



# Official Gazette

## City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 108

**JULY 11, 2018**

Issue 28



### MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT  
BEN STUCKART

COUNCIL MEMBERS:

BREEAN BEGGS (DISTRICT 2)

KATE BURKE (DISTRICT 1)

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

### The Official Gazette

(USPS 403-480)

Published by Authority of City Charter Section 39

The Official Gazette is published weekly by the Office of the City Clerk  
5th Floor, Municipal Building, Spokane, WA 99201-3342

Official Gazette Archive:  
<https://my.spokanecity.org/gazettes/>

To receive the Official Gazette by e-mail, send your request to:

[clerks@spokanecity.org](mailto:clerks@spokanecity.org)

### INSIDE THIS ISSUE

MINUTES	822
HEARING NOTICES	823
GENERAL NOTICES	824
JOB OPPORTUNITIES	825
NOTICES FOR BIDS	828

**The Official Gazette**  
 USPS 403-480  
 0% Advertising  
 Periodical postage paid at  
 Spokane, WA

**POSTMASTER:**

**Send address changes to:**  
 Official Gazette  
 Office of the Spokane City Clerk  
 808 W. Spokane Falls Blvd.  
 5th Floor Municipal Bldg.  
 Spokane, WA 99201-3342

**Subscription Rates:**

Within Spokane County:  
 \$4.75 per year  
 Outside Spokane County:  
 \$13.75 per year

**Subscription checks made  
 payable to:**

City Treasurer

**Address Change:**

Official Gazette  
 Office of Spokane City Clerk  
 808 W. Spokane Falls Blvd.  
 5th Floor Municipal Bldg.  
 Spokane, WA 99201-3342

# Minutes

## NOTICE

### NO MEETING MINUTES OF SPOKANE CITY COUNCIL Monday, July 2, 2018

The Monday, July 2, 2018 regularly scheduled City Council meeting was not held. Therefore, no meeting minutes will be published for this date. (Note: No meeting was scheduled to be held on Monday, July 2, 2018 due to the observance of the 4th of July holiday.)

### STANDING COMMITTEE MINUTES City of Spokane Urban Experience Committee 05/14/2018 - FINAL

#### Attendance

Council President Ben Stuckart, Council Member Karen Stratton, Council Member Laurie Kinnear, Council Member Kate Burke, Council Member Mike Fagan, Council Member Breean Beggs, Council Member Candace Mumm, Gavin Cooley, Charlie Wolff, Anna Everano, Brian McClatchey, David Paine, Ed Lukas, Kris Becker, Dawn Kinder, Skyler Oberst, Adam McDaniel, Kelly Keenan, Eldon Brown, Heather Trautman, Andrew Chanse, Andrew Warlock, Jason Sandobal, Jacob Fraley, Elizabeth Schoedel, Teri Stripes, Thea Prince, Kandace Watkins, Kevin Freibott, Dan Kegley, Scott Simmons, Erik Finch, Katherine Miller, Melissa Owen, Ali Brast, Loren Searl, Laura Williams

Non-City Employees: Andrew Rowles – DSP, Mike Tresitter – Jessica Kirk – Greater Spokane Incorporated, Toby Hatley, Mark Richards – DSP, Zach Shallbetter – Uxiliary, Bob Lutz – Spokane Regional Health District

The meeting started at 1:17 p.m.

#### Approval of Minutes:

The meeting minutes for April were approved.

#### Agenda Items:

##### **1. Planning Commission Work Plan Review – Council President Stuckart**

Council President Stuckart briefed the Committee regarding this item. Please see attached handouts. Discussion ensued.

##### **2. Intertie Ordinance – Council Member Beggs**

Council Member Beggs briefed the Committee regarding this item. Please see attached briefing paper and DRAFT Ordinance

##### **3. Vacation of the Alley between Mallon & Broadway – Eldon Brown**

Eldon Brown, Developer Services, briefed the Committee regarding this item. Please see attached map and briefing paper.

##### **4. Urban Utility Installation Project – Teri Stripes**

Teri Stripes, Planning Services, briefed the Committee regarding this item. Please see attached briefing paper and ordinance.

##### **5. Parking Study Review & Discussion**

Heather Trautman, Neighborhood Services, briefed the Committee regarding this item. Please see attached presentation.

**6. Industrial Fence Amendment/Electric Fences – Melissa Owen**

Melissa Owen, Planning Services, briefed the Committee regarding this item. Please see attached briefing paper.

**7. Spokane Tech Presentation**

Zach Shallbetter, Uxiliary, briefed the Committee regarding this item. The Committee would like to take more time with this item and asked that it be brought back for a study session. Discussion ensued.

**8. Social Capital – Bob Lutz**

Bob Lutz, Spokane Regional Health District, briefed the Committee regarding this item. Please see attached presentation.

**9. Community Partnerships Review and Discuss: Rick Romero – Sportsplex and Fall 2018 Ballot Bond Issues**

These items were taken off the agenda and updates will be made individually due to time constraints.

**10. Combined 911 Dispatch Services – Ben Stuckart**

Council President Stuckart briefed the Committee regarding this item. Please see attached DRAFT resolution. Council President would like to suspend the rules and vote on this tonight at the City Council Meeting. Discussion ensued.

**11. Economic Update – Gavin Cooley**

Gavin Cooley, Chief Financial Officer, briefed the committee regarding this item. Please see attached presentation.

**Consent Items:**

All consent items were approved and moved forward.

**Executive Session:**

There was no Executive Session at this meeting.

**Adjournment**

The meeting was adjourned at 3:07 p.m.

Attachments are available for review in the office of the City Clerk.

# Hearing Notices

**SPOKANE CITY-COUNTY HISTORIC LANDMARKS AGENDA**

**Wednesday, July 18, 2018  
City Council Briefing Center  
808 W. Spokane Falls Blvd.**

**I. Public Hearing: 3:00 P.M.****A. Special Valuation Application (per SMC 17D.100.310):**

1. McAllen House – 10602 S Cedar Rd
2. New Madison – 1021 W 1<sup>st</sup> Ave

**B. National Register Nomination (per SMC 17D.100.020):**

1. McKinley School – 120 N Magnolia St
2. Coeur d'Alene Park – 2111 W 2<sup>nd</sup> Ave

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Council Chambers and the Council Briefing Center in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., are both wheelchair accessible. The

Council Briefing Center is equipped with an audio loop system for persons with hearing loss. The Council Chambers currently has an infrared system and headsets may be checked out by contacting the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [msteinolfson@spokanecity.org](mailto:msteinolfson@spokanecity.org). Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

# General Notices

## NOTICE

NOTICE IS HEREBY GIVEN that the regular meeting of the SPOKANE CIVIL SERVICE COMMISSION will be conducted at 9:30 a.m., Tuesday, July 17, 2018 in the City Council Chambers.

Items on the Agenda are as follows:

- I. Approval of Minutes
- II. Staff Activities
- III. Classification Resolution
- IV. Other Business

The meeting is open to the public, with the possibility of moving into executive session only with members of the Civil Service Commission and the appropriate staff.

A Commission briefing will be held at 9:15 a.m., July 17, 2018, in the City Council Chambers

Dated at Spokane, Washington, this 29<sup>th</sup> day of June, 2018.

MARK LINDSEY  
Chair

JERRI BJORK  
Acting Chief Examiner

TO HUMAN RESOURCES STAFF AND ALL EMPLOYEE REPRESENTATIVES:

There will be a pre-Commission/Project Evaluation Committee meeting in the Civil Service Conference Room (4B) at 11:00 a.m. on Monday, July 16, 2018.

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [msteinolfson@spokanecity.org](mailto:msteinolfson@spokanecity.org). Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

---

## HOME FUNDS APPLICATIONS AVAILABLE

The City of Spokane seeks applicants for funding that can be used to acquire, rehabilitate, or construct rental properties within the City limits that are affordable to low-income households.

**About \$2,200,000 in Federal HOME funds** will be available as low-interest loans through the City of Spokane's Multifamily Housing Program. In exchange for low-cost loans with the potential for payment deferral and/or debt forgiveness, property owners must agree to rent restrictions and to rent to low-income tenants for at least 5 years for projects involving rehabilitation or acquisition, or 20 years for new construction projects. The funding should supplement financing from other sources.

Projects must meet at least one of the program priorities: housing affordable to households earning 30% or less of the area median income (\$19,550 for a family of four); housing units that are affordable to households with incomes at or

below 50% AMI (\$32,600 for a family of four) and are located within a City Council Targeted Investment Area and/or in areas designated as Centers and Corridors in the City's Comprehensive Land Use Plan; housing units with 3 or more bedrooms that are affordable to large households earning 50% or less of the area median income; and/or housing units that provide Permanent Supportive Housing for chronically homeless. Rent restrictions, tenant income limits, and other requirements apply.

Applications for funding consideration may be submitted by non-profit housing organizations, the Spokane Housing Authority, and Community Housing Development Organizations, as well as for-profit developers and building owners.

Application materials are in Word and Excel and are available on the City's website at <https://my.spokanecity.org/chhs/>, by contacting the City's Community, Housing, & Human Services Department - City Hall, 808 West Spokane Falls Boulevard, Rm. 650, by calling 625-6325, or by email to [CHHSRFP@spokanecity.org](mailto:CHHSRFP@spokanecity.org). **Completed applications will be accepted until Tuesday, August 7, 2018 at 5:00 P.M.** Contact Melora Sharts at 625-6325 or [msharts@spokanecity.org](mailto:msharts@spokanecity.org) or Paul Trautman at 625-6329 or [ptrautman@spokanecity.org](mailto:ptrautman@spokanecity.org) for questions regarding the application.

Minority and women applicants are encouraged to apply.

Publish June 13, 20, and 27; July 4, 11, 18, and 25; and August 1, 2018.

# Job Opportunities

**We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.**

## **COURT CLERK II SPN 013 PROMOTIONAL**

**DATE OPEN:** Monday, July 9, 2018      **DATE CLOSED:** Sunday, July 22, 2018 at 11:59 p.m.  
**SALARY:** \$39,901.68 annual salary, payable bi-weekly, to a maximum of \$62,410.32

### **DESCRIPTION:**

Performs a variety of difficult clerical tasks and provides administrative support to judicial and administrative personnel in connection with Spokane City Municipal Court proceedings.

### **DUTIES:**

- Attend court sessions to record court proceedings or record minutes of court proceedings, using recording equipment, stenotype machines or shorthand.
- Prepare legal documents and issue orders of the court; including, but not limited to: dockets or calendars of cases to be called, subpoenas, complaints, appeals, motions, warrants, pretrial agreements, probation orders, release documentation, sentencing information, or summonses.
- Prepare courtrooms with paper, pens, water, easels, or electronic equipment and ensures that recording equipment is working. Follow procedures to secure courtrooms or exhibits, such as: photos, drugs, or weapons.
- Open courts, calling them to order, and announcing judges. May read charges and related information to the court and, if necessary, record defendants' pleas.
- Verify that all files, complaints, or other papers are available and in the proper order, and examines legal documents submitted to courts for adherence to court procedures and to identify routine information missing from documents.
- Establish, maintain, and close case files or systems of legal records, annotate indices and status records, and locate and abstract data from files and records.
- Notify appropriate parties concerning the scheduling of court hearings, postponements, cancellations, and rescheduling of court activities. Mail, fax, or arrange for delivery of legal correspondence to clients, witnesses, and court officials.
- Answer inquiries from the general public regarding judicial procedures, court appearances, trial dates, adjournments, outstanding warrants, summonses, subpoenas, or payment of fines.
- Assist employees of the Court, local law enforcement officers, and prosecutors in collecting information and drafting complaints, subpoenas, warrants, commitments, and other documents incidental to the functions of the court.
- Operate a computer and utilize electronic imaging or case management software systems to enter routine data and record case dispositions, court orders, or payment of court fees.
- Performs related work as required.



**MINIMUM QUALIFICATIONS:****Promotional Requirements:** (Must be met by date of examination.)

One year of experience in the classification of Court Clerk I (SPN 012) or Police Records Specialist (SPN 016). Employees with one year of experience in the classification of Clerk II (SPN 002) or Clerk III (SPN 003) in the Prosecutor's Office, Public Defender's Office or Probation Services department may also apply on a promotional basis.

**EXAMINATION DETAILS:**

Applicants must meet the minimum qualifications and pass the examination for these positions to be eligible for hire. The examination will consist of a written test and promotional evaluation, with weights assigned as follows:

- Written test 80%
- Promotional Evaluation 20%

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**WRITTEN TEST DETAILS:**

The written test will be conducted in the Civil Service Test Room (4th floor, City Hall) on **Thursday, August 2nd, 2018**. The approximate duration of the test is 2-1/2 hours.

**Written test self-scheduling:** Accepted applicants will be notified to schedule their test session online. Once scheduled, the assigned test session may only be changed to accommodate department staffing needs during the test period. Additional sessions may be added depending on the number of applications accepted. The written test may include such subjects as: Written Communication; Business Math; Basic Computer Literacy; Human Relations; Office Procedures; Court Procedures; Accuracy; and Reading Comprehension.

**PROMOTIONAL EVALUATION DETAILS:**

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

**TO APPLY:**

Qualified applicants are encouraged to apply immediately. **An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/job> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) or with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 3rd day of July 2018.

MARK LINDSEY  
Chair

JERRI BJORK  
Acting Chief Examiner

**AMENDMENT****AMENDMENT****AMENDMENT****SENIOR NETWORK ADMINISTRATOR**

SPN 139 (Announcement of 6/25/2018)

The above titled announcement is hereby amended to read:

**EXAMINATION DETAILS:**

DATE CLOSED: Sunday, July 22, 2018 at 11:59 p.m.

**PARKING ENFORCEMENT SPECIALIST I SPN 434  
OPEN ENTRY**

**DATE OPEN:** Monday, July 9, 2018      **DATE CLOSED:** Sunday, July 22, 2018 at 11:59 p.m.  
**SALARY:** \$37,396.08 annual salary, payable bi-weekly, to a maximum of \$58,735.44

**DESCRIPTION:**

Performs responsible work in the enforcement of City of Spokane parking regulations and state disabled parking regulations; the collection and counting of parking meter revenue; and, semi-skilled work in the repair and maintenance of parking meters.

**DUTIES:**

- Patrols an assigned area, either on foot or by driving a motor vehicle.
- Responds to complaints received or violations observed, and enforces general and disabled parking ordinances.
- Verifies that a violation exists, captures photographic evidence, and completes the citation.
- Enforces the City Boot and Tow ordinance by operating a license plate recognition (LPR) equipped vehicle, attaching a vehicle immobilizer boot to vehicle, and notifying the Police Department for further processing and towing of vehicle.
- Patrols and responds throughout the City in the enforcement of disabled parking ordinances and follows-up on neighborhood parking complaints.
- Follows an assigned route in the collection of large quantities of coins from parking meters.
- Pushes a two-wheeled hand collection cart in which coins are deposited. Assists in sorting, counting, and packaging coins collected.
- Operates counting and packaging machines, and prepares collection records and reports.
- Inspects parking meters on the street for possible malfunction. Performs routine maintenance for meters, housings, and kiosks. Periodically assists in the replacement and installation of meters and bases.
- Answers questions from the public regarding parking ordinances and meter operation, and provides directions and other assistance as requested.
- Addresses challenges from citizens who may be disturbed or irate about citations issued.
- Notifies the appropriate departments, by radio, of emergencies, abandoned vehicles, downed signs, etc.
- Gives depositions; testifies and presents evidence in court, as required.
- Operates automobiles and other motor vehicles, as well as collection carts, and tools used in attaching vehicle immobilizer boot as well as in meter maintenance, installation, and repair.

**MINIMUM QUALIFICATIONS:**

**Open Entry Requirements:** All requirements must be met at the time of application

**Education:** High school diploma or equivalent

**Work Experience:** One year of experience working directly with the public in a regulatory capacity.

**Additional Requirements:**

- Applicants must be 19 years of age at application and 21 years of age at the time of appointment.
- Applicants must possess a valid driver's license
- Applicants must be a citizen of the United States
- Applicants are subject to a thorough police background investigation; a police record may be grounds for rejection.

**Applicant must obtain a special police commission during the probation period. Failure to obtain the commission will result in failure of probation.**

**EXAMINATION DETAILS:**

You will need to meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a written test, weighted at 100%.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**Written Test Details:**

Written testing will be conducted in the Civil Service Test Room (4th floor, City Hall) on Tuesday, July 31, 2018 at 9:00 a.m. You should plan approximately 2 1/2 hours for testing.

Self-schedule written test date and time:

Upon passing the minimum qualification review, you will receive an e-mail with complete instructions to self-schedule your test session. Additional test sessions may be made available depending on the number of applicants and are filled on a first come, first served basis.

The written test may include such subjects as:

Human Relations  
Number and Letter Matching  
Basic Calculations and Computer Usage  
Following Directions  
Reading Comprehension

**TO APPLY:**

We encourage you to apply immediately. Applications must be completed online at: <http://my.spokanecity.org/job> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 3rd day of July 2018.

MARK LINDSEY  
Chair

JERRI BJORK  
Acting Chief Examiner

# Notice for Bids

## Paving, Sidewalks, Sewer, etc.

### CALL FOR BIDS

#### **Falls Avenue – Lower Crossing to Elm Engineering Services File No. 2017124**

This project consists of the construction of approximately 250 cubic yards of excavation and embankment, 65 linear feet of storm sewer, 2 drainage structures, 60 square yards of sidewalk, 720 feet of curb, 1,300 square yards of 4-inch thick HMA pavement, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane Purchasing Department, Fourth floor, City Hall, 808 West Spokane Falls Boulevard, Spokane WA 99201–3316, will receive sealed bids until 1:00 p.m., July 30, 2018 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers.

**Copies of the Contract Documents are available at [www.cityofspokaneplans.com](http://www.cityofspokaneplans.com).** The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: [www.spokaneengineering.org/bid-information](http://www.spokaneengineering.org/bid-information).

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within FIVE (5) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

**Note regarding new specifications:** The City of Spokane is using WSDOT's 2018 Standard Specifications. Bidder's should allow sufficient time to familiarize themselves with the WSDOT 2018 Standard Specifications prior to bidding the project.



In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix C. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

**\*\*\*\*Time is of the essence due to the length of the construction window and/or the time of year in which the project is being constructed. Please note that various award phase steps have shorter than normal time frames as detailed in section 1-03.3, 1-08.4, and 1-08.5.**

Publish July 11, 18 and 25, 2018

---

## CALL FOR BIDS

### **Red Band Park River Access & Privacy Shelter Engineering Services File No. 2017186 THIS IS A TWO WEEK BIDDING PERIOD**

This project consists of the construction of an 80 foot long rail style boat ramp to the Spokane River from Glover Field, including excavation for and installation of structure footings, fabrication and installation of a metal rail boat launch, fabrication and installation of a metal access stairway, installation of a pre-fabricated steel privacy shelter, construction of a gravel access road, and other associated items required to construct the ramp.

The City of Spokane Purchasing Department, Fourth floor, City Hall, 808 West Spokane Falls Boulevard, Spokane WA 99201-3316, will receive sealed bids until 1:00 p.m., July 23, 2018 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers.

**Copies of the Contract Documents are available at [www.cityofspokaneplans.com](http://www.cityofspokaneplans.com).** The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: [www.spokaneengineering.org/bid-information](http://www.spokaneengineering.org/bid-information).

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within FIVE (5) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

**Note regarding new specifications:** The City of Spokane is using WSDOT's 2018 Standard Specifications. Bidder's should allow sufficient time to familiarize themselves with the WSDOT 2018 Standard Specifications prior to bidding the project.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix C. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

*During the performance of this contract, the contractor agrees to comply with all federal and state nondiscrimination laws, regulations, and policies.*

**\*\*\*Time is of the essence due to the length of the construction window and/or the time of year in which the project is being constructed. Please note that various award phase steps have shorter than normal time frames as detailed in section 1-03.3, 1-08.4, and 1-08.5.**

Publish: July 11 & 18, 2018

# Notice for Bids

## Supplies, Equipment, Maintenance, etc.

### REQUEST FOR QUALIFICATIONS

#### FUTURE BOSCH LOT PARKING GARAGE SITE ASSESSMENT, ROADWAY RELOCATION AND TRAILHEAD ACCESS

City of Spokane Integrated Capital Management Department

RFQ #4475-18

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, JULY 23, 2018**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **FUTURE BOSCH LOT PARKING GARAGE SITE ASSESSMENT, ROADWAY RELOCATION AND TRAILHEAD ACCESS** for the City of Spokane Integrated Capital Management Department.

Detailed specifications and proposal forms are available for download on the City of Spokane Purchasing Webpage: <https://my.spokanecity.org/administrative/purchasing/current-projects/>

**It is the responsibility of Proposers to check the Purchasing Webpage above for Addenda or other additional information that may be posted regarding this Request for Qualifications.**

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, July 23, 2018**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

**Submit one (1) paper original, five (5) paper copies, and one (1) reproducible electronic copy (CD or thumb drive) of the Proposal to:**

**City of Spokane - Purchasing  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the Proposals. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

**“RFQ #4475-18 FUTURE BOSCH LOT PARKING GARAGE SITE ASSESSMENT, ROADWAY RELOCATION AND TRAILHEAD ACCESS, DUE 7/23/2018”**

Connie Wahl, C.P.M., CPPB  
City of Spokane Purchasing

Publish: July 11 & 18, 2018

---

**REQUEST FOR QUALIFICATIONS****FEASIBILITY STUDIES FOR BOSCH LOT RECREATIONAL AMENITIES AND SCOPE DEVELOPMENT  
OF PREFERRED ALTERNATIVES****City of Spokane Integrated Capital Management Department****RFQ #4476-18**

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, JULY 23, 2018**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **FEASIBILITY STUDIES FOR BOSCH LOT RECREATIONAL AMENITIES AND SCOPE DEVELOPMENT OF PREFERRED ALTERNATIVES** for the City of Spokane Integrated Capital Management Department.

Detailed specifications and proposal forms are available for download on the City of Spokane Purchasing Webpage: <https://my.spokanecity.org/administrative/purchasing/current-projects/>

**It is the responsibility of Proposers to check the Purchasing Webpage above for Addenda or other additional information that may be posted regarding this Request for Qualifications.**

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, July 23, 2018**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

**Submit one (1) paper original, five (5) paper copies, and one (1) reproducible electronic copy (CD or thumb drive) of the Proposal to:**

**City of Spokane - Purchasing  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the Proposals. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

**“RFQ #4476-18 FEASIBILITY STUDIES FOR BOSCH LOT RECREATIONAL AMENITIES AND SCOPE DEVELOPMENT OF PREFERRED ALTERNATIVES, DUE 7/23/2018”**

Connie Wahl, C.P.M., CPPB  
City of Spokane Purchasing

Publish: July 11 & 18, 2018

---

