



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 109

JUNE 5, 2019

Issue 23



MAYOR AND CITY COUNCIL

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COUNCIL PRESIDENT BEN STUCKART

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KATE BURKE (DISTRICT 1)

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

The Official Gazette

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The Official Gazette

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Minutes

NOTICE**NO MEETING MINUTES OF SPOKANE CITY COUNCIL
Tuesday May 28, 2019**

The Tuesday May 28, 2019 regularly scheduled City Council meeting was not held. Therefore, no meeting minutes will be published for this date. (Note: No meeting was scheduled to be held on Monday, May 27, 2019 due to the observance of the Memorial Day holiday.)

**SPECIAL MEETING MINUTES
SPOKANE CITY COUNCIL
Thursday, May 23, 2019**

A Special Meeting of the Spokane City Council was held on the above date in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. The meeting was called to order at 3:31 p.m. Council President Stuckart and Council Members Beggs, Fagan, Kinnear, Mumm, and Stratton were present. Council Member Burke entered the meeting at 3:32 p.m.

The purpose of the special meeting was to hold the City Council's regularly scheduled study session and to hold a Special Legislative Session to consider Resolution 2019-0035.

STUDY SESSION AGENDA**Board/Commission Interviews – Arts Commission**

City Council held interviews with candidates for appointment to the Arts Commission. This portion of the meeting was open to the public. The meeting was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and candidates for appointment to the Arts Commission. (For remaining Study Session portion of the Special Meeting, see section of minutes following "Special Legislative Session / Agenda.")

SPECIAL LEGISLATIVE SESSION / AGENDA

Following the Board/Commission interviews, the City Council immediately convened into a Special Legislative Session at 3:36 p.m. This portion of the meeting was also open to the public.

Roll Call

Council President Stuckart and Council Members Beggs, Burke, Fagan, Kinnear, Mumm, and Stratton were present.

Resolution 2019-0035

Council President Stuckart reviewed changes that were made to Resolution 2019-0035 terminating City of Spokane participation in the project to integrate 911, dispatch, and non-emergency communication services known as SREC. The City Clerk read Resolution 2019-0035 (as revised) in its entirety. Council Members Kinnear, Stratton, and Beggs, as co-sponsors, then provided an overview of the resolution. Council commentary ensued, after which the following action was taken:

Motion by Council Member Burke, seconded by Council Member Fagan, **to defer** Resolution 2019-0035 (as revised) for one month (to June 24, 2019); **carried 5-2 (Council Members Kinnear and Stratton voting "no")**.

(Note: Since the resolution was deferred, no public testimony was taken.)

Adjournment of Special Legislative Session

The Special Legislative Session adjourned at 4:11 p.m.

STUDY SESSION AGENDA (Continued)

Following the Special Legislative Session, the City Council immediately reconvened into the remaining portion of the Study Session. City Council held discussion on the following topics:

- Opioid Manufacturer and Distributor Potential Litigation Analysis Resolution
- Use of Force Dashboard Presentation by Office of Police Ombudsman

This portion of the meeting was conducted in study session format. The meeting was open to the public; however, no public testimony was taken and discussion was limited to appropriate officials, presenters, and staff.

Adjournment

The study session portion of the special meeting adjourned at 3:48 p.m.

STANDING COMMITTEE MINUTES
City of Spokane
Urban Experience Committee 3/11/19 - MINUTES

Attendance:

Eldon Brown, Gavin Cooley, Carly Cortright, Teri Stripes, Paul Krupp, Kelly Keenan, Doug Engel, Staples, Curtis Harris, Brian McClatchy, Kyle Twohig, Al Vorderbrueggen, Dave Steele, Heather Trautman, Charlie Wolff, Anna Everano, Brandon Blankenagel, Gabby Ryan, CM Mike Fagan, Tirrell Black, Louis Meuler, Hannahlee Allers, CM Lori Kinnear, CM Breean Beggs, CM Karen Stratton, Kyle Overbust, Katherine Miller, Garrett Jones, Ali Brast, Adam McDaniel, Kevin Freibott, CM Kate Burke

Non-City Employees:

Toby Hatley (WRA), Andrew Rowles (DSP), Fran Peppleburg (Audubon/Downriver), Jessica Kirk, Andrew Chanse, Mike Tresidder {STA}

Doug Engle, Jon Vanturner (dist 81), Rebecca White (Spokesman Review), Brandon Myers, Matt Folsom, Bob Lutz (SRHD)

The meeting started at 1:16 p.m.

Approval of Minutes:

The meeting minutes for February were approved.

Agenda Items:

1. MFTE Incentive Possible Boundary Changes for Discussion- Teri Stripes
Update on map outline and potential zone expansions.
2. Five Mile Prairie Boundary Change- Gabby Ryan
Presentation on proposal for boundary change.
3. Bikeshare (Shared Mobility)- Policy and Permitting- Brandon Blankenagel
Discussion on where we are at and where we are going.
4. Economic Update- Gavin Cooley
Update on
5. Umbrella Agreement for SPS/City/Library Partnership- Andrew Chanse
Agreement passed long with Library/Schools. Update on next steps.
6. State Legislative Update- Breean
Property crimes revision, time spent vs crime.

Consent Items:

Question from CM Breean Beggs to Kelly Keenan on Family Promise. All consent items were approved and moved forward.

Executive Session:

There was no Executive Session at this meeting.

Adjournment

The meeting was adjourned at 2:11 p.m.

STANDING COMMITTEE MINUTES
City of Spokane
Urban Experience Committee 4/8/19 - MINUTES

Attendance

Jim Kaufman, Carly Cortright, Heather Trautman, Tirrell Black, Megan Duvall, CM Lori Kinnear, Teri Stripes, CP Ben Stuckart, Mike Ormsby, Gavin Cooley, Chris Green, Charlie Wolff, Kris Becker, Kyle Twohig, Alex Reynolds, Melissa Wittstruck, Logan Camporeale, Paul Krupp, Gabby Ryan, CM Breean Beggs, CM Candace Mumm, Hannahlee Allers, Jake Fraley, James Richman, Anna Everano, Kyle Overbust, CM Mike Fagan, CM Karen Stratton, Garrett Jones, Kandace Watkins, CM Kate Burke, Danielle Cossey, Brian McClatchy, Inga Note, Ali Brast, April Gunderson, George Dahl, Brandon Blankenagel

Non-City Employees :

Toby Hatley (WRA), Mike Tresidder (STA), Fran Pebbleburg (Audubon/Downriver), Andrew Chanse, Rebecca White (Spokesman Review), Lars Gilbert (U District CEO)

The meeting started at 1:16 p.m.

Approval of Minutes:

The meeting minutes for March were approved.

Agenda Items:

1. Browne's Addition Historic District Progress & Timeline- Megan Duvall
Presentation on what has happened so far and next steps.
2. East Central Dental Clinic Funding- Alex Reynolds
Update on project and funding, zoning/sq. ft. update, notification of environmental assessment needing to be done. Estimated completion spring 2020.
3. North River Bank Planning Update- Melissa Wittstruck
Presentation on the boundary, timeline, and what is going on so far.
4. Comprehensive Plan Amendment Z19-070COMP Map TR12-Tirell Black
Presentation with maps and updates on the traffic study
5. U District Strategic Master Plan Update- Chris Green
Presentation on upcoming plans, introduced Lars Gilbert who shared the master plan.
6. Spokane's Community Empowerment Zone Strategic Plan- Teri Stripes
Presentation on CEZ Boundary and zone plan.
7. Economic Update- Kris Becker and Gavin Cooley
Update by Kris on where we are to date.
8. Library Bond Implementation & Library/City/SPS Updates- Andrew Chanse
Presentation on Shaw Middle School and current updates to Shaw, Liberty Park, and Sprague.
9. SRHD- Gavin Cooley on behalf of Bob Lutz
Quality of Life survey coming up, update on questions to be asked with Council/City input.
10. Strategic Update- Parks & Recreation- Garrett Jones
Conversation about how they try programs and adjust as needed. Example were parks, Liberty had an increase in pool use due to waiving \$2 fee. Urban Forestry had over 1,000 trees given out with program. Golf capacity/tee times utilization. Riverfront Park events and Social media.

Consent Items:

All consent items were approved and moved forward

Executive Session:

There was no Executive Session at this meeting.

Adjournment

The meeting was adjourned at 2:49 p.m.

General Notices

NOTICE OF APPLICATION AND SEPA REVIEW

Notice is hereby given that City of Spokane Planning has received a request from City Council for a Comprehensive Plan text amendment to change existing Policy LU 1.8 General Commercial Uses in Chapter 3, Land Use. This request is open to public comment and subject to review by the Plan Commission. Any person may submit written comments on the proposed action or call for additional information:

Planning Services Department
Attn: Tirrell Black, Principal Planner
808 West Spokane Falls Boulevard
Spokane, WA 99201-3333
Phone (509) 625-6185
tblack@spokanecity.org

File Z19-002COMP. Documents relating to these amendments are available for download at <https://my.spokanecity.org/projects/2018-2019-proposed-comprehensive-plan-amendments/>

Location: Areas within the city of Spokane. MapSpokane is available online to identify the locations within the city of Spokane further described below for each proposal: maps.spokanecity.org.

Description of Proposals:

This proposal is to amend Policy LU 1.8, General Commercial Uses, of Chapter 3 of the City's Comprehensive Plan, to update and clarify the existing policy, which gives guidance to the Plan Commission and staff when there is interest in pursuing a land use plan map change to General Commercial. The existing locations of General Commercial land use designation and other areas in the city of Spokane may be viewed online at the MapSpokane site, under the "Planning" and "Landuse Plan" layers: maps.spokanecity.org.

SEPA: This proposal for a non-project action will be reviewed under the State Environmental Policy Act (SEPA) under Spokane Municipal Code Section 17E.050. The Environmental Checklist is available for review at the website identified above.

Comment Deadline: This notice initiates a 60-day public comment period. Written comments may be submitted via mail or email on the application and any environmental issues related to it by **July 29, 2019, at 5:00 p.m.** Written comments will be made a part of the record. Written comments should be sent to the Planning Services Department address or email listed above, Attn: Tirrell Black.

Only the applicant, persons submitting written comments and persons testifying at a hearing may appeal the decision of the Plan Commission and City Council.

NOTICE OF APPLICATION AND SEPA REVIEW

Notice is hereby given that City of Spokane Planning has received a request from City Council for a Comprehensive Plan text amendment to add a new Policy LU 4.6 Transit-Supported Development in Chapter 3, Land Use. This request is open to public comment and subject to review by the Plan Commission. Any person may submit written comments on the proposed action or call for additional information:

Planning Services Department
Attn: Kevin Freibott, Assistant Planner
808 West Spokane Falls Boulevard
Spokane, WA 99201-3333
Phone (509) 625-6184
kfreibott@spokanecity.org

File Z18-958COMP. Documents relating to these amendments are available for download at <https://my.spokanecity.org/projects/2018-2019-proposed-comprehensive-plan-amendments/>

Location: This proposal would have effects city-wide in Spokane, as high-performance transit routes are established and implemented. For further information, see the Spokane Transit Authority's website at stamovingforward.com/plan/projects/hpt-service-central-city-line

Description of Proposals:

This proposal would amend the Comprehensive Plan to include one new land use policy, Policy LU 4.6 Transit-Supported Development, to encourage and support transit-supported development. This proposal is intended to amend the City's land use policies in advance of the construction of the Central City Line and to give sufficient time for developers and neighbors to understand the impacts of the Central City Line and the new development options along the route.

SEPA: This proposal for a non-project action will be reviewed under the State Environmental Policy Act (SEPA) under Spokane Municipal Code Section 17E.050. The Environmental Checklist is available for review at the website identified above.

Comment Deadline: This notice initiates a 60-day public comment period. Written comments may be submitted via mail or email on the application and any environmental issues related to it by **July 29, 2019, at 5:00 p.m.** Written comments will be made a part of the record. Written comments should be sent to the Planning Services Department address or email listed above, Attn: Kevin Freibott.

Only the applicant, persons submitting written comments and persons testifying at a hearing may appeal the decision of the Plan Commission and City Council.

Notice of Application and SEPA Review

Notice is hereby given that Dwight Hume on behalf of **HA Tombari LLC** applied for a Comprehensive Plan Land Use Map Change on October 29, 2018. This application was complete on March 11, 2019. Any person may submit written comments on the proposed actions or call for additional information:

Planning & Development Services
Attn: Nathan Gwinn, Planner
808 West Spokane Falls Boulevard
Spokane, WA 99201-3333
Phone (509) 625-6893
ngwinn@spokanecity.org

Agent: Dwight Hume, dhume@spokane-landuse.com, (509) 435-3108

Documents relating to these amendments are available for viewing online at: <https://my.spokanecity.org/projects/2018-2019-proposed-comprehensive-plan-amendments/>

Location: The subject site is one parcel located on the north side of East Walton Avenue at 15 East Walton Avenue (parcel 35052.2920). The concerned property is approximately 5,100 square feet (0.12 acre).

Description of Proposal: This proposal is to change a portion of one parcel from Residential 15-30 Land Use and RMF zoning to General Commercial Land Use and GC-70 zoning (same as adjacent commercial property at Division Street).

SEPA: This proposal for a non-project action will be reviewed under the State Environmental Policy Act (SEPA) under Spokane Municipal Code Section 17E.050. The Environmental Checklist is available for review at the website identified above.

Comment Deadline: This notice initiates a 60-day public comment period. Written comments may be submitted via mail or email on this application and any environmental issues related to it by **July 29, 2019, at 5:00 p.m.** Written comments will be made a part of the record. Written comments should be sent to the Planning Services Department address listed above, email is okay, Attn: Nathan Gwinn.

Only the applicant, persons submitting written comments and persons testifying at a hearing may appeal the decision of the Plan Commission and City Council.

Notice of Application and SEPA Review

Notice is hereby given that Dwight Hume on behalf of **Acceleration Physical Therapy** applied for a Comprehensive Plan Land Use Map Change on October 29, 2018. This application was complete on March 11, 2019. Any person may submit written comments on the proposed actions or call for additional information:

Planning & Development Services
Attn: Nathan Gwinn, Planner
808 West Spokane Falls Boulevard
Spokane, WA 99201-3333
Phone (509) 625-6893
ngwinn@spokanecity.org

Agent: Dwight Hume, dhume@spokane-landuse.com, (509) 435-3108

Documents relating to these amendments are available for viewing online at: <https://my.spokanecity.org/projects/2018-2019-proposed-comprehensive-plan-amendments/>

Location: The subject site is two parcels located on the east side of South Sherman Street at 701 and 707 South Sherman Street (parcels 35203.0101 and 35203.0102). The concerned property is approximately 0.29 acre.

Description of Proposal: This proposal is to change two parcels from Residential 15-30 Land Use and RMF zoning (Residential Multifamily, 35-foot height limit) to Office Land Use and O-35 zoning (Office, 35-foot height limit).

SEPA: This proposal for a non-project action will be reviewed under the State Environmental Policy Act (SEPA) under Spokane Municipal Code Section 17E.050. The Environmental Checklist is available for review at the website identified above.

Comment Deadline: This notice initiates a 60-day public comment period. Written comments may be submitted via mail or email on this application and any environmental issues related to it by **July 29, 2019, at 5:00 p.m.** Written comments will be made a part of the record. Written comments should be sent to the Planning Services Department address listed above, email is okay, Attn: Nathan Gwinn.

Only the applicant, persons submitting written comments and persons testifying at a hearing may appeal the decision of the Plan Commission and City Council.

Notice of Application and SEPA Review

Notice is hereby given that Dwight Hume on behalf of **Washington Department of Ecology** applied for a Comprehensive Plan Land Use Map Change on October 29, 2018. This application was complete on March 11, 2019. Any person may submit written comments on the proposed actions or call for additional information:

Planning & Development Services
Attn: Nathan Gwinn, Planner
808 West Spokane Falls Boulevard
Spokane, WA 99201-3333
Phone (509) 625-6893
ngwinn@spokanecity.org

Agent: Dwight Hume, dhume@spokane-landuse.com, (509) 435-3108

Documents relating to these amendments are available for viewing online at: <https://my.spokanecity.org/projects/2018-2019-proposed-comprehensive-plan-amendments/>

Location: The subject site is three parcels located on the east side of North Madison Street at 4502-4508 N Madison St and 4601 N Monroe St (parcels 35062.3610, 35062.3609, and 35062.3619). The concerned property is approximately 0.85 acre.

Description of Proposal: This proposal is to change three parcels from Residential 4-10 Land Use and RSF zoning (Residential Single-Family, 35-foot height limit) to Office Land Use and O-35 zoning (Office, 35-foot height limit).

SEPA: This proposal for a non-project action will be reviewed under the State Environmental Policy Act (SEPA) under Spokane Municipal Code Section 17E.050. The Environmental Checklist is available for review at the website identified above.

Comment Deadline: This notice initiates a 60-day public comment period. Written comments may be submitted via mail or email on this application and any environmental issues related to it by **July 29, 2019, at 5:00 p.m.** Written comments will be made a part of the record. Written comments should be sent to the Planning Services Department address listed above, email is okay, Attn: Nathan Gwinn.

Only the applicant, persons submitting written comments and persons testifying at a hearing may appeal the decision of the Plan Commission and City Council.

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

STATIONARY ENGINEER SPN 604 OPEN ENTRY

DATE OPEN: Monday, June 3, 2019

DATE CLOSED: Sunday, June 16, 2019 at 11:59 p.m.

SALARY: \$47,838.17 annual salary, payable bi-weekly, to a maximum of \$78,753.10

DESCRIPTION:

Performs lead and skilled work in the operation and maintenance of high pressure stationary steam and refrigeration equipment.

DUTIES:

- Plans, assigns and supervises the operating and maintenance schedules for high pressure boilers, refrigeration systems, compressors, air conditioning, odor control, biofilters, methane systems and auxiliary equipment.
- Performs more difficult or dangerous work such as locating and repairing pressure or methane gas leaks.
- Makes periodic inspections of machinery and equipment, diagnoses trouble, directs or effects repair, checks work performed.
- Supervises overhaul of boilers, refrigerants, compressors, cooling tower, pumps and motors.
- Maintains facility in good condition which includes various building repairs and pump station HVAC.
- Instructs employees in occupational hazards and safety precautions; trains new employees in duties.
- Purchases supplies as needed.
- Analyzes records on energy consumption. Suggests equipment usages or changes that may reduce energy consumption.
- Performs regulated combustion analysis and monitoring on boilers.
- Advises department head on contract service engineering work; schedules and supervises contract services for engineering maintenance.
- Analyzes water chemistry for boilers, cooling towers, condensate and closed loop system.
- Performs research for development ideas related to facility operations and safety improvement.

MINIMUM QUALIFICATIONS:

Open Entry Requirements: (Required at the time of application)

Work Experience: Completion of two years of experience in the operation and maintenance of large high pressure heating plants with some experience or training on refrigerating plants or HVAC equipment.

Education Substitution: Course work at an accredited college in air conditioning, refrigeration, and heating, or related field may be substituted on a year-for-year basis for up to one year of the required experience (45 quarter or 30 semester credit hours equals one year of education)

Certifications and Licenses:

- Valid first or second class boiler operator's license as issued by the City of Spokane. (Incumbents will be required to obtain a first class boiler operator's license within one year of hire date.)
- Valid driver's license.

*College transcripts will need to be attached to your application if you are substituting work experience with education. Unofficial transcripts are acceptable.

** The City of Spokane offers boiler certification tests the second Tuesday of each month. If you meet the requirements to test, please schedule your test for June 11th. You will receive your certification immediately upon passing the test. You may contact Department of Building Services at 509-625-6300 or visit my.spokanecity.org for additional information.

EXAMINATION DETAILS:

Applicants will need to meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a written test, with weights assigned as follows:

Written test : 100%

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

WRITTEN TEST DETAILS:

The written test will be conducted in the Civil Service Test Room (4th floor, City Hall) on **Thursday, June 27, 2019 at 9:00 a.m.** Plan approximately 2 hours for testing.

Self-schedule written test date and time: Upon acceptance of your application, you will receive an e-mail with complete instructions to self-schedule your test session. Additional sessions may be added depending on the number of applications accepted.

The written test may include such subjects as:

Technical Knowledge
Leadership
Interpersonal Skills
Safety

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 30th day of May 2019.

MARK LINDSEY
Chair

AMBER RICHARDS
Chief Examiner

STATIONARY ENGINEER SPN 604 PROMOTIONAL

DATE OPEN: Monday, June 3, 2019

DATE CLOSED: Sunday, June 16, 2019 at 11:59 p.m.

SALARY: \$47,838.17 annual salary, payable bi-weekly, to a maximum of \$78,753.10

DESCRIPTION:

Performs lead and skilled work in the operation and maintenance of high pressure stationary steam and refrigeration equipment.

DUTIES:

- Plans, assigns and supervises the operating and maintenance schedules for high pressure boilers, refrigeration systems, compressors, air conditioning, odor control, biofilters, methane systems and auxiliary equipment.
- Performs more difficult or dangerous work such as locating and repairing pressure or methane gas leaks.
- Makes periodic inspections of machinery and equipment, diagnoses trouble, directs or effects repair, checks work performed.
- Supervises overhaul of boilers, refrigerants, compressors, cooling tower, pumps and motors.

- Maintains facility in good condition which includes various building repairs and pump station HVAC.
- Instructs employees in occupational hazards and safety precautions; trains new employees in duties.
- Purchases supplies as needed.
- Analyzes records on energy consumption. Suggests equipment usages or changes that may reduce energy consumption.
- Performs regulated combustion analysis and monitoring on boilers.
- Advises department head on contract service engineering work; schedules and supervises contract services for engineering maintenance.
- Analyzes water chemistry for boilers, cooling towers, condensate and closed loop system.
- Performs research for development ideas related to facility operations and safety improvement.

MINIMUM QUALIFICATIONS:

Promotional Requirements: Current classified employees who meet the open entry requirements (below) may apply on a promotional basis.

Open Entry Requirements: (Required at the time of application)

Work Experience: Completion of two years of experience in the operation and maintenance of large high pressure heating plants with some experience or training on refrigerating plants or HVAC equipment.

Education Substitution: Course work at an accredited college in air conditioning, refrigeration, and heating, or related field may be substituted on a year-for-year basis for up to one year of the required experience (45 quarter or 30 semester credit hours equals one year of education)

Certifications and Licenses:

- Valid first or second class boiler operator's license as issued by the City of Spokane. (Incumbents will be required to obtain a first class boiler operator's license within one year of hire date.)
- Valid driver's license.

*College transcripts will need to be attached to your application if you are substituting work experience with education. Unofficial transcripts are acceptable.

** The City of Spokane offers boiler certification tests the second Tuesday of each month. If you meet the requirements to test, please schedule your test for October 9th. You will receive your certification immediately upon passing the test. You may contact Department of Building Services at 509-625-6300 or visit my.spokanecity.org for additional information.

EXAMINATION DETAILS:

Applicants will need to meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a written test and performance evaluation, with weights assigned as follows:

| | |
|-------------------------|-----|
| Written test | 80% |
| Performance examination | 20% |

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

WRITTEN TEST DETAILS:

The written test will be conducted in the Civil Service Test Room (4th floor, City Hall) on **Thursday, June 27, 2019 at 9:00 a.m.** Plan approximately 2 hours for testing.

Self-schedule written test date and time: Upon acceptance of your application, you will receive an e-mail with complete instructions to self-schedule your test session. Additional sessions may be added depending on the number of applications accepted.

The written test may include such subjects as:

Technical Knowledge
Leadership
Interpersonal Skills
Safety

PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

The employee's most recent PAR is the Promotional Evaluation for this position. If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the test date. If an updated PAR is not received by the time of test, the most recent PAR on file will be used, regardless of date administered.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 30th day of May 2019.

MARK LINDSEY
Chair

AMBER RICHARDS
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

Francis & Alberta Geometric Improvements
Engineering Services File No. 2018166

This project consists of the construction of approximately 100 square yards of sidewalk and driveway, 250 square yards of 7-inch thick HMA pavement, one signal pole, vehicle detection loops, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. June 17, 2019 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Hand delivered bids shall be delivered to the security desk on the first floor, City Hall, 808 W Spokane Falls Blvd, Spokane WA 99201-3316. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers located on the basement level of City Hall.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: www.spokaneengineering.org/bid-information.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish

satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended.

If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix C. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

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