



# Official Gazette

## City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 108

SEPTEMBER 19, 2018

Issue 38



### MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT  
BEN STUCKART

COUNCIL MEMBERS:

BREEAN BEGGS (DISTRICT 2)

KATE BURKE (DISTRICT 1)

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

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# Minutes

**MINUTES OF SPOKANE CITY COUNCIL****Monday, September 10, 2018****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:31 p.m. in the Council Briefing Center in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

**Roll Call**

On roll call, Council President Pro Tem Fagan and Council Members Burke, Kinnear, Mumm, and Stratton were present. Council President Stuckart and Council Member Beggs were absent.

City Attorney Mike Ormsby, City Council's Policy Advisor Brian McClatchey, and City Clerk Terri Pfister were also present on the dais.

**Advance Agenda Review**

The City Council received an overview from staff on the September 17, 2018, Advance Agenda items.

**Action to Approve September 17, 2018, Advance Agenda**

Following staff reports and Council inquiry and discussion regarding the September 17, 2018, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.2):

**Motion** by Council Member Kinnear, seconded by Council Member Mumm, **to approve** the Advance Agenda for Monday, September 17, 2018; **carried unanimously (Council President Stuckart and Council Member Beggs absent).**

**ADMINISTRATIVE SESSION****Current Agenda Review**

The City Council received an overview from staff on the September 10, 2018, Current Agenda.

Interlocal Agreement with Spokane County Treasurer (OPR 2018-0556)

Upon review of the September 10 Current Agenda, the following action was taken:

**Motion** by Council Member Mumm, seconded by Council Member Kinnear, **to defer** for one week (to September 17, 2018) the Interlocal Agreement with Spokane County Treasurer for processing payments of utility bills; **carried unanimously (Council President Stuckart and Council Member Beggs absent).**

**CONSENT AGENDA**

**Upon motion of Council Member Stratton, seconded by Council Member Kinnear, the City Council unanimously approved (Council President Stuckart and Council Member Beggs absent) Staff Recommendations for the following:**

Annual Blanket Orders with Shamrock Paving, Action Materials and Central Pre-Mix (as a group) (all Spokane, WA) for sand and gravel for Street Maintenance, Sewer Maintenance, Water & Hydro, and Parks Departments—annual expenditure \$165,000.

Contract Amendments with Etter, McMahon, Van Wert & Oreskovich, P.C. (Spokane, WA) for outside counsel services in the legal matters of:

- a. West Terrace Golf, LLC v. City of Spokane—increase of \$75,000. Total contract amount: \$250,000. (OPR 2017-0501)

- b. John Durgan, et. al. v. City of Spokane—increase of \$75,000. Total contract amount: \$250,000. (OPR 2017-0546)

Contract Extension No. 1 of 4 with Deeco, Inc. (Raleigh, NC) to provide Air Quality Emission Compliance Testing for the Waste-to-Energy Facility from November 1, 2018 to October 31, 2019—\$110,000. (OPR 2017-0659 / RFP 4378-17)

Contract Extension No. 4 of 4 with Dick Irvin, Inc. (Shelby, MT) for coordination, transportation and offloading of bulk lime for the Waste-to-Energy Facility from October 1, 2018 to September 30, 2019—2018: \$100,000; 2019: \$220,000. (OPR 2015-0093 / RFP 4079-14)

Renewal of Consultant Agreement with ABB, Inc. (Portland, OR) for software maintenance and technical support plus parts for the control systems for the Waste-to-Energy Facility from November 17, 2018 to November 16, 2019—2018: \$16,259; 2019: \$81,295. (OPR 2014-0936 / RES 2014-0107)]

Contract Extension No. 2 of 4 with Linn Machine & Manufacturing, Inc. (Spokane Valley, WA) for refurbishing metal refuse/recycling containers and roll off boxes—estimate \$450,000 (incl. tax). (OPR 2016-0649 / BID 4254-16)

Multi-Family Tax Exemption Conditional Contract for 51 residential units at 1309 West 1st Avenue. (OPR 2018-0557)

Interagency Agreement with Washington State Criminal Justice Training Center (Burien, WA) for the Spokane Police Department to operate the Fall 2018 Police Academy—\$232,800. (Relates to Special Budget Ordinance C35675) (OPR 2018-0558)

Contract with the Department of Ecology for Integrated Planning Grant for the Yard and the City's Ranch site, in particular, to enable the City to carry out environmental due diligence and remedial investigation—\$300,000. (OPR 2018-0559)

Contracts, for right-of-way acquisition services on projects that are federally funded and required to meet WSDOT and FHWA rules for property acquisition, with:

- a. Commonstreet Consulting, LLC (Seattle, WA)—\$250,000. (OPR 2018-0560)
- b. D'amato, Conversano, Inc. dba DCI Engineers (Spokane, WA)—\$250,000. (OPR 2018-0562)

Reports of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through August 31, 2018, total \$19,469,638.17 (Check Nos. 552192-552628; ACH Payment Nos. 53691-54200), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$17,581,210.60. (CPR 2018-0002)
- b. Payroll claims of previously approved obligations through: August 25, 2018: \$7,045,170.47 (Check Nos. 550332-550525). (CPR 2018-0003)

City Council Meeting Minutes: August 20, August 27, and August 30, 2018. (CPR 2018-0013)

### **Council Recess/Executive Session**

The City Council adjourned at 3:56 p.m. and immediately reconvened into an Executive Session to discuss pending litigation and personnel matters for 20 minutes. City Attorney Mike Ormsby and Assistant City Attorney Mike Piccolo were present during the Executive Session. The City Council reconvened at 6:00 p.m. for the Regular Legislative Session.

## **LEGISLATIVE SESSION**

### **Invocation**

Pastor Ian Robertson provided an Invocation.

### **Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Pro Tem Fagan.

### **Roll Call**

Council President Pro Tem Fagan and Council Members Burke, Mumm, Kinnear, and Stratton were present. Council President Stuckart and Council Member Beggs were absent.

City Clerk Terri Pfister and City Council's Policy Advisor Brian McClatchey were also present.

**MOMENT OF SILENCE – SEPTEMBER 11**

Council President Pro Tem Fagan called for a moment of silence to honor those who perished as a result of the events of September 11 and to provide a little hope for the first responders that took care of business on that tragic day.

**PROCLAMATION**

*September 2018                      Hunger Action Network*

Council Member Burke read the proclamation and presented it to Julie Humphries, Second Harvest Food.

*September 2018                      Cancer Awareness Month*

Council Member Mumm read the proclamation and presented it to Kjersten Barron with American Childhood Cancer Organization of the Inland Northwest.

*Month of September              Recovery Month*

Council President Pro Tem Mike Fagan read the proclamation and presented it to Ben Cabildo, Outreach Specialist with Community Minded Enterprises.

There were no **Administrative Reports**.

**COUNCIL COMMITTEE REPORTS****Public Safety and Community Health Committee**

Council Member Kinnear reported on the Public Safety and Community Health Committee held earlier today (September 10). Minutes of the Public Safety and Community Health Committee are filed with the City Clerk's Office and are available for review following approval by the Public Safety and Community Health Committee.

**Urban Development Committee Meeting**

Council Member Stratton reported on the Urban Development Committee meeting held earlier today (September 10). Minutes of the Urban Development Committee are filed with the City Clerk's Office and are available for review following approval by the Urban Development Committee.

There were no **Appointments**.

**OPEN FORUM**

**Ian Robertson** commented on families who are less than a paycheck away from being on the streets. He stated about 50 percent of Spokane residents are renters and there is only about one percent vacancy. He further stated that if the City can make buildable land available, he noted there is a national nonprofit agency that is already established in Spokane ready to build safe, durable, healthy and affordable homes for veterans, seniors, and working families.

**Rick Bocook** commented the sit and lie and transient shelter ordinances are against the homeless and remarked on the recent Ninth Circuit Court of Appeals decision. He also remarked on the First Amendment.

**Alfredo Llamedo** remarked on the moment of silence and stated he thinks the people deserve a moment of silence for various other places all over the planet. He also remarked on the sit and lie ordinance.

**George McGrath** remarked on grant money from the federal government and the funding of police officers and firefighters.

**Monica Tittle** remarked on homelessness, House of Charity, and the sit and lie ordinance and stated it is inhumane.

**Michael McQuire** remarked on homelessness and the reduction of beds at the House of Charity.

**Mercy Aguilar** remarked on homelessness and requested the repeal of the sit and lie ordinance.

**Andrea G.** remarked on the MAC Movement and requested the removal of the sit and lie law and the camping ordinance as unconstitutional.

**Henry Valder** remarked on John McCain, vets, homelessness, and homeownership.

**John Lemus** read from the May 26, 2015, meeting minutes of the Spokane Human Rights Commission pertaining to HRC response to anti-homeless laws.

**Jeffery White** presented an idea from the Las Vegas Metropolitan Police Department on how to tackle the homeless problems called HELP (Homeless Evaluation Liaison Program).

## LEGISLATIVE AGENDA

### SPECIAL BUDGET ORDINANCE

#### Special Budget Ordinances C35675 and C35676

**Upon Unanimous Roll Call Vote, Council President Stuckart and Council Member Beggs absent)** the City Council **passed** the following Special Budget Ordinances amending Ordinance No. C35565 passed by the City Council December 11, 2017, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2018, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2018, and providing it shall take effect immediately upon passage, and declaring an emergency and appropriating funds in:

**ORD C35675** General Fund—Police-Criminal Justice Training  
FROM: Law Enforcement Services, \$110,000;  
TO: Various Accounts, \$110,000.

(This action will allow budgeting to fund and operate the Fall 2018 Police Academy.) (Relates to OPR 2018-0558 under the Consent Agenda.)

**ORD C35676** Forfeiture & Contributions Fund  
FROM: Department of Justice, \$92,337;  
TO: Various Accounts, \$92,337.

(This action will allow budgeting to replace failing AV equipment necessary for the collection of evidence in the police investigations interview rooms.)

### RESOLUTIONS

#### Resolution 2018-0076 and Resolution 2018-0077 (Both deferred from August 27, 2018)

Subsequent to Council and staff commentary and public testimony, the following action was taken:

**Upon Unanimous Roll Call Vote (Council President Stuckart and Council Member Beggs absent),** the City Council **adopted the following:**

**RES 2018-0076** Of the Spokane City Council expressing its support for passage of Spokane School District No. 81 Proposition No. 1 to appear on the November 6, 2018 ballot, entitled "Bonds to Construct New Schools and Replace and Renovate Aging School Facilities"

**RES 2018-0077** Of the Spokane City Council expressing its support for passage of City of Spokane Proposition No. 1 to appear on the November 6, 2018 ballot and entitled "Spokane Public Library General Obligation Bonds—\$77,000,000."

#### Resolution 2018-0080

Subsequent to an overview of Resolution 2018-0080 by Council President Pro Tem Fagan and the opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

**Upon Unanimous Roll Call Vote (Council President Stuckart and Council Member Beggs absent),** the City Council **adopted Resolution 2018-0080** declaring the Teledyne ISCO flow monitoring system a sole source procurement and authorizing its purchase from Whitney Equipment Company, Inc. (Woodinville, WA) at an estimated cost of \$680,000 (incl. tax) over five years.

There were no **Final Reading Ordinances**.

There were no **First Reading Ordinances**.

There were no **Special Considerations**.

There were no **Hearings**.

No individuals spoke during the **Second Open Forum**.

#### **ADJOURNMENT**

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 7:15 p.m. The September 17, 2018, 3:30 p.m. Briefing will be held in City Council Chambers. The September 17, 2018, 6:00 p.m. Legislative Session will be a Town Hall Meeting held at the Northeast Community Center, 4001 North Cook Street.

Minutes prepared and submitted for publication in the September 19, 2018, issue of the *Official Gazette*.

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#### **STUDY SESSION MEETING MINUTES SPOKANE CITY COUNCIL Thursday, September 6, 2018**

A regularly scheduled study session meeting of the Spokane City Council was held on the above date at 3:30 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Stuckart and Council Members Burke, Fagan, Kinnear, and Stratton were present. Council Member Beggs arrived at 3:34p.m. Council Member Mumm was absent.

The following topic was discussed:

- 2019 Budget: Legal/Municipal Court

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The study session portion of the meeting adjourned at 4:39 p.m. at which time City Council immediately adjourned into an Executive Session to discuss labor negotiations for approximately 25 minutes. This portion of the meeting was closed to the public. City Attorney Mike Ormsby and Assistant City Attorney Mike Piccolo were present during the Executive Session. The Executive Session concluded at 5:01 p.m.

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#### **STUDY SESSION MEETING MINUTES SPOKANE CITY COUNCIL Thursday, September 13, 2018**

A regular study session meeting of the Spokane City Council was scheduled to be held on the above date at 3:30 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Stuckart and Council Members Kinnear and Stratton were present. Council President Stuckart and Council Members Beggs, Burke, Fagan, and Mumm were absent. A quorum of City Council was not present at the meeting, however, those present discussed the following topic:

- 2019 Budget: Fire

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 4:14 p.m.

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# General Notices

## Help make a difference in your community.



**You're invited to attend the next  
Police Advisory Committee (PAC) Quarterly Public Meeting:**

**Thursday, September 20, 2018 at 5:30 pm  
West Central Community Center - 1603 N Belt St.**

**Police Chief Craig Meidl and/or other members of the Spokane Police  
Department will be present to deliver updates and to answer  
community questions.**

### **PAC Serves as a Bridge from the Chief to the Community...**

PAC is a collection of community group representatives who serve as an advisory group to the Office of the Chief of Police regarding community needs and concerns, as well as community responses to proposed police programs and priorities. PAC is looking for additional community group leaders to join this committee. If you are interested, please send a request for an application to [anapolitano@spokane.police.org](mailto:anapolitano@spokane.police.org) or call (509) 625-4063.

**NOTICE****APPLICATION PERIOD OPEN FOR 2018-2019 PROPOSED ANNUAL COMPREHENSIVE PLAN AMENDMENTS**

The City of Spokane will be accepting applications to amend the text or maps in the Comprehensive Plan until **October 31, 2018** per SMC 17G.020. All complete applications received will be reviewed by a city council subcommittee and those placed on the Annual Comprehensive Plan Amendment Work Program for the City of Spokane will begin full review in early 2019. Anyone may make a proposal to amend the City's Comprehensive Plan.

The City of Spokane's Comprehensive Plan addresses many facets of city life, including land use, transportation, capital facilities, housing, economic development, natural environment and parks, neighborhoods, social health, urban design, historic preservation, and leadership. The City of Spokane is committed to conducting an annual process to consider amendments to the comprehensive plan. The Growth Management Act specifies that amendments to a comprehensive plan cannot be made more frequently than once per year. The purpose for this is two-fold: it gives the plan stability over time, avoiding spontaneous changes in response to development pressures, and it groups all proposed amendments in a common process for consideration, providing the opportunity to examine their collective effects on the plan.

Following review by a City Council subcommittee, who sets the Annual Comprehensive Plan Amendment Work Program, Plan Commission consideration of each amendment proposal on the Work Program will be conducted at public workshops held during the public comment period, typically in the summer. Applicants will be afforded the opportunity to address the Plan Commission during the workshop regarding their application. The City Council considers the amendment proposals, staff report, and Plan Commission's amendment recommendations within the context of its budget discussions, and acts on the amendment proposals prior to or at the same time as it adopts the City budget, usually late fall.

If you have any questions regarding the Comprehensive Plan Amendment process or would like to schedule a pre-application meeting, please contact Tirrell Black at (509) 625-6300 or [tblack@spokanecity.org](mailto:tblack@spokanecity.org).

Publish September 12, 19 & 26, 2018 and October 3, 10, 17 & 24, 2018

# Ordinances

**These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.**

**NOTICE OF REPUBLICATION**

Ordinance C35423 was passed by City Council on November 14, 2016, and was previously published on November 23, 2016 (Volume 106, Issue 47, of the *Official Gazette*). On August 28, 2018, it was discovered that a portion of the description of the vacation was missing from the body of the ordinance. This oversight is being treated as a clerical error, as the map attached to the ordinance correctly reflects the areas being vacated. The ordinance has been corrected, with the added language underlined. The ordinance is being republished as corrected in this issue (Volume 108, Issue 38) of the *Official Gazette*.

**ORDINANCE NO. C35423**

An ordinance vacating a portion of Ross Court, North Crescent Avenue, North Center Street, Hamlin Street, and a portion of a nearby alley,

WHEREAS, a petition for the vacation of a portion of Ross Court, North Crescent Avenue, North Center Street, Hamlin Street, and a portion of a nearby alley, has been filed with the City Clerk representing 100% of the abutting property owners, and a hearing has been held on this petition before the City Council as provided by RCW 35.79; and

WHEREAS, the City Council has found that the public use, benefit and welfare will best be served by the vacation of said public way; -- NOW, THEREFORE,



The City of Spokane does ordain:

Section 1. That the right-of-way located in the SE  $\frac{1}{4}$  of Section 09, Township 25 North, Range 43 East, Willamette Meridian, and further described below, is hereby vacated. Parcel number not assigned.

All that portion of North Ross Court lying south of Lots 7 through 12, and north of Lots 13 through 18, HOLE'S SUBDIVISION OF BLOCK 13 ROSS PARK, as recorded in Volume "D" of Plats, Page 78, records Spokane County, EXCEPT Parcel "A" further described below;

TOGETHER WITH that portion of North Ross Court lying South of Lot 7 WILKINSON SUBDIVISION OF PART OF BLOCK 12 OF ROSS PARK ADDITION, as recorded in Book 3 of Plats, Page 63, records of Spokane County, and lying North of Lot 6, WALKER'S SUBDIVISION OF THE SOUTH HALF OF LOT 12, ROSS PARK, as recorded in Volume "E" of Plats, Page 88, records of Spokane County, EXCEPT Parcel "A" further described below;

TOGETHER WITH all that portion of the platted alley lying north of Block 1 and south of Block 2, HAMLIN'S SUBDIVISION OF THE EAST HALF OF BLOCK 6 IN ROSS PARK, as recorded in Volume "B" of Plats, Page 98, records Spokane County, EXCEPT Parcel "A" further described below;

TOGETHER WITH All that portion of North Crescent Avenue lying North of Lots 1 through 6, HOLE'S SUBDIVISION OF BLOCK 13 ROSS PARK, as recorded in Volume "D" of Plats, Page 78, records of Spokane County, and lying south of Block 6, ROSS PARK, as recorded in Volume "A" of Plats, Page 141, records of Spokane County, and lying south of Block 1, HAMLIN'S SUBDIVISION OF THE EAST HALF OF BLOCK 6 IN ROSS PARK, as recorded in Volume "B" of Plats, Page 98, records of Spokane County, EXCEPT Parcel "A" further described below;

TOGETHER WITH all that portion of North Center Street lying north of the North right of way of Upriver Drive and south of Parcel "A" further described below;

TOGETHER WITH All that portion of Hamlin Street lying south of the Southeasterly right of way of the BNSF Railroad, extended southerly to the Northwesterly right of way of North Crescent Avenue, per the plats of HAMLIN'S SUBDIVISION OF THE EAST HALF OF BLOCK 6 IN ROSS PARK, as recorded in Volume "B" of Plats, Page 98, records of Spokane County, and the plat of HAMLIN'S SUBDIVISION OF BLOCK 7 IN ROSS PARK, as recorded in Volume "B" of Plats, Page 38, records of Spokane County, EXCEPT Parcel "A" further described below;

Parcel "A"

A parcel of land being a portion of Southwest Quarter of Section 9, Township 25 North, Range 43 East, Willamette Meridian, County of Spokane, State of Washington, more particularly described as follows:

COMMENCING AT the southeast corner of HOLE'S SUBDIVISION OF BLOCK 13, ROSS PARK, as recorded in Volume "D" of Plats, Page 78, records of Spokane County, said point being on the Northerly right of way of Upriver Drive and being common with the Southwest corner of WALKER'S SUBDIVISION OF THE SOUTH HALF OF LOT 12, ROSS PARK, as recorded in Volume "E" of Plats, Page 88, records of Spokane County;

Thence North  $47^{\circ}47'23''$  East along the Northerly right of way of Upriver Drive, a distance of 23.93 feet to the **TRUE POINT OF BEGINNING**;

Thence continuing along said Northerly right of way North  $47^{\circ}47'23''$  East a distance of 64.01 feet;

Thence North  $43^{\circ}01'21''$  West a distance of 334.23 feet;

Thence along a tangent curve to the left with a radius of 302.00 feet, through a central angle of  $62^{\circ}53'44''$  (the long chord of which bears North  $74^{\circ}28'13''$  West a distance of 315.12 feet), for an arc length of 331.52 feet;

Thence South  $74^{\circ}04'55''$  West a distance of 512.89 feet;

Thence along a tangent curve to the left with a radius of 232.00 feet, through a central angle of  $40^{\circ}28'19''$  (the long chord of which bears South  $53^{\circ}50'46''$  West a distance of 160.49 feet), for an arc length of 163.88 feet to a point on the Northwesterly right of way of that right of way as dedicated by Resolution recorded in Auditor's file number 6037563;

Thence along said Northwesterly right of way South  $33^{\circ}36'36''$  West a distance of 9.71 feet;

Thence South  $56^{\circ}23'24''$  East a distance of 64.00 feet;

Thence North  $33^{\circ}36'36''$  East a distance of 9.71 feet;

Thence along a tangent curve to the right with a radius of 168.00 feet, through a central angle of  $40^{\circ}28'19''$  (the long chord of which bears North  $53^{\circ}50'46''$  East a distance of 116.22 feet), for an arc length of 118.67 feet;

Thence North 74°04'55" East a distance of 512.89 feet;

Thence along a tangent curve to the right with a radius of 238.00 feet, through a central angle of 62°53'44" (the long chord of which bears South 74°28'13" East a distance of 248.34 feet), for an arc length of 261.26 feet;

Thence South 43°01'21" East a distance of 333.32 feet to the **TRUE POINT OF BEGINNING**.

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### NOTICE OF REPUBLICATION

Ordinance C35668 was passed by City Council on August 20, 2018, and was previously published on August 29, 2018 (Volume 108, Issue 35, of the *Official Gazette*). On September 6, 2018, a veto message was received from Mayor Condon. Subsequently on September 17, 2018 the veto was overridden by City Council upon a 6-1 vote (Councilmember Fagan voting "no"). The ordinance is being republished along with Mayor's veto message in this issue (Volume 108, Issue 38) of the *Official Gazette*.

### ORDINANCE NO. C35668

An ordinance creating a Sustainability Action Committee, describing its composition, and stating its goals, duties, and functions; amending SMC sections 15.05.050 and 15.05.060; and enacting a new chapter 04.36 to the Spokane Municipal Code.

**WHEREAS**, the extraction and combustion of fossil fuels are significant sources of greenhouse gas emissions and major contributors to climate change and pollution; and

**WHEREAS**, local, regional, and global economies are transitioning to low-carbon energy sources, and businesses are leaders in providing energy efficiency and renewable energy technologies and services; and

**WHEREAS**, the future of the fossil fuel industry is questionable given global action to reduce greenhouse gas emissions; and

**WHEREAS**, changes in Spokane's climate are already being felt; and

**WHEREAS**, scientists found that climate change poses a significant threat to Washington's economy and impacts that are likely to include longer and more intense wildfire seasons, diminished fish and wildlife habitat, changes in precipitation patterns that will affect agriculture and hydro-electric energy generation, and increased disease vectors and invasive species; and

**WHEREAS**, Spokane's climate future is expected to be characterized by hotter, drier summers with more high-heat days, earlier springs with rapid snowpack melt, and warmer winters with more intense rain events; and

**WHEREAS**, the entire community will be impacted by climate change, but communities that already face existing socioeconomic and health inequities will be most severely impacted by these risks; and

**WHEREAS**, the Spokane City Council in 2017 adopted by ordinance (No. C35519) an acknowledgment of human-caused climate change; and

**WHEREAS**, for thousands of years, indigenous peoples have called home what we now recognize as Spokane. We must respect this as native land, and in doing so act as its caretakers; and

**WHEREAS**, federally recognized tribal governments have a distinctive legal and political status separate from other sovereigns. Spokane therefore, has a unique responsibility to consult with, at a minimum, federally recognized tribal governments and urban Native American communities; and

**WHEREAS**, in 2017 the Spokane City Council officially adopted the City's Sustainability Action Plan by ordinance (No. C35519) including a recommitment to the City's Greenhouse Gas Reduction Goals; and

**WHEREAS**, Spokane's first priority for meeting energy needs is energy efficiency, and the City remains committed to acquiring at a minimum all cost-effective energy efficiency available with a particular focus on achieving energy efficiency in low-income housing; and

**WHEREAS**, the economic opportunities presented by a clean energy transition far outweigh the opportunities to expanding the fossil fuel economy; and

**WHEREAS**, one sector alone, solar energy, accounts for over 300,000 jobs in the United States; and

**WHEREAS**, communities of color and low-income populations have been historically underserved by programs and investments and under-represented in decision making on climate policy; and

**WHEREAS**, cities and states are developing strategies to engage low-income populations and communities of color, minimize harms and hazards, and ensure economic, social, and environmental benefits are shared; and

**WHEREAS**, community-based development of environmental infrastructure, is an emerging and underutilized best practice for ensuring that economic, social, and environmental benefits are led and shared by low-income populations and communities of color and warrants further increased private capacity building investments in community facing organizations; and

**WHEREAS**, it is imperative that energy consumers and the utilities serving them take early action to reduce carbon emissions and shift to renewable energy; and

**WHEREAS**, achieving these goals will require action at all levels: individual, family, neighborhood, community, local, regional, state and federal governments, businesses and utilities; and

**WHEREAS**, "renewable energy" specifically excludes energy derived from fossil fuels, nuclear, and biomass energy from (i) wood pieces that have been treated with chemical preservatives such as creosote, pentachlorophenol, or copper-chrome-arsenic and (ii) non-residual wood from standing trees; and

**WHEREAS**, any forest biomass energy project requires special consideration to ensure that ecosystem health is not harmed, that the project does not result in increased life-cycle carbon emissions, and that air quality and fish habitat is not degraded; and

**WHEREAS**, renewable energy must also be sustainable, both in terms of the conservation of fish and wildlife habitat and in the promotion of human health and racial, environmental, and economic justice, and therefore reliance on existing hydroelectric power requires special consideration to reduce negative ecological impacts to biological systems dependent on the affected watersheds; and

**WHEREAS**, access to the financial and environmental benefits of renewable energy must be shared equitably across all economic classes, and this can be achieved through such mechanisms as community-based development of renewable energy infrastructure, equitable pricing structures, community solar programs with low-income communities, and non-profit organization leadership; and

**WHEREAS**, the renewable energy economy presents opportunities for workers in manufacturing, construction, and service sector and it is essential that workers play a role in helping drive innovation towards cleaner energy economies while creating and maintaining family-sustaining jobs; and

**WHEREAS**, local, state, tribal and federal government should adjust their laws and spending to encourage investment in energy efficiency, rooftop solar, low income community solar and should demand control technologies offer the opportunity to redistribute resources address poverty, stimulate new economic activity, and lift up those most impacted by high energy costs; and

**WHEREAS**, the benefits of affordability programs can ease the energy burden on low-income households, fostering equality as a percent of household incomes and preventing disconnections, and thus mitigate the impacts of price spikes and the cost of implementing renewable programs; and

**WHEREAS**, improving transit service to be less costly, readily accessible to all, use clean fuels, and especially available to low-income neighborhoods, will bring not only significant greenhouse gas reductions but also improve access to employment opportunities; and

**WHEREAS**, the construction of new fossil fuel infrastructure or expanded reliance on fossil fuels in utility resource mixes adversely impacts a renewable energy powered future and creates financial risk to customers through potential stranded assets; and

**WHEREAS**, energy conservation is critical to reducing fossil fuel demand, and increasing green infrastructure such as urban tree canopy, green streets, green roofs and other natural resource focused strategies are effective strategies to reduce energy consumption, urban heat island impacts and address disparities in the impacts of climate change on vulnerable communities; and

**WHEREAS**, the transportation sector accounts for a significant percent of greenhouse gas emissions in our community, and significant reductions in emissions from transportation are essential to achieving our climate-protection goals; and

**WHEREAS**, electrifying car, truck, and bus fleets will bring environmental and economic benefits to local residents, including lower cost transportation options for low income households; and

**WHEREAS**, local educational institutions (high schools, community colleges, universities), community-based job training programs, apprenticeship programs, and on-the-job training providers are well situated to train the professionals who will design, implement, install, retrofit, and maintain the renewable energy infrastructure of the future; and

**WHEREAS**, equitably distributed solar energy paired with energy storage will build disaster resilience into our communities; and

**WHEREAS**, the challenge of climate change involves both short-, medium-, and long-term challenges, it is vital that the City pursue practical strategies that match each of these timescales.

**WHEREAS**, the City generates more than 100% of the amount of electricity it uses in City operations from renewable energy through at its waste to energy plant and its hydro facility.

**NOW, THEREFORE, BE IT RESOLVED**, the City of Spokane will develop as part of an updated Sustainability Action Plan a Climate Action Plan to achieve an aspirational strategic goal of 100 percent renewable energy for the City's community electricity supply by 2030.

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, since the threat of a changing climate is urgent, while the Sustainability Action Committee updates the Sustainability Action Plan, the Committee will at the same time identify three to five strategies to recommend to the Mayor and Council for immediate adoption to help plan for climate resilience, achieve City and State mandated greenhouse gas emission reductions, and support the City's aspirational strategic goal of 100 percent renewable electricity by 2030.

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, the City of Spokane does ordain:

**Section 1.** That there is adopted a new chapter 04.36 of the Spokane Municipal Code to read as follows:

#### **Chapter 04.36 Sustainability Action Committee**

##### **Section 04.36.005 Definitions**

- A. "Community-based renewable energy" shall mean energy that comes from resources which are naturally replenished on a human timescale, is created within the community or nearby region, and is used primarily (not necessarily fully) within the community.
- B. "Community-wide electricity" shall be defined by the Spokane Urban Growth Area boundary, as defined by the City Comprehensive Plan.
- C. "Renewable energy" shall mean energy from wind power; solar; existing and low-impact hydroelectric; geothermal; waste-to-energy sourced almost entirely from non-fossil fuel based waste; biomass energy from
  - 1 organic by-products of pulping and the wood manufacturing process,
  - 2. animal manure,
  - 3. forest or field residues,
  - 4. untreated wooden demolition or construction debris,
  - 5. food waste and food processing residuals, and
  - 6. liquors derived from algae; hydrogen from non-fossil fuel sources; and gas captured from renewable sources like wastewater treatment facilities, landfill gas, dairies and others. Renewable energy excludes energy derived from fossil fuels, nuclear, and biomass energy from
    - a. wood pieces that have been treated with chemical preservatives such as creosote, pentachlorophenol, or copper-chrome-arsenic and
    - b. non-residual wood from standing trees.

**Section 04.36.010 Duties and Functions**

A. The Sustainability Action Committee ("Committee") shall have the following duties and functions:

1. update the Sustainability Action Plan ("Plan") and its subsequent action plans at least every five years.
2. develop, as part of the Plan, an action plan to achieve the City's strategic goal of 100% renewable energy for the city of Spokane's community electricity supply by no later than 2030, while identifying any economic, regulatory or technological challenges involved in attaining that objective.
3. develop, as part of the Plan, a climate action plan to meet or exceed the City and Washington State mandated greenhouse gas emission reduction targets and secure climate stability (mitigation) and plan for climate resilience (adaptation).
4. consult with all City divisions and departments to recommend to the Mayor and Council code or policy changes for Council consideration that advance the policies set forth in the Plan.
5. identify ways in which the City can assist energy utilities to help advance the City's renewable energy goals.
6. identify ways the City can expand green infrastructure strategies to reduce energy demand.
7. identify strategies to prevent and reduce the risk of wildfires.
8. identify opportunities and advocate for the development of community-based renewable energy infrastructure to achieve a goal of meeting at least 10 percent of overall community-wide energy needs (including transportation, heating, and electricity) via such infrastructure by 2035.
9. recommend to the Mayor and Council ways in which the City can assist local colleges, labor groups and workforce development agencies in the creation and development of training and retraining programs to assist workers displaced by implementation of the Plan.
10. identify strategies to assist community organizations looking to maximize energy efficiency.
11. identify strategies to limit the impacts of climate change in vulnerable communities and recommend to the Mayor and Council policies to reduce the cost-burden to low-income citizens as a result of implementing the Sustainability Action Plan.
12. work with City elected officials to advocate and submit appropriate written comments to appropriate bodies in support of the City's sustainability goals, including the Washington State Legislature, Federal agencies, and the Washington Utilities and Transportation Commission.

**Section 04.36.020 Membership**

A. The Commission shall consist of eleven voting members (11), who shall serve without compensation. The membership as a whole shall reflect a broad range of opinion, experience, socio-economic levels, races, ages, and expertise with the objective of implementing the Plan. To achieve that purpose, it may include but is not limited to:

1. At least one and not more than two members of 2009 Mayor's Task Force on Sustainability;
2. At least one and not more than two representatives of an energy utility serving customers in the city of Spokane;
3. At least one faculty member from a local college or university with expertise in sustainability action planning or climate change;
4. At least one and not more than two members or representatives of local or regional business or technology companies with a history of implementing sustainability initiatives; and
5. At least one and not more than two representatives of the public health community knowledgeable about climate change related health impact; and
6. At least one and not more than two members or representatives of local environmental or climate action advocacy groups; and
7. At least one and not more than two representatives of low-income citizens;
8. At least one member with knowledge, experience, and/or education in the fields of finance or economics; and

9. One member of the City Council may serve on the Sustainability Action Committee as a non-voting member.
- B. The Committee shall determine its own leadership or governance structure and meeting times and places as it sees fit, except that the Committee's activities are subject to the requirements of Chapter 42.30 RCW (Open Meetings Act).

#### **Section 04.05.030 Appointment and Removal**

- A. Committee members are nominated by the Mayor and appointed by the City Council. Three (3) members shall be appointed for an initial term of one (1) year, three (3) members shall be appointed for an initial term of two (2) years, and four (4) members shall be appointed for an initial term of three (3) years. Upon the expiration of the initial terms, a member may receive no more than two subsequent appointments, each for three (3) years.
- B. Committee members appointed by the City Council pursuant to SMC 04.06.030(A) shall not be removed from office by the City Council before the expiration of their terms except for cause based upon a determination of incapacity, incompetence, the presence of irreconcilable conflicts of interest, neglect of duty, or malfeasance, and upon the affirmative vote of five (5) Council members. No committee member shall be removed without written notice of the intent to remove and an opportunity to provide a written response to the notice.

#### **Section 04.36.040 Fiscal Impact Analyses Required**

- A. The Committee shall undertake financial impact analyses to determine potential economic impact associated with implementing and not-implementing the Plan, including negative externalities. The Committee shall undertake analyses to determine potential economic and fiscal impacts associated with implementing and not-implementing Committee recommendations, including negative externalities.
- B. The Committee shall publish a fiscal impact statement for any proposed code or administrative policy change which will have an impact on city operations.
- C. Any fiscal impact statements or analyses prepared as required by this section shall be published on the City's website.

**Section 2.** That section 15.05.050 of chapter 15.05 of the Spokane Municipal Code is amended to read as follows:

#### **Section 15.05.050 Electric (~~(Vehicle Charging Station Projects)) Vehicles~~**

- A. The City of Spokane is committed to increasing the purchase, conversion to, and use of alternative vehicle fuels such as biodiesel, natural gas, and electricity.
- B. All City of Spokane building and construction permit fees required for the installation of an electric vehicle charging stations shall be waived until the majority of energy sourced in Washington state is sourced from renewable resources.
- C. The City of Spokane shall assist the Spokane Regional Transportation Council, Spokane Transit Authority, and county and regional governments to transition to electric fleet and other renewable energy-powered public transit options.

**Section 3.** That there is adopted a new section 15.05.060 to chapter 15.05 of the Spokane Municipal Code to read as follows:

#### **Section 15.05.060 Climate Action Progress Reports**

- A. The City shall provide a progress report on the 100% renewable energy and greenhouse gas emissions reduction goals every three years and a comprehensive report that includes reductions to date and the status of reaching the established targets ever five years.
- B. If the City of Spokane is not reaching the 100% renewable energy or greenhouse gas emissions reduction goals, the City shall conduct an analysis of strategies and actions to get the City on track to meet the adopted goals.
- C. The Sustainability Action Plan shall be updated to reflect the necessary actions to achieve the City's adopted goals.





CITY OF SPOKANE  
808 W. SPOKANE FALLS BLVD.  
SPOKANE, WASHINGTON 99201-3327  
509.625.6250

September 6, 2018

Council President Ben Stuckart  
& Members of the City Council  
808 W. Spokane Falls Blvd.  
Spokane, WA 99201

RECEIVED  
SEP 06 2018  
CITY CLERK'S OFFICE

**RE: Ordinance C35668 Relating to creating a Sustainability Action Commission, describing its composition, and stating its goals, duties, and functions; amending SMC sections 15.05.050 and 15.05.060; and enacting a new chapter 04.36 to the Spokane Municipal Code.**

Dear Council President Stuckart & City Council Members,

Together, we have made sustainable infrastructure a priority and have received national recognition for our efforts. Our joint focus has been on actions that are environmentally and financially responsible - always with an eye to the fragile economic condition of the citizens we serve. We remain dedicated to adding more renewable power generation and are exploring options for additional investments in "smart" technology, such as adding solar energy generation to City-owned facilities. We are a national leader in our approach to improving the health of the Spokane River, and we continue to invest in effective water conservation programs that help lead the way to addressing PCBs in our watershed. Together, we have created a culture that represents innovative, continuous improvement and a desire to leave the City's environment better than we found it. We can take great pride in having achieved these outcomes.

The ordinance creates a Sustainability Action Committee and sets a community wide goal of achieving 100 percent renewable energy for electricity by 2030. These goals, while laudable, are both unaffordable and unattainable and could expose the City to unnecessary liability. While City Councilmembers have stated that the intent of the ordinance is to create a committee that is only advisory, and a goal that is only aspirational, the extensive charter for the committee which is outlined in the ordinance, and the specificity of the language throughout, conveys a very different intent. In an email from 350 Spokane, they purport that the "Sustainability Action Committee "will develop concrete plans for climate resilience, mandated greenhouse gas emission reductions, and the goal of 100 percent renewable electricity by 2030." Clearly mandates are more than aspirational goals.

Notwithstanding the laudable intentions of the proposed Ordinance, as I communicated to you on August 17<sup>th</sup> my concerns remain as follows:

**This proposed ordinance details a dramatic shift in responsibility from City of Spokane professional staff to a non-elected committee of citizens as directed in section 4.36.010.** The committee's listed tasks are not advisory in nature; in fact, the committee is charged with developing a variety of plans to lead City operational decisions. They are directed to consult with

Spokane City Council  
September 6, 2018  
Page 2 of 3

all divisions and departments within the City, recommend positions for legislative advocacy at the state and federal levels, and recommend strategies on issues far beyond the City's sphere of influence like reducing wildfires and helping our power utility increase its renewable portfolio. The ordinance also misdirects the committee to do the work of the City's professional staff and directs our professional staff to oversee the work of the committee. There is no provision that indicates that the committee is advisory. And in no case can any committee direct operational staff.

**This program is not an element of our collaborative Strategic Plan.** We worked together to build a joint Strategic Plan to focus our work. I am committed to delivering on that plan. We have a number of goals around sustainability measures, including water conservation, strategic use of the energy we already produce, and efforts to advance our Smart City initiatives. The Strategic Plan identified the work we jointly decided was most important. Both our operational budget and our six year capital budget were built around these priorities; we have not set aside funding for this work.

**Fiscal analysis around this proposal is lacking.** My financial concerns are twofold; I am concerned equally about increasing the City's cost to operate as well as the financial impact on our citizens, particularly our most financially vulnerable families. The comprehensive tasks of the committee suggests an annual work plan similar to that of the Plan Commission, which requires hundreds of hours of staff time to complete each year. Moreover, the financial impact analysis required by Section 04.36.040 A includes undefined concepts such as "negative externalities."

Additionally, the lost revenue that will be incurred under Section 15.050.050, requiring building and construction permit fees for the installation of electric vehicle charging stations to be waived for example, creates further uncertainty and substantiates my concerns about costs which should have been outlined in a fiscal impact statement, which is required by City Council, on the coversheet for the ordinance.

The ordinance also creates uncertainty regarding the cost implications for the City to purchase electricity. Dramatic new investments in new energy generation will lead to higher prices—potentially significantly higher prices. The analysis of published rates has shown that our local power utility provider currently does not produce enough renewable energy to supply their current customers. Compliance with the ordinance would require the purchase of Renewable Energy Certificates. In 2017, the cost was about \$8.3 million for electricity to run City government operations. Under the available credit program, the City would need to spend about \$21 million more each year for a total of nearly \$30 million a year.

**We must make good on our promise to hold utility rates to modest inflationary increases.** We all – City Council and Administration together – crafted a vision to keep yearly increases in our citizens' utility bills affordable. I have strong concern for the financial health of our citizens and businesses along with the competitiveness of our community as we work to grow, create jobs, ensure affordable housing options, and continue strategic investments in critical local

Spokane City Council  
September 6, 2018  
Page 3 of 3

government services. The City doesn't generate the power that serves the broader community, it doesn't sell that power to residential and commercial customers, and it doesn't pay the bills that ultimately are the burden of families and businesses. Many of the financial impacts of the proposed goal will be out of the control of City government, and we will have no ability to offer financial protections for our citizens.

Median household income in our community has increased in recent years and now sits at \$45,676. Although that is the highest MHI we have seen for the City of Spokane, it remains well below our United Way ALICE (Asset Limited, Income Constrained, and Employed) amount of \$54,000. Our focus on affordability of government remains a top priority and all decisions like this must consider our citizens' ability to pay. We have endeavored together to hold down City utility rates for water, sewer and garbage, limiting increases to 2.9 percent annually. While the citizen cost estimates of the 2030 goal have yet to be fleshed out, the initial analysis suggests that, to achieve the 2030 goal, utility bills would increase by several hundred dollars each month for the average household.

Our overall environmental achievements are the envy of cities across the country and are still affordable. The effort requires considerably more time for broader community engagement and refinement. We continue to make incredible progress in the areas of sustainability, conservation and environmental remediation and protection.

I am committed to working collaboratively with City Council members and our community to set priorities for appropriate planning and investments in environmental stewardship – this can include setting up a sustainability advisory committee to advise, collaborate with, and monitor our work. We have that history and I look forward to continuing this important work. After careful consideration, I have chosen to veto Ordinance C35668, as it threatens our ability to deliver on our environmental priorities at a cost our citizens can afford.

Sincerely,



David A. Condon  
Mayor

**Passed by City Council August 20, 2018**  
**Delivered to Mayor August 29, 2018**  
**Mayoral Veto September 6, 2018**  
**Veto Override by City Council September 17, 2018**

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#### ORDINANCE NO C35675

An ordinance amending Ordinance No. C-35565, passed by the City Council December 11, 2017, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2018, making appropriations to the various funds, departments, and programs of the City of Spokane government for the fiscal year ending December 31, 2018, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2018 budget Ordinance No. C-35565, as above entitled, and which passed the City Council December 11, 2017, it is necessary to make changes in the appropriations of the Police Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

FROM:	0680-11710	Police Fund – Criminal Justice Training	
	21400-34210	Law Enforcement Services	<u>\$ 110,000</u>
TO:	0680-11710	Police Fund – Criminal Justice Training	
	21400-51215	Overtime	50,000
	21400-53201	Operating Supplies	33,000
	21400-54201	Contractual Services	27,000
			<u>\$110,000</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need pursuant to a contract between the Washington State Criminal Justice Training Commission and the Spokane Police Department to fund and operate the Fall 2018 Police Academy there has been an increase in revenue and expenses relating to operating the Academy; and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage..

**Passed by City Council September 10, 2018**  
**Delivered to Mayor September 17, 2018**

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### ORDINANCE NO C35676

An ordinance amending Ordinance No. C-35565, passed by the City Council December 11, 2017, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2018, making appropriations to the various funds, departments, and programs of the City of Spokane government for the fiscal year ending December 31, 2018, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2018 budget Ordinance No. C-35565, as above entitled, and which passed the City Council December 11, 2017, it is necessary to make changes in the appropriations of the Forfeitures & Contributions Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Forfeiture & Contributions Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

FROM:	1560-17100	Forfeiture Fund – Federal	
	21250-33116	Department of Justice	<u>\$ 92,337</u>
TO:	1560-17100	Forfeiture Fund – Federal	
	94000-56412	Capital – TV/AV Equipment	\$ 64,249
	21250-53104	Software (non-capital)	\$ 28,088
			<u>\$ 92,337</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to replace failing AV equipment necessary for the collection of evidence in the police investigations interview rooms and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council September 10, 2018**  
**Delivered to Mayor September 17, 2018**

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# Job Opportunities

**We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.**

## **CUSTODIAN II SPN 415 PROMOTIONAL**

**DATE OPEN:** Monday, September 17, 2018      **DATE CLOSED:** Sunday, September 30, 2018 at 11:59 p.m.  
**SALARY:** \$33,261.84 annual salary, payable bi-weekly, to a maximum of \$51,490.08

### **DESCRIPTION:**

Performs minor supervisory and routine custodial and maintenance work in the cleaning and care of municipal buildings.

### **DUTIES:**

As shift lead worker, supervises and participates in cleaning floors, walls, woodwork, offices, restrooms; removes rubbish and wastepaper; assembles, sets-up, arranges, and moves furniture and equipment; sweeps walks, removes snow; polices assigned area.

Supervises and participates in minor maintenance repair, such as painting small areas, repairing furniture, replacing window panes, light bulbs, and tubes.

May monitor and perform minor service on climate control system in the absence of the Building Engineer.

May initiate and supervise repair and maintenance projects. May serve as point of contact with vendors and contractors.

Purchases necessary equipment and supplies.

May be required to work the night shift.

Performs related work as required.

### **MINIMUM QUALIFICATIONS:**

Promotional (must be met at time of test)

Experience: Completion of the probationary period with the City in the classification of Custodian I (SPN 414).

### **EXAMINATION DETAILS:**

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a written test and promotional evaluation, with weights assigned as follows:

- Written Test 80%
- Promotional Evaluation 20%

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

### **WRITTEN TEST DETAILS:**

The written test will be conducted in the Civil Service Test Room (4th floor, City Hall) on Wednesday, Oct. 10, 2018 at 9 a.m. or 1 p.m. The approximate duration of the test is 1 hour, 30 minutes.

Upon acceptance of your application, you will receive an e-mail invitation to the exam. Additional sessions may be added depending on the number of applications accepted.

The written test may include such subjects as: Cleaning and Maintenance; Safety; Supervisory Skills; and Interpersonal Relations.

**PROMOTIONAL EVALUATION DETAILS**

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 11:59 p.m. on the filing cut-off date.

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 13th day of September 2018.

MARK LINDSEY  
Chair

AMBER RICHARDS  
Chief Examiner

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**HEAVY EQUIPMENT OPERATOR (WTE-ONLY) SPN 622  
PROMOTIONAL**

**DATE OPEN:** Monday, September 17, 2018      **DATE CLOSED:** Sunday, September 30, 2018 at 11:59 p.m.  
**SALARY:** \$40,862.16 annual salary, payable bi-weekly, to a maximum of \$63,663.12

**DESCRIPTION:**

Performs skilled and frequently supervisory work in the operation of heavy-duty specialized maintenance and construction type equipment.

**DUTIES:**

Operates one or more of the following types of equipment depending upon the department to which assigned: ditching machine or power shovel over one-quarter yard capacity, bulldozer, compactor, front end loader, 18-wheel tractor trailer, mobile or stationary crane or other similarly specialized heavy-duty equipment.

May supervise a small group of unskilled to semi-skilled laborers engaged in related work.

May be required to fill out records, forms, and miscellaneous paperwork related to associated tasks being performed.

Servicing equipment, makes minor field repairs, reports and may assist in making major repairs.

Prepares the necessary operating reports.

May be assigned to, and work on, general laboring tasks during slack or seasonal periods.

May train new employees.

Performs related work as required.

**MINIMUM QUALIFICATIONS:**

**\*\*\* This recruitment will be used to fill vacancies at the Waste to Energy Plant only. \*\*\***

**PROMOTIONAL REQUIREMENTS:** (Must be met by date of examination.)

- **Experience:** One year of experience in the classification of Laborer II (SPN 502).



- **License:** All applicants must possess a valid driver's license.

Employees must obtain a valid Class "A" Commercial Driver's License (CDL) during the probationary period.

**EXAMINATION DETAILS:**

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a written test and promotional evaluation, with weights assigned as follows:

- Written Test 80%
- Promotional Evaluation 20%

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**WRITTEN TEST DETAILS:**

The written test will be conducted in the Civil Service Test Room (4th floor, City Hall) on **Tuesday, Oct. 9, 2018 at 9:00 a.m.** The approximate duration of the test is 2 hours.

Upon acceptance of your application, you will receive an e-mail invitation to the exam. Additional sessions may be added depending on the number of applications accepted.

The written test may include such subjects as: Motor Vehicle Operations; Heavy Equipment Operations & Maintenance; Safety & First Aid; and Interpersonal Relations.

**PROMOTIONAL EVALUATION DETAILS**

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified.
- The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 11:59 p.m. on the filing cut-off date.

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email

In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 13th day of September 2018.

MARK LINDSEY  
Chair

AMBER RICHARDS  
Chief Examiner

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**DEPUTY FIRE CHIEF SPN 941  
PROMOTIONAL**

**DATE OPEN:** Monday, September 17, 2018      **DATE CLOSED:** Sunday, September 30, 2018 at 11:59 p.m.

**SALARY:** \$129,205.44 annual salary, payable bi-weekly, to a maximum of \$158,124.24

**DESCRIPTION:**

The Deputy Fire Chief performs responsible command and administrative duties assisting the Chief and Assistant Chief.

**DUTIES:**

- Assists in planning, organizing and administering the activities of the department. Supervises major sections within the department. Prepares working schedules. Maintains and enforces discipline. Participates in personnel selection, development and promotion; assists with the development of department's training program. Provides technical assistance and interprets policy matters.

- Assists in establishing the goals and objectives of the department. Organizes the departmental operations to meet these goals and objectives. Evaluates the organizational structure and methods of service delivery. Recommends changes as necessary.
- Performs research and development work in the area of uniform fire reporting systems, physical fitness training, day-to-day operations, safety, and other areas as needs indicate.
- Responds to multi-alarm and other incidents. Assumes command as required. Coordinates with other City agencies at incident scenes.
- Reviews records and reports. Initiates changes and submits reports.
- Assists the Chief and Assistant Chief with a variety of special projects as assigned. Researches data essential for budget preparation. Makes presentations to groups and organizations.
- Performs related work as required.

#### **MINIMUM QUALIFICATIONS:**

##### **Promotional Requirements:** (Must be met at time of application/examination.)

Completion of the probationary period with the Spokane Fire Department in a uniformed Fire classification at the level of Fire Battalion Chief (SPN: 940), Division Chief, or higher, AND; possession of a Bachelor's degree, or higher, from an accredited four-year college or university in a closely related field including, but not limited to, Fire Command, Fire Administration, Para-Medicine, or Business/Public Administration.

##### **Open Entry** (Must be met at time of application.)

Completion of at least five years of experience as a Chief Officer for a fire agency, AND; possession of a Bachelor's degree, or higher, from an accredited four-year college or university in a closely related field including, but not limited to, Fire Command, Fire Administration, Para-Medicine, or Business/Public Administration. An equivalent combination of education and experience may also be qualifying.

##### **Licenses and Certifications** (Applies to all applicants.)

- A valid driver's license is required
- Current or previous Paramedic license or EMS program management experience is desirable.

**ADMINISTRATIVE NOTE:** Selection of a Senior Administrative Assistant, Rule V, Section 5, Rules of the Civil Service Commission, applies. All candidates who attain a passing score on the examination shall be certified for the vacancy in the order of their final score and without regard to promotion preference.

#### **EXAMINATION DETAILS:**

- You are required to meet the minimum qualifications above and to pass the examination for this position, in order to be eligible for hire.
- Your Civil Service examination is a Training and Experience (T&E) Evaluation in the form of a Supplemental Questionnaire.
- The T&E comprises 100% of the test score for Open Entry applicants. For current City employees who meet the Promotional requirements, the T&E is weighted at 80%, and your most recent promotional evaluation (PAR) is 20% of your final score.
- You will receive your Civil Service Eligibility List ranking after scoring of your T&E Evaluation is completed. Application packets are reviewed as needed with results merged into one eligible list according to final ratings (Civil Service Rule IV, Section 13).

##### **T&E Details:**

The T&E is used to examine the relevance, level, progression, and quality of the applicant's education and training, and to elicit sufficient job-related information to evaluate the amount and quality of the applicant's previous experience, as well as any other information deemed important to performing the duties of the position.

**Important:** You will complete the T&E Supplemental Questionnaire online as a part of the application process. You may preview the instructions and questions online in the tab marked "QUESTIONS" near the top of the job announcement.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

#### **TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 13th day of September 2018.

MARK LINDSEY  
Chair

AMBER RICHARDS  
Chief Examiner

# Notice for Bids

## Supplies, Equipment, Maintenance, etc.

### REQUEST FOR PROPOSALS

#### CUSTOMER RELATIONSHIP MANAGEMENT SYSTEM

#### City of Spokane Neighborhood Services Department

#### RFP #4481-18

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, OCTOBER 15, 2018**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **CUSTOMER RELATIONSHIP MANAGEMENT SYSTEM** for the City of Spokane Neighborhood Services Department.

Detailed specifications and proposal forms are available for download on the City of Spokane Purchasing Webpage: <https://my.spokanecity.org/administrative/purchasing/current-projects/>

**It is the responsibility of Proposers to check the Purchasing Webpage above for Addenda or other additional information that may be posted regarding this Request for Proposals.**

Proposal documents should be submitted **no later than 1:00 p.m. on Monday, October 15, 2018**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

**Submit one (1) paper original, one (1) paper copy, and one (1) reproducible electronic copy (CD or thumb drive) of the Proposal to:**

#### DELIVERY BY MAIL:

City of Spokane – Purchasing  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201

#### HAND DELIVERY:

City of Spokane – “My Spokane” Service Desk  
1<sup>st</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

**“RFP #4481-18, CUSTOMER RELATIONSHIP MANAGEMENT SYSTEM: 10/15/2018”**

Connie Wahl, C.P.M., CPPB  
City of Spokane Purchasing

Publish: September 12 & 19, 2018

**MOBILE HYDRAULIC STAGE****Parks Department****BID #4482-18**

Sealed bids will be opened at 1:15 p.m., **MONDAY, OCTOBER 1, 2018** in the City Council Chambers, LL City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **MOBILE HYDRAULIC STAGE** for the City of Spokane Parks Department.

PRE-BID CONFERENCE. A pre-bid conference will be held **THURSDAY, SEPTEMBER 20, 2018** at 10:00 am. The location will be City Conference Room Lobby – Tribal – City Hall 808 W Spokane Falls Blvd., Spokane, WA

Detailed specifications and proposal forms are posted on the City of Spokane Webpage at: <https://my.spokanecity.org/administrative/purchasing/current-projects/>

Proposal documents should be submitted **no later than 1:00 p.m. on Monday, October 1, 2018**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

**Submit one (1) paper original, one (1) paper copy, and one (1) reproducible electronic copy (CD or thumb drive) of the Proposal to:**

**DELIVERY BY MAIL:**

**City of Spokane Z– Purchasing  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

**HAND DELIVERY:**

**City of Spokane – “My Spokane” Service Desk  
1<sup>st</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:

**MOBILE HYDRAULIC STAGE, BID #4482-18, DUE 10/1/18”.**

Thea Prince  
Purchasing Department

September 12 & 19, 2018

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**REQUEST FOR QUALIFICATIONS****STRUCTURAL ENGINEERING SERVICES FOR 2019-2020 FEDERAL AID PROJECTS****City of Spokane Engineering Services Department****RFQ #4485-18**

Sealed Statement of Qualification Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, OCTOBER 1, 2018**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **STRUCTURAL ENGINEERING SERVICES FOR 2019-2020 FEDERAL AID PROJECTS** for the City of Spokane Engineering Services Department.

The Request for Qualifications document is available for download on the City of Spokane Purchasing Webpage: <https://my.spokanecity.org/administrative/purchasing/current-projects/>

**It is the responsibility of Proposers to check the Purchasing Webpage above for Addenda or other additional information that may be posted regarding this Request for Qualifications.**

Statement of Qualification Proposal documents should be submitted **no later than 1:00 p.m. on Monday, October 1, 2018**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Statement of Qualification Proposals delivered late. **Only firm Statement of Qualification Proposals with signatures will be evaluated.**

**Submit one (1) paper original, one (1) paper copy, and one (1) reproducible electronic copy (CD or thumb drive) of the Proposal to:**

**DELIVERY BY MAIL:**

City of Spokane – Purchasing  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201

**HAND DELIVERY:**

City of Spokane – “My Spokane” Service Desk  
1<sup>st</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201

The right is reserved to reject any and all Statement of Qualification Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

**“RFQ #4485-18, STRUCTURAL ENGINEERING SERVICES FOR 2019-2020 FEDERAL AID PROJECTS, DUE: 10/1/2018”**

Connie Wahl, C.P.M., CPPB  
City of Spokane Purchasing

Publish: September 12 & 19, 2018

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**REQUEST FOR QUALIFICATIONS**

**SURVEYING SERVICES FOR 2019-2020 FEDERAL AID PROJECTS**

**City of Spokane Engineering Services Department**

**RFQ #4486-18**

Sealed Statement of Qualification Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, OCTOBER 1, 2018**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **SURVEYING SERVICES FOR 2019-2020 FEDERAL AID PROJECTS** for the City of Spokane Engineering Services Department.

The Request for Qualifications document is available for download on the City of Spokane Purchasing Webpage: <https://my.spokanecity.org/administrative/purchasing/current-projects/>

**It is the responsibility of Proposers to check the Purchasing Webpage above for Addenda or other additional information that may be posted regarding this Request for Qualifications.**

Statement of Qualification Proposal documents should be submitted **no later than 1:00 p.m. on Monday, October 1, 2018**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Statement of Qualification Proposals delivered late. **Only firm Statement of Qualification Proposals with signatures will be evaluated.**

**Submit one (1) paper original, one (1) paper copy, and one (1) reproducible electronic copy (CD or thumb drive) of the Proposal to:**

**DELIVERY BY MAIL:**

City of Spokane – Purchasing  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201

**HAND DELIVERY:**

**City of Spokane – “My Spokane” Service Desk  
1<sup>st</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

The right is reserved to reject any and all Statement of Qualification Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

**“RFQ #4486-18, SURVEYING SERVICES FOR 2019-2020 FEDERAL AID PROJECTS, DUE: 10/1/2018”**

Connie Wahl, C.P.M., CPPB  
City of Spokane Purchasing

Publish: September 12 & 19, 2018

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**REQUEST FOR QUALIFICATIONS****ELECTRICAL ENGINEERING SERVICES FOR 2019-2020 PROJECTS**

**City of Spokane Engineering Services Department**

**RFQ #4487-18**

Sealed Statement of Qualification Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, OCTOBER 8, 2018**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **ELECTRICAL ENGINEERING SERVICES FOR 2019-2020 PROJECTS** for the City of Spokane Engineering Services Department.

The Request for Qualifications document is available for download on the City of Spokane Purchasing Webpage: <https://my.spokanecity.org/administrative/purchasing/current-projects/>

**It is the responsibility of Proposers to check the Purchasing Webpage above for Addenda or other additional information that may be posted regarding this Request for Qualifications.**

Statement of Qualification Proposal documents should be submitted **no later than 1:00 p.m. on Monday, October 8, 2018**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Statement of Qualification Proposals delivered late. **Only firm Statement of Qualification Proposals with signatures will be evaluated.**

**Submit one (1) paper original, one (1) paper copy, and one (1) reproducible electronic copy (CD or thumb drive) of the Proposal to:**

**DELIVERY BY MAIL:**

**City of Spokane – Purchasing  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

**HAND DELIVERY:**

**City of Spokane – “My Spokane” Service Desk  
1<sup>st</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

The right is reserved to reject any and all Statement of Qualification Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

**“RFQ #4487-18, ELECTRICAL ENGINEERING SERVICES FOR 2019-2020 PROJECTS, DUE: 10/8/2018”**

Connie Wahl, C.P.M., CPPB  
City of Spokane Purchasing

Publish: September 19 & 26, 2018

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**REQUEST FOR QUALIFICATIONS****ELECTRICAL ENGINEERING SERVICES FOR 2019-2020 FEDERAL AID PROJECTS****City of Spokane Engineering Services Department****RFQ #4488-18**

Sealed Statement of Qualification Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, OCTOBER 8, 2018**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **ELECTRICAL ENGINEERING SERVICES FOR 2019-2020 FEDERAL AID PROJECTS** for the City of Spokane Engineering Services Department.

The Request for Qualifications document is available for download on the City of Spokane Purchasing Webpage: <https://my.spokanecity.org/administrative/purchasing/current-projects/>

**It is the responsibility of Proposers to check the Purchasing Webpage above for Addenda or other additional information that may be posted regarding this Request for Qualifications.**

Statement of Qualification Proposal documents should be submitted **no later than 1:00 p.m. on Monday, October 8, 2018**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Statement of Qualification Proposals delivered late. **Only firm Statement of Qualification Proposals with signatures will be evaluated.**

**Submit one (1) paper original, one (1) paper copy, and one (1) reproducible electronic copy (CD or thumb drive) of the Proposal to:**

**DELIVERY BY MAIL:**

**City of Spokane – Purchasing  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

**HAND DELIVERY:**

**City of Spokane – “My Spokane” Service Desk  
1<sup>st</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

The right is reserved to reject any and all Statement of Qualification Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

**“RFQ #4488-18, ELECTRICAL ENGINEERING SERVICES FOR 2019-2020 FEDERAL AID PROJECTS, DUE: 10/8/2018”**

Connie Wahl, C.P.M., CPPB  
City of Spokane Purchasing

Publish: September 19 & 26, 2018

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**REQUEST FOR QUALIFICATIONS****CULTURAL RESOURCE CONSULTANT SERVICES FOR 2019-2020 PROJECTS****City of Spokane Engineering Services Department****RFQ #4489-18**

Sealed Statement of Qualification Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, OCTOBER 8, 2018**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **CULTURAL RESOURCE CONSULTANT SERVICES FOR 2019-2020 PROJECTS** for the City of Spokane Engineering Services Department.

The Request for Qualifications document is available for download on the City of Spokane Purchasing Webpage: <https://my.spokanecity.org/administrative/purchasing/current-projects/>

**It is the responsibility of Proposers to check the Purchasing Webpage above for Addenda or other additional information that may be posted regarding this Request for Qualifications.**

Statement of Qualification Proposal documents should be submitted **no later than 1:00 p.m. on Monday, October 8, 2018**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Statement of Qualification Proposals delivered late. **Only firm Statement of Qualification Proposals with signatures will be evaluated.**

**Submit one (1) paper original, one (1) paper copy, and one (1) reproducible electronic copy (CD or thumb drive) of the Proposal to:**

**DELIVERY BY MAIL:**

**City of Spokane – Purchasing  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

**HAND DELIVERY:**

**City of Spokane – “My Spokane” Service Desk  
1<sup>st</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

The right is reserved to reject any and all Statement of Qualification Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

**“RFQ #4489-18, CULTURAL RESOURCE CONSULTANT SERVICES FOR 2019-2020 PROJECTS, DUE: 10/8/2018”**

Connie Wahl, C.P.M., CPPB  
City of Spokane Purchasing

Publish: September 19 & 26, 2018

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**REQUEST FOR QUALIFICATIONS**

**CULTURAL RESOURCE CONSULTANT SERVICES FOR 2019-2020 FEDERAL AID PROJECTS**

**City of Spokane Engineering Services Department**

**RFQ #4490-18**

Sealed Statement of Qualification Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, OCTOBER 8, 2018**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **CULTURAL RESOURCE CONSULTANT SERVICES FOR 2019-2020 FEDERAL AID PROJECTS** for the City of Spokane Engineering Services Department.

The Request for Qualifications document is available for download on the City of Spokane Purchasing Webpage: <https://my.spokanecity.org/administrative/purchasing/current-projects/>

**It is the responsibility of Proposers to check the Purchasing Webpage above for Addenda or other additional information that may be posted regarding this Request for Qualifications.**

Statement of Qualification Proposal documents should be submitted **no later than 1:00 p.m. on Monday, October 8, 2018**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Statement of Qualification Proposals delivered late. **Only firm Statement of Qualification Proposals with signatures will be evaluated.**

**Submit one (1) paper original, one (1) paper copy, and one (1) reproducible electronic copy (CD or thumb drive) of the Proposal to:**

**DELIVERY BY MAIL:**

City of Spokane – Purchasing  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201

**HAND DELIVERY:**

City of Spokane – “My Spokane” Service Desk  
1<sup>st</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201

The right is reserved to reject any and all Statement of Qualification Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

**“RFQ #4490-18, CULTURAL RESOURCE CONSULTANT SERVICES FOR 2019-2020 FEDERAL AID PROJECTS,  
DUE: 10/8/2018”**

Connie Wahl, C.P.M., CPPB  
City of Spokane Purchasing

Publish: September 19 & 26, 2018

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