



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 109

JULY 17, 2019

Issue 29



MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBERS:

BREEAN BEGGS (DISTRICT 2)

KATE BURKE (DISTRICT 1)

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

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The Official Gazette

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Minutes

MINUTES OF SPOKANE CITY COUNCIL**Monday, July 1, 2019****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:32 p.m. in the Council Briefing Center in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call

On roll call, Council President Stuckart and Council Members Beggs, Burke, Fagan, Kinnear, and Stratton were present. Council Member Mumm was absent.

Assistant City Attorney Mike Piccolo (substituting for City Attorney, Michael Ormsby and City Council Policy Advisor Brian McClatchey who were both absent), and Acting City Clerk Laurie Farnsworth were also present on the dais.

Advance Agenda Review

There was no July 8, 2019, Advance Agenda Review as the July 8, 2019, meeting was canceled.

ADMINISTRATIVE SESSION**Current Agenda Review**

The City Council reviewed changes to the July 1, 2019, Current Agenda items.

Suspension of Council Rules

Motion by Council Member Fagan, seconded by Council Member Stratton, **to suspend** the Council Rules (to add additional items to the July 1, 2019, Current Agenda); **carried unanimously (Council Member Mumm absent).**

Purchase and Sale Agreement for Property at 4210 E. Sprague Avenue (OPR 2019-0500)

Motion by Council Member Fagan, seconded by Council Member Kinnear, **to add** OPR 2019-00500—Purchase and Sale Agreement for property at 4210 E. Sprague Ave. to add emergency shelter capacity, including approval of \$50,000 earnest payment to the seller—to the July 1, 2019, Current Consent Agenda; **carried unanimously (Council Member Mumm absent).**

Special Budget Ordinance C35792

Motion by Council Member Fagan, seconded by Council Member Kinnear, **to add** Special Budget Ordinance C35792 (adding additional funds to support night-time shelter services for single women at the House of Charity until the new Hope House Shelter is available for use) to tonight's (July 1) Legislative Agenda; **carried unanimously (Council Member Mumm absent).**

Final Reading Ordinance C35789

Motion by Council Member Beggs, seconded by Council Member Fagan, **to defer** Final Reading Ordinance C35789 for two weeks (to July 15, 2019, Agenda); **carried unanimously (Council Member Mumm absent).**

CONSENT AGENDA

Upon motion by Council Member Fagan, and seconded by Council Member Kinnear, the City Council unanimously (Council Member Mumm absent) approved Staff Recommendations for the following items:

Purchase without Contract with Graybar (Spokane, WA) of 108 LED lights for under freeway lighting—\$63,684.36 (plus tax). (OPR 2019-0453 / RFQ 5073-19)

Value Blanket with Oxarc (Spokane, WA) for liquid chlorine in 150# cylinders and one ton containers—\$75,000 annually (incl. tax). (OPR 2019-0454 / BID 5070-19)

Value Blanket with Fastenal Company (Bothell, WA) for Inventory Management Services from November 1, 2019 through October 31, 2021—Not to exceed \$187,500 per year for a two-year total cost of \$375,000 (incl. tax). (OPR 2016-0815 /RFP 4265-16)

Contract Amendment with cost for boilermaker services from Helfrich Brothers Boilerworks, Inc.—Additional \$800,000 needed for services in 2019. (OPR 2017-0210 / RFB 4309-17)

Contract Renewal No. 1 of 2 with Inland Environmental Resources, Inc. to 4255-16)

Contracts with Pitney Bowes (Spokane, WA) for:

- a. Folder/Inserter, SendPro Mailing Machine, and proprietary software from August 12, 2019, through August 11, 2024—\$495,000 (plus tax). (OPR 2019-0455)
- b. RISO ComColor GD9630 Printer from July 15, 2019, through July 14, 2024—\$32,178.77. (OPR 2019-0456)

Contract for professional services with PMWeb for: Training, report development, PMWeb software enhancements, software configuration, and workflow development in support of existing contract OPR 2017-0005 (Capital Project Management Software) from July 1, 2019, through June 30, 2020—\$100,000. (OPR 2019-0457 / RFP 4196/16)

Contract with Waste Management to provide for the disposal of contaminated soil excavated and removed from City of Spokane construction projects—\$500,000. (OPR 2019-0461 / RFP 5089-19)

Acceptance of \$2,016,492 in Consolidated Homeless Grant funds from Spokane County and authorization to subgrant the funds out to partner agencies—\$2,016,492. (OPR 2019-0463)

Report of the Mayor of pending payments of previously approved obligations through June 21, 2019, total *\$8,535,503.56 (Check Nos. 553321-553574), with Parks & Library claims being approved by their respective boards. Claims excluding Parks & Library Total: \$8,008,506.80. (CPR 2019-0002) *(Clerical Note: The July 1, 2019, City Council Agenda incorrectly reflected the amount as \$8,008,506.80 due to a clerical error. The information for this item was corrected for these minutes and matches the information on the agenda submission sheet contained in the City Council's July 1, 2019, packet material).

City Council Meeting Minutes: June 17, June 20, and June 24, 2019. (CPR 2019-0013)

Purchase and Sale Agreement for property at 4210 E. Sprague Avenue to add emergency shelter capacity, including approval of \$50,000 earnest money payment to the seller. (OPR 2019-0500)

Council Recess/Executive Session

The City Council adjourned at 3:36 p.m. The City Council reconvened at 6:02 p.m. for the Legislative Session. No Executive Session was held.

LEGISLATIVE SESSION

Pledge of Allegiance

The Pledge of Allegiance was led by Council President Stuckart.

Poetry at the Podium

Mark Anderson presented a poem about the Rockford Fair, which he indicated is now called the Southeast Spokane County Fair, entitled "Yo-Yo Scarecrow Rockford Fair Err Go Some."

Roll Call

Council President Stuckart and Council Members Beggs, Fagan, Kinnear, Mumm, and Stratton were present. Council Member Burke was absent.

Assistant City Attorney Mike Piccolo (substituting for City Attorney, Michael Ormsby and City Council Policy Advisor Brian McClatchey who were absent), and Acting City Clerk Laurie Farnsworth were also present on the dais.

There were no **Mayoral Proclamations**.

There were no **Administrative Reports**.

There were no **Boards and Commission Appointments**.

COUNCIL COMMITTEE REPORTS

Public Safety Committee

Council Member Kinnear reported on the Public Safety Committee meeting held earlier today (July 1, 2019). Minutes of the Public Safety Committee meetings are filed with the City Clerk's Office and are available for review following approval by the Public Safety Committee.

OPEN FORUM

Rick Bocook remarked on a sex offenders near schools and drug problems. In addition, he remarked on the Spokane Downtown Partnership.

John Lemus expressed concern regarding the new emergency shelter planned by Project ID and spoke about the importance of keeping the most vulnerable with developmental disabilities safe.

Julie Garcia stressed the importance of having showers, beds, and bathrooms at the new emergency shelter.

Council President Stuckart read an email from CHHS Director Kelly Keenan to the Board Chair of Project ID sent earlier today which provided information about the Purchase and Sale Agreement passed during today's 3:30 p.m. Briefing Session.

Rich Paul stated he heard about a new warming shelter and he suggested investing wisely in the staff that runs it.

Earl Lewis remarked on his experience of working at a homeless shelter. He noted that homeless people need to have people that believe in them.

Rick Pisani stated he is on the board of Project ID and he remarked on the acquiring of property including Project ID's and expressed concern for the population that Project ID serves.

Brian Behler remarked on the individuals who receive assistance from Project ID and fears for the future of Project ID.

Phillip Tyler referenced the RFP and RFQ process and having RFA - representation of all. He remarked on the purchase of property of the old Grocery Outlet and feels it is a hasty and expedient decision and expressed concern regarding the vulnerable population.

Lisa Pisani noted she is the fourth president for Project ID and she remarked on the importance of Project ID and expressed concerns and doubts about the promise of security. She suggested the Council consider moving Project ID to a safer location.

Darci Ludwig from the Arc of Spokane expressed concerns about the purchase of property for a shelter and its proximity to Project ID. She stated she liked the idea of the option of moving Project ID to a safer location.

Council President Stuckart noted there will be a community forum on this matter at the site on July 30, 2019. He suggested that everyone attend and stated he appreciated everyone coming down this evening.

LEGISLATIVE AGENDA

SPECIAL BUDGET RESOLUTION

Special Budget Ordinance C35792

Following a full reading of Special Budget Ordinance C35792 by Acting City Clerk Laurie Farnsworth, Council President Stuckart provided an overview and background regarding the ordinance. Subsequent to an opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote (Council Member Burke absent), the City Council passed Special Budget Ordinance C35792 amending Ordinance No. C35703 passed by the City Council December 10, 2018, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2019, making appropriations to the various funds, departments and programs of the City of Spokane

government for the fiscal year ending December 31, 2019, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

General Fund

FROM: Unappropriated Reserves, \$200,000;

TO: Human Services, same amount.

(This action provides additional funds to support night-time shelter services for single women of the House of Charity until the new Hope House Shelter is available for use.)

There were no **Emergency Ordinances**.

RESOLUTIONS

Resolution 2019-0046

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote (Council Member Burke absent), the City Council **adopted Resolution 2019-0046** setting hearing before the City Council for August 12, 2019, for the vacation of the alley between Napa St. and Martin St. in Block 15 of the plat of Avondale as requested by Ibex Commercial Flooring.

Resolution 2019-0047

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote (Council Member Burke absent), the City Council **adopted Resolution 2019-0047** setting hearing before the City Council for August 12, 2019, for the vacation of the alley between Central and Columbia, from Julia to Myrtle, as requested by Ronald and Renea Dehn.

Resolution 2019-0048

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote (Council Member Burke absent), the City Council **adopted Resolution 2019-0048** declaring Control Solutions Northwest, Inc. (Spokane, WA) a sole-source provider and authorizing the City to enter into a contract to supply, install and upgrade material for 7 UNC Building Control Devices at Riverside Park Water Reclamation Facility for \$172,161, without public bidding.

FINAL READING ORDINANCES

Final Reading Ordinance C35780 (First Reading held June 3, 2019)

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote (Council Member Burke absent), the City Council **passed Final Reading Ordinance C35780** vacating portions of Erie Street (as part of the City's MLK Way Street Project).

Final Reading Ordinance C35787

Subsequent to a brief overview by Council President Stuckart, public testimony from one individual, and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote (Council Member Burke absent), the City Council **passed Final Reading Ordinance C35787** creating a Public Safety Personnel and Crime Reduction Fund and describing its use; enacting a new section 07.08.153 to Chapter 07.08 of the Spokane Municipal Code.

Final Reading Ordinance C35788

Subsequent to an overview of Ordinance C35788 by Council Member Beggs, the opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote (Council Member Burke absent), the City Council **passed Final Reading Ordinance C35788** relating to fixed outdoor electric deicing and snow-melting equipment; enacted a new Section 17F.050.165 of the Spokane Municipal Code.

For Council action on Final Reading Ordinance C35789, see section of minutes under 3:30 p.m. Briefing Session.

FIRST READING ORDINANCES

For Council action on First Reading Ordinance C35791, see section of minutes under “Hearings.”

There were no **Special Considerations**.

HEARINGS

Hearing on the Vacation of the alley between 3rd and I-90 from Cedar to Adams and Related First Reading Ordinance C35791

The City Council held a hearing on the vacation of the alley between 3rd and I-90, from Cedar to Adams and the west 20 feet of Adams between 3rd and I-90 as requested by owners having an interest in real estate abutting the above right-of-way. Eldon Brown of Business and Developer Services provided an overview of the vacation. Public testimony was received and Council and staff commentary held. The following actions were taken:

Motion by Council Member Fagan **to defer action** for two weeks based on his uncertainty and his hope that a better understanding of the equity involved in both parties getting their vacation could be achieved; **died for lack of second**.

Motion by Council Member Mumm, seconded by Council Member Kinnear, **to approve** the vacation based on the inclusion of the following as part of the conditions: (1) a rolled curb, where practical, and (2) the removal of the current parking space; **carried unanimously (Council Member Burke absent)**.

Upon 5-1 Roll Call Vote (Council Member Fagan voting “no” and Council Member Burke absent), the City Council **approved, subject to conditions**, the vacation of the alley between 3rd and I-90, from Cedar to Adams and the West 20 feet of Adams between 3rd and I-90, as requested by owners having an interest in real estate abutting the above right-of-way.

In conjunction with the hearing, Ordinance C35791—vacating the alley between third and I-90, from Cedar to Adams and the west 20 feet of Adams between 3rd and I-90—was read the first time, with further action deferred.

SECOND OPEN FORUM

Tom Hormel, Rosie Meyers, Doug Meyers, Tammy Mitchell, Eric Mitchell, and Lisa Moles expressed concerns with placing an emergency shelter by Project ID.

Gabriel Elliot remarked on a bumper sticker, stated he despises Hoopfest, and provided other remarks.

Cherri Barnett spoke about what is missing in the country and this city and the failure to uphold the ideals set by founding fathers.

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 7:38 p.m.

STANDING COMMITTEE MINUTES
City of Spokane
Finance, Administration & Sustainable Resources Committee
05/20/2019

Attendance

Council Member Candace Mumm, Council Member Breean Beggs, Council Member Mike Fagan, Council Member Karen Stratton, Council Member Lorie Kinnear, Council Member Kate Burke, Crystal Marchand, Matt Lowmaster, Amy Black, Pam Bergin, Michelle Hughes, Kim Bustos, Carly Cortright, Adam McDaniel, John Delay, Paul Ingiosi, Kevin Freibott, Kevin Schmidt, Tim Szambelan, Eric Finch, Kyle Overbust, Chris Cavanaugh, Phil Tencick, Tirrell Black

Non City Employees: Tobey Hatley - Citizen

Meeting started at 1:18 p.m.

Approval of Minutes:

Meeting Minutes for April 2019 were approved.

Agenda Items:

1. Fire Overtime Budget – Jay Atwood

Jay Atwood, Fire Department, briefed the Committee regarding this item. Please see the attached presentation.

2. West Quadrant TIF – Kevin Freibott

Kevin Freibott, Planning Services, briefed the Committee regarding this item. Please see the attached presentation.

3. Retirement SERS Update – Phil Tencick

Phil Tencick, Director of Retirement, briefed the Committee regarding this item. The contribution rate for the City will go from 9.25% to 9.75% for 2020.

4. 457 Plan Update – Phil Tencick

Phil Tencick, Director of Retirement, briefed the Committee regarding this item. Retirement has drafted a City-Wide Plan that will be presented to Council in the near future.

5. Flag Working Group Resolution – CM Kate Burke

Council Member Kate Burke briefed the Committee regarding this item. Please see attached resolution.

6. FCC Cable Franchise Order – Tim Szambelan

Tim Szambelan, City Legal, briefed the Committee regarding this item. Please see the attached briefing paper and presentation.

7. 21st Century Workforce/Skillsoft – Pam Bergin

Pam Bergin, Human Resources, briefed the Committee regarding this item. Please see the attached presentation.

8. 21st Century Workforce/Wellness – Matt Lowmaster

Matt Lowmaster, Human Resources, briefed the Committee regarding this item. Please see the attached presentation.

9. Financial Update – Crystal Marchand

Crystal Marchand, Director of Management and Budget, briefed the Committee regarding this item. Please see the attached presentation.

Consent Items:

The Committee had questions regarding the Procurement Specialist SBO. Sally Stopher, Director of Grants, Contracts & Purchasing was there to answer their questions. Was this position coming from Reserves or was it being paid for out of the existing budget. This position is a reclass of a position from IT Services being moved to Purchasing to help IT with their purchasing needs so no additional costs were incurred.

The rest of the consent items were moved forward without questions.

Executive Session:

There was no Executive Session at this meeting.

Adjournment

The meeting was adjourned at 2:45 p.m.

Referenced attachments to the minutes are on file in the Office of the City Clerk.

STANDING COMMITTEE MINUTES
City of Spokane
Public Infrastructure, Environment, and Sustainability
January 28, 2019

Committee Members Present

Council Member Breean Beggs, Committee Chair
Council Member Mike Fagan, Vice Committee Chair
Council Member Kate Burke
Council Member Lori Kinnear
Council Member Candace Mumm
Council Member Karen Stratton
Council President Ben Stuckart

Staff Present

Angela Albin-Moore, Hannahlee Allers, Kris Becker, Dustin Bender, Brandon Blankenagel, Eldon Brown, Anna Everano, Marlene Feist, Jacob Fraley, Garrett Jones, Gary Kaesemeyer, Kelly Keenan, Dan Kegley, Brian McClatchey, Katherine Miller, Inga Note, Cadie Olsen, Kyle Overbust, David Paine, Chris Peterschmidt, Kevin Picanco, Rick Romero, Loren Searl, Sally Stopher, Kyle Twohig, Al Vorderbrueggen

Guests Present

Council Member Beggs called the meeting to order at 10:30 a.m.

Review and Approval of Minutes

Council Member Beggs asked for a motion to approve the minutes of the December 17, 2018 meeting.

- Action Taken
- Council Member Fagan moved to approve the minutes of the December 17, 2018 meeting as presented; the motion was seconded by Council President Stuckart.

Discussion Items**A. Council Requests**

1. Consent Items for Discussion
2. A Special Consideration to Council for the allocations of Lodging Tax Advisory Committee
Council Member Beggs gave a brief overview of the allocations that the Lodging Tax Advisory Committee voted unanimously to allocate and are included in the packet.
3. Sustainability Action Subcommittee Update
Council member Beggs discussed the background and the subcommittee purpose. He will collect feedback on the job description and recruitment. The subcommittee consists of three Committee members: Council Members Breean Beggs, Karen Stratton and Candace Burke.
4. Discussion on Climate Impact Research Consortium (CIRC)
This item was deferred.

5. City Council Legislative Team – Capital Budget Requests, The Rail Safety Bill, Condo Liability, Military Benefits Zone, and Building Business Eco Systems Bill
Council Member Beggs and Council Member Mumm reviewed the bills and capital requests being supported by the City Council Legislative team and will send out further details by email including a draft resolution.
- B. Staff Requests
 1. WSDOT Presentation – Highway 195
 2. WSDOT Presentation – Metered Ramps
Katherine Miller introduced Items 1 and 2 and were presented by WSDOT – Glenn Wageman, Traffic/Operations Engineer, Chad Simonson, Project Engineer. Chad described the use of J Turns and showed a powerpoint with the designs for Highway 195 at Thorpe Road. The use of J Turns reduces conflict points at intersecting roads and highways. The current funding for Spring 2019 includes Thorpe Road and future projects, funding dependent are 16th Avenue, Meadowlane Road and Hatch Road. Discussion was had on the metered ramps. The eastbound Highway 195 has been installed and the target date to turn it on will be in April. The other five are slated for 2020 or later including eastbound Walnut, westbound Browne/Division, eastbound Monroe, eastbound, Browne/Division, and eastbound Hamilton.
 3. Vacation of Cataldo Avenue
Eldon Brown and Chad Heimbigner, Coffman Engineers, discussed the request to vacation portions of Cataldo Avenue for the Sportsplex between Washington to Howard. Discussion was had on circulation and coordination with neighboring businesses.
 4. Post Street Bridge Project
Mark Serbousek and Kyle Twohig gave an update on the Post Street Bridge. Mark discussed the background and the type/size/location study that was done in 2015, options for design. Mark reviewed the funding and current project cost estimates that are nearly \$4 million above available funding. The budget gap includes increase in construction costs impacted by steel tariffs. The next steps will be to continue to complete the design, rebid to try to ensure best value and seek additional funding. If it is within budget construction could begin in spring of 2020.
 5. Green Area Right of Way Maintenance Special Budget Ordinance
Dan Kegley gave a brief overview of green area right of way maintenance and the special budget ordinance to begin the program this spring.
 6. Spokane County's BUILD Grant along Geiger Blvd
Katherine Miller introduced Brandi Colyar, Spokane County. Brandi discussed the Build Grant application success. She reviewed the infrastructure coordination and phasing. The first phase will begin spring 2019 and second in 2020. She discussed the timing and the memorandums of understanding that will be coordinated with the different partners including the City and County.
 7. Six-Year Street Program
Brandon Blankenagel gave an overview of the 2019-2024 projects as well as the 2020-2025 program. He reviewed the new grant awards and the dates for approving the program this year. Discussion was had on the scoring matrix and how projects are introduced. The six year program will be discussed at the February 28th study session.
 8. Bikeshare Policy Update
Kevin Picanco and Brandon Blankenagel discussed the progress for the program to date. The next steps in 2019 will be policy work. Kevin outlined the policy conflicts that require work to resolve. The stakeholder group will work through the next steps and will return to PIES on February 25th with a revised ordinance.

Strategic Plan Session

- A. Priority Strategy 1. Rapidly Accelerating Street Pavement Maintenance Projects
 - No report this meeting.
- B. Priority Strategy 2. Repurposing Public Property to Stimulate Private Investment
 - No report this meeting.
- C. Priority Strategy 3. Sustainable City
 - No report this meeting.

Consent Items

1. Centennial Trail Interagency Cooperative Agreement
2. Special Budget Ordinance for Associate Engineer for NSC Project
3. Master Agreement with STA

4. Euclid Avenue – North/South Corridor
5. Purchase of Hydraulic Weld Shop Equipment
6. Sole Source Resolution/Contract for Software Maintenance and Support for the Waste to Energy Facility
7. Sole Source Resolution/Contract for Software Condensing Steam Turbine Generator Drive Package for the Waste to Energy Facility
8. Sewer Bend Value Blanket Renewal
9. Change Order for Clarke Avenue Sewer Force Main Construction
10. Homeless Management Information System (HMIS) Capacity Building Project NOFA Application
11. Parking Enforcement Contract Extension/Amendment
12. Annual Encumbrance Carryover Ordinance

Executive Session

None

Adjournment

The meeting adjourned at 2:50 p.m.

Referenced attachments to the minutes are on file in the Office of the City Clerk.

STANDING COMMITTEE MINUTES
City of Spokane
Public Infrastructure, Environment, and Sustainability
February 25, 2019

Committee Members Present

Council Member Breean Beggs, Committee Chair
Council Member Mike Fagan, Vice Committee Chair
Council Member Kate Burke
Council Member Lori Kinnear
Council Member Candace Mumm
Council Member Karen Stratton

Committee Members Absent

Council President Ben Stuckart

Staff Present

Angela Albin-Moore, Hannahlee Allers, Dustin Bender, Brandon Blankenagel, Eldon Brown, Anna Everano, Marlene Feist, Jacob Fraley, Nick Hamad, Garrett Jones, Gary Kaesemeyer, Kelly Keenan, Dan Kegley, Brian McClatchey, Katherine Miller, Cadie Olsen, Kyle Overbust, David Paine, Kevin Picanco, Loren Searl, Scott Simmons, Bob Turner

Guests Present

Avista: Steve Trabun, Vern Malensky

Council Member Beggs called the meeting to order at 1:15 p.m.

Review and Approval of Minutes

Council Member Beggs asked for a motion to approve the minutes of the January 28, 2019 meeting.

- Action Taken
- Council Member Fagan moved to approve the minutes of the January 28, 2019 meeting as presented; the motion was seconded by Council Member Stratton.

Discussion Items

A. Council Requests

1. Consent Items for Discussion

2. Legislative Items

Council Member Burke led a discussion on several bills working through the legislature regarding affordable housing and a memorandum from Brian McClatchey to Nick Federici recommending moving forward bills into law for Washington State.

B. Staff Requests

1. **Avista AMI Meter Deployment Update**
Steve Trabun, Regional Business Manager introduced Vern Malensky Smart Meter Project Manager for Avista and gave an overview of the project to install smart meters across the Washington service area. These will replace the electric smart meters and include the natural gas meters. 400,000 meters will be installed now through 2020. Vern discussed project investment and the communication to customers. Phase 1 was completed in downtown, the airport/Geiger area and Clear Lake. Phase 2 includes rest of Spokane and surrounding areas north through Colville and south through Pullman. The first neighborhood in 2019 will be Minnehaha. Discussion was had on the shared network for remote meter reading. Vern described the remote meter reading technology and the customer interface with real-time energy use information.
2. **Shared Mobility Policy and Operating Requirements**
Brandon Blankenagel and Kevin Picanco gave an overview of the work with the stakeholder group to advice on policy updates before shared mobility vendors can operate. The goal is to have the program start again this spring.
3. **House of Charity Shelter Program Agreement**
Kelly Keenan discussed the agreement with House of Charity for the period of January 1, 2019 through June 30, 2019 until a new five-year services award cycle begins July 1, 2019. Discussion was had on the shelter capacity and the actual use. The department is looking at options for continuity of options for the new 2019 period for continuing the 24/7 model and evaluating the funding and available intervention options. Discussion was had on security at the House of Charity and other warming centers.
4. **CDBG Contract for the Rental Repair Pilot Program**
Kelly Keenan discussed the rental repair pilot program to provide loans to owners of small rental properties. The requirements by HUD include serving low-income renters at affordable costs and improving housing quality, safety and energy efficiency.
5. **Schools, Parks, and Playgrounds Speed Limit Zones Resolution**
Bob Turner discussed the proposed resolution to establish a comprehensive list of school, park, and playground speed limit zones throughout the City.

Strategic Plan Session**A. Priority Strategy 1. Rapidly Accelerating Street Pavement Maintenance Projects**

- **County Partnership**
Gary Kaesemeyer introduced Clint Harris, Street Department Manager. Clint discussed the collaborating with the County for chipseal work. The challenge for slurry seals and chip seal work is that there are not local companies that do the work. Clint has been working with the County to identify work to offset the cost of mobilization. He gave an overview of the process and the best practices for the best use of maintenance funds.

B. Priority Strategy 2. Repurposing Public Property to Stimulate Private Investment

- No report this meeting.

C. Priority Strategy 3. Sustainable City

- **Smart Use of Water Resources**
Garrett Jones introduced Nick Hamad, Landscape Architect for Parks Department. Nick gave an overview of the work in coordination with Environmental Programs and the Water Department to identify and establish project goals for water conservation projects. Currently the Indian Canyon irrigation project is progress. Nick spoke about the plans, estimated costs and anticipated water reduction goals for the projects including Manito Japanese Garden Pond modifications project, Manito Park landscape alterations and irrigation upgrades to lower meadow and Grand Boulevard, Franklin Park splash pad sensor upgrade, and TJ Meenach SpokaneScape planting project.

Consent Items

1. Clean Diesel Funding Assistance Program
2. Bureau of Reclamation Drought Response Water Grants Applications
3. Cityworks by Azteca Systems, LLC Annual Software Maintenance and Support
4. Five Mile Rd. – Lincoln to Strong
Council Member Mumm inquired about a crosswalk and sidewalk in this area. She will follow up with Dan Buller.
5. WSDOT Utility Agreement Reimbursing the City for Water Main relocation at Geiger Blvd./SR 902
6. Relocate Existing 24-inch Sanitary Sewer from Private Property to Electric Avenue Public Right of Way
7. Groundwater Monitoring/Reporting Contract extension with CH2M Engineering
8. Contract Extension for Electrical Technical and Maintenance Support Services
9. Ordinance for uncovered load fines
10. Customer Relationship Management (CRM) Replacement

Executive Session

None

Adjournment

The meeting adjourned at 2:45 p.m.

Referenced attachments to the minutes are on file in the Office of the City Clerk.

STANDING COMMITTEE MINUTES
City of Spokane
Public Infrastructure, Environment, and Sustainability
March 25, 2019

Committee Members Present

Council Member Breean Beggs, Committee Chair
Council Member Mike Fagan, Vice Committee Chair
Council Member Kate Burke
Council Member Lori Kinnear
Council Member Candace Mumm
Council Member Karen Stratton
Council President Ben Stuckart

Staff Present

Angela Albin-Moore, Hannahlee Allers, Dustin Bender, Brandon Blankenagel, Chris Caferro, Jason Conley, Danielle Cossey, Anna Everano, Marlene Feist, Jacob Fraley, Raylene Gennett, Curtis Harris, Gary Kaesemeyer, Dan Kegley, Brian McClatchey, Katherine Miller, Cadie Olsen, Kyle Overbust, David Paine, Erik Poulsen, Kevin Picanco, Elizabeth Schoedel, Scott Simmons, Angel Spell, Kyle Twohig, Kandace Watkins

Guests Present

Gonzaga - Dr. Alexander Maxwell, Chelsey Hand, Wesley Davis, Jena Jadallah, Austin Kaesemeyer, Frederick Winter, Luke Schumm, and Dawson Matthews

Council Member Beggs called the meeting to order at 1:15 p.m.

Review and Approval of Minutes

Council Member Beggs asked for a motion to approve the minutes of the February 25, 2019 meeting.

- Action Taken
- Council Member Fagan moved to approve the minutes of the February 25, 2019 meeting as presented; the motion was seconded by Council Member Stratton.

Discussion Items**A. Council Requests**

1. Consent Items for Discussion
2. Legislative Items
3. Urban Forestry Ordinance
Council Member Kinnear introduced the draft Urban Forestry Ordinance. The ordinance incorporates new language for the findings, purpose and intent of the Urban Forestry Program. She reviewed the goals to increase canopy coverage to 30% by 2030 and create new reforestation programs and to update the plan every five years.

B. Staff Requests**Strategic Plan Session****A. Priority Strategy 1. Rapidly Accelerating Street Pavement Maintenance Projects**

- Riverside Avenue Public Input Results
Brandon Blankenagel discussed the preliminary results for the public input received for the Riverside Avenue concept. Previous public outreach and input was gathered in January and July 2018. In February, input was sought for angled parking and whether there was support for the concept or not through an online survey and mailed ballots. The results provided a balanced approach to parking and important input for the operational needs along the corridor. The next steps will be a council resolution, seeking funding and preparing for designs. Council President Stuckart suggested an administrative report at council to communicate the matrix rather than a resolution.

- Create prioritization matrix for arterial street maintenance projects
Gary Kaesemeyer discussed the items covered in the matrix for pavement ratings such as bus routes, bike lanes, truck routes, pavement condition index (PCI) values, traffic counts, pavement age, and previous bond work. He reviewed the selection matrix mapping showing the values of the planned work.
- Develop program for paving unimproved residential streets
Kyle Twohig discussed the program for paving unimproved residential streets. He reviewed a PowerPoint that compared types of projects from an easy strip paving to a challenging strip paving and a complete street example. Kyle spoke about the selection of streets and the elements that influence cost such as rock, trees, drainage, structures, driveways, utilities, and adjacent facilities. The recommended guidelines for selections include strip pave of 24 feet, minimal sloping including driveway approaches, no structures or utilities that need replacement, minimal tree removals or rock excavation, no drainage issues or private property encroachments.

B. Priority Strategy 2. Repurposing Public Property to Stimulate Private Investment

- Putting our renewable energy resources to work in the community:
 - ◊ Greenhouse Gas Inventory presentation by Gonzaga
Nathen Gron, Intern with Environmental Programs, introduced Dr. Alex Maxwell with Gonzaga. Dr. Maxwell, school of Engineering and Applied Science, and 7 undergraduate students worked on the 2016 Greenhouse Gas (GHG) Emission report since the fall semester. He reviewed the previous reports and the partnership with Gonzaga to work on this report. The partnership was a part of the Educational Partnerships for Innovation in Communities (EPIC) model for networking with universities and communities nationwide.

The students presented their work, highlighting the work they did to explore the calculating of the GHG emissions from local government and community-wide. The areas included determining the inventory boundary, all emissions from local government activities, government-owned buildings, road transportation, power consumption, streetlights, signals, water/wastewater facilities and community uses such as industrial processes, transportation and agriculture. Dawson Matthews reviewed the summary of GHG emissions by sector and provided an overview of the report.

C. Priority Strategy 3. Sustainable City

- NPDES Permit Update
Cadie Olsen discussed the National Pollutant Discharge Elimination System (NPDES) permit process update. She gave an overview of the work towards a variance to the permit and the process. The proposed variance timeline starts with the City submitting a variance request to Ecology in May 2019. Then Ecology works through rule making process and reviewing the application, submitting it to EPA for approval in 2021. It is anticipated a new permit including a variance to be issued in 2022.

Consent Items

1. Increase to contact for On-Call Engineering Services
2. Riverside Extension Phase 2B Administrative Reserve Increase
3. Sunset Blvd. – Royal to Lindeke Administrative Reserve Increase
4. Sprague – Sherman Plaza Administrative Reserve Increase
5. Contract Amendment for Scaffolding Services at Waste to Energy
Street Department
6. Purchasing Thermoplastic Road Markers
7. Purchasing Sign Posts
8. Purchasing Sign Blanks
9. Value Blanket for Nuvo Gap Crack Sealer
10. Value Blanket for Hot-pour Rubberized Sealant
11. Annual Value Blanket for Asphalt Mixes
12. Bureau of Reclamation (BOR) Drought Response Water Grant Application
13. 2019 Bridge Grant Opportunities

Executive Session

None

Adjournment

The meeting adjourned at 3:00 p.m.

Referenced attachments to the minutes are on file in the Office of the City Clerk.

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

CASH ACCOUNTING CLERK I SPN 101 OPEN ENTRY

DATE OPEN: Monday, July 15, 2019 **DATE CLOSED:** Sunday, July 28, 2019 at 11:59 p.m.
SALARY: \$33,760.87 annual salary, payable bi-weekly, to a maximum of \$52,214.62

DESCRIPTION:

Performs cashier work in the receipt and disbursement of money.

DUTIES:

- Receives money from the public in payment of services, taxes and licenses, calculates change, issues receipts and provides general and technical information.
- Balances cash drawer and prepares summary reports.
- Replenishes, reconciles and balances a cash drawer.
- Sorts and organizes utility payments and charge tickets to facilitate the processing of daily receipts.
- Runs check and batch totals; prepares machine tapes for payments which require special handling.
- Prepares bank deposit slips; bags currency and checks; secures deposits.
- Operates a computer, adding machine, OCR machine, encoder, and other office machines.
- Operates computerized weight scales and printers.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Open Entry Requirements: (Open-entry applicants must meet all requirements when they apply.)

- *Education:* High school diploma or equivalent.
- *Experience:* One year of experience as a teller, cashier or similar position where substantial responsibility for cash handling is a significant portion of the work.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination to be eligible for hire.

This examination will consist of a written multiple-choice test, weighted at 100% of the final score.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

Written Test Details:

Testing will be conducted in the Civil Service Test Room (4th floor, City Hall) on the week of August 5, 2019. Starting test times will be 9 a.m. and 1 p.m. The approximate duration of the test will be 2 1/2 hours.

Self-Schedule written test date and time:

Upon passing the minimum qualification review, you will receive an e-mail with complete instructions to self-schedule your test session. Multiple sessions may be made available depending on the number of applicants and are filled on a first come, first served basis.

The test may include the following subjects:

- Cashiering
- Arithmetic
- Customer Service
- Interpersonal Relations

- Accuracy & Error Detection

We encourage you to apply immediately. Applicants must complete and submit a City of Spokane employment application online by 11:59 p.m. on the filing cut-off date.

Please contact our office at 509.625.6160 immediately if you have any difficulties submitting your application.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 11th day of July 2019.

MARK LINDSEY
Chair

AMBER RICHARDS
Chief Examiner

REFUSE COLLECTOR II SPN 550
PROMOTIONAL

DATE OPEN: Monday, July 8, 2019

DATE CLOSED: Sunday, July 28, 2019 at 11:59 p.m.

SALARY: \$37,748.95 annual salary, payable bi-weekly, to a maximum of \$59,178.10

DESCRIPTION:

Performs heavy manual work in the collection of refuse or recyclables normally on residential collection route

DUTIES:

- Drives and operates a refuse collection packer on an assigned route or a refuse collection dump truck on special trash collections; supervises the activities of assigned subordinate collectors and assists in moving, carrying and emptying refuse carts/cans; maintains daily route sheets of customers noting collection starts, stops, increases or decreases in service, and any extra charges; maintains records of charges for special collections.
- Drives and operates a rear-load collection truck on an assigned route. On occasion trains others to operate rear-load truck. Tags single stream recycling and yard-waste for contaminants and performs related assigned duties. Must be able to learn several routes. Must be able to drive different trucks on various routes and not expect to be on any given route or to be using the same truck with any regularity.
- Drives and operates cart delivery truck. Maintains cart inventory in serviceable condition. Cleans, stores, repairs and replaces carts as needed.
- Explains ordinances, procedures and charges regarding refuse or recycling collection to property owners; receives, acts on or refers collection complaints to supervisor; advises property owner as to condition or location of containers; reports to supervision any damage done to private or public property.
- Maintains daily route computer sheets; prepares accident and injury reports as required; prepares private or public property damage reports as required. Reports vehicle maintenance needs to appropriate department.
- May fill in for Refuse Collector III when needed.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Promotional Requirements: (Must be met at the date of the test)

- *Experience:* One year of experience in the classification of Refuse Collector I (SPN 549).

License and Certifications:

(Qualified applicants and employees in this job class must meet these requirements.)

- Possession of a valid Class B Commercial Driver's License (CDL) with air brake endorsement.

SHORTAGE RECRUITMENT: Employees in the classification of Refuse Collector I who have obtained a Class "B" CDL with air brake endorsement may apply on a promotional basis.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a written test and promotional evaluation (PAR), with scoring weights assigned as follows:

- Written test 80%
- PAR 20%

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

WRITTEN TEST DETAILS:

The written test will be conducted in the Civil Service Test Room (4th floor, City Hall) on **Thursday, August 1, 2019 at 1:00 p.m.** The approximate duration of the test is 1-1/2 hours.

Upon acceptance of your application, you will receive an e-mail invitation to the exam.

The written test may include such subjects as:

Driving Knowledge;
City Street Knowledge;
Safety & First Aid;
Refuse Procedures;
Human Relations.

PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 11:59 p.m. on the filing cut-off date.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 11th day of July 2019.

MARK LINDSEY
Chair

AMBER RICHARDS
Chief Examiner

AMENDMENT**AMENDMENT****AMENDMENT****REFUSE COLLECTOR II**

SPN 550 (Announcement of 7/8/2019)

The above titled announcement is hereby amended to read:

EXAMINATION DETAILS:

SHORTAGE RECRUITMENT: Employees in the classification of Refuse Collector I who have obtained a Class "B" CDL with air brake endorsement may apply on a promotional basis.

Closing Date: July 28, 2019 at 11:59 p.m.

PARKING EQUIPMENT SPECIALIST SPN 677
OPEN ENTRY

DATE OPEN: Monday, July 15, 2019

DATE CLOSED: Sunday, August 18, 2019 at 11:59 p.m.

SALARY: \$42,190.13 annual salary, payable bi-weekly, to a maximum of \$65,732.33

DESCRIPTION:

Performs skilled journey level work in the repair, maintenance, and fabrication of parts for grounds maintenance equipment and turf management equipment.

DUTIES:

- Applies journey level mechanical skills in the repair, maintenance, and overhaul including fabrication of parts, for a large variety of grounds maintenance and turf management equipment.
- Inspects, repairs, and maintains functional parts of mechanical equipment and machinery such as turf aerators, power ground sweepers, trailers, power-driven gas mowers, power edgers, tractors, and three and four wheel utility vehicles.
- Inspects defective equipment, including hydraulic and hydrostatic systems, and diagnoses malfunctions using motor analyzers, test stands, pressure gauges, chassis charts, and factory manuals. Makes repairs as required.
- Performs electrical system diagnosis and repair to include charging, starting, safety interlock, and fuel supply systems on gas and diesel powered equipment. Analyzes system integration and computer control malfunctions.
- Operates equipment to test functioning. Changes oil, checks batteries, and lubricates various park equipment and machinery. Disassembles and overhauls internal combustion engines, generators, transmissions, and clutches using hand tools, hoists, and machine shop equipment.
- Diagnoses operational and quality of cut problems in standard and specialized turf mowers. Refaces, sharpens, and repairs tools, bearing surfaces, and cutting edges of attachments. Mounts and removes attachments and implements on grounds maintenance equipment.
- Operates such tools and machines as a hoist, lathe, grinder, drill press, power hacksaw, welding and related equipment in the Park Department shop. Operates an automobile or truck to and from various equipment locations.
- Repairs and maintains shop tools and machines.
- Prepares cost estimates.
- Performs related work as required.

MINIMUM QUALIFICATIONS:**Open Entry Requirements: (Must be met at time of application.)**

- Four years of experience in the maintenance, repair, and overhaul of grounds maintenance and turf management equipment to include large commercial-grade equipment such as utilized to maintain parks and/or golf courses.
 - ◊ Substitution: Completion of formal college education or an apprenticeship in equipment repair may be substituted on a year for year basis for up to two years of the experience requirement.
- A valid driver's license is required.

EXAMINATION DETAILS:

You are required to meet the posted minimum qualifications and pass the examination for this position to be eligible for hire. The exam is a written test, which is used for ranking on our Civil Service eligibility list.

WRITTEN TEST DETAILS:

- The written test will be conducted in the Civil Service Test Room (4th floor, City Hall) on **Thursday, August 29, 2019 at 1:00 pm**. The approximate duration of the test is 2 hours.
- Additional test sessions *may* be added, depending on the number of applications accepted.
- The multiple-choice written test may include such subjects as: Mechanical Knowledge, Equipment Maintenance and Repair, Metals and Welding, Occupational Safety and Health.
- Upon acceptance of your application, you will receive an email appointment confirmation for your Civil Service test.

We encourage you to apply immediately using the online application system. Submit your completed City of Spokane employment application online by 11:59 p.m. on the closing date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 11th day of July 2019.

MARK LINDSEY
Chair

AMBER RICHARDS
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

Sunset Reservoir Rehabilitation

Engineering Services File No. 2016079

This project consists of preparation and re-coating a 50' diameter, 350,000 gallon welded steel reservoir tank, repairing spots and sections as required, sealing, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. August 5, 2019 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Hand delivered bids shall be delivered to the security desk on the first floor, City Hall, 808 W Spokane Falls Blvd, Spokane WA 99201-3316. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers located on the basement level of City Hall.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: www.spokaneengineering.org/bid-information.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby

notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within FIVE (5) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

A non-mandatory pre-bid conference will be held onsite at the Sunset Reservoir tank. The tank site is located approximately 600 feet west of S. Pepper Tree Lane/S. Carousel Lane and is addressed near 3950 W. Canyon Drive at 1:30 p.m. on July 23, 2019.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix C. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

*****Time is of the essence due to the length of the construction window and/or the time of year in which the project is being constructed. Please note that various award phase steps have shorter than normal time frames as detailed in section 1-03.3, 1-08.4, and 1-08.5.**

All work performed on this project will be subject to state prevailing wage rates.

The City of Spokane is an Equal Opportunity and Affirmative Action Employer. This project is funded through the Washington State Public Works Board Loan program. PWB requirements and provisions must be met by general contractors and all subcontractors.***

Publish: July 17, 24 and 31, 2019.

Cincinnati Greenway
Spokane Falls Blvd. to Euclid Ave.
Engineering Services File No. 2016081

This project consists of the construction of approximately 2,200 linear feet of 5-foot wide sidewalk, driveway, ADA ramp, and curb construction, pedestrian signal, pavement marking, and sign installation, sundry utility adjustments, grass seeding and restoration, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. July 22, 2019 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Hand delivered bids shall be delivered to the security desk on the first floor, City Hall, 808 W Spokane Falls Blvd, Spokane WA 99201-3316. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers located on the basement level of City Hall.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: www.spokaneengineering.org/bid-information.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Publish: July 3, 10 and 17, 2019

Driscoll Blvd. Sidewalk
Engineering Services File No. 2018095

This project consists of the construction of approximately $\pm 2,680$ linear feet of sidewalk, pavement repair, sod and grass restoration, sprinkler repair, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. July 29, 2019 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Hand delivered bids shall be delivered to the security desk on the first floor, City Hall, 808 W Spokane Falls Blvd, Spokane WA 99201-3316. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers located on the basement level of City Hall.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: www.spokaneengineering.org/bid-information.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix C. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish July 10, 17 and 24, 2019.

Spotted Road to Allman Sewer Replacement
Engineering Services File No. 2018109

This project consists of the construction of approximately 5,500 linear feet of sanitary sewer, 14 sanitary sewer structures, 112 square yards of 4-inch thick pavement patching, 22,000 square yards of hydroseeding, site grading and shaping, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. July 22, 2019 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Hand delivered bids shall be delivered to the security desk on the first floor, City Hall, 808 W Spokane Falls Blvd, Spokane WA 99201-3316. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers located on the basement level of City Hall.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: www.spokaneengineering.org/bid-information.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix C. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: July 3, 10 and 17, 2019

Notice for Bids

Supplies, Equipment, Maintenance, etc.

NORTH BANK PLAYGROUND – RIVERFRONT PARK
Parks & Recreation Department
#PW ITB 5106-19

INVITATION TO BID NOTICE

Description: The City of Spokane is soliciting electronic bids for the North Bank Playground – Riverfront Park.

Bid Opening: Sealed electronic bids will be received until **Monday, August 26, 2019 at 1:00 pm**. At 1:15 pm they will be publicly opened in a meeting held in the City Briefing Center, LL City Hall, 808 W. Spokane Falls Blvd., Spokane

WA. All bid responses are only to be submitted **electronically** through the City of Spokane's bidding portal: <https://spokane.procureware.com>, on or before the aforementioned date and time. Hard copy and/or late bids shall not be accepted.

Mandatory Pre-Bid Conference: Spokane City Council Chambers, LL City Hall, 808 W Spokane Falls Blvd., Spokane WA 99201 on **Tuesday, July 30, 2019 at 10:30 am.**

To view this solicitation, access Plans and Specifications, and submit a bid response, you must first register in the City's bidding portal at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation distribution list for changes and/or additions via Addenda form.

Potential bidders are asked to post their questions on our bidding portal under the tab labeled "Clarifications" under the relative project number.

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Thea Prince
Purchasing Department

Publish: July 17 & 24, 2019

OFFICE SUPPLY DELIVERY SERVICE

City of Spokane
#RFP 5117-19

REQUESTS FOR PROPOSAL

Description: The City of Spokane is seeking proposals for an effective ordering and delivery process that requires minimal time on the part of City employees, at the lowest possible cost.

Bid Opening: Sealed electronic proposals will be received until **Monday, July 22, 2019 at 1:00 pm.** At 1:15 pm they will be publicly acknowledged in a meeting held in the City Council Chambers, LL, 808 W. Spokane Falls Blvd., Spokane WA. Responses are only to be submitted **electronically** through the City of Spokane's bidding portal: <https://spokane.procureware.com>, on or before the aforementioned date and time. Hard copy and/or late responses shall not be accepted.

To view this solicitation and submit a response, you must first register in the City's bidding portal at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation distribution list for changes and/or additions via Addenda form.

Potential bidders are asked to post their questions on our bidding portal under the tab labeled "Clarifications" under the relative project number.

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Thea Prince
Purchasing Department

Publish: July 17 & 24, 2019

HEAD GOLF PROFESSIONAL/MANAGER SERVICES AT DOWNRIVER GOLF COURSE

City of Spokane Parks and Recreation Department

RFP #5125-19

Description: The City of Spokane is soliciting electronic Proposals for **HEAD GOLF PROFESSIONAL/MANAGER SERVICES AT DOWNRIVER GOLF COURSE**.

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, AUGUST 26, 2019**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **Head Golf Professional/Manager Services at Downriver Golf Course** for the City of Spokane Parks and Recreation Department.

The Request for Proposals document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Qualifications.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, August 26, 2019**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: July 17 & 24, 2019

