



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 108

AUGUST 15, 2018

Issue 33



MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT
BEN STUCKART

COUNCIL MEMBERS:

BREEAN BEGGS (DISTRICT 2)

KATE BURKE (DISTRICT 1)

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

The Official Gazette

(USPS 403-480)

Published by Authority of City Charter Section 39

The Official Gazette is published weekly by the Office of the City Clerk
5th Floor, Municipal Building, Spokane, WA 99201-3342

Official Gazette Archive:
<https://my.spokanecity.org/gazettes/>

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The Official Gazette

USPS 403-480

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Spokane, WA**POSTMASTER:****Send address changes to:**Official Gazette
Office of the Spokane City Clerk
808 W. Spokane Falls Blvd.
5th Floor Municipal Bldg.
Spokane, WA 99201-3342**Subscription Rates:**

Within Spokane County:

\$4.75 per year

Outside Spokane County:

\$13.75 per year

**Subscription checks made
payable to:**

City Treasurer

Address Change:Official Gazette
Office of Spokane City Clerk
808 W. Spokane Falls Blvd.
5th Floor Municipal Bldg.
Spokane, WA 99201-3342

Minutes

NOTICE**NO MEETING MINUTES OF SPOKANE CITY COUNCIL
Monday, August 6, 2018**

The Monday, August 6, 2018 regularly scheduled City Council meeting was not held. Therefore, no regular meeting minutes will be published for this date.

MINUTES OF SPOKANE CITY COUNCIL**Monday, July 30, 2018****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Briefing Center in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call

On roll call, Council President Stuckart and Council Members Beggs, Burke, Fagan, Kinnear, Mumm, and Stratton were present.

City Attorney Mike Ormsby, City Council's Policy Advisor Brian McClatchey, and City Clerk Terri Pfister were also present on the dais.

Advance Agenda Review

There was no Advance Agenda review as the City Council's regularly scheduled meeting on August 6, 2018, is canceled.

ADMINISTRATIVE SESSION**Current Agenda Review**

The City Council reviewed the July 30, 2018, Current Agenda for any changes.

Low Bid of Red Diamond Construction, Inc. (OPR 2018-0480 / ENG 2017816)

Motion by Council Member Fagan, seconded by Council Member Beggs, **to suspend** the Council Rules; **carried unanimously.**

Motion by Council Member Fagan, seconded by Council Member Beggs, **to add** OPR 2018-0480—the Low Bid of Red Diamond Construction, Inc. for Red Bank Park River Access & Privacy Shelter—to today's (July 30) Consent Agenda; **carried unanimously.**

Resolution 2018-0070 Establishing the City of Spokane as a Nuclear Weapons-free Community

Motion by Council Member Burke, seconded by Council Member Stratton, **to substitute** previously filed version of Resolution 2018-0070 with the new version that was sent out; **carried 6-1 (Council Member Fagan voting "no").**

Resolution 2018-0068 Proposing \$58 Million in General Obligation Bonds

Motion by Council Member Stratton, seconded by Council Member Burke, **to defer indefinitely** Resolution 2018-0068 proposing \$58 million in general obligation bonds to finance capital improvements to City recreational facilities and calling for a special election to be held on November 6, 2018, to submit the ballot proposition to the qualified electors of the City; **carried 5-2 (Council Members Beggs and Kinnear voting "no").**

CONSENT AGENDA

Upon motion by Council Member Fagan, seconded by Council Member Mumm, the City Council unanimously approved Staff Recommendations for the following:

Low Bid Award of Two Rivers Terminal, LLC (Pasco, WA) to supply approximately 130,000 gallons of liquid Sodium Bisulfite at \$1.45 per gallon for a total three-year cost of \$615,264, from August 15, 2018, through August 14, 2021. (OPR 2018-0455 / BID 4471-18)

Authorization to increase administrative reserve on the Contract with N.A. Degerstrom, Inc. (Spokane Valley, WA) for CSO 23 Control Facility—increase of \$50,000 for a total administrative reserve of \$188,392.30 or 13.6% of the contract price. (PRO 2017-0036 / ENG 2010076)

Water Quality Combined Financial Assistance Agreement with the Washington State Department of Ecology for the funding of CSO Basins 14 & 15—\$1,852,346.25 revenue. (OPR 2018-0456 / ENG 2013212)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through July 20, 2018, total \$15,422,411.51 (Check Nos. 550999 – 551229 and ACH Payment Nos. 52351 – 52618), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$13,126,065.59. (CPR 2018-0002)

City Council Meeting Minutes: July 16, and July 19, 2018. (CPR 2018-0013)

Low Bid of Red Diamond Construction, Inc. (Spokane) for Red Bank Park River Access & Privacy Shelter—\$299,121 (plus tax). An administrative reserve of \$29,912.10, which is 10% of the contract price plus tax, will be set aside. (Peaceful Valley.) (OPR 2018-0480 / ENG 2017186)

Council Recess/Executive Session

The City Council adjourned at 4:03 p.m. No Executive Session was held. The City Council reconvened at 6:03 p.m. for the Regular Legislative Session.

LEGISLATIVE SESSION

Pledge of Allegiance

The Pledge of Allegiance was led by Council President Stuckart.

Roll Call

Council President Stuckart and Council Members Beggs, Burke, Fagan, Mumm, Kinnear, and Stratton were present.

City Clerk Terri Pfister and City Council's Policy Advisor Brian McClatchey were also present.

COUNCIL COMMITTEE REPORTS

Public Safety and Community Health Committee Meeting

Council Member Kinnear reported on the Public Safety and Community Health Committee meeting held earlier today (July 30). Minutes of the Public Safety and Community Health Committee are filed with the City Clerk's Office and are available for review following approval by the Public Safety and Community Health Committee.

APPOINTMENTS

Spokane Human Rights Commission (CPR 1991-0068)

Upon Unanimous Voice Vote (in the affirmative), the City Council **approved** (and thereby confirmed) the appointments of Earl Moore and Jac Archer to fill vacant at-large positions on the Spokane Human Rights Commission, from July 23, 2018 to July 23, 2021.

OPEN FORUM

Alan McDowell spoke regarding mental illness. He also remarked on his access to meetings.

Andrea G. remarked on the MAC Movement and homelessness and taking care of one another.

Michael McGuire remarked on the House of Charity and requested the City Council to reconsider the closure of the overnight section of the House of Charity on September 5. He also noted that Meals on Wheels needs vans for shut-ins.

Andrew Fannin remarked on the thefts at his business and crime in Spokane.

Dave Hughs, Nick Mounsey, Mike Livingston, and Frank Tombari presented remarks in support of a downtown stadium and letting voters decide.

LEGISLATIVE AGENDA

There were no **Special Budget Ordinances**.

FINAL READING ORDINANCES

Final Reading Ordinance C35663

Upon Unanimous Roll Call Vote, the City Council **passed Final Reading Ordinance C35663** amending Ordinance C34117 vacating the alley between Pacific Avenue and 2nd Avenue from Browne Street to State Street.

RESOLUTIONS

Resolution 2018-0070

Council Member Burke provided an overview of Resolution 2018-0070 (as substituted during the 3:30 p.m. Briefing Session). Public testimony was received and Council commentary ensued. The following action was taken:

Upon 5-2 Roll Call Vote (Council Members Fagan and Stratton voting “no”), the City Council **adopted Resolution 2018-0070** establishing the City of Spokane as a nuclear weapons-free community and establishing “Hiroshima and Nagasaki Remembrance Day” on August 6 of each year.

For Council action on Resolution 2018-0068, see section of minutes under 3:30 p.m. Administrative Session.

FIRST READING ORDINANCES

The following ordinance was read for the first time with further action deferred:

ORD C35665 Relating to the composition of the Community Housing and Human Services board; repealing chapter 04.34; and enacting a new chapter 04.34A of the Spokane Municipal Code.

There were no **Special Considerations**.

There were no **Hearings**.

SECOND OPEN FORUM

Keith Comes, Dana Harbaugh, Herb Rotchford, David Chambless, Brian O’Rourke, and Kurt Helgerson spoke in support of having a downtown stadium and placing the matter on the ballot.

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 7:40 p.m.

The regularly scheduled City Council meeting for Monday, August 6, 2018, has been canceled.

STUDY SESSION MEETING MINUTES SPOKANE CITY COUNCIL Thursday, August 2, 2018

A Special Meeting of the Spokane City Council was held on the above date at 3:35 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Stuckart and Council Members Burke and Stratton were present. Council Members Beggs, Fagan, Kinnear, and Mumm were absent.

The following topics were discussed:

- Property Maintenance Code

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 4:03 p.m.

**SPECIAL MEETING MINUTES
SPOKANE CITY COUNCIL
Monday, August 6, 2018**

A Special Meeting of the Spokane City Council was held on the above date in the City Council Chambers, 808 W. Spokane Falls Boulevard, Spokane, Washington. The meeting was called to order at 6:00 p.m.

The purpose of the special meeting was for the City Council to hold a special legislative session to consider Resolution 2018-0071 requesting the Spokane County Auditor to hold a special election on November 6, 2018 in conjunction with the scheduled general election to submit to the voters of the City of Spokane an advisory vote regarding the location of the Spokane Public Schools' stadium as proposed in its bond proposition.

Pledge of Allegiance

Council President Stuckart led the Pledge of Allegiance.

Roll Call

Council President Stuckart and Council Members Burke, Fagan, Kinnear, and Stratton were present. In addition, Council Member Beggs was present via telephone. Council Member Mumm was absent.

City Council Policy Advisor Brian McClatchey and Acting City Clerk Laurie Farnsworth were also present.

Proclamation

August 18, 2018 *Unity in the Community Day*

Council President Stuckart read the proclamation. The Year 2018 marks the 24th anniversary of Unity in the Community, a signature event to commemorate Spokane Community's diversity and cultural unity. The Unity in the Community celebration works to encourage inclusiveness among all people while recognizing the dedicated volunteers, community leaders, and supporting sponsors and participants whose commitment to diversity, understanding, and unity provides important examples for all who live, work, and play in our City. This year's event is in partnership with STCU and the theme is "Collaborate – Connect – Celebrate." April Anderson and representatives of the Unity in the Community accepted the proclamation.

SPECIAL LEGISLATIVE SESSION

Resolution 2018-0071

Council President Stuckart requested a motion to replace the previously filed version of Resolution 2018-0071 with the (updated) version sent out by Council Member Beggs. The following action was taken:

Motion by Council Member Kinnear, seconded by Council Member Fagan, **to replace** the previously filed version of Resolution 2018-0071 with the (updated) version sent out by Council Member Beggs (removing the fifth "WHEREAS" clause); **carried 4-2 (Council Members Stratton and Burke voting "no" and Council Member Mumm absent).**

Acting City Clerk Laurie Farnsworth provided a full reading of Resolution 2018-0071 (as updated). Council Member Kinnear and Council President Stuckart then provided opening remarks regarding Resolution 2018-0071. Public testimony was received and Council commentary held, after which the following action was taken:

Upon 5-1 Roll Call Vote (with Council Member Beggs voting "aye" via telephone and Council Member Burke voting "no" and Council Member Mumm absent), the City Council adopted Resolution 2018-0071 requesting the Spokane County Auditor to hold a special election on November 6, 2018 in conjunction with the scheduled general election to submit to the voters of the City of Spokane an advisory vote regarding the location of the Spokane Public Schools' stadium as proposed in its bond proposition.

Adjournment

The Special Meeting adjourned at 6:42 p.m.

**SPECIAL MEETING MINUTES
SPOKANE CITY COUNCIL
Wednesday, August 1, 2018**

A Special Meeting of the Spokane City Council was held on the above date at the Convention Center, Centennial Ballrooms 300 C/D, 334 W. Spokane Falls Boulevard, Spokane, Washington. The meeting was called to order at 7:00 p.m.

The purpose of the special meeting was for the City Council to hold a joint meeting with the Spokane Public Schools Board of Directors to consider the items contained in the agenda attached to these minutes.

SPECIAL MEETING

Roll Call

Council President Pro Tem Fagan and Council Members Beggs, Burke, Kinnear, Mumm, and Stratton present. Council President Stuckart was absent.

Presentation of Colors and Flag Salute

John R. Rogers High School Air Force Junior ROTC provided the Presentation of Colors and Council President Pro Tem Fagan led the Pledge of Allegiance.

Introductions and Agenda and Meeting Protocols

Spokane Public Schools Board of Directors Chair Sue Chapin and Council President Pro Tem Fagan provided introductions of officials and staff present at the meeting and reviewed the agenda and meeting protocols.

Presentation of Partnership–Projects and Bond Propositions

The City Council and School Board of Directors received presentations from School District and City Administration staff on partnership projects and bond propositions.

City of Spokane – Revised Resolution No. 2018-0069

Council President Pro Tem Fagan entertained a motion to accept the revised version of Resolution No. 2018-0069 (as filed with the City Clerk on July 31, 2018). The following action was taken:

Motion by Council Member Stratton, seconded by Council Member Mumm, **to accept** the revised version of Resolution No. 2018-0069; **carried unanimously (Council President Stuckart absent).**

Public Hearing on Partnership Projects and Bond Propositions

The City Council and Public Schools Board of Directors received public testimony on the presented partnership projects and bond propositions (School Board Resolution 2018-10 and City of Spokane Resolution 2018-0069).

School Board Discussion and Bond Proposition Vote on Spokane Public Schools Resolution No. 2018-10

The School Board held discussion and took a vote on Spokane Public Schools Resolution No. 2018-10, regarding a ballot proposition to finance capital improvements to school facilities. The School Board unanimously approved Resolution 2018-10. (Refer to the Spokane Public Schools Board of Directors' meeting minutes for official action taken.)

City Council Discussion and Bond Proposition Vote on City of Spokane Resolution 2018-0069

The City Council held discussion on Resolution 2018-0069 (as revised)—a resolution of the City of Spokane, Washington, providing for the form of the ballot proposition and specifying certain other details concerning submission to the qualified electors of the City at a special election to be held therein on November 6, 2018, of a proposition for the issuance of its general obligation bonds in the aggregate principal amount of not to exceed \$77,000,000, or so much thereof as may be issued under the laws governing the indebtedness of the City for the purpose of providing funds to finance capital improvements to the Spokane Public Library facilities and collections. The following action was taken:

Motion by Council Member Mumm, seconded by Council Member Stratton, **to approve Resolution 2018-0069 (as revised); carried upon unanimous roll call vote (Council President Stuckart absent).**

ADJOURNMENT

The Special Meeting adjourned at 9:57 p.m.

The referenced agenda above that is an attachment to the minutes is on file for review in the Office of the City Clerk.

General Notices

NOTICE OF CITY OF SPOKANE PROPOSED FRANCHISE ORDINANCE C34917/C35662 – SUMMARY

Amended Solid Waste Collection Franchise to Torre Refuse & Recycling, LLC d/b/a Sunshine Disposal & Recycling for the area generally known as the West Plains Annexation, as more specifically described in Ordinance C34917. The Amended Franchise is for a total term of ten (10) years; an extension of 2 years.

The full content of Ordinance C35662 which amends C34917 may be viewed in the Office of the City Clerk, 5th Floor – City Hall, 808 W. Spokane Falls Boulevard, or by requesting an emailed copy from clerks@spokanecity.org. (The Final Reading of Ordinance C35662 is anticipated to be held before the Spokane City Council on August 27, 2018, at 6:00 p.m. in the City Council Chambers, Lower Level-City Hall, 808 W. Spokane Falls Boulevard.)

Publish: August 1, 8, 15 and 22, 2018

Policies and Procedures

CITY OF SPOKANE ADMINISTRATIVE POLICY AND PROCEDURE

ADMIN 0410-18-01 / LGL 2018-0018

EFFECTIVE DATE: August 1, 2018

TITLE: URBAN UTILITY INSTALLATION PROGRAM POLICY

1.0 GENERAL

- 1.1 The purpose of this policy is to provide uniform operating rules and procedures for the consideration and award of financial reimbursement to development and investment project(s) constructed in the public right-of-way under the City of Spokane Urban Utility Installation Program SMC 08.10.230.

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- 7.0 RESPONSIBILITIES
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2.0 DEPARTMENTS/DIVISIONS AFFECTED

This Policy shall apply to all City Departments.

3.0 REFERENCES

City Council Resolution 2018-0058
City Council Ordinance C35632
Spokane Municipal Code SMC 08.10.230

4.0 DEFINITIONS

- 4.1 “City” refers to the City of Spokane.
- 4.2 “Director” means Director of Business and Development Services, or designee.
- 4.3 “Qualified Project” means an infrastructure public improvement which has received an initial determination and/or entered into a contract with the City for reimbursement by the Urban Utility Installation program as applicable under the program.
- 4.4 “Public improvements” means installation of new or upgrades to city-owned public utility infrastructures located within the city right-of-way.
- 4.5 “Public improvement costs” means the costs of permits, construction, reconstruction, rehabilitation, improvement, and installation of new or upgrades to city-owned public utility infrastructures located within the city right-of-way.
- 4.6 “Private development” means land or property development undertaken on private property; plot of land, etc. and not located within the city right-of-way.

5.0 POLICY

- 5.1 Projects must have a commercial or multi-family use post redevelopment.
- 5.2 Projects must be located in a Target Investment Area and/or in a designated Center & Corridor Zoned area, or be a Historically Used Commercial structure, a Neighborhood Retail Zoned Property, and/or a listed Historic Property.
- 5.3 Vacant undeveloped properties (i.e. no buildings) located within qualifying areas may be eligible to receive water and sewer right-of-way installation assistance and reimbursement of up to a maximum of ten thousand dollars (\$10,000).
- 5.4 The rehabilitation of an existing building (i.e. occupied or vacant) located within qualifying areas may be eligible to receive water and sewer right-of-way installation assistance and reimbursement of up to a maximum of twenty five thousand dollars (\$25,000).
- 5.5 For those properties which qualify, water and sewer right-of-way installation assistance may be eligible to increase up to a total of forty thousand dollars (\$40,000), when other improvements meet additional City Strategic priorities such as Historically Listed Properties, as well as stormwater and/or conservation priorities.
- 5.6 Any financial assistance and reimbursement awarded to individual projects under this program is limited to those investments made within the public right-of-way..

6.0 PROCEDURE

- 6.1 Potential applicants shall complete and submit to the City Planning Department the Pre-Eligibility Application, included in as Attachment A.
 - 6.1.1 A completed Pre-Eligibility Application is one that fully answers all questions listed on the Application.
- 6.2 The completed Pre-Eligibility Application will be reviewed by Planning Economic Development Staff, and, if approved, the applicant will be notified they are eligible to enter into a Contract with the City.
- 6.3 The Planning Director will make the final decision on funding the project. No individual project funded by the City shall exceed the qualifying limits defined in SMC 08.10.230.
- 6.4 Projects which meet all criteria in SMC 08.10.230 shall be funded in the order in which the application was received until the City reaches the annual limit on the funding as defined in the City’s adopted budget.
- 6.5 Upon approval of the Pre-Eligibility Application, the applicant will be required to enter in to a contract with the City, which outlines the applicant’s obligations and requirements regarding reimbursement following construction completion.

7.0 RESPONSIBILITIES

- 7.1 The City of Spokane Planning Department and Economic Development Staff shall administer this Policy.
- 7.1.1 Economic Development Staff will be responsible for receiving and processing applications as well as making recommendations to the Director for approving applications which meet the criteria.
- 7.1.2 Economic Development Staff will be responsible for providing updates to the Director of Public Works and Utilities and the City Council annually regarding the projects and program funding needs.

8.0 APPENDICES

Attachment A: Urban Utility Installation Pre-Eligibility Application
Attachment B: Contract Template
Attachment C: Reimbursement Agreement Template

APPROVED BY:

James Richman
Assistant City Attorney July 12, 2018

Dawn Kinder
Director July 12, 2018

Theresa Sanders
City Administrator July 17, 2018

Attachments are on file for review in the Office of the City Clerk.

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

COURT CLERK I SPN 012 OPEN ENTRY

DATE OPEN: Monday, August 13, 2018 **DATE CLOSED:** Sunday, August 26, 2018 at 11:59 p.m.
SALARY: \$34,201.44 annual salary, payable bi-weekly, to a maximum of \$53,056.08

DESCRIPTION:

Perform a variety of specialized clerical and/or cash handling duties in support of the operations and services of Spokane City Municipal Court.

DUTIES:

Performs duties and responsibilities commensurate with assigned functional area (clerical or cash handling) within municipal court which may include, but is not limited to, any combination of the following tasks:

Answers inquiries and assists the general public regarding judicial procedures, court appearances, trial dates, adjournments, outstanding warrants, summonses, subpoenas, or payment of fines and fees.

Interacts with the public via written correspondence, by telephone or in person to provide a full range of customer service related support activities.

Performs various clerical tasks, such as: answering telephone calls; data entry; mail processing; filing; scanning, indexing, downloading and quality control of court documents in electronic imaging or case management systems.

Collects, posts, receipts and reconciles monetary transactions and cash deposits daily, using a cash register, adding machine, and various reports.

Maintains accounting activity including creation of accounts receivables, adjustments, and payables. Processes documents and data related to court financial transactions, such as tickets, bonds, refunds, direct deposits, payment plans, bankruptcies, etc.

Operates a variety of office equipment to correspond with customers, and transmits information and documents using a desktop computer, document scanner, facsimile machine, or postal mail.

Performs record-keeping activities, requiring use of various software applications. Tasks include, but are not limited to, the following:

- scan and index court documents
- prepare dockets or calendars of cases
- manage files in the case management system
- document details of customer interactions, including any actions taken, and
- retrieve, research, and review information in connection with municipal court proceedings
- logging, archiving, and destruction of records.

Performs related work as required.

MINIMUM QUALIFICATIONS:

MINIMUM QUALIFICATIONS MUST BE MET AT TIME OF APPLICATION

Open Entry

- **Education:** High school diploma or equivalent
- **Experience:** One year of customer service or cashiering experience
- **Substitution:** Completion of a legal administration training program or certification may substitute for experience.

NOTE: Your application must clearly indicate how you meet the minimum qualifications for the position. Resumes will not be accepted in lieu of completing the "Work Experience" section of the online application.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a written test, weighted at 100%.

WRITTEN TEST DETAILS:

Written tests will be conducted in the Civil Service Test Room (4th Floor, City Hall) on Thursday, September 6th, at 9:00 a.m. and 1:00 p.m. The approximate duration of the test is 2 hours. Additional test sessions may be made available depending on the number of applicants.

Written test self-scheduling: Accepted applicants will be notified to schedule their test session online. Test sessions are filled on a first-come, first-served basis.

The written test may include such subjects as: Accuracy & Error Detection; Reading Comprehension & Spelling; Office Procedures; Basic Computer Knowledge; Cashiering & Business Math; Customer Service; and Interpersonal Relations.

Please see the Test Information Guide for further details on our written testing process.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 11:59 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

TO APPLY:

Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with **Job Title – Applicant Name** in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 9th day of August 2018.

MARK LINDSEY
Chair

AMBER RICHARDS
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

CALL FOR BIDS

2013 Downtown Pedestrian Improvements

Engineering Services File No. 2013156

This project consists of filling sidewalk vaults at five locations in downtown Spokane and associated sidewalk removal replacement and other related miscellaneous items.

The City of Spokane Purchasing Department, City Hall, 808 West Spokane Falls Boulevard, Spokane WA 99201-3316, will receive sealed bids at the first floor security desk until 1:00 p.m., **Tuesday**, September 4, 2018 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file in the office of the Director, Engineering Services Department. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: www.spokaneengineering.org/bid-information.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2018 Standard Specifications. Bidder's should allow sufficient time to familiarize themselves with the WSDOT 2018 Standard Specifications prior to bidding the project.

A **prebid** project basement level walk through will be held beginning at the office of the Engineering Services Department, City Hall, 808 West Spokane Falls Boulevard, Spokane WA 99201-3316 at 1 p.m. on Monday Aug. 27, 2018. This walk through will allow bidders to see the work areas in each of the building basements, and ask any questions they may have.

Publish August 15, 22 and 29, 2018

CALL FOR BIDS**Sprague and Sherman Plaza****Engineering Services File No. 2015150****NOTE: THIS PROJECT HAS A TWO WEEK BID PERIOD**

This project consists of the construction of approximately 200 cubic yards of excavation and embankment, 4 drainage structures, 325 square yards of 4-inch thick HMA pavement, 2300 square feet of permeable unit pavers, traffic signal system, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane Purchasing Department, City Hall, 808 West Spokane Falls Boulevard, Spokane WA 99201-3316, **will receive sealed bids on the first floor at the security desk until 1:00 p.m.**, August 20, 2018 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: www.spokaneengineering.org/bid-information.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within FIVE (5) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

For this project the City intends to award the Contract within TWENTY ONE (21) calendar days after bid opening.

Note regarding new specifications: The City of Spokane is using WSDOT's 2018 Standard Specifications. Bidders should allow sufficient time to familiarize themselves with the WSDOT 2018 Standard Specifications prior to bidding the project.

*******Time is of the essence due to the length of the construction window and/or the time of year in which the project is being constructed. Please note that various award phase steps have shorter than normal time frames as detailed in section 1-03.3, 1-08.4, and 1-08.5.***

It is anticipated that work north of Sprague and south of Riverside will begin in September and be completed in October. Work within the Sprague Right of way will take place in the March 2019 after the contractor has procured the signal system.

Publish August 8 & 15, 2018

REQUEST FOR PROPOSALS
PARCEL DATA ANALYSIS TOOL

City of Spokane Innovation and Technology Services Division

RFP #4478-18

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, AUGUST 20, 2018**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **PARCEL DATA ANALYSIS TOOL** for the City of Spokane Innovation and Technology Services Division.

Detailed specifications and proposal forms are available for download on the City of Spokane Purchasing Webpage: <https://my.spokanecity.org/administrative/purchasing/current-projects/>

It is the responsibility of Proposers to check the Purchasing Webpage above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Proposal documents should be submitted **no later than 1:00 p.m. on Monday, August 20, 2018**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

Submit one (1) paper original, one (1) paper copy, and one (1) reproducible electronic copy (CD or thumb drive) of the Proposal to:

DELIVERY BY MAIL:

City of Spokane – Purchasing
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201

HAND DELIVERY:

City of Spokane – “My Spokane” Service Desk
1st Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

“RFP #4478-18, PARCEL DATA ANALYSIS TOOL, DUE: 8/20/2018”

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: August 8 & 15, 2018
