



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

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MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT
BEN STUCKART

COUNCIL MEMBERS:

BREEAN BEGGS (DISTRICT 2)

KATE BURKE (DISTRICT 1)

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

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Minutes

MINUTES OF SPOKANE CITY COUNCIL**Monday, October 8, 2018****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Briefing Center in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call

On roll call, Council President Stuckart and Council Members Beggs, Kinnear, Mumm, and Stratton were present. Council Members Burke and Fagan were absent.

City Attorney Mike Ormsby, City Council's Policy Advisor Brian McClatchey, and City Clerk Terri Pfister were also present on the dais.

Advance Agenda Review

The City Council received an overview from staff on the October 15, 2018, Advance Agenda items.

Action to Approve October 15, 2018, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the October 15, 2018, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.2):

Motion by Council Member Mumm, seconded by Council Member Stratton, **to approve** the Advance Agenda for Monday, October 15, 2018; **carried unanimously (Council Members Burke and Fagan absent).**

ADMINISTRATIVE SESSION**Current Agenda Review**

The City Council reviewed the October 8, 2018, Current Agenda for any changes.

CONSENT AGENDA

Upon Unanimous Voice Vote (in the affirmative), the City Council (Council Members Burke and Fagan absent) unanimously approved Staff Recommendations for the following:

Eighth Amendment to the lease agreement between the Spokane Airport Board and City of Spokane for the Waste-to-Energy Facility through April 20, 2023—\$136,755.40. (First of three 5-year renewal options.) (OPR 1988-0495)

Recommendation to list the Quality Garage, 1919 E. Sprague Avenue, on the Spokane Register of Historic Places. (OPR 2018-0618)

Accept funding from Spokane County (pass through from Washington Association of Sheriffs and Police Chiefs) for the registered sex offender address verification program for FY 2018-2019—\$60,000. (OPR 2018-0619)

Contract with Four Seasons Services, Inc. (Spokane, WA) for the reconstruction of the drainage swale landscaping on the west side of Crestline Street from 49th to 53rd avenues—\$115,000. (OPR 2018-0620)

Contract with Asset Works (Wayne, PA) for a hosting services agreement to operate and maintain computer applications from 2018 through 2023—Total contract amount: \$228,480 (incl. tax). (OPR 2018-0621)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through September 28, 2018, total \$12,213,779.73, with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$10,561,585.81. (CPR 2018-0002)

City Council Meeting Minutes: September 24 and September 27, 2018. (CPR 2018-0013)

Council Recess/Executive Session

The City Council adjourned at 3:41 p.m. The City Council immediately reconvened into an Executive Session to discuss pending litigation for 15 minutes. Assistant City Attorney Mike Ormsby was present during the Executive Session. The City Council reconvened at 6:01 p.m. for the Regular Legislative Session.

LEGISLATIVE SESSION**Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Stuckart.

Roll Call

Council President Stuckart and Council Members Beggs, Mumm, Kinnear, and Stratton were present. Council Members Burke and Fagan were absent.

City Clerk Terri Pfister and City Council's Policy Advisor Brian McClatchey were also present.

ANNUAL MAYOR'S STATEMENT OF THE CONDITIONS AND AFFAIRS OF THE CITY

Mayor David Condon presented the annual Mayor's Statement of the Conditions and Affairs of the City (pursuant to City Charter Article IV, Section 24) – see attachment to these minutes.

PROCLAMATIONS

October 2018

Domestic Violence Awareness Month

Council Member Kinnear read the proclamation. Annie Murphey and Courtney Pettitt accepted the proclamation. Approximately one in three women and one in ten men are victims of domestic abuse every year. Domestic violence is widespread and devastating to society as a whole because it is not confined to any group but crosses all economic, racial, gender, educational, religious, and social barriers. The City of Spokane is dedicated to fostering a safe community for all citizens in part with the Spokane Police Department's celebration of Public Safety Month in October to help raise awareness about domestic violence through the End the Silence Campaign.

ADMINISTRATIVE REPORT**Sister City Trip to Cagli, Italy**

Dr. John Caputo, Professor at Gonzaga University, provided an introduction regarding the student delegation trip to Cagli, Italy. Dr. Caputo noted today is a federal holiday – Columbus Day – and in the State of Washington it is Italian-American Month. He noted the Sons and Daughters of Italy and the American Italian Club are one of the major supporters of Sister Cities, as well as many of the home stay parents and families whose children either went (to Italy) or they kept children (from Italy) in their house here in Spokane. Dr. Caputo noted that Gonzaga University has been sending students to Cagli, Italy, since 2002 and in 2016 Spokane and Cagli officially became Sister Cities. The student delegation present at the meeting then shared their respective experiences on their trip to Cagli, Italy.

PROCLAMATIONS (continued)

October 7-13, 2018

Mental Illness Awareness Week

Council Member Stratton read the proclamation. Abe Ferris, accompanied by his daughter Sarah, accepted the proclamation. Annually, during the first full week of October, many community organizations such as the National Alliance on Mental Health and the Depression and Bi-polar support alliance come together during mental illness awareness week to unify as one voice and raise awareness of mental illness, educate the public, fight stigma, and provide support. There is often a toxic stigma and misunderstanding associated with mental health. The stigma can prevent those with mental health conditions from seeking the help and treatment they need due to shame and/or fear. With one in every five people experiencing the symptoms of mental illness, it is important that we bring awareness and education to the public to change the perception of mental illness and get those who struggle the help they need.

MENTAL HEALTH AWARENESS FORUM

The City Council held a Mental Health Awareness Forum. The forum was facilitated by Community, Housing, and Human Services Director Kelly Keenan. Mr. Keenan noted the purpose of the Mental Health Awareness Forum is for all of us to learn about this challenge that we know impacts countless lives in our community regardless of circumstances. Community experts were present to speak and provided an overview of what the mental health system in our community looks like and about some of the resources that are available to members of the community. Advocates of mental health awareness also spoke, and there was an opportunity for other members of the public to provide comment on the issue.

There were no **Appointments**.

OPEN FORUM

Ian Robertson spoke regarding housing. He thanked the City Council for the upcoming Council resolution on the disposition of surplus property for affordable housing.

Gerry Schwab stated that Spokane demolished a number of buildings prior to Expo '74 resulting in 46 surface parking lots and wiped out low-income housing in the inner city and Spokane has been recovering ever since. He remarked that Eastern State Hospital in the '60s had 3,000 residents and they have less than 300 now and stated the other 2,700 are living under bridges, in shelters, in low-income housing and remarked on the crises. He also remarked on child and human development. He stated we need to do something progressive and innovative, and he shared his suggestion that Spokane become the first urban area in the United States to have something similar to Hoopfest or Bloomsday for people in recovery or mental illness.

LEGISLATIVE AGENDA

There were no **Special Budget Ordinances**.

There were no **Emergency Ordinances**.

There were no **Resolutions**.

There were no **Final Reading Ordinances**.

FIRST READING ORDINANCES

The following Ordinance was read for the first time, with further action deferred:

ORD C35680 Relating to the disposition of surplus real property; adopting new sections 12.10.005 and 12.10.050; amending sections 12.10.030 and 12.10.040 of the Spokane Municipal Code.

There were no **Special Considerations**.

There were no **Hearings**.

No individuals spoke during the **Second Open Forum**.

CLOSING REMARKS

Council President Stuckart thanked everyone who came down to testify this evening. He referenced back to 2016 and noted that today is Indigenous People's Day in the City of Spokane and is not Columbus Day. He wished everyone a happy Indigenous People Day.

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 7:31 p.m.

Attachment to October 8, 2018, Spokane City Council Meeting Minutes

Spokane Mayor David Condon—Statement of Conditions and Affairs

Monday, October 8, 2018 at 6 p.m.

City Council Chambers, Lower Level of City Hall

Good evening Council President and members of the City Council.

To those of you watching at home on Channel 5 and online, and with us here in the Council Chambers, welcome and thank you for joining us for the City Council meeting and for this annual address.

Today, according to the Spokane City Charter, Article IV, Section 24, I hereby fulfill my duty as mayor to annually, at the second meeting of the City Council in October, communicate a statement of the conditions and affairs of the city.

The condition of the City is strong, and we remain optimistic about our future.

We are working in earnest on the 2019 Annual Budget. This is the seventh budget that we have developed since I became Mayor.

During that time, working together with you to adhere to our spending plans and budget principles, we have changed the dialogue during budget season.

In the past, we had to focus on how to minimize the pain of cuts, compared to today when our discussions revolve around how to make investments in the things that matter most to our citizens.

We devoted a lot of time in 2017 to make collaborative decisions on what we all think is most important to our community.

Almost a year ago, this Council adopted our first joint administration-council strategic plan that sets out a series of goals and actions designed to deliver key community outcomes:

- Increased Median Household Income Levels
- Increased Property Values
- Safest City Among Like-Sized Cities
- Increased Livable-Wage Jobs
- Increased Bond Rating
- Increased Population Growth
- Increased Social Capital

Our plan is the roadmap to deliver what our citizens want, as we move to a community that is safer, smarter, and healthier. It builds on the long-term planning work for our City that is contained in the 20-year Comprehensive Plan.

The 2019 budget will match both our long-term Comprehensive Plan and our Strategic Plan road map, and it will define our work plan for the coming year. Appropriately, I will spend my time with you talking about plans for the upcoming budget.

Fiscal Health

Our 2019 Proposed Budget is based on projected revenue growth of 3 percent, which is consistent with our long-range revenue forecast and was supported by the City's Economic Forecast Council.

Earlier this year, the Council supported a resolution to bring our revenue reserves to \$3.9 million. Special thank you to **Council Member Mumm** for her leadership here. Combined with the nearly \$14.6 million in our contingency reserve for unanticipated increases in expenditures, we're on solid financial footing. Having adequate savings helps the City guarantee consistent service delivery during unanticipated financial challenges and also helps boost the City's bond rating, which reduces borrowing costs for our community.

At the same time, we have worked together to continue our focus on the affordability of local government.

This is critically important since, as you know, our median household income remains lower than Spokane County, the state, and the nation. For 2017, our median household income is \$46,543.

While median household income has grown in recent years, it remains lower than what the United Way has told us is needed for a family of four. The "ALICE" Score (Asset Limited, Income-Constrained Employed) for that family—the amount that lets a family of four meet typical expenses—is about \$58,000.

Maintaining affordability is so critical. Consistent with our joint commitment, 2019 rates for water, sewer, and garbage rates will increase by an inflationary figure of 2.9 percent over 2018. And we're holding the line on expenses at 3 percent growth overall.

Supporting Employees

Our employees are the heart of our organization; there is no doubt. Before we get into our planned investments for 2019, I would like to consider some of their accomplishments this year.

We have been very excited about the progress we have continued to make on property crime. **Property crime** is down. Residential burglaries are down 13 percent over last year, commercial burglaries are down 10 percent, and vehicle thefts are down as well.

We have been actively engaging our community on ways that they can help avoid being a victim, giving away auto theft prevention devices to owners of often-stolen cars and providing tips for residents and business owners.

Our officers have worked hard to reduce property crimes, but our employees have done so much more, including:

- The successful piloting of snow gates to reduce driveway berms.
- The implementation of a brand-new program to grade alleys that are used as solid waste collection routes.
- The completion of a program to remove all remaining lead water service lines in our system. In all, our teams replaced 486 water services with new copper pipe.
- The launch of an update to the Downtown Plan, with creative new public engagement approaches.
- Another year of building our summer Police Activity League (PAL) program, connecting our kids with our cops.
- Development of a Youth Fire Academy that put our kids through their fire paces.
- The growth of the Lilac City Live program at the downtown library and the installation of the 24/7 library.

- The opening of the new Carousel building, renovated Rotary Fountain, and the Howard Street South bridge in Riverfront Park.
- New technology that allows our 3-1-1 team to text live with our citizens.
- Continuous improvement projects throughout our departments that improve our efficiency and effectiveness.
- The completion of the Monroe Street revitalization project more than a month early!
- And so much more.

Included in the 2019 budget proposal rightly will be investments in our **employees**, too. We have worked with our labor bargaining units to deliver benefits to the employees while controlling cost increases.

Total growth in labor contract obligations for wages and benefits is just under 3 percent, which is in line with our long-range forecast.

And we are continuing to work with employees on maintaining the long-term sustainability of the Spokane Employee Retirement System.

The 2019 budget proposal also includes investments in employee health and wellness and ways to help move us to a 21st Century Workforce that will support an increasingly **diverse** employee base.

I know all of these areas are particularly important to **Council Member Stratton**.

Investments & Priorities

With a keen eye on limiting costs, we still must continue to move forward and make key investments in the priorities identified by our community and contained within our Strategic Plan.

Safety continues to be our citizens' top priority.

The 2019 budget that I will turn over to you in a few weeks will include the addition of **10 more police officers** to help continue the progress on the reduction of property crimes including vehicle theft. This will bring the total new officers added since 2012 to **52**.

This investment will allow us to continue to work on our property crimes initiative and make other public safety improvements.

Thank you to **Council Member Kinnear** for your leadership on the property crime issue. In collaboration with Chief Craig Meidl and City Administrator Theresa Sanders, Council Member Kinnear is sponsoring a project to continue to advance work on property crimes.

The group will be looking at possible cross-departmental initiatives and ways to get citizens involved in these efforts.

Engaging citizens and building trust between police and the community is critically important to our policing work going forward.

We are releasing our closing report from the **collaborative reform work** that resulted from our project with the U.S. Department of Justice. This report details the implementation of around 40 recommendations that came out of the Department of Justice review.

As part of this work, we asked our citizens about their perceptions of our Police Department. Some 87 percent of our citizens, in a survey conducted as part of this work, reported that they have **trust** in our police department. That's amazing work that we should all be proud of.

On the Fire side, we are proposing to include an additional **\$1 million in one-time funds to support the 48 firefighters** hired using federal SAFER grant funds through the conclusion of that pilot program at the end of 2019.

We have a great opportunity here to evaluate what makes sense for our community investment going forward into the 2020 budget and beyond.

And, of course, we are continuing to commit the allowable growth in property tax in **capital equipment for both police and fire**. If we continue this approach through 2021, we will have a revolving fund that will provide for our public safety vehicle and equipment needs in perpetuity.

These aren't the only investments that will be included in the draft 2019 budget.

Our proposal will support **increased case management** to help those experiencing homelessness get into **permanent supportive housing**, while continuing to allow for **shelter support**.

The goal is to deliver better outcomes for those who are experiencing homelessness and the community overall. Thanks to **Council Member Burke** for steadfast dedication to this challenge.

This ties into the development of our new **EnVision Center** - one of 17 in the nation - that we are developing on Second Avenue. This center will connect those experiencing homelessness as well as other low-income individuals to immediate services, apply for benefits they may be eligible for and then seek out employment opportunities—all in a single location.

EnVision Centers, as defined by the U.S. Housing & Urban Development Department, are centralized hubs that serve as an incubator to support four key pillars of self-sufficiency: 1) Economic Empowerment, 2) Educational Advancement, 3) Health & Wellness, and 4) Character and Leadership.

Funding these priorities—and many others—requires continued growth in our economy. We are proceeding with efforts to advance the development of our Public Development Authority (PDA) areas on the West Plains and in Hillyard. Our recent trip to Scandinavia that included **Council President Stuckart and Council Member Beggs** demonstrated for us how an Eco-District might be developed on the West Plains.

Our **knowledge exchange trip** to Denmark and Sweden was designed to provide a shared experience to allow for the development of a common vision for the Spokane region's emergence in the green economy while also exploring solutions to infrastructure and environmental challenges that could be adapted in Spokane.

We have a role in the growing green and circular economy, and we need to be proactive in our pursuit of that position. We need to get together soon to help define how our next work in the area of **sustainability and renewable energy** moves ahead.

Capital Projects

As a City, we will continue to do our part to support economic growth by investing in our infrastructure and parks. Our six-year capital plan includes \$227 million for 2019 projects.

In 2019, we will complete our **combined sewer overflow** projects, with our final projects next to the Downtown Library, at First & Adams, and on East Riverside.

Our work to improve the health of the river, though, will continue through 2021 with the addition of the **Next Level of Treatment** at the Riverside Park Water Reclamation Facility.

As we improve the health of the Spokane River, we'll also improve views of that incredible asset.

We'll begin work to replace the 100-year-old **Post Street Bridge**, which will feature improved connections for bicyclists and pedestrians.

We'll also proceed with work on the **South Gorge Trail** project, between the Sandifur Bridge and Redband Park, including improvements on Clarke Ave. The new launch for kayaks and rafts there is already under construction.

Together, these two projects will be part of the **Great Gorge Loop Trail**. We are working on possibilities to complete the final section of this trail between our CSO tank on Spokane Falls Boulevard and Redband Park.

The continued work to revitalize **Riverfront Park** is another way that we'll be able to celebrate the river. Views from the revamped Pavilion will be unmatched.

Other street construction also is included in the budget, everything from a major signalization project on **Hamilton**, an updated **Five Mile Road**, and likely the start of construction on more of **East Sprague Avenue**.

We will also see a new series of **grind and overlay** projects on arterials performed by our Street Department—improvements that will make a difference for our citizens every day. And thanks to **Council Member Fagan** for supporting this kind of common sense approach.

Our street investment **in 2019 totals \$47 million**, including everything from major capital construction projects on streets and bridges to basic maintenance work like grind and overlay, chip seal work, and crack sealing on both arterials and residential streets.

Properly timed **maintenance** is absolutely critical to our overall street repair strategy. That work helps to "keep the good streets good" and avoid bigger repair costs.

School/Library/City Partnership

More **public investments** may possibly be on the horizon. Our Strategic Plan highlighted the importance of pursuing regional collaboration and we've done that.

The citizens are being asked to consider three ballot issues in November that would build and renovate schools, libraries, and a high school stadium for sports and other events. One of those ballot issues ask citizens to select a preferred location for the stadium—at Albi or on the North Bank by the Spokane Arena.

These decisions are up to our citizens, but we should celebrate the work that led to this **historic partnership**. Working across agencies for the benefit of our collective citizens was part of our strategic plan, and we have delivered on that goal.

We were able to develop a plan that makes sense for our community needs while still passing along a major savings in property tax rates.

The State of Washington is changing how it funds public education, which includes a drop in the tax of \$2.20 per \$1,000 of assessed property value.

As a result, our citizens have a rare opportunity to put dollars into new schools and libraries while still seeing a reduction in their tax rates and savings for their household budgets.

The plan will cost about \$0.98 per \$1,000 of assessed value for both schools and libraries. Taxpayers would retain about \$1.22 per \$1,000 of assessed value. An owner of \$200,000 home could see a tax reduction of \$244 a year under the plan.

Our employees already are considering how they will take on the challenge of delivering new and improved libraries.

Conclusion

We will deliver the proposed line item budget by the Nov. 1 deadline, and I know that you are proceeding with study sessions with our various divisions.

We look forward to working with all of you through the fall to finalize the budget and set our 2019 plan. With this budget, we will continue to make government more affordable for the people we serve, accountable to their expectations, and aligned to their priorities.

We should be proud of the work that our organization and our employees are delivering on behalf of our citizens. We are continuing to make progress on our Strategic Plan goals, and our organization is fiscally sound.

Together, we are making Spokane Safer, Stronger, and Healthier.

STUDY SESSION MEETING MINUTES SPOKANE CITY COUNCIL Thursday, January 25, 2018

A Special Meeting of the Spokane City Council was held on the above date at 3:34 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Pro-Tem Fagan and Council Members Kinnear and Stratton were present. Council Member Beggs arrived at 3:35 p.m. Council President Stuckart and Council Members Burke and Mumm were absent.

The following topic was discussed:

- Joint Plan Commission – Review of 2017 Work Program

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 4:46 p.m.

STUDY SESSION MEETING MINUTES SPOKANE CITY COUNCIL Thursday, February 1, 2018

A Special Meeting of the Spokane City Council was held on the above date at 3:32 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Stuckart and Council Members Beggs, Burke, Fagan and Kinnear were present. Council Members Mumm and Stratton were absent.

The following topics were discussed:

- Special Projects update

- SRLJC Update
- #SpoKind Campaign Briefing

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 4:49 p.m.

**STUDY SESSION MEETING MINUTES
SPOKANE CITY COUNCIL
Thursday, March 1, 2018**

A Special Meeting of the Spokane City Council was held on the above date at 3:31 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Stuckart and Council Members Beggs, Burke, Fagan and Stratton were present. Council Members Kinnear and Mumm were absent.

The following topic was discussed:

- Joint Session with Plan Commission

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 4:23 p.m.

**STUDY SESSION MEETING MINUTES
SPOKANE CITY COUNCIL
Thursday, March 8, 2018**

A Special Meeting of the Spokane City Council was held on the above date at 3:34 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Stuckart and Council Members Beggs, Burke, Kinnear and Stratton were present. Council Members Fagan and Mumm were absent.

The following topics were discussed:

- Spokane Regional Health District
- 24/7 Shelter Models

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 4:50 p.m.

**STUDY SESSION MEETING MINUTES
SPOKANE CITY COUNCIL
Thursday, May 10, 2018**

A Special Meeting of the Spokane City Council was held on the above date at 3:35 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Stuckart and Council Members Burke, Kinnear, Mumm, and Stratton were present. Council Member Beggs and Fagan were absent.

The following topics were discussed:

- Trent Avenue Bridge Project
- Mini Storage Policy

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 4:20 p.m.

**STUDY SESSION MEETING MINUTES
SPOKANE CITY COUNCIL
Thursday, May 31, 2018**

A Special Meeting of the Spokane City Council was held on the above date at 3:32 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Stuckart and Council Members Beggs, Burke, Kinnear, and Mumm were present. Council Members Fagan and Stratton were absent.

The following topics were discussed:

- Parking minimums for MFTE projects
- Business registration fees for social purpose corporations and certified B Corps

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 4:03 p.m.

**STUDY SESSION MEETING MINUTES
SPOKANE CITY COUNCIL
Thursday, October 4, 2018**

A regularly scheduled Study Session meeting of the Spokane City Council was held on the above date at 3:31 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Stuckart and Council Members Beggs, Burke, Kinnear, Mumm, and Stratton were present. Council Member Fagan was absent.

The following topic was discussed:

- 2019 Budget—Spokane Police Department

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 4:48 p.m.

**STUDY SESSION MEETING MINUTES
SPOKANE CITY COUNCIL
Thursday, October 11, 2018**

A regularly scheduled Study Session meeting of the Spokane City Council was held on the above date at 3:31 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Stuckart and Council Members Kinnear, Mumm, and Stratton were present. Council Members Beggs, Burke, and Fagan were absent.

The following topics were discussed:

- Felts Property Briefing—Spokane International Airport
- 2019 Budget—Public Works Administrative
- Non-Public Area Designation Resolution—Spokane Intermodal Facility
- Combined Communications Fund Update Ordinance

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 4:35 p.m.

General Notices

NOTICE OF ELECTION TO BE HELD NOVEMBER 6, 2018

PROPOSITION NO. 1

RESOLUTION NO. 2018 - 0069

A RESOLUTION of the City of Spokane, Washington, providing for the form of the ballot proposition and specifying certain other details concerning submission to the qualified electors of the City at a special election to be held therein on November 6, 2018, of a proposition for the issuance of its general obligation bonds in the aggregate principal amount of not to exceed \$77,000,000, or so much thereof as may be issued under the laws governing the indebtedness of the City for the purpose of providing funds to finance capital improvements to the Spokane Public Library facilities and collections.

WHEREAS, the City of Spokane, Washington (the "City") is a first-class charter city duly organized and existing under and by virtue of the Constitution and laws of the state of Washington and the Charter of the City; and

WHEREAS, the Spokane Public Library (the "Library") is a department of the City of Spokane organized under Chapter 27.12 of the Revised Code of Washington and operated and managed by the Library Board of Trustees (the "Library Board"); and

WHEREAS, the Library issued a Future and Facilities Study in 2016 (the "2016 Study") laying the groundwork for capital improvements to the Library's facilities and enhancement of future service capacity at locations throughout the City; and

WHEREAS, the 2016 Study provides for the development of plans for such capital improvements; and

WHEREAS, the Library entered into an agreement with Group 4 and Integrus Architecture (the "Consultants") to prepare a preliminary design for the expansion and upgrade of Library locations and facilities pursuant to the Library's Facilities and Future Service Plan; and

WHEREAS, at its July 17, 2018 meeting, the Library Board approved the preliminary design recommendations of the Consultants to acquire, construct, equip, modernize and make other capital improvements to the facilities of the Spokane Public Library as further described in Section 2 of this resolution (the "Project"); and

WHEREAS, on July 17, 2018, the Library Board voted unanimously to recommend the City Council place a ballot measure on the November 6, 2018 ballot that would allow for the for the issuance of its general obligation bonds for the purpose of implementing the 2016 Study and the Project; and

WHEREAS, the City has an opportunity to collaborate with Spokane Public Schools ("School District") to invest in and develop new and renovated educational facilities for the joint use of City and School District constituents; and

WHEREAS, the City Council believes the Project will enable the City and School District to accomplish mutual goals and improvements in a manner that provides the citizens and taxpayers of the City and School District with fully utilized, cost-effective public facilities; and

WHEREAS, subject to voter approval, in order to provide financing for the Project, the City Council now deems it necessary and advisable that the City issue and sell its general obligation bonds in the principal amount to not exceed \$77,000,000 (the "Bonds"); and

WHEREAS, the constitution and laws of the State of Washington provide that the question of whether or not the City may issue the Bonds be submitted to the qualified electors of the City for their approval or rejection; and

WHEREAS, pursuant to Section 85 of the City Charter, a vote of the people shall be required for capital expenditures for which debt shall be incurred by the City.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Spokane that:

Section 1. Findings. The City Council hereby finds and declares that it is in the best interests of the inhabitants of the City to carry out the Project hereinafter provided at the time or times and in the order deemed most necessary and advisable by the City.

Section 2. Spokane Library System Capital. The City Council approves of the Project, including, but not limited to:

- a. the design, acquisition, construction, rehabilitation, modernization and installation of betterments and improvements to the Indian Trail Library, South Hill Library and Downtown Library branch locations, including improvements to the heating, ventilation and air conditioning systems, carpeting, roofs, lighting, accessibility, security and technology infrastructure of each branch locations; and
- b. the design, acquisition, construction, and installation, or the remodel or relocation of a branch location serving the Liberty Park and East Central neighborhood, including site preparation, site improvements, removal and relocation of existing City recreation facilities as necessary to facilitate construction and installation of a new branch; and
- c. the design, acquisition and construction, or the remodel or relocation and installation of an expanded or relocated Hillyard Library Branch located in or near Shaw Middle School; and
- d. the design, acquisition, construction and installation of a new branch location serving the southeast portion of the City and located adjacent to the Libby Center; and
- e. the design, acquisition, construction and remodel of an expanded Shadle Library Branch located adjacent to Shadle Park High School; and
- f. the design, acquisition, construction and installation of twenty-four hour library materials kiosks throughout the Library system; and
- g. All ancillary costs of equipping, outfitting, furnishing and acquiring library materials and collections in print or digital form, audio-visual equipment, computer and technology equipment and all necessary appurtenances for the Project; and
- h. The costs of all necessary architectural, engineering, and other consulting services, inspection and testing, administrative and relocation expenses, on and off-site utilities, site acquisition, related Project and other costs incurred in connection with the making of the foregoing improvements shall be deemed a part of the costs of the Project, including costs of issuance, sale and delivery of the Bonds.

Upon issuance of the Bonds, the City shall determine the application of available moneys so as to accomplish, as nearly as may be, all of the Project described or provided for in this Resolution.

If the City Council determines that it has become impractical to accomplish any of such Project or portions thereof by reason of state or local circumstances, including changed conditions, incompatible development, lack of additional state funding, or costs substantially in excess of those estimated, the City shall not be required to accomplish such Project and may apply the Bond proceeds or any portion thereof to other portions of the Project, or to other Library capital improvements or expenditures, as the Library Board and City Council may determine is necessary.

In the event that proceeds of the sale of the Bonds, plus any other moneys of the City legally available, are insufficient to accomplish all of the Project as defined in this Section 2, the City shall use the available funds to accomplish those elements of the Project as deemed most necessary and in the best interest of the citizens by the Library Board and City Council.

If available funds are sufficient from the proceeds of the Bonds to accomplish all of the Project and proceeds of the Bonds remain available, and state or local circumstances require, the City may use such funds to pay the principal of or interest on the Bonds or to acquire, construct, equip, outfit and make other capital improvements to Library facilities, all as the Library Board and City Council may determine is necessary.

Section 3. Authorization of Bonds. For the purpose of providing the funds necessary to pay the costs of the Project, together with incidental and appurtenant costs of acquisition, equipping and outfitting the Project improvements, and to pay costs related to the issuance and sale of the Bonds, the City shall issue and sell its general obligation bonds in the aggregate principal amount of not to exceed \$77,000,000 (the "Bonds"). The Bonds shall be issued in an amount not exceeding the amount approved by the electors of the City and not exceeding the amount permitted by the constitution and laws of the State of Washington. The balance, if any, of the cost of the Project shall be paid out of any other legally available funds. The Bond proceeds shall not be used for anything other than capital and other purposes permissible under state and federal laws.

Section 4. Details of Bonds. The Bonds shall be issued in such amounts and at such time or times as found necessary and advisable by the City Council and as permitted by law. The Bonds may be issued in one or more series and shall bear interest payable at a rate or rates authorized by the City Council. The Bonds shall mature in such amounts and at such times within a maximum term of 25 years from date of issue, all as authorized by the City Council and as provided by law. The Bonds shall be general obligations of the City and, unless paid from other sources, both principal of and interest on the Bonds shall be payable out of annual tax levies to be made upon all the taxable property within the City without limitation as to rate or amount and in excess of any constitutional or statutory tax limitation. The exact date, form, terms, options of redemption, maturities, covenants and manner of sale of the Bonds shall be as hereafter fixed by ordinance or ordinances of the City Council. Upon voter approval of the Bonds and in anticipation of the issuance of such Bonds, the City may issue short-term obligations as authorized by Chapter 39.50 RCW.

Section 5. Election. It is hereby found and declared that the best interests of the inhabitants of the City require the submission to the qualified electors of the City of the proposition of whether the City shall issue the Bonds at a special election to be held on November 6, 2018. The Spokane County Auditor, as *ex officio* supervisor of elections in Spokane County, Washington is hereby requested to call and conduct the special election to be held within the City and to submit to the qualified electors of the City the proposition set forth below. The City Clerk is hereby authorized and directed to certify the proposition to said officials in the following form:

CITY OF SPOKANE

PROPOSITION NO. 1

SPOKANE PUBLIC LIBRARY GENERAL OBLIGATION BONDS - \$77,000,000

The City Council of the City of Spokane passed a resolution approving a plan to finance the acquisition, construction, remodel and equipping of the City's public library system. Resolution No. 2018-0069 authorizes modernization of the Downtown, South Hill and Indian Trail branches; expansion and modernization of the Shadle branch; remodel or relocation of the Hillyard branch; construction of new Liberty Park and Libby Center branches; installation of library kiosks throughout the City; equipping and outfitting the branches; issuing up to \$77,000,000 in general obligation bonds repaid from an annual excess levy on real property, maturing within 25 years from date of issue. Should this proposition be:

APPROVED?☐REJECTED?☐

Certification of this proposition by the City Clerk to the Spokane County Auditor, in accordance with law, prior to the date of the election, and any other acts consistent with the authority and prior to the effective date of this resolution, are hereby ratified.

Section 6. Severability. In the event that any provision of this resolution shall be held to be invalid, such invalidity shall not affect or invalidate any other provision of this resolution or the Bonds, but they shall be construed and enforced as if such invalid provision had not been contained herein; provided, however, that any provision which shall for any reason be held by reason of its extent to be invalid shall be deemed to be in effect to the extent permitted by law.

Section 7. Effective Date. This resolution shall become effective immediately upon its passage and publication, as required by law.

ADOPTED by the City Council at a special meeting thereof, held this 1st day of August, 2018.

Publish October 17 and 24, 2018

**NOTICE OF ELECTION
TO BE HELD NOVEMBER 6, 2018**

ADVISORY VOTE

RESOLUTION NO. 2018 - 0071

A RESOLUTION REQUESTING THE SPOKANE COUNTY AUDITOR TO HOLD A SPECIAL ELECTION ON NOVEMBER 6, 2018 IN CONJUNCTION WITH THE SCHEDULED GENERAL ELECTION TO SUBMIT TO THE VOTERS OF THE CITY OF SPOKANE AN ADVISORY VOTE REGARDING THE LOCATION OF THE SPOKANE PUBLIC SCHOOLS' STADIUM AS PROPOSED IN ITS BOND PROPOSITION.

WHEREAS, on August 1, 2018, the Spokane Public Schools (SPS) Board of Directors approved SPS Resolution No. 2018-10 regarding a ballot proposition to finance capital improvements to school facilities, including the construction of a stadium to replace Albi Stadium on a site to be determined by the Board or the renovation of the existing Albi Stadium; and

WHEREAS, the Public Facilities District (PFD), the Spokane Sports Commission, Spokane County and the City of Spokane are coordinating on construction of a sports complex at a site known as the North Bank of the Spokane River ("North Bank"); and

WHEREAS, SPS Resolution 2018-10 provides that other local governmental entities may share in a portion of the Albi Stadium construction or renovation cost; and

WHEREAS, the City, Spokane Public Schools, the Public Facilities District and other community stakeholders have engaged in discussions, including the receipt of public testimony, regarding the potential benefits of locating the stadium on land owned by the Public Facilities District on the North Bank; and

WHEREAS, the Spokane City Council seeks to obtain the advice of the voters of the City of Spokane as to whether the Spokane Public Schools' proposed new stadium should be located at the present site of Albi Stadium or at a central location on property owned by the Public Facilities District on the North Bank.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Spokane, pursuant to section 84 of the City Charter, that:

1) The Spokane County Auditor is hereby requested, pursuant to RCW 29A.04.330, to hold a special election on November 6, 2018, in conjunction with the scheduled general election, for the purpose of submitting to the voters of the City an advisory vote regarding the location of the Spokane Public Schools' proposed stadium in the following form:

CITY OF SPOKANE

ADVISORY VOTE

ADVISORY VOTE REGARDING LOCATION OF SPOKANE PUBLIC SCHOOLS' PROPOSED STADIUM

The Spokane City Council approved Resolution No. 2018-0071, authorizing an advisory vote be submitted to the voters regarding whether the Spokane Public Schools' proposed stadium should be either (A) located at the present site of Albi Stadium or (B) located at a central (downtown) location on property owned by the Public Facilities District on the North Bank of the Spokane River.

Shall the Spokane Public Schools' proposed stadium be either:

_____ A) located at the present site of Albi Stadium, or

_____ B) located on property owned by the Public Facilities District on the North Bank of the Spokane River.

2) The City Clerk is directed to deliver a certified copy of this resolution to the Spokane Auditor no later than August 7, 2018.

3) The City Attorney is authorized to make such minor adjustments to the wording of the advisory vote as may be necessary to effectuate the intent of the resolution or upon recommendation of the Spokane County Auditor, as long as the intent of the advisory vote remains clear and consistent with the intent of the resolution as approved by the Council.

Publish October 17 and 24, 2018

NOTICE

APPLICATION PERIOD OPEN FOR 2018-2019 PROPOSED ANNUAL COMPREHENSIVE PLAN AMENDMENTS

The City of Spokane will be accepting applications to amend the text or maps in the Comprehensive Plan until **October 31, 2018** per SMC 17G.020. All complete applications received will be reviewed by a city council subcommittee and those placed on the Annual Comprehensive Plan Amendment Work Program for the City of Spokane will begin full review in early 2019. Anyone may make a proposal to amend the City's Comprehensive Plan.

The City of Spokane's Comprehensive Plan addresses many facets of city life, including land use, transportation, capital facilities, housing, economic development, natural environment and parks, neighborhoods, social health, urban design, historic preservation, and leadership. The City of Spokane is committed to conducting an annual process to consider amendments to the comprehensive plan. The Growth Management Act specifies that amendments to a comprehensive plan cannot be made more frequently than once per year. The purpose for this is two-fold: it gives the plan stability over time, avoiding spontaneous changes in response to development pressures, and it groups all proposed amendments in a common process for consideration, providing the opportunity to examine their collective effects on the plan.

Following review by a City Council subcommittee, who sets the Annual Comprehensive Plan Amendment Work Program, Plan Commission consideration of each amendment proposal on the Work Program will be conducted at public workshops held during the public comment period, typically in the summer. Applicants will be afforded the opportunity to address the Plan Commission during the workshop regarding their application. The City Council considers the amendment proposals, staff report, and Plan Commission's amendment recommendations within the context of its budget discussions, and acts on the amendment proposals prior to or at the same time as it adopts the City budget, usually late fall.

If you have any questions regarding the Comprehensive Plan Amendment process or would like to schedule a pre-application meeting, please contact Tirrell Black at (509) 625-6300 or tblack@spokanecity.org.

Publish September 12, 19 & 26, 2018 and October 3, 10, 17 & 24, 2018

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

NOTE

There are no ordinances for publication in this issue of the Official Gazette. However, the Mayor's veto letter pertaining to Ordinance C35634 is published below.

NOTICE OF MAYORAL VETO

Ordinance C35634 was passed by City Council on September 24, 2018, and was previously published on October 3, 2018 (Volume 108, Issue 39, of the *Official Gazette*). On October 5, 2018, a mayoral veto letter was received by the Office of the City Clerk. See Mayor Condon's veto letter below.



CITY OF SPOKANE
808 W. SPOKANE FALLS BLVD.
SPOKANE, WASHINGTON 99201-3327
509.625.6250

October 5, 2018

Spokane City Council
808 W. Spokane Falls Blvd.
Spokane, WA 99201

RECEIVED

OCT 05 2018

CITY CLERK'S OFFICE

Re: Mayoral Veto of Ordinance No. C35634

Dear Council President Ben Stuckart and City Council Members,

An ordinance that specifies actions required in the recruitment and compensation of select City staff was unanimously approved by City Council on September 24, 2018. When the Ordinance was approved, I issued the following statement:

“Once again, Council has refused to listen to the recommendations of its professional staff, who in this case are charged with developing a 21st Century Work Force to lead us into the future. The positions and salary ranges for senior management professionals already are approved in the annual budget process and through required budget amendments; the final details of a person’s employment rightly belong with the administrative functions of the government, not with the policy makers. Back in May, I proposed a system for external review of salaries for senior management positions, which would provide critical transparency for the public. Instead, Council moved ahead with a proposal that focuses more on personalities than qualifications, potentially driving away job candidates. It is unfortunate that neither the administration nor the public saw the final version of this ordinance until the day it was voted on.”

While I understand there were some changes to the Ordinance upon receipt of input from the Human Resources Director, concerns remain regarding the language in this ordinance and with comments made by Council Members, from the dais, during final discussion before voting. My concerns are as follows:

During discussion of this Ordinance, a Council Member made a statement to the effect that Exempt Confidential and M&PA candidates have been hired at a range higher than the one posted on the job description. For this statement to have been made, I can only assume Council does not have a clear understanding of the many payroll controls in place to be certain such a situation never occurs. All classifications (job descriptions) are assigned one (1) specific pay range. The specific pay range is tied to the specific classification in PeopleSoft, our payroll system. When a candidate is hired, electronic “paperwork” that includes the pay range and step placement flows from the originating department to Human Resources, the Budget Office, and Payroll. At each of these steps, the specific salary amount must match the assigned salary range

and step. If there is not a match, an error code is generated, and the process is stopped until the error is fixed.

The only way the salary range for a filled position can be changed is through the Special Budget Ordinance process. With the appropriate approval from City Council, the Budget Office (as the only entity allowed to change a salary range) will make the change and send notification to the proper parties.

During discussion by Council, there was also a statement that the Managerial & Professional Association (M&P) had been consulted and was in favor of this Ordinance. I believe this was a miscommunication from M&P. In meetings requested by members of M&PA, it was determined there was not a clear understanding of what classifications are included in M&PA. It appears the President of M&P believed all Department Heads would be Exempt Confidential, not M&PA. As this is not the case, M&P is now working to identify the concerns of M&PA members with this Ordinance.

There was also a statement made at the Council meeting that candidates hired beyond Step 1 were not qualified for the higher level of pay. I would like to understand the evidence used to determine these candidates were not qualified. Did Council review the application materials of each candidate, participate in interviews for each candidate, or check the references of each candidate? This statement demonstrates a profound level of disrespect for individuals who are now employees in our organization. These are the employees you, as City Council, expect support from, our managers who strive daily to provide excellent customer service to our employees and citizens.

This Ordinance is being presented as “budget control” required to maintain sustainable salary levels in the long term. The primary salary items detailed within the Ordinance are Advance Step Placements and Out of Grade (OOG) payments. In order for you to make an educated judgement about the effectiveness of targeting Advance Step Placements and OOG for only a select group of employees, I request you consider the information presented in the charts below. The first chart below shows the total number of Hires, Promotions, and Transfers made in 2016 -2018. The chart also shows the number of candidates hired at something other than Step 1, per employee group.

<i># of Hires, Promotions; Transfers per year</i>	<i>Year 2016 416</i>		<i>Year 2017 578</i>		<i>2018 (YTD): 311</i>		<i>5 Year Average/ Employee Group</i>
Employee Group	# at Advance Step	% at Advance Step	# at Advance Step	% at Advance Step	# at Advance Step	% at Advance Step	
Local 270	21	28.77%	15	36.59%	18	29.03%	36.52%
Exempt/Confidential	10	13.70%	5	12.2%	4	6.45%	9.82%
Local 29	9	12.33%	9	21.95%	1	1.61%	8.09%
MPA	9	12.33%	1	2.44%	2	3.23%	5.65%
MPB	15	20.55%	10	24.39%	24	38.71%	24.53%
Guild	9	12.33%	1	2.44%	13	20.97%	15.37%

The second table identifies the Out of Grade paid to employee groups in 2016, 2017 and year to date in 2018.

Employee Group	2016	2017	2018 YTD
Exempt A	3.49%	5.26%	3.73%
Exempt Confidential	7.49%	1.91%	0.13%
MPB	3.49%	12.57%	13.35%
Local 270	34.63%	65.71%	66.40%
Fire	9.60%	9.40%	9.67%
Police	4.21%	4.74%	6.55%

An ordinance aimed at restricting payment for two employee groups that do not appear to drive the largest portion of the total cost does seem arbitrary. Wage growth for represented employees has the largest impact on the City's budget. In 2019 alone, wage increases for represented employees is forecast at more than \$6.8 million. These wage and benefit increases are sustainable because of the growth controls set in place during my term as Mayor. The direction to my negotiating team has been that the total cost of wage and benefit increases agreed to with each labor group must remain at or below 3%. By comparison, during my time as Mayor, City Council Office wages and benefits have increased over 62%.

Though not specified in the Ordinance, we assume this Ordinance applies to the employees in the City Council Office. Staff in the Council Office is exempt from Civil Service and not represented by any bargaining unit. Each Legislative Assistant, the Sr. Executive Assistant to Council President, Policy Advisor and Senior Research and Policy Analyst will not be eligible for an advance step placement or for out of grade pay.

For these reasons, I am vetoing Ordinance C5634. I urge you to review the four (4) briefing papers sent to you by our Human Resources Director, as well as the information contained in this paper, and to stand with me in support of our employees. I encourage your participation in the Compensation Task Force to ensure affordability, accountability, and alignment with our citizen's top priorities and to follow through with the commitments made at our meeting last spring and outlined in the attached letter. It's time to take the politics out of this issue.

Sincerely,



David A. Condon
Mayor

**Passed by City Council September 24, 2018
Delivered to Mayor September 28, 2018
Mayoral Veto October 5, 2018**

Attachments to Mayoral Veto letter are on file for review at the City Clerk's Office.

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

CLERK II SPN 002 OPEN ENTRY

DATE OPEN: Monday, October 15, 2018

DATE CLOSED: Sunday, October 28, 2018 at 11:59 p.m.

SALARY: \$32,698.08 annual salary, payable bi-weekly, to a maximum of \$50,571.36

DESCRIPTION:

Performs a variety of routine clerical and office support activities requiring proficiency in basic word processing, spreadsheet, and database programs

DUTIES:

- Types forms, statements, letters, receipts, reports, and other material from rough drafts or general instructions, which frequently require independent action and discretion on difficulties encountered; composes routine letters.
- Operates a personal computer or visual display terminal and utilizes modern business software including word processing, spreadsheets, data bases, etc.
- May perform secretarial work in a small office where stenographic ability is not required.
- Maintains, develops, and refines filing systems and procedures; prepares and files various records.
- Performs computations and posts to simple bookkeeping records.
- Waits on the counter, and answers telephones, giving and receiving information.
- Refers complaints pertaining to departmental policies and regulations to the appropriate person.
- Copies data, compiles records and reports, and tabulates and posts data in record books.
- Processes payroll and personnel transactions.
- Operates visual display terminal to retrieve and research information; enters data from different source media.
- Checks complex data being entered into terminal for correctness, corrects errors.
- Opens and routes incoming mail, and prepares outgoing mail.
- Acts as receptionist for the department.
- Maintains routine operating and production records.
- Maintains office supplies for the department to which assigned.
- Operates basic office machines.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Open Entry (required at the time of application)

- **Education:** High school diploma or equivalent.
- **Experience:** A year of clerical, office support, or data entry experience.

Substitution: One year of undergraduate education (30 semester or 45 quarter hours) may be substituted for experience.

EXAMINATION DETAILS:

You need to meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a written test and a keyboarding performance test, with weights assigned as follows:

- Written 100%
- Performance: Pass/Fail - Minimum typing rate of 40 words (200 keystrokes) per minute is required.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

Written Test Details:

Written testing will be conducted in the Civil Service Test Room (4th floor, City Hall) during the week of **November 5, 2018**, with start times of **8:30 a.m.** and **12:00 p.m.** You should plan approximately 2 hours for the written test.

Self-schedule written test date and time: Upon passing the minimum qualification review, you will receive an e-mail with complete instructions to self-schedule your test session. Multiple sessions may be made available depending on the number of applicants and are filled on a first come, first served basis.

The written test may include the following subjects:

- Vocabulary
- Grammar & English Usage
- Spelling, Punctuation & Capitalization
- Office Practices
- Human Relations
- Business Math
- Basic Computer Knowledge
- Proofreading

Performance Test Details:

Keyboarding performance tests will be conducted immediately following your scheduled written test. The City can conduct typing tests for 10 candidates at a time. Accordingly, candidates should be prepared to remain for an additional 60 minutes after the completion of the written test.

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

We encourage you to apply immediately. Applicants must complete and submit a City of Spokane employment application online by 11:59 p.m. on the filing cut-off date

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/job> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 11th day of October 2018.

MARK LINDSEY
Chair

AMBER RICHARDS
Chief Examiner

Notice for Bids

Supplies, Equipment, Maintenance, etc.

REQUEST FOR PROPOSALS PROFESSIONAL MEDICAL SERVICES

City of Spokane Human Resources Department

RFP #4449-18

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, OCTOBER 29, 2018**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **PROFESSIONAL MEDICAL SERVICES** for the City of Spokane Human Resources Department.

Detailed specifications and proposal forms are available for download on the City of Spokane Purchasing Webpage: <https://my.spokanecity.org/administrative/purchasing/current-projects/>

It is the responsibility of Proposers to check the Purchasing Webpage above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Proposal documents should be submitted **no later than 1:00 p.m. on Monday, October 29, 2018**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

Submit one (1) paper original, one (1) paper copy, and one (1) reproducible electronic copy (CD or thumb drive) of the Proposal to:

DELIVERY BY MAIL:

**City of Spokane – Purchasing
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201**

HAND DELIVERY:

**City of Spokane – “My Spokane” Service Desk
1st Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

“RFP #4449-18, PROFESSIONAL MEDICAL SERVICES: 10/29/2018”

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Published: October 10 & 17, 2018

**REQUEST FOR PROPOSALS
CISCO SMARTNET SERVICES**

City of Spokane Innovation and Technology Services Division

RFP #4500-18

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, OCTOBER 29, 2018**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **CISCO SMARTNET SERVICES** for the City of Spokane Innovation and Technology Services Division.

Detailed specifications and proposal forms are available for download on the City of Spokane Purchasing Webpage: <https://my.spokanecity.org/administrative/purchasing/current-projects/>

It is the responsibility of Proposers to check the Purchasing Webpage above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, October 29, 2018**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

Submit one (1) paper original, one (1) paper copy, and one (1) reproducible electronic copy (CD or thumb drive) of the Proposal to:

DELIVERY BY MAIL:

**City of Spokane – Purchasing
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201**

HAND DELIVERY:

**City of Spokane – “My Spokane” Service Desk
1st Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

“RFP #4500-18, CISCO SMARTNET SERVICES, DUE: 10/29/2018”

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Published: October 17 & 24, 2018
