



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 108

JULY 4, 2018

Issue 27



MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT
BEN STUCKART

COUNCIL MEMBERS:

BREEAN BEGGS (DISTRICT 2)

KATE BURKE (DISTRICT 1)

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

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Minutes

STUDY SESSION MEETING MINUTES**SPOKANE CITY COUNCIL****Thursday, June 21, 2018**

A Special Meeting of the Spokane City Council was held on the above date at 3:34 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council Member Kinnear (acted as Chair) and Council Members Burke and Mumm were present. Council President Stuckart and Council Members Beggs, Fagan and Stratton were absent. A quorum of Council was not present, however, the three attending City Council Members held a discussion on the following topic:

- Council for Economic Policy & Forecasting – Forecasting 2019

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 4:40 p.m.

Minutes prepared and submitted for publication in the July 3, 2018, issue of the Official Gazette:

MINUTES OF SPOKANE CITY COUNCIL**Monday, June 25, 2018****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Briefing Center in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call

On roll call, Council President Stuckart and Council Members Burke, Fagan, Mumm, Kinnear, and Stratton were present. Council Member Beggs was absent.

City Council's Policy Advisor Brian McClatchey and City Clerk Terri Pfister were also present on the dais. City Administrator Theresa Sanders was absent.

Advance Agenda Review

There was no Advance Agenda review as the City Council's regularly scheduled meeting on July 2, 2018, is canceled.

ADMINISTRATIVE SESSION**Current Agenda Review**

The City Council reviewed changes to the June 25, 2018, Current Agenda.

Memorandum of Understanding between the Police Department and Catholic Charities of Spokane (OPR 2018-0296)

Motion by Council Member Kinnear, seconded by Council Member Fagan, **to move** the Memorandum of Understanding between the Police Department and Catholic Charities of Spokane (from July 9, 2018) to today's (June 25) Current Agenda; **carried unanimously (Council Member Beggs absent).**

Resolution 2018-0057

Motion by Council Member Burke, seconded by Council Member Mumm, **to approve** the final (revised) version of Resolution 2018-0057 (requesting the Washington Department of Transportation include in the replacement of the Trent Avenue Bridge bicycle facilities, public art, and a point of access to the Spokane River) sent out this past Friday

(June 22, 2018) (and thereby replace the previously filed version); **carried 5-1 (Council Member Fagan “no” and Council Member Beggs absent).**

CONSENT AGENDA

Upon motion by Council Member Fagan, seconded by Council Member Stratton, the City Council unanimously (Council Member Beggs absent) approved Staff Recommendations for the following:

Increase Value Blanket estimated expenditure to make purchases of various Microsoft and Adobe products from SHI International Corp., utilizing NASPO Valuepoint Master Agreement No. ADSPO16-130651, WA State Master Contract No. 06016—\$54,400. Value blanket expires December 31, 2018. Total Contract Amount: \$199,400. (OPR 2017-0811)

Low Bid of DW Excavating, Inc., (Davenport, WA) for Sunset Blvd. From Royal Street to Lindeke Street—\$4,276,428.91 (plus tax). An administrative reserve of \$427,642.89, which is 10% of the contract price will be set aside. (West Hills Neighborhood) (OPR 2018-0365 / ENG 2014094)

Master Lease Agreement with Cingular Wireless PCS, LLC, for the installation of small cell technology within the right-of-way with an initial term of ten years with three automatic five year extensions— Revenue of \$700 per pole lease cost. (OPR 2018-0373)

Approval of the SOAR RFP Evaluation Committee's recommendation to award Catholic Charities of Eastern Washington \$55,374 and Goodwill Industries of the Inland Northwest \$54,626 in accordance with their joint proposal. (OPR 2018-0374)

Approval to renew Community Development Block Grant funding for six public services projects that were originally awarded funds for July 1, 2017 through June 30, 2018. (OPR 2018-0375)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through June 15, 2018, total \$9,685,599.06 (Check Nos. 549669-549898; ACH Payment Nos. 51138-51400), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$9,022,806.63. (CPR 2018-0002)
- b. Payroll claims of previously approved obligations through June 16, 2018: \$7,007,165.75 (Payroll Check Nos. 549268-549514). (CPR 2018-0003)

City Council Meeting Minutes: June 11, 2018 and June 14, 2018. (CPR 2018-0013)

Memorandum of Understanding between the Police Department and Catholic Charities of Spokane (OPR 2018-0296) (taken separately)

Upon 5-1 Voice Vote (Council Member Burke voting “no” and Council Member Beggs absent), the City Council approved the Memorandum of Understanding between the Police Department and Catholic Charities of Spokane to provide Special Patrol Policing to support the efforts of the House of Charity in providing safe shelter and security to individuals in downtown Spokane area.

Council Recess/Executive Session

The City Council adjourned at 3:41 p.m. The City Council immediately reconvened into an Executive Session to discuss two pending litigation items for 20 minutes. City Attorney Mike Ormsby and Assistant City Attorneys Elizabeth Schoedel and Sam Faggiano were present during the Executive Session. The City Council reconvened again at 6:00 p.m. for the Regular Legislative Session.

LEGISLATIVE SESSION

Pledge of Allegiance

The Pledge of Allegiance was led by Council President Stuckart.

Roll Call

Council President Stuckart and Council Members Burke, Fagan, Mumm, Kinnear, and Stratton were present. Council Member Beggs was absent.

City Clerk Terri Pfister and City Council's Policy Advisor Brian McClatchey were also present.

ADMINISTRATION REPORT**2018 Champion for Children Presentation**

Police Chief Craig Meidl stated he is here tonight as a member of the Fight Crime Invest in Kids which is a group of nearly 200 Police Chiefs, Sheriffs, and Prosecutors in Washington State. The group believes one of the best ways to reduce crime is to increase access to proven prevention programs for our youth and our children. He presented Senator Andy Billig with Fight Crime Invest in Kids' 2018 Champion for Children in Youth Award in recognition of his strong commitment to children and youth and his strong results especially in this past legislative session. As deputy majority leader and a member of the Senate and Ways Committee, Senator Billig played a significant role in advancing policies and investments that will result in positive outcomes for our youth and our children. In particular, Senator Billig was recognized for his leadership in securing a 40 percent increase in State funding for home visiting. Home visiting helps parents develop basic parenting skills and has been shown to reduce incidents of child abuse and neglect among other positive outcomes.

Sale of Avista to Hydro One

Jason Thackston, Senior Vice President of Energy Resources, provided a presentation and overview of Hydro One's merger with Avista and addressed citizen concerns regarding the merger.

There were no **Appointments**.

COUNCIL COMMITTEE REPORTS**Public Infrastructure, Environment, and Sustainability Committee Meeting**

Council Member Fagan reported on the Public Infrastructure, Environment, and Sustainability Committee meeting held earlier today (June 25, 2018). Minutes of the Public Infrastructure, Environment, and Sustainability Committee meeting are filed with the City Clerk's Office and are available for review following approval by the Public Infrastructure, Environment, and Sustainability Committee.

OPEN FORUM

Jerry Beaver, a representative of the Pacific Northwest Regional Council of Carpenters, remarked on job site safety throughout the City of Spokane.

Tom Soeldner noted he has another meeting this evening that he would like to make, and he requested Council's indulgence to speak earlier (on an agenda item). He noted he represents the executive committee of the Upper Columbia River Group of Sierra Club. He provided remarks in support of Resolution 2018-0057 (requesting that the Washington Department of Transportation include in the replacement of the Trent Avenue Bridge bicycle facilities, public art, and a point of access to the Spokane River).

Joseph Daniel remarked on cell phone towers all over the City and commented on a new mobile tower in the (Riverfront) Park and he expressed concern on the danger of the panels.

LEGISLATIVE AGENDA**SPECIAL BUDGET ORDINANCE****Special Budget Ordinances C35639**

Upon Unanimous Roll Call Vote (Council Member Beggs absent), the City Council **passed Special Budget Ordinance C35639** amending Ordinance No. C35565 passed by the City Council December 11, 2017, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2018, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2018, and providing it shall take effect immediately upon passage, and declaring an emergency and appropriating funds in:

Development Services Center Fund

FROM: Reserve for Budget Adjustment, \$2,752;

TO: Assistant Planner II (from Grade 40 to 41 M&P-B) same amount.

and

General Fund – Planning Services

TO: Assistant Planner II (from Grade 40 to 41 M&P-B), \$0.

and

Sewer Fund - Riverside Park Water Reclamation Facility

FROM: Reserve for Budget Adjustment, \$4,426;

TO: Facility Inventory Foreperson (from Grade 38 to 40 Local 270) and WW Instrumentation & Data Supervisor (from Grade 46 to 48 M&P-B), same amount

(This action implements classification and pay adjustments in accordance with approved union agreements and City policies.)

There were no **Emergency Ordinances**.

RESOLUTIONS

Resolution 2018-0054 (CR: OPR 2018-0376)

Upon Unanimous Roll Call Vote (Council Member Beggs absent), the City Council **adopted Resolution 2018-0054** approving an agreement between the City and South Landing Building A, LLC, relating to the development of the Catalyst Building and relating to certain public infrastructure costs.

Resolution 2018-0055

Upon Unanimous Roll Call Vote (Council Member Beggs absent), the City Council **adopted Resolution 2018-0055**—Joint City-County Resolution in the matter of approving and authorizing the execution of US Department of Transportation Federal Aviation Administration Airport Improvement Program Grant Offers No. 3-53-0072-056-2018 and No. 3-53-0072-057-2018—\$18,000,325.

Resolutions 2018-0056

Upon Unanimous Roll Call Vote (Council Member Beggs absent), the City Council **adopted Resolution 2018-0056**—Joint City-County Resolution in the matter of adopting a revised Airport Layout Plan as described in Resolution No. 02-18 of the Spokane Airport Board and delegating authority to the Spokane Airport Board to approve and adopt future revised Airport Layout Plans.

Resolutions 2018-0057

Upon 5-1 Roll Call Vote (Council Member Fagan “no” and Council Member Beggs absent), the City Council **adopted Resolution 2018-0057** (as revised during the 3:30 p.m. Briefing Session) requesting that the Washington Department of Transportation include in the replacement of the Trent Avenue Bridge bicycle facilities, public art, and a point of access to the Spokane River.

FINAL READING ORDINANCES

Final Reading Ordinance C35622 (First Reading held on May 21, 2018, Agenda)

Upon Unanimous Roll Call Vote (Council Member Beggs absent), the City Council **passed Final Reading Ordinance C35622** granting a non-exclusive franchise to use the public right-of-way to provide noncable telecommunications service to the public to New Cingular Wireless, PCS, LLC, subject to certain conditions and duties as further provided, (in the ordinance).

Final Reading Ordinance C35637

Upon Unanimous Roll Call Vote (Council Member Beggs absent), the City Council **passed Final Reading Ordinance C35637** exempting qualifying multiple-family housing projects from the requirement to provide off-street parking; enacting a new section 08.15.140 of the Spokane Municipal Code.

Final Reading Ordinance C35638

Upon 5-1 Roll Call Vote (Council Member Fagan voting “no” and Council Member Beggs absent), the City Council **passed Final Reading Ordinance C35638** relating to business registrations for social purpose corporations and Certified B Corporations; amending sections 08.01.020, 08.01.190, and 08.02.0206.

For Final Reading Ordinance C35635, see section of minutes under “Hearings.”

There were no **First Reading Ordinances**.

There were no **Special Considerations**.

HEARINGS

Final Reading Ordinance C35635

Melissa Owen of the Planning and Development Services Department provided an overview of Ordinance C35635 and responded to Council inquiries. There was an opportunity for public testimony, with no individuals requesting to speak. The following action was taken:

Upon 4-2 Roll Call Vote (Council Members Burke and Mumm voting “no” and Council Member Beggs absent), the City Council passed Final Reading Ordinance C35635 relating to the electric fence security systems; amending SMC 17C.130.310.

No individuals requested to speak during the **Second Open Forum**.

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 7:03 p.m.

Hearing Notices

Notice of Public Hearing and Notice of SEPA Determination City of Spokane

The Spokane City Plan Commission will hold a public hearing on Wednesday, July 11, 2018, beginning at 4:00 PM in the Council Chambers, Lower Level of City Hall, 808 W. Spokane Falls Blvd., to hear public testimony related to amendments to the Development Code standards for attached housing, lot widths, wall height, and parking area location standards to improve options for infill development at the levels permitted by the comprehensive plan. Any person may submit written comments on the proposed actions, appear at the public hearing, or call for additional information:

Planning & Development Department
Attn: Nathan Gwinn, Planner
808 West Spokane Falls Boulevard
Spokane, WA 99201-3333
Phone (509) 625-6893
ngwinn@spokanecity.org

Documents relating to this text amendment are available for viewing at:
my.spokanecity.org/projects/infill-housing-strategies-infill-development/

Location: Areas within or adjacent to certain residential zones in the city of Spokane: specifically, the RA, RSF, RTF, RMF, RHD zones. A zoning map is available for viewing at: maps.spokanecity.org

Description of Proposal: Code amendments to modify lot standards for detached houses in the RTF zone and for attached houses in the RTF, RMF, and RHD zones, and remove a lower wall height for primary buildings in the RMF zone (SMC 17C.110.200); adopt a limited height exception above the roof height in RMF and RHD zones (SMC 17C.110.215); reduce side lot line setbacks for attached houses and combine curb cuts for some housing types on narrow lots in all residential zones (SMC 17C.110.310); and reduce some parking area setbacks on sites that abut residential zones (SMC 17C.230.140). The limited height exception for pitched roofs, which during the early public participation period was proposed only for uninhabited parts of the building, has been revised in the current draft to allow habitable space above the maximum height (such as a vaulted ceiling or loft open to the top floor).

SEPA: A Determination of Non Significance was issued on June 27, 2018 under WAC 197-11-340(2); the lead agency will not act on this proposal for at least 14 days. Comments regarding this DNS must be submitted no later than **12:00 PM July 11, 2018, if they are intended to alter the DNS.**

Only the applicant, persons submitting written comments and persons testifying at a hearing may appeal the decision of the Plan Commission and City Council.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the

Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or msteinolfson@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

General Notices

HOME FUNDS APPLICATIONS AVAILABLE

The City of Spokane seeks applicants for funding that can be used to acquire, rehabilitate, or construct rental properties within the City limits that are affordable to low-income households.

About \$2,200,000 in Federal HOME funds will be available as low-interest loans through the City of Spokane's Multifamily Housing Program. In exchange for low-cost loans with the potential for payment deferral and/or debt forgiveness, property owners must agree to rent restrictions and to rent to low-income tenants for at least 5 years for projects involving rehabilitation or acquisition, or 20 years for new construction projects. The funding should supplement financing from other sources.

Projects must meet at least one of the program priorities: housing affordable to households earning 30% or less of the area median income (\$19,550 for a family of four); housing units that are affordable to households with incomes at or below 50% AMI (\$32,600 for a family of four) and are located within a City Council Targeted Investment Area and/or in areas designated as Centers and Corridors in the City's Comprehensive Land Use Plan; housing units with 3 or more bedrooms that are affordable to large households earning 50% or less of the area median income; and/or housing units that provide Permanent Supportive Housing for chronically homeless. Rent restrictions, tenant income limits, and other requirements apply.

Applications for funding consideration may be submitted by non-profit housing organizations, the Spokane Housing Authority, and Community Housing Development Organizations, as well as for-profit developers and building owners.

Application materials are in Word and Excel and are available on the City's website at <https://my.spokanecity.org/chhs/>, by contacting the City's Community, Housing, & Human Services Department - City Hall, 808 West Spokane Falls Boulevard, Rm. 650, by calling 625-6325, or by email to CHHSRFP@spokanecity.org. **Completed applications will be accepted until Tuesday, August 7, 2018 at 5:00 P.M.** Contact Melora Sharts at 625-6325 or msharts@spokanecity.org or Paul Trautman at 625-6329 or ptrautman@spokanecity.org for questions regarding the application.

Minority and women applicants are encouraged to apply.

Publish June 13, 20, and 27; July 4, 11, 18, and 25; and August 1, 2018.

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

New Cingular Wireless PCS, LLC TELECOMMUNICATIONS (NONCABLE) FRANCHISE

Ordinance No. C35622

An ordinance granting a non-exclusive franchise to use the public right-of-way to provide noncable telecommunications service to the public to New Cingular Wireless PCS, LLC, subject to certain conditions and duties as further provided.

THE CITY OF SPOKANE DOES ORDAIN:

Section 1.	Definitions
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Section 11.	Facilities for City Use
Section 12.	Liability; No duty
Section 13.	Insurance
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Section 15.	Franchise administration
Section 16.	Additional

Section 1. Definitions

"City" means the City of Spokane and its legal successors.

"Administering officer" is the designee of the Mayor who administers this Franchise.

"Cable television service" means the one-way transmission to subscribers of video programming and other programming service and subscriber interaction, if any, that is required for the selection or use of the video programming or other programming service.

"Facilities" means the equipment, fixtures and appurtenances necessary for Grantee to furnish and deliver telecommunications services as provided in the Franchise. It includes poles, antennas, transmitters, receivers, equipment boxes, backup power supplies, power transfer switches, electric meters, coaxial cables, fiber optic cables, wires and conduits and related materials and equipment, but not above ground pedestals or other special installations in the Public right-of-way absent written permission of the Administering officer.

"Municipal infrastructure" means the road bed and road area, street and sidewalk paving, curbing, utility easements (unless there are relevant use, structure or other restrictions), associated drainage facilities, combined sewer tanks, bike paths and other construction or improvements pertaining to public travel. It further includes municipal water and sewer lines or other municipal utility facilities, as well as municipal traffic signal, street lighting and communications facilities in the right-of-way or other areas or easements open for municipal use. It further includes skywalks, street trees, plants, shrubs, lawn and other ornamental or beautification installations owned by the City in the right-of-way or other ways open for public travel or municipal use, and accepted for municipal management or control as such. The definition is intended to encompass any municipal physical plant, fixtures, appurtenances or other facilities located in or near the right-of-way or areas or easements opened and accepted for municipal use.

"Public right-of-way" or "right-of-way" means land acquired by or dedicated to the City for public roads and streets, but does not include state highways; land dedicated for roads, streets, and highways not opened and not improved for motor vehicle use by the public; structures, including poles and conduits, located within the right-of-way; federally granted trust lands or forest board trust lands; lands owned or managed by the state parks and recreation commission; or federally granted railroad rights-of-way acquired under 43 U.S.C. 912 and related provisions of federal law that are not open for motor vehicle use.

"Telecommunications service" means the transmission of information by wire, radio, optical cable, electromagnetic, or other similar means for hire, sale, or resale to the general public. For the purpose of this definition, "information" means knowledge or intelligence represented by any form of writing, signs, signals, pictures, sounds, or any other symbols. For purposes of this definition, "telecommunications service" excludes the over-the-air transmission of broadcast television or broadcast radio signals and "cable service" as defined in 42 USC 522 (5) or other distribution of multichannel video programming.

Section 2. Parties, grant

A. This is a Franchise agreement between the City of Spokane as Grantor, hereafter also "City", and New Cingular Wireless PCS, LLC, as Grantee, hereafter also "Grantee". Grantee is a Delaware Limited Liability Company whose home office is 575 Morosgo Drive NE, Atlanta, GA 30324. Any notice sent hereunder to Grantee shall be sent, via certified mail, return receipt requested, or express carrier with notice deemed given upon receipt or first refusal, to:

New Cingular Wireless PCS, LLC
Attn: Network Real Estate Administration
Re: Cell Site #:_; Name:____ (**State Abbrev**)

Fixed Asset #: _____
575 Morosgo Drive NE
Atlanta, GA 30324

With a copy to:

New Cingular Wireless PCS, LLC
Attn: AT&T Legal Dept – Network Operations
Re: Cell Site #: ____; Name: ____ (State Abbrev)
Fixed Asset #: _____
208 S. Akard Street
Dallas, TX 75202-4206

Any contact necessary for effectuating this Franchise or any logistics hereunder shall be made to: Kristy Weaver, phone: (425) 214-2186; email: ko3199@att.com facsimile: (503) 691-4930.

Any notice sent hereunder to the City shall be sent, via certified mail, return receipt requested, or express carrier with notice deemed given upon receipt or first refusal, to:

City of Spokane
808 West Spokane Falls Boulevard
Spokane, WA 99201
Attention: City Clerk's Office

With a copy to:
City of Spokane
808 West Spokane Falls Boulevard
Spokane, WA 99201

Attention: City Attorney's Office

B. In return for promises made and subject to the stipulations and conditions stated, the City grants to Grantee general permission to enter, use, and occupy (including, but not limited to, permission to relocate, install, operate, maintain, replace, relocate, excavate, repair, reinstall, restore and upgrade fiber optic cable, small cell devices) the Public right-of-way, to locate Facilities to provide telecommunications service to the public in the City of Spokane and/or to transport telecommunications services through the City and for no other purpose. This grant expressly does not include permission to use the Public right-of-way for cable service or cable television service. The grant is by way of general permission to occupy the right-of-way, and not in place of specific location permits. In accepting this Franchise, Grantee stipulates and agrees to the City's authority to issue and require the Franchise and stipulates and agrees to the other terms and conditions hereof.

Section 3. Limits on Permission

A. Should the City determine Grantee is using the Franchise beyond its purpose set forth in Section 2B above, or functioning as a cable operator or performing other business functions beyond the scope of permission extended in the Public right-of-way, the City reserves the right to cancel this Franchise and require Grantee to follow any applicable requirements to obtain a cable franchise or other franchise from the City.

B. Permission granted is in the nature of a quitclaim of any interest or authority the City has to make the grant, without warranty of authority by the City to the Grantee. It does not extend beyond the right-of-way, to areas such as buildings or private areas not reserved for general utility access. Grantee is solely responsible to make its own arrangements for any access needed to such places. Permission granted is nonexclusive. Grantee stipulates that the City may grant similar permission to others, provided that any such use by others does not unreasonably interfere with Grantee's use and placement of its Facilities in any right-of-way. The City additionally reserves the right to engage in any lawful municipal function, whether or not including any line of business engaged in by Grantee.

C. The grant of permission from the City does not extend to municipal buildings or other municipally owned or leased structures or premises held in a proprietary or ownership capacity. For such locations, Grantee should make specific written lease arrangements directly with the municipal department controlling such building or other structure or area, all arrangements to be approved in accord with applicable requirements.

Section 4. Effective Date, Term

This Franchise is effective as of the effective date of the Ordinance ("Effective Date"); PROVIDED, that it shall not be effective unless and until the written acceptance of this ordinance by the Grantee, signed by its proper officers, shall be

filed with the City Clerk within thirty (30) days of enactment. It expires at midnight ten (10) years thereafter (the "Initial Term"). Following the expiration of the Initial Term, this Franchise shall be automatically renewed for two (2) additional five (5) year periods (each a "Renewal Term"), unless Grantee provides to the City written notice of intention not to renew at least ninety (90) days prior to the expiration of the Initial Term or any Renewal Term, as applicable. This does not affect the City's right to revoke the Franchise for cause, abandonment, or because of breach of any material promise, condition or stipulation stated herein.

Section 5. General Provisions

A. Grantee is and will remain in good standing as a limited liability company registered to do business in the State of Washington, and pay all taxes or fees applicable thereto. Grantee will maintain a public telephone number 24 hours a day, seven days a week for the City's access, personally staffed at least during normal business hours. The Grantee will notify the City within five business days if Grantee's contact information changes.

B. Grantee will coordinate its activities with other utilities and users of permitted areas to avoid unnecessary cutting, damage or disturbance to the Public right-of-way and other permitted areas, and to conduct its planning, design, installation, construction and repair operations to maximize the life and usefulness of the paving and Municipal infrastructure. Grantee agrees that its uses in Franchised areas are fully subordinate to Municipal infrastructure needs and uses, the general public travel and access uses and the public convenience, except as may be otherwise required by law. Grantee promises to minimize or avoid any hazard, danger or inconvenience to Municipal infrastructure needs and uses, public travel, and the public convenience.

C. If required by applicable laws, Grantee will maintain membership with the Inland Empire Utility Coordinating Council (IEUCC) or other similar or successor organization designated to coordinate underground fixture locations and installations. Grantee is familiar with Ch. 19.122 RCW, Washington State's "Underground Utilities" statute. Grantee will familiarize itself with local procedures, custom and practice relating to the one-call locator service program, and will see to it that its contractors or others working in the right-of-way on Grantee's behalf are similarly well informed.

Section 6. Plans; Locate, Relocate

A. Grantee's plans for construction or installation shall be submitted to the Administering officer as requested under such advance notification as the Administering officer may reasonably require, with a copy of such plans to the City's ITSD Director, Developer Service Director, City Engineer, and any other information requested by the City. Grantee promises that all its installations shall be placed in the standard location for buried telecommunications fiber cable not to be less than (30) thirty inches below the paved surface and as determined by local regulation, custom and practice in effect on the date that permits or authorizations are issued for the applicable Facilities, or as designated by the Administering officer. In the event that cable is needed to be installed above ground, all above ground pedestals or other above ground structures besides telephone poles and related guy wire supports are subject to separate review and approval by the Administering officer, in addition to other Franchise requirements; provided, however, that such approval shall not be unreasonably withheld, conditioned, or delayed. If the location of the Grantee's facility is already occupied by City utilities, the Grantee is required to submit new plans showing the location that the Grantee will now be occupying. Grantee will not be considered to have breached the Franchise or acted in such a way as to terminate the Franchise if it reduces the amount of right-of-way occupied.

B. The City reserves the right to change, regrade, relocate, or vacate the Public right-of-way and/or skywalk over the right-of-way. If Grantee is required to relocate its cable, relocation costs incurred by Grantee will be reimbursed by the City and/or any other entity requiring the relocation or funding the project that is requiring the relocation, subject to the conditions set forth in Section 6. The City agrees to give Grantee preliminary notice of any such request ("initial notice date"). Grantee must submit design plans within sixty (60) days of an initial notice date, with relocation to be accomplished within one hundred and eighty (180) days of the initial notice date or thirty days of the City's final approval of Grantee's design plan, whichever is later. In addition, the City agrees to work with Grantee to give additional advance notice as may be reasonable under the circumstances or to extend additional time, considering the nature and size of the project and other factors. Upon expiration of the time limits specified, Grantee will relocate, remove, or reroute its Facilities, as ordered by the Administering officer. This provision prevails over others in the event of conflict or ambiguity. In case of emergency, the City will provide notice as soon as reasonably practicable, giving reasonable consideration also for Grantee's needs.

C. Under the provisions of RCW 35.99.060, the Administering officer may require Grantee to relocate its Facilities within the right-of-way, when reasonably necessary for construction, alteration, repair, or improvement of the right-of-way for purposes of public welfare, health, or safety. The same terms and timelines as exists in Section 6(B) shall apply for the relocation contemplated in this Section 6(C).

D. Grantee shall complete the relocation by the date specified by the Administering officer, unless extended by said official after a showing by Grantee that the relocation cannot be completed by the date specified using best efforts and meeting safety and service requirements. As provided in RCW 35.99.60, Grantee may not seek reimbursement for its relocation expenses from the City except for City requested relocations:

1. Where Grantee has paid for the relocation cost of the same Facilities in the right-of-way at the request of the City within the past five (5) years, Grantee's share of the cost of relocation will be paid by the City when the City is requesting the relocation;

2. Where aerial to underground relocation of authorized Facilities in the right-of-way is required by the City, where Grantee has any ownership share of the aerial supporting structures, the additional incremental cost of underground compared to aerial relocation, or as provided for in the approved tariff if less, will be paid by the City requiring relocation; a

3. Where the City requests relocation in the right-of-way solely for aesthetic purposes, unless otherwise agreed to by the parties.

4. The parties agree that "relocation" refers to a permanent movement of Facilities required of Grantee by the City, and not a temporary or incidental movement of Facilities, such as a raising of lines to accommodate house moving and the like, or other revisions Grantee would accomplish without regard to Municipal request.

E. As provided by RCW 35.99.060, where a project is primarily for private benefit, the private party or parties shall reimburse the cost of relocation in the same proportion to their contribution to the costs of the project. Grantee understands however that the City has no obligation to collect such reimbursement and enforcement of any such rights shall be solely by Grantee. Upon stipulation of all parties, the Administering officer may arbitrate any dispute referenced in this subsection E or refer the matter to the Hearings Examiner, provided, costs of the same as may be assessed by the City shall be borne by the participants. Grantee is not otherwise precluded from recovering costs associated with relocation, consistent with applicable state or federal law, where it does not directly or indirectly create additional liability or expense to the City.

F. The Administering officer may require the relocation, adjustment or securing of Facilities at Grantee's expense at any location in the event of an unforeseen emergency that creates an immediate threat to the public safety, health, or welfare. Where the City determines to abandon or vacate any right-of-way or other permitted area, it is the Grantee's responsibility to resolve any question of Grantee's continued occupancy or use of such areas directly with the owner of such areas.

G. Grantee may be subject to SMC 17C.355A Wireless Communication Facilities. The Grantee is subject to all applicable zoning laws and requirements in effect on the date that the permits or authorizations are issued for the applicable Facilities, as permitted by law when installing Facilities in the Public right of way.

H. Grantee may be required to obtain a master lease agreement for attachment of telecommunications equipment or other facilities in the Public right of way.

I. The City has the right to charge the Grantee site specific charges for placement of new facilities in the right of way on structures owned by the City pursuant to RCW 35.21.860.

J. The Grantee will work with the City to provide access to conduit or other equipment the Grantee is placing in the public right of way when feasible.

Section 7. Grantee to Restore Affected Areas

Subject to Section 6 as it may apply, whenever Grantee damages or disturbs any location in or near the right-of-way or other permitted area, Grantee will promptly restore the same to original or better condition at its expense, as reasonably required by the Administering officer. Grantee will restore and patch all surfaces cut in accord with the City's generally applicable Pavement Cut Policy, on file with the Administering officer to maintain and preserve the useful life thereof. Any damage or disturbance to facilities, fixtures or equipment of the City or others shall be promptly repaired. Pavement restorations shall be maintained in good condition and repair by Grantee until such time as the area is resurfaced or reconstructed. If Grantee fails or delays for more than thirty (30) days after receipt of written notice from the City or the Administering officer in performing any obligation here or elsewhere in the Franchise following receipt of written notice of such failure or delay, the City may proceed to correct the problem and bill Grantee for the expense, upon such reasonable notice as determined by the Administering officer under the circumstances. Grantee will reimburse City within thirty (30) days following receipt of an invoice together with reasonably supporting documentation evidencing such expense.

Section 8. Information, Good engineering, Inspections

A. Not more than once annually, Grantee will supply information reasonably requested by the Administering officer such as installation inventory, location of existing or planned Facilities, maps, plans, operational data, and as-built drawings of Grantee's installations or other information reasonably related to Grantee's Facilities, unless the information

is confidential and/or proprietary. The information shall be in format compatible with City operations. Grantee is responsible for defending any public record requests as it may desire.

B. Grantee property and Facilities shall be constructed, operated and maintained according to good engineering practice. In connection with the civil works of Grantee's system, such as trenching, paving, compaction and locations, Grantee promises to comply with the American Public Works Association Standard Specifications, the edition being that in current use by the City, together with the City Standard Plans and City's Supplemental Specifications thereto, all as now or hereafter amended, excluding existing non-conforming uses and other changes to the Specifications which do not apply to previously-constructed improvements and/or wireless communications facilities. Grantee promises its system shall comply with the applicable federal, state and local laws, and the National Electric Safety Code and Washington Electrical Construction Code, where applicable. Grantee will familiarize itself with the City of Spokane's Specifications and other right-of-way installation and location requirements, on file with the Administering officer and make reasonable effort to be familiar with updates or changes thereto.

Section 9. Limited Access, No Obstruction, Accommodation

A. The City reserves the right to limit or exclude Grantee's access to a specific route, Public right-of-way or other location when, in the reasonable judgment of the Administering officer, there is inadequate space, a pavement cutting moratorium, subject to the requirements of applicable law, unnecessary damage to public property, public expense, inconvenience, interference with City utilities, or for any other reasonable cause determined by the Administering officer, provided, it shall do so consistent with the Federal Telecommunications Act of 1996 and RCW 35.99.050 as applicable.

B. Grantee must raise any concerns under the aforementioned laws or other applicable laws which it believes limit the City's authority or Grantee's obligations to the City pertaining to this Franchise at the time such issue is first known or should have been reasonably known by Grantee.

C. Grantee will not interfere with Municipal infrastructure uses of the right-of-way or other permitted areas. Grantee shall maintain a minimum underground horizontal separation of five (5) feet from City water facilities and ten (10) feet from above-ground City water facilities including sewer and storm water facilities unless modified in writing; PROVIDED, that for development in new areas, the City, together with Grantee and other utility purveyors or authorized users of the right-of-way, will develop and follow the Administering officer's reasonable determination of a consensus for guidelines and procedures for determining specific utility locations, subject additionally to this Franchise. Subject to Section 6, the City may require Grantee to make reasonable accommodation for public or third party needs in the construction of Grantee Facilities in the right-of-way as, in the reasonable judgment of the Administering officer, are necessary to preserve the condition of, or reduce the interference with, such right-of-way, and a reasonable apportionment of any expenses of any such accommodation; PROVIDED, that this Franchise creates no third party beneficial interests. Notwithstanding the foregoing, it remains the responsibility of the Grantee to anticipate and avoid conflicts with other right-of-way occupants or users, other utilities, franchisees, or permittees existing within the right-of-way as of the date of this Ordinance. The City assumes no responsibility for such conflicts.

Section 10. Undergrounding

The City reserves the right to develop a general policy on undergrounding and to require Grantee's participation therein, in coordination the City's underground program for other utility service providers, as a condition of Grantee's new installation or major maintenance or restoration construction activities of overhead facilities under this Franchise; provided, however, the City's right to require undergrounding of Grantee's Facilities shall exclude antennas, equipment cabinets, cabling and other equipment that must be above-ground to operate. The purpose of this section is to recognize and preserve the City's control over uses of the Public right-of-way, consistent with the Municipal policy favoring undergrounding of overhead lines for aesthetic reasons.

Section 11. Facilities for City Use

A. Except as covered by mutual agreement, whenever Grantee constructs, relocates or places ducts or conduits in the Public right-of-way as part of the Facilities, Grantee will provide the City where technically feasible, judged by objective engineering standards, with additional duct or conduit and related structures necessary to access the conduit at its actual incremental out-of-pocket costs plus 10% to cover all internal costs. The parties agree to execute any documents needed to satisfy RCW 35.99.070 as it may apply. The City may review supporting third party billings to support incremental cost claims. Unless otherwise agreed, the City further agrees not to resell, lease, sublease, or grant an IRU or other right to use in any Grantee Facilities provided under this paragraph, or use such Facilities to provide communications services for hire, sale or resale, to the public or any third party which is not a governmental entity. All Facilities supplied shall be maintained to technical specifications.

B. The City is permitted to attach to aerial poles for aerial fiber cabling and required mounting hardware in situations where the existing pole agreements between Grantee and the other party would not be violated by the City's attachment use of the aerial pole.

C. Grantee agrees to notify the City ITSD Director, Developer Service Director, and City Engineer at least sixty (60) days prior to opening a trench or placing overhead lines at any location to allow the parties to implement paragraph B herein as those provisions may apply. As to all matters encompassed in this Section, the parties further agree to do anything required by law to maintain the effectiveness of such arrangements and to negotiate in good faith any matters not otherwise fully resolved. Each party acknowledges receipt of good and adequate consideration for all matters encompassed in this Section.

Section 12. Liability; No duty

A. Grantee waives all claims, direct or indirect, for loss or liability, whether for property damage, bodily injury or otherwise, against the City arising out of Grantee's enjoyment of Franchise or permit privileges. This waiver does not apply to negligent or intentional acts of the City outside a governmental or regulatory capacity, such as granting this franchise or permits. Except to the extent caused by the negligent or intentional acts of the City, Grantee will indemnify and hold the City, its boards, officers, agents and employees ("City") harmless from any and all claims, accidents, losses, or liabilities arising from or by reason of any intentional or negligent act, occurrence or omission of the Grantee, whether singularly or jointly with others, its representatives, permittees, employees or contractors, in the construction, operation, use, or maintenance of any of the Grantee's property or Facilities, and/or enjoyment of any privileges granted by this Franchise, or because of Grantee's performance or failure to perform any Franchise obligations.

B. Grantee accepts that access to any franchised area is furnished "as is". The City has made no assessment or guarantee as to its suitability for Grantee needs or compatibility of Grantee uses with other needs. Grantee waives immunity under Title 51 RCW in any cases involving the City of Spokane relating solely to indemnity claims made by the City directly against Grantee for claims made against the City by Grantee's employees and affirms that the City and Grantee have specifically negotiated this provision, as required by RCW 4.24.115, to the extent it may apply. This waiver has been mutually negotiated.

C. It is not the intent of this Ordinance to acknowledge, create, or expand any duty or liability of the City for any purpose. Any City duty nonetheless deemed created shall be a duty to the general public and not to any specific party, group, or entity.

Section 13. Insurance

A. Grantee shall furnish satisfactory evidence of commercial general liability insurance and maintain the same in good standing, with limits of one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) general aggregate, with the City of Spokane included as an additional insured as their interest may appear under this Agreement. Grantor's additional insured status shall (i) be limited to bodily injury, property damage or personal and advertising injury caused, in whole or in part, by Grantee, its employees, agents or independent contractors; (ii) not extend to claims for punitive or exemplary damages arising out of the acts or omissions of Grantor, its employees, agents or independent contractors or where such coverage is prohibited by law or to claims arising out of the gross negligence of Grantor, its employees, agents or independent contractors; and, (iii) not exceed Grantee's indemnification obligation under this Agreement, if any.

B. Grantee's required insurance shall be primary and non-contributory with any insurance or program of self-insurance that may be maintained by the City. On or before June 1st of each year and at the time of granting this Franchise, as a condition of Franchise validity, Grantee shall file with the City Clerk, with copy to the City Risk Manager, proof of continued insurance coverage, in the amounts required in this Section, through a Certificate of Insurance, including the blanket additional insured endorsement indicating City coverage required herein. Notwithstanding the foregoing, Grantee may self-insure any required coverage.

Section 14. Taxes, fees

A. No Franchise fee is assessed for telecommunications service providers in accord with the prohibition of state law (RCW 35.21.860). If the prohibition of telecommunications service provider franchise fees is removed or modified to allow a franchise fee, the parties agree to negotiate this provision as a material term on which agreement is required for continuation of this franchise, PROVIDED, the City must give one hundred eighty (180) days' notice to invoke this provision and any franchise fee under it shall be prospective in nature.

B. Nothing in this Franchise shall otherwise limit the City's power to tax or recover any lawful expenses in connection with this Franchise. Grantee agrees to pay all taxes as due and any lawful expenses within ninety (90) days of billing pursuant to this Franchise. Failure to pay within ninety (90) days after demand by the City and exhaustion of any applicable remedies is a material breach of this Franchise.

Section 15. Franchise Administration

Questions of application or interpretation of this Franchise are determined by the Administering officer or a court of competent jurisdiction. Said officer may issue enforcement orders, upon due notice as deemed proper, promulgate rules

and procedures as deemed necessary and grant exceptions, which shall be revocable. Nothing in the Franchise limits the City's police or regulatory power in general or over its right-of-way or other franchised areas. For the performance of all franchise obligations, time is of the essence. All City acts under this Franchise are discretionary guided by considerations of the public health, safety, esthetics and convenience.

Section 16. Additional

A. Grantee may assign this Franchise or any of its rights under this Franchise or delegate any of its duties under this Franchise, with the prior written consent of the City, which consent will not be unreasonably withheld, conditioned or delayed, provided, however, that Grantee may assign this Franchise of any of its rights under this Franchise or delegate any of its duties under this Franchise to (i) any entity that it controls, is under common control with or is controlled by or (ii) any entity that is the survivor of a merger, consolidation or other business combination or that acquires all or substantially all of the assets of Grantee. The City may not assign this Franchise or any of its rights under this Franchise or delegate any of its duties under this Franchise, without the prior written consent of Grantee. Any assignment or delegation in violation of this Section is null and void.

No capital stock may ever be issued based on any permission to use or occupy the right-of-way or other permitted areas or the value thereof. The City will provide written notice of any condemnation or annexation actions that would affect Grantee's rights. In any condemnation proceeding brought by the City, Grantee shall not be entitled to receive any return thereon, except for its value.

B. This Franchise may be revoked by the City Council by resolution because of any material breach, after giving at least thirty (30) days' written notice to Grantee and opportunity to cure. Similarly, Grantee may elect to terminate this Franchise because of any material breach of the City's obligations, after giving at least thirty (30) days' written notice to the City and opportunity to cure. Except as otherwise provided for in this Franchise, and upon written notice, the defaulting party will have thirty (30) days to cure defaults under the terms of this Franchise. Neither party is in default of this Franchise if the party provided written notice commences to cure the default within the thirty (30) day period and diligently and in good faith continues to cure the default. If any default exists after the applicable cure period, the non-defaulting party may, without prejudice to any other rights or remedies at law or in equity or under this Franchise, terminate this Franchise.

No forbearance by the City of any term or condition of this Franchise shall ever comprise a waiver or estoppel of the City's right to enforce said term or condition. Grantee may surrender its Franchise to the City upon sixty (60) days written notice to the Administering officer, subject to acceptance by the City, by a resolution of the City Council.

C. Upon termination, surrender or expiration of the Franchise, Grantee may be required to remove all its Facilities as ordered by the Administering officer or otherwise abandon the cable in place, first removing all electronics, if any, rendering the same safe. In the event removal is required, Grantee shall remove the Facilities within one hundred twenty (120) days of receipt of written notice from City. Grantee will have no further obligations under this Franchise.

D. Grantee understands that this Franchise applies to itself as well as all third party users, assigns, successors or any other entity enjoying de facto Franchise privileges derived from permission extended to Grantee herein and Grantee shall assure that any contracts with such users, assigns, successors or entities so provide. Additionally, Grantee accepts full responsibility with said users, assigns, successors, or entities, jointly and severally, to the City for full performance of all Franchise obligations.

E. This Franchise is governed by the laws of the State of Washington, and venue for any litigation arising out of or in connection with privileges extended herein is stipulated to be in Spokane County.

F. (Force Majeure) Except as otherwise provided in this Franchise, neither party hereto will be in default under this Franchise if and to the extent that any failure or delay in a party's performance of one or more of its obligations hereunder, is caused by any of the following conditions, and such party's performance is excused and extended during the period of any such delay: act of God (such as, flood, back water caused by flood, tornado, earthquake, and unforeseeably severe weather); fire; government codes, ordinances, laws, rules, regulations or restrictions not in effect at the time of execution of this Franchise (collectively, "Regulations"); war or civil disorder; or vandalism, or any other events beyond the reasonable control of the party seeking relief under this Section, provided that the party claiming relief under this Section promptly notifies the other in writing of the existence of the event relied on and the cessation or termination of the event. The party claiming relief under this Section must exercise reasonable efforts to minimize the time for any such delay.

Both parties hereto acknowledge that events under this Section may occur which are incapable of being cured so as to allow the parties to enjoy the full benefit of their rights under the Franchise. If a party is unable to conduct its business due to an event of force majeure as described in this Section, and the force majeure occurs and remains uncured after sixty (60) days, the party not claiming inability to perform under force majeure may, at its option, terminate this Franchise without further obligation.

G. (Authority to Sign) Each party hereto hereby represents and warrants to the other that the person or entity signing this Franchise on behalf of such party is duly authorized to execute and deliver this Franchise and to legally bind the party on whose behalf this Franchise is signed to all of the terms, covenants and conditions contained in this Franchise.

Passed by City Council June 25, 2018

Delivered to Mayor June 29, 2018

ORDINANCE NO. C35635

AN ORDINANCE relating to the electric fence security systems amending SMC 17C.130.310.

WHEREAS, on May 9, 2016 Spokane City Council passed Ordinance C35384 permitting the construction and use of electric fences in areas of the City zoned Heavy Industrial; and

WHEREAS, in mid-2017, the City received a request for approval of an electric fence in an area of the City zoned Light Industrial, a use that is currently prohibited outside areas zoned Heavy Industrial; and

WHEREAS, in response to this request, the City Council sought a recommendation from the Plan Commission regarding expanding the use of electric fence security systems within Light Industrial zones (the "Proposal"); and

WHEREAS, the Plan Commission held workshops, open to the public, on February 28, 2018 and March 14, 2018 to study the existing code and the Proposal, which would amend the City's development regulations to establish the conditions for permitting electric fences in Light Industrial Zones; and

WHEREAS, City staff conducted significant public outreach efforts regarding the Proposal in addition to statutory noticing requirements.

WHEREAS, on May 9, 2018, the Plan Commission held a public hearing during which the public had an opportunity to provide written and verbal testimony regarding the Proposal; and

WHEREAS, at the conclusion of the hearing, the Plan Commission found that the proposed amendments meet the approved criteria for text amendments to the Unified Development Code as outlined by SMC 17G.025.010(F); and

WHEREAS, after public testimony and deliberation the Plan Commission voted 10 to 0 to recommend approval of the Proposal including the use of electric fence security systems in Light Industrial Zones; and

WHEREAS, electric fence security systems are intended to deter crime; and

WHEREAS, the City should explore and pursue opportunities to create an environment where new businesses can start and existing businesses can grow; and

WHEREAS, electric fence security systems provide businesses in Heavy and Light Industrial Zones with outdoor storage an option for protecting their property, and

WHEREAS, Industrial zones share zoning boundaries with a variety of non-industrial zones including Residential zones; and

WHEREAS, non-industrial uses are frequently found in Industrial zones; and

WHEREAS, new industrial development requires landscape, screening and other design features to promote industrial development that is attractive, complementary, and compatible with other land uses; and,

WHEREAS, the Proposal intends to reduce conflicts, create more attractive transitions, and improves the appearance and compatibility of industrial property by requiring non-conforming industrial development to come into closer conformance with street frontage and screening standards as conditions to permitting electric fence use when installed in close proximity to non-industrial zones; and,

WHEREAS, a solid surface covering on the required non-electrified perimeter fence is intended to prevent accidental contact with the electrified portion of the fence when electric fence security systems are installed and operated in close proximity to sidewalks, trails, pedestrian connections, residential units, schools and daycare facilities; and

WHEREAS, the City Council adopts the recitals set forth herein as its findings and conclusions in support of its adoption of this ordinance and further adopts the Plan Commission's findings, conclusions, and recommendations for the same purposes; --

Now, Therefore, The City of Spokane does ordain:

Section 1. That SMC section 17C.130.310 is amended to read as follows:

Section 17C.130.310 Fences

A. Purpose

The fence standards promote the positive benefits of fences without adversely impacting the community or endangering public or vehicle safety. Fences near streets are kept low in order to allow visibility into and out of the site and to ensure visibility for motorists. Fences in any required side or rear setback are limited in height so as to not conflict with the purpose for the setback.

B. Type of Fences

The standards apply to walls, fences, and screens of all types whether open, solid, wood, metal, wire, masonry, or other material.

C. Location, Height, and Design

1. Street Setbacks.

No fence or other structure is allowed within twelve feet from the back of the curb, consistent with the required sidewalk width of SMC 17C.130.230.

- a. Measured from Front Lot Line. Fences up to three and one-half feet high are allowed in a required street setback that is measured from a front lot line.
- b. Measured from a Side Lot Line. Fences up to six feet high are allowed in required setback that is measured from a side lot line.
- c. Fences shall not reduce the required setback width of SMC 17C.130.210.

2. Side or Rear Structure Setbacks.

Fences up to six feet high are allowed in required side or rear setbacks except when the side or rear setback abuts a pedestrian connection. When the side or rear setback abuts a pedestrian connection, fences are limited to three and one-half feet in height.

3. Not in Setbacks.

The height for fences that are not in required setbacks is the same as the regular height limits of the zone.

4. Sight-obscuring Fences and Walls.

Any required or non-required sight-obscuring fences, walls, and other structures over three and one-half feet high, and within fifteen feet of a street lot line shall be placed on the interior side of a L2 see-through buffer landscaping area at least five feet in depth (See chapter 17C.200 SMC, Landscaping and Screening).

D. Prohibited Fences

1. No person may erect or maintain a fence or barrier consisting of or containing barbed, razor, concertina, or similar wire except that up to three strands of barbed wire may be placed atop a lawful fence exceeding six feet in height above grade.
2. A fence, wall or other structure shall not be placed within a public right-of-way without an approved covenant as provided in SMC 17G.010.160 and any such structure is subject to the height requirement for the adjoining setback.
3. No fence may be closer than twelve feet to the curb.

E. Electric Fences.

The construction and use of electric fences shall be allowed in the Heavy Industrial (HI) and Light Industrial (LI) zones only as provided in this section, subject to the following standards:

1. Permit.

Prior to the installation or use of any electrified fence, the property owner or tenants of the property upon which such fencing will be installed or used shall submit a completed application for review of such fencing as a building permit review to receive approval for the fence and electrical permits for the project. The application shall include:

- a. Site plan showing the location of the protective barrier and the electrified fence on the property in relation to the property lines, walkways, existing buildings, and curb;
- b. Fence details showing both the electrified fence and protective barrier, including all gates;
- c. All supporting documentation from the electric fence manufacturer, equipment to be used, and certification of service from the monitoring provider.

2. IEC Standard 60335-2-76.

Unless otherwise specified herein, electric fences shall be constructed or installed in a conformance with the specifications set forth in International Electro technical Commission (IEC) Standard No. 60335-2-76.

3. Electrification.

- a. The energizer for electric fences must be driven by a commercial storage battery or batteries not to exceed 12 volts DC. The storage battery is charged primarily by a solar panel. However the solar panel may be augmented by a commercial trickle charger.
- b. The electric charge produced by the fence upon contact shall not exceed energizer characteristics set forth in paragraph 22.108 and depicted in Figure 102 of IEC Standard No. 60335-2-76.

4. Perimeter fence or wall.

No electric fence shall be installed or used unless it is completely surrounded by a non-electrical fence or wall that is not less than six feet tall.

- a. There shall be a space of four (4) to twelve (12) inches between the electric fence and the perimeter fence or wall.
- b. Electric fences shall be subject to the screening requirements of SMC 17C.200.070 when installed adjacent to, across a street or alley from a non-industrial zone.
- c. Electric Fences are subject to Street Frontage requirements prescribed in 17C.200.040 when installed along street frontage that is adjacent to or across the street from a non-industrial zone.

5. Location.

- a. Electric fences shall be permitted on any non-residential outdoor storage areas.
- b. Electric fences shall not be installed within one hundred fifty (150) feet of a property line for a residence, or from a school, or day care facility, unless the exterior perimeter non-electrified fence is covered with a solid covering (e.g. solid mesh, slats, etc.) to further prevent contact with the electric fence.
- c. Electric fences shall not be installed within five (5) feet of a sidewalk, trail or other pedestrian connection unless the exterior perimeter non-electrified fence is covered with a solid covering.

6. Height.

Electric fences shall have a minimum height of 8 feet and a maximum of 10 feet.

7. Warning signs.

Electric fences shall be clearly identified with warning signs that read: "Warning-Electric Fence" and contain icons that are universally understood at intervals of not less than thirty feet.

8. Electric fence burglar alarms shall be governed and permitted under Title 10 Regulation of Activities, Chapter 10.48 False Alarms.

9. Hours of activation.

Electric fences must only be energized during hours when the public does not have legal access to the protected property ((shall not be activated between the hours of 8am and 5pm)), except

- a. ~~On days when the business is closed, such as weekends or holidays; or~~
- b. ~~When personnel is available on-site to deactivate the electric fence.~~

10. Key Box.

- a. Electric fences shall have installed a key box system in accordance with the Spokane Fire Department standards.
- b. The electric fence controller and emergency key safe for the electric fence must be located in a single accessible location for the entire fence.

11. Fire Department Registration.

Prior to the installation or use of any electrified fence, the property owner or tenants of the property upon which such fencing will be installed or used shall submit a completed registration for such fencing to the Fire Department using forms provided by the Fire Chief.

12. Indemnification.

All applicants issued a permit to install or use an electric fence as provided in this chapter shall agree, as a condition of permit issuance, to defend, indemnify and hold harmless the City of Spokane and its agents, officers, consultants, independent contractors and employees from any and all claims, actions or proceedings, including but not limited to those arising out of any personal injury, including death, or property damage caused by the electric fence.

13. Emergency Access.

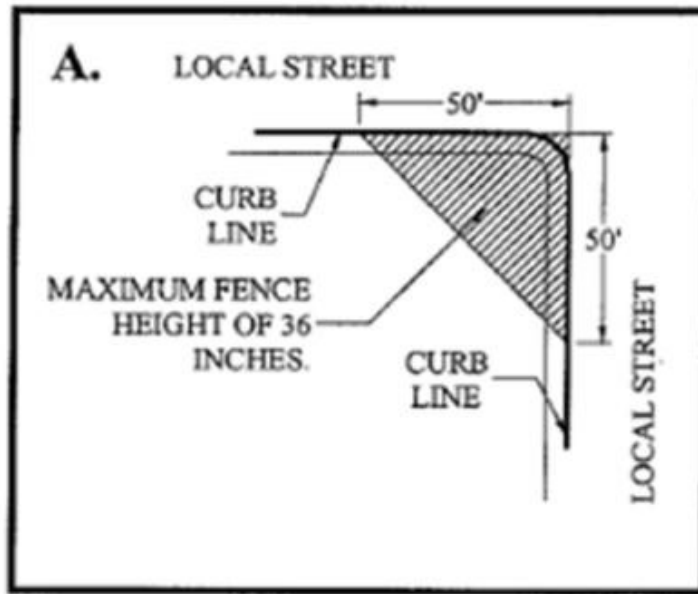
In the event that access by the City of Spokane Fire Department and/or Police Department personnel to a property where a permitted electric fence has been installed and is operating, is required due to an emergency or urgent circumstances, and the Knox Box or other similar approved device referred to in this section is absent or non-functional, and an owner, manager, employee, custodian or any other person with control over the property is

not present to disable the electric fence, the fire or police personnel shall be authorized to disable the electric fence in order to gain access to the property. As a condition of permit issuance, all applicants issued permits to install or use an electric fence as provided in this section shall agree in writing to waive any and all claims for damages to the electric fence against the City of Spokane and/or its personnel under such circumstances.

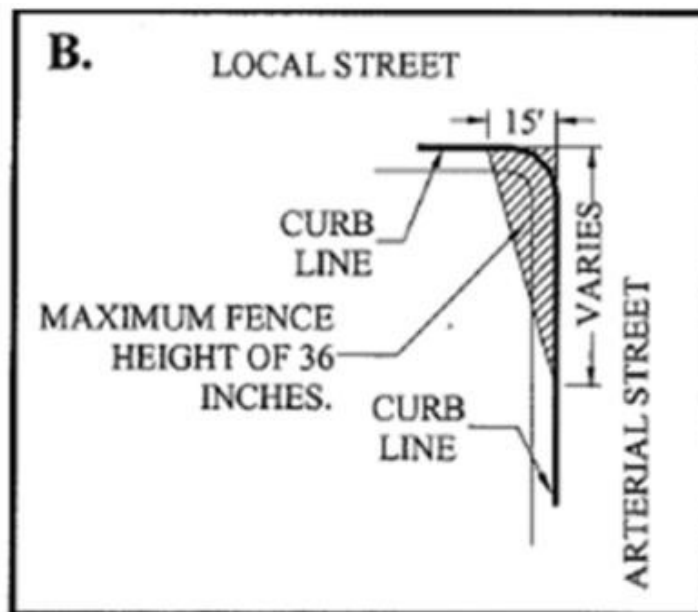
14. It shall be unlawful for any person to install, maintain or operate an electric fence in violation of this section.

F. Visibility at Intersections

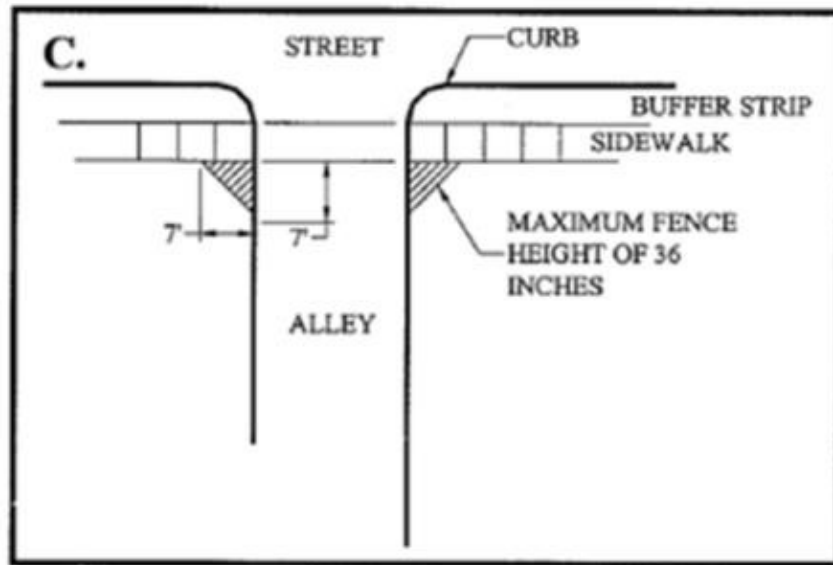
1. A fence, wall, hedge or other improvement may not be erected or maintained at the corner of a lot so as to obstruct the view of travelers upon the streets.
2. Subject to the authority of the traffic engineer to make adjustments and special requirements in particular cases, no fence exceeding a height of thirty-six inches above the curb may be inside the:
 - a. right isosceles triangle having sides of fifty feet measured along the curb line of each intersecting residential street; or



- b. right triangle having a fifteen-foot side measured along the curb line of the residential street and a seventy-five foot side along the curb line of the intersecting arterial street, except that when the arterial street has a speed limit of thirty-five miles per hour, the triangle has a side along such arterial of one hundred twenty-two feet; or



- c. right isosceles triangle having sides of seven feet measured along the right-of-way line of an alley and:
 - i. the inside line of the sidewalk; or
 - li. if there is no sidewalk, a line seven feet inside the curb line.



G. Enclosures for Pools, Hot Tubs, or Ponds

1. A person maintaining a swimming pool, hot tub, pond, or other impoundment of water exceeding five thousand gallons and eighteen inches or more in depth and located on private property is required to construct and maintain an approved fence by which the pool or other water feature is enclosed and inaccessible by small children.
2. The required pool enclosure must be at least fifty-four inches high and may be a fence, wall, building or other structure approved by the building services department.
3. If the enclosure is a woven wire fence, it is required to be built to discourage climbing.
4. No opening, except a door or gate may exceed four inches in any dimension.
5. Any door or gate in the pool enclosure, except when part of the occupied dwelling unit, must have self-closing and self-locking equipment by which the door or gate is kept secure when not in use. A latch or lock release on the outside of the door or gate must be at least fifty-four inches above the ground.

H. Reference to Other Standards

Building permits are required by the building services department for all fences including the replacement of existing fences. A permit is not required to repair an existing fence.

Passed by City Council June 25, 2018

Delivered to Mayor June 29, 2018

ORDINANCE NO. C35637

An ordinance exempting qualifying multiple-family housing projects from the requirement to provide off-street parking; enacting a new section 08.15.140 of the Spokane Municipal Code.

WHEREAS, Comprehensive plan goal H 1 directs the City to “[p]rovide opportunities for a variety of housing types that is safe and affordable for all income levels to meet the diverse housing needs of current and future residents”; and

WHEREAS, under comprehensive plan policy H 1.10, the City pledges to work to “[s]upport and assist the public and private sectors to develop lower-income or subsidized housing for households that cannot compete in the market for housing by using federal, state, and local aid”; and

WHEREAS, requiring off-street parking as a part of the development of housing makes housing more expensive: a 2012 study of housing development in Portland, Oregon, found that mandatory off-street parking in housing development can raise the rental price of each unit by as much as 50%; a recent Seattle study found that requiring a single off-street parking space per housing unit can raise the rental price per unit by \$246 per month; and a recent Victoria Transport Policy Institute study found that requiring the construction of one off-street parking space per unit increases the rent for that unit by 12.5% and that requiring two spaces per unit increases the rent for that unit by 25%; and

WHEREAS, the City of Spokane is currently in the midst of a severe shortage of affordable housing, the lack of which can increase homelessness and neighborhood turnover, accelerate gentrification, and contribute to sprawl and

traffic congestion, as people move further way from their jobs, schools, and services simply in order to find an affordable place to live, requiring commuters to spend more time and money on transportation – an impact which hits lower-income families hardest; and

WHEREAS, the City Council periodically re-evaluates the land use requirements for per comprehensive plan policy H 1.14 to help ensure that we retain an appropriate mix of housing, including affordable housing; and

WHEREAS, the City currently has a property tax exemption program for multiple-family housing development and redevelopment, which is designed to incentivize the development of affordable housing within the residential targeted areas identified by the City Council; and

WHEREAS, the City Council intends to reduce the off-street parking requirements in some specific and targeted areas of Spokane, to help extend existing tax incentives to help increase the supply to affordable housing in our centers and corridors.

NOW THEREFORE, the City of Spokane does ordain:

Section 1. That there is enacted a new section 08.15.140 of the Spokane Municipal Code to read as follows:

Section 08.15.140 Project Parking Requirements

- A. Projects for which an MFTE application has been approved pursuant to SMC 08.15.060 are exempt from the minimum off-street parking requirements of SMC 17C.230.110 if they are located within an area zoned for one of the center and corridor uses described in chapter 17C.122, SMC.
- B. For mixed-use projects, the exemption stated in paragraph A of this section does not apply to the non-residential portions of the project; total minimum off-street parking requirements for such projects are calculated using the non-residential uses and square footages as shown in Tables 17C.230-1 and 17C.230-2.

Passed by City Council June 25, 2018

Delivered to Mayor June 29, 2018

ORDINANCE NO. C35638

An ordinance relating to business registrations for social purpose corporations and Certified B Corporations; amending sections 08.01.020, 08.01.190, and 08.02.0206.

WHEREAS, in 2012, the Washington state legislature adopted legislation authorizing businesses to utilize the Social Purpose Corporation ("SPC") form of organization; and

WHEREAS, similar to a Benefit Corporation, SPC is a corporate form that allows businesses to consider the social and environmental impacts of their decisions and integrate those impacts into their goals and business decisions, instead of the traditional standard of solely maximizing shareholders' financial value; and

WHEREAS, under the SPC status, companies are required to make a commitment to pursue a social or environmental impact specified in its charter; and

WHEREAS, unlike Benefit Corporations, SPCs are not required to have a "general public benefit purpose" or operate in a full "triple-bottom-line" manner; and

WHEREAS, SPCs are required to notify potential investors that the corporation's mission is not limited to earning a profit and must publish an annual public report that provides detail on the social purposes of the corporation's goals; and

WHEREAS, SPCs do not currently receive any specific local, state, or federal tax benefits; and

WHEREAS, although Washington's SPCs are not full Benefit Corporations, SPCs can meet the intent of the Benefit Corporation form by certifying through a third-party certifier such as B Lab's B Corporation (B Corp), which allows SPCs to distinguish themselves from other companies who claim to be "green", "sustainable", or "socially conscious". Any Washington company who certifies as a B Corp is making a formal commitment to operate in a full "triple-bottom-line" manner; and

WHEREAS, the interest in conscious capitalism continues to grow, and Benefit Corporations and B Corps are attracting investor support as a way to protect their businesses whose commitment to social and environmental

responsibility is critical to the existence of the business and its response to market demand by customers and employees for sustainability and socially and environmentally conscious practices; and

WHEREAS, the city of Spokane is home to only a handful of SPCs and one Certified Benefit Corporation; and

WHEREAS, the City of Spokane intends to address the current lack of these types of businesses by crafting and implementing a clean slate incentive for new, established, and relocating businesses that believe in sustainable business practices and are willing to back up their values through this business model.

NOW THEREFORE, the City of Spokane does ordain:

Section 1. That section 08.01.020 of the Spokane Municipal Code is amended to read as follows:

Section 08.01.020 Definitions

Words are to be given their usual meaning except the following terms and their derivations have the meaning given when used in this chapter. When not inconsistent with the context, words used in the present tense include the future, words in the plural include the singular, and words in the singular include the plural. The word "shall" is always mandatory and not merely directory.

- A. "Business" includes all activities, occupations, trades, pursuits, professions, and matters located or engaged in within the city with the object of gain, benefit, or advantage to the registrant or to another person or class, directly or indirectly.
- B. "Certified B Corporation" means any for-profit company certified by the non-profit B Lab to meet rigorous standards of social and environmental performance, accountability, and transparency.
- C. "Engaging in business" means commencing, conducting, or continuing in business, including delivery of goods and services, and the exercise of corporate or franchise powers, as well as liquidating a business when the liquidators thereof hold themselves out to the public as conducting such business.
- D. "Gross income" means the total income to the registering entity from engaging in business within the city without any deductions for taxes, bad debt, or other deductions. It is not computed separately for each individual partner, principal, employee, or other constituent part of the registrant.
- E. "Itinerant Vendor", as used in this section is defined in SMC 10.40.010.
- F. "Nonprofit Corporation" or "Nonprofit Organization" means a corporation, organization or limited liability corporation:
 - 1. Formed and organized under chapter 24.03 RCW, and
 - 2. In accordance with Internal Revenue Code sections 501(c)(3) or 501(c)(4), and as hereafter amended.
 - 3. Where the term nonprofit organization is used, it is meant to include a nonprofit corporation or nonprofit limited liability corporation.
- G. "Personnel" means any person employed by or working for any business located within the city, and/or persons who perform any part of their duties within the city. This includes officer, owner, agent or other staff function.
 - 1. All officers, agents, dealers, LLC members, etc., of a corporation or business trust, and all partners of a partnership are counted as personnel within this definition.
 - 2. A sole proprietor, owner and spouse are not counted as personnel.
 - 3. Each part-time or each temporary person must be counted as one personnel.
 - 4. Volunteers are not counted as personnel in determining the business registration fee.
- H. "Registrant" includes any person who:
 - 1. Engages in business,
 - 2. Is required to have a business license and/or registration,
 - 3. Is liable for any license fee, registration fee, or tax, or
 - 4. Performs any act for which a license fee, registration fee, or tax is imposed by this chapter.

- I. "Social Purpose Corporation" means a corporation that has elected to be governed as a social purpose corporation under chapter 23B.25, RCW.

Section 2. That section 08.01.190 of the Spokane Municipal Code is amended to read as follows:

Section 08.01.190 Business Registration Fee Reduction

- A. **Low Gross Income.**
Registrants whose gross income does not exceed eighteen thousand dollars (\$18,000) per calendar year or prorated for a partial calendar year are entitled to a reduced business registration fee as specified in SMC 08.02.0206. ((Eighteen thousand dollars per calendar year))The amount stated in this section shall be adjusted annually pursuant to SMC 08.02.0206(G). Any applicant for a reduced fee registration must present sufficient proof of gross income to the city of Spokane taxes and licenses division that income earned from business activities in the city is below the limit required ((limits))by this section. Proof of income must be shown by a tax return filed within the previous twelve (12) months.
- B. **Nonprofit Organizations.**
Nonprofit organizations are entitled to a reduced business registration fee as specified in SMC 08.02.0206. Any applicant for a reduced fee registration must present sufficient proof of nonprofit status as granted by the state or federal government.
- C. **Social Purpose Corporations.**
Social Purpose Corporations are entitled to a reduced business registration fee as specified in SMC 08.02.0206. Any applicant for a reduced fee registration must present sufficient proof the business is registered as a Social Purpose Corporation in the state of Washington.
- D. **Certified B Corporations**
Certified B Corporations are entitled to a reduced business registration fee as specified in SMC 08.02.0206. Any applicant for a reduced fee registration must present sufficient proof the business is actively certified as a Certified B Corporation.

Section 3. That section 08.02.0206 of the Spokane Municipal Code is amended to read as follows:

Section 08.02.0206 Business Registration

- A. A regular business registration basic fee is one hundred thirteen dollars (\$113) per twelve-month period.
- B. The basic fee for a nonresident business registration is one hundred thirteen dollars (\$113) per twelve-month period.
- C. In addition to the basic registration fee, each business must pay an additional fee for each personnel, per license year, as follows (all personnel of a business are charged the same amount corresponding to the respective category of the total number of personnel defined below):
 1. Businesses with fewer than six personnel in total: Ten dollars per person.
 2. Businesses with six to ten personnel in total: Fifteen dollars per person.
 3. Businesses with more than ten personnel in total: Twenty dollars per person.
- D. Whenever there is a change of ownership, the holder of the registration must notify the Washington State business licensing service within thirty days of such event. The new owner must file an application with the Washington State business licensing service to acquire a new registration, as provided in chapter 8.01 SMC.
- E. For businesses qualifying under SMC 08.01.190(A) (low gross income businesses) for a reduced registration fee, the reduced business registration fee is one-half the basic registration fee, but all applicable personnel, inspection, or other applicable fees or charges apply in full.
- F. For businesses qualifying under SMC 08.01.190(B) (nonprofit organizations) for a reduced registration fee, the reduced business registration fee is one-half the basic registration fee. Nonprofit businesses are exempt from personnel fees.
- G. For businesses qualifying under SMC 08.01.190(C) (social purpose corporations) for a reduced registration fee, the reduced business registration fee is one-half the basic registration fee.
- H. For businesses qualifying under SMC 08.01.190(D) (Certified B Corporations) for a reduced registration fee, the reduced business registration fee is one-half the basic registration fee.
- I. Any Certified B Corporation certified by B Lab is exempt from personnel fees.

J. Annual Fee Adjustment.

Effective January 1, 2011, and the first of January of each year thereafter, the ((various)) business registration fees set forth ((above))in this section shall be adjusted by the ((city of Spokane treasurer's office for))Chief Financial Officer by an amount equal to the consumer price index adjustment of the previous July – July U.S. All City Average (CPI-U and CPI-W). The newly determined amount shall be rounded up to the nearest dollar. In addition, the adjusted fees shall be presented to the ((city council))City Council for approval and a copy of the approved fees filed with the ((city treasurer))Chief Financial Officer before becoming effective. The annual fee adjustment provided for in this section shall not apply to the ((additional))personnel fee ((per personnel set forth)) stated in ((subsection (C) of this section))SMC 08.02.0206(C).

Passed by City Council June 25, 2018
Delivered to Mayor June 29, 2018

ORDINANCE NO C35639

An ordinance amending Ordinance No. C-35565, passed by the City Council December 11, 2017, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2018, making appropriations to the various funds, departments, and programs of the City of Spokane government for the fiscal year ending December 31, 2018, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2018 budget Ordinance No. C-35565, as above entitled, and which passed the City Council December 11, 2017, it is necessary to make changes in the appropriations of the Development Services Center, General Fund, and Sewer Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Development Services Center, and the budget annexed thereto with reference to the Development Services Center, the following changes be made:

FROM:	4700-30210	Development Services Center	
	24100-59951	Reserve for Budget Adjustment	<u>\$ 2,752</u>
TO:	4700-41400	Development Services Center	
	58610-02570	Assistant Planner II	2,752
		(from Grade 40 to 41 M&P-B)	<u>\$ 2,752</u>

Section 2. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

TO:	0650-51100	General Fund – Planning Services	
	58200-02570	Assistant Planner II	<u>\$0</u>
		(from Grade 40 to 41M&P-B)	

Section 3. That in the budget of the Sewer Fund, and the budget annexed thereto with reference to the Sewer Fund, the following changes be made:

FROM:	4320-30210	Riverside Park Water Reclamation Facility	
	35141-59951	Reserve for Budget Adjustment	<u>\$ 4,426</u>
TO:	4320-30210	Riverside Park Water Reclamation Facility	
	35141-05370	Facility Inventory Foreperson	2,016
		(from Grade 38 to 40 Local 270)	
	4320-30210	Riverside Park Water Reclamation Facility	
	35148-06520	WW Instrumentation & Data Supervisor	2,410
		(from Grade 46 to 48 M&P-B)	
			<u>\$ 4,426</u>

Section 4. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to implement classification and pay

adjustments in accordance with approved union agreements and City policies, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage..

Passed by City Council June 25, 2018

Delivered to Mayor June 29, 2018

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

OFFICE MANAGER SPN 051 PROMOTIONAL

DATE OPEN: Monday, July 2, 2018 **DATE CLOSED:** Sunday, July 15, 2018 at 11:59 p.m.
SALARY: \$55,582.56 annual salary, payable bi-weekly, to a maximum of \$72,307.44

DESCRIPTION:

Performs responsible supervisory and office support work in the clerical and administrative operations of a department.

DUTIES:

- Plans, schedules and assigns the work of subordinate clerical employees performing varied and specialized duties. Trains staff to accomplish administrative and clerical tasks.
- Supervises and evaluates the work performance of subordinate clerical employees who report directly to the office manager, and recommends disciplinary action to the department head when necessary.
- Coordinates, supervises, and participates in a variety of operational tasks relating to the administration of department services and programs.
- Standardizes office procedures and maintains the efficient flow of work by evaluating office production and revising procedures accordingly. Designs or updates forms to meet requirements.
- Coordinates the functions of internal services and programs with other departments, committees, and outside agencies or vendors to ensure program activities are accomplished.
- Responds to public inquiries made by telephone, in writing or in person that are related to established policies, procedures and activities of the department, including responding to complaints.
- May participate or assist in fiscal operations such as basic bookkeeping, preparation of payroll, monitoring expenses, budget preparation, processing charges for contractual work, the purchasing of supplies and requisitioning of office equipment.
- May represent the department at community events, committee meetings or other public relations-related appearances.
- Operates standard office equipment, including a personal computer, and uses standard or specialized computer software applications. Maintains records, performs queries, analyzes data, and prepares charts, graphs, and various reports. Proofreads materials for accuracy and clarity.

MINIMUM QUALIFICATIONS:

Promotional Requirements: (Must be met by date of examination.)

Two years of education (90 quarter or 60 semester credit hours) from an accredited college or university with major coursework in business or public administration, human resources, management or closely related field; AND three years of clerical or administrative experience in a business office, including one year as a supervisor.

REQUIRED ADDITIONAL DOCUMENTS: Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA. – if applicable.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination to be eligible for promotion.

The Office Manager examination will consist of a multiple-choice test, Microsoft Office skills test (to include written communications), structured interview process, and promotional evaluation, with weights assigned as follows:

- Multiple-choice test 20%
- MS Office skills test 15%/ Written Communications 15%
- Structured interview 30%
- PAR 20%

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

MULTIPLE-CHOICE TEST DETAILS:

The multiple-choice test will be conducted in the Civil Service Test Room (4th floor, City Hall) on **Tuesday, Aug. 14, 2018, at 9:00 a.m.** The approximate duration of the test is 1 hour.

The test may include the following subjects: Supervisory Techniques; Policies, Bargaining Unit Contracts and Civil Service Rules; Office Practices; Records Procedures; and Interpersonal Relations.

MICROSOFT OFFICE SKILLS TEST DETAILS:

The combined Microsoft Office skills and written communications test will take place in the City Hall computer training room immediately following the multiple-choice test on **Aug. 14, 2018**. The approximate duration of the test is 2 hours.

STRUCTURED INTERVIEW TEST DETAILS:

The structured interview process is tentatively scheduled for Aug. 14-15 at City Hall. Candidates will be notified of the date and time to appear for their interviews after the close of the recruitment.

PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 11:59 p.m. on the filing cut-off date.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 28th day of June 2018.

MARK LINDSEY
Chair

JERRI BJORK
Acting Chief Examiner

**ENFORCEMENT SUPERVISOR SPN 063
OPEN ENTRY**

DATE OPEN: Monday, July 2, 2018 **DATE CLOSED:** Sunday, July 22, 2018 at 11:59 p.m.
SALARY: \$69,112.80 annual salary, payable bi-weekly, to a maximum of \$90,076.32

DESCRIPTION:

Performs supervisory and administrative work in the Neighborhood and Code Enforcement Program; duties are varied, and require considerable knowledge/judgment in carrying out assigned responsibilities relating to City municipal codes, State laws, public relations, customer service, and enforcement procedures.

DUTIES:

- Assists the director in the development of overall plans, goals, and objectives for assigned programs. Recommends and administers policies and procedures. Reviews and prepares budgets and funding justification.

- Assists the director in management and implementation of all Code Enforcement and/or Parking programs, including but not limited to: public nuisance, land use, obstructions of public right-of-way, fire hazards, parking and vehicles, substandard buildings, solid waste, and development code-related violations. Assists director in responding to emerging issues arising from cases, citizens, community groups, organizations, elected officials, departments and staff.
- Implements the work plan for staff in the areas of code enforcement, parking, and litter control. Verifies that a complaint or inquiry reflects a violation of codes/ordinances by on-site inspection, review of the code/ordinance, and of the complaint form. Plans, assigns, schedules, coordinates, monitors, and inspects activities and work products, methods, and procedures. Coordinates to identify and resolve problems.
- Monitors and reports on program performance. Identifies opportunities to optimize service delivery methods and procedures; and, assists in research, development, and/or modification of regulations, department operating procedures, and strategies, in order to optimize effectiveness and efficiency of services and programs.
- Works closely with other government agencies, including local and state regulatory agencies, to achieve compliance and/or abatement of land use violations. Represents the department at City Council and various board, committee, and subcommittee meetings and at study sessions.
- Assists director with public education and outreach regarding programs and services, including facilitation of public meetings, attendance and participation in Neighborhood Council and other community group meetings, as well as media contacts and direct advertising. Works with the general public, news media, community groups, law enforcement agencies, and departments of the City and County to promote compliance with municipal, county, and Washington State codes.
- Collaborates with community agencies, neighborhoods and other institutions to increase volunteer involvement in the Neighborhoods Program.
- Operates a vehicle, as well as standard office and computer equipment.

MINIMUM QUALIFICATIONS:

Open Entry Requirements: All requirements must be met at the time of application

Education and Experience: (Required at the time of application.)

Graduation from an accredited four-year college or university with a degree in business or public administration, planning, social science, or law enforcement; AND, two years of responsible supervisory and administrative experience dealing with the public in an inspection, investigation, and regulatory enforcement capacity.

License and Certification: Possession of a valid driver's license is required.

NOTE: Employees in this position must obtain a Limited Law Enforcement Commission and AACE certifications as a Property Maintenance and Housing Inspector and Zoning Enforcement Officer within one year of the date of employment.

REQUIRED ADDITIONAL DOCUMENTS: Must be received in our office by the closing date, preferably attached to application.

Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA. – if applicable.

EXAMINATION DETAILS:

You are required to meet the minimum qualifications above, and you must pass the examination for this position in order to be eligible for hire. The examination consists of a Training and Experience (T&E) Evaluation, in the form of a Supplemental Questionnaire, which is used to determine 100% of your final score. You will receive your score and Civil Service Eligibility List ranking after the position is closed and scoring is complete.

T&E EVALUATION DETAILS

The T&E Evaluation is designed to evaluate the relevance, level, progression, and quality of the applicant's education and training, and to elicit sufficient job-related information to evaluate the amount and quality of the applicant's previous experience, as well as any other information deemed important to performing the duties of the position.

Important: You are required to complete the T&E Supplemental Questionnaire online as a part of the application process. The instructions and questions may be previewed online in the tab marked "QUESTIONS" on the job announcement.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.]

We encourage you to apply immediately using the online application system. Submit your complete online City of Spokane employment application by 11:59 p.m. on the filing cut-off date.]

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

Administrative Note: Selection of Senior Administrative Assistants, under Civil Service Rule V, Section 5, applies.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 27th day of June 2018.

MARK LINDSEY
Chair

JERRI BJORK
Acting Chief Examiner

**STREET MAINTENANCE OPERATOR I SPN 561
PROMOTIONAL**

DATE OPEN: Monday, July 2, 2018 **DATE CLOSED:** Sunday, July 15, 2018 at 11:59 p.m.
SALARY: \$36,560.88 annual salary, payable bi-weekly, to a maximum of \$57,315.60

DESCRIPTION:

Performs semi-skilled or specialized street maintenance work requiring previous experience and special knowledge acquired on the job.

DUTIES:

- Assigned to and works on one of the following street maintenance crews; however, employee is expected to work on other crews, perform specialized or unskilled manual work or perform other duties as conditions require.
- Asphalt crew: Assists in preparing street surfaces for patching, repair or tarring operations; may operate a truck.
- Street cleaning crew: operates independently or in a team, all types of trucks, truck-mounted snow plow, street sweeper or flusher.
- Services equipment to which assigned, makes minor field repairs, reports major repairs needed, prepares necessary reports.
- May be required to serve as lead worker to a small crew, operate other types of equipment, perform manual laboring tasks during slack or seasonal periods, answer calls, perform such duties as necessary during emergency winter operations.

MINIMUM QUALIFICATIONS:

Promotional Requirements: (Must be met by date of examination.)

Shortage Recruitment:

Current service in the Street Department; AND, completion of four months of experience in the classification of Laborer II, Asphalt Raker, or Bridge Maintainer I. Applicants must possess a valid Class "B" Commercial Driver's License (CDL) without restriction for air brakes. All applicants must obtain a tank vehicle endorsement within six months of appointment.

REQUIRED ADDITIONAL DOCUMENTS: Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA. – if applicable.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a written test, a performance test, and a department evaluation (PAR), with weights assigned as follows:

- Written Test: 40%
- Performance Test: 40%
- PAR Score: 20%

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

Written Test (weighted 40%):

The written test will be conducted in the Civil Service Test Room (4th floor, City Hall) on **Tuesday, July 24, 2018 at 9:00 a.m.** The approximate duration of the test is 2 hours.

Upon review and acceptance of your application, you will receive an e-mail with complete instructions to appear for your written test session. Additional sessions may be added depending on the number of applications accepted.

The written test may include such subjects as:

- Safety
- Supervision & Public Relations
- General Operating Knowledge
- Traffic Control

Performance Test (weighted 40%):

Applicants will be notified when and where to appear for the sweeper/flusher performance test, which is scheduled for **Wednesday, August 8th, 2018**.

Promotional Evaluation:

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 11:59 p.m. on the filing cut-off date.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 27th day of June 2018.

MARK LINDSEY
Chair

JERRI BJORK
Acting Chief Examiner

**WWTP MAINTENANCE MECHANIC SPN 649
PROMOTIONAL**

DATE OPEN: Monday, July 2, 2018 **DATE CLOSED:** Sunday, July 15, 2018 at 11:59 p.m.
SALARY: \$42,407.28 annual salary, payable bi-weekly, to a maximum of \$66,231.36

DESCRIPTION:

Performs skilled journey level work in the installation, maintenance and repair of equipment and facilities in a secondary wastewater treatment plant.

DUTIES:

- Exercises judgment in determining the frequency of periodic maintenance based on experience and knowledge of the equipment involved.
- Diagnoses, from charts, graphs or by visual inspection, the cause for equipment failure; and effects repairs on all plant mechanical and electrical equipment. Drives trucks to and from outside repair facilities as necessary. Operates multipurpose vehicle while conducting repairs.
- Determines, from experience, consultation with others and observation, any modifications to equipment or facilities needed to improve performance and simplify maintenance; modifies equipment by redesigning and rebuilding; and occasionally fabricates new parts for specialized use.
- Orders material and supplies for assigned projects.
- May be required to operate equipment occasionally on an assigned shift or respond to emergency calls during equipment breakdowns.
- Operates welders, grinders, electric drills and various hand tools common to electrical, mechanical and automotive repair work.
- Cuts, fits and threads pipe, operates power tools, pipe threaders, pipe groovers and impact tools.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Promotional Requirements: (Must be met by date of examination.)

Non-probationary employees with at least one year of experience at the RPWRF in the classifications of WWTP Operator I or WWTP Operator II; OR two years in the classifications of Laborer II or Heavy Equipment Operator assigned to plant operations may apply on a promotional basis.

Applicants must possess a valid driver's license and must obtain a Class "B" Commercial Driver's License (CDL) within the probationary period. Must obtain certification by the Washington State Department of Ecology as a Water Pollution Control Plant Operator I within the probationary period.

*Promotional requirements must be met at the time of examination.

REQUIRED ADDITIONAL DOCUMENTS: Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA. – if applicable.

EXAMINATION DETAILS:

Applicants must pass the examination for this classification to be eligible for promotion by the City of Spokane. This exam will consist of a written test and a performance evaluation, with weights assigned as follows: written test 80%, performance evaluation 20%.

WRITTEN TEST DETAILS:

Written tests will be conducted in the Civil Service Test Room on **Wednesday, July 25, 2018 at 9:00 am**. The approximate duration of the test is 2 hours.

Upon acceptance of your application, you will receive an e-mail with a confirmation of the above test date and time.

The written test may include such subjects as:

- General Mechanics
- Measurements & Calculations
- Motors & Generators
- Pumps & Valves
- Plant Operations & Safety
- Supervision & Training

PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 11:59 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 27th day of June 2018.

MARK LINDSEY
Chair

JERRI BJORK
Acting Chief Examiner

**WWTP MAINTENANCE MECHANIC SPN 649
OPEN ENTRY**

DATE OPEN: Monday, July 2, 2018 **DATE CLOSED:** Sunday, July 15, 2018 at 11:59 p.m.
SALARY: \$42,407.28 annual salary, payable bi-weekly, to a maximum of \$66,231.36

DESCRIPTION:

Performs skilled journey level work in the installation, maintenance and repair of equipment and facilities in a secondary wastewater treatment plant.

DUTIES:

- Exercises judgment in determining the frequency of periodic maintenance based on experience and knowledge of the equipment involved.
- Diagnoses, from charts, graphs or by visual inspection, the cause for equipment failure; and effects repairs on all plant mechanical and electrical equipment.
- Drives trucks to and from outside repair facilities as necessary.
- Operates multipurpose vehicle while conducting repairs.
- Determines, from experience, consultation with others and observation, any modifications to equipment or facilities needed to improve performance and simplify maintenance; modifies equipment by redesigning and rebuilding; and occasionally fabricates new parts for specialized use.
- Orders material and supplies for assigned projects.
- May be required to operate equipment occasionally on an assigned shift or respond to emergency calls during equipment breakdowns.
- Operates welders, grinders, electric drills and various hand tools common to electrical, mechanical and automotive repair work.
- Cuts, fits and threads pipe, operates power tools, pipe threaders, pipe groovers and impact tools.
- Performs related work as required.

Open Entry Requirements: All requirements must be met at the time of application\

High school diploma or equivalent, AND, two years of experience in the operation, maintenance or repair of pumps, electric motors and related equipment in an industrial facility. Satisfactory completion of a recognized school for sewage and water plant operators may be substituted for the experience.

Applicants must obtain certification by the Washington State Department of Ecology as a Water Pollution Control Plant Operator I within the probationary period of employment. Applicants must possess a valid driver's license and must obtain a Class "B" Commercial Driver's License (CDL) within one year of appointment.

REQUIRED ADDITIONAL DOCUMENTS: Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA. – if applicable.

WRITTEN TEST DETAILS:

Written tests will be conducted in the Civil Service Test Room on **Wednesday, July 25, 2018 at 9:00 am**. The approximate duration of the test is 2 hours.

Upon acceptance of your application, you will receive an e-mail with a confirmation of the above test date and time.

The written test may include such subjects as:

- General Mechanics
- Measurements & Calculations
- Motors & Generators
- Pumps & Valves
- Plant Operations & Safety
- Supervision & Training

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 11:59 p.m. on the filing cut-off date

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender, sexual orientation, age, marital status, veteran status, or disability status.

TO APPLY:

An application is required for all applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 27th day of June 2018.

MARK LINDSEY
Chair

JERRI BJORK
Acting Chief Examiner

**URBAN FORESTRY SUPERVISOR SPN 698
OPEN ENTRY**

DATE OPEN: Monday, July 2, 2018 **DATE CLOSED:** Sunday, July 15, 2018 at 11:59 p.m.
SALARY: \$62,640.00 annual salary, payable bi-weekly, to a maximum of \$81,745.20

DESCRIPTION:

Performs responsible technical and supervisory work over urban forestry programs.

DUTIES:

- Develops, implements, and supervises assigned program.
- Supervises subordinate employees and participates in more difficult operations.
- Originates and implements concepts for overall program development.
- Originates and monitors budget, contracts, and purchases.
- Designs and reviews proposals, including cost estimates and specifications.
- Schedules maintenance, repairs, overall enhancements and improvements for assigned areas, related equipment, and systems.
- Inspects City trees and plantings.
- Originates and directs treatment plans, pruning schedules, and cultural regimes.
- Assists in the monitoring and enforcement of related City ordinances.
- Reviews development plans that impact assigned functions.
- Provides technical information, education, and assistance to the public.
- Encourages input, and works with the public to encourage support for the urban forestry and parks.
- Operates an automobile or light truck among several work locations.

MINIMUM QUALIFICATIONS:

Open Entry Requirements: All requirements must be met at the time of application.

Open Entry Requirements:

Education: Graduation from an accredited four-year college or university with a degree in urban forestry or closely related field.

Work Experience: Three years of experience in urban forestry or related field; one year of which must have been in a responsible supervisory position.

License: Current Certified Arborist certification issued by the International Society of Arboriculture.

Substitution: Additional experience may substitute, on a year-for-year basis, for up to two years of the educational requirement.

Additional Documentation: Unofficial college transcripts are required and should be attached to your application prior to submitting.

REQUIRED ADDITIONAL DOCUMENTS: Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA. – if applicable.

EXAMINATION PROCESS

The examination will consist of a Training and Experience (T&E) Evaluation, weighted at 100% of the final score. You will need to meet the minimum qualifications and pass the examination for this position to be eligible for hire.

T&E EVALUATION DETAILS

We have designed the T&E to evaluate the relevance, level, recentness, progression, and quality of the applicant's education and training, and to elicit sufficient job-related information to evaluate the amount and quality of the applicant's previous experience, as well as any other information deemed meaningful to performing the duties of the position.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless we intend to measure those skills.

IMPORTANT: The T&E is the Civil Service examination for this position. We present it as a Supplemental Questionnaire, which needs to be completed online and submitted as part of the application. You may preview the questions online in the tab marked "QUESTIONS" on the job announcement.

NOTE:

- Responses should be consistent with the information on your application and are subject to verification. "See Resume" or "See Application" are not qualifying responses and will not be considered.
- Changes or corrections to your responses cannot be made once your application packet has been submitted. Duplicate applications will be disqualified.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments to the application will not be accepted in lieu of completing each question online.
- It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire as you complete your application for submission.

We encourage you to apply immediately. Online applications must be completed and submitted by 11:59 p.m. on the filing cut-off date.

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status. As a Fair Chance employer, the City of Spokane does not conduct initial background screening for non-public safety positions.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 27th day of June 2018.

MARK LINDSEY
Chair

JERRI BJORK
Acting Chief Examiner

**PROBATION OFFICER I SPN 954
OPEN ENTRY**

DATE OPEN: Monday, July 2, 2018 **DATE CLOSED:** Sunday, July 15, 2018 at 11:59 p.m.
SALARY: \$44,871.12 annual salary, payable bi-weekly, to a maximum of \$73,915.20

DESCRIPTION:

Performs professional investigation, counseling, and casework relating to offender probation under the jurisdiction of the Municipal Court.

DUTIES:

- Performs pre and post sentence investigations; gathers, assesses and evaluates facts gained through interviews and research for inclusion in pre or post sentence reports.
- Develops case plans by assessing community and State resources. Testifies and makes recommendations to the Court regarding resource/treatment options for the offender, community safety concerns, degree of and need for incarceration. Utilizes risk and needs assessment tools.
- Carries out regular probation caseload duties and/or specialized caseload duties involving supervised probation, community service, diversion, or deferred prosecution cases.
- Performs placement, attendance and participation monitoring of Court ordered treatment, community service, and other specialized programming as an alternative to incarceration, such as, electronic home monitoring and day reporting.
- Prepares Court presentations relative to sentencing violations, early probation terminations, etc. Maintains appropriate treatment records and statistics.

- Performs deferred prosecution eligibility interviews and monitoring for alcohol, drug, and mental health cases which meet statutory guidelines for approval by the Court.
- Monitors cases for subsequent violations.

MINIMUM QUALIFICATIONS:

Open Entry Requirements: All requirements must be met at the time of application

Graduation from an accredited four-year college or university with a degree in Sociology, Psychology, Criminal Justice, or closely related field; AND, one year of experience as a probation caseworker, detention/correction officer, law enforcement officer or closely related field.

All applicants must possess a valid driver's license or evidence of equivalent mobility.

All applicants are subject to a thorough background investigation including criminal history. A criminal history which affects an applicant's ability to be certified for access to federal, state, and local criminal justice databases constitutes a bar to employment as a Probation Officer I.

NOTE: Selection of a Senior Administrative Assistant, Rule V, Section 5, Rules of the Civil Service Commission, applies to this job classification.

REQUIRED ADDITIONAL DOCUMENTS: Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA. – if applicable.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a training and experience evaluation (T&E), weighted at 100%.

T&E EVALUATION DETAIL

The T&E examination consists of a Supplemental Questionnaire. The questions may be viewed online under the tab marked **"QUESTIONS"** on the job announcement page. The T&E must be submitted online at the time of application. All applicants must complete and submit a City of Spokane employment application online by 11:59 p.m. on the closing date.

- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments to the application will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., are not qualifying responses and will not be considered.
- Changes or corrections to your responses cannot be made once your application packet has been submitted.
- **TIP:** It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

Qualified applicants are encouraged to apply immediately.

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender, sexual orientation, age, marital status, veteran status, or disability status.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

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MARK LINDSEY
Chair

JERRI BJORK
Acting Chief Examiner

Notice for Bids

Supplies, Equipment, Maintenance, etc.

The Neighborhood & Business Services Division is initiating this Request for Qualifications (RFQ) to solicit Proposals from agencies interested in developing and managing a Community Land Trust (CLT).

The City of Spokane is committed to creating and maintaining affordable housing because of this the city is issuing the RFQ with the purpose of soliciting an agency to establish a governing non-profit and board to work in partnership with the City of Spokane in developing a city-wide CLT program. There is startup funding of \$1.3 million available and is subject to negotiations prior to releasing any funds.

To review the RFQ and for details on how to apply please visit www.spokanecity.org/chhs/

Publish: June 27 & July 4, 2018

