



# Official Gazette

## City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 108

**NOVEMBER 14, 2018**

Issue 45



### MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT  
BEN STUCKART

COUNCIL MEMBERS:

BREEAN BEGGS (DISTRICT 2)

KATE BURKE (DISTRICT 1)

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

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# Minutes

**MINUTES OF SPOKANE CITY COUNCIL****Monday, November 5, 2018****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Briefing Center in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

**Roll Call**

On roll call, Council President Stuckart and Council Members Beggs, Burke, Fagan, Kinnear, Mumm, and Stratton were present.

City Attorney Mike Ormsby, City Council's Policy Advisor Brian McClatchey, and City Clerk Terri Pfister were also present on the dais.

**Advance Agenda Review**

The City Council received an overview from staff on the November 12, 2018, Advance Agenda items.

**Action to Approve November 12, 2018, Advance Agenda**

Following staff reports and Council inquiry and discussion regarding the November 12, 2018, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.2).

**Motion** by Council Member Fagan, seconded by Council Member Mumm, **to approve** the Advance Agenda for Monday, November 12, 2018; **carried unanimously.**

**ADMINISTRATIVE SESSION****Current Agenda Review**

The City Council reviewed the November 5, 2018, Current Agenda for any changes.

Third Amendment to Purchase and Sale Agreement with Liquidation Holdings Company, LLC for the Normandie Site (OPR 2018-0357)

**Motion** by Council Member Mumm, seconded by Council Member Fagan, **to suspend** the (Council) Rules; **carried unanimously.**

**Motion** by Council Member Beggs, seconded by Council Member Kinnear, **to add** the Third Amendment to Purchase and Sale Agreement with Liquidation Holdings for the Normandie site to today's (November 5, 2018) Consent Agenda; **carried unanimously.**

**CONSENT AGENDA**

**Upon Unanimous Vote (in the affirmative) the City Council unanimously approved Staff Recommendations for the following:**

Purchase of pump, including inspection of installation and training from Northwest Motor Service (Longview, WA) for the Water Department Parkwater Well Station #4—\$281,538.75 (incl. tax). (OPR 2018-0681 / BID 4497-18)

Purchase Cohesity hardware and software for 36-month support provided from Transource Services Corp. (Phoenix, AZ) for the Innovation and Technology Department—\$331,067.06 (incl. tax). (OPR 2018-0682)

Increase the administrative reserve with Halme Construction, Inc., for CSO Basin 25, Phase 1—increase of \$100,000 for a total administrative reserve of \$267,192.58 or 16% of the contract price. (PRO 2017-0033 / ENG 2017177)

Recommendation to add the following on the Spokane Register of Historic Places:

- a. US Rubber Building, 1011 West First Avenue. (OPR 2018-0684)
- b. Wilson Elementary, 911 West 25th Avenue. (OPR 2018-0685)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through October 26, 2018, total \$9,122,913.75 (Check Nos. 554172-554678; ACH Payment Nos. 55870-56169), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$7,107,165.15. (CPR 2018-0002)

City Council Meeting Minutes: October 22 and November 1, 2018. (CPR 2018-0013)

Third Amendment to Purchase and Sale Agreement with Liquidation Holdings Company, LLC for the Normandie Site. (OPR 2018-0357)

### **Council Recess/Executive Session**

The City Council adjourned at 3:46 p.m. No Executive Session was held. The City Council reconvened at 6:00 p.m. for the Regular Legislative Session.

## **LEGISLATIVE SESSION**

### **Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Stuckart.

### **Roll Call**

Council President Stuckart and Council Members Beggs, Burke, Fagan, Kinnear, Mumm, and Stratton were present.

City Clerk Terri Pfister and City Council's Policy Advisor Brian McClatchey were also present.

### **PROCLAMATION**

November 11, 2018      *Veterans Day*

Council Member Fagan read the proclamation and presented it to Henry Valder, who accepted the proclamation on behalf of the Vets Garage. The United States Air Force provides compelling air space, and cyberspace capabilities to provide precise and reliable global vigilance, reach and power for our Nation while developing airmen, technology, and integrating operations. The United States Army fights to win our Nation's wars by preserving peace and security and providing for the defense of our Nation by providing prompt sustained land dominance across the full range of military operations and spectrum of conflict in support of combatant commanders. The United States Coast Guard has safeguarded our Nation's maritime interests and environments around the world demonstrating quick responsiveness and adaptability in a broad range of emergencies through its multi mission service. The United States Marine Corps has been integral to our Country's military operations since its inception serving a vital role in national security as an amphibious expeditionary air-ground combined task force capable of forcible entry from air, land, and sea. The United States Navy maintains, trains, and equips combat ready naval forces capable of winning wars, deterring aggression and maintaining freedom of the seas through the development of aircraft, weapons, tactics, technique, organization and equipment. Our veterans have taken an oath to protect our Nation and fellow citizens through military service. Veterans Day is a special time in our community to show our appreciation and commitment to those that have sacrificed so that we are the "home of the free." The proclamation encourages the community to join in honoring our veterans. Council President Stuckart recognized City Council Policy Advisor Brian McClatchey and Council Member Fagan, who are both veterans.

### **COUNCIL SALUTATION**

Council President Stuckart read a Council Salutation recognizing and saluting Nathan Calene who works in the City Council Office and whose last day is November 9. Nathan has worked in the City Council Office since October of 2013. Nathan has served as the coordinator of the Spokane Food Policy Council. His work as the coordinator of the Food Policy Council led to the creation of the Regional Food System Inventory adopted by the City Council. Nathan's effort to expand food access led to the creation of the City's market garden and urban farming program. His knowledge about food systems and current danger to pollinators lead to the City of Spokane banning the use of neonicotinoids on City property, one of the first laws of its kind in the Nation. Nathan's passion and effort to make quality food accessible,

reduce waste and expand local food production has made Spokane residents healthier and more food secure. City Council Members and staff past and present have enjoyed the opportunity to work with someone with so much love for serving others. We hereby salute Nathan for his service on behalf of the citizens of Spokane and the Spokane City Council and wish him all the best in his future endeavors.

## COUNCIL COMMITTEE REPORTS

### Public Safety and Community Health Committee Meeting

Council Member Kinnear reported on the Public Safety and Community Health Committee held earlier today (November 5). Minutes of the Public Safety and Community Health Committee are filed with the City Clerk's Office and are available for review following approval by the Public Safety and Community Health Committee.

## APPOINTMENTS

### Plan Commission (CPR 1981-0295)

Council President Stuckart requested the deferral of the two re-appointments to the Plan Commission.

### Spokane Park Board (CPR 1981-0402), Hotel Advisory Commission (CPR 2004-0017), and Bicycle Advisory Board (CPR 1992-0059)

**Motion** by Council Member Mumm, seconded by Council Member Beggs, **to approve** (and thereby confirm), the following appointments and re-appointments; **carried unanimously**:

#### Park Board (CPR 1981-0402)

- Appointment of Bob Anderson to a term from November 8, 2018 to February 1, 2022.

#### Hotel Advisory Commission (CPR 2004-0017)

- Re-appointment of Dean Feldmeier to a three-year term, from December 1, 2018 to November 30, 2021.
- Re-appointment of Meredith Rainville to a three-year term, from December 1, 2018, to November 30, 2021.

#### Bicycle Advisory Board (CPR 1992-0059)

- Appointment of Grant Shipley to a three-year term, from November 1, 2018, to November 1, 2021.
- Appointment of James Patrick Bulger to a three-year term, from November 1, 2018, to November 1, 2021.
- Appointment of Matthew Hui to a three-year term, from November 1, 2018, to November 1, 2021.
- Appointment of Michael Nover to a three-year term, from November 1, 2018, to November 1, 2021.
- Appointment of Mike Bjordahl to a three-year term, from November 1, 2018, to November 1, 2021.
- Appointment of Robert Folie to a three-year term, from November 1, 2018, to November 1, 2021.

## OPEN FORUM

**Michael Poulin** remarked on voting and whether it is the best way to run a democracy.

**Henry Valder** remarked that Veterans Day is coming and asked for a moment of silence for the veterans. He also remarked on his homelessness and his HUD voucher.

**George McGrath** remarked on Council and its recent action to vote to rescind the Border Patrol's ability to board buses and check on passengers on the bus.

**Mercy Aguilar** requested the Council to reconsider the sit and lie law. She stated the homeless are getting very cold at night and are desperate to find some shelter. She also expressed concern regarding a manifesto that was written called "Biblical Basis for War" written by a politician.

## LEGISLATIVE AGENDA

There were no **Special Budget Ordinances**.

There were no **Emergency Ordinances**.

There were no **Resolutions**.

**FINAL READING ORDINANCES****Final Reading Ordinance C35685**

Subsequent to a brief overview by Council President Stuckart, public testimony, and the opportunity for Council commentary, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed Final Reading Ordinance C35685** relating to the adjustment of the City of Spokane's Business Registration Fee; amending SMC 08.02.0206.

**Final Reading Ordinance C35691**

Council Member Mumm provided an overview of Final Reading Ordinance C35691. Public testimony was received and Council commentary held, after which the following action was taken:

**Upon 6-1 Roll Call Vote (Council Member Fagan voting "no")**, the City Council **passed Final Reading Ordinance C35691** requiring destruction of forfeited and abandoned firearms in the City's possession; enacting a new section 12.05.060 of the Spokane Municipal Code.

**Final Reading Ordinance C35692**

Subsequent to a brief overview of Ordinance C35692 by Council President Stuckart, public testimony, and Council commentary, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed Final Reading Ordinance C35692** relating to the Communications Building Maintenance and Operations Fund; amending section 07.08.133 of the Spokane Municipal Code.

**Final Reading Ordinance C35693**

Upon consideration of Final Reading Ordinance C35693, Council President Stuckart referenced the updated version of the ordinance (ORD C35693) that he passed out earlier today (at the 3:30 p.m. Briefing Session), and he reviewed the proposed changes. Council discussion was held and the following action was taken:

**Motion** by Council Member Fagan, seconded by Council Member Mumm, **to accept** the substitute ordinance (thereby replacing the previously filed version); **carried 6-1 (Council Member Beggs voting "no")**.

Public testimony was then received on Ordinance C35693, as substituted, and there was an opportunity for additional Council commentary. The following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed Final Reading Ordinance C35693 (as substituted)** relating to the training requirements for individuals providing police and fire dispatch services; adopting new section 03.10.070 to chapter 03.10; adopting new chapter 03.12 to the Spokane Municipal Code.

**FIRST READING ORDINANCES**

The following Ordinances were read for the first time, with further action deferred:

- |                   |   |
|-------------------|---|
| <b>ORD C35694</b> | Relating to the Downtown Parking and Business Improvement Area regarding changing certain assessment rates and modifying the boundary; amending SMC sections 4.31.020, 4.31.040 and 4.31.080. |
| <b>ORD C35695</b> | Adopting a six-year Citywide Capital Improvement Program for the years 2019-2024 and amending section 5.5 Capital Facilities Program of the City's Comprehensive Plan.                        |
| <b>ORD C35696</b> | Providing for procedures for impoundment of abandoned or unauthorized vehicles and making related technical corrections; amending section 16A.61.790 of the Spokane Municipal Code.           |
| <b>ORD C35697</b> | Reaffirming that the first floor lobby of City Hall is open to all members of the public; enacting a new section 12.05.050 of the Spokane Municipal Code.                                     |

There were no **Special Considerations**.

**HEARINGS****Continuation of Hearing on 2019 Proposed Budget (FIN 2018-0001)**

The City Council continued its hearing on the 2019 Proposed Budget. Fire Chief Brian Schaeffer presented an overview of the Fire Department's budget for 2019 and Assistant Police Chief Justin Lundgren provided an overview of the Police Department's budget for 2019. Following the presentations and opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

**Motion** by Council Member Fagan, seconded by Council Member Kinnear, **to continue** the Budget Hearing to November 12, 2018; **carried unanimously**.

#### **Hearings on Comp Plan Amendments (Final Reading Ordinances C35686 through C35690)**

The City Council held hearings on the Comp Plan Amendments (Final Reading Ordinances C35686 through C35690). The City Council received presentations from Planning Department staff and held public testimony and Council commentary on each of the respective ordinances. Each ordinance was considered separately and Council action was taken on each ordinance as noted below.

Final Reading Ordinance C35686 (By a vote of 10 to 0, Plan Commission recommends approval)

**Upon Unanimous Roll Call Vote**, the City Council **passed Final Reading Ordinance C35686** relating to application made by City of Spokane Council Member Kinnear, Planning File #Z18-253COMP and adding to the text of Chapter Two – Implementation of the City's Comprehensive Plan to include a reference to the Joint City Council-Administration Six-year Strategic Plan adopted by Resolution Number (RES 2017-0101), amended or adopted thereafter.

Final Reading Ordinance C35687 (By a vote of 10 to 0, Plan Commission recommends approval)

**Upon Unanimous Roll Call Vote**, the City Council **passed Final Reading Ordinance C35687** relating to application made by Plese & Plese LLC, Planning File #Z17-630COMP and amending the Land Use Plan Map of the City's Comprehensive Plan From "Residential 4-10" to "Office" for approximately 0.25 acres total described as: Lots 5, 33, and 34, of Block 5, Byrne Addition, City of Spokane, Washington; and amending the Zoning Map from "Residential Single Family (RSF)" to "Office (O-35)."

Final Reading Ordinance C35688 (By a vote of 10 to 0, the Plan Commission recommends approval)

**Upon Unanimous Roll Call Vote**, the City Council **passed Final Reading Ordinance C35688** relating to application made by Kain Investments LLC, Planning File #Z17-623COMP and amending the Land Use Plan Map of the City's Comprehensive Plan from "Residential 15-30" to "Neighborhood Retail" for approximately 4,873 square feet described as: Lots 6-8, Block 1, McIntosh Addition except the north 118.00 ft. of the west 136.00 ft. thereof; and together with the north half of vacated alley adjacent to said Lots 6, 7, and 9 containing approximately 4,873 square feet; and amending the Zoning Map from "Residential Multifamily (RMF)" to "Neighborhood Retail (NR-35)."

Final Reading Ordinance C35689 (By a vote of 9 to 1, the Plan Commission recommends approval)

**Upon Unanimous Roll Call Vote**, the City Council **passed Final Reading Ordinance C35689** relating to application made by U Haul, Planning File #Z17-624COMP and amending the Land Use Plan Map of the City's Comprehensive Plan from "Office" to "Commercial" for approximately 10.76 acres total described as: those portions of Block 4 and 5, Garden Springs Addition to Spokane, lying south of Sunset Boulevard; all of Blocks 8 and 9, Garden Springs Addition; those portions of the vacated 5th Avenue between Assembly Street and Rustle Street; those portions of the vacated Bemis Street between Sunset Boulevard and the Interstate; and those portions of Block F of the Abernethy Tract Addition lying north of the ramp of the Interstate; and amending the Zoning Map from "Office (O-70)" to "General Commercial (GC-70)."

Final Reading Ordinance C35690 (By a vote of 9 to 1, the Plan Commission recommends approval)

**Motion** by Council Member Stratton, seconded by Council Members Fagan and Burke, **to defer** Final Reading Ordinance C35690—relating to application made by Clanton Family LLC, Planning File #Z17-621COMP and amending the Land Use Plan Map of the City's Comprehensive Plan from "Office" to "General Commercial" for approximately 0.68 acres total described as: Lots 1-4, Block 93, Second Addition to Railroad Addition to Spokane Falls; and amending the Zoning Map from "Office Retail (OR-150)" to "Community Business (CB-150)" —for two weeks (to November 19, 2018, Agenda); **carried 6-1 (Council Member Mumm voting "no")**.

#### **SECOND OPEN FORUM**

**Reilly Winant** remarked on House Bill 1155. She also remarked on the manifesto (as mentioned earlier during the first open forum).

**Roxanne Layton** stated she is concerned because recently a lot of lies have been spread to make people afraid of Matt Shea and remarked on his article called "A Basis for Biblical War."

**John Alder** stated there are thousands of immigrants on a caravan to the U.S. and they will have the misfortune to be greeted by our U.S. Army. He questioned what kind of threat immigrants who have been traveling thousands of miles pose to our security, and remarked on Border Patrol.

#### **ADJOURNMENT**

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 8:47 p.m.

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**STUDY SESSION MEETING MINUTES  
SPOKANE CITY COUNCIL  
Thursday, November 8, 2018**

A regular study session meeting of the Spokane City Council was scheduled to be held on the above date at 3:34 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Stuckart was present and Council Member Kinnear arrived at 3:43 p.m. Council Members Beggs, Burke, Fagan, Mumm, and Stratton were absent. A quorum of City Council was not present. Council President Stuckart and Council Member Kinnear received presentations and discussions were held on the following topics:

- 2019 Budget: Library
- Affordable Housing update from Ian Robertson

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 4:06 p.m.

# Hearing Notices

## CITY OF SPOKANE BUDGET NOTICE

NOTICE IS HEREBY GIVEN, pursuant to RCW 35.33.061, that the Mayor's Preliminary (Proposed) Budget of the City of Spokane for the City's ensuing Fiscal Year (January 1, 2019-December 31, 2019), has been filed in the City Clerk's Office on (or before) November 2, 2018. A copy thereof will be furnished to any taxpayer who will call at the City Clerk's Office therefor. Copies will be made available no later than November 12, 2018. The Spokane City Clerk's Office is located on the Fifth Floor - Municipal Building, 808 W. Spokane Falls Boulevard, Spokane, WA. In addition, a copy of the Proposed Budget will be available for citizen review at the Main Branch of the City Library, 906 W. Main Avenue, Spokane, WA.

NOTICE IS HEREBY FURTHER GIVEN, pursuant to RCW 35.33.061, that the Spokane City Council will meet on or before the first Monday of December for the purpose of fixing the final budget. The Council plans to meet on the dates indicated (below) in its consideration of the 2019 Proposed Budget during its Regular Legislative Sessions to be held at 6:00 p.m. on Monday evenings in the Council Chamber, 808 W. Spokane Falls Boulevard:

### OCTOBER 29, 2018

- Hold Public Hearing on possible Revenue Sources for 2019 Budget and begin Budget Hearing.

### NOVEMBER 5, 2018

- Continue Hearing on the Proposed 2019 Budget.

### NOVEMBER 12, 2018

- Continue Hearing on the Proposed 2019 Budget.

### NOVEMBER 19, 2018

- Continue Hearing on the Proposed 2019 Budget.

The City Council reserves the right to conclude the budget hearings on November 19, 2018, and/or to continue the hearings up to the 25<sup>th</sup> day prior to the beginning of the next fiscal year (RCW 35.33.071) (no later than December 7, 2018).

Any taxpayer who wishes may appear at any of these meetings and be heard for or against any part of the Budget.

## **NOTICE OF CITY COUNCIL PUBLIC HEARING PROPOSED AMENDMENT TO SPOKANE MUNICIPAL CODE**

**SECTION 08.02.033 OF CHAPTER 08.02 FEES AND CHARGES; CHAPTER 17F.060 ELEVATOR CODE; SECTION 17F.080.120 OF CHAPTER 17F.080 FIRE CODE; AND, TABLE 1.05.150 TO PRESCRIBE PENALTIES  
(Proposed Ordinance No. C35699)**

Notice is hereby given that there will be a public hearing before the City of Spokane City Council on **November 26, 2018 at 6:00 p.m.** in the City Council Chambers, Lower Level of City Hall, 808 West Spokane Falls Boulevard, Spokane,

Washington, to receive public testimony on a proposed ordinance to amend the City's Elevator and related codes. Full project details can be found at: <https://my.spokanecity.org/projects/elevator-code-update/>.

This ordinance was brought forward by staff conducting conveyance inspections within the City of Spokane. Amendments to the city's elevator and related codes include: amending section 08.02.033 of Chapter 08.02 Fees and Charges; amending chapter 17F.060 Elevator Code; amending section 17F.080.120 of Chapter 17F.080 Fire Code; and, amending table 1.05.150 to prescribe penalties.

Text amendments codify the City's authority regarding witnessed testing of conveyance systems; revise elevator permit and inspection fees; add penalties for failure to comply with inspection and decommissioning of conveyances; include text edits related to common industry terms; clarify the permitting process and requirements to meet other adopted codes; and, add specific reference to the City's adoption of the International Building Code.

Written comments and oral testimony at the public hearings for these proposed actions will be made part of the public record. **Only the applicant, persons submitting written comments and persons testifying at a hearing may appeal the decision of the City Council.**

Any person may submit written comments on the proposed actions or call for additional information at:

*Business & Development Services*  
*Attn: Duane Leopard*  
*808 West Spokane Falls Boulevard*  
*Spokane, WA 99201-3329*  
*Phone (509) 625-6129*  
*dleopard@spokanecity.org*

**SEPA:** This proposal is categorically exempt from SEPA, per 17E.050.080.

**More information on the process:** The City Council will be briefed on this proposal on Monday, November 12, 2018 at 3:30 p.m. There is no public testimony at the briefing. The 1st Reading of the ordinance before City Council is scheduled for Monday, November 19, 2018. Generally, no presentations are made at the 1st reading, and no public testimony is taken at the 1<sup>st</sup> reading. The 2<sup>nd</sup> reading and public hearing for the proposed amendment is scheduled for Monday, November 26, 2018, at 6:00 p.m., as indicated above. At this meeting there will be opportunity for public testimony. The public may also submit written comment to the City Council at [citycouncil@spokanecity.org](mailto:citycouncil@spokanecity.org). The City Council reserves the right to continue this public hearing.

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [msteinolfson@spokanecity.org](mailto:msteinolfson@spokanecity.org). Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Publish: November 14 and 21, 2018

# General Notices

## AGENDA REGULAR MEETING OF THE CIVIL SERVICE COMMISSION

9:30 AM NOVEMBER 20, 2018  
CITY HALL – COUNCIL CHAMBERS  
808 W. SPOKANE FALLS BLVD., SPOKANE, WA 99201

### 1. CALL TO ORDER/ROLL CALL

### 2. APPROVAL OF MINUTES

*Action Required*



**3. PUBLIC COMMENT****4. CHIEF EXAMINER'S REPORT****5. UNFINISHED BUSINESS*****Action Required***

- a. Rule Amendment No. 2018-01 Supported Employment (Richards)

**6. NEW BUSINESS*****Action Required***

- a. SPN 11 Assistant Clerk (Formerly Clerk I) Reinstatement (Bjork)
- b. 2019 Commission Budget Adoption (Richards)
- c. Rule Amendment No. 2018-02 Rule 1 Section 7 (Richards)

**7. ADJOURN****Notes:**

- The meeting is open to the public, with the possibility of the Commission adjourning into executive session.

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**CANCELLATION  
SPOKANE CITY/COUNTY HISTORIC  
LANDMARKS COMMISSION**

MEETING OF  
WEDNESDAY, NOVEMBER 21, 2018  
\*\*\*\*\*CANCELLED\*\*\*\*\*

Please be advised that the meeting of the Spokane City/County Historic Landmarks Commission, previously scheduled for Wednesday, November 21, 2018, in the City Council Briefing Center-Lower Level of City Hall, 808 West Spokane Falls Boulevard, has been cancelled. The next tentatively scheduled meeting will be December 19, 2018.

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# Help make a difference in your community.



**You're invited to attend the next  
Police Advisory Committee (PAC) Quarterly Public Meeting:  
Thursday, November 15, 2018 at 5:30 pm**

**MLK Jr. Family Outreach Center at ECCC  
500 S. Stone St.**

**Police Chief Craig Meidl and/or other members of the Spokane Police  
Department will be present to deliver updates and to answer  
community questions.**

## **PAC Serves as a Bridge from the Chief to the Community...**

PAC is a collection of community group representatives who serve as an advisory group to the Office of the Chief of Police regarding community needs and concerns, as well as community responses to proposed police programs and priorities. PAC is looking for additional community group leaders to join this committee. If you are interested, please send a request for an application to [anapolitano@spokanepolice.org](mailto:anapolitano@spokanepolice.org) or call (509) 625-4063.

# Ordinances

**These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.**

## **ORDINANCE C35685**

An ordinance relating to the adjustment of the City of Spokane's Business Registration Fee; amending SMC 08.02.0206; and

WHEREAS, SMC 08.02.0206 provides for an annual adjustment for Business Registration fees, and

WHEREAS, this Annual Fee adjustment is based on the previous years' increase in the Consumer Price Index (CPI); and

WHEREAS, The CPI figures for July – July (CPI-U = 2.9%; CPI-W = 3.2 %) would result in a 3.05% increase in the basic registration fee; and

WHEREAS, if approved, the new Business Registration fees would be:

Regular business registration fee = \$117

Reduced registration fee and Temporary registration = \$58.50

-- Now, therefore:

The City of Spokane does ordain:

That SMC 08.02.0206 Business Registration is amended to read as follows:

1. A regular business registration basic fee is one hundred seventeen dollars (\$117) per twelve-month period.
2. The basic fee for a nonresident business registration is one hundred seventeen dollars (\$117) per twelve-month period.

**Passed by City Council November 5, 2018**

**Delivered to Mayor November 12, 2018**

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## **ORDINANCE C35686**

AN ORDINANCE RELATING TO APPLICATION MADE BY CITY OF SPOKANE COUNCIL MEMBER KINNEAR, PLANNING FILE #Z18-253COMP AND ADDING TO THE TEXT OF CHAPTER TWO – IMPLEMENTATION OF THE CITY'S COMPREHENSIVE PLAN TO INCLUDE A REFERENCE TO THE JOINT CITY COUNCIL-ADMINISTRATION SIX-YEAR STRATEGIC PLAN ADOPTED BY RESOLUTION NUMBER (RES2017-0101), AMENDED OR ADOPTED THEREAFTER.

WHEREAS, the Washington State Legislature passed the Growth Management Act (GMA) in 1990, requiring among other things, the development of a Comprehensive Plan (RCW 36.70A); and

WHEREAS, the City of Spokane adopted a Comprehensive Plan in May of 2001 that complies with the requirements of the Growth Management Act; and

WHEREAS, the Growth Management Act requires continuing review and evaluation of the Comprehensive Plan and contemplates an annual amendment process for incorporating necessary and appropriate revisions to the Comprehensive Plan; and

WHEREAS, text amendment application Z18-253COMP was timely submitted to the City for consideration during the City's 2017/2018 Comprehensive Plan amendment cycle; and

WHEREAS, Application Z18-253COMP seeks to amend the text of Chapter Two - Implementation of the City's Comprehensive Plan to include a reference to the Joint City Council-Administration Six-Year Strategic Plan; and

WHEREAS, staff requested comments from agencies and departments on April 20, 2018, and a public comment period ran from May 29, 2018 to July 27, 2018; and

WHEREAS, the Washington State Department of Commerce and appropriate state agencies were given the required 60-day notice before adoption of proposed changes to the Comprehensive Plan on September 19, 2018; and

WHEREAS, the Spokane City Plan Commission held a substantive workshop regarding the proposed Comprehensive Plan amendment on June 8, 2018; and

WHEREAS, this text amendment is procedural in nature and categorically exempt from SEPA review per WAC 197-11-800(19); and

WHEREAS, notice of the text changes and announcement of the September 12 2018 Plan Commission Public Hearing was published on August 29, 2018 and September 5, 2018; and

WHEREAS, the staff report for Application Z18-253COMP reviewed all the criteria relevant to consideration of the application; and

WHEREAS, the Spokane Plan Commission conducted a public hearing and deliberated on September 12, 2018 for the Application Z18-253COMP and other proposed amendments; and

WHEREAS, the Spokane Plan Commission found that Application Z18-253COMP is consistent with and implements the Comprehensive Plan; and

WHEREAS, the Plan Commission voted 10 to 0 to recommend approval of Application Z18-253COMP; and

WHEREAS, the City Council adopts the recitals set forth herein as its findings and conclusions in support of its adoption of this ordinance and further adopts the findings, conclusions, and recommendations from the Planning & Development Services Staff Report and the City of Spokane Plan Commission for the same purposes; --

NOW, THEREFORE, THE CITY OF SPOKANE DOES ORDAIN:

1. Approval of Application. Application Z18-253COMP is approved.
2. Amendment of Text. Chapter Two – Implementation of the Spokane Comprehensive Plan is amended to include a reference to the Joint City Council-Administration Six-Year Strategic Plan.

**Passed by City Council November 5, 2018**  
**Delivered to Mayor November 12, 2018**

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#### ORDINANCE C35687

AN ORDINANCE RELATING TO APPLICATION MADE BY PLESE & PLESE LLC, PLANNING FILE #Z17-630COMP AND AMENDING THE LAND USE PLAN MAP OF THE CITY'S COMPREHENSIVE PLAN FROM "RESIDENTIAL 4-10" TO "OFFICE" FOR APPROXIMATELY 0.25 ACRES TOTAL DESCRIBED AS: LOTS 5, 33, AND 34, OF BLOCK 5, BYRNE ADDITION CITY OF SPOKANE, WASHINGTON; AND AMENDING THE ZONING MAP FROM "RESIDENTIAL SINGLE FAMILY (RSF)" TO "OFFICE (0-35)."

WHEREAS, the Washington State Legislature passed the Growth Management Act (GMA) in 1990, requiring among other things, the development of a Comprehensive Plan (RCW 36.70A); and

WHEREAS, the City of Spokane adopted a Comprehensive Plan in May of 2001 that complies with the requirements of the Growth Management Act; and

WHEREAS, the Growth Management Act requires continuing review and evaluation of the Comprehensive Plan and contemplates an annual amendment process for incorporating necessary and appropriate revisions to the Comprehensive Plan; and

WHEREAS, land use amendment application Z17-630COMP was timely submitted to the City for consideration during the City's 2017/2018 Comprehensive Plan amendment cycle; and

WHEREAS, Application Z17-630COMP seeks to amend the Land Use Plan Map of the City's Comprehensive Plan for a change from "Residential 4-10" to "Office" for 0.25 acres of Lots 33 and 34. If approved, the implementing zoning designation requested is "Office (O-35)"; and

WHEREAS, during consideration of the 2017 Comprehensive Plan Amendment docket, the City Council adopted Resolution 2018-0021 expanding the area of the proposed amendment to include Lot 5; and

WHEREAS, staff requested comments from agencies and departments on April 20, 2018, and a public comment period ran from May 29, 2018 to July 27, 2018; and

WHEREAS, the Washington State Department of Commerce and appropriate state agencies were given the required 60-day notice before adoption of proposed changes to the Comprehensive Plan on September 19, 2018; and

WHEREAS, the Spokane City Plan Commission held a substantive workshop regarding the proposed Comprehensive Plan amendment on June 19, 2018; and

WHEREAS, a State Environmental Policy Act (SEPA) Determination of Non-Significance was issued on August 28, 2018 for the Comprehensive Land Use Plan Map and Zoning Map changes ("DNS"). The public comment period for the SEPA determination ended on September 11, 2018; and

WHEREAS, notice of the SEPA Checklist and Determination, the Land Use Plan Map changes, and the Zoning Map changes, and announcement of the September 12 2018 Plan Commission Public Hearing was published on August 29, 2018 and September 5, 2018; and

WHEREAS, Notice of Plan Commission Public Hearing and SEPA Determination was posted on the property and mailed to all property owners and taxpayers of record, as shown by the most recent Spokane County Assessor's record, and occupants of addresses of property located within a four hundred foot radius of any portion of the boundary of the subject property on August 29, 2018; and

WHEREAS, the staff report for Application Z17-630COMP reviewed all the criteria relevant to consideration of the application; and

WHEREAS, the Spokane Plan Commission conducted a public hearing and deliberated on September 12, 2018 for the Application Z17-630COMP and other proposed amendments; and

WHEREAS, the Spokane Plan Commission found that Application Z17-630COMP is consistent with and implements the Comprehensive Plan; and

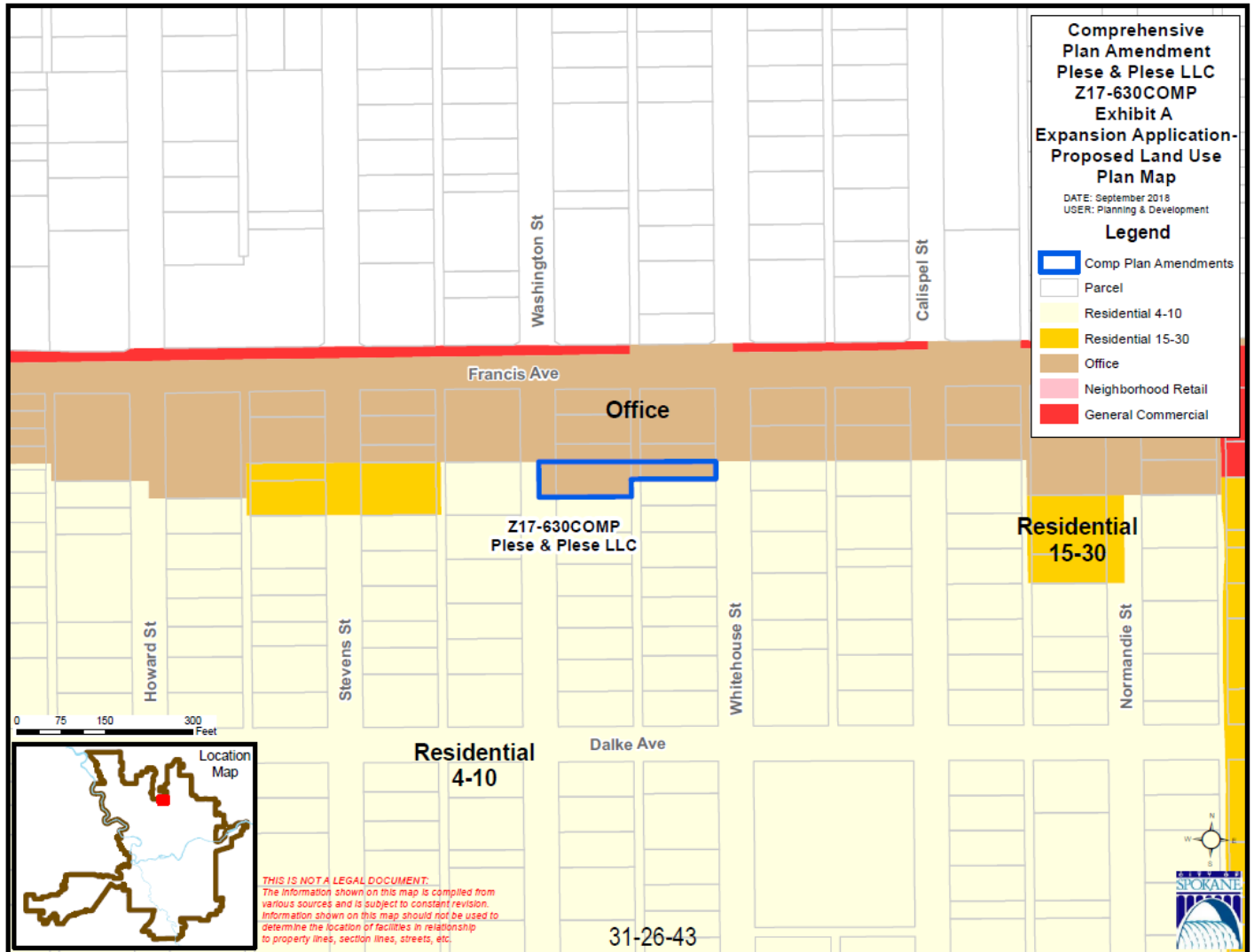
WHEREAS, the Plan Commission voted 10 to 0 to recommend approval of Application Z17-630COMP; and

WHEREAS, the City Council adopts the recitals set forth herein as its findings and conclusions in support of its adoption of this ordinance and further adopts the findings, conclusions, and recommendations from the Planning & Development Services Staff Report and the City of Spokane Plan Commission for the same purposes; --

NOW, THEREFORE, THE CITY OF SPOKANE DOES ORDAIN:

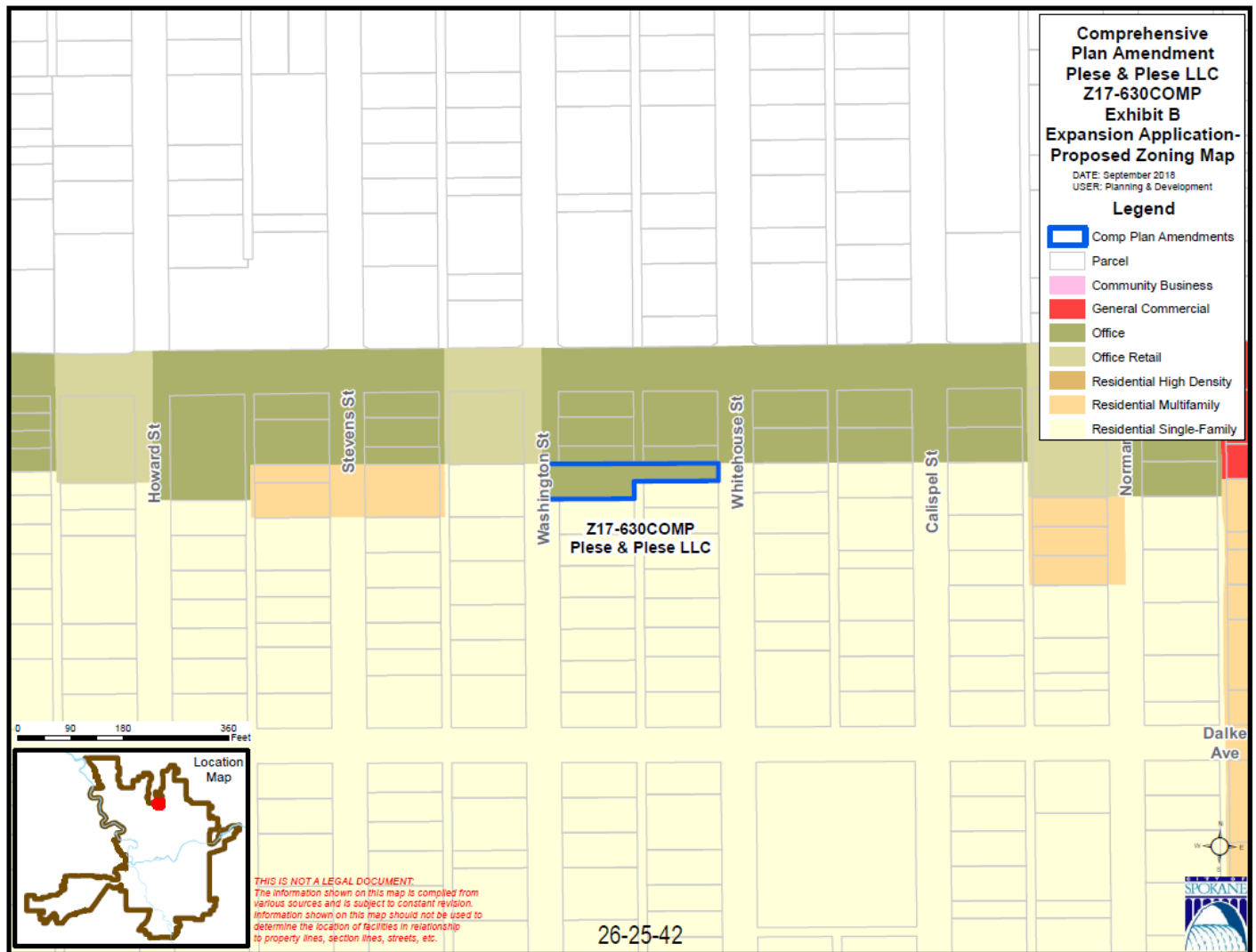
1. Approval of Application. Application Z17-630COMP is approved.
2. Amendment of Land Use Map. The Spokane Comprehensive Plan Land Use Plan Map is amended from "Residential 4-10" to "Office" for 10.76 acres, as shown in Exhibit A.
3. Amendment of Zoning Map. The City of Spokane Zoning Map is amended from "Residential Single Family (RSF)" to "Office (O-35)" for this same area, as shown in Exhibit B.

## Exhibit A





## Exhibit B



Passed by City Council November 5, 2018  
 Delivered to Mayor November 12, 2018

### ORDINANCE C35688

AN ORDINANCE RELATING TO APPLICATION MADE BY KAIN INVESTMENTS LLC, PLANNING FILE #Z17-623COMP AND AMENDING THE LAND USE PLAN MAP OF THE CITY'S COMPREHENSIVE PLAN FROM "RESIDENTIAL 15-30" TO "NEIGHBORHOOD RETAIL" FOR APPROXIMATELY 4873 SQUARE FEET DESCRIBED AS: LOTS 6-8 BLOCK 1, MCINTOSH ADDITION EXCEPT THE NORTH 118.00 FT. OF THE WEST 136.00 FT. THEREOF; AND TOGETHER WITH THE NORTH HALF OF VACATED ALLEY ADJACENT TO SAID LOTS 6, 7, AND 9. CONTAINING APPROXIMATELY 4873 SQUARE FEET; AND AMENDING THE ZONING MAP FROM "RESIDENTIAL MULTIFAMILY (RMF)" TO "NEIGHBORHOOD RETAIL (NR-35)."

WHEREAS, the Washington State Legislature passed the Growth Management Act (GMA) in 1990, requiring among other things, the development of a Comprehensive Plan (RCW 36.70A); and

WHEREAS, the City of Spokane adopted a Comprehensive Plan in May of 2001 that complies with the requirements of the Growth Management Act; and

WHEREAS, the Growth Management Act requires continuing review and evaluation of the Comprehensive Plan and contemplates an annual amendment process for incorporating necessary and appropriate revisions to the Comprehensive Plan; and

WHEREAS, land use amendment application Z17-623COMP was timely submitted to the City for consideration during the City's 2017/2018 Comprehensive Plan amendment cycle; and

WHEREAS, Application Z17-623COMP seeks to amend the Land Use Plan Map of the City's Comprehensive Plan for a change from "Residential 15-30" to "Neighborhood Retail" for 4873 square feet of the subject properties. If approved, the implementing zoning designation requested is "Neighborhood Retail (NR-35)"; and

WHEREAS, staff requested comments from agencies and departments on April 20, 2018, and a public comment period ran from May 29, 2018 to July 27, 2018; and

WHEREAS, the Washington State Department of Commerce and appropriate state agencies were given the required 60-day notice before adoption of proposed changes to the Comprehensive Plan on September 19, 2018; and

WHEREAS, the Spokane City Plan Commission held a substantive workshop regarding the proposed Comprehensive Plan amendment on July 11, 2018; and

WHEREAS, a State Environmental Policy Act (SEPA) Determination of Non-Significance was issued on August 28, 2018 for the Comprehensive Land Use Plan Map and Zoning Map changes ("DNS"). The public comment period for the SEPA determination ended on September 11, 2018; and

WHEREAS, notice of the SEPA Checklist and Determination, the Land Use Plan Map changes, and the Zoning Map changes, and announcement of the September 12, 2018 Plan Commission Public Hearing was published on August 29, 2018 and September 5, 2018; and

WHEREAS, Notice of Plan Commission Public Hearing and SEPA Determination was posted on the property and mailed to all property owners and taxpayers of record, as shown by the most recent Spokane County Assessor's record, and occupants of addresses of property located within a four hundred foot radius of any portion of the boundary of the subject property on August 29, 2018; and

WHEREAS, the staff report for Application Z17-623COMP reviewed all the criteria relevant to consideration of the application; and

WHEREAS, the Spokane Plan Commission conducted a public hearing and deliberated on September 12, 2018 for the Application Z17-623COMP and other proposed amendments; and

WHEREAS, the Spokane Plan Commission found that Application Z17-623COMP is consistent with and implements the Comprehensive Plan; and

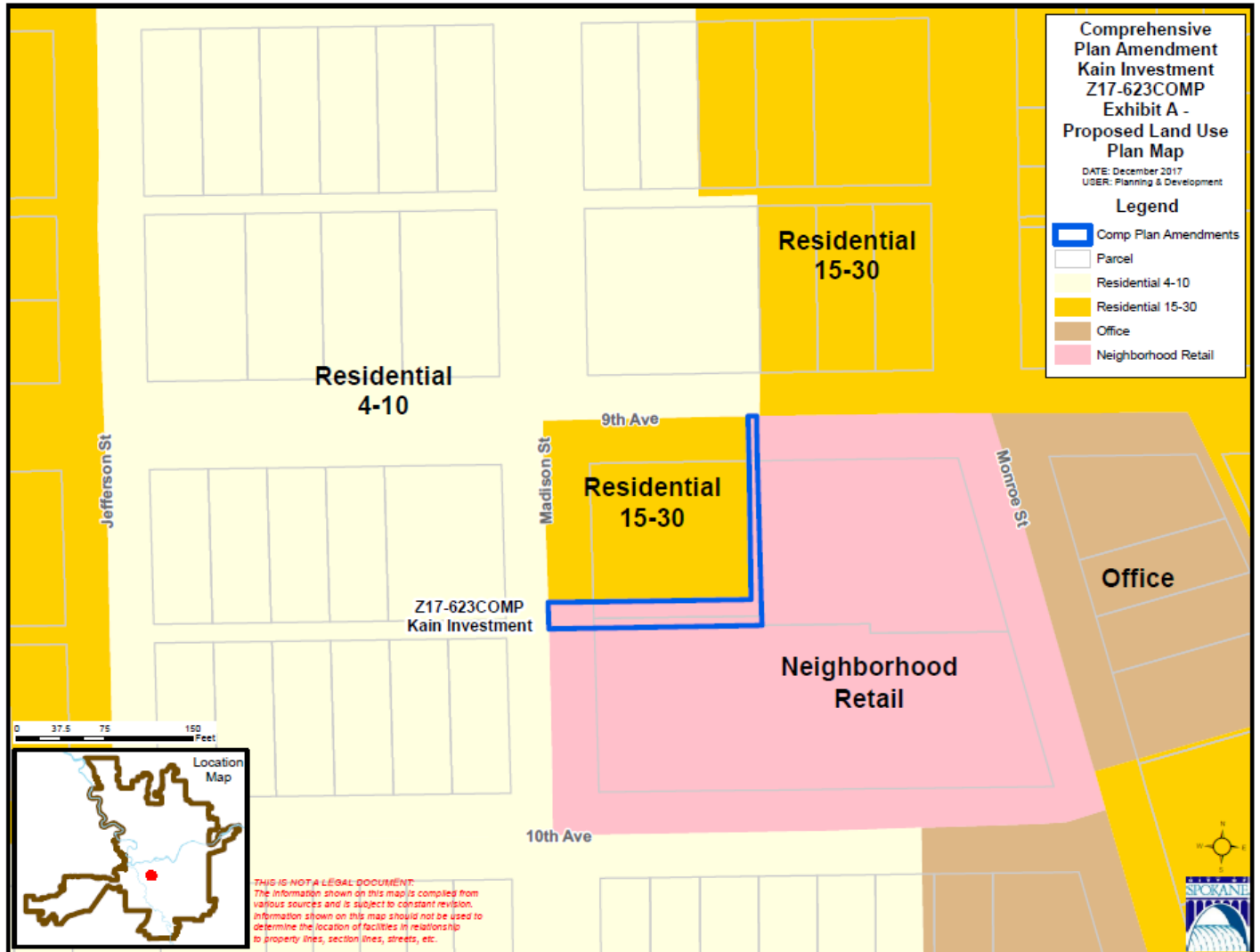
WHEREAS, the Plan Commission voted 10 to 0 to recommend approval of Application Z17-623COMP; and

WHEREAS, the City Council adopts the recitals set forth herein as its findings and conclusions in support of its adoption of this ordinance and further adopts the findings, conclusions, and recommendations from the Planning & Development Services Staff Report and the City of Spokane Plan Commission for the same purposes; --

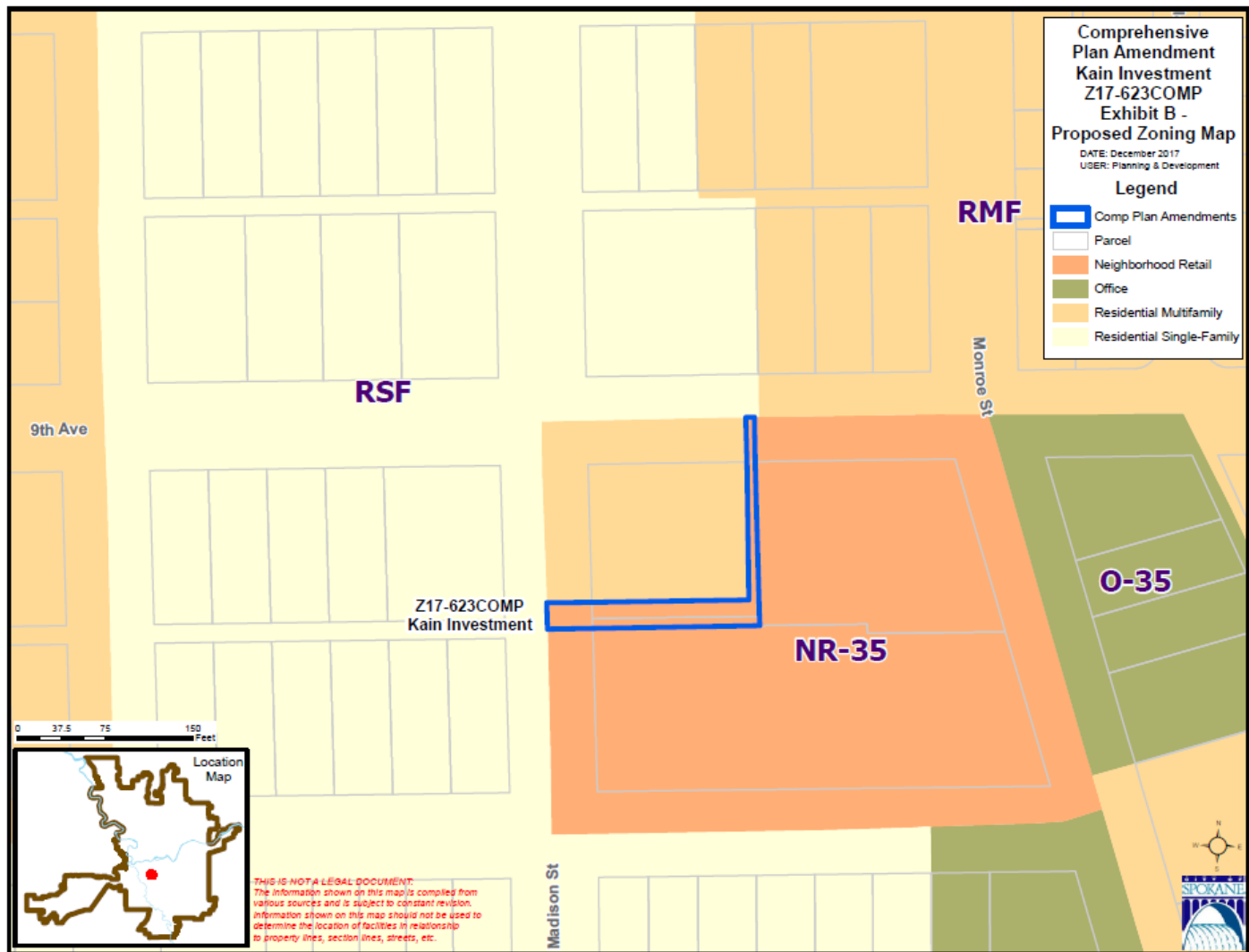
NOW, THEREFORE, THE CITY OF SPOKANE DOES ORDAIN:

1. Approval of Application. Application Z17-623COMP is approved.
2. Amendment of Land Use Map. The Spokane Comprehensive Plan Land Use Plan Map is amended from "Residential 15-30" to "Neighborhood Retail" for 4873 square feet, as shown in Exhibit A.
3. Amendment of Zoning Map. The City of Spokane Zoning Map is amended from "Residential Multifamily (RMF)" to "Neighborhood Retail (NR-35)" for this same area, as shown in Exhibit B.

Exhibit A



## Exhibit B



Passed by City Council November 5, 2018

Delivered to Mayor November 12, 2018

### ORDINANCE C35689

AN ORDINANCE RELATING TO APPLICATION MADE BY U HAUL, PLANNING FILE #Z17-624COMP AND AMENDING THE LAND USE PLAN MAP OF THE CITY'S COMPREHENSIVE PLAN FROM "OFFICE" TO "COMMERCIAL" FOR APPROXIMATELY 10.76 ACRES TOTAL DESCRIBED AS: THOSE PORTIONS OF BLOCK 4 AND 5, GARDEN SPRINGS ADDITION TO SPOKANE, LYING SOUTH OF SUNSET BOULEVARD; ALL OF BLOCKS 8 AND 9, GARDEN SPRINGS ADDITION; THOSE PORTIONS OF THE VACATED 5<sup>TH</sup> AVE BETWEEN ASSEMBLY ST AND RUSTLE ST; THOSE PORTIONS OF THE VACATED BEMIS ST BETWEEN SUNSET BOULEVARD AND THE INTERSTATE; AND THOSE PORTIONS OF BLOCK F OF THE ABERNETHY TRACT ADDITION LYING NORTH OF THE RAMP OF THE INTERSTATE; AND AMENDING THE ZONING MAP FROM "OFFICE (O-70)" TO "GENERAL COMMERCIAL (GC-70)."

WHEREAS, the Washington State Legislature passed the Growth Management Act (GMA) in 1990, requiring among other things, the development of a Comprehensive Plan (RCW 36.70A); and

WHEREAS, the City of Spokane adopted a Comprehensive Plan in May of 2001 that complies with the requirements of the Growth Management Act; and

WHEREAS, the Growth Management Act requires continuing review and evaluation of the Comprehensive Plan and contemplates an annual amendment process for incorporating necessary and appropriate revisions to the Comprehensive Plan; and

WHEREAS, land use amendment application Z17-624COMP was timely submitted to the City for consideration during the City's 2017/2018 Comprehensive Plan amendment cycle; and

WHEREAS, Application Z17-624COMP seeks to amend the Land Use Plan Map of the City's Comprehensive Plan for a change from "Office" to "Commercial" for 10.76 acres of the subject properties. If approved, the implementing zoning designation requested is "General Commercial (GC-70)"; and

WHEREAS, staff requested comments from agencies and departments on April 20, 2018, and a public comment period ran from May 29, 2018 to July 27, 2018; and

WHEREAS, the Washington State Department of Commerce and appropriate state agencies were given the required 60-day notice before adoption of proposed changes to the Comprehensive Plan on September 19, 2018; and

WHEREAS, the Spokane City Plan Commission held a substantive workshop regarding the proposed Comprehensive Plan amendment on June 19, 2018; and

WHEREAS, a State Environmental Policy Act (SEPA) Determination of Non-Significance was issued on August 28, 2018 for the Comprehensive Land Use Plan Map and Zoning Map changes ("DNS"). The public comment period for the SEPA determination ended on September 11, 2018; and

WHEREAS, notice of the SEPA Checklist and Determination, the Land Use Plan Map changes, and the Zoning Map changes, and announcement of the September 12 2018 Plan Commission Public Hearing was published on August 29, 2018 and September 5, 2018; and

WHEREAS, Notice of Plan Commission Public Hearing and SEPA Determination was posted on the property and mailed to all property owners and taxpayers of record, as shown by the most recent Spokane County Assessor's record, and occupants of addresses of property located within a four hundred foot radius of any portion of the boundary of the subject property on August 29, 2018; and

WHEREAS, the staff report for Application Z17-624COMP reviewed all the criteria relevant to consideration of the application; and

WHEREAS, the Spokane Plan Commission conducted a public hearing and deliberated on September 12, 2018 for the Application Z17-624COMP and other proposed amendments; and

WHEREAS, the Spokane Plan Commission found that Application Z17-624COMP is consistent with and implements the Comprehensive Plan; and

WHEREAS, the Plan Commission voted 9 to 1 to recommend approval of Application Z17-624COMP; and

WHEREAS, the City Council adopts the recitals set forth herein as its findings and conclusions in support of its adoption of this ordinance and further adopts the findings, conclusions, and recommendations from the Planning & Development Services Staff Report and the City of Spokane Plan Commission for the same purposes; --

NOW, THEREFORE, THE CITY OF SPOKANE DOES ORDAIN:

1. Approval of Application. Application Z17-624COMP is approved.
2. Amendment of Land Use Map. The Spokane Comprehensive Plan Land Use Plan Map is amended from "Office" to "Commercial" for 10.76 acres, as shown in Exhibit A.
3. Amendment of Zoning Map. The City of Spokane Zoning Map is amended from "Office (O-70)" to "General Commercial (GC-70)" for this same area, as shown in Exhibit B.

**Comprehensive Plan Amendment**  
**U-Haul Company**  
**Z17-624COMP**  
**Exhibit A -**  
**Proposed Land Use Plan Map**

DATE: December 2017  
 USER: Planning & Development

**Legend**

- Comp Plan Amendments
- Parcel
- Conservation Open Space
- Open Space
- Residential 4-10
- Residential 15-30
- Residential 15+
- Office
- General Commercial

**Map Labels:**  
 General Commercial  
 Residential 4-10  
 Residential 15-30  
 Residential 15+  
 Conservation Open Space  
 Open Space  
 Office  
 Z17-624COMP  
 U-Haul Company

**Streets:**  
 Miller Ave, Taylor St, Royal St, Garden Ln, Assembly St, Burch St, Sunset Hwy, Sunset Blvd, Rusten St, Garden Springs Rd, Westcliff Pl, Azalea Dr, Rosamond, Grandview Ave, 17th Ave, 18th Ave, 21st Ave, Westridge Dr, Westridge Ln, Beard Dr.

**Scale:**  
 0 225 450 900 Feet

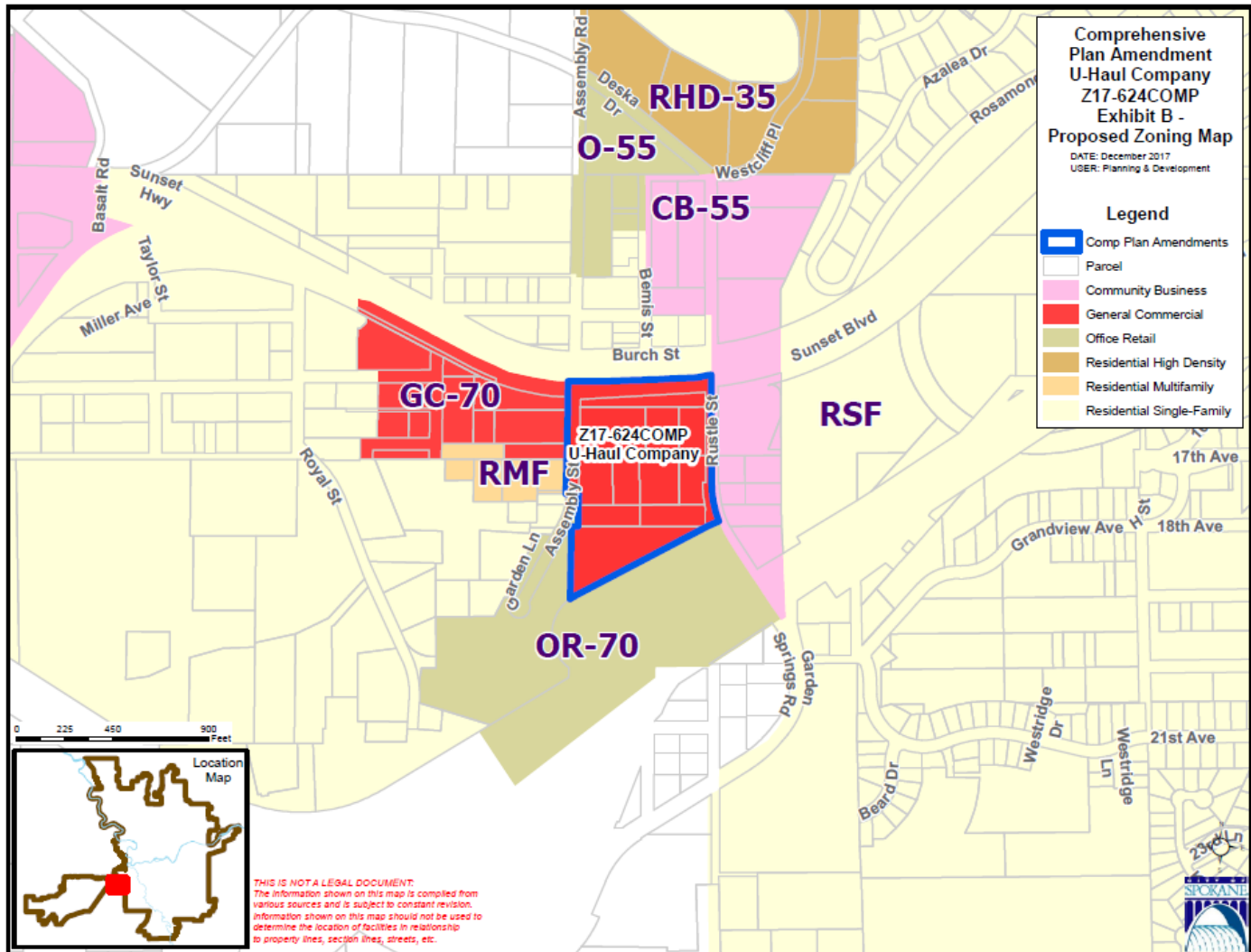
**Location Map**

**THIS IS NOT A LEGAL DOCUMENT:**  
 The information shown on this map is compiled from various sources and is subject to constant revision. Information shown on this map should not be used to determine the location of facilities in relationship to property lines, section lines, streets, etc.

**SPokane**



## Exhibit B



Passed by City Council November 5, 2018  
Delivered to Mayor November 12, 2018

### ORDINANCE NO. C35691

An ordinance requiring the destruction of forfeited and abandoned firearms in the City's possession; enacting a new section 12.05.060 of the Spokane Municipal Code.

**WHEREAS**, gun violence is a persistent problem across the United States, and Spokane is no exception; and

**WHEREAS**, under current practice, when the Spokane Police Department takes possession of firearms subject to a judicial forfeiture order, it auctions off the "long guns" (i.e., rifles), and destroys pistols and automatic and illegal weapons; and

**WHEREAS**, several jurisdictions which have auctioned off or traded seized or forfeited firearms have seen those same guns later involved in crimes, threats, or suicides, as revealed by an Associated Press article examining firearms sales by law enforcement agencies since 2011 and published in the Kitsap Sun in January of 2018; and

**WHEREAS**, in 1993, the Spokane City Council adopted Resolution 1993-0118 (Dec. 20, 1993), which required that seized or forfeited "short firearms" (i.e., pistols) were to be destroyed, and not resold into the hands of the public; and

**WHEREAS**, in 1994, the state legislature amended the definition of "firearms" to remove the distinction between pistols and rifles for purposes of the authority of municipal governments to destroy both rifles and pistols subject to a judicial forfeiture order; and

**WHEREAS**, from 2011 to 2018, inclusive, the City of Spokane has realized approximately \$16,787 in proceeds from the sale of forfeited firearms, and those proceeds have ranged from approximately \$633 to approximately \$7,488; and

**WHEREAS**, consistent with Resolution 1993-0118 (Dec. 20, 1993), the City of Spokane intends to do all it can to prevent and reduce crimes involving firearms in Spokane and has determined that destroying all seized or forfeited firearms rather than reselling or trading them to the public or to gun dealers is a simple, sensible, and effective way to reduce access to firearms and help reduce and prevent gun violence in Spokane.

**NOW THEREFORE**, the City of Spokane does ordain:

**Section 1.** That there is enacted a new section 12.05.060 of the Spokane Municipal Code to read as follows:

**Section 12.05.060 Disposition of seized or forfeited firearms**

- A. The Spokane Police Department ("SPD"), from time to time, seizes firearms or takes possession of firearms subject to a judicial forfeiture order.
- B. Under state law, the City of Spokane is authorized to dispose of any forfeited firearms by whatever method(s) the City Council may determine, including sale, trade, or destruction.
- C. The City of Spokane intends to reduce the future availability of firearms which have come into the possession of SPD in order to protect the public health, safety, and welfare of the people of Spokane, and convey the City's adamant determination to reduce the level of violent crime associated with firearms in Spokane.
- D. Beginning on the effective date of this section, and except as otherwise provided by this section, the City of Spokane and SPD shall destroy all firearms that have come into its possession and that are (1) judicially forfeited and are no longer needed for evidence, (2) forfeited due to a failure to file a claim under RCW 63.32.010, 63.40.010, or 69.50.505, or that are (3) unlawful for any person to own, manufacture, buy, sell, loan, furnish, transport, or have in possession or under control, and SPD shall not sell, transfer, or trade any such firearms.
- E. This section shall not apply to (1) firearms that have come into the possession of SPD prior to June 30, 1993, (2) forfeited firearms that present unusual characteristics impacting officer and public safety, such as an illegal alteration or modification of the firearm that heightens the danger to officers, and retained by SPD for training purposes and not for sale; or (3) antique firearms recognized as curios, relics, and firearms of particular historical significance by the United States Treasury Bureau of Alcohol, Tobacco, Firearms and Explosives.

**Passed by City Council November 5, 2018**

**Delivered to Mayor November 12, 2018**

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**ORDINANCE NO. C35692**

An ordinance relating to the Communications Building Maintenance and Operations Fund; amending section 07.08.133 of the Spokane Municipal Code.

**NOW THEREFORE**, the City of Spokane does ordain:

**Section 1.** That section 08.01.020 of the Spokane Municipal Code is amended to read as follows:

**Section 07.08.133 Communications Building Maintenance and Operations Fund**

- A. The Combined Communications Building (CCB) is an essential facility to coordinating the response of public safety agencies to calls within Spokane County. The Combined Communications Building is home to Spokane County 9-1-1 and Crime Check, Spokane Police Dispatch, Spokane Sheriff Dispatch and the Combined Communications Center (CCC) which dispatches Fire/EMS.
- B. There is established in the City treasury a special revenue fund designated the "combined communications center maintenance and operations fund" to be used for the maintenance and operation of the ((communications building)) Combined Communications Building. This fund will receive fees from all building occupants ((, which include 9-1-1, Spokane County sheriff's dispatch, City of Spokane fire dispatch and City of Spokane police dispatch;)) and will expend sums for administration, maintenance and operation of the building in accordance with an interlocal cooperation agreement approved in accordance with SMC Chapter 06.10.
- C. The ((communications building)) Combined Communications Building is owned and maintained by the City and administered in accordance with generally accepted government accounting principles, but is under the policy

direction and may be subject to audit by the ~~((site council))~~ the policy board established in ~~((the))~~ an interlocal cooperation agreement approved in accordance with SMC Chapter 06.10.

- D. Moneys in the fund may accumulate from year to year and may be used as determined by the City Council or ((site council)) policy board only as established in ~~((the))~~ an agreement adopted in accordance with SMC Chapter 06.10.
- E. The disposition, exchange, swap, conveyance, sale, listing for sale, or any other attempt to transfer ownership or management of the Combined Communications Building shall be subject to SMC Chapter 12.10. The transfer of ownership or management of the Combined Communications Building shall require approval of the City Council.

**Passed by City Council November 5, 2018**

**Delivered to Mayor November 12, 2018**

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### **ORDINANCE C35693**

An ordinance relating to the training requirements for individuals providing police and fire dispatch services; adopting a new section 03.10.070; and a new chapter 03.12 of the Spokane Municipal Code.

**WHEREAS**, more than 60% of calls for emergency response originate within the boundaries of the city of Spokane; and

**WHEREAS**, the Spokane Police Department received 65% of all the Crime Check reports made in 2017; and

**WHEREAS**, there are 21 Spokane Police Department Radio Dispatchers; and

**WHEREAS**, Spokane Police Department Radio Dispatchers send officers on emergency calls while relaying necessary and vital information to ensure the safety of both the officers and citizen(s) involved; and

**WHEREAS**, Spokane Police Department Radio Dispatchers assist field patrols by obtaining additional information from callers and conducting name, vehicle and warrant checks as requested by officers; and

**WHEREAS**, Spokane Police Department Radio Dispatchers must have knowledge of the equipment and capabilities of specialized units such as SWAT and TAC; and

**WHEREAS**, Spokane Police Department Radio Dispatchers must use de-escalation techniques to individuals in crisis and tactical expertise in giving direction to subjects on the phone; and

**WHEREAS**, Spokane Police Department Radio Dispatchers must be technically sound in all facets of Computer Aided Dispatch systems and Law Enforcement Records Management Systems; and

**WHEREAS**, the highly technical and professional support Spokane Police Department Radio Dispatchers provide to sworn police officers allow officers to focus their efforts on preventing and reducing crime, building strong community collaboration and improving the quality of life in neighborhoods; and

**WHEREAS**, there are 21 Spokane Fire Dispatch employees; and

**WHEREAS**, in 2017, Spokane Fire Dispatch employees answered, triaged and dispatched 65,186 EMS calls for Spokane County, all while meeting the NFPA 1221 standards for dispatching High Priority and Low Priority calls; and

**WHEREAS**, in 2017, 40,329 emergency calls were made from within Spokane City limits, an increase of 3.2% from 2016; and

**WHEREAS**, Spokane Fire Dispatch employees each receive at least 1,000 hours of initial training; and

**WHEREAS**, Spokane Fire Dispatch employees are all EMT and EMD certified, making them highly trained and skilled to answer and provide instruction during medical emergencies; and

**WHEREAS**, Spokane Fire Dispatch employees provide services to 15 fire agencies, including the City of Spokane Fire Department, covering 1,800 square miles and interfacing with neighboring county fire jurisdictions; and

**WHEREAS**, Spokane Fire Dispatch employees receive ongoing training and education to provide the best services possible to individuals requesting emergency assistance and the field responders providing the response; and

**WHEREAS**, dispatching for fire service requires training and certifications for dispatch staff to create a highly skilled and professional dispatch unit.

**NOW, THEREFORE**, the City of Spokane does ordain:

**Section 1.** That there is adopted a new section 03.10.070 of the Spokane Municipal Code to read as follows:

**Section 03.10.070 Spokane Police Radio Dispatch**

- A. The City of Spokane recognizes individuals providing dispatch services to the Spokane Police Department as first responders who are responsible for interrogating, triaging, and providing instruction during emergencies and identifying and directing resources to an incident location to prevent loss of life and property and ensure public safety. Individuals providing dispatch services to the Spokane Police Department conduct research and provide callbacks on non-emergency calls so officers in the field can focus on responding to emergency and high priority calls.
- B. Any individual providing dispatch services to Spokane Police Department employees shall, at a minimum, complete, obtain, and maintain ACCESS II certification provided by the Washington State Patrol within twelve (12) months of being hired to provide to dispatch services.
- C. Dispatch services to Spokane Police Department officers and civilian employees shall only be performed by employees of the City of Spokane.

**Section 2.** That there is adopted a new chapter 03.12 of the Spokane Municipal Code to read as follows:

**Chapter 03.12 Spokane Fire Dispatch**  
**Section 03.12.010 Fire Dispatchers**

- A. The City of Spokane recognizes individuals providing dispatch services to the Spokane Fire Department as first responders who are responsible for interrogating, triaging, and providing instruction during medical emergencies and identifying and directing an emergency response unit to an incident location to prevent loss of life and property, ensure public safety, and respond to medical emergencies.
- B. Dispatch services to Spokane Fire Department firefighters and civilian employees shall only be performed by employees of the City of Spokane.

**Section 03.12.020 Spokane Fire Dispatch Training Requirements**

- A. Any individual providing dispatch services to Spokane Fire Department employees shall, at a minimum, complete, obtain, and maintain the following certifications within twelve (12) months of being hired to provide to dispatch services:
  - 1. Emergency Medical Dispatcher (EMD);
  - 2. Emergency Medical Technician (EMT);
  - 3. Telecommunicator I provided by the Washington State Criminal Justice Training Commission
  - 4. Telecommunicator II provided by the Washington State Criminal Justice Training Commission;
  - 5. Introduction to the Incident Command System (ICS 100) provided by the Federal Emergency Management Agency; and
  - 6. Introduction to the National Incident Management System (IS-700.b) provided by the Federal Emergency Management Agency.
- B. Individuals providing dispatch services to Spokane Fire Department employees are encouraged to complete the following courses and obtain the following additional certifications, as well as other additional certifications recommended by the Spokane Fire Chief:
  - 1. Telecommunicators Emergency Response Task Force (IS-144) provided by the Federal Emergency Management Agency;
  - 2. ICS for Single Resources and Initial Action Incidents (IS-200.B) provided by the Federal Emergency Management Agency; and

3. Telecommunicators Emergency Response Task Force (TERT) provided by the Washington State Criminal Justice Training Commission.

**Passed by City Council November 5, 2018**

**Delivered to Mayor November 12, 2018**

# Job Opportunities

**We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.**

## **SENIOR BUSINESS SYSTEMS ANALYST SPN 162 PROMOTIONAL**

**DATE OPEN: Monday, November 12, 2018      DATE CLOSED: Sunday, November 25, 2018 at 11:59 p.m.**  
**SALARY: \$70,824.96 annual salary, payable bi-weekly, to a maximum of \$92,143.44**

### **DESCRIPTION:**

Under general direction, leads and performs professional analysis, development, and continuous improvement of one or more major, complex business systems and processes at an operational level for a City department.

### **DUTIES:**

- Coordinates and leads the work of technical and professional employees in support of department mission-critical systems, applications, and technology. Trains employees, leads complex projects, and may evaluate subordinate staff.
- Identifies opportunities to develop and enhance operational efficiencies and recommends new hardware, software, tools, equipment, and methodologies to expedite and/or enhance existing processes.
- Develops and leads the Lean Business Improvement Process, working closely with involved parties to enhance operational effectiveness, providing training, and facilitating ongoing progress.
- Creates, monitors, and reports on the performance measurement program, identifying trends and root causes of performance gaps.
- Researches, proposes, and leads large-scale, long-term technology related projects. Gives presentations to customers, other employees in various departments, and outside vendors.
- Participates in and leads complex applications development, enhancement and integration projects by coordinating assigned technical activities such as installation and testing processes; makes system modifications as authorized; communicates with department staff to ensure that needs are being met and to relay any concerns or problems to the appropriate parties.
- Provides advanced support and administration for one or more complex, specialized departmental systems and/or applications.
- Leads and performs system maintenance, upgrades, and replacements. Tests potential system changes to ensure conformance with specifications and requirements.
- Coordinates and plans the migration of computer systems from test to production environments. Troubleshoots problems.
- Identifies and analyzes complex or conflicting work processes; consults with customers on system or process changes to meet their needs. Recommends complementary technology and work process changes.
- Recommends the acquisition or retirement of systems based on department needs; communicates with vendors regarding software and hardware costs and availability.
- Examines manual and/or older systems to identify functionality issues; establishes integration points between software applications.
- Documents business processes and procedures for related software and hardware; writes and edits training manuals. Communicates with vendors about products, pricing, schedules, and problems. Ensures vendors adhere to contract requirements.
- Responds to varied information requests. Creates custom reports and queries to support specific customer information needs.
- Creates and maintains various technical reports. Maintains legally required records and reports according to regulations.
- Perform related work as assigned.

**MINIMUM QUALIFICATIONS:****Promotional Requirements:**

Two years of experience with the City in the classification of Business Systems Analyst II (SPN 161) or Information Systems Analyst II (SPN 165)

**EXAMINATION DETAILS:**

You are required to meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a training and experience evaluation (T&E), weighted at 80%; and a promotional evaluation (PAR), weighted at 20%.

**T&E EVALUATION DETAILS**

1. All applicants must submit both the City of Spokane online employment application and the separate T&E form in order to be considered.
2. Download the PDF form at the following link: **Senior Business Systems Analyst SPN 16**.
3. You may attach the evaluation to your online profile at the time of application. Alternately, you may return the form via e-mail, physical mail, or FAX per the instructions on the form.
4. You must return the T&E form or have it postmarked before 8:00 a.m. on **Monday, Nov. 26, 2018**.
5. If you are qualified for the position, we score the examinations and rank you based on your score. (Veterans scoring criteria is applied according to state law.)

Responses to your questions should be consistent with the information given in your application details. Answers are subject to verification.

Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each question.

Resumes or other documents uploaded as attachments to the application will not be accepted in lieu of completing the online application or test form.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**PROMOTIONAL EVALUATION DETAILS**

Pursuant to Civil Service rules, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

We encourage you to apply immediately.

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/job> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with **Job Title – Applicant Name** in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 8th day of November 2018.

MARK LINDSEY  
Chair

AMBER RICHARDS  
Acting Chief Examiner



# Notice for Bids

## Paving, Sidewalks, Sewer, etc.

**REQUEST FOR PROPOSALS  
CONSTRUCTION MANAGEMENT SERVICES FOR  
SIX (6) LIBRARY LOCATIONS  
Spokane Public Library**

**RFQ #112018-01**

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on December 10, 2018 at the Spokane Public Library-Downtown Library, 906 West Main Avenue, Spokane, Washington 99201, for CONSTRUCTION MANAGEMENT SERVICES FOR SIX (6) LIBRARY LOCATIONS for the Spokane Public Library.

The Request for Proposals document is available at the following web page:

[www.spokanelibraryplanroom.com](http://www.spokanelibraryplanroom.com)

Questions must be directed to Andrew Staples, City of Spokane, P 509-625-6303, [astaples@spokanecity.org](mailto:astaples@spokanecity.org).

Proposal documents must be submitted to Spokane Public Library no later than 1:00 p.m. on the opening date.

Submit one (1) original and one (1) reproducible digital copy (thumb drive or CD) of the Proposal to:

Spokane Public Library  
Attn: Caris O'Malley  
906 West Main Avenue  
Spokane, Washington 99201

Spokane Public Library reserves the right to reject any and all Proposals.

All response packages are to be submitted in a sealed envelope clearly marked with:  
"RFQ – Construction Management Services for Six Library Projects"

Penny Brown  
Spokane Public Library

Publish: November 14 & 21, 2018

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### **Spokane Arterial Street Preservation Project – North (Phase 1)**

#### **Engineering Services File No. 2017148**

This project consists of the construction of approximately 64,000 square yards of HMA pavement grinding, 2,000 linear feet of cement concrete curb, 1,500 square yards of sidewalk, 60,000 square yards of 2-inch thick HMA pavement, 4,000 square yards of 4-inch thick HMA pavement, 6,000 squared yards of pavement repair, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane Security Guards, First floor, City Hall, 808 West Spokane Falls Boulevard, Spokane WA 99201–3316, will receive sealed bids until 1:00 p.m., December 3, 2018 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers.

**Copies of the Contract Documents are available at [www.cityofspokaneplans.com](http://www.cityofspokaneplans.com).** The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: [www.spokaneengineering.org/bid-information](http://www.spokaneengineering.org/bid-information).

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Publish November 14, 21 and 28, 2018

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**SPOKANE FALLS BOULEVARD LIGHTING UPGRADE, POST STREET TO WASHINGTON  
STREET (SOUTHSIDE)  
Engineering Services File No. 2018075**

This project consists of the construction of approximately six street lights, two electrical service cabinets, 103 square yards of sidewalk, 134 lineal feet of curb, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane Purchasing Department Fourth floor, City Hall, 808 West Spokane Falls Boulevard, Spokane WA 99201-3316, **will receive sealed bids on the first floor at the security desk until 1:00 p.m., November 26, 2018** for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers.

**Copies of the Contract Documents are available at [www.cityofspokaneplans.com](http://www.cityofspokaneplans.com).** The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: [www.spokaneengineering.org/bid-information](http://www.spokaneengineering.org/bid-information).

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally- Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

**Note regarding new specifications:** The City of Spokane is using WSDOT's 2018 Standard Specifications. Bidders should allow sufficient time to familiarize themselves with the WSDOT 2018 Standard Specifications prior to bidding the project.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix C. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish November 7, 14 and 21, 2018

# Notice for Bids

## Supplies, Equipment, Maintenance, etc.

### FIXED ASSET SYSTEM

City of Spokane Innovation and Technology Services Division

### RFP #4495-18

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, DECEMBER 10, 2018**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **FIXED ASSET SYSTEM** for the City of Spokane Innovation and Technology Services Division.

Detailed specifications and proposal forms are available for download on the City of Spokane Purchasing Webpage: <https://my.spokanecity.org/administrative/purchasing/current-projects/>

**It is the responsibility of Proposers to check the Purchasing Webpage above for Addenda or other additional information that may be posted regarding this Request for Proposals.**

Proposal documents should be submitted **no later than 1:00 p.m. on Monday, December 10, 2018**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

**Submit one (1) paper original, one (1) paper copy, and one (1) reproducible electronic copy (CD or thumb drive) of the Proposal to:**

#### DELIVERY BY MAIL:

City of Spokane – Purchasing  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201

#### HAND DELIVERY:

City of Spokane – “My Spokane” Service Desk  
1<sup>st</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:  
**“RFP #4495-18, FIXED ASSET SYSTEM, DUE: 12/10/2018”**

Connie Wahl, C.P.M., CPPB  
City of Spokane Purchasing

Publish: November 14 & 21, 2018

**MASTER DATA MANAGEMENT SOLUTIONS AND IMPLEMENTATION SERVICES**

City of Spokane Innovation and Technology Services Division

**RFP #4504-18**

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, DECEMBER 3, 2018**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **MASTER DATA MANAGEMENT SOLUTIONS AND IMPLEMENTATION SERVICES** for the City of Spokane Innovation and Technology Services Division.

Detailed specifications and proposal forms are available for download on the City of Spokane Purchasing Webpage: <https://my.spokanecity.org/administrative/purchasing/current-projects/>

**It is the responsibility of Proposers to check the Purchasing Webpage above for Addenda or other additional information that may be posted regarding this Request for Proposals.**

Proposal documents should be submitted **no later than 1:00 p.m. on Monday, December 3, 2018**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

**Submit one (1) paper original, one (1) paper copy, and one (1) reproducible electronic copy (CD or thumb drive) of the Proposal to:**

**DELIVERY BY MAIL:**

**City of Spokane – Purchasing  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

**HAND DELIVERY:**

**City of Spokane – “My Spokane” Service Desk  
1<sup>st</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

**“RFP #4504-18, MASTER DATA MANAGEMENT SOLUTIONS AND IMPLEMENTATION SERVICES: 12/3/2018”**

Connie Wahl, C.P.M., CPPB  
City of Spokane Purchasing

Publish: November 7 & 14, 2018

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