



# Official Gazette

## City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 109

**JANUARY 16, 2019**

Issue 3



### MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT  
BEN STUCKART

COUNCIL MEMBERS:

BREEAN BEGGS (DISTRICT 2)

KATE BURKE (DISTRICT 1)

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

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# Minutes

## NOTICE MEETING MINUTES OF SPOKANE CITY COUNCIL Monday, January 7, 2019

The minutes for the Monday, January 7, 2019, Spokane City Council Meeting were not available for publication in this issue of the *Official Gazette*. The minutes will be published in the Wednesday, January 23, 2019, issue of the *Official Gazette*.

## STUDY SESSION MEETING MINUTES SPOKANE CITY COUNCIL Thursday, Jan. 10, 2019

A regularly scheduled study session meeting of the Spokane City Council was held on the above date at 3:36 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Stuckart, Council Members Beggs, Burke, Kinnear, and Mumm were present. Council Member Stratton arrived at 4:32 p.m. Council Member Fagan was absent.

The following topic was discussed:

- CDBG Programs Overview

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 4:58 p.m.

Minutes prepared and submitted for publication in the January 16, 2019, issue of the Official Gazette:

# Ordinances

**These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.**

## ORDINANCE NO. C35725

AN ORDINANCE relating to Imprest Funds for the Police Department's Investigations; amending SMC section 07.03.151 of the Spokane Municipal Code.

The City of Spokane does ordain:

Section 1. That SMC section 07.03.151 is amended to read as follows:

**07.03.151 Police Department – Investigations**

There is established in the police department an Investigations imprest fund in an amount not to exceed ((twenty five thousand dollars)) fifty thousand dollars.

**Passed by City Council January 7, 2019**

**Delivered to Mayor January 10, 2019**

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**ORDINANCE NO. C35727**

An Ordinance changing the zone from Office (O) to Office Retail (OR) for property located at (Site A) 6221 and 6215 N Maple St., 6222 and 6214 N Ash St. (Site B) 6221 and 6227 N Walnut St., 6222 and 6228 N Maple St. in the City and County of Spokane, State of Washington, by amending the Official Zoning Map.

**WHEREAS**, the Hearing Examiner held a public hearing on this matter on July 12th, 2018 on the request of the owner of certain property zoned O, and generally located to the south of the Francis Ave. and Maple St. intersection, south of the Francis Ave. and Walnut St. intersection, and south of the Francis Ave. and Ash St. intersection in the City and County of Spokane, State of Washington, and on July 25<sup>th</sup>, 2018, recommended approval of said zone change for said property subject to conditions; and

**WHEREAS**, this designation is not a major action significantly affecting the quality of the environment; and

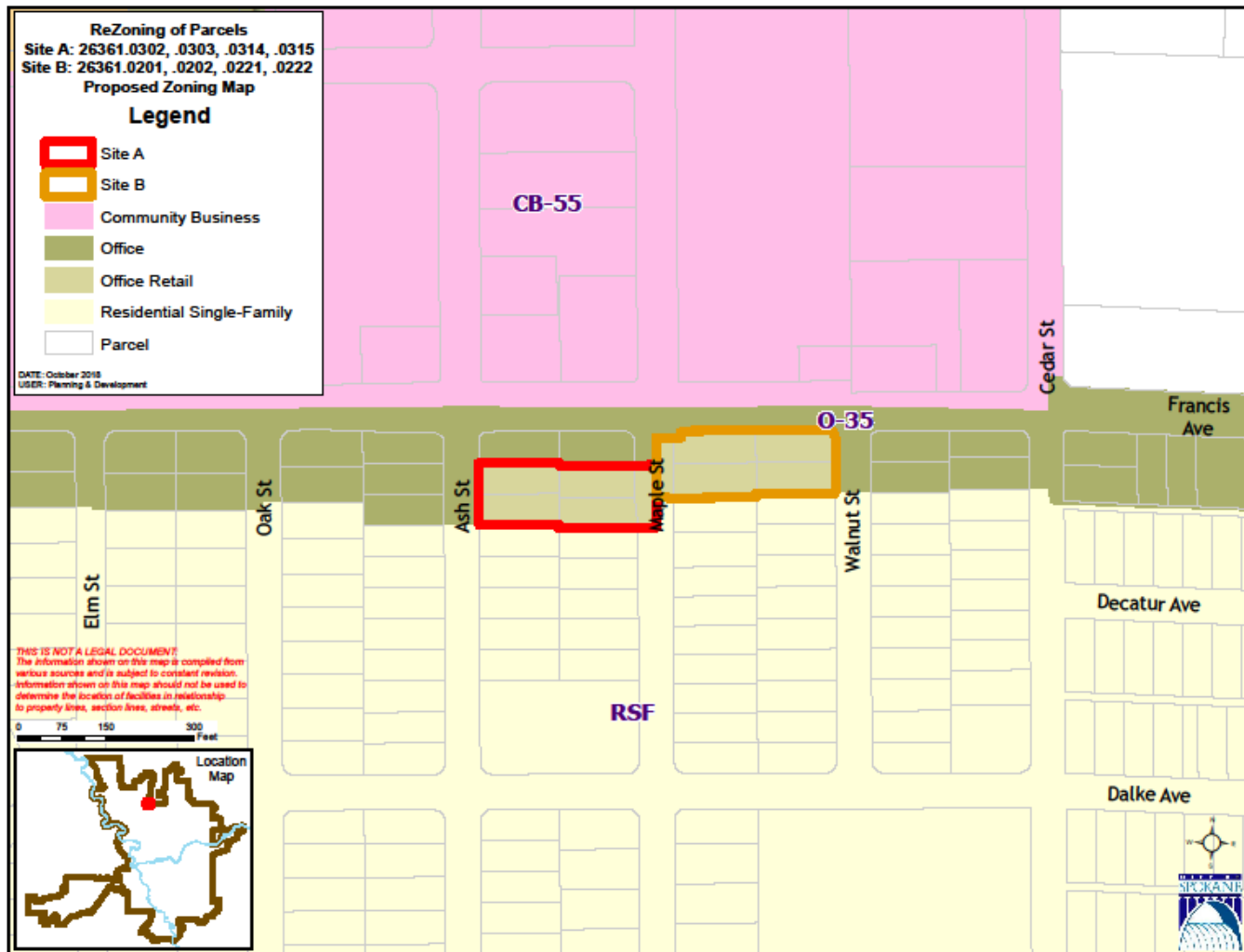
**WHEREAS**, the City Council, upon public hearing, adopts the Findings, Conclusions, and Decision of the Hearing Examiner, dated July 25<sup>th</sup>, 2018 and further determines that this rezone furthers the accomplishment of the Land Use Element of the Comprehensive Plan, encourages orderly development of a type and at a time that enhances the neighborhood, and does not produce adverse effects on the local environment; NOW, THEREFORE - - -

The City of Spokane does ordain that the Director of Planning Services be directed to change the Official Zoning Map adopted by Spokane Municipal Code Section 17A.040.020, so as to designate the properties described as:

**VANDERVERTS ADD N48FT OF L19;S5FT OF L20 B1  
VANDERVERTS ADD N40FT OF L18;S13FT OF L19 B1  
VANDERVERTS ADD N54FT L2 B1 EXC E 4.85FT FOR R/W  
VANDERVERTS ADD S7FT OF L2;N45FT OF L3 B1 EXC RD R/W  
SPECKS ADD LT 20 BLK 2 EXC ST  
SPECKS ADD L19 B2  
SPECKS ADD LT 1 BLK 2 EXC S1FT AND EXC ST  
SPECKS ADD S1FT L1;N52FT L2 B2**

in the County of Spokane, State of Washington, with an Office Retail Zone.

See map on next page:



Passed by City Council January 7, 2019  
 Delivered to Mayor January 10, 2019

# Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

## HEAVY EQUIPMENT OPERATOR SPN 622

### PROMOTIONAL

**DATE OPEN:** Monday, January 14, 2019      **DATE CLOSED:** Sunday, February 3, 2019 at 11:59 p.m.  
**SALARY:** \$42,190.13 annual salary, payable bi-weekly, to a maximum of \$65,732.33

### DESCRIPTION:

Performs skilled and frequently supervisory work in the operation of heavy duty specialized maintenance and construction type equipment.

### DUTIES:

- Operates one or more of the following types of equipment depending upon the department to which assigned: ditching machine or power shovel over one-quarter yard capacity, bulldozer, compactor, front end loader, 18-wheel tractor trailer, mobile or stationary crane or other similarly specialized heavy-duty equipment.

- May supervise a small group of unskilled to semi-skilled laborers engaged in related work.
- May be required to fill out records, forms, and miscellaneous paperwork related to associated tasks being performed.
- Services equipment, makes minor field repairs, reports and may assist in making major repairs. Prepares the necessary operating reports.
- May be assigned to, and work on, general laboring tasks during slack or seasonal periods.
- May train new employees.
- Performs related work as required.

#### **MINIMUM QUALIFICATIONS:**

##### **Shortage Promotional Requirements:**

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* Current employment with the City and possession of a valid Class B Commercial Driver's License.
- *Licensing:* Heavy Equipment Operators must obtain a Class A Commercial Driver's License (CDL) within three months of appointment. Employees must maintain this license while they hold this job class.

#### **EXAMINATION DETAILS:**

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a written test and promotional evaluation, with weights assigned as follows:

- Written Test 80%
- Promotional Evaluation 20%

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

##### **WRITTEN TEST DETAILS:**

The written test will be conducted in the Civil Service Test Room (4th floor, City Hall) on **Tuesday, Feb. 12, 2019 at 1:00 p.m.** The approximate duration of the test is 2 hours.

Upon acceptance of your application, you will receive an e-mail invitation to the exam.

The written test may include such subjects as: Motor Vehicle Operations; Heavy Equipment Operations & Maintenance; Safety & First Aid; and Interpersonal Relations.

##### **PROMOTIONAL EVALUATION DETAILS**

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 11:59 p.m. on the filing cut-off date.

#### **TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/job> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 10th day of January 2019.

MARK LINDSEY  
Chair

AMBER RICHARDS  
Chief Examiner

# Notice for Bids

## Paving, Sidewalks, Sewer, etc.

**NSC Euclid Ave. Water and Sewer (Market Street to Ralph Street) and NSC North Hill Distribution Loop**

**Engineering Services File No. 2017160 (Lead), 2017157, & 2017183**

This project consists of the construction of approximately  $\pm 205$  linear feet of sanitary sewer,  $\pm 205$  linear feet of 30-inch water transmission main,  $\pm 2,580$  linear feet of water distribution main,  $\pm 320$  linear feet of 36" and 48" steel casing pipe with both open cut and trenchless installation, shoring and adjacent utility support, remove and replace cement concrete panels, HMA pavement patching, communication conduits, cables, and interfaces, curb and sidewalk removal and replacement, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. January 28, 2019, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Hand delivered bids shall be delivered to the security desk on the first floor, City Hall, 808 W Spokane Falls Blvd, Spokane WA 99201-3316. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers located on the basement level of City Hall.

**Copies of the Contract Documents are available at [www.cityofspokaneplans.com](http://www.cityofspokaneplans.com).** The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: [www.spokaneengineering.org/bid-information](http://www.spokaneengineering.org/bid-information).

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

**Note regarding new specifications:** The City of Spokane is using WSDOT's 2018 Standard Specifications. Bidder's should allow sufficient time to familiarize themselves with the WSDOT 2018 Standard Specifications prior to bidding the project.

***A non-mandatory pre-bid conference will be held at Spokane City hall in the Council Briefing Center (basement) at 808 W. Spokane Falls Blvd. at 8:30 a.m. on Tuesday, January 15, 2019.***

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix C. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

***\*\*\*\*Time is of the essence due to restrictions in the construction window length and the time of year in which the project is being constructed. Please note that various award phase steps have shorter than normal time***



**frames or interim time restrictions with associated penalties and incentives. Please refer to Section 1-07.23, 1-08.4, 1-08.5 and 1-08.9.**

Publish: January 9, 16 and 23, 2019

# Notice for Bids

## Supplies, Equipment, Maintenance, etc.

### RIVERFRONT PARK WEST HAVERMALE PROJECT

City of Spokane Parks & Recreation Department

#### RFQ #4507-19

Sealed Statements of Qualifications (SOQ) will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, JANUARY 28, 2019**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for RIVERFRONT PARK WEST HAVERMALE PROJECT for the City of Spokane Parks & Recreation Department.

The Request for Qualifications is available for download on the City of Spokane Purchasing Webpage: <https://my.spokanecity.org/administrative/purchasing/current-projects/>

SOQ documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, January 28, 2019**. SOQs must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for SOQs delivered late. **Only firm Proposals with signatures will be evaluated.**

**Submit one (1) paper original, six (6) paper copies and one (1) reproducible digital copy (CD or thumb drive) of the SOQ to:**

#### DELIVERY BY MAIL:

City of Spokane – Purchasing  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201

#### HAND DELIVERY:

City of Spokane – “My Spokane” Service Desk  
1<sup>st</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201

The right is reserved to reject any and all SOQs and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

**“RFQ #4507-19, RIVERFRONT PARK WEST HAVERMALE PROJECT, DUE: 1/28/19”**

Thea Prince  
Purchasing Department

Publish: January 2, 9 & 16, 2019

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### SE SPORTS COMPLEX – PHASE 1

Parks & Recreation Department

#### BID #4508-19

Sealed bids will be opened at 1:15 p.m., **MONDAY, FEBRUARY 4, 2019** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **SE SPORTS COMPLEX – PHASE 1** for the Parks & Recreation Department.

**PRE-BID CONFERENCE.** A **mandatory** pre-bid conference will be held on Thursday, January 17, 2019 at 1:00 pm at 808 W Spokane Falls Blvd. City Hall Lobby - Tribal Conference Room.

Detailed specifications and proposal forms are posted on the City of Spokane Webpage at: <https://my.spokanecity.org/administrative/purchasing/current-projects/>

**Submittal Instructions:**

Bid proposal forms may be submitted to the Purchasing Department **until 1:00 PM on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

**Submit one (1) original copy of response to:**

**DELIVERY BY MAIL:**

**City of Spokane – Purchasing  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

**HAND DELIVERY:**

**City of Spokane – “My Spokane” Service Desk  
1<sup>st</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked: **“SE SPORTS COMPLEX – PHASE 1, BID #4508-19, DUE 2/4/19”.**

Thea Prince  
Purchasing Department

Publish: January 2, 9 & 16, 2019