the proposed budget includes 20 new police personnel and retains 30 firefighter positions that were previously funded using federal SAFER grant dollars. The positions will be funded by the voter approved levy.

And, we remain committed to contributing the 1% property tax growth as well as General Fund matching funds to the purchase of vehicles for public safety. The total investment in the 2020 budget is \$1.2 million. With Council support, the City will achieve its goal of creating a sustainable funding source for public safety vehicles by the end of 2021. At that time, the City will have approximately \$6.5 million annually dedicated for this purpose and will no longer need to commit future property tax increases.

In advancing our Innovative Infrastructure goals, we continue our integrated approach to improving the health of the Spokane River. We are on track to complete work this year on the CSO program, which will bring us into compliance with the Clean Water Act of 1972. That work is only part of the \$350 million generational investment we are making in river health.

We're well along on a project to add a third level of treatment to the City's water reclamation facility, which treats about 34 million gallons of wastewater a day. We are installing membrane technology traditionally used in drinking water treatment to dramatically improve the quality of the water we return to the river. The additional level of treatment at the Riverside Park Water Reclamation Facility is scheduled for completion in 2021.

Through 2020, we will also work to find new markets for recycled products, which have lost considerable market value. A circular economy is one way the City can participate in the creation of green jobs and repurpose waste products.

Also, consistent with our joint commitment to our citizens, 2020 rates for water, sewer, and garbage are proposed to only increase by an inflationary figure of 2.9 percent over 2019.

Among the many exciting projects included in the Capital Improvement Plan in 2020, citizens will see more than \$24 million invested in arterial and residential streets, as well as the completion of the South Gorge Trail in Peaceful Valley and a new Post Street Bridge project under way.

In addition to innovative infrastructure and safe, healthy neighborhoods, we continue to strengthen the urban experience. A healthy community needs a healthy economy that offers our citizens new job opportunities. Funding these priorities—and many others—requires continued growth in our economy. We continue to advance development of our Public Development Authority areas in the West Plains, Northeast Spokane, and the University District.

The successful piloting this summer of the Spokane Youth Card provided access to parks, libraries and transportation for Spokane youth in new ways. More than 5,300 students participated and took 118,000 bus rides. 2,300 kids used the SplashPass, and more than 800 free skate rentals were accessed at the Ribbon. We saw record attendance at Parks' MobileRec programs, and there were nearly 1,500 first time checkouts at our libraries. A great example of our regional partnership with Spokane Public Schools, STA, Parks, and the City.

Much work has gone into delivering successful outcomes from the voter approved \$77 million dollar library levy. Construction will begin in earnest next year. Historic regional partnerships like those between the City, the Library and Spokane Public School allowed us to bring greater value to citizens for the same dollars.

The opening of the Riverfront Park promenade, the US Pavilion, and the Sister City Connections Garden have been highlights this summer. We look forward to some exciting additions on the north side of the river beginning next year. 86% of citizens surveyed during the Telephone Town Hall agree that investments in public spaces will support economic growth. I say with confidence that we have built a legacy in Riverfront Park which will serve residents and visitors for generations to come.

And finally, we must pay strict attention to ensuring Sustainable Resources. Employee safety and wellness are at the center of our Sustainable Resources strategic plan and an essential part of a healthier community. We've invested in both exercise facilities and programs to promote wellness in the workplace and reduce time loss due to injury.

Once again 3-1-1 technology has been improved to offer our citizens even easier access to City services. The new system, which just launched, offers citizens more options to request services or report concerns online in a streamlined and user-friendly interface. And our entire knowledge base is now accessible to the public – the same knowledge base 311 call agents use to answer citizen questions is now available for citizens to access at their leisure.

As I've said before to you, we are a people business. The vast majority of our budget growth each year is related to employee wages and benefits and 2020 will be no different. The City will be entering into negotiations on a number of labor contracts next year, and we've budgeted based on the goal of delivering contracts that our citizens can afford.

We continue to partner with employees to maintain the long-term sustainability of the Spokane Employee Retirement System. Again, next year, employees and the City general fund will increase contributions to the retirement system to help ensure its future financial health.

The 2020 budget proposal will also include investments of sustainable funding to support a healthier, more diverse City workforce as we move further toward our 21st Century Workforce strategic plan goals.

Conclusion

I hope you are as proud as I am of the work that our organization and our employees are delivering on behalf of our citizens, and we continue to make progress on our One Spokane goals.

As the Comprehensive Plan makes clear in Section 1.4, monitoring and evaluation should be conducted periodically to assess the effectiveness of the goals and policies, and identify ideas that may need to be added or modified. In the end, this process should help to coordinate and improve programming and operations for all entities in Spokane.

As you can see, Median Household Income is up, there is livable-wage job growth, and property values are increasing. This is good news.

Together, we are making our community Safer, Smarter, and Healthier, and together we are building Spokane as the City of Choice.

STANDING COMMITTEE MINUTES
City of Spokane
Urban Experience Committee
8/12/19 – MINUTES

Attendance

Melissa Wittstruck, Teri Stripes, Dan Kegley, Mark Griffiths, Eldon Brown, Heather Trautman, Andrew Chanse, Paul Krupp, Jim Sakamoto, CM Lori Kinnear, Giacobbe Byrd, Anna Everano, CM Mike Fagan, Mike Ormsby, Annica Eagle, James Richman, Megan Duvall, Gavin Cooley, Jennifer Hammond, CP Ben Stuckart, Brian McClatchey, Tami Palmquist, Kris Becker, Kyle Twohig, CM Kate Burke, Danielle Cossey, CM Karen Stratton, Jake Fraley, guy Megan knows, Kandace Watkins, Mike Piccolo, Nate Gwinn, Chris Green, Dean Gunderson, Louis Meuler, CM Candace Mumm,

Non-City Employees: Toby Hatley (WRA), Andrew Rowles (DSP), Dave Schaub (Land Conservation)

The meeting started at 1:15 p.m.

Approval of Minutes:

The meeting minutes for June were approved.

Agenda Items:

- 1. Library Bond Implementation Update- Andrew Chanse**
Update on Library. No late fees, soon MAC passes. Liberty Park and Hive design approvals around September. Temp facility for Downtown to be determined.
- 2. SPS, City, Library, and Parks Umbrella Agreement Update- Mike Ormsby**
Update after council, park, and school board approvals. Currently working on locations for environmental studies. Committee will meet a few times during remainder of year to make sure it is on track.
- 3. Olmsted 2.0 land conservancy initiative; Inland NW Land Conservancy- Dave Schaub**
Presentation on INW Land Conservancy. Where we are at, the Olmsted original plan, and the current plan moving forward.
- 4. North Bank Subarea Planning Update- Melissa Wittstruck**
Preliminary draft presentation. Assets, wants, and issues mentioned. Maps with options shown.
- 5. Wall Street Improvements Planned as part of Central City Line- Karl Otterstrom**
Update on plan and the connections with public/DSP so far. Wall between Main and Riverside. Bollards installed (not removable), talk on asphalt/painted/stamped concrete, and the benches/flower beds. Timeline- construction summer 2020, operational 2022. Themes integrated into stations.

6. Renewal of Insurance Coverage- Mike Ormsby

Insurance expires 8/31. Looking at details to give to provider to shop options. Looking at sabotage and terrorist coverage. Hoping to have a proposal to present next Monday, August 19th. Council would need to take action on August 29th to make a decision before the 31st. Give questions to Mike prior to Thursday, August 15th to discuss.

7. Emergency Ordinance for one year interim zoning ordinance- Dean Gunderson

Presentation on Shoreline CUP's, Skywalks, Non-municipal Public Projects or Structures, and PUD's and request to suspend DRB on those projects for one year while guidelines are created to minimize liability. Passed for Shoreline CUP's and Skywalks.

8. Economic Update- Kris Becker & Gavin Cooley (None)

Presentation on where we are for the month and also maps

Consent Items:

Water loss update by Jim Sakamoto. Backflow prevention update by Dan Kegley. All consent items were approved and moved forward.

Executive Session:

There was no Executive Session at this meeting.

Adjournment

The meeting was adjourned at 2:48 p.m.

**STANDING COMMITTEE MINUTES
City of Spokane
Urban Experience Committee
9/9/19 – MINUTES**

Attendance

Carly Cortright, Andrew Chasse, Gavin Cooley, Doug Engle, Jason Ruffing, Kris Becker, Paul Krupp, Megan Duvall, Teri Stripes, CM Mike Fagan, Hannahlee Allers, CM Breen Beggs, Raylene Gennett, Marcia Davis, Chris Averyt, Anna Everano, CM Candace Mumm, Adam McDaniel, Brian McClatchey, CM Lori Kinnear, CM Karen Stratton, CP Ben Stuckart, CM Kate Burke, Kirstin Davis, Karin Janssen, Giacobbe Byrd, Kandace Watkins, Garrett Jones

Non-City Employees: Andrew Rowles (DSP), Toby Hatley (WRA), Colleen Gardner (PAC Committee, Garfield Neighborhood), Jessica (GSI), Bob Lutz, Amelia Clarke, Mike Tresidder, Fran Pebble (Neighborhood), Representative

The meeting started at 1:16 p.m.

Approval of Minutes:

The meeting minutes for August were approved.

Agenda Items:**1. SRHD- Bob Lutz**

Mention of the the video Curing Spokane, Council President commented that there is a current fund of \$400k that he is talking to Bob Lutz on options to apply to assisting those with addiction needs and will bring a proposal in the near future. Hepatitis A update on cases, A&B vaccines no cure, C no vaccine but a cure. Hepatitis A spread on food, homeless, drug use. In Spokane 1 in April, 0 in May, 5 in June, 3 in July, and 7 in August. Half men, half women, most homeless, all drug use. Given out close to 900 vaccines. Communication to organizations that work with the homeless community.

2. Library Bond Implementation Update- Andrew Chasse

Update on projects. Still under budget and on time. Shadle added on side entrance/walk. Hillyard working on the split use of library/school.

3. Strategic Plan Review and Discussion- Gavin Cooley

Review of Initiatives and where they are at in progress. Look at monthly to keep on track for remainder of the year.

4. Consultant Contract Extension for OPR 2016-0705 Community Champions Foreclosure Registry- Jason Ruffing

One year agreement, website agreement, list of homes on the foreclosure list. Council President requested seeing how many are occupied vs. un-occupied. CM Kinnear asked about seeing if there is a way to see which

are habitable. Housing quality update- City of Spokane has a current code on standard. Has been used on hearings mainly, had been handled by hearing officer.

5. Cultural Center Grant Awards- Karin Janssen

Sold Normandy property for use for Cultural Centers- Native Project, Carl Maxey Center, and South Side Senior Center. Draft contracts from legal, confirming funding, out for review, contracts back for 22nd meeting.

6. Browne's Addition Historic District Overlay Zone Ordinance- Megan Duvall

Presentation on Browne's, the boundaries, timeline of what was done from June 2015-August 2019, and the future timeline.

7. Economic Update- Kris Becker & Gavin Cooley

Presentation on where we are for the month and also maps

Consent Items:

All consent items were approved and moved forward.

Executive Session:

There was no Executive Session at this meeting.

Adjournment

The meeting was adjourned at 2:30p.m.

Hearing Notices

CITY OF SPOKANE NOTICE OF CITY COUNCIL PUBLIC HEARING

PROPOSED ORDINANCE TO AMEND SPOKANE MUNICIPAL CODE SECTION 17C.124.035 RELATING TO CONDITIONS FOR VACATING DESIGNATED COMPLETE STREET RIGHT-OF-WAYS IN THE DOWNTOWN ZONES

Notice is hereby given that there will be a public hearing before the City of Spokane City Council on **November 4, 2019 beginning at 6:00 PM** in the City Council Chambers, Lower Level of City Hall at 808 West Spokane Falls Boulevard, Spokane, Washington, to receive public testimony on a proposed ordinance amending SMC Section 17C.124.035 to allow City Council the ability to vacate all or part of right-of-ways designated a Complete Street in the Downtown Zones if for a public use.

<https://my.spokanecity.org/projects/amendment-to-characteristics-of-downtown-complete-street-designations/>

Written comments and oral testimony at the public hearings for this proposed action will be made part of the public record. **Only the applicant, persons submitting written comments and persons testifying at a hearing may appeal the decision of the Plan Commission and City Council.**

Any person may submit written comments on the proposed actions or call for additional information at:

City of Spokane, Neighborhood and Planning Services

Attn: Shea Suski, Assistant Planner

808 W. Spokane Falls Blvd, Spokane, WA 99201

Phone (509) 625-6965; ssuski@spokanecity.org

SEPA: A SEPA Categorical Exclusion has been determined

More information on the process: The proposed amendment was presented in front of the Public Infrastructure, Environment, & Sustainability Committee on September 23, 2019. Plan Commission held a workshop on the proposed amendment during its meeting on September 25, 2019 and held a public hearing on October 9, 2019 where it was approved. Public and agency input was solicited via email to agency contacts and Neighborhood Councils and public notices in the Spokesman Review, main branch of the library, and City Hall. A public open house was held prior to the October 9, 2019 Plan Commission hearing outside of the City Council Chambers.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an

infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or msteinolfson@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

**NOTICE OF ELECTION
TO BE HELD NOVEMBER 5, 2019**

**PROPOSITION NO. 1
CITY OF SPOKANE**

Shall the Spokane City Charter be amended to require all collective bargaining negotiations be transparent and open to public observation, requiring public notification of such meetings as required by the Washington State Open Public Meetings Act and require all contracts be available for public review and observation on the City's website?

YES
 NO

PROPOSED INITIATIVE ORDINANCE C35785

CHARTER AMENDMENT REGARDING OPEN GOVERNMENT AND TRANSPARENCY IN CITY GOVERNMENT

WHEREAS, democracy demands transparency; and

WHEREAS, a transparent government is a top priority for the citizens of the City of Spokane; and

WHEREAS, the Open Public Meetings Act was passed by citizen initiative in the State of Washington in 1972, and

WHEREAS, the legislative declaration of the Open Public Meetings Act (RCW 42.30.010) states in part:

The people of this state do not yield their sovereignty to the agencies which serve them. The people, in delegating authority, do not give their public servants the right to decide what is good for the people to know and what is not good for them to know. The people insist on remaining informed so that they may retain control over the instruments they have created.; and

WHEREAS, the people of Washington State declared at the ballot box through Initiative 276 (chapter 42.17 Revised Code of Washington) that, "the people have the right to expect from their elected representatives at all levels of government the utmost of integrity, honesty, and fairness in their dealings," and that our form of government "is founded on a belief that those entrusted with the offices of government have nothing to fear from full public disclosure;" and

WHEREAS, Substitute House Bill 1268, the Personnel System Reform Act approved by the Legislature in 2002, ended the longstanding precedent of publicly negotiated collective bargaining agreements; and

WHEREAS, collective bargaining agreements are among the City of Spokane's largest expenditures; and

WHEREAS, both taxpayers and employees deserve the right to know how they are being represented during collective bargaining negotiations; and

WHEREAS, collective bargaining units and their agents have contributed hundreds of thousands of dollars to the election of local officials through direct and indirect campaign contributions, creating an impression of secret deal-making, which will be eliminated by making collective bargaining negotiations open to the public; and

WHEREAS, public observance of collective bargaining contract negotiations will not preclude bargaining representatives of both sides from meeting separately and privately to discuss negotiating tactics, goals, and methods; and

WHEREAS, opening collective bargaining negotiations to the public does not mean that the public will participate in the negotiations; and

WHEREAS, collective bargaining is defined in statute (RCW 41.56.030); and

WHEREAS, making collective bargaining contract negotiations transparent does not conflict with and is not preempted by state law; and

WHEREAS, the Open Public Meetings Act (RCW 42.30.140) permits collective bargaining contract negotiations to be exempted from the open public meetings requirements, but this exemption does not compel such negotiations to be secret; and

WHEREAS, the Open Public Meetings Act (RCW 42.30.140) does not prohibit governments from making these negotiations open to the public.

NOW, THEREFORE, THE PEOPLE OF THE CITY OF SPOKANE HEREBY ORDAIN:

Section 1. Article IV of the City Charter of the City of Spokane shall be amended by adding a new section to read as follows:

Section 40. Open Collective Bargaining Negotiations

- A. As of December 1, 2019, the City of Spokane will conduct all collective bargaining contract negotiations in a manner that is transparent and open to public observation both in person and through video streaming or playback. This section does not require the city to permit public comment opportunities during negotiations.
- B. The City of Spokane shall provide public notice of all collective bargaining negotiations in accordance with the Open Public Meetings Act (RCW 42.30.060-42.30.080.)
- C. The City of Spokane shall publish and maintain all notes, documentation, and collective bargaining proposals on the city’s official website within two business days of their transmission between the negotiating parties.
- D. The City of Spokane shall publish all final collective bargaining agreements on the city’s official website for the life of the agreement.
- E. Any elected official or an elected official’s agent who is determined by the City Ethics Commission to have participated in any collective bargaining negotiation in violation of this charter amendment shall be referred to the City or County Prosecutors office for appropriate action.
- F. Open to public observation does not include meetings related to any activity conducted pursuant to the enforcement of a collective bargaining agreement (CBA) after the CBA is negotiated and executed, including but not limited to grievance proceedings.

Section 2. Severability. If any provision of this charter amendment or its application to any person or circumstance is held invalid, the remainder of the amendment or the application of the provision to other persons or circumstances is not affected.

Section 3. Submission to Voters. This City Charter amendment shall be submitted to the voters of the City of Spokane for their approval or rejection at the next applicable election under Section 82 of the Spokane City Charter.

Section 4. Effective Date. This Charter amendment, if approved by the voters, shall take effect and be in full force upon the issuance of the certificate of election by the Spokane County Auditor’s Office.

**NOTICE OF ELECTION
TO BE HELD NOVEMBER 5, 2019**

**PROPOSITION NO. 2
CITY OF SPOKANE**

Shall the Spokane City Charter be amended to prohibit the City of Spokane from imposing an income tax on wages, salaries, investments, the sale of goods or services, or any other income source?

YES
 NO

PROPOSED INITIATIVE ORDINANCE C35786

CHARTER AMENDMENT PROHIBITING A CITY OF SPOKANE INCOME TAX

WHEREAS, the citizens of the City of Spokane recognize the need for a strong, competitive economy with reliable revenues for vital city government services; and

WHEREAS, cities across the state of Washington, including Seattle and Olympia, have attempted to adopt a city-imposed income tax; and

WHEREAS, in court proceedings, municipal attorneys have argued that cities in Washington state have the authority to implement a city income tax; and

WHEREAS, city councilors who serve on the Association of Washington Cities have argued that every city in the state has the authority to adopt a city income tax; and

WHEREAS, the state of Washington prohibits cities, counties, and city-counties from adopting a tax on net-income (RCW 36.65.030); and

WHEREAS, Washington state voters have rejected the opportunity to adopt an income tax 10 times; and

WHEREAS, voters in the City of Spokane rejected the opportunity to impose a state income tax in 2010; and

WHEREAS, credit agencies consider income taxes unwise and volatile.

NOW, THEREFORE, THE PEOPLE OF THE CITY OF SPOKANE HEREBY ORDAIN:

Section 1. That Article III of the City Charter of the City of Spokane shall be amended by adding a new section to read as follows:

Section 21.6 Prohibition of City Income Tax

The City of Spokane may not impose an income tax on wages, salaries, investments, the sale of goods or services, or any other source of income.

Section 2. Severability. If any provision of this charter amendment or its application to any person or circumstance is held invalid, the remainder of the amendment or the application of the provision to other persons or circumstances is not affected.

Section 3. Submission to the Voters. This City Charter amendment shall be submitted to the voters of the City of Spokane for their approval or rejection at the next applicable election under Section 82 of the Spokane City Charter.

Section 4. Effective Date. This Charter amendment, if approved by the voters, shall take effect and be in full force upon the issuance of the certificate of election by the Spokane County Auditor's Office.

Notice of Public Hearing and Notice of SEPA Determination

A hearing before the City of Spokane Plan Commission regarding the PLANT Ordinance has been postponed and tentatively rescheduled for December 11, 2019. Please note that the Plan Commission hearing date is subject to change and may be continued. Plan Commission agendas, when available, may be viewed at <https://my.spokanecity.org/bcc/commissions/plan-commission/>.

Amendments update the construction and maintenance standards for street trees and associated planting areas in the City of Spokane and implement utilities incentives. The proposal amends Spokane Municipal Code Sections 17C.200.040, 17C.200.050, 17C.200.080, 17C.200.090, 17C.200.100, 17C.200.110, and 17G.010.210; adopts new Sections 17C.200.120, 17C.200.130, 17C.200.140, and 17C.200.150; and, enacts a new Chapter 13.14 of the Spokane Municipal Code. Any person may submit written comments on the proposed actions, appear at the public hearing, or call for additional information:

Spokane City Council
Attn: Giacobbe Byrd, Legislative Assistant
808 West Spokane Falls Boulevard
Spokane, WA 99201-3333
Phone: (509) 625-6715
gbyrd@spokanecity.org

Documents relating to this text amendment are available for viewing at:
<https://my.spokanecity.org/projects/protecting-leaves-and-adding-new-trees-plant-ordinance/>
Location: Proposed amendments are applicable within the City of Spokane.

Description of Proposal: The PLANT (Protecting Leaves and Adding New Trees) Ordinance builds off the City's Urban Forestry Ordinance and demonstrates the City's continued commitment to both preserve and enhance the urban canopy;

seeks to help the community achieve the goal of 30% tree canopy coverage by 2030; and, enacts a new Chapter 13.14 – Credit for Private Tree Retention – which implements utilities incentives by establishing program parameters and qualifications for tree retention during new construction.

SEPA: A DNS is issued under 197-11-340(2); the lead agency will not act on this proposal for at least 14 days from the date of issuance (Oct. 9, 2019). Comments regarding this DNS must be submitted no later than 4:00 p.m., October 23, 2019, if they are intended to alter the DNS.

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C35816

AN ORDINANCE relating to the fire code advisory and appeals board; amending SMC sections 1.02.080, 17F.010.020, 17F.010.030, 17F.080.040, 17F.080.080, 17G.050.070 and 17G.060.210 and repealing chapter 4.08 of the Spokane Municipal Code

The City of Spokane does ordain:

Section 1. SMC section 1.02.080 is amended to read as follows:

1.02.080 “Officer” Defined

- A. An “officer” is an individual who has the authority to act on behalf of, and whose act constitutes the act of, a corporation or other association. “Officer” also includes each member of a governing body invested with power to take action having legal effect.
- B. Such terms as “official,” “manager,” “managing agent,” “executive,” and “officer” are generally synonymous and refer to a person acting within the scope of his actual authority, which authority partakes of judgment, discretion, or policy, as opposed to clerical or ministerial functions.
- C. Officers of the City include:
 1. members of the city council (Charter Article III);
 2. the mayor, city administrator, and division directors (Charter Article IV; chapter 3.01 SMC);
 3. department heads (chapter 3.01 SMC);
 4. the city attorney, an assistant city attorney, and a special counsel (Charter section 29, Charter section 32, Charter section 33);
 5. hearing examiner (chapter ~~((4.24))~~ 17G.050 SMC);
 6. members of the:
 - a. building and construction review and examining boards, and hearing officers (chapter 4.06 SMC);
 - b. civil service commission (Charter Article VI);
 - c. design review board (chapter 4.13 SMC);
 - ~~((d. fire code advisory and appeals board (chapter 4.08 SMC);)~~
 - ~~((e))~~ d. human rights commission (chapter 4.10 SMC);
 - ~~((f))~~ e. park board (Charter Article V, chapter 4.11 SMC);
 - ~~((g))~~ f. plan commission (Charter Article XV, chapter 4.12 SMC); and
 - ~~((h))~~ g. urban forestry tree committee when acting within the bounds of jurisdiction in the particular instance.

Section 2. That SMC 17F.010.020 is amended to read as follows:

17F.010.020 Fire Code ~~((Advisory and))~~ Appeals ~~((Board))~~ Hearings

- A. ~~((The fire))~~ Fire code ~~((advisory and))~~ appeals ~~((board conducts hearings on))~~ are conducted by the hearing examiner for appeals of decisions and interpretations made by the fire official, according to the provisions of ~~((chapter 4.08 SMC))~~ Chapter 17G.050 SMC.
- B. An application for appeal shall be based on a claim that the intent of the fire code or the rules legally adopted have been incorrectly interpreted, the provisions of the fire code do not fully apply, or an equivalent method of

protection or safety is proposed. The hearing examiner shall have no authority to waive requirements of the fire code.

Section 3. That SMC 17F.010.030 is amended to read as follows:

17F.010.030 Appeal of Ministerial Permits Categorically Exempt from SEPA

- A. An administrative public hearing is allowed under the existing buildings and conservation code:
 1. on complaints by the building official;
 2. for appeals to the hearing examiner.
- B. The proceedings of the agencies under this chapter are conducted in accordance with the Open Public Meetings Act (chapter 42.30 RCW) and the provisions of chapter 17((F))G.050 SMC for appeals to the hearing examiner, or the construction review board under chapter 4.06 SMC ((or the fire code advisory board under chapter 4.08 SMC,)) to the extent permitted under the particular agency's rules, opportunity for comment on an application is accorded members of the public in attendance.
- C. Appeal hearings by the hearing examiner are conducted pursuant to chapter 17G.050 SMC.

Section 4. That SMC 17F.080.040 is amended to read as follows:

17F.080.040 Fire Marshal

The fire marshal is the fire official. The fire official is authorized and directed to:

- A. inspect all premises for compliance with the fire code, and specifically all new businesses;
- B. initiate proceedings, including prosecutions and judicial or summary abatement actions, to enforce the fire code;
- C. make and promulgate rules, regulations and interpretations of the fire code;
- D. maintain records of fire safety inspections;
- ~~((E. provide clerical and technical assistance to the fire code advisory and appeals board as provided in chapter 4.08 SMC;))~~
- ~~((F))~~E. administer within the City the laws regulating fireworks, with specific authority to postpone or delay a pyrotechnic display because of weather conditions or other reasons;
- ~~((G))~~E. seek search warrants upon a showing of probable cause specific to the dwelling unit or common area sought to be searched that criminal fire code violations exist when a tenant or landlord denies a fire official the right to search, as provided in RCW 59.18.150;
- ~~((H))~~G. seize explosives, improvised devices and components of explosives and improvised devices that are possessed, manufactured, delivered, imported, exported, stored, sold, purchased, transported, abandoned, detonated or used, or intended to be used, in violation of a provision of chapter 70.74 RCW.

Section 5. That SMC 17F.080.080 is amended to read as follows:

17F.080.080 ~~((Board of))~~ Fire Code Appeals

Section 108.4 of the IFC is amended to read as follows:

108.4 – Fire Code ~~((Advisory and))~~ Appeals ~~((Board))~~.

A decision of the fire official is final and conclusive unless an affected person files an appeal to the ~~((fire code advisory and appeals board created in SMC 4.08.010))~~ hearing examiner pursuant to Chapter 17G.050 within thirty days. ~~((The chair of the board calls a meeting of the board after the appeal is filed.))~~

Section 6. That SMC 17G.050.070 is amended to read as follows:

17G.050.070 Jurisdiction

- A. The office of hearing examiner exercises all quasi-judicial powers and functions authorized by the city council.

- B. Specifically, the hearing examiner conducts public hearings and renders decisions on:
1. Type III project permit applications including plats, planned unit developments, variances, certificates of compliance, rezones and conditional use permits;
 2. appeals from decisions of the director of planning services, engineering services, the building official and the responsible official under SEPA under the land use codes;
 3. appeals from decisions of the landmarks commission related to applications for certificate of appropriateness and determination of eligibility under SMC 17D.040.230;
 4. decisions appealed from the animal control agency on dangerous dog determinations. In addition, the hearing examiner is authorized to promulgate rules and procedures necessary to conduct the appeal hearings pursuant to SMC 10.03.020;
 5. appeals from the community advisory board and SMC 10.23A.070;
 6. decisions and interpretations of the fire official relating to the fire code;
 - ~~(6)~~ 7. such other matters as the council may from time to time refer.

The hearing examiner may refer any matter pending before him or her to the plan commission whenever there is involved a major question of policy.

- C. The hearing examiner has such other powers as are necessary to carry out the intent of this chapter, including to conduct pre-hearing conferences, to require the submittal of information, to schedule and continue hearings, to rule on all evidentiary, procedural and other matters, and to prescribe regulations and rules of procedure for the conduct of hearings and other proceedings authorized by this chapter, subject to the approval of the city council.
- D. The hearing examiner may include in a decision any conditions of approval that are necessary to insure that the proposal complies with all applicable zoning code criteria and comprehensive plan policies and does not adversely affect surrounding property or the area.
- E. The hearing examiner may revoke an approved permit for failure to comply with any such conditions, upon application by City officials or individuals with standing under chapter 17G.060 SMC.

Section 7. That SMC 17G.060.210 is amended to read as follows:

17G.060.210 Appeals

- A. The provisions of this section shall apply to any written order, requirement, permit, decision, or determination made under the land use codes.
- B. Appeal of a director's decision on a project permit application is to the hearing examiner as an open record appeal, except appeals of building permits that are not related to the land use codes shall go before the building construction review board pursuant to chapter 4.06 SMC (~~and appeals related to the fire code shall be heard by the fire code advisory board pursuant to chapter 4.08 SMC~~). The hearing examiner shall consider the appeal in accordance with procedures set forth in chapter 17G.050 SMC and the hearing examiner's rules of procedure.
- C. Appeal of a hearing examiner's decisions is to superior court, except rezones, PUDs, preliminary long plats, and skywalk permits are appealable to city council as a closed record appeal hearing and are subject to the procedures in chapter 17G.050 SMC.
- D. Shoreline substantial development permits decisions, after final decision by the City, may be appealed within twenty-one days from the "date of filing" or the date of actual receipt by the Department of Ecology; appeal is made to the shorelines hearings board.
- E. Shoreline conditional use permits and shoreline variance permits may be appealed to the shorelines hearings board within twenty-one days from the "date of filing" or the date the decision of the Department of Ecology is transmitted to the City of Spokane. If, as a result of the appeal process, the project has been modified, the director must reissue the permit according to WAC chapter 173-27-130 and submit a copy of the reissued permit to the department of ecology.
- F. Except as otherwise provided, appeals or requests for reconsideration from decisions shall be filed within fourteen calendar days of the date of the decision. If the last day for filing an appeal falls on a weekend day or a holiday, the last day for filing shall be the next working day. The appeal or request for reconsideration is filed in the department that is responsible for the permit application, except an appeal to superior court must be filed as a land use petition to the court within twenty-one days of the date of the written decision is issued.
- G. An appeal or request for reconsideration shall take the form of a written statement of the alleged reason(s) the decision was in error, or specifying the grounds for appeal or reconsideration. The following information, accompanied by an appeal fee as specified in chapter 8.02 SMC, shall be submitted. All fees including transcript

deposit fees must be paid by the appellant no later than the last day to file the appeal. The appellant shall pay the cost of a written transcript within five days of the receipt of the hearing examiner's statement for the cost. An appeal application is not considered complete until all required fees are paid. Failure to timely pay all fees results in dismissal of the appeal with prejudice. The appeal or request for reconsideration application shall contain:

1. file number of the decision;
2. the names of the appellant(s) and an indication of facts that establish the appellant's right to the relief requested;
3. an identification of exceptions and objections to the decision being appealed or reconsidered, or an identification of errors in fact or conclusion;
4. the requested relief from the decision being appealed or reconsidered;
5. any other information reasonably necessary to make a decision on the appeal or reconsideration;
6. failure to set forth specific errors or grounds for appeal shall result in summary dismissal of the appeal or reconsideration request.

H. The appeal or request for reconsideration is rejected if:

1. it is filed by a person without standing as specified in chapter 17A.020 SMC;
2. an appeal decision is being sought from a decision-maker not authorized by this chapter to make such a decision;
3. it is not timely filed;
4. the appeal fees have not been paid; or
5. it is not filed in accordance with the procedures of this chapter.

I. An appeal or request for reconsideration stays the underlying decision pending final disposal of the appeal, unless the action ordered in the decision is necessary to protect the public health or safety, or unless the appeal is required to be filed in superior court. Filing a suit or action in court does not stay the final decision unless and until the court, pursuant to RCW 36.70C.100, issues an order.

J. Notice of Appeal.

Notice of a hearing by the hearing examiner is given to the director, appellant, applicant, and any party of record. This notice is mailed through regular U.S. mail or personally served at least fourteen days prior to the hearing. The notice of appeal contains the following information:

1. Location of the property including a map sufficient to clearly locate the site.
2. Description of the proposed action.
3. Name of the applicant.
4. Application name and number.
5. Decision made on the application, including the environmental threshold determination.
6. Name of the appellant if other than the applicant.
7. Date, time, and place of hearing.
8. A statement of whether the appeal is on the record or if new information will be allowed; and
9. Name, address, and office telephone number of the City official from whom additional information may be obtained.

Section 8. That Chapter 4.08 is repealed.

Passed by City Council October 14, 2019
Delivered to Mayor October 21, 2019

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

PROBATION SERVICES SPECIALIST SPN 029 OPEN ENTRY

DATE OPEN: Monday, October 21, 2019 **DATE CLOSED:** Sunday, November 3, 2019 at 11:59 p.m.
SALARY: \$36,907.49 annual salary, payable bi-weekly, to a maximum of \$57,992.11

DESCRIPTION:

Performs specialized support functions in Probation Services, including facilitation of probation casework, performing intake procedures, and limited assistance with probationer monitoring. Work requires the application of independent judgment within the limits of applicable laws, policies, and procedures. Employees must protect information of a confidential nature. Errors in judgment could be costly and/or embarrassing or distressing to the City and individual citizens. Employee has extensive contact with clients, and both internal and external contacts. Work is light to medium in nature and requires long periods of concentrated attention.

DUTIES:

- Assists Probation Officers with performing caseload management activities; reviews cases, schedules appointments, and enters data in case files. May monitor minimal supervision cases; logs calls, and enters data for compliance reports.
- Assists with intake interviews and risk/needs assessments; assists in developing case plans by assessing community and state resources; reviews criminal history records; requests criminal records such as police reports, and conducts office visits when needed.
- Assists in monitoring case progress and information gathering at the request of a supervising Probation Officer; makes detailed case note records and brings new information/issues to the attention of the Probation Officer.
- Performs administrative duties as required by the Probation Supervisor; assists the Supervisor in limited, non-supervisory duties.
- Assists Probation Officers in monitoring attendance and participation in Court ordered treatment and other specialized programming as an alternative to incarceration. Maintains appropriate participation and treatment records, and compiles statistical data.
- May administer portable breath tests as needed.
- Facilitates evidence-based group and individual cognitive based programming as assigned.
- Assists Probation Officers in other areas, and works as a backup for the office clerks as required.

MINIMUM QUALIFICATIONS:

Open Entry Requirements: Completion of two years of study at an accredited college or university with major or concentration/emphasis in criminal justice, social work, psychology, or a closely related field; AND one year of work experience as a caseworker, detention/correction officer, law enforcement officer, or a closely related professional position.

Additional relevant work experience may be substituted for the educational requirements on a year for year basis.

All applicants must possess a valid driver's license or evidence of equivalent mobility.

All applicants are subject to a thorough background investigation, including criminal history. A criminal history which affects an applicant's ability to be certified for access to federal, state, and local criminal justice databases constitutes a bar to employment as a Probation Services Specialist.

EXAMINATION DETAILS:

You are required to meet the minimum qualifications above and to pass the Civil Service examination for this position, in order to be eligible for hire.

- Your examination consists of a Training and Experience (T&E) Evaluation, in the form of a Supplemental Questionnaire, which will constitute 100% of your final exam score.

- You will receive your Civil Service Eligibility List ranking after the position is closed for applications and scoring is complete.

T&E Details:

The T&E Evaluation is used to examine the relevance, level, progression, and quality of the applicant's education and training, and to elicit sufficient job-related information to evaluate the amount and quality of the applicant's previous experience, as well as any other information deemed important to performing the duties of the position.

Important: You will complete the T&E Supplemental Questionnaire online as a part of the application process. You may preview the instructions and questions online in the tab marked "QUESTIONS" near the top of the job announcement.

We encourage you to apply immediately using the online application system. Submit your completed City of Spokane employment application online by 11:59 p.m. on the closing date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 17th day of October 2019.

MARK LINDSEY
Chair

AMBER RICHARDS
Chief Examiner

**REFUSE COLLECTOR III SPN 553
PROMOTIONAL**

DATE OPEN: Monday, October 21, 2019 **DATE CLOSED:** Sunday, November 3, 2019 at 11:59 p.m.
SALARY: \$41,198.33 annual salary, payable bi-weekly, to a maximum of \$64,437.77

DESCRIPTION:

Performs semi-skilled and minor supervisory work as lead worker on a refuse collection crew.

DUTIES:

- Drives and operates a refuse collection packer on an assigned route, a refuse collection dump truck on special trash collections, or tilt frame, front loading, or automated side loading refuse collection vehicles.
- Supervises the activities of assigned subordinate collectors and assists in carrying and emptying refuse cans/carts.
- Maintains daily route sheets of customers noting collection starts, stops, increases or decreases in service, and any extra charges; maintains record of charges for special collections.
- Explains ordinances, procedures and charges regarding refuse collection to property owners; advises property owner as to condition or location of refuse containers.
- Receives, acts on or refers collection complaints to supervisor; reports to supervisor any damage done by crew to private or public property.
- Maintains daily route computer sheets, prepares accident and injury reports as required; prepares private or public property damage reports as required.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Promotional Requirements:

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- Experience:* One year of experience in the classification of Refuse Collector II (SPN 550).
- License:* Must possess a valid Class B Commercial Driver's License with air brake endorsement.

EXAMINATION DETAILS:

You must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination includes a written test and promotional evaluation (PAR), with scoring weights assigned as follows:

- Written test 80%
- PAR 20%

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

WRITTEN TEST DETAILS:

The written test will be conducted in the Civil Service Test Room (4th floor, City Hall) on **Tuesday, November 12, 2019 at 2:00 pm**. The approximate duration of the test is 2 hours.

Upon acceptance of your application, you will receive an e-mail invitation to the exam confirming the date and time.

The written test may include such subjects as:

Refuse Collection Equipment and Methods
Vehicle Operation
Driving Regulations
Safety and First Aid
Interpersonal Relations
Reading Comprehension.

PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 11:59 p.m. on the filing cut-off date.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 17th day of October 2019.

MARK LINDSEY
Chair

AMBER RICHARDS
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

37th Avenue Sidewalk – Manito Blvd. to Latawah St. Engineering Services File No. 2019096

This project consists of the construction of approximately 750 square yards of sidewalk, 1,100 linear feet of concrete curb, 400 linear feet of curb wall and retaining wall, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. November 4, 2019 for the above project located in Spokane, Washington, in accordance with the contract documents on file at the Department of Engineering Services. Hand delivered bids shall be delivered to the security desk on the first floor, City Hall, 808 W Spokane Falls Blvd, Spokane WA 99201-3316. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers located on the basement level of City Hall.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: www.spokaneengineering.org/bid-information.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the total project bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the contract within TEN (10) calendar days after receiving the contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to award the contract to the next lowest responsible bidder or reject all bids.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix C. Failure to promptly submit the form including supporting documentation if required may delay award of the contract.

Publish: October 16, 13 and 30, 2019

Notice for Bids

Supplies, Equipment, Maintenance, etc.

SECURITY CAMERA INSTALLATION AND MAINTENANCE City of Spokane Asset Management Department

PW ITB # 5181-19

INVITATION TO BID NOTICE

Description: The City of Spokane is soliciting electronic bids for Security Camera Installation and Maintenance.

Bid Opening: Sealed electronic bids will be received until **Monday, November 4, 2019 at 1:00 pm**. At 1:15 pm they will be publicly opened in a meeting held in the City Council Chambers, LL, 808 W. Spokane Falls Blvd., Spokane WA. All bid responses are only to be submitted **electronically** through the City of Spokane's bidding portal: <https://spokane.procureware.com>, on or before the aforementioned date and time. Hard copy and/or late bids shall not be accepted.

To view this solicitation and submit a bid response, you must first register in the City's bidding portal at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation distribution list for changes and/or additions via Addenda form.

Potential bidders are asked to post their questions on our bidding portal under the tab labeled "Clarifications" under the relative project number.

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Thea Prince
Purchasing Department

Publish: October 23 & 30, 2019
