



# Official Gazette

## City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 109

APRIL 24, 2019

Issue 17



### MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBERS:

BREEAN BEGGS (DISTRICT 2)

KATE BURKE (DISTRICT 1)

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

### The Official Gazette

(USPS 403-480)

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**The Official Gazette**

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# Minutes

**NOTICE****MEETING MINUTES OF SPOKANE CITY COUNCIL****Monday, April 15, 2019**

The minutes for the Monday, April 15, 2019, Spokane City Council Meeting were not available for publication in this issue of the *Official Gazette*. The minutes will be published in the Wednesday, May 1, 2019, issue of the *Official Gazette*.

**Sustainable Resources Committee****3/18/2019 - FINAL****Attendance**

Council Member Kate Burke, Council Member Mike Fagan, Council Member Karen Stratton, Council Member Lorie Kinnear, Crystal Marchand, Danielle Cossey, John Delay, Carly Cortright, Adam McDaniel, Brian McClatchey, Sally Stopher, Melanie Mick, Jacob Fraley, Scott Simmons, Kyle Overbust, Katherine Miller, Mike Piccolo, Chris Cavanaugh

Non City Employees: Rebecca White

Meeting started at 1:17 p.m.

**Approval of Minutes:**

Meeting Minutes for February 2019 were approved.

**Agenda Items:****1. Ethics Code Update – Mike Piccolo**

Mike Piccolo, Legal, briefed the Committee regarding this item. Please see attached updates.

**2. Utility Information System Project Update – Scott Simmons**

Scott Simmons, Director of Public Works & Utilities, briefed the Committee regarding this item. Please see attached briefing paper.

**3. Intrafund and Budget Transfer Report – Crystal Marchand**

Crystal Marchand, Director of Management and Budget, briefed the Committee regarding this item. Please see attached reports.

**4. Financial Update/Review of new Monthly Format – Crystal Marchand/Gavin Cooley**

Crystal Marchand & Gavin Cooley briefed the Committee regarding this item. Please see attached presentation.

**Consent Items:**

The Committee had questions on the Sprague Ave and Asset Management Consent items. Kyle Twohig spoke regarding the Sprague Avenue Consent item and Council Member Stratton will speak with Curtis Harris regarding her questions on the Asset Management Consent item. The rest of the Consent items were moved forward without any questions.

**Executive Session:**

There was no Executive Session at this meeting.

**Adjournment**

The meeting was adjourned at 1:48 p.m.

Referenced attachments to the minutes are on file in the Office of the City Clerk.

**City of Spokane  
Sustainable Resources Committee  
10/15/2018 - FINAL**

**Attendance**

Council President Ben Stuckart, Council Member Candace Mumm, Council Member Lori Kinnear, Council Member Mike Fagan, Council Member Karen Stratton, Council Member Kate Burke, Gavin Cooley, Laura Williams, David Paine, Paul Ingiosi, Michelle Hughes, Kevin Schmitt, Megan Steinolfson, Chris Cavanaugh, Melanie Mick, John Moog, Ed Lukas, Raylene Gennett, Jake Hensley, Anna Everano, Jacob Fraley, Kandace Watkins, Sally Stopher, Eric Finch, Adam McDaniel, Howard Delany, Skyler Oberst, Dan Buller, Jennifer Isaacson, Brian McClatchey

Non City Employees: Tobey Hatley - Citizen

Meeting started at 1:20 p.m.

**Approval of Minutes:**

Meeting Minutes for September 2018 were approved.

**Agenda Items:****1. Intrafund Budget Transfers – Council Member Kinnear**

Council Member Kinnear wanted to know the process of the budget transfers, what is reported and if they have to approve budget transfers. These topics were discussed. The report of the Budget Transfers that are sent to Council on a monthly basis are for informational purposes only.

**2. Ordinance regarding Training Requirements for Spokane Police Department and Spokane Fire Department Services – Council President Stuckart**

Please see the attached briefing paper and ordinance. The Council would like Steve Reinken to come in and talk about this specific question. This is a standing item on the Public Safety Committee and so Gavin will have Steve there at the next meeting.

**3. Gun Disposal Ordinance – Council President Stuckart, Council Member Kinnear**

Council President Stuckart and Council Member Kinnear briefed the Committee regarding this item. Please see the attached briefing paper and ordinance.

**4. Parking Violations Analysis – Gavin Cooley**

Gavin Cooley, Chief Financial Officer, briefed the Committee regarding this item. Please see the attached presentation. They would like a recap on the residential piece at the next Urban Experience Committee Meeting. What are the reasons for the downturn in Parking Meter Revenue and/or Civil Parking Infraction revenue? They would like the team from Parking Services brought forward for the next meeting.

**5. Financial & Overtime Dashboards**

Kevin Schmitt and Jennifer Isaacson from Police, briefed the Committee regarding this item. There is a Power BI module that Police uses to track overtime for Police. Discussion ensued.

**6. IT Update – Eric Finch**

Eric Finch – CITO, briefed the Committee regarding this item.

**7. Financial Update – Gavin Cooley**

Gavin Cooley, Chief Financial Officer, briefed the Committee regarding this item. Please see attached presentation. The Committee would like an update on the Business License Fees. Melanie Mick, Internal Auditor, is currently doing an audit on the Business License Fees and will bring her findings forward when done.

**Consent Items:**

Eric Finch briefed the Committee regarding the Com Group – Diverse Fiber Route RFP. Please see the attached briefing paper.

All other consent items were moved forward without any questions.

**Strategic Plan Session****Executive Session:**

There was no Executive Session at this meeting.

**Adjournment**

The meeting was adjourned at 2:15 p.m.

Referenced attachments to the minutes are on file in the Office of the City Clerk.

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**City of Spokane  
Finance & Administration Committee  
02/26/2018 - FINAL**

**Attendance**

Council Member Candace Mumm, Council Member Lori Kinnear, Council Member Kate Burke, Council Member Mike Fagan, Council Member Breean Beggs, Council President Ben Stuckart, Tim Dunivant, Debra Robole, Eric Finch, Anna Everano, Brian McClatchey, Adam McDaniel, Skyler Oberst, Kandace Watkins, Sally Stopher, Mike Ormsby, Laura Williams, Andrew Chanse, Hannalee Allers, Mike Piccolo, Joan Hamilton, Melissa Wittstruck, Abby Martin, Luis Garcia, Laura McAloon, Teri Stripes, Jacob Fraley, Meghan Steinolfson

**Approval of Minutes:**

Meeting Minutes for January 2018 were approved.

**Agenda Items:****1. Neighborhood Council Funding Resolution – Breean Beggs**

Council Member Beggs along with Luis Garcia, Abby Martin and Melissa Wittstruck from Code Enforcement briefed the Committee regarding this item. Please see attached briefing paper. The Committee would like to see some information on how others cities fund their Neighborhood Councils but are willing to move this resolution forward.

**2. WVRA Letter to Association of Washington Cities – Council President Stuckart**

Council President Stuckart briefed the Committee regarding this item regarding the City Council's support of the Washington Voting Rights Act passage.

**3. Funding Update for State Capital Budget Project Funding – Candace Mumm**

Council Member Mumm briefed the Committee regarding this item. Please see the attached list.

**4. Resolution Regarding Intent to Reimburse regarding Library Bond – Mike Piccolo**

Mike Piccolo-City Legal, Andrew Chanse – Spokane Library and Laura McAloon – Bond Counsel briefed the Committee regarding this item. Please see attached resolution. This will come before Council for action on 03-12-2018.

**5. Ecology Grant Application – Teri Stripes**

Teri Stripes, Planning Department, briefed the Committee regarding this item. Please see attached briefing paper. Grant applications are due March 2<sup>nd</sup> but she hopes to have it submitted by February 28<sup>th</sup>. The Committee gave their consent to move forward with the grant applications.

**6. SBO Range Change for Senior Procurement Specialists – Meghan Steinolfson**

Tim Dunivant, Director of Finance & Administration briefed the Committee regarding this item. Please see attached briefing paper.

**7. Amend Risk TPA Contract – add extension – Tim Dunivant**

Tim Dunivant, Director of Finance & Administration briefed the Committee regarding this item. Please see attached briefing paper. Council Member Beggs would like to see the current contract for review.

**8. Financial Update – Gavin Cooley/Tim Dunivant**

Tim Dunivant, Director of Finance and Administration, briefed the Committee regarding this item. Sales tax for December was 6.5%. By April Tim will have the accruals ready for year-end.

**9. IT Update – Eric Finch**

Eric Finch, CITO, briefed the Committee regarding this item. The City Council would like to see a deeper dive into specific disasters that do happen in our area and how we can be prepared in the future. Please see attached presentation.

The Administration would like input from the City Council regarding the Municipal Court Judge appointment that just opened up with Judge Szambelan leaving.

The Economic Policy & Forecasting Council would update the Finance Committee in April/May and August/September.

**Consent Items:**

- Azteca Systems Inc award for Annual Support and Upgrades of Cityworks Software – Eric Finch

These items will be brought before the City Council for approval. Please see attached briefing papers.

**Strategic Plan Session****Executive Session:**

There was no Executive Session at this meeting.

**Adjournment**

The meeting was adjourned at 11:47 a.m.

Referenced attachments to the minutes are on file in the Office of the City Clerk.

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**City of Spokane  
Finance & Administration Committee  
07/16/2018 - FINAL**

**Attendance**

Council President Ben Stuckart, Council Member Lori Kinnear, Council Member Mike Fagan, Council Member Breean Beggs, Council Member Karen Stratton, Chris Cavanaugh, Joan Hamilton, Rick Romero, Mike Ormsby, Sally Stopher, Angie Cline, Jeff Humphrey, Anna Everano, Mike Sloon, Katherine Miller, Brian McClatchey, Michelle Hughes, Jacob Fraley, Kandace Watkins, Kim Orlob, Dave Steele, Ed Lukas, Scott Simmons, Kris Becker, Jacque West, Laura Williams

Non City Employees: Toby Hatley- Citizen, Kip Hill – Spokesman-Review

Meeting started at 1:18 p.m.

**Approval of Minutes:**

Meeting Minutes for June 2018 were approved.

**Agenda Items:****1. Nelson Center Gym Update – Chris Cavanaugh**

Chris Cavanaugh, Human Resources Director, briefed the Committee regarding this item. Currently there are 235 permanent employees at the Nelson Center. No additional construction is needed to add a gym to the facility. Estimated cost for remodel and equipment is \$38,000. The Departments that inhabit the Nelson Center have promised to pay for the gym costs.

**2. First Floor City Hall – Council President Stuckart**

Council President Stuckart expressed his concern regarding the noise using the new conference rooms on the first floor. Ed Lukas, Asset Management Director, responded that they are hoping to mitigate the noise factor by using white noise machines and then re-evaluating when those have been installed. The Committee would like to know the costs for the remodel of the Police Ombudsmans Office and the City Clerk's Office. As the details are more firm they will bring this information back to the Committee.

**3. 6<sup>th</sup> Floor City Hall Employee Lunch Room – Chris Cavanaugh**

Chris Cavanaugh, Director of Human Resources, briefed the Committee regarding this item. The City is currently trying to bring in a Fresh Market Concept. We do not have any costs yet for this item. Those will be brought forward as we continue with the process.

**4. SBO Economic Development Temp/Seasonal Budget – CP Stuckart**

Council President Stuckart briefed the committee regarding this item. An SBO will be brought forward for Council approval to create temp/seasonal money.

**5. Strategic Investments – Rick Romero**

Rick Romero, Economic Development, briefed the Committee regarding this item. Please see attached briefing papers and Special Budget Ordinances.

**6. City Hall Exterior Repair – Ed Lukas**

Ed Lukas, Asset Management Director, briefed the Committee regarding this item. Please see attached briefing paper and contract.

**7. Financial Update – Sally Stopher**

Sally Stopher, Director of Grants Management, Contracts & Purchasing, briefed the Committee regarding this item. Please see attached presentation. Council President would like to see the assumption for the end of the year balances with the Financial Update next month.

**Consent Items:**

The consent items were approved and moved forward.

**Strategic Plan Session****Executive Session:**

There was no Executive Session at this meeting.

**Adjournment**

The meeting was adjourned at 2:03 p.m.

Referenced attachments to the minutes are on file in the Office of the City Clerk.

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**City of Spokane  
Sustainable Resources Committee  
09/17/2018 - FINAL**

**Attendance**

Council President Ben Stuckart, Council Member Candace Mumm, Council Member Lori Kinnear, Council Member Mike Fagan, Council Member Karen Stratton, Council Member Kate Burke, Crystal Marchand, Gavin Cooley, Michelle Hughes, Brandy Cote, Scott Simmons, Teri Stripes, Kandace Watkins, Kris Becker, Joan Hamilton, Mike Sloon, Brian McClatchey, Sally Stopher, Chris Cavanaugh, Mike Ormsby, Meghann Steinolfson, Teresa Collins, Katherine Miller, Jake Hensley, Adam McDaniel, Kelly Keenan, Paul Ingiosi, Melanie Mick, Andrew Worlock, Ed Lukas, Luis Garcia, Laura Williams

Non City Employees: Tim Dunvant, Matt Thompson – State Auditor's Office, Vivian Hakes – State Auditor's Office, Alicia Shaw – State Auditor's Office, Brandi Pritchard

Meeting started at 1:17 p.m.

**Approval of Minutes:**

Meeting Minutes for August 2018 were approved.

**Agenda Items:****1. State Auditor's Office Exit Conference – State Auditor's Office**

The SAO briefed the Committee regarding the exit conference for 2017. Please see attached report.

**2. Envision Center Lease – Kelly Keenan**

Kelly Keenan, Director of Community Housing and Human Services briefed the Committee regarding this item. Please see attached briefing paper.

**3. Council Letter regarding Proportional Representation on the SPOCOM Govern Board – Council President Stuckart**

Council President Stuckart briefed the Committee regarding this item. Please see the attached resolution. The Council would like written responses to all questions that have been asked.

**4. Landlord Business Registration Update – Crystal Marchand**

Crystal Marchand, Director of Management & Budget, briefed the Committee regarding this item. Discussion ensued.

**5. Air BNB – Gavin Cooley**

Gavin Cooley, Chief Financial Officer, briefed the Committee regarding this item. Discussion ensued.

**6. Disabled Hiring Resolution – Council Member Kinnear**

This item is being deferred as Civil Service is currently working to implement this program.

**7. Parking Violations Analysis – CM Mumm/Gavin Cooley**

Gavin Cooley, Chief Financial Officer, briefed the Committee regarding this item. They would like this brought back for next month to discuss our Collections and the percentage of what we are collecting.

**8. Noise Suppression/Cost of 1<sup>st</sup> Floor Remodel – CM Beggs/Ed Lukas**

Ed Lukas, Asset Management Director, briefed the Committee regarding this item. They are getting bids to install partial walls that will continue up to the ceiling to try and fix the noise issues when using the Conference Rooms on the 1<sup>st</sup> Floor.

**9. Special Disposition of Surplus Property for Affordable Housing – CP Stuckart/Kelly Keenan/Mike Ormsby**

Council President Stuckart, Kelly Keenan – Director of CHHS and Mike Ormsby – City Attorney, briefed the Committee regarding this item. Please see attached briefing paper.



**10. Federal Lobbying Contract – Brandy Cote**

Brandy Cote, Director of the Mayor's Office, briefed the Committee regarding this item. Please see attached briefing paper and contract.

**11. Urban Utility Installation Program First Assistance Application – Teri Stripes**

Teri Stripes, Planning Services, briefed the Committee regarding this item. Please see attached presentation.

**12. Benefit Plan Changes for 2019 – Steinolfson/Collins/Cavanaugh**

Meghann Steinolfson and Teresa Collins briefed the Committee regarding this item. Please see attached briefing paper.

**13. Financial Update – Gavin Cooley**

Gavin Cooley, Chief Financial Officer, briefed the Committee regarding this item. Gavin took a minute to congratulate Michelle Hughes on not having any findings on the State Audit Report for the Financial Statements. Please see attached presentation.

**Consent Items:**

Andrew Worlock briefed the Committee regarding the Ridpath Hotel Project of Citywide Significance Development Agreement. Please see attached briefing paper. This will go before the City Council on October 1<sup>st</sup> for approval.

All other consent items were moved forward without any questions.

**Strategic Plan Session****Executive Session:**

There was no Executive Session at this meeting.

**Adjournment**

The meeting was adjourned at 3:06 p.m.

Referenced attachments to the minutes are on file in the Office of the City Clerk.

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**City of Spokane  
Sustainable Resources Committee  
11/19/2018 – FINAL**

**Attendance**

Council President Ben Stuckart, Council Member Candace Mumm, Council Member Lori Kinnear, Council Member Mike Fagan, Council Member Karen Stratton, Council Member Kate Burke, Council Member Breean Beggs, Eric Finch, David Paine, Paul Ingiosi, Dusty Fredrickson, Andrew Worlock, Gary Kaesemeyer, Charlie Wolff, Eric Olson, Kevin Schmitt, Michelle Hughes, Dave Steele, Sally Stopher, Ed Lukas, Hannah-lee Allers, Crystal Marchand, Terri Pfister, Bryan McClatchey, Chris Cavanaugh, Mike Sloon, Danielle Cossey, Jacob Fraley, Adam McDaniel, Laura Williams

Non City Employees: Tobey Hatley, Mark Fulsom

Meeting started at 1:16 p.m.

**Approval of Minutes:**

Meeting Minutes for September 2018 were approved.

**Agenda Items:****1. ALLCTEW Interlocal Agreement Amendment – CM Fagan**

Council Member Fagan briefed the Committee regarding this item. Please see the attached briefing paper and Interlocal Agreement.



**2. 4017 & 4023 E Hartson Surplus Property Resolution – Ed Lukas**

Ed Lukas, Director of Asset Management briefed the Committee regarding this item. Council President had questions regarding the surplus property the City currently owns. The recommendations for this property were to market the property at market value and the profits go back into the drug enforcement program.

**3. Public Records Request Quarterly Performance 3<sup>rd</sup> Quarter – Terri Pfister**

Terri Pfister, City Clerk, briefed the Committee regarding this item. Please see the attached presentation.

**4. Air BNB Update – Crystal Marchand**

Crystal Marchand, Director of Management & Budget, briefed the Committee regarding this item. Please see attached language update to Air BNB.

**5. Business Registration Requirements for Landlords – Crystal Marchand**

Crystal Marchand, Director of Management and Budget, briefed the Committee regarding this item. Please see attached language.

**6. Project Management Office Update – Dusty Fredrickson**

Dusty Fredrickson, Senior Project Manager, briefed the Committee regarding this item. Please see attached presentation.

**7. Continuity of Operations – Eric Finch**

Eric Finch, CITO, briefed the Committee regarding this item. Please see attached presentation.

**8. Staffing Review – Eric Finch**

Eric Finch, CITO, briefed the Committee regarding this item. Please see attached presentation.

**9. Financial Update – Gavin Cooley**

Gavin Cooley, Chief Financial Officer, briefed the Committee regarding this item. Gavin took a minute to brief the Committee on the Bond Rating Trip to San Francisco. We haven't received an official answer from either rating agency yet, but hope to hear from them soon. Please see attached presentation.

**Consent Items:**

The consent items were moved forward without any questions.

**Executive Session:**

There was no Executive Session at this meeting.

**Adjournment**

The meeting was adjourned at 2:50 p.m.

Referenced attachments to the minutes are on file in the Office of the City Clerk.

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**City of Spokane  
Sustainable Resources Committee  
12/17/2018 - FINAL**

**Attendance**

Council Member Candace Mumm, Council Member Lori Kinnear, Council Member Mike Fagan, Council Member Kate Burke, Council Member Breean Beggs, Amber Richards, Crystal Marchand, Ed Lukas, Eric Finch, David Payne, Michelle Hughes, Corin Morse, Carly Cortright, Hannahlee Allers, Brian McClatchey, Sally Stopher, Melanie Mick, Kandace Watkins, Jacob Fraley, Gavin Cooley, Laura Williams

Non City Employees: Tobey Hatley

Meeting started at 1:17 p.m.

**Approval of Minutes:**

The meeting minutes for November were deferred to 2019 for approval.

**Agenda Items:**

**1. Jamie Rand, Director of Marketing for Visit Spokane – LTAC New Committee Member.**

Jamie Rand, Director of Marketing for Visit Spokane, sat with the Committee as he was nominated to sit on the Lodging Tax Allocation Committee. The LTAC Committee meets to discuss and prioritize the LTAC grants the City provides every year to events that promote the City of Spokane.

**2. Civil Service Initiatives – Amber Richards**

Amber Richards, Chief Examiner for Civil Service, briefed the Committee regarding this item. Please see the attached presentation.

**3. US Visitor Center – Ed Lukas**

Ed Lukas, Director of Asset Management, briefed the Committee regarding this item. Please see attached briefing Paper.

**4. Surveillance Equipment Resolution for Employee Lunch Room – Ed Lukas**

Ed Lukas, Director of Asset Management, briefed the Committee regarding this item. Please see the attached briefing paper and resolution. The Committee would like to see some feedback from employees regarding cameras in the breakroom surrounding the food items for sale.

**5. Financial Update – Gavin Cooley**

Gavin Cooley, Chief Financial Officer and Crystal Marchand, Director of Management & Budget briefed the Committee regarding this item. Please see attached presentation.

**Consent Items:**

The consent items were moved forward without any questions.

**Executive Session:**

There was no Executive Session at this meeting.

**Adjournment**

The meeting was adjourned at 2:27 p.m.

Referenced attachments to the minutes are on file in the Office of the City Clerk.

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# Hearing Notices

## Notice of City Council's desire to adopt an Amended Community Empowerment Zone and Plan

Notice is hereby given that there will be a public hearing on the City's adoption of an Amended Community Empowerment Zone and Plan. The City of Spokane is exercising its authority under Chapter 43.31C RCW by amending a 2001 by amending a 2001 Community Empowerment Zone and Plan to reflect current needs for reinvestment in the expanded Community Empowerment Zone. The City Council on **April 29, 2019, during its 6:00pm Legislative agenda** in the City Council Chambers, Lower Level of City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. This meeting is open to the public for public testimony.

Any person may submit written comments on the proposed actions to [tstripes@spokanecity.org](mailto:tstripes@spokanecity.org) or call for additional information at:

Planning & Development Department  
Attn: Teri Stripes, Assistant Planner  
808 West Spokane Falls Boulevard  
Spokane, WA 99201-3329  
Phone (509) 625-6597  
[tstripes@spokanecity.org](mailto:tstripes@spokanecity.org)

# Ordinances

**These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.**

## ORDINANCE NO. C35755

An ordinance requiring baby changing facilities in publicly accessible restrooms in all City of Spokane owned buildings; amending SMC Section 12.05.005; and adopting new section 12.05.025 to Chapter 12.05 of the Spokane Municipal Code.

**NOW, THEREFORE, BE IT RESOLVED**, the City of Spokane does ordain:

**Section 1.** That section 12.05.005 of Chapter 12.05 of the Spokane Municipal Code is amended to read as follows:

### Section 12.05.005 Definitions

- A. "Agent" means any person acting within the scope of employment by or acting on behalf of the City of Spokane including City-facility property managers.
- B. "Baby changing facility" means a table or other device suitable for changing the diaper of a child.
- ~~((B-))~~C. "Employee" means any person holding a regularly compensated position of employment with the City of Spokane including elected officers.
- ~~((C-))~~D. "Federal civil immigration enforcement operations" means an operation than has one of its objectives the identification or apprehension of a person or persons in order to investigate them for a violation of the immigration law and subject them to one or more of the following:
  - 1. Civil immigration detention;
  - 2. Removal proceedings; and
  - 3. Removal from the United States

- ~~((D-))~~E. "LEED" is a green building rating and certification system developed by the U.S. Green Building Council to evaluate environmental performance from a whole building perspective, including sites, water efficiency, energy & atmosphere, materials & resources, indoor environmental quality, locations & linkages, awareness & education, innovation in design, and regional priority.
- ~~((E-))~~F. "Nonpublic" means any area of a city facility or property that is not generally open and accessible to the general public, but instead requires prior to entry express permission, such as a valid ticket for a bona fide passenger, or permission by a city employee or an employee of a tenant in a city facility on an individual basis. Areas posted as "Restricted" in City facilities shall be considered to be non-public areas.
- ~~((F-))~~G. "United States Citizenship and Immigration Services" means the agency of the United States Department of Homeland Security and any successor agency charged with overseeing United States immigration laws.
- ~~((G-))~~H. "United States Customs and Border Protection" means the agency of the United States Department of Homeland Security and shall include any successor federal agency charged with border enforcement.
- ~~((H-))~~I. "United States Immigration and Customs Enforcement" means the agency of the United States Department of Homeland Security including Enforcement and Removal Operations and Homeland Security Investigations and shall include any successor federal agency charged with the enforcement of immigration laws.
- ~~((I-))~~J. "U.S. Green Building Council" is an organization serving as the nation's foremost leaders from across the building industry working to promote buildings that are environmentally responsible, profitable, and healthy places to work and live.

**Section 2.** That a new section 12.05.025 be added to Chapter 12.05 of the Spokane Municipal Code to read as follows:

**Section 12.05.025 Baby Changing Facilities in Restrooms of City Buildings**

- A. All publicly accessible restrooms in buildings owned and occupied by the City of Spokane shall be equipped with baby changing facilities.
- B. The Asset Management Director, or his or her designee, shall be responsible for ensuring baby changing facilities buildings owned by the City of Spokane are safe, sanitary, and accessible.
- C. This section shall not apply to:
1. a restroom in a building owned by the City of Spokane that is not accessible by the public;
  2. a restroom in a building owned or maintained by Spokane Parks and Recreation unless approved by the Park Board;
  3. a restroom in a building owned or maintained by the Spokane Public Library unless approved by the Spokane Library Board of Trustees; or
  4. a restroom in a building owned by the City of Spokane that contains clear signage indicating where a publicly accessible restroom with a baby changing table is located in the same building.
- D. The construction and installation of baby changing facilities shall be incorporated in the Capital Improvement Plan with a goal of installing at least two baby changing facilities in City of Spokane buildings each year until compliant with this ordinance.

**Passed by City Council April 15, 2018**  
**Delivered to Mayor April 19, 2018**

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**ORDINANCE NO C35757**

An ordinance amending Ordinance No. C-35703, passed by the City Council December 10, 2018, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2019, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2019, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2019 budget Ordinance No. C-35703, as above entitled, and which passed the City Council December 10, 2018, it is necessary to make changes in the appropriations of the General Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

FROM:	0700-95558	General Fund – Public Defender	
	99999-33412	Other Judicial Grants	<u>\$2,499</u>
TO:	0700-95558	General Fund – Public Defender	
	15930-54902	Registration/Schooling	<u>\$2,499</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to accept the additional Office of Public Defense (OPD) Grant to provide public defense training, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council April 15, 2018**  
**Delivered to Mayor April 19, 2018**

# Job Opportunities

**We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.**

## **PUBLIC DEFENDER SPN 095 OPEN ENTRY**

**DATE OPEN: Monday, April 22, 2019** **DATE CLOSED: Sunday, May 5, 2019 at 11:59 p.m.**  
**SALARY: \$43,785.36 annual salary, payable bi-weekly, to a maximum of \$68,384.09**

### **DESCRIPTION:**

Performs entry-level professional legal work in defending indigent clients referred by the Municipal Probation Department or Municipal Court against misdemeanor and gross misdemeanor charges before the Municipal Court and occasionally before Spokane County District and Superior Courts.

### **DUTIES:**

- Prepares and conducts legal defense before the Court.
- Gathers evidence and conducts legal research to formulate defense against charges.
- Interviews clients and witnesses and may work with an investigator to ascertain case facts, and handles other details in preparation for trial.
- Prepares legal briefs, develops strategy, arguments and testimony in preparation for presentation of the case.
- Negotiates resolution with prosecutors on non-trial cases.
- Represents client in court, examining and cross-examining witnesses. Summarizes case to jury.
- Confers with colleagues with specialty in area of law to establish and verify basis for legal proceedings.
- Performs related work as required.

### **MINIMUM QUALIFICATIONS:**

**Open Entry** (Must be met at time of application.)

*Education and Experience:* Graduation from an accredited law school and membership in good standing in the Washington State Bar Association.

**EXAMINATION DETAILS:**

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for promotion. The examination will consist of a training and experience evaluation (T&E) with scoring weight assigned as follows:

- T&E: 100%

**T&E EVALUATION DETAILS**

The T&E examination consists of a Supplemental Questionnaire. The questions may be viewed online under the tab marked **"QUESTIONS"** on the job announcement page. The T&E must be submitted online at the time of application. All applicants must complete and submit a City of Spokane employment application online by 11:59 p.m. on the closing date.

- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments to the application will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., are not qualifying responses and will not be considered.
- Changes or corrections to your responses cannot be made once your application packet has been submitted.
- **TIP:** It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

Qualified applicants are encouraged to apply immediately.

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 18th day of April 2019.

MARK LINDSEY  
Chair

AMBER RICHARDS  
Chief Examiner

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# Notice for Bids

## Supplies, Equipment, Maintenance, etc.

### ESMERALDA GOLF COURSE IRRIGATION RENOVATION Parks & Recreation Department #PW ITB 5057-19

#### INVITATION TO BID NOTICE

**Description:** The City of Spokane is soliciting electronic bids for the Esmeralda Golf Course Irrigation Renovation.

**Bid Opening:** Sealed electronic bids will be received until **Monday, May 20, 2019 at 1:00 pm**. At 1:15 pm they will be publicly opened in a meeting held in the City Council Chambers, LL, 808 W. Spokane Falls Blvd., Spokane WA. All bid responses are only to be submitted **electronically** through the City of Spokane's bidding portal: <https://spokane.procureware.com>, on or before the aforementioned date and time. Hard copy and/or late bids shall not be accepted.

**Mandatory Pre-Submittal Conference:** Esmeralda Golf Course Clubhouse, 3933 E Courtland Avenue, Spokane WA 99217 on **Thursday, May 2, 2019 at 1:00 pm**.

To view this solicitation, access Plans and Specifications, and submit a bid response, you must first register in the City's bidding portal at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation distribution list for changes and/or additions via Addenda form.

Potential bidders are asked to post their questions on our bidding portal under the tab labeled "Clarifications" under the relative project number.

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Thea Prince  
Purchasing Department

Publish: April 24 & May 1, 2019

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