



# Official Gazette

## City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 109

**MAY 22, 2019**

Issue 21



### MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBERS:

BREEAN BEGGS (DISTRICT 2)

KATE BURKE (DISTRICT 1)

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

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# Minutes

**MINUTES OF SPOKANE CITY COUNCIL****Monday, May 13, 2019****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Briefing Center in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

**Roll Call**

On roll call, Council President Stuckart and Council Members Beggs, Burke, Fagan, Kinnear, and Stratton were present. Council Member Mumm arrived at 3:31 p.m.

City Attorney Mike Ormsby, City Council Policy Advisor Brian McClatchey, and City Clerk Terri Pfister were also present on the dais.

**Advance Agenda Review**

The City Council received an overview from staff on the May 20, 2019, Advance Agenda items.

**Action to Approve May 20, 2019, Advance Agenda**

Following staff reports and Council inquiry and discussion regarding the May 20, 2019, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.2):

**Motion** by Council Member Fagan, seconded by Council Member Mumm, **to approve** the Advance Agenda for Monday, May 20, 2019; **carried unanimously.**

**ADMINISTRATIVE SESSION****Current Agenda Review**

The City Council reviewed changes to the May 13, 2019, Current Agenda items.

Final Reading Ordinance C35768

**Motion** by Council Member Mumm, seconded by Council Member Beggs, **to substitute** Ordinance C35768 (relating to pedestrian safety; adopting new chapter 16A.84 of the Spokane Municipal Code); **carried unanimously.**

First Reading Ordinance C35772

**Motion** by Council Member Fagan, seconded by Council Member Mumm, **to substitute** Ordinance C35772 with updated version (including updated vacation report); **carried unanimously.**

**CONSENT AGENDA**

**Upon motion by Council Member Fagan, seconded by Council Member Mumm, the City Council unanimously approved Staff Recommendations for the following:**

Accept additional funds from the Department of Commerce and subgrant them to partner agencies in accordance with the City's Strategic Plan to End Homelessness—\$60,657.52. (OPR 2017-0412)

Agreement with Spokane Regional Transportation Council for the US 195/I 90 study—\$50,000. (OPR 2019-0345)

Contract with Budinger (Spokane Valley, WA) for special inspections services for Phase Two Construction of Next Level of Treatment at the Riverside Park Water Reclamation Facility—\$450,000 with a 10% administrative reserve of \$45,000. Total contract amount \$495,000. (OPR 2019-0346)

Low Bid of All Surface Roofing and Waterproofing, Inc. for roof replacement on three fire stations—\$94,743 (incl. sales tax). (OPR 2019-0347 / RFP 2019-130)

Low Bid of All Surface Roofing and Waterproofing, Inc. for roof replacement on three fire stations—\$94,743 (incl. sales tax). OPR 2019-0347 / RFP 2019-130)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through May 3, 2019, total \$5,482,451.90 (Check Nos. 560134-560306; ACH Payment Nos. 63315-63561), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$4,700,696.89. (CPR 2019-0002)
- b. Payroll claims of previously approved obligations through May 4, 2019: \$7,165,961.55 (Check Nos. 52782-552944). (CPR 2019-0003)

### **Council Recess/Executive Session**

The City Council adjourned at 4:03 p.m. and immediately reconvened into an Executive Session to discuss labor negotiations and pending litigation for 30 minutes. City Attorney Mike Ormsby was present during the Executive Session. Special Counsel Beth Kennar was present during the portion of the Executive Session regarding labor negotiations. The City Council reconvened at 6:00 p.m. for the Legislative Session.

## **LEGISLATIVE SESSION**

### **Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Stuckart.

### **Roll Call**

Council President Stuckart and Council Members Beggs, Burke, Fagan, Kinnear, Mumm, and Stratton were present.

City Clerk Terri Pfister and City Council Policy Advisor Brian McClatchey were also present on the dais.

### **POETRY AT THE PODIUM**

Kimberly Burnham presented a poem entitled "Synonyms of Peace and Guests."

### **MAYOR PROCLAMATIONS**

May 2019 *Older Americans Month*

Council Member Mumm read the proclamation. Maria Hernandez-Peck and Lynn Kimball accepted the proclamation. Spokane includes a growing number of older Americans. They enrich our community through their diverse life experiences. Spokane is committed to strengthening our community by connecting with and supporting older Americans, older adults, their families and caregivers and acknowledging their many valuable contributions to society. Spokane recognizes the importance of bringing together all generations and engaging in activities that promote physical, mental, and emotional well-being for the benefit of all. All citizens can enhance the lives of older Americans in our community by promoting home and community based services that support independent living involving older adults in community events and other activities and providing opportunities for older adults to work, volunteer, learn, lead, and mentor. The proclamation encourages all citizens to take time during this month to recognize older adults and people who serve them as essential and valuable members of our community.

May 2019 *Spokane Lilac Festival Month*

Council Member Stratton read the proclamation. The Spokane Lilac Festival Royal Court accepted the proclamation. The Spokane Lilac Festival honors our military, recognizes our youth, and it showcases our region. The Spokane Lilac Festival, an 80-year legacy event, originated for the celebration of the associated garden clubs operated entirely by volunteers, holds the largest armed forces torchlight parade in the nation. The Spokane Lilac Festival and the Royal Court promote the Greater Spokane community, serving as ambassadors to over 20 outlying parades and festivals each year while showcasing Spokane as one of the greatest tourist destinations in the Inland Northwest. The Spokane Lilac Festival Association embraces this year's theme "We Are Spokane" and invites all citizens of Spokane, Spokane County, and the Greater Inland Northwest area to enjoy and participate in the numerous activities hosted throughout the week, concluding with the Spokane Lilac Festival Armed Forces Torch Light Parade in Downtown Spokane on Saturday, May 18, 2019. The proclamation urges all citizens to celebrate and participate in the events leading up to this wonderful annual tradition in our beautiful lilac city.

**ADMINISTRATIVE REPORT****Truebloods**

Council President Stuckart played a video of a new program called "Truebloods." One out of every four calls Spokane Police respond to involves somebody having a mental health crises. If someone appears to be uncooperative, arriving officers have to quickly decide if that person is just being difficult or deserves a chance to work things out with the cops through crises intervention. The Spokane Police Department began its crises intervention team training back in 2000; a forty-hour class that helps officers recognize how to de-escalate tense situations so no one gets hurt.

There were no **Council Committee Reports**.

**OPEN FORUM**

**Alfredo Llamedo** remarked on the UGM (Union Gospel Mission) and discrimination.

**Jason Prettyman** remarked on homelessness and community investment.

**Rick Bocook** remarked on level 2 and level 3 sex offenders in the downtown area and stated half of them live less than two blocks from Lewis and Clark High School.

**Jerry Beaver** stated he is a business representative for the Pacific Northwest Regional Council of Carpenters and he remarked on skilled labor.

**LEGISLATIVE AGENDA**

There were no **Special Budget Ordinances**.

There were no **Emergency Ordinances**.

There were no **Resolutions**.

**FINAL READING ORDINANCE****Final Reading Ordinance C35768**

The City Council considered Final Reading Ordinance C35768 relating to pedestrian safety. Subsequent to an overview of the Ordinance by Council President Stuckart, public testimony, and Council commentary, the following action was taken:

**Upon 6-1 Roll Call Vote (Council Member Fagan voting "no"), the City Council passed Final Reading Ordinance C35768 (as substituted during the 3:30 p.m. Administrative Session) relating to pedestrian safety; adopting new chapter 16A.84 of the Spokane Municipal Code.**

**FIRST READING ORDINANCES**

**For Council action on First Reading Ordinance C35771, see section of minutes under Hearings Item H1.b.**

**For Council action on First Reading Ordinance C35772, see section of minutes under Hearings Item H2.b.**

**For Council action on First Reading Ordinance C35773, see section of minutes under Hearings Item H3.b.**

There were no **Special Considerations**.

**HEARINGS****Hearing on Vacation of the Alley between 2<sup>nd</sup> Avenue and 3<sup>rd</sup> Avenue and Related First Reading Ordinance C35771**

The Spokane City Council held a hearing on the above-described vacation. Subsequent to Council and staff discussion, and the opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

**Upon Unanimous 6-1 Roll Call Vote (Council Member Beggs voting “no”),** the City Council **approved, subject to conditions** (in the Street Vacation Report dated March 22, 2019), the vacation of the alley between 2<sup>nd</sup> Avenue and 3<sup>rd</sup> Avenue between Lincoln and Monroe as requested by 4 Degrees.

In conjunction with the hearing, Ordinance C35771—vacating the alley between 2<sup>nd</sup> Avenue and 3<sup>rd</sup> Avenue, from the east line of Monroe Street to the west line of Lincoln Street—was read for the first time, with further action deferred.

**Hearing on Vacation of Portions of Denver and Erie Streets and Related First Reading Ordinance C35772**

The City Council held a hearing on the above-described vacation. Subsequent to Council and staff discussion, and the opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

**Upon Unanimous Roll Call Vote,** the City Council **approved, subject to conditions** (in the Street Vacation Report dated May 8, 2019), the vacation of portions of Denver and Erie Streets as part of a City of Spokane stormwater project.

In conjunction with the hearing, Ordinance C35772 (as substituted during the 3:30 p.m. Administrative Session)—vacating portions of Denver Street and Erie Street—was read for the first time, with further action deferred.

**Hearing on Vacation of a Portion of Fiske Street Right-of-way and Related First Reading Ordinance C35773**

The City Council held a hearing on the above-described vacation. Subsequent to the opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

**Upon Unanimous Roll Call Vote,** the City Council **approved, subject to conditions** (in the Street Vacation Report dated March 14, 2019), the vacation of a portion of Fiske Street right-of-way north of 11<sup>th</sup> Avenue, as requested by Mikhaul Shevhenko.

In conjunction with the hearing, Ordinance C35773—vacating a portion of Fiske Street right-of-way north of 11<sup>th</sup> Avenue—was read for the first time, with further action deferred.

No individuals spoke during the **Second Open Forum**.

**ADJOURNMENT**

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 7:00 p.m.

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**STUDY SESSION MEETING MINUTES  
SPOKANE CITY COUNCIL  
Thursday, May 9, 2019**

A regularly scheduled study session meeting of the Spokane City Council was held on the above date at 3:36 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Stuckart and Council Members Beggs, Mumm, and Stratton were present. Council Member Burke arrived at 3:46 p.m. Council Members Fagan and Kinnear were absent.

The following topic was discussed:

- Capital Budget Study Session: Water & Sewer
- Special Events

The meeting was open to the public, but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 4:35 p.m.

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**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Public Infrastructure, Environment, and Sustainability**  
**January 22, 2018**

**Committee Members Present**

Council Member Breean Beggs, Committee Chair  
Council Member Mike Fagan, Vice Committee Chair  
Council Member Kate Burke  
Council Member Lori Kinnear  
Council Member Candace Mumm  
Council Member Karen Stratton  
Council President Ben Stuckart

**Staff Present**

Hannahlee Allers, Brandon Blankenagel, Eldon Brown, Steve Burns, Tija Danzig, Marcia Davis, Anna Everano, Marlene Feist, Jacob Fraley, Raylene Gennett, Ken Gimpel, Joel Graff, Kara Heatherly, Brian McClatchey, Adam McDaniel, Louis Meuler, Katherine Miller, Inga Note, Skyler Oberst, Cadie Olsen, David Paine, Alex Reynolds, Rick Romero, Jim Sakamoto, Elizabeth Schoedel, Scott Simmons, Bethiah Streeter, Heather Trautman, Kyle Twohig, Andrew Worlock

**Guests Present**

Paul Kropp

Council Member Beggs called the meeting to order at 1:15 p.m.

**Review and Approval of Minutes**

Council Member Beggs asked for a motion to approve the minutes of the December 18, 2017 meeting.

- **Action Taken**

- Council Member Fagan moved to approve the minutes of the December 18, 2017 meeting as presented; the motion was seconded by Council President Stuckart. The minutes were approved unanimously.

**Consent Items (Briefing Papers only)**

1. I07c Tank Site Easement Amendment
2. Vacation of the east 15 feet of South Riverton – Sinto to Sharp
3. Value Blanket to Purchase Sodium Hydroxide 50% Membrane (Caustic Soda)
4. Renewal of Value Blanket for Purchase of Grizzly Feed Belt for Waste to Energy
5. Extension of Contract to Provide Boilermaker Services for Waste to Energy
6. Sprague Administrative Reserve Increase
7. Wal-Mart Community Projects Grants

**Discussion Items****A. Council Requests**

1. Ray/Freya Alternatives Analysis

Inga Note gave a brief overview of what the project timeline. Traffic count collection and existing conditions analysis have been completed and the next steps will be to develop forecast volumes, analyze future build out. The next public meetings will be held in March and May and the final report to Council to follow June-August.

**B. Staff Requests**

1. Kickoff of Comprehensive Plan Update for Utilities

Katherine Miller began the discussion on the update to create a 20-year comprehensive plan similar to the street program for Water, Stormwater, and Sewer systems. The first steps will be the technical analysis and gathering of information. Marcia reviewed information on the steps that will be taken to gather information, conduct interviews, analyze the systems along with take into consideration the opportunities and identify challenges. Marcia spoke about the framework for developing the comprehensive plan. Discussion was had on population projections; Louis discussed the process to review projections of surrounding communities.

2. Impact Fees

Inga Note gave an update on impact fees. She discussed the updates suggested by the advisory committee. Some changes were to include the West Plains, reductions types of pedestrian and bicycle connections, spaces for covered bicycle parking, and transit stop improvements. The code has a provision to adjust the fees and costs annually, Inga discussed the indices that could be used. She discussed the land use revisions and PDA investments. The advisory committee recommends updates every four to six years on several criteria. Inga gave an overview of several projects.



### 3. Bike Share Update

Brandon Blankenagel gave a brief update on the schedule. The grant received in 2015 for developing the framework and an RFP has been completed to create that design with a selection made and a contract finalized in the next few weeks.

### 4. Six-Year Transportation Program 2019-2024

Brandon Blankenagel gave a brief overview of this year's update to the Transportation Program. Discussion was had on the new projects going into the program, including the decking for Hatch Street Bridge, Wellesley between Freya and Havana and others included on the draft reconciliation sheet handed out at the meeting.

## Priority Strategies

### Priority Strategy 1. Rapidly Accelerating Street Pavement Maintenance Projects

- 2018 Construction Update

Scott Simmons began the discussion with an overview of the strategic investments including \$5 million grant for pavement preservation, \$67 million, and about \$90 million in progress carrying over from 2017. Kyle continued the discussion with an overview of the key street projects including, Monroe Street, Sharp Avenue, High Drive – 28th to 21<sup>st</sup> to eliminate the outfall to Latah Creek, Five Mile Road, and Sunset Boulevard. Kyle spoke to the specifics of the projects and the timelines. Kyle reviewed the projects in and around downtown such as the University District Gateway Bridge that has already begun, the final phase of Martin Luther King Jr. Way, and the Post Street Bridge in 2018 and 2019. Discussion was had on the final CSO projects including Kendall Yards, Main Avenue and CSO 14/15 utilizing green solutions with six other projects currently underway. Scott Simmons discussed the lists of Arterial and Residential grind and overlay projects throughout the city.

### Priority Strategy 2. Repurposing Public Property to Stimulate Private Investment.

- Investments in PDA's

Rick Romero began the discussion on investments in Public Development Areas. It was suggested to focus on the Northeast and West Plains with this Committee and refer to Urban Experience for the University District PDA. Discussion was had on several areas to define such as business planning, fund allocations, including the governing boards in the process and infrastructure improvements through emerging opportunities and/or through the capital plan process.

### Priority Strategy 3. Smart Use of Water Resources for Economic Growth

- Water Conservation Forum

Council Member Beggs discussed the proposal to hold a forum to focus on water conservation in the Spokane area. This would allow a conversation with stakeholders to have a broad look at the impacts to the aquifer, talk about trends, hydrology, and efforts for water conservation. It will be held 5:30 p.m. February 27.

### Priority Strategy 4. Putting Our Renewable Energy Resources to Work in the Community

- No report this meeting.

## Executive Session None.

## Adjournment

The meeting adjourned at 3:00 p.m.

Referenced documents listed in the minutes are on file in the Office of the City Clerk.

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## STANDING COMMITTEE MINUTES

### City of Spokane

### Public Infrastructure, Environment, and Sustainability

### February 26, 2018

## Committee Members Present

Council Member Breean Beggs, Committee Chair  
 Council Member Mike Fagan, Vice Committee Chair  
 Council Member Kate Burke  
 Council Member Lori Kinnear  
 Council Member Candace Mumm  
 Council Member Karen Stratton  
 Council President Ben Stuckart

## Staff Present

Hannahlee Allers, Brandon Blankenagel, Eldon Brown, Dan Buller, Chris Cafaro, Angela Cline, Brian Coddington, Chuck Conklin, Mike Coster, Marcia Davis, Leroy Eadie, Anna Everano, Marlene Feist, Jacob Fraley, Luis Garcia, Raylene Gennett, Joel Graff, Kara Heatherly, Lars Hendron, Garret Jones, Gary Kaesemeyer, Dan Kegley, Ed Lukas, Brian McClatchey, Adam McDaniel, Louis Meuler, Inga Note, Skyler Oberst, Gerald Okihara, Cadie Olsen, David Paine, Kevin Picanco, Alex Reynolds, Steve Riggs, Micaela Martinez, Rick Romero, Elizabeth Schoedel,

Loren Searl, Mark Serbousek, Scott Simmons, Mike Sloon, Dave Steele, Heather Trautman, Kyle Twohig, Michele Vazquez, Scott Windsor, Andrew Worlock

### **Guests Present**

Paul Kropp Toby Hatley

Council Member Beggs called the meeting to order at 1:15 p.m.

### **Review and Approval of Minutes**

Council Member Beggs asked for a motion to approve the minutes of the January 22, 2018 meeting.

- Action Taken
- Council Member Fagan moved to approve the minutes of the January 22, 2018 meeting as presented; the motion was seconded by Council Member Kinnear. The minutes were approved unanimously.

### **Consent Items (Briefing Papers only)**

1. Purchase six Replacement Vehicles for Streets and Water
2. Property Acquisition for Future South Hill Water Reservoir
3. Purchase of Miscellaneous Waterworks
4. Contract for Composting Organic Materials
5. Biosolids Incineration Feasibility Study
6. Contract Extension for Groundwater Monitoring and Reporting at Northside Landfill
7. Mechanical Repairs at Waste to Energy
8. Scaffolding Services at Waste to Energy
9. Renewal of Contract for Bioxide to Riverside Park Water Reclamation Facility (RPWRF)
10. Contract for Dry and Liquid Polymer to RPWRF
11. Greene Street and Ermina Avenue Intersection Signalization
12. Utility Design Agreement with WSDOT for NSC
13. 2018 Transportation Grant Opportunities
14. Resolution and Contract for Purchase of Huber Equipment and Parts for RPWRF

### **Discussion Items**

#### **A. Council Requests**

1. Discuss keeping Spokane Falls Boulevard closed to vehicular traffic between Lincoln and Monroe  
This item was discussed under Priority Strategy 2 below and was decided to hold a Council Study Session on March 22<sup>nd</sup>.

#### **B. Staff Requests**

##### **1. Alley/Unimproved Street Program**

Scott Simmons distributed maps of the unpaved streets and alleys as well as a map of the alleys with solid waste collection routes and a separate map of the improved and unimproved dirt and gravel streets within city limits. The program would target 10 miles of unimproved streets and 39 miles of alleys with Solid Waste Routes. The proposal is to get recommendations from the solid waste collection drivers who travel these routes every week. These would be regraded to improve the function. Council Member Mumm inquired if there was any research on moving garbage pickup from the alley to the front of homes. Scott replied that as residence request it, staff will reach out to other neighbors for consensus. The areas to look at first will be northeast and west central and a list will be provided a few months in advance as it is coordinated with garbage pickup and other construction. This work would be done by four additional employees in the Street Department that will be added by Special Budget Ordinance in the next few weeks. The cost is already budgeted in streets and would be used for these positions. A progress status will be reported in the fall to the Committee.

##### **2. Leak Detection**

This item was discussed under Priority Strategy 4 below.

### **Priority Strategies**

#### **Priority Strategy 1. Rapidly Accelerating Street Pavement Maintenance Projects**

- No report this meeting.



Priority Strategy 2. Repurposing Public Property to Stimulate Private Investment

- **Western Gateway, Trail and RiverPartnerships**  
Rick Romero discussed the work to coordinate public and private partnerships to look at the opportunities from Post Street and to the west. Scott Simmons gave an introduction of Kara Heatherly and Katherine Miller about their work to look the area holistically. They reviewed the projects and how the work could be timed and create connectivity. The presentation and discussion is to gather feedback at the onset of these strategic investments. Kara spoke about each project including Post Street Bridge, Bosch parking lot area, Veterans Memorial Park, staging areas, looping trail to the north, proposed zipline between CSO 25 and Glover field, and the South Gorge Trail final phase. Leroy Eadie spoke about the Riverfront Park redevelopment and timing of the Havermale Island area.
- **Post Street Bridge Design Bid Proposed Award**  
Kyle Twohig gave a brief update on the bid process. The next step is for the federal agency to approve the choice and then near the end of March it will be on the Council agenda. In April, the team will return to the Committee with an update on the work and possibly visuals. The public meetings will be held to view the structure and then more meetings to discuss the amenities on the bridge or bridge surface.
- **Discuss keeping Spokane Falls Boulevard closed to vehicular traffic between Lincoln and Monroe**  
Scott Simmons gave a brief introduction of the question that was brought by Council Member Burke. Today's discussion will cover some of the elements that would go into the consideration of reprogramming the street and will also be discussed at the Study Session on March 22nd. Inga Note gave a PowerPoint presentation outlining items for consideration and evaluation such as the crosswalk, carbon monoxide at the entrance of the parking garage, bus stop, buses using both lanes, bicycle lane transition, library access for parking garage, refuse and deliveries. Discussion was had on carbon monoxide monitoring, and timing of traffic lights. Council Member Kinnear asked for more about the carbon monoxide monitoring in the garage and Council Member Burke inquired if Spokane Falls Boulevard along Riverpark Square could be turned into two way traffic.
- **Investments in PDA's**  
Rick Romero began the discussion on investments in Public Development Areas with discussing the \$250,000 funds to split between the three PDA's and criteria is being developed with Council and staff for adoption at the next meeting. Discussed the \$52 million Community Investment plan and Rick will visit with each PDA board to discuss the proposed investments in each area. Scott discussed the proposed projects in the Northeast PDA including matching funds for Wellesley, repurposing the Street Department property known as the Ranch property, improve Rowan between Sycamore and Myrtle. The University District PDA projects include grind/overlay of Sprague Avenue and Grant to Riverside and Sheridan. The West Plains PDA proposed projects are a stormwater study and roundabout at Highway 2 and Deer Heights Road.

Priority Strategy 3. Smart Use of Water Resources for Economic Growth

- No report this meeting.

Priority Strategy 4. Putting Our Renewable Energy Resources to Work in the Community

- **Leak Detection**  
Dan Kegley reviewed a PowerPoint of the work for water main condition assessment. He discussed the technology utilized including a pipe diver, smart ball and listening to valves. Dan highlighted the use of a pipe diver to assess the transmission main that went through Manito Park as well as the transmission main on 57<sup>th</sup> Avenue. The inspection resulted in determining the Manito main had no leaks and no anomalies. The 57<sup>th</sup> main was determined to have 1 leak and three pipe segments with anomalies.

Dan discussed the use of geophones for acoustic leak detection and leak survey by satellite. The satellite spectrometry can detect system water compared to aquifer water. The DSL is at 12.275% for 2017 which is a reduction over previous years and evaluations and water audit is still continuing.

Executive Session

None.

Adjournment

The meeting adjourned at 2:40 p.m.

Referenced documents listed in the minutes are on file in the Office of the City Clerk.

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**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Public Infrastructure, Environment, and Sustainability**  
**March 26, 2018**

**Committee Members Present**

Council Member Breean Beggs, Committee Chair  
Council Member Mike Fagan, Vice Committee Chair  
Council Member Kate Burke  
Council Member Lori Kinnear  
Council Member Candace Mumm  
Council President Ben Stuckart

**Council Members Absent**

Council Member Karen Stratton

**Staff Present**

Hannahlee Allers, Brandon Blankenagel, Eldon Brown, Dan Buller, Chris Cafaro, Angela Cline, Mike Coster, Marcia Davis, Leroy Eadie, Anna Everano, Marlene Feist, Jacob Fraley, Luis Garcia, Raylene Gennett, Joel Graff, Lars Hendron, Gary Kaesemeyer, Dan Kegley, Ed Lukas, Brian McClatchey, Adam McDaniel, Louis Meuler, Katherine Miller, Inga Note, Skyler Oberst, Gerald Okihara, Cadie Olsen, David Paine, Kevin Picanco, Micaela Martinez, Rick Romero, Andy Schenk, Elizabeth Schoedel, Scott Simmons, Kyle Twohig

**Guests Present**

Toby Hatley  
Albert Tripp  
Kevin Anderson

Council Member Beggs called the meeting to order at 1:15 p.m.

**Review and Approval of Minutes**

Council Member Beggs asked for a motion to approve the minutes of the February 26, 2018 meeting.

- Action Taken
- Council Member Mumm moved to approve the minutes of the February 26, 2018 meeting as presented; the motion was seconded by Council Member Fagan. The minutes were approved unanimously.

**Consent Items (Briefing Papers only)**

1. Contract Renewal for Public Works Safety Program
2. Contract Renewal for Asphalt Mixes
3. Value Blanket for Hot-Pour Rubberized Crack Sealant
4. Value Blanket for Nuvo Gap Crack Sealant
5. Contract to Purchase Aluminum Sulfate
6. Vacation of the Alley between Sprague and First from Lee to Stone
7. Sole Source Contract for Satellite Water Leak Detection Surveys

**Consent Items Discussed**

8. CSO 33-1 Liberty Park Control Facility Administrative Reserve Increase  
Council President requested this item be pulled for discussion due to a letter the council office received that day. The letter was given to the legal department. Kyle gave a brief update that there was a structural evaluation in February and they are working with the legal office on a response to the letter.

**Discussion Items**

- A. Council Requests
  1. Rules of the River Ordinance  
Council Member Beggs discussed the proposed ordinance to align the Spokane Municipal code with State law for the use of life jackets while on personal floatation devices while on the Spokane River. Discussion was had on the stakeholder meetings that were held and discussed the signage that will be placed in City Park areas. The ordinance will be submitted for the council agenda the following week.

**B. Staff Requests****1. Consultant Agreement for Bike Share Program Planning and Design**

Kevin Picanco discussed the scope of work included in the consultant agreement. The study will focus on the feasibility analysis and provide recommendations for implementation framework. Discussion was had on the various companies that are eager to begin serving the City. Brandon Blankenagel discussed the work to coordinate and create a framework for successful implementation and to guide any legislature needed to support a bike share program. Brandon will be helping to moderate a biking summit April 29<sup>th</sup> and May 1<sup>st</sup> at the Spokane Community Colleges.

**Strategic Plan Session****A. Priority Strategy 1. Rapidly Accelerating Street Pavement Maintenance Projects**

- No report this meeting.

**B. Priority Strategy 2. Repurposing Public Property to Stimulate Private Investment**

- Glover Field Park Boat Slide Funding Agreement

Brandon Blankenagel discussed the timeline for the boat slide project and it will be at the next council meeting for adoption to accept the funding from the Spokane River Forum.

**C. Priority Strategy 3. Smart Use of Water Resources for Economic Growth**

- Resolution for Intertie Agreements

Council Member Beggs began the discussion on the proposed ordinance that will be coming soon. These are meant to be framework for intertie agreements and set standard language for terms, as well as including the agreement for the wholesaler to have conservation measures. Discussion was had on the requirement for annual reporting and conservation measures. Scott Simmons said interties are only 4% of the annual pumping and water use. He discussed stewardship measures and investment in programs for water conservation that will be focusing more on outdoor irrigation since it is the majority of the water use.

Council Member Mumm discussed Airway Heights' water use by commercial users. Dan Kegley said that the commercial use is 8-10% of outdoor use so the focus has been on residential. Albert Tripp agreed that residential represented the largest use of outdoor irrigation. Council Member Mumm suggested that the most stringent water conservation should be outlined in the agreement rather than having each jurisdiction choose their own. Council President Stuckart said that the language focused on the education based conservation measures and the requirement to have measurable progress, not to decide what the goal is. Council Member Kinnear spoke about the work to have the community invest in planting trees and to make sure the message does not damage those investments.

- Airway Heights Emergency Water Supply Agreement

Council Member Beggs began the discussion on the amendment to the agreement. Scott Simmons reviewed the recent impact on Airway Heights drinking water system from contaminants used in firefighting. Last May a secondary intertie was set up and potable water stations. The City's water department worked with Airway Heights to take down the above ground emergency intertie connection for the winter. The pumping last year was done with Airway Heights' water conservation measures in structure already in place for monitoring and measuring their progress. They were able to determine what their peak needs would be. A more suitable secondary location was identified and would be in place for up to two years while Airway Heights works through their long term water needs. The agreement would include limit on flow that would allow the City more predictability for planning. This amendment to the agreement will be at council for adoption this coming Monday.

**D. Priority Strategy 4. Putting Our Renewable Energy Resources to Work in the Community**

- No report this meeting.

**Executive Session**

None

**Adjournment**

The meeting adjourned at 1:55 p.m.

Referenced documents listed in the minutes are on file in the Office of the City Clerk.

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**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Public Infrastructure, Environment, and Sustainability**  
**April 23, 2018**

**Committee Members Present**

Council Member Breean Beggs, Committee Chair  
Council Member Mike Fagan, Vice Committee Chair  
Council Member Kate Burke  
Council Member Lori Kinnear  
Council Member Candace Mumm  
Council Member Karen Stratton

**Council Members Absent**

Council President Ben Stuckart

**Staff Present**

Hannahlee Allers, Brandon Blankenagel, Eldon Brown, Marcia Davis, Leroy Eadie, Anna Everano, Marlene Feist, Jacob Fraley, Luis Garcia, Raylene Gennett, Ron Howerton, Kelly Keenan, Ed Lukas, Micaela Martinez, Brian McClatchey, Louis Meuler, Katherine Miller, Jonathan Moog, Skyler Oberst, Cadie Olsen, David Paine, Kevin Picanco, Thea Prince, Rick Romero, Jim Sakamoto, Andy Schenk, Elizabeth Schoedel, Julie Shafii, Scott Simmons, Sally Stopher, Tim Szambelan, Mike Taylor, Paul Troutman, Kyle Twohig, Kandace Watkins, Charlie Wolff

**Guests Present**

Karl Otterstrom, Spokane Transit Authority, Kip Hill, Spokesman Review  
Toby Hatley

Council Member Beggs called the meeting to order at 1:15 p.m.

**Review and Approval of Minutes**

Council Member Beggs asked for a motion to approve the minutes of the March 26, 2018 meeting.

- Action Taken
- Council Member Fagan moved to approve the minutes of the March 26, 2018 meeting as presented; the motion was seconded by Council Member Burke. The minutes were approved unanimously.

**Consent Items (Briefing Papers only)**

1. Blanket Order for Cold Mix Asphalt
2. Value Blanket Order for Miscellaneous Stock Steel
3. Franchise Agreement with New Cingular Wireless PCS, LLC
4. Special Counsel Contract with Craig Trueblood of K&L Gates
5. Contract for development of Continuation of Operation Plan (COOP) for Waste to Energy
6. CDBG Capital Allocations for Housing
7. Mission Avenue Administrative Reserve
8. Next Level of Treatment – GMP 6
9. Purchase three replacement Ford Escapes for Wastewater
10. Purchase one replacement Vactor and Chassis for Wastewater
11. Purchase two replacement Sweepers for Streets
12. Purchase two replacement Loaders for Streets
13. Purchase replacement Dump Body Single Axel and Chassis and Dump Body Tandem Axel and Chassis for Streets

**Discussion Items****A. Council Requests****1. Special Events Permits Policy Resolution**

Council Member Beggs discussed the proposed resolution and Brian McClatchey reviewed the set of guiding principles that were incorporated into the resolution. This item will be on the next City Council meeting agenda for consideration.

**B. Staff Requests****1. Six-Year Street Program Draft and Reconciliation**

Brandon Blankenagel discussed the annual update to the six-year street program. Any new projects are sent through Plan Commission for compliance to the Comprehensive Plan and then through City Council for the overall approval of the program. Brandon discussed the new programs, completed and removed projects. Karl Otterstrom discussed the WSDOT grant for the project to improve the intersection of Francis Avenue and Alberta Street.

2. Sprague Avenue, Bernard to Scott (Phase II) Public Outreach  
Brandon Blankenagel gave an update on the public outreach for the second phase of this project. There is an online survey for travel lane option that has details of the layout configurations and incorporates amenities such as sidewalks.
3. Update on Waste to Energy Accident  
Scott Simmons gave a brief update on the work with the Department of Labor and Industries to clarify and amend the citation. A number of the citations were grouped and one was vacated. The costs were reduced by \$20,000. An independent investigator was hired by the city and work was done to implement their recommendations. The facility has reviewed and updated their policies and procedures.
4. Utility Payment Processing  
Scott Simmons reviewed the types of payments received and the work to explore options and the costs for processing the payments. Discussion was had on the costs to accept credit cards. Council Member Mumm would like Finance Committee to create a policy for a fee for using credit cards.
5. Retail Water Service Area Modifications  
Eldon Brown reviewed the seven applications to modify the retail water service area. He reviewed the locations and the specifics of each application that were reviewed by planning and the water department. Each application is reviewed for system capacity, consistency with the water system plan and whether the property can be served in a timely and reasonable manner.
6. Memorandum of Understanding with Visit Spokane to establish a regional information center  
Leroy Eadie gave a brief overview of the agreement with Visit Spokane and the Park Department to utilize the Fountain Café and to provide guest services for the park. Discussion was had on the modifications to the space and signing.

#### Strategic Plan Session

- A. Priority Strategy 1. Rapidly Accelerating Street Pavement Maintenance Projects
  - No report this meeting.
- B. Priority Strategy 2. Repurposing Public Property to Stimulate Private Investment
  - Wastewater Maintenance Building 909 East Sprague
  - 9th Avenue Water Reservoir  
Scott Simmons discussed the work to repurpose public property to increase private investment. The Public Works division has been evaluating their properties. A property near the 9<sup>th</sup> Avenue Water Reservoir was identified to be able to sell. The Wastewater Maintenance building is built half of leased property owned by BNSF and there is an opportunity to purchase that piece. These have been reviewed by the Real estate review committee.
- C. Priority Strategy 3. Smart Use of Water Resources for Economic Growth
  - Sustainability Report Card and Implementation Progress  
Cadie Olsen discussed the elements that went into the sustainability report card including water conservation, electricity generation, environmental efforts such as CNG garbage trucks, reducing water system losses, and others included in the report card that will be distributed and available online. Cadie discussed the work with the Parks Department to identify high impact projects for water use reductions.
- D. Priority Strategy 4. Putting Our Renewable Energy Resources to Work in the Community
  - No report this meeting.

#### Executive Session

None.

#### Adjournment

The meeting adjourned at 2:35 p.m.

Referenced documents listed in the minutes are on file in the Office of the City Clerk.

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**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Public Infrastructure, Environment, and Sustainability**  
**May 21, 2018**

**Committee Members Present**

Council Member Breean Beggs, Committee Chair  
Council Member Mike Fagan, Vice Committee Chair  
Council Member Kate Burke  
Council Member Lori Kinnear  
Council Member Candace Mumm

**Council Members Absent**

Council Member Karen Stratton  
Council President Ben Stuckart

**Staff Present**

Hannahlee Allers, Brandon Blankenagel, Eldon Brown, Chris Cafaro, Chuck Conklin, Leroy Eadie, Anna Everano, Marlene Feist, Jacob Fraley, Luis Garcia, Raylene Gennett, Margaret Harrington, Curtis Harris, Garret Jones, Dan Kegley, Gary Kaesemeyer, Mike Look, Brian McClatchey, Val Melvin, Louis Meuler, Katherine Miller, Skyler Oberst, Cadie Olsen, Kevin Picanco, Rick Romero, Andy Schenk, Elizabeth Schoedel, Mark Serbousek, Scott Simmons, Terri Stripes, Tim Szambelan, Kyle Twohig, Kandace Watkins

**Guests Present**

Terrence Lynch, WSDOT

Council Member Beggs called the meeting to order at 1:15 p.m.

**Review and Approval of Minutes**

Council Member Beggs asked for a motion to approve the minutes of the April 23, 2018 meeting.

**Action Taken**

- Council Member Fagan moved to approve the minutes of the April 23, 2018 meeting as presented; the motion was seconded by Council Member Mumm. The minutes were approved unanimously.

**Consent Items (Briefing Papers only)**

1. Trindera Contract Increase – CSO 24 Electrical Engineering
2. Addendum with Linn Machine & Manufacturing for Refurbishing Dumpsters for Solid Waste Collection

**Discussion Items****A. Council Requests****1. Vaulted Sidewalks**

Katherine described the work to address the sidewalk vaults along the STA high performance transit route. Brian McClatchey gave an overview of the building rehabilitation draft ordinance and clarifying owner responsibilities in the future as projects progress. Katherine described the work to identify and evaluate the vaults in a case by case basis along the Central City Line planned routes. Discussion was had on the policy to remove or have owners maintain the vaults.

**2. 29<sup>th</sup> Avenue and Crestline Street**

Council Member Beggs discussed the work to holistically address traffic concerns in the area. Scott Simmons has met with a team for the areas to be evaluated and will follow up.

**3. Legacy Water Rates Ordinance**

Council Member Beggs discussed the request from a low income housing development that is requesting this be reviewed. One building was removed and replaced with low income housing and one building was remodeled. A correction was made to the title of the item should be Legacy Sewer Rates.

**4. ATS Contract Extension**

Council Member Beggs introduced Margaret Harrington that is working on the final five-year renewal and adding two new schools in December 2017. This contract extension will solve the school holiday issue and facilitate the installation of all three cameras.

**B. Staff Requests**

1. **Street and Right of Way Vacations related to North Spokane Corridor**  
Louis Meuler discussed the vacation requests to relocate the existing BNSF rail line to the west during the construction of the North Spokane Corridor. The roads will remain open until the project reaches and it becomes necessary.
2. **Update on Post Street Bridge**  
Kyle Twohig introduced the construction leads for the Post Street Bridge project. Mark Serbousek reviewed with the committee the conditions of the current bridge and its history. Dave discussed the design considerations and cost analysis process. Work will be done to retain the arches for aesthetics and span the concrete bridge over the top of it.
3. **Unmanned Aircraft Systems Program for enhanced inspection of Public Works Infrastructure**  
Dan Kegley discussed the proposed program for using drones to inspect public works infrastructure such as water tanks and outfalls on hillsides. It is anticipated that this will be a cost saving and a safety enhancement.
4. **Alley Grading Update**  
Marlene Feist discussed the alley grading project. The map is available on the City's website and citizens can put in an address to see if the alley is scheduled for grading. Dirt streets were also included on the map but are not included in this project however, there is a schedule of dirt streets that are graded every year. Scott Simmons discussed the work to identify funding and schedule paving allowing for development in current unimproved areas.

**Strategic Plan Session****A. Priority Strategy 1. Rapidly Accelerating Street Pavement Maintenance Projects**

- **Riverside Avenue Monroe to Division Project Development**  
Brandon Blankenagel began the discussion with an overview of the public meetings and spoke about each of the three phases over a three year period. The first phase is Division to Washington in 2019. The next step is to develop the selection that was made at the public open house into a design concept. The concept will be shared at Riverfront Park on May 21st during the Week of Action kickoff and this item will return to this committee in July.
- **Sprague Avenue Phase II Public Outreach Conclusions**  
Brandon Blankenagel discussed the initial outreach on Phase II which is between Bernard and Scott Street. He discussed the design options to create space for parking and travel lanes. Business and property owners were asked which options of removing parking or travel lanes. Discussion was had on the responses. Brandon discussed the placement and timing of bus stops and incorporating turnouts as traffic relief in longer corridors.

**B. Priority Strategy 2. Repurposing Public Property to Stimulate Private Investment**

- No report this meeting.

**C. Priority Strategy 3. Smart Use of Water Resources for Economic Growth**

- **Indian Canyon Irrigation Project**  
Garrett Jones gave a presentation on the evaluation of Indian Canyon Irrigation renovation for water conservation. Garrett spoke about balancing the golf operations during the renovation. Areas for opportunities to reduce green areas while speeding up play and reducing maintenance costs. The initial benchmark is to use less than 40 million gallons of water a season. The budget is \$2.1 million and will begin this Fall.
- **SpokaneScape Rebate**  
Dan Kegley discussed SpokaneScape program to address conservation of outdoor water use. Demonstration gardens are being planned for utilizing native plants and reduced turf. The SpokaneScape landscape rebate program gives residents an opportunity to reduce their lawn and evaluate their irrigation systems to receive a \$500 credit on their utility bill. Staff are available to give recommendations and best practices for irrigation designs and plant selections. The brochures have been mailed to water customers.

**D. Priority Strategy 4. Putting Our Renewable Energy Resources to Work in the Community**

- No report this meeting.

**Executive Session None.****Adjournment**

The meeting adjourned at 3:00 p.m.

Referenced documents listed in the minutes are on file in the Office of the City Clerk.

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**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Public Infrastructure, Environment, and Sustainability**  
**June 25, 2018**

**Committee Members Present**

Council Member Mike Fagan, Vice Committee Chair  
Council Member Kate Burke  
Council Member Lori Kinnear

**Council Members Absent**

Council Member Breean Beggs, Committee Chair  
Council Member Candace Mumm  
Council Member Karen Stratton  
Council President Ben Stuckart

**Staff Present**

Hannahlee Allers, Tirrell Black, Eldon Brown, Chris Cafaro, Aaron Champaigne, Marcia Davis, Fianna Dickson, Leroy Eadie, Anna Everano, Marlene Feist, Jacob Fraley, Raylene Gennett, Garret Jones, Dan Kegley, Gary Kaesemeyer, Brian McClatchey, Louis Meuler, Inga Note, David Paine, Kevin Picanco, Elizabeth Schoedel, Scott Simmons, Carl Strong, Heather Trautman, Kyle Twohig, Al Vorderbrueggen, Kandace Watkins

**Guests Present**

None

Council Member Fagan called the meeting to order at 1:15 p.m.

**Review and Approval of Minutes**

The minutes of the May 21, 2018 meeting were deferred to the next meeting due to lack of a quorum.

**Consent Items (Briefing Papers only)**

1. Purchase Replacement Spray Dry Absorber (SDA) Slide Gates for Waste to Energy
2. Contract Extension/Amendment with Sulzer Pumps for Waste to Energy
3. Interlocal Agreement with Fairchild Air Force Base for Disposal of Municipal Solid Waste
4. Purchase a TV Van for the Wastewater Department
5. Purchase two F350s with Plows for the Street Department
6. Purchase five Henke Hi-Gates for the Street Department
7. Value Blanket Renewal for Backflow Prevention Devices
8. Purchase of Parkwater Well Station Motor Control Center
9. Contract to Supply Liquid Sodium Hypochlorite Solution to Riverside Park Water Reclamation Facility
10. Value Blanket Renewal for Liquid Chlorine

**Discussion Items****A. Council Requests**

1. Notification of Herbicide Applications in Parks  
Fianna Dickson gave a PowerPoint presentation on the notification of when Parks' staff apply herbicides in parks. She spoke about the improvements to communication and signage. They will update a telephone hotline for that day's application so that it is timely and up to date so that impacted users can access the information. Discussion was had on application practices with Leroy Eadie and Al Vorderbrueggen answering questions about the types of herbicides, length of time and expectations on weed control and turf placement.
2. Resolution for changes to the Comprehensive Plan for Lincoln Heights  
Council Member Kinnear began the discussion on the proposed comprehensive plan amendment. Heather Trautman gave a powerpoint that outlined the code elements, workshops and legislative timeline and action dates, as well as the notification requirements and costs for the developer during the SEPA review that is required.

**B. Staff Requests**

None

**Strategic Plan Session****A. Priority Strategy 1. Rapidly Accelerating Street Pavement Maintenance Projects**

- Construction Highlights  
Kyle Twohig gave a brief update on the construction projects including, North Monroe corridor, University District Bridge, CSO 23 near Kendall Yards, CSO 24 at 1<sup>st</sup> and Adams, CSO 26 along Spokane Falls Boulevard, CSO 33-1

near Liberty Park, CSO 34-1 on Riverside, CSO 25 in Peaceful Valley, IO3 Control Facility near TJ Meenach, CSO 14/25 in West Central. Kyle described the Silva Cells placements and their stormwater functions. He discussed the Martin Luther King Jr. project and the roundabout construction at Trent. Kyle gave updates on the various projects along Mission Avenue, Sharp Avenue and High Drive between 21<sup>st</sup> Avenue and 29<sup>th</sup> Avenue.

- **Sprague Phase II Decision Matrix Review**

Marcia Davis discussed the decision matrix results on the Sprague Avenue Phase II with the Committee. The next steps will be to move the project into the design phase between Bernard and Scott Streets. Marcia reviewed the process to date and how the feedback was incorporated into the decision matrix tool. Council Member Kinnear said she had received a letter from the East Sprague area and will send a copy to staff.

**B. Priority Strategy 2. Repurposing Public Property to Stimulate Private Investment**

- No report this meeting.

**C. Priority Strategy 3. Smart Use of Water Resources for Economic Growth**

- **LED Light Upgrade Project**

Gary Kaesemeyer discussed the proposed LED light upgrade project. The replacement of about 860 cobra head type luminaires with LED luminaires will result in significant power savings while delivering a brighter white light for roadways and bridges. The costs and savings are outlined in the briefing paper and the project would be eligible for a rebate from Avista. Staff will submit a Special Budget Ordinance in the amount of \$225,000 and it is anticipated that the cost recovery could be accomplished in about three years.

- **Bike Share Update**

Kevin Picanco gave a brief update on the bike share project. The project should launch with a pilot program in cooperation with Gonzaga University in Fall of 2018. The planning consultant will continue to assist the City during the pilot to develop a permanent program for spring 2019.

**D. Priority Strategy 4. Putting Our Renewable Energy Resources to Work in the Community**

- No report this meeting.

**Executive Session**

None.

**Adjournment**

The meeting adjourned at 2:30 p.m.

Referenced documents listed in the minutes are on file in the Office of the City Clerk.

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**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Public Infrastructure, Environment, and Sustainability**  
**July 23, 2018**

**Committee Members Present**

Council Member Breean Beggs, Committee Chair  
Council Member Mike Fagan, Vice Committee Chair  
Council Member Kate Burke  
Council Member Lori Kinnear  
Council Member Candace Mumm

**Council Members Absent**

Council Member Karen Stratton  
Council President Ben Stuckart

**Staff Present**

Angela Albin-Moore, Steve, Burns, Leroy Eadie, Anna Everano, Marlene Feist, Raylene Gennett, Clint Harris, Garret Jones, Kelly Keenan, Dan Kegley, Dawn Kinder, Brian McClatchey, Katherine Miller, Lonnie Moon, Cadie Olsen, Rick Romero, Scott Simmons, Mike Taylor, Kyle Twohig, Al Vorderbruggen, Kandace Watkins, Kristin Zimmer

**Guests Present**

None

Council Member Beggs called the meeting to order at 1:15 p.m.

Review and Approval of Minutes

Council Member Beggs asked for a motion to approve the minutes of the May 21, 2018 and the June 25, 2018 meetings.

Action Taken

- Council Member Fagan moved to approve the minutes of the May 21, 2018 and the June 25, 2018 meetings as presented; the motion was seconded by Council Member Mumm. The minutes were approved unanimously.

Consent Items (Briefing Papers only)

1. Fabrication and Delivery of a Grizzly Scalper for Waste to Energy
2. Contract to Supply Liquid Sodium Bisulfite to Riverside Park Water Reclamation Facility
3. CSO 23 Control Facility Administrative Reserve Increase
4. A Way Home Washington's Anchor Community Initiative

Discussion ItemsA. Council Requests1. Update on Integrated Capital Approach

Council Member Beggs introduced the topic and spoke of the long-term approach. Marlene Feist spoke to a PowerPoint that outlined the deliver approach of prioritizing and combining funding to maximize public benefits for infrastructure improvements. The integrated approach began with the Integrated Clean Water Plan and expanded into streets and parks to make needed improvements. This led to the approval of the Streets and Parks bonds. The Plan Commission Transportation Subcommittee worked on the prioritization matrix to score projects on their ability to integrate the most services. Marlene gave examples of projects with Parks and Water/Wastewater connections such as High Drive, CSO tanks at Liberty Park and Bosch Lot, Cochran Basin and Downriver Golf Course. The partnerships save the city money by not having to purchase property to build facilities to deal with stormwater and improve above ground amenities for parks. Streets and Solid Waste Collection are integrating their services by improving unpaved alleys that have garbage routes by improving the grading. The Riverfront Park Howard Street Bridge is another example of integration and is demonstrating the value by combining projects among departments. Discussion was had on the valuation that was done on the Street right-of-way by an independent company.

2. Broadband Working Group

Council Member Beggs gave a brief update on his discussions with broadband provider groups in the work on their industry changes to fiber updates.

3. Energy Independence Resolution and Ordinance

Council Member Beggs began the discussion on the resolution and ordinance. He and Council Member Burke were approached by some community members to work on this and they have been meeting with Avista and other stakeholders. He gave an overview of the committee membership as outlined in the ordinance. Discussion was had on the process and the makeup of the committee. Council Member Kinnear asked if there was an estimated cost associated with this work. Discussion was had on the implementation and the focus of the committee.

4. Neighborhood Park Maintenance Plan

Leroy Eadie introduced Garret Jones and Al Vorderbrueggen. Garret spoke about the park maintenance plan and showed a PowerPoint. He reviewed some highlights of the 51 projects over the last year. Garret gave an overview of the upcoming projects within the next 1 to 2 years as well as those within the six-year capital plan. Al spoke about Park Operations work for park maintenance implementation and the operation strategies for the upcoming years.

5. Maple Street Bridge Pedestrian Safety

Council Member Beggs discussed a complaint from a citizen about pedestrian safety on the Maple Street Bridge. The complaint was in regards to the fencing that encompasses most of the walk way and whether that was safe when faced with hazards of other citizens or traffic. Marlene gave a brief history of the bridge as it was originally built by WSDOT and the fencing is standard for that type of bridge as it is over houses and businesses. The fencing is meant to keep garbage and items from being tossed over the bridge and landing on homes or people below. Council Member Mumm would like to know what the crime statistics are for that bridge and what would the police recommend such as a call box or more lighting.

6. Use of Residential Street Funds for Unpaved Roads7. Discussion on Gravel/Unpaved Streets

Council Member Beggs began the discussion on how to address remaining 60 miles of the residential unpaved streets. Scott spoke about the residential street levy that was committed. Staff have evaluated the general costs for only paving. Discussion was had on the areas and the Council to work with CTAB on prioritizing the uncommitted dollars toward a goal of paving a number of blocks in each district each year.

**B. Staff Requests****1. Process for Naming of CSO 24 and CSO 26 Plazas None**

Marlene Feist discussed the naming process and policy that was adopted by the Plan Commission. She discussed the public engagement process. The department will work with Historic Preservation to hire someone to assist with the process that will identify any historical significant names and have citizens provide input on those they like best.

**Strategic Plan Session****A. Priority Strategy 1. Rapidly Accelerating Street Pavement Maintenance Projects****• Construction Highlights**

Kyle Twohig gave a brief update on the construction projects including Martin Luther King Jr. project and the roundabout construction at Trent. Kyle gave updates on the various projects along North Monroe Corridor, Residential Chip Seals, Mission Avenue, CSO 25 in Peaceful Valley, CSO 23, CSO 26, University District Bridge and Sharp Avenue.

**B. Priority Strategy 2. Repurposing Public Property to Stimulate Private Investment**

- **Bosch Lot Development: Request for Qualifications for Structural Feasibility and Recreational Space Planning**  
Katherine Miller discussed meeting the strategic goals of the river connections. The Request for Qualifications for the feasibility assessing the space of the Bosch lot. The second RFQ will take the information discovered and then refine what the space can be used to maximize recreation. The RFQ's will be open today and then shortly after the contracts will be before Council.

**C. Priority Strategy 3. Sustainable City**

- **Next Level of Treatment Update: Market Conditions**  
Scott Simmons began the discussion on the Next Level of Treatment that used the GC/CM and the GMP (guaranteed maximum price) GMP 7 will be before council in the next weeks. This last one has a significant amount of steel and the economic climate has had impacts on the prices we're receiving. Mike Taylor gave an update on the project progress.
- **Spokanescape Education Presentation**  
Cadie Olsen introduced Kristine Zimmer, Water Conservation. Kristine gave an overview of the Spokanescape education campaign. The program includes education and encouragement for residents to use water-efficient landscape. The landscape replacement rebate program will be up to \$500 by replacing existing turf, earning \$0.50 per square foot with efficient watering methods. The program also includes guidance. Two public meetings have been held so far, exceeding attendance expectations with a total of 189 attendees. To date there have been 15 applications approved and the goal will be 60 for 2018 which could result in as much as a reduction of 780,000 gallons of water used.

**Executive Session**

None.

**Adjournment**

The meeting adjourned at 2:45 p.m.

Referenced documents listed in the minutes are on file in the Office of the City Clerk.

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**STANDING COMMITTEE MINUTES****City of Spokane****Public Infrastructure, Environment, and Sustainability****August 27, 2018****Committee Members Present**

Council Member Breean Beggs, Committee Chair  
Council Member Mike Fagan, Vice Committee Chair  
Council Member Kate Burke  
Council Member Lori Kinnear  
Council Member Candace Mumm

**Council Members Absent**

Council Member Karen Stratton  
Council President Ben Stuckart

**Staff Present**

Dustin Bender, Anna Everano, Marlene Feist, Jacob Fraley, Raylene Gennett, Clint Harris, Garret Jones, Gary Kaesemeyer, Kelly Keenan, Dan Kegley, Brian McClatchey, Katherine Miller, Corin Morse, Cadie Olsen, David Paine, Mark Papich, Steve Riggs, Jeff Runkel, Elizabeth Schoedel, Scott Simmons, Michael Sloon, Sally Stopher, Kyle Twohig, Kandace Watkins, Charlie Wolff

**Guests Present**

None

Council Member Beggs called the meeting to order at 1:15 p.m.

**Review and Approval of Minutes**

Council Member Beggs asked for a motion to approve the minutes of the July 23, 2018 meeting.

**Action Taken**

- Council Member Fagan moved to approve the minutes of the July 23, 2018 meeting as presented; the motion was seconded by Council Member Kinnear. The minutes were approved unanimously.

**Consent Items (Briefing Papers only)**

1. 29<sup>th</sup> Avenue Traffic Analysis Update  
Discussion was had on the timeline of this item and Inga Note will forward by email the name of the contractor chosen.
2. Ecology Stormwater Grants Applications
3. Request for Proposals for Stormwater MS4 Flow Monitoring  
Staff requested that this item be deferred to later date.
4. Value Blanket Extension for Refurbishing of Metal Refuse/Recycling Containers and Roll Off Boxes for Solid Waste Collection
5. Sole Source Resolution for Teledyne ISCO Flow Monitoring System for Riverside Park Water Reclamation Facility

**Fleet Services:**

1. Purchase Replacement Police Vehicles
2. Purchase Replacement Ford F550 with Dump Bed and Deicer Unit for Streets
3. Purchase Replacement Rodder Truck for Wastewater Maintenance

**Waste to Energy Facility:**

1. Sole Source Consultant Agreement Renewal for Proprietary Software for Operations
2. Contract Renewal for Air Quality Emission Compliance Testing
3. Contract Renewal for Bulk Lime Delivery
4. Value Blanket Renewal for Ultra Low Sulfur #2 Dyed Diesel
5. Value Blanket Renewal for Lubrication Products
6. Value Blanket Renewal for Feeder and Grate Parts

**Discussion Items****A. Council Requests**

1. Discussion on Strong Road, between Five-Mile and Austin Roads (funding mechanisms, timeline for project completion, design concepts, overall project status)  
Council Member Mumm began the discussion on the bids for the roundabout. She discussed that there is a gap of sidewalk and this may be an opportunity to complete it in this area. She suggested that the cost could be funded by traffic calming funding and will bring forward the proposal for 2019.
2. Temporary Shelter Resolution  
Council Member Beggs began the discussion on the proposed resolution. Kelly Kenan discussed the universal handbook for organizations to use to overcome challenges relating to building codes, safety concerns and other things to providing shelter for homeless. The Committee discussed barriers for transportation and location of services.

**B. Staff Requests**

1. Partnership with Spokane County for Payment Processing  
Scott Simmons began the discussion with an overview of the exploration process to replace the payment processing machine that is mechanically failing that was purchased in 2003. The County has recently invested in new technology that can intake payments. Corin Morse discussed the opportunity to partner with the County on payment processing. Every year the volume of check received to pay utility bills have been slowing by about 6 percent as people are choosing different types of payments such as debit and credit cards. The department had previously explored purchasing a replacement machine or contracting with a third party for payment processing. Discussion was had on the costs to process payments per month, comparing the available options, and

determining the memorandum of understanding with the County to cost share would provide an estimated annual cost savings to the city of \$62,000.

2. Post Street Bridge Project Update

Mark Serbousek gave an update on the Post Street Bridge project and the survey that has been on going through the website. The timeline is April of 2019 to the end of September 2020. The new design will allow for local cranes to be used at a cost savings. Discussion was had on the concepts for a pedestrian/bicycle trail, tying in the Centennial trail as it crosses the bridge, and the concept of lower trail on the North Bank, as well as, pedestrian/bicycle connectivity planning.

3. Systems Update: Route Management Software/Telematics, UIS (Utility Information Systems) Software

Scott Simmons introduced Erica Jacobo and Jeff Runkel with the City's Project Management office that are working on the two software management upgrades. Scott discussed the route management software that had an RFP issued in April to assist in automating the Solid Waste Collection routing, including, extra bags, changes to dispatching, GPS capabilities, and real-time feedback. The team did some onsite visits to evaluate the RFP responders. The implementation will take only 100 days and the timing will be in December when collection is at a normal low. The Telematics software will be integrated universally into the fleet to provide up to date preventative maintenance on vehicles. The contract and approval process will be before Council at the end of September.

Scott introduced Jeff Runkel to discuss the Utility Information System software upgrade process. Jeff discussed the RFP and data gathering process to replace the current Customer Star application that is over 30 years old. Discussion was had on the implementation of new software programs and the process to adapt training to the program. Work is being done now to evaluate the data that needs to be moved into the new program so that it is streamlined.

Strategic Plan Session

A. Priority Strategy 1. Rapidly Accelerating Street Pavement Maintenance Projects

- Construction Highlights

Kyle Twohig gave a brief update on the construction projects including highlights of the North Monroe Corridor, Martin Luther King Jr. Way phase 2B Roundabout, CSO 25 in Peaceful Valley, Residential Overlay, University District Bridge, IO7 at the McKinley School site, CSO 34-1, CSO 14/15, High Drive, CSO 23, CSO 24, CSO 33-1, the signal at Greene and Ermina, and CSO 26 at Spokane Falls Boulevard. Kyle spoke about projects that are nearing completion with final touches on landscaping, mechanical and electrical work on-going.

B. Priority Strategy 2. Repurposing Public Property to Stimulate Private Investment

- Public Works Facility Planning

Scott Simmons spoke about the work to plan for the future of Public Work facilities. Scott spoke about the evaluation for the long-term of water and wastewater operations buildings. The 9<sup>th</sup> Avenue water reservoir was identified as having surplus property that is currently leased by Sacred Heart and has one of their parking garages. A portion of the land that the Wastewater maintenance building is located on East Sprague is owned by BNSF. The Foothills property has been identified as opportunity to partner with the School district for a middle school siting. Scott reviewed the work to evaluate co-locating water and wastewater operations by exploring foothills and nelson sites and comparing the benefits of each site. Continued work will be done on the financial estimates, equipment flow, warehouse, crews and operations continuity. Scott reviewed the next steps which includes refining the assessments of the department needs, identifying operating synergies, evaluating proposed pre designs for circulation and functionality, and a contract with BWA to assess spatial needs and predesign for the Parks Department at the Nelson site.

C. Priority Strategy 3. Sustainable City

- Overview of iSustain and Scan/Design upcoming Trip

Council Member Beggs began the discussion with an overview of iSustain who works to get legislative and community leaders to travel to Scandinavia to learn about infrastructure and culture. Cadie Olsen gave a PowerPoint with details on the itinerary and highlighted the trip purpose. The purpose of the trip includes visits to zero waste and circular economy industries.

Executive Session

None.

Adjournment

The meeting adjourned at 2:45 p.m.

Referenced documents listed in the minutes are on file in the Office of the City Clerk.

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**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Public Infrastructure, Environment, and Sustainability**  
**September 24, 2018**

**Committee Members Present**

Council Member Breean Beggs, Committee Chair  
Council Member Mike Fagan, Vice Committee Chair  
Council Member Kate Burke  
Council Member Lori Kinnear  
Council Member Candace Mumm

**Council Members Absent**

Council Member Karen Stratton  
Council President Ben Stuckart

**Staff Present**

Dustin Bender, Pam Bergin, Brandon Blankenagel, Chris Cafaro, Leroy Eadie, Anna Everano, Marlene Feist, Jacob Fraley, Raylene Gennett, Clint Harris, Shauna Harshman, Erica Jacobo Garret Jones, Gary Kaesemeyer, Dan Kegley, Ed Lukas, Brian McClatchey, Val Melvin, Adam Miles, Katherine Miller, Cadie Olsen, Mike Ormsby, David Paine, Kevin Picanco, Alex Reynolds, Jeff Runkel, Elizabeth Schoedel, Scott Simmons, Michael Sloon, Heather Trautman, Kyle Twohig, Michele Vazquez, Kandace Watkins, Charlie Wolff, Andrew Worlock

**Guests Present**

None

Council Member Beggs called the meeting to order at 1:15 p.m.

**Review and Approval of Minutes**

Council Member Beggs asked for a motion to approve the minutes of the August 27, 2018 meeting.

- **Action Taken**
- Council Member Fagan moved to approve the minutes of the August 27, 2018 meeting as presented; the motion was seconded by Council Member Burke. The minutes were approved unanimously.

**Consent Items (Briefing Papers only)**

1. Multicultural Grant Fund Intent to Award
2. Contract for Solid Waste Collection Management and Telematics Systems

**Waste to Energy Facility:**

1. Contract for Removal and Replacement of the Spray Dryer Absorber Penthouse Floor
2. Amendment for Electrical and Mechanical Installation of a Portable Lime System
3. Amendment with Anatek Labs for Bacteriological and Chemical Analysis of Groundwater
4. Amendment for Design and Installation of a Concrete Slab for the Back End Lime System
5. Renewal of Value Blanket to Purchase Ash Conveyor Belts
6. Renewal of Value Blanket Compressor Rental
7. Renewal of Value Blanket to Purchase Anhydrous Ammonia and Phosphoric Acid
8. Renewal of Value Blanket to Purchase Activated Carbon
9. Renewal of Value Blanket to Purchase High Calcium Quicklime
10. Renewal of Value Blanket to Purchase Boiler Tubes
11. Amendment to Value Blanket to Purchase Sodium Hydroxide

**Discussion Items****A. Council Requests**

1. Mission Street Centennial Trail Gap  
Council Member Burke wanted to know about the timeline and funding of this project. Dan Buller discussed the design that will widen the sidewalk on the north side adjacent to the street and a separated sidewalk on the south side. Including some upgrades to the crossing signals. A swale to separate the trail and the road, with no work on the trail. Brandon spoke to the funding sources for the project including grants and a donation from the Friends of the Centennial Trail. Katherine discussed the previous study and stakeholder input for the future state of the crossing and the bridge. Leroy Eadie discussed the coordination with the Parks department for the design and access to the pool.
2. Update on Bike Share Pilot Project  
Kevin Picanco gave an update on the statistics and survey of users. During the 16 days of the pilot the scooters are most popular, the number of rides were: pedal bikes 1,418, E-Assist bikes 5,579, and scooters 13,251. The



public survey was mostly positive. The next steps will be to determine solutions to policy concerns. Discussion was had on helmets and the use in parks, sidewalks and trails. The full report will be available early 2019 and the policy discussion will be scheduled then as well.

3. Discuss Proposed Latah Creek Trail Project

Leroy Eadie began the discussion and introduced Garret Jones and Shauna Harshman. Leroy discussed the history of the project and the identification of areas that could have opportunities for trails. The process will continue as a whole neighborhood planning effort to involve more citizens and holistic open space planning in the area. Garret and Shauna discussed the outreach strategies and the timeline and funding.

4. Discuss Street and Alley Lighting

Scott Simmons introduced Adam Miles, Associate Traffic Engineer, to give an overview of the inventory of lighting, the process and lighting gaps. The City funds over 11,000 street light poles costing approximately \$2.5 million per year. The ownership of lights and locations vary. Adam gave an overview of Avista's role and discussed the street lighting guidelines. He highlighted the outstanding issues such as privately paid area lights such as garage and alley lights and unaccounted for lights.

B. Staff Requests

None.

Strategic Plan Session

A. Priority Strategy 1. Rapidly Accelerating Street Pavement Maintenance Projects

- Construction Highlights  
Kyle Twohig gave a brief update on the construction projects including highlights of the roadway items that will be completed and wrapped up this year. He reviewed the CSO projects at Riverside and Lee, as well as at McKinley School. They anticipate continuing asphalt projects until the plants close down which is usually near the 1<sup>st</sup> week of November or longer. Kyle discussed the evaluation work done on the concrete spalling that were installed in 2015/2016. The concrete forensic firm pulled core samples and provided a report. At this point there is no uniform answer as to why the concrete spalled. Next staff will explore the options available including exploring the option of polishing the concrete.
- Update on Grind/Overlay work completed to date  
Gary Kaesemeyer gave an overview of the seven projects that were done by the Street Department. Next crews will be heading to do a grind and overlay on the Palouse Highway between Regal and Freya.
- Riverside Avenue Scope Finalization: Update on Public Input  
Brandon Blankenagel gave an update on the public input received through the meetings and survey. The feedback is to finalize the concept. In January, the three-lane concept was selected to include bike lane and curbside CCL stops, the next survey was to identify the choice for Riverside. Brandon reviewed the survey results from the website and the certified mail to the property owners, business owners and adjacent residents.

B. Priority Strategy 2. Repurposing Public Property to Stimulate Private Investment

- No report this meeting.

C. Priority Strategy 3. Sustainable City

Overview of iSustain and Scan/Design Trip

- Staff and Council members discussed the highlights of the trip and the visits by the iSustain and community leaders learning about green infrastructure and circular economic infrastructure. Marlene pointed members to the blog that outlined the trip and the facilities that were visited and many learning opportunities.

Executive Session

None.

Adjournment

The meeting adjourned at 3:15 p.m.

Referenced documents listed in the minutes are on file in the Office of the City Clerk.

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**STANDING COMMITTEE MINUTES**

**City of Spokane**

**Public Infrastructure, Environment, and Sustainability**

**October 22, 2018**

**Committee Members Present**

Council Member Breean Beggs, Committee Chair

Council Member Mike Fagan, Vice Committee Chair

Council Member Kate Burke  
Council Member Lori Kinnear  
Council Member Candace Mumm  
Council President Ben Stuckart

**Council Members Absent**

Council Member Karen Stratton

**Staff Present**

Angela Albin-Moore, Dustin Bender, Lauren Berry, Brandon Blankenagel, Steve Burns, Chris Cafaro, Carly Cortright, Leroy Eadie, Anna Everano, Marlene Feist, Jacob Fraley, Raylene Gennett, Clint Harris, Garret Jones, Gary Kaesemeyer, Dan Kegley, Ed Lukas, Brian McClatchey, Katherine Miller, Cadie Olsen, Mike Ormsby, David Paine, Elizabeth Schoedel, Scott Simmons, Kyle Twohig, Michele Vazquez, Kandace Watkins

**Guests Present**

None

Council Member Beggs called the meeting to order at 1:15 p.m.

**Review and Approval of Minutes**

Council Member Beggs asked for a motion to approve the minutes of the September 24, 2018 meeting.

- **Action Taken**
- Council Member Fagan moved to approve the minutes of the September 24, 2018 meeting as presented; the motion was seconded by Council Member Mumm. The minutes were approved unanimously.

**Consent Items (Briefing Papers only)**

1. Memorandum of Agreement with WSDOT and Historic Preservation for Trent Bridge
2. Administrative Reserve Increase for CSO Basin 25 Improvements Phase I
3. Administrative Reserve Increase for Havana Well
4. Purchase Parkwater Well Station Vertical Turbine Pump Replacement
5. Special Budget Ordinance for Environment Analyst for Landfills

**Solid Waste Collection:**

1. Addendum to Value Blanket for the Purchase of semi and fully Automated Refuse Carts in 2018
2. Extension of Value Blanket for the Purchase of semi and fully Automated Refuse Carts in 2019
3. Extension of Value Blanket for the Purchase of Yard Waste Carts in 2019

**Waste to Energy Facility:**

1. Contract for Emergency Response Services for Hazardous Materials and Vessels
2. Contract Extension for Rebuilding Gear Boxes
3. Contract Extension for Boiler Blasting Services
4. Contract Extension for Refractory Installation and Sandblasting

**Discussion Items****A. Council Requests**

1. National League of Cities Service Line Warranty Program Overview by Brian Davis Council Member Beggs introduced Brian Davis with the company for Service Line Warranty Program. He gave a powerpoint outlining the program and the benefits for customers to sign up with the company for insuring the costs of repairs to their water and sewer lines that run from homes to the connections.
2. Public Access to City Hall Ordinance  
Council Member Burke discussed the proposed ordinance to allow for open access to City Hall during business hours with no limit on time spent in public areas. Discussion was had on whether a policy change was needed or an actual ordinance and what should be included in the ordinance. Ed Lukas gave an update to the sign for originated because the lobby area was much smaller and by restricting it to those who had business in City Hall it allowed for the space to be utilized. The additional custodial needs and costs would be associated with these changes will need to be evaluated.
3. Unpaved Residential Roadways Resolution  
Council Member Beggs and Council Member Fagan gave an update on the revised proposed resolution. Discussion was had on the pilot program and how to have the program best address equity and need.

#### 4. Apprenticeship Requirements Amendments

Council President Stuckart discussed the proposed amendments to the apprentice requirements expanding it to include maintenance projects. They received feedback that the \$350,000 limit was too low so it was increased to \$600,000 to include maintenance projects.

#### B. Staff Requests

##### 1. 2018/2019 Snow Plan

Scott Simmons gave a brief overview of the 2018/2019 snow plan that was kicked off this morning with a media briefing. Discussion on clearing sidewalks and identifying neighbors who may need additional assistance and those willing to pitch in. A reminder for removing recreational vehicles, boats and basketball hoops from the street. The only change from last year is additional boots for the plows to help to eliminate driveway berms.

##### 2. Hire Ahead for a Fire Communication Specialist – Jennifer Jackson (5 minutes)

Jay Atwood gave a brief update on the request to hire ahead for a fire communication specialists duties and training required. Discussion was had on the time and expense for training and assignment.

#### Strategic Plan Session

##### A. Priority Strategy 1. Rapidly Accelerating Street Pavement Maintenance Projects

- Central City Line and timing of future downtown road projects

Katherine Miller discussed the work to schedule the construction work downtown taking into account several influences including, property owner work, the Central City Line (CCL) and other utilities. The subcommittee worked to evaluate the projects and suggested following the Central City Line as a first priority. Discussion was had on the plan for the next twenty years and the route of the CCL. The committee discussed the work with sidewalk vaults around downtown and how they are addressed during construction. Kyle discussed the phasing recommendations for the projects including Grant to Scott Avenue next year and spoke about the construction challenges.

- Sprague Avenue Phase II

Brandon Blankenagel began the discussion with an overview of the upcoming public meeting this Wednesday. The scope was reviewed through feedback and previous public meetings to address pedestrian facilities, utility network issues, shallow basalt rock, and access issues from adjacent streets.

##### B. Priority Strategy 2. Repurposing Public Property to Stimulate Private Investment

- No report this meeting.

##### C. Priority Strategy 3. Sustainable City

- No report this meeting.

#### Executive Session

None

#### Adjournment

The meeting adjourned at 2:30 p.m.

Referenced documents listed in the minutes are on file in the Office of the City Clerk.

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### **STANDING COMMITTEE MINUTES**

#### **City of Spokane**

#### **Public Infrastructure, Environment, and Sustainability**

**November 26, 2018**

#### **Committee Members Present**

Council Member Breean Beggs, Committee Chair  
Council Member Mike Fagan, Vice Committee Chair  
Council Member Kate Burke  
Council Member Lori Kinnear  
Council Member Candace Mumm  
Council President Ben Stuckart

#### **Council Members Absent**

Council Member Karen Stratton

#### **Staff Present**

Dustin Bender, Chris Cafaro, Christine Cavanaugh, Mike Coster, Leroy Eadie, Anna Everano, Marlene Feist, Eric Finch, Jacob Fraley, Raylene Gennett, Clint Harris, Shauna Harshman, Garret Jones, Gary Kaesemeyer, Dan Kegley, Dawn Kinder, Police Major Kevin King, Ed Lukas, Kris Major, Adam McDaniel, Katherine Miller, Mary Muramatsu,

Gerald Okihara, Cadie Olsen, Mark Papich, Elizabeth Schoedel, Scott Simmons, Police Captain David Singley, Meghann Steinolfson, Teri Stripes, Carl Strong, Tim Szambelan, Kyle Twohig, Andrew Worlock

### **Guests Present**

None

Council Member Beggs called the meeting to order at 1:15 p.m.

### **Review and Approval of Minutes**

Council Member Beggs asked for a motion to approve the minutes of the October 22, 2018 meeting.

- Action Taken
- Council Member Fagan moved to approve the minutes of the October 22, 2018 meeting as presented; the motion was seconded by Council President Stuckart.

### **Discussion Items**

#### **A. Council Requests**

1. Consent Items for Discussion
2. Bicycle Infrastructure Capital Planning - – Council Member Beggs / Katherine Miller
  - i. University Pedestrian Bridge and Surrounding Bicycle Facilities; existing and planned
3. Proposed Repeal of “Sit and Lie” and Anti-Camping Ordinances – Council Member Burke
4. Special Budget Ordinance for Transportation Benefit District – Council President Stuckart

#### **B. Staff Requests**

1. Special Budget Ordinance for Fleet Services – Scott Simmons/Steve Riggs
2. Special Budget Ordinance for Residential Grind and Overlay Projects – Scott Simmons/Gary Kaesemeyer

### **Strategic Plan Session**

#### **A. Priority Strategy 1. Rapidly Accelerating Street Pavement Maintenance Projects**

- No report this meeting.

#### **B. Priority Strategy 2. Repurposing Public Property to Stimulate Private Investment**

- Discussion on Northeast Public Development Authority Expansion – Council President Stuckart/Scott Simmons

#### **C. Priority Strategy 3. Sustainable City**

- Memorandum of Understanding with Spokane County for Regional Waste Reduction/Recycling Outreach and Education – Kris Major
- Putting our Renewable Energy Resources to Work in the Community – Scott Simmons

### **Consent Items**

1. Franchise Agreement for ExteNet Systems, Inc.
2. eSuite (JustWare replacement) Implementation and Power Business Intelligence Standardization Business Analysis Professional Services
3. Ecology CWSRF Loans for CSO Basin 26 and 33-1 Control Facilities
4. Upriver Dam Independent Consultant Safety Inspection
5. Detailed Maintenance and Repair of Upriver Dam Powerhouse #1, Turbine #1
6. Purchase Trailer Mounted Six-Inch Wastewater Pump
7. Annual Deicer
8. Value Blanket Order Renewal for Traffic Signal Standards and Luminaire Standards
9. Parcel Segregation – Haven Street LID
10. Indian Trail Grind and Overlay
11. Spokane Street Preservation – North
12. Rossmoor Ridge Force Main Replacement
13. Contract for Construction of Emergency Bypass for Clark Avenue Lift Station Sewer Force Main

### **Waste to Energy:**

1. Contract Amendment for Refractory Work
2. Contract Amendment for Ultrasonic Thickness Testing
3. Contract Amendment for Scaffolding Services
4. Contract Amendment for Crane Inspections, Repairs and Maintenance

### **Executive Session**

None.

Adjournment

The meeting adjourned at 2:40 p.m.

Referenced documents listed in the minutes are on file in the Office of the City Clerk.

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**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Public Infrastructure, Environment, and Sustainability**  
**December 17, 2018**

**Committee Members Present**

Council Member Breean Beggs, Committee Chair  
Council Member Mike Fagan, Vice Committee Chair  
Council Member Kate Burke  
Council Member Lori Kinnear  
Council Member Candace Mumm

**Council Members Absent**

Council Member Karen Stratton  
Council President Ben Stuckart

**Staff Present**

Eldon Brown, Marlene Feist, Eric Finch, Jacob Fraley, Raylene Gennett, Dan Kegley, Brian McClatchey, Katherine Miller, Cadie Olsen, Mike Ormsby, David Paine, Elizabeth Schoedel, Scott Simmons, Sally Stopher, Kyle Twohig, Kandace Watkins

**Guests Present**

None

Council Member Beggs called the meeting to order at 10:30 a.m.

**Review and Approval of Minutes**

Council Member Beggs asked for a motion to approve the minutes of the November 26, 2018 meeting.

- Action Taken
- Council Member Fagan moved to approve the minutes of the November 26, 2018 meeting as presented; the motion was seconded by Council Member Kinnear.

**Discussion Items**

- A. Council Requests
  - 1. Consent Items for Discussion
- B. Staff Requests
  - 1. Apprentice Program Annual Update  
Jason Sandobal reviewed the City of Spokane's Apprentice Program. During 2018 the utilization was monitored and assisted contractors with compliance. He discussed the trends and how different municipalities enforce similar programs.
  - 2. Upsize agreement for Amazon Project  
Eldon Brown discussed the agreement to provide the pipe for the sewer and in the process upsize it from the planned 10" to 21". Discussion was had on the Public Development Authority and the agreements in the West Plains area. Council Member Mumm discussed looking into negotiating with the PDA to reimburse for the costs of the sewer line. Discussion was had on the general facility charges for other developments.

**Strategic Plan Session**

- A. Priority Strategy 1. Rapidly Accelerating Street Pavement Maintenance Projects
  - Initiative Updates
- B. Priority Strategy 2. Repurposing Public Property to Stimulate Private Investment
  - Initiative Updates
- C. Priority Strategy 3. Sustainable City
  - Initiative Updates

Consent Items

1. SMC 04.32.140 – OPO Procedure for Complaint Intake
2. Parcel Segregation – 25<sup>th</sup> Avenue LID
3. Amendment to 2018 Action Plan – House of Charity Emergency Services
4. Secure Incineration Agreement with Iron Mountain Secure Shredding, Inc.

Executive Session

None.

Adjournment

The meeting adjourned at 11:35 a.m.

Referenced documents listed in the minutes are on file in the Office of the City Clerk.

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**Public Safety & Community Health Committee  
Meeting Minutes – December 3, 2018**

**Call to Order:** 1:16 PM

Attendance:

**PSCHC Members Present:** PSCHC Chair CM Kinnear, CM Beggs, CM Burke, CM Mumm, CM Fagan (arrived at 2:24 PM)

**Staff/Others Present:** Chief Meidl, Asst. Chief Lundgren, Capt. Brad Arleth, Brian McClatchey, Mike Ormsby, Angie Napolitano, Adam McDaniel, Eric Finch, Ed Lukas, Bart Logue, Luvimae Omana, Alex Reynolds, Ariane Schmidt, Patrick Striker, Michele Anderson, Mary Muramatsu, Melissa Morrison, Ariane Schmidt, Linda Graham, Bart Logue, Tija Danzig, Trisha Wolford, SFD Deputy Chief Jay Attwood, Gloria Ochoa-Bruck, Dawn Kinder

**Approval of November 5<sup>th</sup> minutes:** Motion to approve by CM Mumm; M/S by CM Beggs. The committee approved the minutes from the November 5, 2018 PSCHC meeting unanimously.

**CONSENT AGENDA ITEMS**Monthly Reports:

OPO Monthly Report – October 2018

**Photo Red Update (SPD):** CM Kinnear noted how many Photo Red incidents occurred in the month of November and asked whether SPD had any explanations for the phenomena. CM Mumm agreed. Chief Meidl said that SPD wasn't ready to present at the current meeting, but said that he would have a presentation on Photo Red prepared for a future meeting. CMs Beggs, Mumm, and Burke have a traffic calming working group set up, and CMs Kinnear and Beggs shared some of their photo red suggestions for the future. Chief Meidl asked if Council wanted information on the top intersections for collisions or what, and CM Mumm clarified.

Sit and Lie Update (SPD)

Strategic Initiatives Monthly Update (SPD)

Consent Agenda Portion:

STOP Violence Against Women Grant Program (SPD)

WASPC Equipment Grant (SPD)

Spokane County Jail-K9 Narcotic Searches Interlocal (SPD)

SWAT Body Armor Purchase (SPD)

Emergency Mobilization SBO (SFD)

Heavy Equipment Body Repair Services Contracts (SFD)

In Kind Services SBO (SFD)

**STRATEGIC PLANNING SESSION**Strategic Priority: Integrated 911/Dispatch

NONE

Strategic Priority: Integrated Response**Integrated Social Services Pilot Update – Alex Reynolds**

Mr. Reynolds began the update by explaining that the City's lease agreement has been finalized at the S. Arthur location for the EnVision Center. The next step, he said, would be for service providers to begin moving into the space. This will require the City to secure furniture and move it into the location (CHHS obtained donated office furniture and was still searching for a moving company to contract with). Move-in will also require the setting up of a wifi network, as well as identifying a single point person to coordinate operations at the Center, thus lessening the burden on CHHS project staff. Mr. Reynolds explained that the City is working on preparing an intake form for those who visit the center to access services to fill out upon arrival. He also said that project staff members were in ongoing discussion with the Spokane Transit Authority to provide accessible

transportation options for those in need to access the EnVision Center. CM Mumm asked about acquiring aged-out service vans that might be donated to the City for use. Mr. Reynolds replied that CHHS was exploring that option, and NBS Director Dawn Kinder confirmed that was the case. CM Kinnear asked whether the Center would provide on-site child supervision. According to Mr. Reynolds, the City is working with Catholic Charities to provide a child supervision program for when parents are accessing services at the EnVision Center.

**Strategic Priority: Criminal Justice Reform**

NONE

**Strategic Priority: City-Wide Clean & Safe**

**SPD Quarter 3 Performance Measures – Major Olsen**

Major Olsen began by passing around packets containing the SPD Q3 performance measure data and presented to the committee from that document. Major Olsen's report reviewed the number of violent crime incidents, which look higher this year as opposed to past year due to new reporting practices that are in effect for the first year at SPD. The report gave specific examples of how these new reporting practices differ from previous years. In many instances, Major Olsen said, the number of incidents had declined from years prior, despite that not appearing to be the case under the new reporting practices. New reporting standards have been officially set now, and will be followed uniformly going forward, which should normalize the data in future reports. CM Mumm asked for some specifics about the new reporting standards versus the old, and Major Olsen clarified that there have been no significant data trends in violent crime data despite the different reporting standards. CM Kinnear asked when the data will normalize; January? Major Olsen answered that January would be a good target, but it might take more months to consolidate the data on specific crimes (especially sex crimes) so that it normalizes under new reporting standards. The report indicated that the number of vehicle thefts, and arrests related to vehicle theft, have both increased slightly, but Major Olsen explained that this is part of a pretty usual cycle regularly experienced by SPD. Major Olsen listed data points in the report regarding criminal court proceedings and the number of suspected offenders who have been released OR, rather than being detained in jail. Regarding this issue, CM Mumm invited all of SPD leadership to attend a meeting with State lawmakers in the coming weeks to make property crime supervision programs a statewide criminal justice priority. She explained that this data provided by SPD would help state lawmakers understand the issues related to supervision facing Spokane and make apparent the need for statewide action. CM Beggs also raised the issue of needing pre-trial supervision, in addition to the statewide work on post-incarceration supervision for convicted property crime offenders. Major Olsen then turned his report to a review of individual criminal cases. He detailed a couple of auto theft cases to give an idea of how such cases are handled through the criminal justice system and the courts, as well as the results when convicted offenders are released with Dept. of Corrections supervision. Major Olsen explained how these cases demonstrated the need to supervise offenders after release from incarceration. The report provided an overview of calls for service statistics, which are slightly up from last year (officer responses are also up significantly as well, which is a result of recent hires of new officers making an impact in the community). Major Olsen gave an overview of officer-initiated incidents, which are also up from recent years, but the number of arrests remains constant despite this increase in police interactions with community members. CM Kinnear asked if this was a result of more proactive policing enabled by better officer staffing numbers. Major Olsen and Chief Meidl agreed that it was. The report also provided a response time breakdown by priority of calls (Priority 1-3). Finally, Major Olsen provided an overview of use-of-force incidents. He invited Director MacConnell up to clarify some points on use-of-force incidents, as well as complaints made against SPD personnel. CM Mumm asked if there are different categories complaints. Director MacConnell ended the briefing by stating that there are categories, and the most frequent category of complain concern officer conduct and a lack of response to a call.

**DISCUSSION ITEMS**

**Staff Requests:**

**SRHD "Policy Partner" Presentation Part II – Gloria Ochoa-Bruck & Linda Graham**

Gloria Ochoa-Bruck introduced Linda Graham from the Spokane Regional Health District to go into the specifics of the "Policy Partner" tool, as she was only able to give a brief introduction to it during the November PSCHC meeting. Ms. Graham explained that Policy Partner is an equity-based, objective policy analysis tool that can measure the various impacts of certain policies all judged by the same, consistent criteria. The tool's primary objective is to identify and avoid unintended consequences in the policy-making process. Policy Partner also has to be an efficient tool, so its final version is a balance between in-depth policy research tool and an expedient one that informs policy-makers in a timely fashion. Policy Partner focuses on basic "social determinants" like socioeconomic status, overall health, etc., and is broken down into ten different domains, each of which contains a number of factors (80 different factors total are included in the tool). A list of all these domains and factors was included in printed-out literature that Ms. Graham distributed to committee members. Policy Partner relies on a scoring mechanism with numerous scoring definitions: positive, neutral, negative, and "don't know." SRHD's review committee is tasked with consistently and objectively applying the tool to proposed policies to judge the proposal's equitable health and wellness impacts. Ms. Graham took the issue of "housing" as an example and showed how the Policy Partner tool could be applied to the issue. CM Mumm asked about the composition of the review committee and whether it has different members depending on the issue that the policy under review applies to. Ms. Graham responded that the committee always is composed to give it the broadest expertise relevant to the issue at hand. The committee's composition can and will changed depending on the issue. The tool uses some mathematical algorithms to give a percentage "health impact" and "equity" scores [90% or above is about an "A" grade, while policies that score below 50% are usually considered "F" policies]. If a policy generates a lot of "don't know(s)" when the tool is applied, then it suggests more research on the policy is likely required. Right now, Policy Partner is being used exclusively in internal considerations at the



SRHD, but the goal is to make it available to all interested local governmental entities, including the City. CM Beggs asked about its application to policies that might advantage one group of constituents versus another based on their political preferences. Ms. Graham concluded the briefing by explaining that she'd have a better idea in a few weeks, when the tool is applied to a helmet-requirement policy related to the Bikeshare program.

#### **Human Resources Medical Expenses SBO – Christine Cavanaugh**

Director Cavanaugh gave two primary reasons for why the HR department will be over budget for medical expenses for the year 2018: (1) confusion over definitions, and (2) under-budgeting. She requested that Council approve an SBO to allocate additional funds to pay these medical expenses. CMs Mumm and Beggs asked whether this SBO would be budget-neutral overall for 2018. Director Cavanaugh answered in the affirmative and thus ended the discussion.

#### **Council Requests:**

##### **City-Authorized Utility Vehicles Ordinance – CM Kinnear & Mary Muramatsu**

Ms. Muramatsu explained the basic elements of the proposed ordinance. It would create a legal status allowing for certain utility vehicles to access public roads, rights-of-way and public property, a status which currently is absent from the SMC. CM Beggs asked what types of vehicles specifically qualify as “utility vehicles.” Ms. Muramatsu said any kind of vehicle could qualify depending on its use for utility purposes, and said that the most common types of vehicles are Gators and other types of motorized carts. Provisions of state law do already allow for designations of utility vehicles to be authorized on specific types of public properties, and Mark Richard of the Downtown Spokane Partnership suggested that this designation be created in SMC as allowed under the RCW. City Legal agreed that this would be possible and accordingly composed the ordinance, which CM Kinnear agreed to sponsor. Ms. Muramatsu then explained some of the specific attributes that a vehicle would need to have to be considered a “utility vehicle.” She further explained the definition of “Incidental Use” included in the proposal, which had been changed from previous versions of the ordinance. CM Mumm asked if Legal considered a possible utility vehicle's weight, and cited her concerns over the use of utility vehicles on bridges that have their own specific weight requirements. Ms. Muramatsu replied that she would follow up on that and could add new language in the ordinance to address the issue, if needed. CM Mumm responded with a clarifying question asking what types of services are generally provided by “utility vehicles”; Ms. Muramatsu listed a number of such services. CM Mumm then asked about operator requirements and indicated her support for more stringent requirements for training and experience of potential utility vehicle operators to gain authorization under the ordinance. CM Mumm mentioned one final concern: the assumption that utility vehicles should be allowed on sidewalks. She suggested carefully reviewing any policy that would allow such vehicles on sidewalks, where, she said, pedestrians ought to always have the right-of-way. Ms. Muramatsu acknowledged that this concern was in mind when the proposal was written, but said that there can be more discussion on the implementation of specific policies in practice. CM Kinnear suggested making this ordinance's implementation a pilot project, but CM Mumm doubted if that would be necessary. She instead wanted to read more into specific City policies before deciding. In closing, both CMs Mumm and Kinnear agreed that speed limits for utility vehicles need to be explored going forward.

##### **Firearm Surrender Orders Discussion w/ SPD – CM Beggs**

SPD Captain Brad Arleth came up to present on SPD's handling of firearms surrenders. He said that the overall firearm surrender caseload is handled by two SPD detectives working in the Domestic Violence Unit. Firearm surrender orders make up a very small portion of the DVU's cases. Capt. Arleth explained that domestic violence order violations overall had decreased in 2018 compared with prior years, but said that violations of any kind of domestic violence order remains a significant concern for SPD. Capt. Arleth then provided an overview of the RCW definitions for when Firearms Surrender Orders apply. He explained that there were 111 such cases to that point in 2018 and that jurisdiction over these cases often overlapped with Spokane County law enforcement. He also detailed some of the possible scenarios that commonly occur in domestic violence cases that determine when, if and how the court implements Firearms Surrender Orders. Capt. Arleth made very clear SPD's position that domestic violence defendants must be kept in pretrial custody and are not released OR. Thus far in 2018, he said, SPD had served 53 Firearm Surrender Orders resulting in the confiscation of 116 firearms by police. This shakes out to roughly 5 orders per month with about 7.8% of Firearm Surrender Orders going unserved. CM Beggs asked if SPD had enough personnel to handle serving Firearm Surrender Orders. Capt. Responded that it did not, and that the detectives currently working on such cases are overwhelmed attempting to serve Firearm Surrender and other types of orders all falling into the DVU's caseload. CM Beggs followed up by asking if SPD had the minimum capacity to serve these orders, and Capt. Arleth replied in the affirmative, but said he'd like to be able to devote more staff time to serving them in an ideal world. CM Mumm asked if there was anything the State of Washington could do to help ease this problem, as she has a meeting with State lawmakers on public safety issues coming up (same meeting referenced earlier in the meeting). Capt. Arleth indicated SPD's preference that new State regulations on law enforcement activities are accompanied by state funding to help local law enforcement come into compliance. CM Beggs ended the conversation by thanking Capt. Arleth for compiling the report. He said he was satisfied with the information he'd received.

##### **SBO for SPD Confidential Funds – CM Beggs**

CM Beggs wanted to learn how SPD's confidential funds are used in joint operations with State and Federal law enforcement agencies. Major Olsen began by explaining that SPD self-funds most all of its own operations. Usually, he said, SPD will do an operation on its own, and bring in State and Federal agencies if it yields results that might be best addressed with State/Fed agencies. CM Beggs asked if SPD impress funds go toward paying for State/Fed law enforcement operations in Spokane. Major Olsen responded that they do not. CM Kinnear asked if SPD ever gets its impress funds back from the State. Major Olsen replied in the affirmative, and said that there are multiple ways for SPD to recover those funds. CMs

Kinnear and Beggs assured Major Olsen that he could proceed in bringing SBOs pertaining to impress funds forward to Council after this meeting with no difficulty.

#### **OPOC-Requested SMC Amendment – CM Beggs**

The OPOC has requested an amendment to the SMC concerning investigations into SPD conduct. Chief Meidl stressed that it's important to him that there is language in the code to protect against false reporting and false allegations against his officers. The Chief went into detail about one IA review case he presided over concerning officer conduct where he had to bring charges against the complainant for falsely making serious allegations against an SPD officer to the OPO. He said he encourages the public to make complaints against officers in order to improve SPD and its actions, but he wants protections for his officers in that process against false reporting. When false allegations could potentially ruin an officer's entire career, he stressed the need for a fair process. CM Beggs said he was satisfied with that.

#### **OPO Database Accessibility Concern from Center for Justice – CM Beggs**

The Center for Justice raised concerns that OPO employees were not being given access to certain SPD databases and asked for SPD's position on new collective bargaining language (negotiations over which are ongoing) to address the issue. The committee decided to push off most of the significant discussion over this matter for an Executive Session later in the afternoon so as to avoid discussion sensitive bargaining information in a public setting. CM Beggs then asked for SPD's policy preference on allowing OPO access to these databases. Chief Meidl said his preference would be against allowing this access and said he defers to City Legal's judgment to protect the City from liability. City Attorney Ormsby clarified a few of the issues, setting the stage for further discussions in the Executive Session. CM Beggs asked if the OPO Commissioners had ever had access to these types of databases in the past. Mr. Ormsby said he wasn't sure, but said he had raised concerns in the past over improper use of SPD database information by OPO Commissioners.

#### **ADMINISTRATION REQUESTS:**

NONE

#### **Action Items:** NONE

**Adjournment:** CM Kinnear adjourned the meeting at 2:37 PM. The next PSCHC meeting will be held Monday, January 7, 2019.

#### **Attachments/Briefing Papers:**

September 10, 2018 PSCHC Meeting Minutes  
Property Crimes Initiative Project Charter  
Frontier Behavioral Health Contract  
Federal Civil Immigration Enforcement on City Property Ordinance & Briefing Paper

Referenced attachments to the minutes are on file in the Office of the City Clerk.

# Ordinances

**These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.**

#### **ORDINANCE NO. C35768**

An ordinance relating to pedestrian safety; adopting new chapter 16A.84 of the Spokane Municipal Code.

**WHEREAS**, the Spokane City Council has adopted a Pedestrian Master Plan (Ordinance No. C-35315 (Nov. 2, 2015)); and

**WHEREAS**, the Pedestrian Master Plan guides City decision-making on pedestrian facility improvements which are implemented through the Six-Year Comprehensive Street Program; and

**WHEREAS**, The Pedestrian Master Plan, as with every other master plan and comprehensive plan concerning the built environment in Spokane, is implemented through the adoption of policies and new or amended development regulations; and

**WHEREAS**, Comprehensive Plan Transportation Policy 1.1 provides that the City will “design transportation systems that protect and serve the pedestrian first”; and

**WHEREAS**, the City of Spokane adopted a Complete Streets Program (Ordinance No. C-34821 (Dec.19, 2011)) which “encourages healthy, active living, reduction of traffic congestion and fossil fuel use, and improvement in the safety and quality of life of residents”; and

**WHEREAS**, the City of Spokane’s Sustainability Action Plan (approved by the Mayor on March 13, 2009 and implemented via SMC 15.05.030 (codified by Ordinance No. C- 35519 (July 17, 2017))) calls for the City to “review and revise standards and practices to remove barriers restricting expansion, safety, and use of pedestrian and bike ways; and

**WHEREAS**, the City of Spokane supports existing pedestrian safety groups such as the Spokane County Target Zero Committee and the Pedestrian Transportation and Traffic Subcommittee of the Community Assembly; and

**WHEREAS**, the City of Spokane supports standard pedestrian safety practices and innovative solutions to reduce pedestrian injuries and fatalities.

**NOW THEREFORE**, the City of Spokane does ordain:

**Section 1.** That there is adopted a new chapter 16A.84 of the Spokane Municipal Code to read as follows:

**Chapter 16A.84            Transportation Priority - Pedestrian Safety**

**Section 16A.84.010    Definitions**

- A. “Accessible Pedestrian Signals” (“APS”) means integrated devices that communicate information about the “WALK” and “DON’T WALK” intervals at signalized intersections in non-visual formats to pedestrians who are blind or have low vision.
- B. “Leading pedestrian interval” means a period of time during which an advance pedestrian green (i.e., “WALK” indication) for a crosswalk is displayed for a minimum of three seconds while red indications continue to be displayed to parallel, through, and/or turning vehicular traffic.
- C. “Pedestrian recall” means a “WALK” mode programmed into signal controllers in which the start of the pedestrian green (“WALK”) indication coincides with the start of the green indication for the through movement parallel to the pedestrian movement and is called once per cycle.

**Section 16A.84.020    Pedestrian Safety Top Transportation Priority; Purpose and Intent**

- A. The City of Spokane recognizes that pedestrian safety and service is the City’s highest transportation priority.
- B. The City of Spokane desires an active, connected, equitable, sustainable, and complete transportation network for all users, maximizing innovation, access, choice, and options for all users in all four seasons.
- C. The City of Spokane intends to enhance walking routes to schools, parks, retail locations, employment centers and desirable destinations for seniors.
- D. The City of Spokane intends to remove barriers restricting expansion, safety, and the use of pedestrian and bicycle infrastructure.
- E. The City of Spokane supports Washington State’s Target Zero goal of reducing all traffic fatalities and serious injuries to zero by the year 2030.
- F. The City of Spokane supports regional efforts to identify and coordinate on pedestrian safety projects.

**Section 16A.84.030    Pedestrian Master Plan**

- A. The City shall utilize the City of Spokane Pedestrian Master Plan as the guiding document to support a more walkable, equitable, and complete city transportation network that supports increased levels of physical activity, important connections to transit, and more transportation choices for all.
- B. On or before December 31, 2020 and every five years thereafter, the City of Spokane should review and, as needed, update the Pedestrian Master Plan.

**Section 16A.84.040 Pedestrian Recall**

Pedestrian recall should be implemented at all signalized intersections in all downtown zones between the hours of six a.m. and midnight.

**Section 16A.84.050 Leading Pedestrian Interval**

Leading pedestrian interval is encouraged at all signalized intersections in all downtown zones as well as near schools, childcare centers, hospitals, senior living facilities, and any area with a higher than average level of permanent or temporary pedestrian traffic.

**Section 16A.84.060 Accessible Pedestrian Signals (APS)**

- A. It is the goal of the City of Spokane to deploy accessible pedestrian signals at all signalized intersections by the year 2025.
- B. Accessible pedestrian signals shall be provided when new pedestrian signals are installed.
- C. The deployment of accessible pedestrian signals shall be incorporated into the City of Spokane's Six-Year Comprehensive Street Program.

**Section 16A.84.070 Pedestrian Safety Project Review**

Each pedestrian safety project shall be reviewed at appropriate intervals for effectiveness and compliance with traffic safety enforcement standards, the Pedestrian Master Plan, and this chapter.

**Section 16A.84.080 Active Transportation Priority Signalization**

Nothing in this chapter shall restrict the planning or execution of transit, bicycle, or any other active transportation signal prioritization projects.

**Passed by City Council May 13, 2019**

**Delivered to Mayor May 17, 2019**

# Job Opportunities

**We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.**

**AMENDMENT**

**AMENDMENT**

**AMENDMENT**

**ASSISTANT PLANNER I**

SPN 256 (Announcement of 5/13/2019)

The above titled announcement is hereby amended to read:

**EXAMINATION DETAILS:** Closing Date/Time Sun. 06/09/2019 11:59 PM Pacific Time

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**PROGRAM PROFESSIONAL SPN 039**  
**OPEN ENTRY**

**DATE OPEN:** Monday, May 20, 2019

**DATE CLOSED:** Sunday, June 2, 2019 at 11:59 p.m.

**SALARY:** \$61,261.92 annual salary, payable bi-weekly, to a maximum of \$82,204.56

**DESCRIPTION:**

Performs responsible professional work in the management of a program or programs within a City division or department.

**DUTIES:**

Positions vary depending on responsibility areas. This list is illustrative, and is not a comprehensive listing of all functions and duties performed.

- Develops, implements, and administers programs, initiatives, and related budgets or grants, and ensures compliance in accordance with applicable laws policies and guidelines.
- Works with a wide range of community members, government and non-government representatives and officials, contractors, and other City departments to develop and implement a wide variety of programs and initiatives.
- May provide operational direction to program staff and employees; trains, provides technical assistance and direction, and disseminates pertinent information.
- Plans and manages various team or committee activities. Provides coordination of schedules, notices, permits, and other pertinent details as needed for special projects.
- Plans and coordinates processes and requirements, such as development and scoring of publicly released requests for proposals grant applications, etc., and leads programs.
- May be required to travel to various sites to conduct or monitor program elements.
- Operates standard office machines, personal computers, and applicable software.
- Performs document control and database management. May prepare and manage the budget for various programs. Assists in the preparation of the department's annual budget.
- Negotiates contract awards, manages program documents and files, and prepares reports as required.
- Performs related work as required.

**MINIMUM QUALIFICATIONS:**

**Open Entry Requirements:** *(must be met at time of application)*

Graduation from an accredited four-year college or university with a degree in Social Science, Business, Public Administration, Government, or related field; and two years of professional experience in program planning, administration and coordination.

**EXAMINATION DETAILS:**

You are required to meet the minimum qualifications above and to pass the examination for this position, in order to be eligible for hire.

- Your Civil Service examination consists of a Training and Experience (T&E) Evaluation, in the form of a Supplemental Questionnaire, which will constitute 100% of your final exam score.
- You will receive your Civil Service Eligibility List ranking after the position is closed for applications and scoring is complete.

**T&E Details:**

The T&E Evaluation is used to examine the relevance, level, progression, and quality of the applicant's education and training, and to elicit sufficient job-related information to evaluate the amount and quality of the applicant's previous experience, as well as any other information deemed important to performing the duties of the position.

**Important:** You will complete the T&E Supplemental Questionnaire online as a part of the application process. You may preview the instructions and questions online in the tab marked "QUESTIONS" near the top of the job announcement.

We encourage you to apply immediately using the online application system. Submit your completed City of Spokane employment application online by 11:59 p.m. on the closing date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 16th day of May 2019.

MARK LINDSEY  
Chair

AMBER RICHARDS  
Chief Examiner

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**POLICE RADIO DISPATCHER III SPN 279**  
**PROMOTIONAL**

**DATE OPEN: Monday, May 20, 2019**

**DATE CLOSED: Sunday, May 26, 2019 at 11:59 p.m.**

**SALARY: \$49,326.91 annual salary, payable bi-weekly, to a maximum of \$81,275.40**

**DESCRIPTION:**

Performs responsible and skilled communications work receiving and transmitting over police radio, teletype and telephone messages, orders, and general and special information.

**DUTIES:**

- Receives operational calls and messages by police radio, telephone, and/or computer.
- Provides requested information, or transmits messages or information to mobile units.
- Dispatches additional police units on trouble calls as directed.
- Relays messages between mobile units, portable units, and other City departments.
- Operates an electronic message recorder.
- Maintains an operational log in Computer Aided Dispatch (CAD) system.
- Monitors other City department radio frequencies, and takes indicated action in an emergency.
- Prepares and maintains necessary reports, records, and files.
- Performs extensive operation at CAD terminals.
- Receives emergency calls transferred through 911.
- Dispatches emergency personnel and equipment.
- Responsible for maintaining appropriate police radio files.
- Maintains radio, telephone, and computer contact with other agencies and/or public safety support organizations.
- Enters, updates, and receives information, emergency and non-emergency, using the CAD system.
- Assists in training one or more subordinate employees as directed.
- Performs related work as required.

**MINIMUM QUALIFICATIONS:**

**Promotion** (Must be met by date of examination.)

**Experience:** Two years with the City in the classification of Police Radio Dispatcher I (SPN 283) or Police Radio Dispatcher II (SPN 284).

**EXAMINATION DETAILS:**

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a written test and promotional evaluation, with weights assigned as follows:

- Written Test 80%
- Promotional Evaluation 20%

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**WRITTEN TEST DETAILS:**

The written test will be conducted in the Civil Service Test Room (4th floor, City Hall) on **Tuesday, June 4, 2019 at 9:00 a.m.** The approximate duration of the test is 2 hours.

Upon acceptance of your application, you will receive an e-mail invitation to the exam.

The written test may include such subjects as: Reasoning, City Geography, Public and Employee Relations, Dispatch and Operations Procedures, ACCESS Terminal Operation, Recordkeeping, and CAD.

**PROMOTIONAL EVALUATION DETAILS**

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 11:59 p.m. on the filing cut-off date.

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 16th day of May 2019.

MARK LINDSEY  
Chair

AMBER RICHARDS  
Chief Examiner

# Notice for Bids

## Paving, Sidewalks, Sewer, etc.

**Erie & Trent Storm Facility**  
Engineering Services File No. 2015130

This project consists of the construction of approximately 7,000± cubic yards of excavation and embankment, 50± linear feet of 6" water main, 650± linear feet of 8 inch to 72 inch storm sewer, 15± drainage structures, 0.45± acres of geomembrane lined bioinfiltration swale, 10hp± stormwater duplex lift station with controls, 370± square yards of 3-inch thick asphalt pavement, street trees, sundry utility adjustments, contaminated soil remediation, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. **June 3, 2019** for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Hand delivered bids shall be delivered to the security desk on the first floor, City Hall, 808 W Spokane Falls Blvd, Spokane WA 99201-3316. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers located on the basement level of City Hall.

**Copies of the Contract Documents are available at [www.cityofspokaneplans.com](http://www.cityofspokaneplans.com).** The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid



results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: [www.spokaneengineering.org/bid-information](http://www.spokaneengineering.org/bid-information).

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

***A non-mandatory pre-bid conference will be held at the Union Gospel Mission conference room at 1224 E. Trent Ave. at 10:00 a.m. on Wednesday, May 22, 2019. Attendance is strongly encouraged.***

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix C. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

***\*\*\*\*Time is of the essence due to the length of the construction window and/or the time of year in which the project is being constructed. Please note that various award phase steps have shorter than normal time frames as detailed in section 1-03.3, 1-08.4, and 1-08.5.***

*It is anticipated that this project will be funded in part by the Washington State Department of Ecology. Neither the State of Washington nor any of its departments or employees are, or shall be, a party to any contract or any subcontract resulting from this solicitation for bids.\*\*\**

Publish: May 15, 22 and 29, 2019

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**2019 Residential Grind & Overlay Project**  
Engineering Services File No. 2019044

This project consists of the construction of approximately, **28,000** square yards of 2-inch thick HMA pavement, **3,900** square yards of pavement repair, **13,500** square yards of grinding, and **700** square yards of sidewalk, **two (2)** drainage structures, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. June 3, 2019 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Hand delivered bids shall be delivered to the security desk on the first floor, City Hall, 808 W Spokane Falls Blvd, Spokane WA 99201-3316. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers located on the basement level of City Hall.

**Copies of the Contract Documents are available at [www.cityofspokaneplans.com](http://www.cityofspokaneplans.com).** The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: [www.spokaneengineering.org/bid-information](http://www.spokaneengineering.org/bid-information).

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix C. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: May 15, 22 and 29, 2019

# Notice for Bids

## Supplies, Equipment, Maintenance, etc.

### ON-GOING PUBLIC AUCTION SERVICES

City of Spokane

**CITY RFP #5066-19**  
**STA RFP #2019-10333**

**Description:** On-Going Public Auction Services for the City of Spokane in a cooperative effort with Spokane Transit Authority and the Spokane International Airport.

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, JUNE 3, 2019**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **ON-GOING PUBLIC AUCTION SERVICES** for the City of Spokane, Spokane Transit Authority and Spokane International Airport.

The Request For Proposals document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, June 3, 2019**. Hard copy and/or late submittals will not be accepted. Proposals must be uploaded/completed sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Gazette dates: May 15 & 22, 2019

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