



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 109

MARCH 27, 2019

Issue 13



MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBERS:

BREEAN BEGGS (DISTRICT 2)

KATE BURKE (DISTRICT 1)

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

The Official Gazette

(USPS 403-480)

Published by Authority of City Charter Section 39

The Official Gazette is published weekly by the Office of the City Clerk
5th Floor, Municipal Building, Spokane, WA 99201-3342

Official Gazette Archive:

<https://my.spokanecity.org/gazettes/>

To receive the Official Gazette by e-mail, send your request to:

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The Official Gazette

USPS 403-480

0% Advertising

Periodical postage paid at
Spokane, WA**POSTMASTER:****Send address changes to:**

Official Gazette

Office of the Spokane City Clerk

808 W. Spokane Falls Blvd.

5th Floor Municipal Bldg.

Spokane, WA 99201-3342

Subscription Rates:

Within Spokane County:

\$4.75 per year

Outside Spokane County:

\$13.75 per year

**Subscription checks made
payable to:**

City Treasurer

Address Change:

Official Gazette

Office of Spokane City Clerk

808 W. Spokane Falls Blvd.

5th Floor Municipal Bldg.

Spokane, WA 99201-3342

Minutes

MINUTES OF SPOKANE CITY COUNCIL**Monday, March 18, 2019****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Briefing Center in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call

On roll call, Acting Council President Pro Tem Fagan and Council Members Burke, Kinnear, and Stratton were present. Council President Stuckart, Council Member Beggs, and Council Member Mumm were absent.

City Attorney Mike Ormsby, City Council Policy Advisor Brian McClatchey, and City Clerk Terri Pfister were also present on the dais.

Advance Agenda Review

The City Council received an overview from staff on the March 25 2019, Advance Agenda items.

Action to Approve March 25, 2019, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the March 25, 2019, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.2):

Motion by Council Member Burke, seconded by Council Member Stratton, **to approve** the Advance Agenda for Monday, March 25, 2019; **carried unanimously (Council President Stuckart and Council Members Beggs and Mumm absent).**

ADMINISTRATIVE SESSION**Current Agenda Review**

The City Council considered the March 18, 2019, Current Agenda.

CONSENT AGENDA

Upon Unanimous Voice Vote (in the affirmative), the City Council unanimously (Council President Stuckart and Council Members Beggs and Mumm absent) approved Staff Recommendations for the following:

Purchase of a Cimline Crack Sealer for the Street Department from Special Asphalt Products using HGAC Buy Contract #SM10-18A (Spokane, WA)— \$72,662.08 (incl. tax). (OPR 2019-0194)

CDBG-Funded Subrecipient Contract with Spokane Neighborhood Action Partners (Spokane, WA) to perform day-to-day management of the Rental Repair Pilot loan program—\$382,283. (OPR 2019-0195 / BID 4076-14)

Interlocal Cooperation Agreement with Spokane County for Hearing Examiner services from January 1, 2019, through December 31, 2019—\$126.43 per hour. (OPR 2019-0196)

Contract with Floyd & Kane, PLLC. (Spokane, WA) to provide legal services and advice to the City regarding workers' compensation matters on an as-requested basis from January 1, 2019, through December 31, 2020—Not to exceed \$200,000. (OPR 2019-0197)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through March 8, 2019, total \$5,996,148.76, with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$5,143,464.95. (Check Nos. 558486-558745; ACH Payment Nos. 61026-61370).
- b. Payroll claims of previously approved obligations through March 9, 2019: \$6,913,474.53 (Payroll Check Nos. 552303-552413). (CPR 2019-0013)

City Council Meeting Minutes: March 4 and March 7, 2019. (CPR 2019-0013)

Council Recess/Executive Session

The City Council adjourned at 4:00 p.m. and immediately reconvened into an Executive Session to discuss litigation for 15 minutes. City Attorney Mike Ormsby was present for the Executive Session. The City Council reconvened at the East Central Community Center, 500 S. Stone St., at 6:00 p.m. for the Regular Town Hall/Legislative Session.

TOWN HALL/LEGISLATIVE SESSION

Pledge of Allegiance

The Pledge of Allegiance was led by Mateo Baca from Grant Elementary School.

Invocation/Words of Inspiration

Reverend Happy Watkins provided an invocation and words of inspiration.

Roll Call

Acting Council President Pro Tem Fagan and Council Members Burke, Kinnear, and Stratton were present. Council President Stuckart and Council Members Beggs and Mumm were absent.

City Clerk Terri Pfister and City Council Policy Advisor Brian McClatchey were present.

Moment of Silence

Council Member Burke requested a moment of silence in solidarity with our Muslim friends in light of what happened in New Zealand on Friday (shooting at a mosque).

CITY ADMINISTRATION REPORT

Legislative Update

Council Member Kinnear provided a legislative update. She noted Council Member Beggs, along with Mayor Condon and Police Chief Meidl, went to Olympia to testify on the property crime legislation before the legislature. She stated what we are asking as a region is for property crime offenders to get supervision and wraparound services when they get out of prison.

COUNCIL COMMITTEE REPORTS

Sustainable Resources Committee (formerly Finance and Administration Committee)

Council Member Burke reported on the Sustainable Resources Committee meeting held earlier today (March 18, 2019). Minutes of the Sustainable Resources Committee meetings are filed with the City Clerk's Office and are available for review following approval by the Sustainable Resources Committee.

TOWN HALL FORUM

Dr. John Olson remarked on public safety and fear.

Max Nesbitt remarked on the Spokane municipal flag and stated it does not follow a number of typical aesthetic rules for flags. He presented and illustrated his idea for having a flag that provides clarity, clear color scheme, and identifiable symbols.

Mercy Aguilar remarked on homelessness and warming centers.

Alfredo Llamedo remarked on homelessness and the way Council has spent money.

LEGISLATIVE AGENDA

There were no **Special Budget Ordinances**.

There were no **Emergency Ordinances**.

There were no **Resolutions**.

FINAL READING ORDINANCE

Final Reading Ordinances C35697 and C35745

Motion by Council Member Kinnear, seconded by Council Member Burke, **to defer** the Legislative portion [Final Reading Ordinance C35697 (reaffirming that the first floor lobby at City Hall is open to all members of the public) and Final Reading Ordinance C35745 (relating to disposal rates of uncovered loads)] until next week (March 25, 2019) when everybody (all council members) can attend and vote; **carried unanimously (Council President Stuckart and Council Members Beggs and Mumm absent)**.

FIRST READING ORDINANCES

First Reading Ordinance C35749

The following Ordinance was read for the first time, with further action deferred:

ORD C35749 Updating the regulations for personal transportation devices; amending SMC sections 10.17.020, 10.17.030, 10.17.050, 10.17.080, 16A.62.010, 16A.62.030 and 16A.62.040; and enacting a new section 16A.62.035 of the Spokane Municipal Code. [Allows for permanent operation of a shared mobility program (formerly known as bikeshare) in the City of Spokane.]

There were no **Special Considerations**. (Note: There was a request for suspension of the rules to add a letter in support of WSU Medical School State Legislative Budget Request. Suspension of the rules requires five affirmative votes. Only four council members were present and so this matter has instead been placed on the City Council's March 25, 2019, agenda.)

There were no **Hearings**.

NEIGHBORHOOD REPORTS

Heather Trautman, Neighborhood Services Director, provided welcoming remarks and commented on the neighborhood services program. Daniel Morales, Outreach Coordinator, reported on the Martin Luther King, Jr. Family Outreach Center's programs and successes. Ms. Trautman then facilitated neighborhood reports, as follows:

- Spokane C.O.P.S. (Community Oriented Policing Substations) Reports:
 - Phil Wacker (C.O.P.S. East Central) (with Lois D'Ewert of C.O.P.S. East Central introducing Mr. Wacker)
 - Kendall Eminger (C.O.P.S. Southeast)
 - Kelly Cruz and Patrick Striker (C.O.P.S.)
- John Schram reported on Comstock
- Patricia Hansen reported on Cliff-Cannon
- Dave Lucas reported on Rockwood

- Carol Tomsic reported on Lincoln Heights
- Rita Conner reported on Southgate
- Randy McGlen reported on East Central
- Gabrielle Ryan of the Neighborhood Services Department reported on Manito/Cannon Hill on behalf of Mary Winkes who was not available to report.

SECOND TOWN HALL FORUM

Acting Council President Fagan stated that since items were taken off of tonight's Legislative Agenda and pushed out one week, he extended an opportunity to citizens to speak on the items during the open forum format.

Phillip Tyler remarked on compassion and presented remarks in opposition to Ordinance C35697.

Jennifer Bates presented remarks in support of Council Member Kate Burke's proposed ordinance. (Ordinance C35697)

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 8:12 p.m.

STUDY SESSION MEETING MINUTES SPOKANE CITY COUNCIL Thursday, March 14, 2019

A regularly scheduled study session meeting of the Spokane City Council was held on the above date at 3:35 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Stuckart, Council Members Beggs, Burke, Kinnear, Mumm, and Stratton were present. Council Member Fagan was absent.

The following topics were discussed:

- SREC Financials

The meeting was open to the public, but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 4:35 p.m.

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

POLICE RADIO DISPATCHER I SPN 283 OPEN ENTRY

DATE OPEN: Monday, March 25, 2019

DATE CLOSED: Sunday, April 7, 2019 at 11:59 p.m.

SALARY: \$37,748.95 annual salary, payable bi-weekly, to a maximum of \$59,178.10

DESCRIPTION:

Performs responsible communications work receiving and transmitting messages and general information over police radio, computer, and telephone.

DUTIES:

- Receives incoming calls and messages by police radio and telephone and/or computer; provides requested information; transmits messages or information to mobile units; dispatches additional police units on trouble calls as directed.
- Relays messages between mobile units, portable units, and other City departments.
- May operate an electronic message recorder; maintains an operational log; may monitor other City department radio frequencies; prepares necessary reports, records, and files; operates a computer terminal.
- Assists in maintaining appropriate radio files; maintains radio and telephone contact with other agencies and/or public safety support organizations.
- Enters, updates, and receives information, emergency, and non-emergency, using the Computer Aided Dispatch (CAD) system and mobile data terminals.
- Dispatches mobile units per Police Department policies and directives.
- Dispatches emergency personnel in accordance with department policy or as directed.
- Assists in the preparation and maintenance of records and reports.

MINIMUM QUALIFICATIONS:

Open Entry (Minimum qualifications are required at the time of application.)

Experience:

- High School diploma or its equivalent.
- Type a minimum of 200 keystrokes (40 words) per minute.

NOTE: You will be required to submit to a polygraph examination, fingerprint, and background investigation prior to appointment.

BACKGROUND CHECK OVERVIEW

1. We will not consider you for hire if any of the following are found in your background check:
 - a. Any felony conviction;
 - b. Any illegal drug use, possession, sale or having offered for sale, distributed, or transported drugs within the last three years; or
 - c. Any falsification or omission of significant information on the application.

2. We will most likely not consider you for hire if any of the following are found in your background check:
 - a. History of extensive illicit drug use;
 - b. Any outstanding warrant for arrest existing at the time of application;
 - c. Financial affairs or personal life showing a history of poor judgment; or
 - d. Work history showing a pattern of unexcused absences, discipline, discharge or poor employer reviews.

These criteria are intended only as a general guideline and are not all-inclusive. Government clearances or success in other agency selection processes are not a guarantee of success with the City of Spokane.

EXAMINATION DETAILS:

It is necessary for you to meet the minimum qualifications and pass the examination for this classification to be eligible for hire by the City of Spokane. This exam will consist of a written test and a CitiCall software performance test.

Assigned weights: written test 50%, performance test 50%.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The CitiCall performance test will be conducted the week of April 15, 2019. You should plan approximately one hour for the performance test.

Applicants who pass the CitiCall test will be invited to the written test, which will be administered after the performance test on the same day in the Civil Service Test Room. You should plan approximately two hours for the written test.

Morning Testing Schedule:**Criticall Testing Sessions:**

8:00 a.m.

9:00 a.m.

10:00 a.m.

Written Test Session:

11:30 a.m.

Afternoon Testing Schedule:

11:00 a.m.

12:00 p.m.

1:00 p.m.

Written Test Session:

2:30 p.m.

If your application is accepted, you will be invited to self-schedule your CitiCall test time. You will receive an e-mail with complete instructions.

The written test may include the following subjects:

- Number Checking
- Communications and Public Relations
- City Geography, Maps, and Directions
- Character Recognition
- Call Reports and Prioritization
- Vocabulary

We encourage you to apply immediately. Applicants must complete and submit a City of Spokane employment application online by 11:59 p.m. on the filing cut-off date.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 21st day of March 2019.

MARK LINDSEY
Chair

AMBER RICHARDS
Chief Examiner

Notice for Bids

Supplies, Equipment, Maintenance, etc.

SPOKANE SHARED MOBILITY

City of Spokane Integrated Capital Management

RFP #4513-19

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, APRIL 8, 2019**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **SPOKANE SHARED MOBILITY** for the City of Spokane Integrated Capital Management.

Detailed specifications and proposal forms are available for download on the City of Spokane Purchasing Webpage: <https://my.spokanecity.org/administrative/purchasing/current-projects/>

It is the responsibility of Proposers to check the Purchasing Webpage above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, April 8, 2019**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

Submit one (1) paper original, four (4) paper copies, and one (1) reproducible electronic copy (thumb drive) of the Proposal to:

DELIVERY BY MAIL:

City of Spokane – Purchasing
6th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201

HAND DELIVERY:

City of Spokane – “My Spokane” Service Desk
1st Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:
"RFP #4513-19, SPOKANE SHARED MOBILITY, DUE: 4/8/2019"

Thea Prince
City of Spokane Purchasing

Publish: March 20 & 27, 2019

DUTCH JAKE'S PARK RENOVATION
Parks & Recreation Department

BID #4516-19

Sealed bids will be opened at 1:15 p.m., **MONDAY, APRIL 29, 2019** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **DUTCH JAKE'S PARK RENOVATION** for the Parks & Recreation Department.

PRE-BID CONFERENCE. A pre-bid conference will be held on Friday, April 12, 2019 at 1:00 pm at 808 W Spokane Falls Blvd. City Hall Lobby – Lilac Conference Room.

Detailed specifications and proposal forms are posted on the City of Spokane Webpage at: <https://my.spokanecity.org/administrative/purchasing/current-projects/>

Submittal Instructions:

Bid proposal forms may be submitted to the Purchasing Department **until 1:00 PM on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

Submit one (1) original copy of response to:

DELIVERY BY MAIL:

City of Spokane – Purchasing
6th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201

HAND DELIVERY:

City of Spokane – "My Spokane" Service Desk
1st Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked: **"DUTCH JAKE'S PARK RENOVATION, BID #4516-19, DUE 4/29/19"**.

Thea Prince
Purchasing Department

Publish: March 27 & April 3, 2019

COLLECTION AGENCY SERVICES

City of Spokane My Spokane Department

RFP #4517-19

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, APRIL 22, 2019**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **COLLECTION AGENCY SERVICES** for the City of Spokane My Spokane Department.

Detailed specifications and proposal forms are available for download on the City of Spokane Purchasing Webpage: <https://my.spokanecity.org/administrative/purchasing/current-projects/>

It is the responsibility of Proposers to check the Purchasing Webpage above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, April 22, 2019**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

Submit one (1) paper original and one (1) reproducible electronic copy (thumb drive or CD) of the Proposal to:

DELIVERY BY MAIL:

City of Spokane – Purchasing
6th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201

HAND DELIVERY:

City of Spokane – “My Spokane” Service Desk
1st Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

“RFP #4517-19, COLLECTION AGENCY SERVICE, DUE: 4/22/2019”

Thea Prince
City of Spokane Purchasing

Publish: March 27 & April 3, 2019

