



# Official Gazette

## City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 109

**MARCH 20, 2019**

Issue 12



### MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBERS:

BREEAN BEGGS (DISTRICT 2)

KATE BURKE (DISTRICT 1)

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

### The Official Gazette

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**The Official Gazette**

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# Minutes

**MINUTES OF SPOKANE CITY COUNCIL****Monday, March 11, 2019****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:31 p.m. in the Council Briefing Center in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

**Roll Call**

On roll call, Council President Stuckart and Council Members Beggs, Burke, Fagan, Kinnear, and Stratton were present. Council Member Mumm was absent.

City Attorney Mike Ormsby, City Council Policy Advisor Brian McClatchey, and City Clerk Terri Pfister were also present on the dais.

**Advance Agenda Review**

The City Council received an overview from staff on the March 18 2019, Advance Agenda items.

**Action to Approve March 18, 2019, Advance Agenda**

Following staff reports and Council inquiry and discussion regarding the March 18, 2019, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.2):

**Motion** by Council Member Fagan, seconded by Council Member Burke, **to approve** the Advance Agenda for Monday, March 18, 2019; **carried unanimously (Council Member Mumm absent).**

**ADMINISTRATIVE SESSION****Current Agenda Review**

The City Council reviewed the March 11, 2019, Current Agenda for any changes.

Additions to Current Legislative Agenda

**Motion** by Council Member Beggs, seconded by Council Member Fagan, **to suspend** the Council Rules; **carried unanimously (Council Member Mumm absent).**

**Motion** by Council Member Beggs, seconded by Council Member Kinnear, **to add** Emergency Ordinances C35746 (amending ORD C26678 removing utility easements no longer needed; and declaring an emergency) and C35747 (amending ORD C18029 removing utility easements no longer needed; and declaring an emergency) to the Current Legislative Agenda; **carried unanimously (Council Member Mumm absent).**

**CONSENT AGENDA**

**Motion** by Council Member Fagan, seconded by Council Member Beggs, the City Council unanimously (Council Member Mumm absent) approved Staff Recommendations for the following:

Interdepartmental Memorandum of Understanding between the City of Spokane Solid Waste Collection Department and Streets Department regarding unimproved alley and street maintenance—\$500,000. (OPR 2019-0166)

Utility Construction Agreement with Washington State Department of Transportation for reimbursement to the City of Spokane for work done in conjunction with the SR902/Geiger Roundabout Water Relocation—\$184,797 revenue. (OPR 2019-0168 / ENG 2018180)

Recommendation to list on the Spokane Register of Historical Places:

- a. Hotel Aberdeen, 101 S. Stevens Street. (OPR 2019-0169)
- b. Toeys House, 1212 S. Bernard Street. (OPR 2019-0170)

Contract Renewal with Hyland Software, Inc. (Westlake, OH) for Annual Software Maintenance and Support of the City's OnBase document imaging system from April 1, 2019 through March 31, 2020—\$67,951.14 (incl. tax). (OPR 2015-0013 / CR: RES 2015-0001).

Contract Amendments for the Waste to Energy Facility from April 1, 2019, through March 31, 2020, with:

- a. Safway Services, L.L.C. (Spokane, WA) for various scaffolding services—\$350,000 (plus tax). (OPR 2017-0155 / RFB 4308-16)
- b. Knight Construction & Supply, Inc. (Deer Park, WA) for mechanical repairs—not to exceed \$1,800,000 (incl. tax). (OPR 2017-0257 and RFB 4337-17)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through March 1, 2019, total \$5,610,909.54 (Check Nos. 558249-558484; ACH Payment Nos. 60774-61025) , with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$5,610,919.54. (CPR 2019-0002)

City Council Meeting Minutes: February 25 and February 28, 2019. (CPR 2019-0013)

Low Bid of Halme Construction, Inc. (OPR 2019-0167 / ENG 2016199) (taken separately)

Council commentary was held, after which the following action was taken:

**Upon Unanimous Vote in the affirmative (Council Member Mumm absent),** the City Council **approved** the Low Bid of Halme Construction, Inc. (Spokane, WA) for 3rd and 2nd Avenue Storm Sewer—\$1,774,634.94. An administrative reserve of \$177,463.49, which is 10% of the contract price, will be set aside. (East Central Neighborhood.)

### **Council Recess/Executive Session**

The City Council adjourned at 3:49 p.m. No Executive Session was held. The City Council reconvened again at 6:00 p.m. for the Regular Legislative Session.

## **LEGISLATIVE SESSION**

### **Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Stuckart.

### **Roll Call**

Council President Stuckart and Council Members Beggs, Burke, Fagan, Kinnear, and Stratton were present. Council Member Mumm was absent.

City Clerk Terri Pfister and City Council Policy Advisor Brian McClatchey were present.

### **Poetry at the Podium**

Seth Marlin presented his poem called "Sway."

## **PROCLAMATIONS**

March 11-17, 2019      *The Week of the Irish*

Council Member Beggs read the proclamation. Representatives of the Friendly Sons of St. Patrick accepted the proclamation. The proclamation notes it's time to celebrate St. Patrick's once again and all that it means to the sons and daughters of the old sod and those that are Irish for a day. The City of Limerick, Ireland, has been a sister city to Spokane, Washington, since 1990. It is also a time to celebrate our diversity and the richness of the Irish culture that blends with all other ethnic cultures to enhance the fabric of our community to make Spokane the City of Choice for all of our residents. This year the Friendly Sons of St. Patrick will host the 41<sup>st</sup> Annual St. Patrick's Day Parade on Saturday, March 16, 2019, which is our harboring of spring and one of the largest events on the West Coast. The proclamation

urges all citizens to join in celebrating the grand St. Patrick's event taking place in our community this week. The Haran Irish Dancers then presented a performance of dance.

## APPOINTMENTS

### Community Housing and Human Services (CHHS) Board (CPR 2012-0033 / CR: RES 2019-0109)

Council Member Stratton noted she has resigned from the CHHS Board and will be serving on the SNAP Board. Council President Stuckart called for a motion so that he is appointed to the CHHS Board. The following action was taken:

**Motion** by Council Member Stratton, seconded by Council Members Kinnear and Fagan, **to appoint** Council President Stuckart to the Community Housing and Human Services Board; **carried unanimously** (Council Member Mumm absent).

There were **no City Administration Reports**.

There were **no Council Committee Reports**.

## OPEN FORUM

**Jerry Beaver**, a representative for the Pacific Northwest Regional Council of Carpenters, announced that on March 13 at 6:00 p.m. at the local union hall, 127 East Augusta Avenue, Mark McDermott, an inspirational/motivational speaker will be speaking to the trades and the unions and anyone that is available that would like to come. He noted there will be a dinner at 5:00 p.m. and it is an open event. He also remarked on apprenticeship and homelessness and people not being able to find jobs. He stated that trade work in this community and around the country is in a downward spiral and there are not enough people to replace those leaving by five to one and that is a huge opportunity for some of these homeless people to get in and potentially learn a trade.

**Jake Eakin** remarked on Christianity and spoke in opposition to abortion.

**James Earl** remarked on excise tax revenue and homelessness.

**Barb Brock** remarked on storage and dignity for the homeless. She noted the shelters will be closing at the end of March and it's been a temporary fix. She stated that several weeks ago she thought there was going to be money allocated for bins and referenced the L.A. proposal. She suggested an easy solution would involve bins, restrooms, and showers; something moveable on a regular schedule.

**Vern Brock** stated he was introduced to Spokane's homeless crises with Camp Hope and attention to the sit and lie law. He remarked on homelessness and stated the DSP's solutions on how to solve the downtown homeless issues don't make sense sometimes and that's because we should be listening to the people who come downtown, and he suggested the Council form their own surveys and ask people why they come downtown and will they keep coming downtown.

## LEGISLATIVE AGENDA

There were **no Special Budget Ordinances**.

## EMERGENCY ORDINANCES

### Emergency Ordinances C35746 and C35747

The City Council considered Emergency Ordinances C35746 and C35747. Subsequent to an overview by Council President Stuckart and public testimony from one individual, the following action was taken:

**Upon Unanimous Roll Call Vote (Council Member Mumm absent)**, the City Council **passed** the following Emergency Ordinances:

#### ORD C35746

Amending ORD C26678 removing utility easements no longer needed; and declaring an emergency. (This ordinance relates to the vacation of the alley between Market Street and Burlington Northern right of way from Hoffman Avenue to Wellesley Avenue.)

**ORD C35747**

Amending ORD C18029 removing utility easements no longer needed; and declaring an emergency. (This ordinance relates to Providence Avenue vacation from the east line of Market Street to the west line of Greene Street, except railway right of way.)

**RESOLUTIONS****Resolution 2019-0018**

The City Council considered Resolution 2019-0018. The following action was taken:

**Motion** by Council Member Beggs, seconded by Council Member Kinnear, **to substitute** with the version distributed earlier today (by Council Member Beggs); **carried unanimously (Council Member Mumm absent)**.

Subsequent to an overview of the resolution by Council Member Beggs; the opportunity for public testimony, with no individuals requesting to speak; and Council commentary, the following action was taken:

**Upon Unanimous Roll Call Vote (Council Member Mumm absent)**, the City Council **adopted Resolution 2019-0018 (as substituted)** affirming the establishment of school, park, and playground speed zones within the City of Spokane and adopting the school zone, park/playground zone speed limit schedule and other matters related thereto.

**FINAL READING ORDINANCE****Final Reading Ordinance C35744**

The City Council considered Final Reading Ordinance C35744. There was an opportunity for public testimony, with no individuals requesting to speak. The following action was taken:

**Upon Unanimous Roll Call Vote (Council Member Mumm absent)**, the City Council **passed Final Reading Ordinance C35744** vacating Howard Street from south line of Fourth Avenue to the north line of Fifth Avenue, in the City and County of Spokane, and providing for an effective date. (Amending ORD C26230.)

**FIRST READING ORDINANCES****First Reading Ordinance C35745**

**The following Ordinance was read for the first time, with further action deferred:**

**ORD C35745**

Relating to disposal rates of uncovered loads, amending SMC section 13.02.0570; to chapter 13.02 of the Spokane Municipal Code; and setting an effective date.

There were no **Special Considerations**.

There were no **Hearings**.

No individuals spoke during the **Second Open Forum**.

**ADJOURNMENT**

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 6:37 p.m.

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# General Notices

**Help make a difference  
in your community.**



**You're invited to attend the next  
Police Advisory Committee (PAC) Quarterly Public Meeting:  
Thursday, March 21, 2019 at 5:30 pm  
MLK Jr. Family Outreach Center at ECCC  
500 S. Stone St.**

**Police Chief Craig Meidl and/or other members of the Spokane Police  
Department will be present to deliver updates and to answer  
community questions.**

## **PAC Serves as a Bridge from the Chief to the Community...**

PAC is a collection of community group representatives who serve as an advisory group to the Office of the Chief of Police regarding community needs and concerns, as well as community responses to proposed police programs and priorities. PAC is looking for additional community group leaders to join this committee. If you are interested, please send a request for an application to [anapolitano@spokane police.org](mailto:anapolitano@spokane police.org) or call (509) 625-4063.

# Ordinances

**These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.**

## ORDINANCE NO. C35744

An ordinance vacating Howard Street from the south line of Fourth Avenue to the North line of Fifth Avenue, in the City and County of Spokane, and providing for an effective date.

WHEREAS, a petition for the vacation of Howard Street from the south line of Fourth Avenue to the north line of Fifth Avenue has been filed with the City Clerk representing 100% of the abutting property owners, and a hearing has been held on this petition before City Council as provided by RCW 35.79; and

WHEREAS, the City Council has found that the public use, benefit and welfare will best be served by the vacation of said public way; -- NOW, THEREFORE,

The City of Spokane does ordain:

Section 1. That Howard Street from the south line of Fourth Avenue to the north line of Fifth Avenue is hereby vacated.

Section 2. An easement is reserved and retained over and within the entire length, and width, except for the west 30 feet, of the vacated area for the maintenance, operation, and installation of existing and future utilities, including those provided by the City of Spokane and those provided by ~~((Washington Water Power Company-))~~Avista, ~~((and Cox Cable TV-))~~,Comcast, and Centurylink,~~((and implementation of the City's Bikeways Plan and use thereof as a right of way for bicycles under the Bikeway's Plan, and all structures or other obstacles erected or placed within or upon the easement area shall be erected and placed in strict accordance with the provisions of those plans, diagrams and drawings prepared by Thorson Partnership, Architects, dated 7/1/81, identified as Project #81-442, entitled CAMPUS DEVELOPMENT, LEWIS AND CLARK HIGH SCHOOL))~~ and no buildings, other structures or obstruction of any kind shall be erected or placed in the easement area that shall not be in strict conformity therewith without the prior written approval of the Public Works Director. This easement is in conjunction with, and application to, that "Utilities Easement" made by School District No. 81 dated November 2, 1981, concerning the maintenance and repair of existing utilities not in place, for utilities hereafter constructed and such other utility purposes,~~((and the implementation of the Bikeways Plan.))~~

Section 3. That this ordinance shall not be in force and take effect thirty (30) days from and after its passage.

**Passed by City Council March 11, 2019  
Delivered to Mayor March 13, 2019**

## ORDINANCE NO. C35746

An ordinance amending ordinance C26678 removing easements that are no longer needed: and declaring an emergency.

WHEREAS, it is necessary for the City to adopt this ordinance as an emergency ordinance to enable it to be effective immediately upon passage to limit disruption to the City arterial system; and

WHEREAS, the City Council has found that the public use, benefit and welfare will best be served by removing the easement listed below; -- NOW, THEREFORE,

The City of Spokane does ordain:

Section 1. That the alley between Market Street and the Burlington Northern Right of Way, in the City of Spokane, from Hoffman Avenue to Wellesley Avenue, is hereby vacated.

Section 2. ~~((An easement is reserved and retained over, across and through the entire vacated area for maintenance and installation of City Utilities and existing utilities of The Washington Water Power Company and Pacific Northwest Bell and no buildings or other structures shall be erected within the vacated area without the prior written consent of the Public Works Director.))~~Emergency Ordinance. The City Council finds that this ordinance, passed by a majority plus one of the whole

membership of the City Council as an emergency ordinance is necessary for the public health, safety and welfare and for the immediate support of City government and its existing public institutions, and shall be effective immediately upon its passage.

((Section 3. This ordinance shall take effect and be in force thirty (30) days from and after its passage.))

**Passed by City Council March 11, 2019**  
**Delivered to Mayor March 13, 2019**

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### ORDINANCE NO. C35747

An ordinance amending ordinance C18029 removing easements that are no longer needed; and declaring an emergency.

WHEREAS, it is necessary for the City to adopt this ordinance as an emergency ordinance to enable it to be effective immediately upon passage to limit disruption to the City arterial system; and

WHEREAS, the City Council has found that the public use, benefit and welfare will best be served by removing the easement listed below; -- NOW, THEREFORE,

The City of Spokane does ordain:

Section 1. That Providence Avenue, the City of Spokane, from the east line of Market Street to the west line of Greene Street, except railway right of way, be, and the same is hereby vacated(~~(: Provided, however, that the City hereby reserves an easement and the right to exercise and grant easement for facilities of the Washington Water Power Company now existing in Providence Avenue))~~).

Section 2. ((This ordinance shall take effect and be in force thirty days from and after its passage.))Emergency Ordinance. The City Council finds that this ordinance, passed by a majority plus one of the whole membership of the City Council as an emergency ordinance is necessary for the public health, safety and welfare and for the immediate support of City government and its existing public institutions, and shall be effective immediately upon its passage.

**Passed by City Council March 11, 2019**  
**Delivered to Mayor March 13, 2019**

# Job Opportunities

**We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.**

## **PARKING ENFORCEMENT SPECIALIST II SPN 435 PROMOTIONAL**

**DATE OPEN: Monday, March 18, 2019**

**DATE CLOSED: Sunday, March 31, 2019 at 11:59 p.m.**

**SALARY: \$62,640.00 annual salary, payable bi-weekly, to a maximum of \$84,188.16**

### **DESCRIPTION:**

Performs skilled work and minor supervisory duties in the collection and accounting of parking meter revenue, the repair and maintenance of parking meters, and the enforcement of parking regulations.

### **DUTIES:**

- Supervises and participates in the collection of coins from parking meters. Supervises and assists in sorting, counting, and packaging coins.
- Enforces general and disabled parking ordinances. Issues citations for violations.
- Prepares records and reports of collections, citations issued, and parking meter maintenance.
- Inspects parking meters on the street for possible malfunction and makes the necessary emergency field repairs of the meters; removes and returns defective meters to the repair shop.
- Disassembles meters and determines the cause of the malfunction. Performs more difficult repair work. Reassembles meters and checks for proper operation and timing. Paints, and silkscreens, meters when required.



- Supervises and participates in the installation or replacement of meters and bases, including drilling holes in concrete, mixing and pouring concrete foundations, and finishing concrete around bases.
- Uses hand repair tools -- power drills, pneumatic hammer, power hacksaw, electric pipe threader, and hand trowel. Operates a pickup truck, 3-wheeled scooter, or full size car.
- Answers questions from the public regarding parking ordinances and meter operation and provides other information/assistance.
- May be required to testify and present evidence in court.
- Performs related work as required.

#### **MINIMUM QUALIFICATIONS:**

##### **Promotional Requirements:**

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met by the date of the examination.)

- *Experience:* Completion of at least one year of service with the City in the classification of Parking Enforcement Specialist I (SPN 434).

##### **Other Requirements:**

(Qualified applicants and employees in this job class must meet these requirements.)

- Possession of a special police commission.
- Possession of a valid driver's license.

#### **EXAMINATION DETAILS:**

You are required to meet the posted minimum qualifications and pass the examination for this position to be eligible for hire. The exam is a written test and promotional evaluation, with scoring weights assigned as follows:

- Written Test score 80%
- PAR 20%.

#### **WRITTEN TEST DETAILS:**

- The written test will be conducted in the Civil Service Test Room (4th floor, City Hall) on **Wednesday, April 10, 2019 at 9:00 am**. The approximate duration of the test is 2 1/2 hours.
- The multiple-choice written test may include such subjects as: Parking Regulations, Technical Knowledge, Reading Technical Materials, Supervision, Customer Service, Human Relations, Safety, Computer Skills
- Calculators will be provided for use during the test. Use of personal calculators is not permitted.
- Upon acceptance of your application, you will receive an email invitation to take the test.

#### **PROMOTIONAL EVALUATION DETAILS**

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

We encourage you to apply immediately using the online application system. Submit your completed City of Spokane employment application online by 11:59 p.m. on the closing date.

#### **TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 14th day of March 2019.

MARK LINDSEY  
Chair

AMBER RICHARDS  
Chief Examiner

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**WELDER FOREPERSON SPN 609**  
**PROMOTIONAL**

**DATE OPEN:** Monday, March 18, 2019

**DATE CLOSED:** Sunday, March 31, 2019 at 11:59 p.m.

**SALARY:** \$52,258.46 annual salary, payable bi-weekly, to a maximum of \$86,061.10

**DESCRIPTION:**

Performs skilled and supervisory work in directing the activities of the welding shop.

**DUTIES:**

- Designs, plans, organizes, supervises, instructs, and participates in the cutting, welding, brazing, and fabrication of a variety of metal parts and pieces of equipment using either oxy-acetylene or electric arc equipment.
- Supervises and participates in the welding and fabrication of equipment for all utility operations and for other activities as directed.
- Supervises and participates in the welding, fabrication, and repair of construction equipment parts, frames, and bodies, and tools and parts of other increasingly complex machinery.
- Determines material needs, and assists the Purchasing Department in the search for, and purchase of, material. Maintains records and makes necessary reports.
- Updates information in the computer to track work orders and interdepartmental billing.
- Inspects outside contractor's materials and work.
- Repairs and maintains welding tools and equipment.
- Performs related work as required.

**MINIMUM QUALIFICATIONS:**

**Promotional Requirements:**

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met by the date of the examination.)

- *Experience:* At least two years of experience with the City in the classification of Welder (SPN: 608).

**License and Certifications:**

(Qualified applicants and employees in this job class must meet these requirements.)

Possession of a valid driver's license.

**EXAMINATION DETAILS:**

You are required to meet the posted minimum qualifications and pass the examination for this position to be eligible for hire. The exam is a written test and promotional evaluation, with scoring weights assigned as follows:

- Written Test score 80%
- PAR 20%.

**WRITTEN TEST DETAILS:**

- The written test will be conducted in the Civil Service Test Room (4th floor, City Hall) on **Tuesday, April 9, 2019 at 9:00 am**. The approximate duration of the test is 2 1/2 hours.
- The multiple-choice written test may include such subjects as: General Welding Knowledge, Mathematical Reasoning, Supervision, Safety
- Upon acceptance of your application, you will receive an email invitation to take the test.

**PROMOTIONAL EVALUATION DETAILS**

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

We encourage you to apply immediately using the online application system. Submit your completed City of Spokane employment application online by 11:59 p.m. on the closing date.

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 14th day of March 2019.

MARK LINDSEY  
Chair

AMBER RICHARDS  
Chief Examiner

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**ENVIRONMENTAL ANALYST-ENERGY & SUSTAINABILITY SPN 657**  
**OPEN ENTRY**

**DATE OPEN: Monday, March 18, 2019**

**DATE CLOSED: Sunday, March 31, 2019 at 11:59 p.m.**

**SALARY: \$59,779.44 annual salary, payable bi-weekly, to a maximum of \$80,262.72**

**DESCRIPTION:**

Performs responsible professional administrative work in carrying out the City's environmental and sustainability programs, policies, goals and objectives.

**DUTIES:**

- Conducts studies to develop methods of abating or controlling sources of environmental pollutants, utilizing knowledge of principles and concepts of various scientific and engineering disciplines.
- Determines data collection methods to be employed in projects and surveys.
- Identifies and analyzes sources of pollution to determine their effects.
- Collects and synthesizes data derived from pollution emission measurements, atmospheric monitoring, meteorological and mineralogical information, and soil or water samples.
- Prepares graphs, charts, and statistical, and engineering analysis techniques.
- Analyzes data to assess pollution problems, establish standards, and develop approaches for control of pollution.
- May conduct environmental studies and prepare environmental impact reports.
- Discusses and recommends environmental policy to the department heads.
- Publishes and advises other city departments regarding such policy as established.
- Answers correspondence concerning established environmental program policies, procedures and activities.
- Prepares and maintains statistics and reports on the City's environmental program.
- Conducts field inspections of various City activities to insure compliance with the City's environmental program.

**MINIMUM QUALIFICATIONS:**

**Open Entry** (Must be met at time of application.)

- **Education:** Graduation from an accredited four-year college or university with a degree in civil engineering, chemistry, bacteriology, environmental science, or closely related laboratory science
- **Experience:** Two years experience as a chemist, bacteriologist, or biologist in an environmental laboratory; or two years experience as an environmental engineer, or two years experience in sustainability and energy analysis.

**License:** Must possess a valid driver's license or evidence of equivalent mobility.

**EXAMINATION DETAILS:****EXAMINATION PROCESS**

The examination will consist of a Training and Experience (T&E) Evaluation, weighted at 100% of the final score. You will need to meet the minimum qualifications and pass the examination for this position to be eligible for hire.

**T&E EVALUATION DETAILS**

We have designed the T&E to evaluate the relevance, level, recentness, progression, and quality of the applicant's education and training, and to elicit sufficient job-related information to evaluate the amount and quality of the applicant's previous experience, as well as any other information deemed meaningful to performing the duties of the position.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless we intend to measure those skills.

**IMPORTANT:** The T&E is the Civil Service examination for this position. We present it as a Supplemental Questionnaire, which needs to be completed online and submitted as part of the application. You may preview the questions online in the tab marked "QUESTIONS" on the job announcement.

**NOTE:**

- Responses should be consistent with the information on your application and are subject to verification. "See Resume" or "See Application" are not qualifying responses and will not be considered.
- Changes or corrections to your responses cannot be made once your application packet has been submitted. Duplicate applications will be disqualified.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments to the application will not be accepted in lieu of completing each question online.
- It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire as you complete your application for submission.

**We encourage you to apply immediately. Online applications must be completed and submitted by 11:59 p.m. on the filing cut-off date.**

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 14th day of March 2019.

MARK LINDSEY  
Chair

AMBER RICHARDS  
Chief Examiner

# Notice for Bids

## Paving, Sidewalks, Sewer, etc.

**Sprague Avenue Rebuild 2A**  
Engineering Services File No. 2014155

This project consists of the construction of approximately 4600 cubic yards of excavation and embankment, 850 linear feet of 8" ductile iron water main, 1280 linear feet of 24" ductile iron water main, 19 drainage structures, 3500 square yards of sidewalk, 8500 square yards of 7-inch thick HMA pavement, illumination system, landscaping and sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. March 25th for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Hand delivered bids shall be delivered to the security desk on the first floor, City Hall, 808 W Spokane Falls Blvd, Spokane WA 99201-3316. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers located on the basement level of City Hall.

**Copies of the Contract Documents are available at [www.cityofspokaneplans.com](http://www.cityofspokaneplans.com).** The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: [www.spokaneengineering.org/bid-information](http://www.spokaneengineering.org/bid-information).

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

**Note regarding new specifications:** The City of Spokane is using WSDOT's 2018 Standard Specifications. Bidder's should allow sufficient time to familiarize themselves with the WSDOT 2018 Standard Specifications prior to bidding the project.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix C. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

***\*\*\*\*Due to coordination with work being completed by other contracts in the vicinity The City anticipates work on this project to begin approximately May 13<sup>th</sup>. Information regarding coordination with other projects is detailed in section 1-05.14. While Section 1-07.23(1) states that Sprague Ave may not be closed to traffic until work in the Sprague Ave. & Scott St. Intersection is complete.***

Publish: March 6, 13, and 20, 2019

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**CURE IN PLACE PIPE (CIPP) 2018  
SS REHABILITATION**  
Engineering Services File No. 2017171

This project consists of rehabilitating approximately 4,560 lineal feet of existing sanitary sewer gravity pipe in 20 segments and one shortline repair, all in various locations throughout the City of Spokane using a Cure in Place Pipe (CIPP) lining rehabilitation process. All CIPP rehabilitation work shall include the procurement, delivery, and installation of the CIPP liner system, CCTV and cleaning, bypass pumping, reinstatement of side sewers and connections, traffic control and all other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. **March 25, 2019** for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Hand delivered bids shall be delivered to the security desk on the first floor, City Hall, 808 W Spokane Falls Blvd, Spokane WA 99201-3316. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers located on the basement level of City Hall.

**Copies of the Contract Documents are available at [www.cityofspokaneplans.com](http://www.cityofspokaneplans.com).** The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: [www.spokaneengineering.org/bid-information](http://www.spokaneengineering.org/bid-information).



The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix C. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: March 6, 13 and 20, 2019

# Notice for Bids

## Supplies, Equipment, Maintenance, etc.

### SPOKANE SHARED MOBILITY

City of Spokane Integrated Capital Management

#### RFP #4513-19

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, APRIL 8, 2019**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **SPOKANE SHARED MOBILITY** for the City of Spokane Integrated Capital Management.

Detailed specifications and proposal forms are available for download on the City of Spokane Purchasing Webpage: <https://my.spokanecity.org/administrative/purchasing/current-projects/>

**It is the responsibility of Proposers to check the Purchasing Webpage above for Addenda or other additional information that may be posted regarding this Request for Proposals.**

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, April 8, 2019**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

**Submit one (1) paper original, four (4) paper copies, and one (1) reproducible electronic copy (thumb drive) of the Proposal to:**

#### **DELIVERY BY MAIL:**

City of Spokane – Purchasing  
6<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201

**HAND DELIVERY:**

**City of Spokane – “My Spokane” Service Desk  
1<sup>st</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

**“RFP #4513-19, SPOKANE SHARED MOBILITY, DUE: 4/8/2019”**

Thea Prince  
Purchasing Department

Publish: March 20 & 27, 2019

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**SAFETY AND WORKERS COMPENSATION MANAGEMENT SOFTWARE SYSTEM**

City of Spokane Human Resources Department

**RFP #4515-19**

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, APRIL 15, 2019**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **SAFETY AND WORKERS COMPENSATION MANAGEMENT SOFTWARE SYSTEM** for the City of Spokane Human Resources Department.

Detailed specifications and proposal forms are available for download on the City of Spokane Purchasing Webpage: <https://my.spokanecity.org/administrative/purchasing/current-projects/>

**It is the responsibility of Proposers to check the Purchasing Webpage above for Addenda or other additional information that may be posted regarding this Request for Proposals.**

Proposal documents should be submitted **no later than 1:00 p.m. on Monday, April 8, 2019**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

**Submit one (1) paper original, one (1) paper copy, and one (1) reproducible electronic copy (CD or thumb drive) of the Proposal to:**

**DELIVERY BY MAIL:**

**City of Spokane – Purchasing  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

**HAND DELIVERY:**

**City of Spokane – “My Spokane” Service Desk  
1<sup>st</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

**“RFP #4515-19, SAFETY AND WORKERS COMPENSATION MANAGEMENT SOFTWARE SYSTEM: 4/15/2019”**

Connie Wahl, C.P.M., CPPB  
Purchasing Department

Publish: March 13 & 20, 2019

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