



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 109

JANUARY 2, 2019

Issue 1



MAYOR AND CITY COUNCIL

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Minutes

NOTICE**NO MEETING MINUTES OF SPOKANE CITY COUNCIL
Tuesday, December 24, 2018**

The Monday, December 24, 2018 regularly scheduled City Council meeting was not held. Therefore, no meeting minutes will be published for this date. (Note: No meeting was scheduled to be held on December 24, 2018 due to the observance of the Christmas holiday.)

NOTICE**NO MEETING MINUTES OF SPOKANE CITY COUNCIL
Tuesday, December 31, 2018**

The Monday, December 31, 2018 regularly scheduled City Council meeting was not held. Therefore, no meeting minutes will be published for this date. (Note: No meeting was scheduled to be held on December 31, 2018 due to the observance of the New Years holiday.)

Hearing Notices

**Notice of Spokane City Council Public Hearing
Amendments to Spokane Municipal Code Related to Parking, Height, and Other Dimensional Standards for
Attached Housing and Multifamily Zones**

(Proposed Ordinances 35730, C35731, and C35732)

Notice is hereby given that there will be a public hearing before the Spokane City Council at its regularly scheduled meeting on January 14, 2019, beginning at 6:00 PM in the City Council Chambers, Lower Level of City Hall at 808 West Spokane Falls Boulevard, Spokane, Washington. This public hearing is regarding amendments to the Development Code, relating to dimensional standards for attached housing and multifamily development in residential zones, amending chapter 17C.110 of the Spokane Municipal Code (SMC); relating to parking and loading standards, amending chapter 17C.230 SMC; and relating to alternative residential subdivisions, amending SMC 17G.080.065. The City Plan Commission recommended approval of the proposal. Public testimony will be taken on this ordinance at the hearing on January 14, 2019. This hearing or portions thereof may be continued at the discretion of the City Council.

Any person may submit written comments on the proposed action or call for additional information at:

City of Spokane Planning & Development, Attn: Nathan Gwinn, 808 West Spokane Falls Blvd, Spokane, WA 99201, 509-625-6893, ngwinn@spokanecity.org

Documents relating to this proposal are available for viewing at:

my.spokanecity.org/projects/infill-housing-strategies-infill-development/

Location: Areas within or adjacent to certain residential zones in the city of Spokane: specifically, the RA, RSF, RTF, RMF, RHD zones. A zoning map is available for viewing at: maps.spokanecity.org

Description of Proposal:

- **Ordinance C35730** - Code amendments to lot standards for attached houses in the RMF and RHD zones, increase maximum building coverage for attached houses in the RMF and RHD zones, and remove a lower wall height for all types of primary buildings in most locations in the RMF zone (SMC 17C.110.200); adopt limited height exceptions above the roof height in RMF and RHD zones (SMC 17C.110.215); eliminate doubling of side lot line setbacks for attached houses and combine curb cuts for some housing types on narrow lots in all residential zones (SMC 17C.110.310); eliminate the maximum size for Pocket Residential Development in certain locations, and change homeowners' association requirements in all locations (SMC 17C.110.360); and apply multifamily design standards of SMC 17C.110.400 through .465 to attached housing in the RMF and RHD zones (SMC 17C.110.310 and .360).
- **Ordinance C35731** - Code amendments relating to parking calculations (SMC 17C.230.100), introducing a parking exception for attached housing in RMF and RHD zones (SMC 17C.230.130), and reducing some parking area setbacks on sites that abut residential zones (SMC 17C.230.140).
- **Ordinance C35732** - Corresponding amendments to procedural requirements for alternative residential subdivisions in SMC 17G.080.065.

SEPA: This proposal has been reviewed under the State Environmental Policy Act (SEPA) under Spokane Municipal Code Title 17E, Chapter 17E.050. A Determination of Non Significance (DNS) was issued on October 31, 2018, under WAC 197-11-340(2). During the comment period, no comments were received regarding this DNS.

Only the applicant, persons submitting written comments, and persons testifying at a hearing may appeal the decision of the Plan Commission and City Council.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or msteinolfson@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

**Notice of City Council Ad Hoc Subcommittee Meeting
Review of proposed amendments to the Comprehensive Plan**

Notice is hereby given that there will be a public meeting of a City Council Ad Hoc Committee to review potential amendments to the City's Comprehensive Plan and to make a recommendation to the City Council on **January 15, 2019, at 1:30 a.m.** in the City Council Chambers, Lower Level of City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. This meeting is open to the public but no opportunity for public testimony. Written comments submitted by 8am January 15, 2019 will be forwarded to the Ad Hoc Committee.

This Ad Hoc Committee will review, as outlined in [SMC 17G.020.02](#), private proposals for amendments to the City of Spokane's [Comprehensive Plan](#). For 2019, seven proposals are requests to amend the Land Use Plan Map. Additionally, the City is considering undertaking two text amendments to Chapter 3, Land Use Chapter. These amendments are sponsored by City Council Members.

Documents relating to these amendments are available for viewing at: <https://my.spokanecity.org/projects>

Any person may submit written comments on the proposed actions to tblack@spokanecity.org or call for additional information at:

*Planning & Development Department
Attn: Tirrell Black, Associate Planner
808 West Spokane Falls Boulevard
Spokane, WA 99201-3329
Phone (509) 625-6185
tblack@spokanecity.org*

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or msteinolfson@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

General Notices

CANCELLATION SPOKANE CITY/COUNTY HISTORIC LANDMARKS COMMISSION

MEETING OF
WEDNESDAY, JANUARY 16, 2019
*****CANCELLED*****

Please be advised that the meeting of the Spokane City/County Historic Landmarks Commission, previously scheduled for Wednesday, January 16, 2019, in the City Council Briefing Center-Lower Level of City Hall, 808 West Spokane Falls Boulevard, has been cancelled. The next tentatively scheduled meeting will be February 20, 2019.

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

AMENDMENT

AMENDMENT

AMENDMENT

LAW ENFORCEMENT TECHNOLOGY & OPERATIONS MANAGER

SPN 149

(Announcement of 12/3/2018)

The above titled announcement is hereby amended to read:

CLOSING DATE: Sun. 1/20/2019 11:59 PM Pacific Time

SUPPORTED EMPLOYMENT EXCEPTION SPN 1000 OPEN ENTRY

DATE OPEN: Tuesday, January 1, 2019

DATE CLOSED: Sunday, February 10, 2019 at 11:59 p.m.

SALARY: \$26,496.72 annual salary, payable bi-weekly

DESCRIPTION:

The Supported Employment Program is a special hiring authority that allows for a waiver of the competitive examination process for eligible individuals with disabilities to obtain full-time employment in a classified job.

EXAMPLES OF WORK:

These categories are broad definitions, not specific job listings. The City will screen the applications of all those who have indicated an interest when a job opening occurs. Applicants must meet the requirements of the specific vacancy to be considered for employment.

- **Officials and Administrators:** Employees in these jobs set broad policies for agency operations. These jobs are responsible for policies to be followed, and people hired for these positions may direct the operations of a department or section. These jobs typically require extensive experience and education at the entry level. Typical titles include superintendent, administrator, or manager.
- **Professionals:** Employees in these jobs have specialized knowledge that is usually gained through higher education or significant time in a career field. Examples of jobs include engineers, city planners, accountants, and business analysts.
- **Technicians:** Employees in these jobs have basic technical knowledge and skill that can be gained through specialized education (such as a vocational school) or on-the-job training. Examples of jobs include drafters, surveyors, and maintenance technicians.
- **Support and Clerical:** Employees in these jobs assist internal and external customers. They may record and retrieve records, money, or data crucial to the work of the agency. Examples of jobs include clerks, secretaries, customer support specialists, and cashiers.
- **Paraprofessionals:** Employees in these jobs bridge the gap between support work and technicians. Some training or prior experience is usually required. Examples of jobs include legal assistant, pension specialist, or recreation aide.
- **Skilled Craftspersons:** Employees in these jobs perform skilled manual work that requires full understanding of the processes. Often these jobs start at an apprentice level with on-the-job training. Eventually, the work calls for higher levels of skill and independence. Examples of jobs include plumbers, electricians, carpenters, and painters.
- **Service and Maintenance:** Employees in these jobs typically do laboring work that does not require specialized skills. Examples of jobs include custodians, laborers, refuse collectors, and mail couriers.

MINIMUM QUALIFICATIONS:

In order to qualify for this program, applicants must submit the following:

1. Proof of Disability
2. Certification of Job Readiness

Both documents must be issued from a licensed medical professional, a licensed vocational rehabilitation specialist, or any agency that issues or provides disability benefits.

EXAMINATION DETAILS:

Submit your application for the Supported Employment Program through the City's website. You may also request a hard copy application if needed.

Civil Service will screen your application to ensure you are eligible and have provided the required documents. You will then be placed in a candidate pool until a vacancy opens in an eligible classification. For each vacancy, you will be screened against the minimum qualifications for the position. If you meet the requirements, we will place your name on the Supported Employment Eligibility list. Human Resources will work with the hiring managers to screen, interview, and select the best candidate to fill the vacant position. Salary varies by classification in accordance with established City pay plans.

TO APPLY:

Submit your application for the Supported Employment Program through the City's website at: <http://my.spokanecity.org/> job by 11:59 p.m. on the filing cut-off date. You may also request a hard copy application if needed. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org or with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 27th day of December 2018.

MARK LINDSEY

Chair

AMBER RICHARDS

Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

Indian Trail Road Widening and Overlay – Kathleen to Barnes Engineering Services File No. 2018074

This project consists of the construction of approximately **16,000** square yards of pavement planing, **32,000** square yards of 2-inch thick HMA pavement, **1,800** square yards of pavement repair, **500** square yards of storm swale construction, **500** square yards of sidewalk and driveway concrete, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane Security Guards, First floor, City Hall, 808 West Spokane Falls Boulevard, Spokane WA 99201–3316, will receive sealed bids until 1:00 p.m., January 14, 2019 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: www.spokaneengineering.org/bid-information.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix C. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: December 19 and 26, 2018 and January 2, 2019

Notice for Bids

Supplies, Equipment, Maintenance, etc.

MISCELLANEOUS WATERWORKS PRODUCTS

Water Department

BID #4505-19

Sealed bids will be opened at 1:15 p.m., **MONDAY, January 14, 2019** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **MISCELLANEOUS WATERWORK PRODUCTS** for the Water & Hydroelectric Services Department.

Detailed specifications and proposal forms are posted on the City of Spokane Webpage at: <https://my.spokanecity.org/administrative/purchasing/current-projects/>

Submittal Instructions:

Bid proposal forms may be submitted **until 1:00 PM on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

Submit one (1) paper original and one (1) reproducible electronic copy (CD or thumb drive) of the Proposal to:

DELIVERY BY MAIL:

City of Spokane – Purchasing
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201

HAND DELIVERY:

City of Spokane – “My Spokane” Service Desk
1st Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked: **“MISCELLANEOUS WATERWORKS PRODUCTS, BID #4505-19, DUE 1/14/19”**.

Thea Prince
Purchasing Department

Publish: December 26, 2018 & January 2 & 9, 2019

RIVERFRONT PARK WEST HAVERMALE PROJECT

City of Spokane Parks & Recreation Department

RFQ #4507-19

Sealed Statements of Qualifications (SOQ) will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, JANUARY 28, 2019**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for RIVERFRONT PARK WEST HAVERMALE PROJECT for the City of Spokane Parks & Recreation Department.

The Request for Qualifications is available for download on the City of Spokane Purchasing Webpage: <https://my.spokanecity.org/administrative/purchasing/current-projects/>

SOQ documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, January 28, 2019**. SOQs must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for SOQs delivered late. **Only firm Proposals with signatures will be evaluated.**

Submit one (1) paper original, six (6) paper copies and one (1) reproducible digital copy (CD or thumb drive) of the SOQ to:

DELIVERY BY MAIL:

City of Spokane – Purchasing
4th Floor – City Hall
808 West Spokane Falls Boulevard
Spokane, WA 99201-3316

HAND DELIVERY:

City of Spokane – “My Spokane” Service Desk
1st Floor – City Hall
808 West Spokane Falls Boulevard
Spokane, WA 99201

The right is reserved to reject any and all SOQs and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

“RFQ #4507-19, RIVERFRONT PARK WEST HAVERMALE PROJECT, DUE: 1/28/19”

Thea Prince
Purchasing Department

Publish: December 26, 2018, January 2 & 9, 2019