



# Official Gazette

## City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 109

**JUNE 12, 2019**

Issue 24



### MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBERS:

BREEAN BEGGS (DISTRICT 2)

KATE BURKE (DISTRICT 1)

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

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# Minutes

**MINUTES OF SPOKANE CITY COUNCIL****Monday, June 3, 2019****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Briefing Center in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

**Roll Call**

On roll call, Council President Stuckart and Council Members Beggs, Burke, Fagan, Mumm, and Stratton were present. Council Member Kinnear was absent.

City Attorney Mike Ormsby, City Council Policy Advisor Brian McClatchey, and City Clerk Terri Pfister were also present on the dais.

**Advance Agenda Review**

The City Council received an overview from staff on the June 10, 2019, Advance Agenda items.

**Final Reading Ordinance C35779**

Council Member Stratton noted there are more comments and suggestions pertaining to Final Reading Ordinance C35779 updating parking time limits and regulations. She presented a motion to move final reading to June 17. Council President Stuckart requested at the same time that the first reading of Ordinance C35779 be moved to June 10. The following action was taken:

**Motion** by Council Member Stratton, seconded by Council Member Fagan, **to move** the final reading of Ordinance C35779 (from June 10) to June 17 and at the same time move the first reading of Ordinance C35779 (from June 3) to June 10; **carried unanimously (Council Member Kinnear absent).**

**Action to Approve June 10, 2019, Advance Agenda**

Following staff reports and Council inquiry and discussion regarding the June 10, 2019, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.2):

**Motion** by Council Member Fagan, seconded by Council Member Mumm, **to approve** the Advance Agenda for Monday, June 10, 2019; **carried unanimously (Council Member Kinnear absent).**

**ADMINISTRATIVE SESSION****Current Agenda Review**

The City Council reviewed changes to the June 3, 2019, Current Agenda items.

**Low Bid Agreement with Baldwin Sign Company (OPR 2019-0389 / ENG 2018123)**

Michele Vazquez briefed City Council on the Low Bid Agreement with Baldwin Sign Company for CSO informational signage at five area CSO tank locations. Upon review of the item, Council President Stuckart noted that City council members have been talking with the CTAB Board, which is the citizen oversight board for the Transportation Benefit District, and he noted that we're starting to get confusion again as car tabs go out on what the \$20 fee pays for; and it pays about 20 projects a year. He stated we need to order signs and the CTAB Board voted a couple years ago and then it got set aside and didn't happen. He requested that Michele reach out to Anna Everano, Council Member Fagan's assistant in the City Council Office, and work through a process. He stated he is looking for a champion on staff that can help Anna work through the process for ordering signs. Michele indicated she would reach out to Anna.

**Emergency Ordinance C35781 Relating to Police and Fire Dispatch Services**

**Motion** by Council Member Fagan, seconded by Council Member Mumm, **to suspend** the Council Rules; **carried unanimously (Council Member Kinnear absent).**

**Motion** by Council Member Fagan, seconded by Council Member Mumm, **to add** Emergency Ordinance C35781 to the Current (June 3) Agenda; **carried unanimously (Council Member Kinnear absent).**

#### Resolution 2019-0038

Eldon Brown of Developer Services reported on Resolution 2019-0038 setting hearing before the City Council for July 1, 2019, for the vacation of the alley between 3<sup>rd</sup> & I-90, from Cedar to Adams and the west 20 feet of Adams between 3<sup>rd</sup> and I-90 as requested by owners having an interest in real estate abutting the above right-of-way. Upon review of this item Council President Stuckart noted that City Council is having a discussion of how to waive utility fees for our shelter system. He stated he would support the effort to not charge Hope House for this vacation. Mr. Brown noted the overall cost of the vacation is approximately \$121,000. Council Member Mumm stated she thought it would be helpful if City Attorney Ormsby could send the Council a letter about how the City Council would be able to waive that fee. City Attorney Mike Ormsby indicated it is certainly within the Council's ability to do that, but he indicated he would send a follow up letter.

#### Final Reading Ordinance C35759

**Motion** by Council Member Fagan, seconded by Council Member Mumm, **to defer** Final Reading Ordinance C35759 (reformulating the Northeast Public Development Authority and approving its charter and bylaws) for two weeks (to June 17, 2019); **carried unanimously (Council Member Kinnear absent).**

#### **Action to Approve June 3, 2019, Current Agenda**

Following staff reports and Council inquiry and discussion regarding the June 3, 2019, Current Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.2):

**Motion** by Council Member Beggs, seconded by Council Member Fagan, **to approve** the Current Agenda for Monday, June 3, 2019; **carried unanimously (Council Member Kinnear absent).**

#### **CONSENT AGENDA**

**Upon motion by Council Member Fagan, seconded by Council Member Stratton, the City Council unanimously (Council Member Kinnear absent) approved Staff Recommendations for the following:**

Value Blankets for asphalt mixes for Street Maintenance, Sewer, Parks, and Water Departments from June 15, 2019, through June 1, 2024, with:

- a. Inland Asphalt (OPR 2019-0383 / BID 4520-19).
- b. Shamrock Paving. (OPR 2019-0384 / BID 4520-19).

Total estimated cost for both: Not to exceed \$1,925,000. (OPR 2019-0384 / BID 4520-19)

Contract with lowest responsive bidder Big Sky Industrial (Spokane, WA) to clean Digester #3 at the Wastewater Treatment Facility—\$50,050, including a 10% contingency (plus tax). (OPR 2019-0385)

Multiple Family Housing Property Tax Exemption Agreement with Barnham Group, LLC for twenty-four new multi-family housing units located at 1405 / 1407 N. Wall St., Parcel Numbers 35182.0807 & 35182.0806. (OPR 2019-0386)

Recommendations to list on the Spokane Register of Historic Places:

- a. Franklin Elementary, 2627 E. 17<sup>th</sup> Avenue. (OPR 2019-0387)
- b. Columbia Building, 107 S. Howard Street. (OPR 2019-0388)

Contract Extension and Amendment with Professional Account Management, LLC, a subsidiary of Duncan Solutions, Inc. (Milwaukee, WI) for parking citation processing software for Parking Services--\$150,000. (OPR 2013-0504)

Sole Source Contract Renewals for annual maintenance and support with:

- a. Mitchell Humphrey (St. Louis, MO) for the City's Financial Management System and authorizing staff to execute one-year contract, from July 1, 2019, through June 30, 2020—\$96,757.65 (incl. tax). (OPR 2016-0396)
- b. Accela, Inc. (San Ramon, CA) for the City's Permitting & Licensing software and authorizing staff to execute two year contract. This is the second and third of three one-year renewal options—\$183,797.73 (incl. tax). (OPR 2016-0395)

Low Bid Agreement with Baldwin Sign Company (Spokane, WA) for CSO informational signage at five area CSO tank locations—\$60,719.40. (OPR 2019-0389 / ENG 2018123)

## Low Bids of:

- a. DW Excavating (Davenport, WA) for 33rd Avenue from Bernard to Lamonte Streets—\$899,563 (plus tax). An administrative reserve of \$89,956.30, which is 10% of the contract price will be set aside. Total Contract: \$989,519.13 (plus tax). (OPR 2019-0390 / ENG 2017118)
- b. Bacon Concrete (Spokane, WA) for Cycle 7 (2017) Traffic Calming—\$1,082,959.25. An administrative reserve of \$108,295.93, which is 10% of the contract price will be set aside. Total Contract: \$1,191,255.18. (OPR 2019-0391 / ENG 2017046, 2017047, 2017048)

Authorization to accept Department of Commerce Grant through the Local and Community Projects Program for the South Gorge Trail Construction Project—\$242,500. (OPR 2019-0392 / ENG 2016059)

Public Works Contract with Arrow Concrete and Asphalt Specialties, Inc. (Spokane, WA) for 2019 off-street parking lot repair and maintenance —\$200,000. (OPR 2019-0393)

## Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through May 24, 2019, total \$23,050,633.21 (Check Nos. 560654-561036; ACH Payment Nos. 63894-64419), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$19,087,074.01. (CPR 2019-0002)
- b. Payroll claims of previously approved obligations through May 18, 2019: \$7,414,310.66 (Payroll Check Nos. 552946-553131). (CPR 2019-0003)

City Council Meeting Minutes: May 13, May 20, and May 23, 2019. (CPR 2019-0013)

**Council Recess/Executive Session**

The City Council adjourned at 4:14 p.m. The City Council reconvened at 6:00 p.m. for the Legislative Session.

**LEGISLATIVE SESSION****Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Stuckart.

**Roll Call**

Council President Stuckart and Council Members Beggs, Burke, Fagan, Kinnear, Mumm, and Stratton were present.

City Clerk Terri Pfister and City Council Policy Advisor Brian McClatchey were also present on the dais.

**POETRY AT THE PODIUM**

Melissa Huggins, Executive Director of Spokane Arts, presented a poem entitled “A Poem for Pulse” by Jameson Fitzpatrick.

**MAYOR PROCLAMATIONS**

June 2019 *Lesbian, Gay, Bisexual, Trans, and Queer Plus Pride Month*

Council President Stuckart read the proclamation and presented it to representatives of the event. The lesbian, gay, bisexual, trans, and queer (LGBTQ) plus community in Spokane represents a diverse community which has made valuable contributions in business, the arts, volunteerism, medicine, civil rights, and other important areas of our community. Pride and all the events leading up to the Pride Parade and Rainbow Festival in downtown Spokane are meant to raise awareness of the LGBTQ plus community as well as securing equal rights for all. The 28<sup>th</sup> Annual Local Pride celebration in Spokane supports and encourages the diversity of the LGBTQ plus community as well as their friends, families, and allies in the Inland Northwest, Eastern Washington, and Northern Idaho communities. The proclamation encourages all citizens to join together in supporting the Pride events in our community this month.

June 7-June 9, 2019 *Wear Orange Days*

Council Member Kinnear read the proclamation and presented it to representatives of the event. On average, nearly 96 Americans per day are killed with guns. There are nearly 13,000 gun homicides every year in the U.S. alone. Moms Demand Action for Gun Sense and its local affiliate are among the organizations nationwide that recognize the need to reduce preventable gun violence. The City of Spokane is dedicated to making Spokane safer, smarter, and healthier and it is the mission of the Spokane Police Department to demonstrate excellence in policing by preventing and reducing crime,

enforcing laws while safeguarding the constitutional rights of all people and improving the quality of life for our residents and visitors. This includes our commitment to reducing gun violence and pledging to do all we can to keep fire arms out of the wrong hands and encourage responsible gun ownership. The Wear Orange Campaign was inspired in memory of Hadiya Pendleton a 15-year-old Chicago High School student killed by gun fire whose friends chose to honor her life on her birthday June 2 by wearing orange to represent the color hunters wear in the woods to protect themselves. In honor of Hadiya, the countless survivors injured by shootings each day and those whose lives are tragically cut short this year's official Wear Orange dates are June 7 through 9. The proclamation urges all citizens to raise awareness about gun violence in honor of the lives of victims and survivors by pledging to wear orange as a symbol of the value of human life.

June 2019 *Alzheimer's and Brain Awareness Month*

Council Member Mumm read the proclamation and presented it to Joel Loiacono, Regional Director of the Alzheimer's Association, and supporters of the event. It is important to recognize and honor the thousands of people in Spokane impacted by Alzheimer's disease and other types of dementia, diseases for which there is currently no means of prevention, treatment or cure. The Spokane Dementia Action Team is developing a plan to ensure Spokane becomes a dementia friendly city equipped to support people living with dementia and their caregivers by addressing barriers, reducing stigma, and creating support systems to help them thrive in day-to-day living and stay active and engaged in the community. The City of Spokane recognizes the efforts of the Alzheimer's Association to promote awareness of Alzheimer's disease and other dementias and provide care and support to all of those affected thereby improving the quality of life for individuals living with memory loss and their caregivers. The proclamation urges all people in our City to join in this special observance.

June 4, 2019 *Women's Suffrage Centennial Celebration Day*

Council Member Burke read the proclamation and presented it to Naghmana Sherazi, a representative of the Women's March event, who was accompanied by Kendall. In 1910, with every country in the State voting in favor, Washington was the fifth state in the union to enact Women's Suffrage, aiding in the inspiration of the national campaign that lead to the creation of the 19<sup>th</sup> Amendment to the constitution. In reaction to Women's Suffrage Movement, after nearly one hundred years of advocacy, the addition to the 19<sup>th</sup> Amendment granted women the right to vote nationwide. On November 2, 1920, for the first time in history over eight million across the United States voted in elections. June 4 of this year marks the hundredth anniversary of the 19<sup>th</sup> Amendment being passed by congress. On August 18, 1920, after gaining ratification from their required majority, two-thirds of the states, the amendment was then ratified to the U.S. Constitution. The Women's Suffrage Movement also aided in launching and supporting additional local and national campaigns to secure voting rights for all community members including Native Americans, African Americans and non-English speaking citizens through the Voting Rights Act in 1965. In recognition to the progression of our shared history, the City of Spokane strongly supports civic pride and engages all community members to be active and involved in voting.

There was no **Administrative Report**.

## **COUNCIL COMMITTEE REPORTS**

### **Public Safety Committee**

Council Member Kinnear reported on the Public Safety Committee meeting held earlier today (June 3, 2019). Minutes of the Public Safety Committee meetings are filed with the City Clerk's Office and are available for review following approval by the Public Safety Committee.

**(For Board and Commission Appointments, see section of minutes following Open Forum.)**

## **OPEN FORUM**

**Kristine Schuler** commented on how she became homeless through eminent domain and remarked on homelessness and poor people.

**Cameron Vessy** referenced the homeless situation in San Diego, San Francisco, and Seattle and remarked on the role of government and society in homelessness and the obligation of the individual homeless person to help himself/herself out of homelessness.

**Jason Green** remarked on warming centers and homelessness matters.

**Susan Tyler-Babkirk** stated she is here in her capacity as the Transitions Women's Hearth Program Director and noted Transitions is located at 920 W. Second Avenue. She addressed the most recent funding allocations that were designated to address homelessness in our community.

**Lyndee Elmer** stated she works with Susan Tyler-Babkirk at the Women's Hearth and noted she is a housing support specialist. She encouraged the Council to consider her statement this evening when allocating funds for warming centers and emergency services for homeless women. She noted that through funding weekend operations at the Women's Hearth, the health and safety of homeless women is greatly improved, and provided other remarks pertaining to homeless women.

**Doug Engle** noted he is with Change Point Northwest and remarked on the ordinance that provided surplus land for affordable development and low market development for housing. He stated there is no way to figure out what's going on or what the real process is and doesn't know if any property has made it through the real estate committee and further stated it is near impossible to get any data.

**Jennifer Bates** stated she took part in the Spokane Alliance assembly for good jobs and the common good and remarked on the event.

**James Earl** talked about death and death on the streets, including the death of jobs. He also commented on the Downtown ambassadors and provided other remarks.

**Nadia Sarfraz** spoke in support of Transitions and targeting homelessness in Spokane and noted that homelessness also affects youth and college students.

**Samuel Salarrioga** spoke in support of Transitions and here is to support the community.

## **BOARDS AND COMMISSIONS APPOINTMENTS**

### **Arts Commission (CPR 1981-0043) and Bicycle Advisory Board (CPR 1992-0059)**

**Upon Unanimous Roll Call Vote**, the City Council **approved** (and thereby confirmed) the following appointments to the Arts Commission and Bicycle Advisory Board:

#### Arts Commission (CPR 1981-0043)

- Appointment of Madison Bush from January 1, 2019, to December 31, 2021.
- Appointment of Alan Chatham from January 1, 2019, to December 31, 2020.
- Appointment of Andrew Whitver to fill an unexpired term from June 1, 2019, to December 31, 2021.

#### Bicycle Advisory Board (CPR 1992-0059)

Appointment of the following four members, each to serve a term from June 1, 2019, to June 1, 2022:

- Jessica Engelman,
- Harrison Husting,
- Pablo Monsivais, and
- Charles Otto Greenwood.

## **LEGISLATIVE AGENDA**

### **SPECIAL BUDGET ORDINANCES**

#### **Special Budget Ordinance C35770**

Subsequent to a brief overview by Council President Stuckart and the opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

**Upon 5-2 Roll Call Vote (Council Members Mumm and Stratton voting “no”),** the City Council **passed Special Budget Ordinance C35770** amending Ordinance No. No. C35703 passed by the City Council December 10, 2018, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2019, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2019, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Combined Communications Building Fund  
FROM: Committed Fund Balance, \$455,000;  
TO: Building Improvements, same amount.

(This action makes changes in the appropriations of the Combined Communications Building Fund.)

#### **Special Budget Ordinance C35777**

Subsequent to a brief overview by Council President Stuckart, public testimony from one individual, and Council commentary, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed Special Budget Ordinance C35777** amending Ordinance No. No. C35703 passed by the City Council December 10, 2018, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2019, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending



December 31, 2019, and providing it shall take effect immediately upon passage,” and declaring an emergency and appropriating funds in:

Paths & Trails Fund

FROM: Undesignated Reserves, \$300,000;

TO: Construction of Fixed Assets, same amount.

(This action budgets for trail development in the Southgate Neighborhood as stipulated in the original KXLY property sale.)

**Special Budget Ordinance C35778**

Subsequent to a brief overview by Council President Stuckart and the opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed Special Budget Ordinance C35778** amending Ordinance No. No. C35703 passed by the City Council December 10, 2018, and entitled, “An Ordinance adopting the Annual Budget of the City of Spokane for 2019, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2019, and providing it shall take effect immediately upon passage,” and declaring an emergency and appropriating funds in:

IT Fund

FROM: Various Accounts, \$41,585;

TO: Purchasing Services, same amount.

and

Purchasing and Stores Fund

FROM: Purchasing Services, \$41,585;

TO: Various Accounts, same amount.

(This action allows for the hiring of an Assistant Procurement Specialist in the Purchasing & Stores Department to help the IT Department with their Purchasing needs.)

**EMERGENCY ORDINANCE**

**Emergency Ordinance C35781**

The City Council considered Emergency Ordinance C35781 relating to Police and Fire Dispatch services. Council President Stuckart requested a motion to accept the latest version of Ordinance C35781 (filed with the City Clerk on June 3, 2019). The following action was taken:

**Motion** by Council Member Fagan, seconded by Council Member Mumm, **to accept** the latest version of Ordinance C35781 (filed on June 3, 2019, at 5:06 p.m.); **carried unanimously**.

There was an opportunity for public testimony, with no individuals requesting to speak. The following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed Emergency Ordinance C35781** relating to Police and Fire dispatch services; amending sections 03.10.070 and 03.12.010 of the Spokane Municipal Code and declaring an emergency.

**RESOLUTIONS**

**Resolution 2019-0036**

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **adopted Resolution 2019-0036** declaring KGS Northwest, LLC (Bellevue, WA) a sole source provider and authorizing the City to enter into a value blanket order for Milliken Valves and Valve Parts for a 5-year period, from June 1, 2019 through May 31, 2024, without public bidding—estimated cost of \$500,000.

**Resolution 2019-0037**

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **adopted Resolution 2019-0037** declaring Field Instruments & Controls, Inc. (Spokane, WA) a sole-source provider and authorizing the City to enter into a value blanket order for Endress Hauser Instrumentation (Universal Controllers, Probes, Parts and Supplies) for a five-year period without public bidding—approximately \$400,000.

**Resolution 2019-0038**

Subsequent to Council commentary and the opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council adopted **Resolution 2019-0038** setting hearing before the City Council for July 1, 2019, for the vacation of the alley between 3rd & I-90, from Cedar to Adams and the west 20 feet of Adams between 3rd and I-90 as requested by owners having an interest in real estate abutting the above right-of-way.

**FINAL READING ORDINANCES****Final Reading Ordinance C35772**

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

**Upon 6-1 Roll Call Vote (Council Member Mumm voting “no”)**, the City Council **passed Final Reading Ordinance C35772** vacation of portions of Denver and Erie Streets as part of a City of Spokane stormwater project.

**Final Reading Ordinance C35773**

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed Final Reading Ordinance C35773** vacation of a portion of Fiske Street right-of-way, as requested by Mikhaul Shevhenko.

**Final Reading Ordinance C35774**

Subsequent to an opportunity for public testimony, with individuals requesting to speak, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed Final Reading Ordinance C35774** relating to the use of City-Authorized Utility Vehicles on public property under the city’s jurisdiction for health and safety purposes, and adopting a new Chapter 16A.65 of the Spokane Municipal Code.

**(For Council action on Final Reading Ordinance C35759, see section of minutes under 3:30 p.m. Administrative Session.)**

**FIRST READING ORDINANCES**

**For Council action on First Reading Ordinance C35779, see section of minutes under the 3:30 p.m. Briefing Session.**

**For Council action on First Reading Ordinance C35780, see section of minutes under Hearings Item H1.b.**

There were no **Special Considerations**.

**HEARINGS****Hearing on Vacation of portions of Erie Street as part of the City’s MLK Way Street Project and Related First Reading Ordinance C35780**

The Spokane City Council held a hearing on the above-described vacation. Subsequent to an opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **approved, subject to conditions** (in the Street Vacation Report dated March 5, 2018), the vacation of portions of Erie Street as part of the City’s MLK Way Street Project, as requested by City Staff.

In conjunction with the hearing, Ordinance C35780—vacating portions of Erie Street (as part of the City’s MLK Way Street Project—was read for the first time, with further action deferred.

**ADJOURNMENT**

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 6:58 p.m.

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**STUDY SESSION MEETING MINUTES  
SPOKANE CITY COUNCIL  
Thursday, June 6, 2019**

A regularly scheduled study session meeting of the Spokane City Council was held on the above date at 3:39 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Pro Tem Beggs and Council Members Burke and Mumm were present. Council President Stuckart and Council Members Fagan, Kinnear, and Stratton were absent. A quorum of City Council was not present; however, those in attendance discussed the following topics:

- Board & Commission Interview: Asher Ernst (Plan Commission)
- CIRC Update

The meeting was open to the public, but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 4:29 p.m.

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**Public Safety & Community Health Committee  
Meeting Minutes – May 6, 2019**

**Call to Order:** 1:14 PM

**Attendance:**

**PSCHC Members Present:** PSCHC Chair CM Kinnear, CM Burke, CM Fagan, CM Stratton, CM Beggs, CM Mumm (arrived at 1:18 PM)

**Staff/Others Present:** SPD Asst. Chief Lundgren, Major Olsen, Major King, Dir. MacConnel, Dir. Isaacson, Brian McClatchey, Mike Ormsby, Eric Finch, Bart Logue, Alex Reynolds, Kelly Keenan, SFD Asst. Chief John, Mike Lopez, EMS Chief Bacon, Patrick Striker, David Lewis, Michelle Harris, Clint Harris, Carly Cortright, Sgt. Spiering, Garrett Jones, Angie Napolitano, Theresa Sanders, Justin Bingham, Erik Poulsen,

**Approval of April 8, 2019 minutes:** Motion to approve by CM Fagan; M/S by CM Beggs. The committee approved the minutes from the April 8, 2019 PSCHC meeting unanimously.

**CONSENT AGENDA ITEMS**

**Monthly Reports:**

OPO Monthly Report – March 2019  
Sit & Lie Enforcement Update (SPD)  
Photo Red Update (SPD)  
Strategic Initiatives Monthly Update (SPD)

**Consent Agenda Portion:**

Parking Lot Maintenance Contract with Arrow Concrete (Asset Management)  
Fire Stations 3,9 & 11 Roof Replacements Contract (Asset Management & SFD)  
Purchase of Pothole Repair Truck for Streets Dept. (Fleet Services)  
Purchase of Motorcycles for SPD (Fleet Services)  
Purchase of Various Vehicles for SPD (Fleet Services)  
Consolidated Homeless Grant – Additional Funding Amendment (CHHS)

**STRATEGIC PLANNING SESSION**

**Strategic Priority: Integrated 911/Dispatch**

NONE

**Strategic Priority: Integrated Response**

**Spokane Resource Center Performance Measure Preview – Tim Sigler**

CHHS Director Kelly Keenan presented in place of Tim Sigler, who was out sick. Mr. Keenan said that CHHS is tracking data on the number of people accessing the Spokane Resource Center, as well as their reasons for doing so, and presented those statistics to the committee. He said that the majority of those accessing the Center are homeless, which isn't necessarily the exclusive target demographic that the SRC was meant to cater to, but he qualified that the homeless population is still a target demographic. Broadly, Mr. Keenan said, the SRC is a poverty reduction center. Of those who

accessed the shelter who were experiencing homelessness, most were interested in connection to housing services. CM Kinnear asked how the Center would respond to this reality. Mr. Keenan responded that the SRC would have to expand its marketing efforts to reach more individuals in more target demographics. The SRC will continue to serve homeless patrons, but HUD EnVision Centers aren't set up as consolidated homelessness service centers, but rather are meant to reach a broader demographic of community members fighting poverty. CM Stratton said she'd like the SRC to be able to serve all those in need, including those experiencing homelessness.

**Strategic Priority: Criminal Justice Reform**

NONE

**Strategic Priority: City-Wide Clean & Safe**

**SPD Q1 2019 Performance Measures Review – Major Olsen**

Major Olsen began his performance measures presentation by explaining that SPD statistics for violent offenses were trending in a positive direction in Q1. SPD also recorded reductions in incidents of burglary, which were down nearly 30% from Q1 of 2018. Additionally, the statistics showed SPD saw improvements in other offenses like robbery, but those improvements were more modest – only a 4% reduction in robbery incidents compared with Q1 of 2018. CM Kinnear asked how SPD's statistics compared with crime rate numbers from other cities in Washington. Major Olsen said this would be difficult, as different local police departments have different reporting standards and practices. In response to concerns over rising commercial burglary numbers (SPD statistics don't distinguish between commercial and residential burglaries), SPD has increased efforts to enforce outstanding warrants against anyone charged with or has a history of committing burglary offenses of any kind in order to be more proactive. SPD has now identified uniform steps to follow in these sorts of cases, which have yielded improvements in the first few weeks after implementation. SPD also experienced a 6% decrease in total calls for service compared with Q1 of 2018, while response times remained roughly the same. Major Olsen then moved on to statistics regarding use-of-force incidents, which showed a slight but not abnormal increase compared with Q1 of 2018. After touching on SPD youth programs, Major Olsen explained how commendations received by SPD nearly doubled the amount of complaints received in Q1. Among the complaints, 59% concerned inadequate response, not serious officer misconduct. CM Fagan asked about potential SPD strategies to reduce inadequate response complaints. Major Olsen responded that increased staffing and getting officers back from injury leave will improve this aspect of SPD performance. CM Fagan and Major Olsen went over a few hypothetical scenarios and discussed how SPD would handle each, in order to flesh out the process of responding to low-priority calls. Major Olsen then moved on to discussing SPD's community diversion unit (those units comprising SPD officers and mental health professionals) response statistics. He said that the units are proving very successful in their outreach mission, but didn't get into specifics, deferring to a planned presentation on these units later in the meeting. Major Olsen ended his presentation with a discussion of SPD's employee volunteer efforts in the community.

**SPD Federal Seizure Funds – Major Olsen**

Major Olsen offered to follow-up on previous SPD reports to the committee regarding the use of federal seizure funds. He explained that an SBO for these funds had come before Council the previous week. None of the committee members had follow-up questions on this topic, and Major Olsen moved on.

**DISCUSSION ITEMS**

**Staff Requests:**

**City-Authorized Utility Vehicle Ordinance Update – Mary Muramatsu**

City Attorney Mike Ormsby filled in for Ms. Muramatsu to present on the ordinance. CM Kinnear asked him to explain the changes made to an earlier version of the proposed ordinance that came through the PSCHC in December of 2018. Mr. Ormsby said that provisions had been added to the proposal concerning speed limits for utility vehicles, as well as provisions providing yielding rules for when these vehicles operate on sidewalks. CM Mumm said that she liked this version better than the last one, but said that she still had concerns that she would work to address outside of the committee meeting.

**Destruction of Forfeited Firearms Ordinance – Mary Muramatsu**

In Ms. Muramatsu's absence, CM Mumm explained that she was working with City Legal outside of the committee structure to make amendments to the proposal. CM Kinnear agreed to defer a discussion on this item to a future PSCHC meeting.

**HMIS Contract Extension for RFI Case Management Tool – David Lewis**

CHHS put out an RFI for case management tools to work with the City's HMIS to improve efficiency and connection between homeless persons and social service case managers. Mr. Lewis said the intent is to share RFI results with the CHHS internal steering committee. If results are positive, he said, this would be a step toward putting out an RFP for the City to contract for such a case management software tool. If a software tool for case management can improve connectivity between a homeless individual and his or her case manager, as well as improve data collection, it will save more time for a case manager to focus exclusively on service delivery. These tools can also handle data collection and can coordinate entering that data into a comprehensive database, allowing case managers to avoid spending time on data entry. Mr. Lewis said the next steps will be to come back to Council with recommendations for RFP process based on the results of the RFI. City Administrator Theresa Sanders asked for a timeline for that to happen, and Mr. Lewis replied that CHHS planned to put out an RFP in June. CM Fagan asked if this new tool would make the City responsible

for administering case management services or if the City would still only facilitate the HMIS while allowing non-profit service providers handle the actual case management of homeless individuals. Mr. Lewis responded that the City would still only facilitate HMIS. CHHS Director Kelly Keenan joined the discussion and said that policies governing case-management service provision are covered in the contracts awarding City funding. CM Fagan requested a future meeting to discuss this issue further; both Mr. Keenan and Mr. Lewis said they would be happy to meet.

#### **SBO for CCB Capital Improvements – Chief Atwood**

This SBO grants access to a special City/County shared reserve fund to pay for capital improvements at the City's Combined Communications Building. The SBO allocates funds to cover multiple projects that have been in the works for a number of years. These projects include a fire-suppression system and new radio communications system, as well as other IT improvements in the building. Also included is a project to improve the back-up power generation system for the CCB. Chief Atwood went into detail on each project to give some specifics on what each entails. CM Beggs asked about City CFO Gavin Cooley's SREC presentation from the Council's previous Study Session, in which he claimed SREC had adequate reserves available for funding capital investments. His question regarded why this SBO was even necessary if SREC had its own resources available for capital improvements. Chief Atwood responded that these projects were planned long before SREC formed. SREC is now the managing entity on those projects and has to pay the bills, but he said that the City began the projects and planned to fund them. CM Beggs asked for copies of old agreements regarding the CCB in order for Council to verify this understanding; Chief Atwood said he'd be happy to supply copies. CM Mumm asked how long these projects have been on the books for the City. Chief Schaeffer said they originated about 4 years ago and explained that the City has an obligation to maintain the CCB regardless of policy decision over whether or not to join SREC. CM Mumm said that conversations over this SBO should have occurred earlier and stated her desire to hold earlier in the process going forward (other committee members agreed).

#### **Council Requests:**

##### **HopeWorks Update – CP Stuckart & Michelle Harris**

Ms. Harris from Goodwill provided a follow-up update on the program, after she first presented to the PSCHC in November of 2018. She explained some of the success stories the program has produced and discussed challenges going forward. The largest challenge for the program will be funding. HopeWorks applies for funding from the City's CHHS Department under the 5-year social services RFP process, but wasn't recommended for funding by the CHHS Board. The program has been operating as a pilot from its inception, but the pilot period ends in June, when most of the resources the program depends on will run out. CM Beggs asked for Ms. Harris' suggestions for improving HopeWorks and making it more employment-focused going forward. Ms. Harris responded that the HopeWorks administrators would formulate such suggestions as part of their program ending reviews and evaluations.

##### **Code Enforcement Graffiti Abatement – CM Kinnear & Carly Cortright**

CM Kinnear provided an overview of her understanding of the graffiti issue in Spokane, which was informed by the constituents who have reached out to her office in recent weeks. She invited Carly Cortright from "My Spokane" before the committee to explain the issue from the Code Enforcement perspective. Ms. Cortright explained that the SMC requires all property owners to cover up graffiti immediately upon discovery in order to discourage urban blight. The City has maintained a program to abate graffiti for private property owners who consent to the City accessing their property to perform abatement work, but after contractors hired by the City to do this work provided poor performances, a new approach was needed. Code Enforcement recently hired a temporary-seasonal painter to handle graffiti abatement for the City in-house. This employee has been able to respond to over 40 incidents of graffiti in his first few weeks. Ms. Cortright said that having an in-house employee to do this work should improve the City's response to graffiti going forward. Code Enforcement responds to graffiti on a the basis of complaints received from citizens and Ms. Cortright said the City will continue to encourage community members to always call 311 and report graffiti. City Administrator Sanders agreed with CM Kinnear that volunteer events are a great way to get the broader community involved in graffiti abatement. Ms. Sanders also said any volunteer events around graffiti should include educational pieces that encourage people to report graffiti to Code Enforcement. CM Stratton said that graffiti abatement efforts should be partnered with Spokane COPS, which all committee members agreed on. Patrick Striker, COPS Executive Director, offered to follow-up after the meeting.

##### **For-Hire Vehicles Ordinance Amendments – CMs Fagan & Stratton**

CM Fagan presented on all the amendments that will be made to the original ordinance under this new proposal. Asst. Chief Lundgren asked about the requirement that all for-hire ridesharing companies notify SPD of any vehicular accidents that occur involving their drivers. CM Fagan answered that this notification would usually be provided in the form of submitting a typical traffic accident report to SPD.

##### **SPD "Trueblood" Homeless Outreach Units Update – CP Stuckart & SPD**

SPD Sgt. Nate Spiering and Ms. Jan Dobbs from Frontier Behavioral Health came up to present on these outreach and diversion units, which Major Olsen had briefly described during his SPD Q1 performance measures review earlier in the meeting. These outreach units originated from funds provided to SPD under the "Trueblood" Grant. Sgt. Spiering provided an overview of the hiring process for Frontier clinicians to join the diversion units. These clinicians receive extensive training that SPD officers also receive around mental health and de-escalation. Clinicians are uniformed with

tactical vest with the Frontier Behavioral Health logo, which are provided by Frontier. Sgt. Spiering explained the staffing hours and usual shifts that diversion units run on and said that current shift scheduling practices are meeting the current demands. Diversion units focus highly on maintaining continuous care to subjects contacted from the first interaction to the moment the subject can be passed on to other care providers. Frontier provides direct supervision over their clinicians, and supervisors sometimes ride with the outreach units to observe firsthand. Ms. Dobbs provided statistics tracked by Frontier Behavioral Health around this program. Only 11% of those contacted by diversion units with Frontier clinicians ended up being incarcerated (most of those cases that do require incarceration involve existing warrants for other crimes or for probable cause that a more serious crime had occurred that couldn't be diverted). Compared with traditional responses to calls for service that diversion units now handle, the existence of diversion units are providing a huge cost savings to the City. Ms. Dobbs emphasized that supplemental funding from the City in addition to Trueblood Grant funds made the program possible. With new funding becoming available due to "Trueblood" class action lawsuits, the program might be able to expand to a 24-7 staffing unit to partner with SPD.

#### **SPD & SFD Overtime Update – CM Mumm**

Major King presented on the SPD overtime budget and passed out a fact sheet on the data to all committee members. There wasn't time for a longer discussion, but the committee members did receive new information.

#### **SREC "Loaned Staff" Salary and Benefit Accounting – CM Mumm & Michelle Hughes**

Chief Jay Atwood was "loaned" to SREC during 2018 to help implement a new radio system. Laurie Markenen, a City employee also loaned to SREC in 2018, will be appointed as Deputy Executive Director of SREC in the coming weeks. CM Mumm said she was concerned that the City doesn't have an identified policy for "loaning" staff to other agencies while they still have work obligations to the City of Spokane. She said this is a bigger conversation to have going forward so that a situation where City staff is "loaned" with no identifiable policy doesn't occur again.

#### **Riverfront Park N. Pedestrian Suspension Bridge & West Quadrant TIFF – CM Mumm**

Three weeks ago, the Parks & Recreation Dept. had to close the north pedestrian suspension bridge in Riverfront Park to make emergency deck repairs. When bridge studies concluded late last year on two suspension bridges, Parks & Recreation didn't have any money to put towards the maintenance and repairs on the bridges. Funding from grants, the state, the West Quadrant TIFF, and new City funding from strategic reserves has been pulled together to pay for these immediate repairs. CM Stratton raised the issue that the West Quadrant TIFF is meant, in part, to invest in preventing blight in the West Central Neighborhood. She wondered how, between the Sportsplex project and the suspension bridge repairs, the TIFF could still take on blight prevention. CM Mumm explained why this bridge repair project qualified for funding from the West Quadrant TIFF. CM Stratton said she understood the technicalities of why it qualified, but still wanted to register her concern that TIFF dollars weren't having a positive impact on economic development and blight reduction in West Central. CM Mumm said she promised to bring more projects from other areas of West Central forward to the West Quadrant TIFF going forward in conjunction with CM Stratton.

#### **State Legislative Update:**

NO UPDATE NECESSARY

#### **ADMINISTRATION REQUESTS:**

NONE

#### **Action Items:** NONE

#### **Executive Session:** NONE

**Adjournment:** CM Kinnear adjourned the meeting at 3:16 PM. The next PSCHC meeting will be held Monday, June 3, 2019.

#### **Attachments/Briefing Papers:**

April 8, 2019 PSCHC Meeting Minutes  
SPD Q1 2019 Performance Measures Packet  
City-Authorized Utility Vehicle Ordinance  
Destruction of Forfeited Firearms Ordinance  
HMIS Contract Extension for RFI Case Management Tool  
SBO for CCB Capital Improvements  
For-Hire Vehicles Ordinance Amendments

Referenced attachments to the minutes are on file in the Office of the City Clerk.

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# General Notices

**Help make a difference  
in your community.**



**You're invited to attend the next  
Police Advisory Committee (PAC) Quarterly Public Meeting:**

**Thursday, June 20, 2019 at 5:30 pm  
Northeast Community Center - 4001 N. Cook St.**

**SPD staff will be discussing SPD's updated Use of Force Policy.  
Discussion will include the revision process, prioritizing the sanctity of  
human life (4th Amendment), and the department's  
De-escalation Policy.**

## **PAC Serves as a Bridge from the Chief to the Community...**

PAC is a collection of community group representatives who serve as an advisory group to the Office of the Chief of Police regarding community needs and concerns, as well as community responses to proposed police programs and priorities. PAC is looking for additional community group leaders to join this committee. If you are interested, please send a request for an application to [anapolitano@spokanepolice.org](mailto:anapolitano@spokanepolice.org) or call (509) 625-4063.



**AGENDA**  
**REGULAR MEETING OF THE CIVIL SERVICE COMMISSION**

9:30 AM JUNE 18, 2019  
CITY HALL – COUNCIL CHAMBERS  
808 W. SPOKANE FALLS BLVD., SPOKANE, WA 99201

**1. CALL TO ORDER/ROLL CALL**

**2. APPROVAL OF MINUTES**

*Action Required*

- a. May 21, 2019 Minutes

**3. PUBLIC COMMENT**

**4. PRESENTATIONS**

- a. Class Study Update  
(Sullivan/Bjork)

**5. CHIEF EXAMINER'S REPORT**

**6. NEW BUSINESS**

*Action Required*

- a. Request for Indefinite Leave of Absence – C. Olsen
- b. D. Steuber - Claim re Chief Examiner Decision
- c. Request to Void Heavy Equipment Mechanic Eligible List
- d. Resolution 2019-04 Rule IV Section 16 Removals

**7. UNFINISHED BUSINESS**

*Action Required*

- a. Budget Discussion

**8. ADJOURN**

**Notes:**

- The meeting is open to the public, with the possibility of the Commission adjourning into executive session.

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [msteinolfson@spokanecity.org](mailto:msteinolfson@spokanecity.org). Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

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# Ordinances

**These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.**

## ORDINANCE NO C35770

An ordinance amending Ordinance No. C-35703, passed by the City Council December 10, 2018, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2019, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2019, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2019 budget Ordinance No. C-35703, as above entitled, and which passed the City Council December 10, 2018, it is necessary to make changes in the appropriations of the Combined Communications Building Fund (CCB), which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Combined Communications Building Fund, and the budget annexed thereto with reference to the Combined Communications Building Fund, the following changes be made:

### FROM:

FUND:	FUND NAME:	BUDGET CODE:	DESCRIPTION:	AMOUNT:
1640	CCB	1640-99999-99999-28660	Committed Fund Balance	455,000
			<b>Total</b>	<b>455,000</b>

### TO:

FUND:	FUND NAME:	BUDGET CODE:	DESCRIPTION:	AMOUNT:
1640	CCB	1640-35351-94000-56203	Building Improvements	455,000
			<b>Total</b>	<b>455,000</b>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the recent decision of the CCB Site Council for electrical/mechanical system upgrades as well as an enhanced fire suppression system at the CCB, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council June 3, 2019  
Delivered to Mayor June 7, 2019**

## ORDINANCE NO. C35772

An ordinance vacating portions of Denver Street and Erie Street as described below,

WHEREAS, pursuant to Resolution 2019-0022, the City Council initiated the vacation of portions of Denver Street and Erie Street and more particularly described below, and a hearing has been held on the resolution before the City Council as provided by RCW 35.79; and

WHEREAS, the City Council has found that the public use, benefit and welfare will best be served by the vacation of said public way; -- NOW, THEREFORE,

The City of Spokane does ordain:

Section 1. Those portions of Denver Street and Erie Street, lying within the Southeast quarter of Section 17, Township 25 North, Range 43 East, Willamette Meridian and more particularly described below is hereby vacated. Parcel number not assigned.

A portion of the seventy-five foot (75') wide right-of-way for Denver street lying between blocks 20 and 21 of Dennis and Bradley's addition, as per plat recorded in volume "a" of plats, pages 160 and 161, in the city of Spokane, Spokane County, Washington, described as follows:

Beginning at the northeast corner of said block 20 as shown on the record of survey filed august 1, 2014 in book 155 of surveys at pages 75 through 91; thence along the east line of said block 20, south 02 12'26" east 307.75 feet; thence leaving said east line of block 20, north 76 12'13" east 76.56 feet to a point on the west line of said block 21; thence along said west line, north 02 12'26" west 292.35 feet to the northwest corner of said block 21; thence south 87 48'27" west 75.00 feet to the point of beginning.

Together with:

A portion of the seventy-five foot (75') wide right-of-way for Erie street lying between blocks 19, 20 and 24 of Dennis and Bradley's addition, as per plat recorded in volume "a" of plats, pages 160 and 161, in the city of Spokane, Spokane County, Washington, lying south of Trent avenue and north of the following described line:

Beginning at the southerly most corner of lot 9 of said block 19 as shown on the record of survey filed august 1, 2014 in book 155 of surveys at pages 75 through 91; thence along the easterly line of said block 19, north 35 55'33" e 120.32 feet to the true point of beginning, being the southerly most corner of lot 7 of said block 19; thence leaving said easterly line, south 32 52'10" east 30.93 feet to a point on a 534.50 foot radius nontangent curve to the right, the center of circle of which bears south 33 12'48" east; thence northeasterly along the arc of said curve through a central angle of 11 08'06", 103.88 feet to a point of terminus on the west line of said block 24, from which said southerly most corner of lot 9 of said block 19 bears south 56 17'41" west 215.48 feet.

Section 2. The City retains and reserves easements over, under, across and through the entire vacated area of Erie Street for Avista Utilities, CenturyLink, Zayo Electric, and the City of Spokane to protect existing and future utilities and further retains the right to exercise and grant easements over, under, through and across said vacated area for the construction, repair, and maintenance of public utilities and services. No permanent obstructions can be placed within the vacated area without written permission from the City Engineer. Upon a sale or other transfer of ownership of Union Gospel Mission's adjoining property, or any portion thereof, title to portions of Erie Street vacated by this Ordinance shall revert to and vest in the City of Spokane at no cost or expense to the City, and Union Gospel Mission ("UGM") and/or its successors and assigns shall execute such documents as are reasonably necessary to transfer title to the City, including a quit claim deed to those portions of Erie Street vacated hereunder. Notwithstanding the foregoing, the following events shall not be considered a "transfer" or "sale" of vacated Erie Street and shall not trigger the vesting of vacated Erie Street in the City of Spokane

- a) Transfer of vacated Erie Street to an entity wholly owned by UGM that continues to fulfill UGM's current mission;
- b) The granting of an easement or license across all or a portion of vacated Erie Street; or
- c) The voluntary or involuntary transfer of a portion of vacated Erie Street to a governmental entity.

Section 3. The City retains and reserves easements over, under, across and through the entire vacated area of Denver Street for the City of Spokane and Avista Utilities to protect existing and future utilities and further retains the right to exercise and grant easements over, under, through and across said vacated area for the construction, repair, and maintenance of public utilities and services. No permanent obstructions can be placed within the vacated area without written permission from the City Engineer.

Section 4. The City retains and reserves an easement over, under, through and across the north 45 feet of vacated Erie Street for the Washington State Department of Transportation for the construction, repair, and maintenance of public utilities and services to include without limitation of the construction and maintenance of the Trent Bridge and related appurtenances and utilities.

**Passed by City Council June 3, 2019**  
**Delivered to Mayor June 7, 2019**

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**ORDINANCE NO C35773**

An ordinance vacating a portion of Fiske Street right-of-way north of 11<sup>th</sup> Avenue.

WHEREAS, a petition for the vacation of a portion of Fiske Street, north of 11<sup>th</sup> Avenue and more particularly described below has been filed with the City Clerk representing 100% of the abutting property owners, and a hearing has been held on this petition before the City Council as provided by RCW 35.79; and

WHEREAS, the City Council has found that the public use, benefit and welfare will best be served by the vacation of said public way; -- NOW, THEREFORE,

The City of Spokane does ordain:

Section 1. That the section of right-of-way more particularly described below is hereby vacated. Parcel number not assigned.

A portion of the Abandoned Spokane and Inland Railroad in Hills Subdivision of Block 11 of East Altamont Addition according to Plat recorded in Volume "M" of Plats, page 31, that is now Fiske Street right-of-way and is situated in the City of Spokane, Spokane County, Washington, being more particularly described as follows;

**Beginning** at the intersection of the West line of said Block 11 and the South line of said Abandoned Spokane and Inland Railroad, thence North along said West line of Block 11 a distance of 12.00 feet, thence East perpendicular to said West line of Block 11 a distance of 12.00 feet, thence East perpendicular to said West line of Block 11 a distance of 30.00 feet, thence South parallel to said West line of Block 11 a distance of 20.00 feet to said South line of Abandoned Railroad, thence in a Northwesterly direction along said South line of Abandoned Railroad a distance of 31.05 feet to the **Point of Beginning**.

Section 2. An easement is reserved and retained over and through the entire vacated area for the utility services CenturyLink to protect existing and future utilities.

**Passed by City Council June 3, 2019**  
**Delivered to Mayor June 7, 2019**

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**ORDINANCE NO. C35774**

AN ORDINANCE relating to the use of City-Authorized Utility Vehicles on public property under the city's jurisdiction for health and safety purposes; and adopting a new chapter 16A.65 of the Spokane Municipal Code.

The City of Spokane does ordain:

Section 1. That there is adopted a new chapter 16A.65 SMC to read as follows:

**Chapter 16A.65 Use of City-Authorized Utility Vehicles on Public Property****16A.65.010 Definitions**

The following definitions are applicable in this chapter unless the context otherwise requires:

- A. "Authorized Use" means the use of a utility vehicle that is city-owned or authorized and by someone who is authorized to operate the vehicle for a purpose described in SMC 16A.65.020(A).
- B. "Authorized Personnel" means persons authorized to operate utility vehicles on public property and includes designated employees of the police and parks departments as well as agents of any other public or entity designated by, or contracting with, the City for the maintenance of public properties.
- C. "Incidental Use" means very limited use of the utility vehicle on city streets, including entering the roadway, crossing a street, and otherwise traveling on a public right of way for the brief period necessary to access public property and, where authorized, to plow snow and ice from crosswalks.
- D. "Public Property" means city parks, trails, conservation lands, natural areas, properties owned by the city or used for city business, public parking lots and public sidewalks within the city limits. Public property does not include public streets, roads or highways.
- E. "City-Authorized Utility Vehicle" means a small motorized four-wheel off road vehicle owned or authorized by the City and used to carry out specific tasks, such as those related to park security, law enforcement or emergency

management. Utility vehicles do not include golf carts, motorized personal transportation devices, bicycles or other non-motorized vehicles as defined in SMC 16A.61.787(E).

- F. "Unauthorized Use" means the use of a utility vehicle that is not owned or authorized by the City, or the use of a utility vehicle by a person who is not authorized to operate it on public property within the city limits.

#### **16A.65.020 Use of City-Authorized Utility Vehicles on Public Property**

City-owned or authorized utility vehicles may be used on public property by authorized personnel for health, sanitation, safety and law enforcement purposes. Incidental use of city-owned or authorized utility vehicles on city streets and roadways by authorized personnel is permitted as necessary to accomplish the purpose of accessing public property.

#### **16A.65.030 – Who Grants Authorization to Operate Utility Vehicles**

The Chief of Police or his designee and the Director of Parks and Recreation or his designee may grant authorization to operate a utility vehicle on public property consistent with this chapter. Authorization may be conditioned upon appropriate training in the safe operation of the utility vehicle.

#### **16A.65.040 Unauthorized Use – Penalty**

Unauthorized use of a utility vehicle on public property within the city limits is prohibited. A violation a class 1 civil infraction.

#### **16A.65.050 Registration, Licensing and Equipment Requirements**

- A. Authorized utility vehicles used in accordance with this chapter must meet registration and decal requirements as set forth in Chapter 46.09 RCW unless subject to the exemptions in RCW 46.09.420.
- B. Authorized personnel must obtain a valid Washington driver's license prior to operating a city-authorized utility vehicles on public property.
- C. In addition to meeting all equipment standards set forth in RCW 46.09.457 for wheeled all-terrain vehicles, all city-owned and authorized utility vehicles other than police vehicles must be equipped with yellow lights and backup warning signals. In addition to backup warning signals, utility vehicles used by the police department may be equipped with yellow lights or red and blue emergency lights.

#### **16A.65.060 Safety Requirements for Use of Utility Vehicle**

- A. Authorized utility vehicles used in accordance with this chapter may operate at speeds of no greater than five miles per hour on sidewalks and may not exceed fifteen miles per hour on city streets.
- B. All utility vehicles operating on bridges must comply with posted weight restrictions.
- C. Utility vehicles operating on sidewalks and streets shall yield the right of way to pedestrians.

Section 2. That section 1.05.180 of the Spokane Municipal Code is amended to read as follows:

#### **1.05.180 Penalty Schedule – Use of Streets**

- A. For each subsequent violation, excluding continuing violations, by a person the classification of infraction advances by one class.
- B. Infraction/Violation Class.

Penalty Schedule - Use of Streets ([See Linked Document](#))

<u>SMC 16A.65.030</u>	<u>Unauthorized Use of a Utility Vehicle on Public Property</u>	<u>1</u>	
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**Passed by City Council June 3, 2019**  
**Delivered to Mayor June 7, 2019**

**ORDINANCE NO C35777**

An ordinance amending Ordinance No. C-35703, passed by the City Council December 10, 2018, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2019, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2019, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2019 budget Ordinance No. C35703, as above entitled, and which passed the City Council December 10, 2018, it is necessary to make changes in the appropriations of the Paths & Trails Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Paths & Trails Fund, and the budget annexed thereto with reference to the Paths & Trails Fund, the following changes be made:

FROM:	1500-99999	Paths & Trails	
	99999	Undesignated Reserves	\$300,000
TO:	1500-95849	Paths & Trails	
	95620-56501	Construction of Fixed Assets	<u>\$300,000</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to budget for trail development in the Southgate Neighborhood as stipulated in the original KXLY property sale, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council June 3, 2019**  
**Delivered to Mayor June 7, 2019**

**ORDINANCE NO C35778**

An ordinance amending Ordinance No. C-35703, passed by the City Council December 10, 2018, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2019, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2019, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2019 budget Ordinance No. C-35703, as above entitled, and which passed the City Council December 10, 2018, it is necessary to make changes in the appropriations of the IT Fund and Purchasing & Stores Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the IT Fund, and the budget annexed thereto with reference to the IT Fund, the following changes be made:

FROM:	5300-73700	IT Fund	
	18810-01430	Computer Operations Manager	\$30,025
		(from 1 to 0 positions)	
	18810-52310	Medical Insurance	6,731
	18810-52110	FICA	2,297
	18810-52210	Retirement	2,402
	18810-52320	Dental	20
	18810-52330	Life	20
	18810-52340	Disability	20
	18810-52400	Industrial Insurance	25
	18810-52600	Paid Family Medical Leave	45
			<u>\$41,585</u>

TO:	5300-73700	IT Fund	
	18810-54126	Purchasing Services	<u>\$41,585</u>

Section 2. That in the budget of the Purchasing and Stores Fund, and the budget annexed thereto with reference to the Purchasing and Stores Fund, the following changes be made:

FROM:	5500-76500	Purchasing & Stores Fund	
	99999-34194	Purchasing Services	<u>\$41,585</u>
TO:	5500-76500	Purchasing & Stores Fund	
	18480-01740	Assistant Procurement Specialist (from 1 to 2 positions)	30,025
	18480-52310	Medical Insurance	6,731
	18480-52110	FICA	2,297
	18480-52210	Retirement	2,402
	18480-52320	Dental	20
	18480-52330	Life	20
	18480-52340	Disability	20
	18480-52400	Industrial Insurance	25
	18480-52600	Paid Family Medical Leave	45
			<u>\$41,585</u>

Section 3. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need hire an Assistant Procurement Specialist in the Purchasing & Stores Department to help the IT Department with their Purchasing needs, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council June 3, 2019**  
**Delivered to Mayor June 7, 2019**

### ORDINANCE C35781

An ordinance relating to police and fire dispatch services; amending sections 03.10.070 and 03.12.010 of the Spokane Municipal Code.

**WHEREAS**, fire season is approaching, and the City of Spokane is negotiating mutual aid and automatic aid agreements that are likely to come into force in less than thirty days, which is the normal effective date of an ordinance after passage; and

**WHEREAS**, by adopting this ordinance as an emergency ordinance, our public safety professionals will have immediate clarification concerning the ability to receive dispatching by another jurisdiction when operating outside the Spokane city limits under the terms of mutual and automatic aid agreements; and

**WHEREAS**, this situation constitutes an urgency and emergency such that this ordinance is required to come into effect immediately upon passage, pursuant to Section 19 of the Spokane City Charter.

**NOW, THEREFORE**, the City of Spokane does ordain:

**Section 1.** That section 03.10.070 of the Spokane Municipal Code is amended to read as follows:

#### **Section 03.10.070 Spokane Police Radio Dispatch**

- A. The City of Spokane recognizes individuals providing dispatch services to the Spokane Police Department as first responders who are responsible for interrogating, triaging, and providing instruction during emergencies and identifying and directing resources to an incident location to prevent loss of life and property and ensure public safety. Individuals providing dispatch services to the Spokane Police Department conduct research and provide callbacks on non-emergency calls so officers in the field can focus on responding to emergency and high priority calls.
- B. Any individual providing dispatch services to Spokane Police Department employees shall, at a minimum, complete, obtain, and maintain ACCESS II certification provided by the Washington State Patrol within twelve (12) months of being hired to provide to dispatch services.
- C. Dispatch services to Spokane Police Department officers and civilian employees shall only be performed by employees of the City of Spokane except in circumstances specified in mutual aid or automatic aid agreements.



interlocal agreements or in instances when Spokane Police Department officers or civilian employees are traveling or operating outside the city limits.

**Section 2.** That section 03.12.10 of the Spokane Municipal Code to read as follows:

**Section 03.12.010 Fire Dispatchers**

- A. The City of Spokane recognizes individuals providing dispatch services to the Spokane Fire Department as first responders who are responsible for interrogating, triaging, and providing instruction during medical emergencies and identifying and directing an emergency response unit to an incident location to prevent loss of life and property, ensure public safety, and respond to medical emergencies.
- B. Dispatch services to Spokane Fire Department firefighters and civilian employees shall only be performed by employees of the City of Spokane except in circumstances specified in mutual aid or automatic aid agreements, interlocal agreements or in instances when Spokane Fire Department firefighters or civilian employees are traveling or operating outside the city limits.

**Section 3.** That pursuant to Section 19 of the Spokane City Charter, this ordinance is necessary for the immediate preservation of the public peace, health, or safety, and shall be effective immediately upon passage by a vote of one more than a majority of the council.

**Passed by City Council June 3, 2019  
Delivered to Mayor June 7, 2019**

# Job Opportunities

**We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.**

## **FOOD SERVICES PROGRAM MANAGER SPN 682**

### **OPEN ENTRY**

**DATE OPEN:** Monday, June 10, 2019

**DATE CLOSED:** Sunday, June 23, 2019 at 11:59 p.m.

**SALARY:** \$50,613.12 annual salary, payable bi-weekly, to a maximum of \$67,567.68

### **DESCRIPTION:**

Manages the food and beverage program operations at Riverfront Park and other Spokane Parks department facilities.

### **DUTIES:**

- Directs the daily food and beverage operation for all Riverfront Park, Merkel Sport Complex food service locations and Park Bench Café; assists in the planning and operation of concession areas at City aquatic centers.
- Hires and supervises subordinate staff. Develops training material and provides training in food handling, sanitation, preparation, equipment operation and maintenance, display procedures; safety; customer service and cash handling procedures. Trains subordinate supervisors in ordering, inventory control, staff training, supervisory skill and problem solving; hiring, and scheduling. Ensures compliance with state board of health standards, including food worker cards.
- Develops and implements procedures for food and beverage preparation, opening, operating, and closing of restaurants, concession stands, and food and beverage services for special events.
- Supports Riverfront Spokane catering efforts, to include the development of menus, event scheduling, and working with concessionaire and third-party vendors to service park customers, clients, and touring acts.
- Recruits food vendors, administers contracts and other purchasing agreements, adhering to City procurement regulations. Evaluates vendor performance; inspects vendor concession stands. Contracts with non-profit groups to assist with special event concessions; trains their members and evaluates their performance.
- Designs, evaluates and refines menu to minimize waste and increase service and profitability. Orders and maintains inventory of all food, beverage and related service items.
- Ensures all equipment is properly operational; inspects, adjusts, repairs, and orders repairs. Performs safety inspection on food service vehicles.
- Performs related administrative and budget tasks; recommends food and beverage equipment, develops bid specifications, solicits bids, negotiates contracts, prepares purchase requisitions and small service contracts.

Maintains records related to food costs, shrinkage, event pre and post costs, and labor costs. Recommends and creates business plan for revenue generating opportunities.

- Initiates capital improvement projects, writes applications, and completes approved capital projects.
- Works with park management and marketing team to develop and plan promotions for food and beverage services.
- Performs follow-up with public on comment cards and responses.
- Performs related work as required.

#### MINIMUM QUALIFICATIONS:

##### **Open Entry requirements** (*Must be met at time of application.*)

Associate's degree with course work in Food and Nutrition, Food and Beverage Management, or a related field; and four years of food service experience involving high-volume, multiple-location supervisory responsibility.

**Substitutions allowed:** A Bachelor's degree with course work as noted above may substitute for two years of the required experience. Additional related experience may substitute for the education requirement on a year for year basis.

**License:** A valid driver's license, or otherwise demonstrated ability to move to and from multiple work locations, is required.

#### EXAMINATION DETAILS:

You are required to meet the minimum qualifications above and to pass the Civil Service examination for this position, in order to be eligible for hire.

- Your examination consists of a Training and Experience (T&E) Evaluation, in the form of a Supplemental Questionnaire, which will constitute 100% of your final exam score.
- You will receive your Civil Service Eligibility List ranking after the position is closed for applications and scoring is complete.

#### **T&E Details:**

The T&E Evaluation is used to examine the relevance, level, progression, and quality of the applicant's education and training, and to elicit sufficient job-related information to evaluate the amount and quality of the applicant's previous experience, as well as any other information deemed important to performing the duties of the position.

**Important:** You will complete the T&E Supplemental Questionnaire online as a part of the application process. You may preview the instructions and questions online in the tab marked "QUESTIONS" near the top of the job announcement.

We encourage you to apply immediately using the online application system. Submit your completed City of Spokane employment application online by 11:59 p.m. on the closing date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

#### **TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 6th day of June 2019.

MARK LINDSEY  
Chair

AMBER RICHARDS  
Chief Examiner

# Notice for Bids

## Paving, Sidewalks, Sewer, etc.

**Francis & Alberta Geometric Improvements**  
Engineering Services File No. 2018166

This project consists of the construction of approximately 100 square yards of sidewalk and driveway, 250 square yards of 7-inch thick HMA pavement, one signal pole, vehicle detection loops, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. June 17, 2019 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Hand delivered bids shall be delivered to the security desk on the first floor, City Hall, 808 W Spokane Falls Blvd, Spokane WA 99201-3316. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers located on the basement level of City Hall.

**Copies of the Contract Documents are available at [www.cityofspokaneplans.com](http://www.cityofspokaneplans.com).** The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: [www.spokaneengineering.org/bid-information](http://www.spokaneengineering.org/bid-information).

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix C. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish May 29, June 5 and 12, 2019

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# Notice for Bids

## Supplies, Equipment, Maintenance, etc.

### SECURITY SERVICES

City of Spokane Asset Management Department

**RFP #5088-19**

**Description:** The City of Spokane is soliciting electronic Proposals for Security Services.

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY JUNE 24, 2019**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **SECURITY SERVICES** for the City of Spokane Asset Management Department.

The Request for Proposals document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, June 24, 2019**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Connie Wahl, C.P.M., CPPB  
City of Spokane Purchasing

Publish: June 12 & 19, 2019

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### WORKERS' COMPENSATION AND SAFETY MANAGEMENT SOFTWARE SYSTEM

City of Spokane Human Resources Department

**RFP #5090-19**

**Description:** The City of Spokane is soliciting electronic Proposals for **WORKERS' COMPENSATION AND SAFETY MANAGEMENT SOFTWARE SYSTEM**.

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY JULY 8, 2019**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **WORKERS' COMPENSATION AND SAFETY MANAGEMENT SOFTWARE SYSTEM** for the City of Spokane Human Resources Department.

The Request for Proposals document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for

Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, July 8, 2019**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Connie Wahl, C.P.M., CPPB  
City of Spokane Purchasing

Publish: June 12 & 19, 2019

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## **DIVERSE FIBER ROUTE**

**PW ITB #5091-19**

**City of Spokane Information Technology Services Division**

**Description:** The City of Spokane is soliciting electronic Bids for **DIVERSE FIBER ROUTE**.

**MANDATORY PRE-BID CONFERENCE.** A pre-bid conference will be held on Thursday, June 20, 2019, at 9:00 a.m. The initial meeting location will be in the lobby of Spokane City Hall at 808 W Spokane Falls Blvd., Spokane, WA 99201.

**Bid Opening:** Sealed Bids will be opened at the 1:15 p.m. public bid opening on **MONDAY, JULY 1, 2019**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **DIVERSE FIBER ROUTE** for the City of Spokane Information Technology Services Division.

The Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Bidders to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Invitation to Bid.

Questions from potential Bidders will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Bid Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on MONDAY, JULY 1, 2019**. Hard copy and/or late submittals will not be accepted. Bid Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Bid submitted late.

The right is reserved to reject any and all Bid Proposals and to waive any informalities.

Connie Wahl, C.P.M., CPPB  
City of Spokane Purchasing

Publish: June 12 & 19, 2019

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