



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 108

AUGUST 8, 2018

Issue 32



MAYOR AND CITY COUNCIL

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The Official Gazette

(USPS 403-480)

Published by Authority of City Charter Section 39

The Official Gazette is published weekly by the Office of the City Clerk
5th Floor, Municipal Building, Spokane, WA 99201-3342

Official Gazette Archive:

<https://my.spokanecity.org/gazettes/>

To receive the Official Gazette by e-mail, send your request to:

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INSIDE THIS ISSUE

MINUTES	898
HEARING NOTICES	898
GENERAL NOTICES	898
ORDINANCES	899
JOB OPPORTUNITIES	899
NOTICES FOR BIDS	902

The Official Gazette

USPS 403-480

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Periodical postage paid at
Spokane, WA**POSTMASTER:****Send address changes to:**Official Gazette
Office of the Spokane City Clerk
808 W. Spokane Falls Blvd.
5th Floor Municipal Bldg.
Spokane, WA 99201-3342**Subscription Rates:**

Within Spokane County:

\$4.75 per year

Outside Spokane County:

\$13.75 per year

**Subscription checks made
payable to:**

City Treasurer

Address Change:Official Gazette
Office of Spokane City Clerk
808 W. Spokane Falls Blvd.
5th Floor Municipal Bldg.
Spokane, WA 99201-3342

Minutes

NOTICE**Monday, July 30, 2018**

The minutes for the Monday, July 30, 2018, Spokane City Council Meeting were not available for publication in this issue of the Official Gazette. The minutes will be published in the Wednesday, August 15, 2018, issue of the Official Gazette.

Hearing Notices

SPOKANE CITY-COUNTY HISTORIC LANDMARKS AGENDA**Wednesday, August 15, 2018****City Council Briefing Center****808 W. Spokane Falls Blvd.**

- I. Public Hearing: 3:00 P.M.
 - A. **Special Valuation Application (per SMC 17D.100.310):**
 - 1. New Madison – 1021 W 1st Avenue
 - B. **Determination of Eligibility (per SMC 17D.100.020):**
 - 1. Nichols Brothers Motor Company Garage and Office – 1217 W 3rd Ave

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Council Chambers and the Council Briefing Center in the lower level of

Spokane City Hall, 808 W. Spokane Falls Blvd., are both wheelchair accessible. The Council Briefing Center is equipped with an audio loop system for persons with hearing loss. The Council Chambers currently has an infrared system and headsets may be checked out by contacting the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or msteinolfson@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

General Notices

**NOTICE OF CITY OF SPOKANE
PROPOSED FRANCHISE
ORDINANCE C34917/C35662 – SUMMARY**

Amended Solid Waste Collection Franchise to Torre Refuse & Recycling, LLC d/b/a Sunshine Disposal & Recycling for the area generally known as the West Plains Annexation, as more specifically described in Ordinance C34917. The Amended Franchise is for a total term of ten (10) years; an extension of 2 years.

The full content of Ordinance C35662 which amends C34917 may be viewed in the Office of the City Clerk, 5th Floor – City Hall, 808 W. Spokane Falls Boulevard, or by requesting an emailed copy from clerks@spokanecity.org. (The Final Reading of Ordinance C35662 is anticipated to be held before the Spokane City Council on August 27, 2018, at 6:00 p.m. in the City Council Chambers, Lower Level-City Hall, 808 W. Spokane Falls Boulevard.)

Publish: August 1, 8, 15 and 22, 2018

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C35663

An ordinance vacating the Alley between Pacific Avenue and 2nd Avenue from Browne Street to State Street

WHEREAS, a petition for the vacation of the Alley between Pacific Avenue and 2nd Avenue from Browne Street to State Street has been filed with the City Clerk representing 100% of the abutting property owners, and a hearing has been held on this petition before the City Council as provided by RCW 35.79; and

WHEREAS, the City Council has found that the public use, benefit and welfare will best be served by the vacation of said public way; -- NOW, THEREFORE,

The City of Spokane does ordain:

Section 1. That the Alley between Pacific Avenue and 2nd Avenue from Browne Street to State Street is hereby vacated. Legal N/E ¼ S19 T25 R43. Parcel number not assigned.

Section 2. An easement is reserved and retained over and through the entire vacated area, **except for the east 136.75 feet**, for the utility services of Avista Utilities, Qwest, and Comcast to protect existing and future utilities.

Section 3. Adequate emergency vehicle access shall be maintained to existing and future buildings.

Section 4. That this ordinance shall not become effective until the owners of property abutting upon the area to be vacated shall have compensated the City of Spokane in an amount equal to full the assessed value of the area herein vacated.

Passed by City Council July 30, 2018

Delivered to Mayor August 6, 2018

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

METER READER SPN 441 OPEN ENTRY

DATE OPEN: Monday, August 6, 2018 DATE CLOSED: Sunday, August 19, 2018 at 11:59 p.m.

SALARY: \$34,786.08 annual salary, payable bi-weekly, to a maximum of \$54,392.40

DESCRIPTION:

Performs routine manual and clerical work in reading water meters and recording water consumption.

DUTIES:

Reads water meters on an assigned route and records findings; makes special readings as directed.

Performs minor field inspections and reports findings.

Reports unusual cases to the supervisor.

May be required to participate in the snow removal program or assist in the repair and servicing of meters.

Operates an automobile or pickup truck.

Operates a hand-held computer.

Performs related work as required.

MINIMUM QUALIFICATIONS:
Open Entry Requirements

No previous experience is necessary. Must be able to write legibly, and accurately make simple mathematical computations. Applicants must possess a valid driver's license.

Note: Work requires the ability to walk for long periods of time and perform duties outdoors under varying weather conditions.

EXAMINATION DETAILS:

You will need to meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a written test, weighted at 100%.

Upon request, at the time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

WRITTEN TEST DETAILS

Written testing will be conducted in the Civil Service Test Room (4th floor, City Hall) on August 28, 2018, at 9:00 a.m. The approximate duration of the test is 1 1/2 hours. Additional test sessions may be made available depending on the number of applicants.

Self-schedule written test date and time: We will send you an e-mail with instructions to self-schedule your test session. Test sessions are filled on a first-come, first-served basis.

The written test may include such subjects as Attention to Detail, Customer Relations, Safety and Driving, and Basic Arithmetic.

Please see the Test Information Guide for further details on our written testing process.

TO APPLY:

Qualified applicants are encouraged to apply immediately. You should complete and submit a City of Spokane employment application online by 11:59 p.m. on the filing cut-off date. Applications must be completed online at: <http://my.spokanecity.org/job> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 2nd day of August 2018.

MARK LINDSEY
Chair

AMBER RICHARDS
Chief Examiner

**ASSISTANT FIRE MARSHAL SPN 946
PROMOTIONAL**

DATE OPEN: Monday, August 6, 2018 **DATE CLOSED:** Sunday, August 12, 2018 at 11:59 p.m.
SALARY: \$109,599.12 annual salary, payable bi-weekly, to a maximum of \$121,104.00

DESCRIPTION:

Performs responsible management, supervisory and difficult technical inspection work in the promotion and enforcement of effective fire prevention codes, standards, and methods.

DUTIES:

- Assigns, supervises, and reviews the work of Division personnel and programs. Develops and implements training for Fire Prevention staff.
- Reviews, assists, and evaluates field inspection work. Performs field inspection compliance verification, performance testing and other inspection services for remodel and new construction projects. Performs and/or oversees new business license inspection and support activities.
- Advises and assists organizations in safeguarding against fire, explosion and related hazards. Assists other divisions and departments on matters related to fire safety and interpretation and enforcement of fire and building codes.
- Ensures development and maintenance of the Fire Prevention Division Permit and Activity Tracking System and the Information Management System and Records.
- Participates in technical and professional code development analysis.
- Assists the Fire Marshal in formulating regulations and ordinances regarding the safeguarding of life and property from fire. Assists the Fire Protection Engineer with plan review and code interpretation. Oversees, assigns, and coordinates fire prevention activities for special events and other programs.
- Has authority to initiate and oversees the immediate evacuation of buildings and closure of premises.
- Serves on operating committees and as department liaison for community events. Makes presentations at public and private events and meetings.
- Assists the Fire Marshal in developing divisional goals, objectives, and the budget. Compiles information for the Fire Marshal to prepare reports. Participates in executive staff meetings to disseminate relevant information to subordinate staff.
- Operates an automobile and office equipment.
- Performs related work as required.

MINIMUM QUALIFICATIONS:**Promotional Requirements** (Must be met at time of test):

Requires completion of four years in the classification of Deputy Fire Marshal with at least two years as a Certified Deputy Fire Marshal.

Applicants must possess a valid driver's license and be currently certified by ICC as a Fire Code Inspector. Must have attended an approved management/administration course and a minimum of three NFA, or equivalent, Fire Prevention courses, one of which is a plans review course.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

The examination will consist of an oral board, a role play exercise, and a performance evaluation. Weights are assigned as follows: oral board 40%, role play 40%, and performance evaluation 20%.

ORAL BOARD AND ROLE PLAY EXERCISE DETAILS:

As soon as possible after acceptance of your application, we will send you an e-mail notifying you when and where to appear for the oral board and role play exercises.

IMPORTANT NOTE: Applicants must submit proof of completing required coursework and a PER worksheet to the Fire Marshal prior to taking part in the examination.

Qualified applicants are encouraged to apply immediately using the online application system. All applicants must complete and submit the online City of Spokane employment application by 11:59 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/job> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org or with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 2nd day of August 2018.

MARK LINDSEY
Chair

AMBER RICHARDS
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

CALL FOR BIDS

Sprague and Sherman Plaza
Engineering Services File No. 2015150

NOTE: THIS PROJECT HAS A TWO WEEK BID PERIOD

This project consists of the construction of approximately 200 cubic yards of excavation and embankment, 4 drainage structures, 325 square yards of 4-inch thick HMA pavement, 2300 square feet of permeable unit pavers, traffic signal system, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane Purchasing Department, City Hall, 808 West Spokane Falls Boulevard, Spokane WA 99201-3316, **will receive sealed bids on the first floor at the security desk until 1:00 p.m.**, August 20, 2018 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: www.spokaneengineering.org/bid-information.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within FIVE (5) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

For this project the City intends to award the Contract within TWENTY ONE (21) calendar days after bid opening.

Note regarding new specifications: The City of Spokane is using WSDOT's 2018 Standard Specifications. Bidders should allow sufficient time to familiarize themselves with the WSDOT 2018 Standard Specifications prior to bidding the project.

*******Time is of the essence due to the length of the construction window and/or the time of year in which the project is being constructed. Please note that various award phase steps have shorter than normal time frames as detailed in section 1-03.3, 1-08.4, and 1-08.5.***

It is anticipated that work north of Sprague and south of Riverside will begin in September and be completed in October. Work within the Sprague Right of way will take place in the March 2019 after the contractor has procured the signal system.

Publish August 8 & 15, 2018

Notice for Bids

Supplies, Equipment, Maintenance, etc.

REQUEST FOR PROPOSALS

PARCEL DATA ANALYSIS TOOL

City of Spokane Innovation and Technology Services Division

RFP #4478-18

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, AUGUST 20, 2018**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **PARCEL DATA ANALYSIS TOOL** for the City of Spokane Innovation and Technology Services Division.

Detailed specifications and proposal forms are available for download on the City of Spokane Purchasing Webpage: <https://my.spokanecity.org/administrative/purchasing/current-projects/>

It is the responsibility of Proposers to check the Purchasing Webpage above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Proposal documents should be submitted **no later than 1:00 p.m. on Monday, August 20, 2018**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

Submit one (1) paper original, one (1) paper copy, and one (1) reproducible electronic copy (CD or thumb drive) of the Proposal to:

DELIVERY BY MAIL:

**City of Spokane – Purchasing
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201**

HAND DELIVERY:

**City of Spokane – “My Spokane” Service Desk
1st Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

“RFP #4478-18, PARCEL DATA ANALYSIS TOOL, DUE: 8/20/2018”

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: August 8 & 15, 2018

