



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 108

JUNE 27, 2018

Issue 26



MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT
BEN STUCKART

COUNCIL MEMBERS:

BREEAN BEGGS (DISTRICT 2)

KATE BURKE (DISTRICT 1)

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

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INSIDE THIS ISSUE

MINUTES	766
GENERAL NOTICES	772
ORDINANCES	775
JOB OPPORTUNITIES	778
NOTICES FOR BIDS	781

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USPS 403-480

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Minutes

MINUTES OF SPOKANE CITY COUNCIL**Monday, June 18, 2018****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Briefing Center in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call

On roll call, Council President Stuckart and Council Members Burke, Fagan, Mumm, Kinnear, and Stratton were present. Council Member Beggs was absent.

City Administrator Theresa Sanders, City Council's Policy Advisor Brian McClatchey, and City Clerk Terri Pfister were also present on the dais.

Advance Agenda Review

The City Council received an overview from staff on the June 25, 2018, Advance Agenda items.

Memorandum Of Understanding between the Police Department and Catholic Charities of Spokane (OPR 2018-0296) (deferred from May 14, 2018)

Council President Stuckart requested a motion to table indefinitely the Memorandum of Understanding with the House of Charities of Spokane. The following action was taken:

Motion by Council Member Kinnear, seconded by Council Member Stratton, **to table indefinitely** the Memorandum of Understanding between the Police Department and Catholic Charities of Spokane to provide Special Patrol Policing to support the efforts of the House of Charity in providing safe shelter and security to individuals in downtown Spokane area (OPR 2018-0296); **carried unanimously (Council Member Beggs absent).**

Council President subsequently noted there was a misunderstanding and requested City Council take the Memorandum from being tabled indefinitely to deferring for one week. The following action was taken:

Motion by Council Member Kinnear, seconded by Council Member Fagan, to take OPR 2018-0296 from being tabled indefinitely **to defer** instead for one week (from the June 25, 2018, agenda to the July 9, 2018, Agenda); **carried unanimously (Council Member Beggs absent).**

Action to Approve June 25, 2018, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the June 25, 2018, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.2):

Motion by Council Member Fagan, seconded by Council Member Mumm, **to approve** the Advance Agenda for Monday, June 25, 2018, (as amended); **carried unanimously (Council Member Beggs absent).**

ADMINISTRATIVE SESSION**Current Agenda Review**

The City Council reviewed the June 18, 2018, Current Agenda.

Final Reading Ordinance C35634

Council President Stuckart noted that changes to Ordinance C35634 were discussed at committee (earlier today). He further noted the City Council has a redline version that was discussed at committee this afternoon and also a clean version that the Council will consider tonight.

First Reading Ordinance C35637

Motion by Council Member Fagan, seconded by Council Member Mumm, **to accept** revised version of Final Reading Ordinance C35637 (exempting qualifying multiple-family housing projects from the requirement to provide off-street parking); **carried unanimously (Council Member Beggs absent)**.

CONSENT AGENDA

Upon motion by Council Member Fagan, seconded by Council Member Stratton, the City Council unanimously (Council Member Beggs absent) approved Staff Recommendations for the following:

One-year Contract Extension with Public Safety Corporation, AOT (Lake Mary, FL) for continued joint administration of the False Alarm Program from July 1, 2018 through June 30, 2019—\$300,000 estimated revenue per year. (OPR 2011-0535)

Contract Extension with American Recycling Corporation (Spokane, WA) for recycling of metals collected from the Waste-to-Energy Facility's ash, and scrap metals from the tipping floor from July 1, 2018 through December 31, 2018—\$100,000. (OPR 2015-0022 / RFP 4071-14)

Extension of Sole Source Contract with McCoy Power Consultants (Genoa, NV) to maintain compliance of National Electric Reliability Corporation/Federal Energy Regulatory Commission reliability standards for the Waste-to-Energy Facility—\$90,000. (OPR 2016-0450 / RES 2016-0055)

Recommendations to list the following on the Spokane Register of Historical Places:

- a. Engelhorn Hotel/Apartments, 410 West 3rd Avenue. (OPR 2018-0366)
- b. McClintock-Trunkey Annex Building, 125 South Stevens Street. (OPR 2018-0367)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through June 8, 2018, total \$11,014,987.03 (Check Nos. 549527-549666; ACH Payment Nos. 50922-51137), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$9,299,656.73. (CPR 2018-0002)

City Council Meeting Minutes: May 21, 2018, June 4, 2018 and June 7, 2018. (CPR 2018-0013)

Council Recess/Executive Session

The City Council adjourned at 3:48 p.m. No Executive Session was held. The City Council reconvened again at 6:00 p.m. for the Regular Legislative Session.

LEGISLATIVE SESSION**Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Stuckart.

Roll Call

Council President Stuckart and Council Members Burke, Fagan, Mumm, Kinnear, and Stratton were present. Council Member Beggs was absent.

City Clerk Terri Pfister and City Council's Policy Advisor Brian McClatchey were also present.

PROCLAMATIONS

June 2018 *Home Ownership Month*

Council Member Kinnear read the proclamation and presented it to Kris Pasterz, Director of Financial Stability for Spokane Neighborhood Action Partners. Throughout our Nation's history homeownership has been a symbol of the American Dream. The City of Spokane proudly supports homeownership in our community as well as the many organizations that work to enhance and sustain homeownership through education and counseling, home repair programs, down payment assistance, and self- help programs that leverage the power of volunteers.

ADMINISTRATION REPORT**Riverfront Park Redevelopment Update**

Parks Director Leroy Eadie provided introductory remarks and then Garrett Jones of the Parks Department provided update on Riverfront Park Redevelopment and in particular the Pavilion. (See attachment to these minutes.)

APPOINTMENTS**Community, Housing and Human Services (CHHS) Board (CPR 2012-0033)**

Upon Unanimous Voice Vote (Council Member Beggs absent), the City Council **approved** (and thereby confirmed) the appointments of Gordon Graves and Douglas Durham to the CHHS Board for a term of January 1, 2018, through December 31, 2020.

COUNCIL COMMITTEE REPORTS**Finance and Administration Committee Meeting**

Council Member Mumm reported on the Finance and Administration Committee meeting held earlier today (June 18, 2018). Minutes of the Finance and Administration Committee meeting are filed with the City Clerk's Office and are available for review following approval by the Finance and Administration Committee.

OPEN FORUM

David Boleneus, Al Randal, Kenny Moore, and Tom Horne presented remarks to bring attention to the pending sale of Avista to Hydro One and appealed to the City Council to intervene on behalf of their constituents by appealing to the UTC to delay or cancel the sale.

Rick Bocook spoke regarding a rape that occurred at the Washington Apartments and remarked on drug activity around the House of Charity.

George McGrath and Maggie McCarthy presented remarks in opposition to the sale of Avista to Hydro One.

Sean Montgomery indicated he had questions regarding Sunset Hill and stated he wasn't sure if it is on for consideration under some other item on the agenda. Council President Stuckart stated there is a street project on Sunset Hill next week and indicated Mr. Montgomery could speak with Council following the meeting.

Henry Valder remarked on homeownership for veterans and the Vets Garage.

LEGISLATIVE AGENDA**SPECIAL BUDGET ORDINANCE****Special Budget Ordinances C35636**

Upon Unanimous Roll Call Vote (Council Member Beggs absent), the City Council **passed Special Budget Ordinance C35636** amending Ordinance No. C35565 passed by the City Council December 11, 2017, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2018, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2018, and providing it shall take effect immediately upon passage, and declaring an emergency and appropriating funds in:

General Fund

FROM: Unappropriated Reserves, \$160,000;

TO: Other Misc. Services, \$160,000.

(This action allows the appropriation of additional funds to support homeless outreach and encampment response programming.)

There were no **Emergency Ordinances**.

RESOLUTIONS**Resolution 2018-0046**

Upon Unanimous Roll Call Vote (Council Member Beggs absent), the City Council **adopted Resolution 2018-0046** permitting the use of unmanned aerial vehicles by the City's Public Works Department to enable enhanced inspection of City public works infrastructure and facilities.

Resolution 2018-0050

Upon 1-5 Roll Call Vote (Council Member Stratton voting “aye” and Council President Stuckart and Council Members Burke, Fagan, Kinnear, and Mumm voting “no” and Council Member Beggs absent), the City Council rejected Resolution 2018-0050 relating to a modification of the City of Spokane’s Retail Water Service Area to include Parcel Number 26231.9207.

Resolutions 2018-0047, 2018-0048, and 2018-0049

Upon Unanimous Roll Call Vote (Council Member Beggs absent), the City Council adopted the following resolutions relating to modifications of the City of Spokane’s Retail Water Service Area to include:

RES 2018-0047	Parcel Number 35352.9061.
RES 2018-0048	Parcel Number 35352.0305.
RES 2018-0049	Parcel Number 35352.9111.

Resolutions 2018-0051, 2018-0052, and 2018-0053

Motion by Council Member Fagan, seconded by Council Member Stratton, **to defer** Resolutions 2018-0051, 2018-0052, and 2018-0053 (relating to modifications of the City of Spokane’s Retail Water Service Area) until July 9, 2018; **carried 5-1 (Council Member Mumm voting “no” and Council Member Beggs absent).**

For Council action on Resolution 2018-0045, see section of minutes under “Hearings.”

FINAL READING ORDINANCES**Final Reading Ordinance C35634**

Motion by Council Member Stratton, seconded by Council Member Mumm, **to defer** Final Reading Ordinance C35634 (relating to budget controls) for one month (to July 23, 2018); **carried unanimously (Council Member Beggs absent).**

Final Reading Ordinance C35632 (Deferred from June 11, 2018, Agenda)

Upon Unanimous Roll Call Vote (Council Member Beggs absent), the City Council passed Final Reading Ordinance C35632 relating to Urban Utility Installation Program; amending SMC section 8.10.230. (First Reading held on June 4, 2018.)

FIRST READING ORDINANCES

The following Ordinances were read for the first time with further action deferred:

- ORD C35635** Relating to the electric fence security systems amending SMC 17C.130.310.
- ORD C35637** Exempting qualifying multiple-family housing projects from the requirement to provide off-street parking; enacting a new section 08.15.140 of the Spokane Municipal Code. (As revised during the City Council’s 3:30 p.m. Briefing Session.)
- ORD C35638** Relating to business registrations for social purpose corporations and Certified B Corporations; amending sections 08.01.020, 08.01.190, and 08.02.0206.

There were no **Special Considerations**.

HEARINGS**Resolution 2018-0045 Adopting the Six-Year Comprehensive Street Program 2019-2024 (RES 2018-0045 / ENG 2018015)**

The City Council held a hearing on Resolution 2018-0045 adopting the Six-Year Comprehensive Street Program 2019-2024. Brandon Blankenagel, Senior Engineer in the Capital Management Department, presented an overview of the Six-Year Comprehensive Street Program and responded to Council inquiries. Subsequent to an opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote (Council Member Beggs absent), the City Council adopted Resolution 2018-0045 adopting the Six-Year Comprehensive Street Program 2019-2024.

SECOND OPEN FORUM

Jon Lemus remarked on open forum and suggested the City Council allow citizens to speak more than once a month.

Gabriel Elliot commented on KYRS radio and neighborhood councils.

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 7:29 p.m.

STUDY SESSION MEETING MINUTES SPOKANE CITY COUNCIL Thursday, June 14, 2018

A Special Meeting of the Spokane City Council was held on the above date at 3:33 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council Member Stratton (acted as Chair) and Council Members Beggs and Mumm were present. Council President Stuckart and Council Members Burke, Fagan and Kinnear were absent. A quorum of Council was not present; however, the three attending City Council Members held a discussion on the following topic:

- Infill Code Amendments

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 4:19 p.m.

CITY OF SPOKANE CIVIL SERVICE COMMISSION MEETING MINUTES May 15, 2018

Mark Lindsey, Chair called the regular meeting to order at 9:30 a.m. Present were Craig Hult, Judith Gilmore, Pam De Counter and Scott Stephens.

Agenda Item I.

Approval of Minutes:

A motion to approve the minutes for April 2018 was put forth by Ms. Gilmore and seconded by Ms. De Counter. The motion passes unanimously.

Agenda Item II.

Staff Activities:

Ms. Bjork introduced two new employees Civil Service recently hired in the position of Personnel Analyst I: Mr. Colin Martin and Ms. Keri Mitchell. Ms. Bjork then presented the staff activities for the month of April.

April:

Announcements issued:	10	Classifications revised:	1
Examinations:	96	Classifications new/deleted:	0/0
Requisitions received:	14	Requisitions certified:	9
Class Surveys completed:	0	Class Surveys in progress:	4
Requisitions pending:	18	Requisitions canceled:	0

Average days from department initiation of request to receipt in Civil Service:	3.1
Average days from requisition receipt to certification:	0.4
Percentage certified within 24 hours:	100%
Average days from department initiation to completion of hire	11.4

Agenda Item III.

Supported Employment Program

Ms. Christine Cavanaugh, Human Resources Director, addressed the Commission about her recent steps to bring Supported Employment to the City using temporary/seasonal employees, since Civil Service has not created classified Supported Employment positions. She showed a video presentation from HireAbility Spokane, a local agency which works to connect employers with individuals seeking employment who have developmental disabilities. She introduced

members of local agencies involved in Supported Employment, who shared information about the use of the program. Brian Nichols, Program Manager for the Developmental Disabilities Division at Spokane County, spoke about his experience with Spokane agencies involved in the program, and his knowledge of other cities in Washington where Supported Employment is a success.

Mayor David Condon then spoke to the Commission, stating that Supported Employment is a vital aspect of the strategic plan for the City, in support of diversity and inclusion, and this program needs to move forward. He requests that we convene the Rule Review Committee to discuss how we can have fully employed, represented individuals with disabilities working for the City. The long term goal is to be fully inclusive and offer opportunities to all citizens of our community.

Ms. Bjork agreed that Supported Employment is an excellent program. However, it is not a simple process to bring this to the City of Spokane under Civil Service. She explained that we have a merit based system of employment, for which we create job classifications, and free and open competitive examinations, as defined in the City Charter and Civil Service Rules. The required work of the City is the basis for this process, and thus we must focus on the job requirements rather than the individuals we want to employ. Supported Employment is new to the City, and adjustment is required in order to adopt this program properly. If the Rule Review Committee is to be convened, she suggests that we must wait until a new Chief Examiner has been appointed to lead this process.

Ms. Cavanaugh responded by affirming her commitment to the merit system. She feels that as many City employees as possible should have the protection that Civil Service and the merit system provides. She requested that the Rule Review Committee be convened as soon as possible.

Agenda Item IV.

Rule IX Lay Off procedure clarification

Ms. Bjork presented information regarding the lay-off of Officer Neil Higgins. After 120 days in an approved leave of absence, Officer Higgins was laid off by the Police Department, since he was not ready to return to work. Human Resources supports allowing Officer Higgins extended time off since he has gone overseas, but to allow him to remain on the laid off list for Police Officer until he returns, without being certified for positions that are open during his absence. Ms. Bjork explained that Civil Service can offer a waiver of certification pursuant to Rule V, section 8. She requested guidance from the Commission to clarify if they would like to make formal decisions in these cases, or if the Chief Examiner should make the determinations independently. Mr. Stephens put forth a motion to approve the current request for Officer Higgins, and in future to determine these on a case by case basis with initial acceptance of the request coming from the Chief Examiner, followed by Commission approval. Ms. Gilmore seconded the motion. The Commission agreed unanimously. Ms. Christine Cavanaugh stated that she agreed this was a good process and thanked the Commission.

Agenda Item V.

Update on the Chief Examiner selection process

Ms. Bjork informed the Commission on the current status of the Chief Examiner process. The recruitment has closed, Training and Experience evaluations have been scored, and a list is ready. She has reached out to stakeholders for group interview panelists, and participants have been identified. Ms. Bjork would like to confirm which candidates the Commission would like to interview and which Commissioners would like to participate in the group interview panels.

The Commission went into Executive session for discussion of the selection process at 9:43 a.m. and returned at 10:00 a.m.

Agenda Item VII.

Other Business

Ms. De Counter asked for clarification regarding the next steps for the Supported Employment Program implementation. Mr. Hult asked why the Commission is still discussing this, as it was presented in November of 2017 and approved to move forward. Ms. Bjork replied stating that more work is to be done in establishing procedures which are permitted within the Civil Service Rules. This is a new program to the City, and it requires a careful plan for implementation, which the new Chief Examiner would be the best party to undertake.

Ms. Gilmore reiterated her support for Supported Employment and her belief that the new Chief Examiner should be a part of the process. Mr. Lindsey stated that interviews and hiring of a new Chief Examiner will be done in the next few weeks.

Ms. Melissa Wittstruck, representing M&P bargaining unit, spoke briefly in support of Civil Service's careful, considered approach to starting a Supported Employment program.

There being no additional business to come before the Commission, the meeting was adjourned at 10:55 a.m.

General Notices

HOME FUNDS APPLICATIONS AVAILABLE

The City of Spokane seeks applicants for funding that can be used to acquire, rehabilitate, or construct rental properties within the City limits that are affordable to low-income households.

About \$2,200,000 in Federal HOME funds will be available as low-interest loans through the City of Spokane's Multifamily Housing Program. In exchange for low-cost loans with the potential for payment deferral and/or debt forgiveness, property owners must agree to rent restrictions and to rent to low-income tenants for at least 5 years for projects involving rehabilitation or acquisition, or 20 years for new construction projects. The funding should supplement financing from other sources.

Projects must meet at least one of the program priorities: housing affordable to households earning 30% or less of the area median income (\$19,550 for a family of four); housing units that are affordable to households with incomes at or below 50% AMI (\$32,600 for a family of four) and are located within a City Council Targeted Investment Area and/or in areas designated as Centers and Corridors in the City's Comprehensive Land Use Plan; housing units with 3 or more bedrooms that are affordable to large households earning 50% or less of the area median income; and/or housing units that provide Permanent Supportive Housing for chronically homeless. Rent restrictions, tenant income limits, and other requirements apply.

Applications for funding consideration may be submitted by non-profit housing organizations, the Spokane Housing Authority, and Community Housing Development Organizations, as well as for-profit developers and building owners.

Application materials are in Word and Excel and are available on the City's website at <https://my.spokanecity.org/chhs/>, by contacting the City's Community, Housing, & Human Services Department - City Hall, 808 West Spokane Falls Boulevard, Rm. 650, by calling 625-6325, or by email to CHHSRFP@spokanecity.org. **Completed applications will be accepted until Tuesday, August 7, 2018 at 5:00 P.M.** Contact Melora Sharts at 625-6325 or msharts@spokanecity.org or Paul Trautman at 625-6329 or ptrautman@spokanecity.org for questions regarding the application.

Minority and women applicants are encouraged to apply.

Publish June 13, 20, and 27; July 4, 11, 18, and 25; and August 1, 2018.

Notice of Application and SEPA Review

Notice is hereby given that Dwight Hume on behalf of **Clanton Family LLC** applied for a Comprehensive Plan Land Use Map Change on October 30, 2017. This application was complete on April 19, 2018. Any person may submit written comments on the proposed actions or call for additional information:

Planning & Development Services
Attn: Tirrell Black, Planner
808 West Spokane Falls Boulevard
Spokane, WA 99201-3333
Phone (509) 625-6185 or 625-6300
tblack@spokanecity.org

Agent: Dwight Hume, dhume@spokane-landuse.com, 509-435-3108

Documents relating to these amendments are available for viewing at:
<https://my.spokanecity.org/projects/2017-2018-proposed-comprehensive-plan-amendments/>

Location: The subject site includes 3 parcels located on the southeast corner of West 6th Avenue and South Stevens Street (parcels 35191.5101, .5102, and .5103). The concerned properties total approximately 0.68 acres.

Description of Proposal: This proposal is to change the 3 parcels from Office Land Use and OR-150 zoning (Office Retail, 150-foot height limit) to General Commercial Land Use and CB-150 zoning (Community Business, 150-foot height limit)

SEPA: This proposal for a non-project action will be reviewed under the State Environmental Policy Act (SEPA) under Spokane Municipal Code Section 17E.050. The Environmental Checklist is available for review at: <https://my.spokanecity.org/projects/2017-2018-proposed-comprehensive-plan-amendments/>

Comment Deadline: This notice initiates a 60-day public comment period. Written comments may be submitted via mail or email on this application and any environmental issues related to it by **July 27, 2018**. Written comments should be sent to the Planning Services Department address listed above, email is okay, Attn: Tirrell Black.

Only the applicant, persons submitting written comments and persons testifying at a hearing may appeal the decision of the Plan Commission and City Council.

Publish: June 6 , 13, 20 & 27, 2018

Notice of Application and SEPA Review

Notice is hereby given that Dwight Hume on behalf of **Kain Investments LLC** applied for a Comprehensive Plan Land Use Map Change on October 30, 2017. This application was complete on April 19, 2018. Any person may submit written comments on the proposed actions or call for additional information:

Planning & Development Services
Attn: Tirrell Black, Planner
808 West Spokane Falls Boulevard
Spokane, WA 99201-3333
Phone (509) 625-6185 or 625-6300
tblack@spokanecity.org

Agent: Dwight Hume, dhume@spokane-landuse.com, 509-435-3108

Documents relating to these amendments are available for viewing at:
<https://my.spokanecity.org/projects/2017-2018-proposed-comprehensive-plan-amendments/>

Location: The subject site includes a portion of one parcel located at 9th Avenue and South Madison Street (parcel 35193.9017; see map). The concerned property totals approximately 0.11 acres.

Description of Proposal This proposal is to change a portion of one parcel from Residential 15-30 Land Use and RMF zoning to Neighborhood Retail Land Use and NR-35 zoning (same as adjacent commercial Ace Hardware and Huckleberry's). The portion is 14 feet on east edge and 22 feet on south edge of parcel (4,952 sq. ft. or .11 acre).

SEPA: This proposal for a non-project action will be reviewed under the State Environmental Policy Act (SEPA) under Spokane Municipal Code Section 17E.050. The Environmental Checklist is available for review at: <https://my.spokanecity.org/projects/2017-2018-proposed-comprehensive-plan-amendments/>

Comment Deadline: This notice initiates a 60-day public comment period. Written comments may be submitted via mail or email on this application and any environmental issues related to it by **July 27, 2018**. Written comments should be sent to the Planning Services Department address listed above, email is okay, Attn: Tirrell Black.

Only the applicant, persons submitting written comments and persons testifying at a hearing may appeal the decision of the Plan Commission and City Council.

Publish: June 6 , 13, 20 & 27, 2018

Notice of Application and SEPA Review

Notice is hereby given that City of Spokane Planning has received a request from City Council for a Comprehensive Plan Text Amendment Change. This proposal is to amend Section 2.1 of Chapter 2 and is open to public comment and subject to review by the Plan Commission. Any person may submit written comments on the proposed actions or call for additional information:

Planning & Development Services
Attn: Shauna Harshman, Planner
808 West Spokane Falls Boulevard
Spokane, WA 99201-3333
Phone (509) 625-6300
sharshman@spokanecity.org

Documents relating to this proposed amendment is available for viewing at:
<https://my.spokanecity.org/projects/2017-2018-proposed-comprehensive-plan-amendments/>

Description of Proposal: This proposal is to amend Section 2.1, of Chapter 2 of the City's Comprehensive Plan to include a reference to the Joint City council-Administration Six-Year Strategic Plan adopted by resolution number (2017-0101).

SEPA: This proposal is exempt from SEPA Review.

Comment Deadline: This notice initiates a 60-day public comment period. Written comments may be submitted via mail or email on this application and any environmental issues related to it by **July 27, 2018**. Written comments should be sent to the Planning Services Department address listed above, email is okay, Attn: Shauna Harshman.

Only the applicant, persons submitting written comments and persons testifying at a hearing may appeal the decision of the Plan Commission and City Council.

Publish: June 6 , 13, 20 & 27, 2018

NOTICE OF APPLICATION AND SEPA REVIEW

Notice is hereby given that Taudd Hume, Parsons/Burnett/Bjordahl/Hume LLP, applied for a Comprehensive Plan Land Use Map Change on behalf of U Haul on October 31, 2017. This application was complete on April 20, 2018. Any person may submit written comments on the proposed action or call for additional information at:

*City of Spokane, Planning Services Department
Attn: Teri Stripes, Assistant Planner
808 West Spokane Falls Boulevard
Spokane, WA 99201-3333
Phone (509) 625-6597
tstripes@spokanecity.org*

SUBJECT: This proposal is to change the 12 parcels from Office Land Use and OR-70 zoning (Office Retail, 70-foot height limit) to General Commercial Land Use and GC-70 zoning (General Commercial, 70-foot height limit).

AGENT: Mr. Taudd Hume
Parsons/Burnett/Bjordahl/Hume, LLP
509-252-5066
thume@pblaw.biz

File Number: Z2017-624COMP, U Haul. Documents relating to this amendment are available for viewing and download at:
<https://my.spokanecity.org/projects/2017-2018-proposed-comprehensive-plan-amendments/>

Location: The subject site includes 12 parcels located at 1616 South Rustle Street, located south of Sunset Highway and west of South Rustle Street (parcels 25262.0803, .0902, 0802, .0903, .0901, .0502, .0503, .0504, .0506, .0801, .0404, and .2212). The concerned properties total approximately 10.76 acres.

SEPA: This proposal for a non-project action will be reviewed under the State Environmental Policy Act (SEPA) under Spokane Municipal Code Section 17E.050. The Environmental Checklist is available for review at:
<https://my.spokanecity.org/projects/2017-2018-proposed-comprehensive-plan-amendments/>

Comment Deadline: This notice initiates a 60-day public comment period. Written comments may be submitted via mail or email on this application and any environmental issues related to it by **July 27, 2018**. Written comments should be sent to the Planning Services Department address or email listed above, Attn: Teri Stripes. **Only the applicant, persons submitting written comments and persons testifying at a hearing may appeal the decision of the Plan Commission and City Council.**

Publish: June 6 , 13, 20 & 27, 2018

NOTICE OF APPLICATION AND SEPA REVIEW

Notice is hereby given that Taudd Hume, Parsons/Burnett/Bjordahl/Hume LLP, applied for a Comprehensive Plan Land Use Map Change on behalf of Plese & Plese LLC on October 31, 2017. This application was complete on April 20, 2018. Any person may submit written comments on the proposed action or call for additional information at:

Planning Services Department

Attn: Teri Stripes, Assistant Planner
808 West Spokane Falls Boulevard
Spokane, WA 99201-3333
Phone (509) 625-6597
tstripes@spokanecity.org

SUBJECT: This proposal is to change the parcel from Residential 4-10 Land Use and RSF zoning (Residential Single Family) to Office Land Use and O-35 zoning (Office, 35-foot height limit).

AGENT: Mr. Taudd Hume
Parsons/Burnett/Bjordahl/Hume, LLP
509-252-5066
thume@pblaw.biz

File Number: Z2017-630COMP, Plese & Plese LLC. Documents relating to this amendment are available for viewing and download at:

<https://my.spokanecity.org/projects/2017-2018-proposed-comprehensive-plan-amendments/>

APPLICANT REQUESTED LOCATION:

The subject site includes a portion of one parcel located at 6216 North Washington Street, located south of Francis Avenue (a portion of parcel 36311.0517, which is currently split-zoned). The concerned portion of the property totals approximately 0.175 acres.

ADDITIONAL LOCATION UNDER CONSIDERATION:

A similarly situated parcel (also split-zoned) located immediately east across the alley from the applicant's proposed parcel is also being forwarded to the Plan Commission for consideration for the same changes on the land use plan map. This is parcel 36311.0503, addressed as 6217 N. Whitehouse Street. This would add 3,351 sq. ft. or 0.09 acres to the proposal.

SEPA: This proposal for a non-project action will be reviewed under the State Environmental Policy Act (SEPA) under Spokane Municipal Code Section 17E.050. The Environmental Checklist is available for review at:

<https://my.spokanecity.org/projects/2017-2018-proposed-comprehensive-plan-amendments/>.

Comment Deadline: This notice initiates a 60-day public comment period. Written comments may be submitted via mail or email on this application and any environmental issues related to it by July 27, 2018. Written comments should be sent to the Planning Services Department address or email listed above, Attn: Teri Stripes. **Only the applicant, persons submitting written comments and persons testifying at a hearing may appeal the decision of the Plan Commission and City Council.**

Publish: June 6 , 13, 20 & 27, 2018

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C 35632

An ordinance relating to Urban Utility Installation Program; amending SMC section 8.10.230.

WHEREAS, the Pilot Urban Utility Installation Project has shown a benefit to utility rate payers; and

WHEREAS, the Pilot Project demonstrated a better utilization of existing infrastructure; and

WHEREAS, the Pilot project has allowed redeveloping properties to modernize—meeting current life safety building and fire code requirements; - - Now, Therefore,

The City of Spokane does ordain:

Section 1. That SMC section 8.10.230 is amended to read as follows:

- A. ~~((Pilot))~~ Urban Utility Installation ~~((Project))~~ Program
 There is created a ~~((Pilot))~~ Urban Utility Installation ~~((Project))~~ Program established to provide funding to ~~((the City's utilities departments))~~ mitigate the cost of the installation of new or upgrades to city-owned public utility infrastructures in the city right-of-way which is associated with the redevelopment of existing structures or in-fill development with new structures on properties in the ~~((downtown core and in other))~~ approved Target Investment Areas, centers and corridors, as well as Historically Used Commercial Structures, Neighborhood Retail, and listed Historic Properties targeted for in-fill ((identified in the Urban Utility Installation Area map)) development.
- B. Project Eligibility Criteria
1. ~~((The City will coordinate with abutting property owners to install new or upgrade existing public utilities infrastructure located in the city right-of-way. Projects will be evaluated based on objective criteria which includes but is not limited to, the timing and extent of the redevelopment project, project financial resources, increased demand for public utility services, projected utility revenue to the city, and the impact and efficiency of. Mix the existing infrastructure. The city administration shall develop criteria consistent with this section for the awarding of project monies which shall be approved by resolution by City Council.))~~ Projects must have a commercial or multi-family use post redevelopment.
 2. ~~((Priorities for funding shall include, but are not limited to, the following:~~
 - a. ~~Re-use of buildings (historic preservation),~~
 - b. ~~Density & infill mix of housing,~~
 - c. ~~Affordable housing within a development,~~
 - d. ~~Mix use of commercial and retail, and~~
 - e. ~~Increased demand on public utility services.))~~ Projects must be located in a Target Investment Area, designated center & corridor zoned area, or be a Historically Used Commercial structure, a Neighborhood Retail Zoned Property, and/or a listed Historic Property.
 3. The property owners shall submit an application for the Urban Utility Installation funding. The application will collect the necessary project details for evaluation.
 4. Vacant undeveloped properties (no buildings) within qualifying areas can receive water and sewer right-of-way installation assistance of up to a maximum of ten thousand dollars (\$10,000).
 5. The rehabilitation of an existing building (occupied or vacant) within qualifying areas can receive water and sewer right-of-way installation assistance of up to a maximum of twenty five thousand dollars (\$25,000).
 6. Qualifying water and sewer right-of-way installation assistance can increase up to a maximum of forty thousand dollars (\$40,000), when other improvements meet additional City Strategic priorities such as Historically Listed Properties, as well as stormwater and/or conservation priorities.

~~((C. Urban Utility Installation Area))~~

~~((The projects to be funded by Pilot Urban Utility Installation Project shall be located in the Urban Utility Installation Area, which is established in the map set forth in Attachment A, which may be amended by the city council to include other centers and corridors targeted for in-fill development.))~~

~~((D))~~ C. Application Process

The applicant shall make application ~~((for project funding to the Utilities Department))~~ on a form supplied by the ~~((department))~~ Planning Department as defined by Administrative Policy. The Urban Utility Installation Program application will be reviewed for completeness and eligibility. The application shall include, but not limited to, information regarding the redevelopment project ((financial funding and any other relevant financial information requested by the planning and development department director)) location, parcel numbers, address, and property owner contact. The information required on the application and provided by the applicant shall demonstrate how the project satisfies the project criteria set forth in this section and the administrative policies.

((E))D. Initiation and Completion of Projects

Once a project is approved, the City shall ~~((determine when to initiate and complete projects for the installation of new or upgrades to existing city-owned public utility infrastructures in the city right-of-way. Funding for the specific projects shall be allocated to the applicable utilities department pursuant to the City's existing financial transfer procedures))~~ notify the applicant and enter into a contract with the applicant. Upon completion of the project, as outlined in the contract the applicant will seek and be reimbursed eligible costs. This process will be define by Administrative Policy and the contract.

((F)) E. Funding

Funding for the Urban Utility Installation Program for qualifying projects shall be allocated from the applicable Utility Operating Expenditure and approved in the City's annual budget process pursuant to the City's existing financial transfer procedures.

~~((Increases in utility revenue associated with the installation of new or upgrades to existing public utility infrastructures installed pursuant to this section, including utility hook-up fees and charges, shall be allocated to the Pilot Urban Utility Installation Project.))~~ The city administration shall update the city council annually on the Urban Utility Installation Program including the number of applications, the status of approved and completed projects and the amount of increased property taxes, utility revenue and utility tax benefit.

~~((Individual project funding shall not exceed forty thousand dollars (\$40,000).))~~ The amount of utility revenue generated as a result of this program will be evaluated annually to determine the success of the Urban Utility Installation Program. The Urban Utility Installation Program will sunset after ten years and must be renewed at that time.

~~((As a pilot program, the amount of utility revenue generated will be evaluated over the course of five years to determine the success of the Project. The program will sunset after five years and must be renewed at that time.))~~

((G)) F. Administrative Policy.

The city administration shall develop policies and procedures to implement the provisions of this section, which shall be approved by resolution of the city council. Such policies and procedures must be consistent with and shall not conflict with the provisions of this section. The policies and procedures may include provisions developing the criteria necessary to award project funding.

~~((H. The city administration shall update the city council at least twice a year on the Pilot Urban Utility Installation Project program including the number of applications, the status of approved and completed projects and the amount of increased property taxes.))~~

**Passed by City Council June 18, 2018
Delivered to Mayor June 22, 2018**

ORDINANCE NO C35636

An ordinance amending Ordinance No. C-35565, passed by the City Council December 11, 2017, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2018, making appropriations to the various funds, departments, and programs of the City of Spokane government for the fiscal year ending December 31, 2018, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2018 budget Ordinance No. C-35565, as above entitled, and which passed the City Council December 11, 2017, it is necessary to make changes in the appropriations of the General Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

FROM: 0100-99999 General Fund
99999- Unappropriated Reserves \$ 160,000

TO: 0300-53010 General Fund
65410-54999 Other Misc Services \$ 160,000

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to appropriate additional funds to support homeless outreach and encampment response programming, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage..

Passed by City Council June 18, 2018
Delivered to Mayor June 22, 2018

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

SENIOR NETWORK ADMINISTRATOR SPN 139 OPEN ENTRY

DATE OPEN: Monday, June 25, 2018 **DATE CLOSED:** Sunday, July 8, 2018 at 11:59 p.m.
SALARY: \$70,824.96 annual salary, payable bi-weekly, to a maximum of \$92,143.44

DESCRIPTION:

Performs professional information technology work pertaining to the analysis, design/architecture, development, installation, and maintenance of networked systems used for the transmission of information in voice, data, and/or video formats.

DUTIES:

- Coordinates and leads activities pertaining to the planning, implementation, and development of various components and/or segments of the City's converged data/voice infrastructure; may serve as a lead worker over subordinate professional, technical and other staff by assigning, directing and monitoring their work on a regular or project basis.
- Provides advanced system administration of voice applications including Voice over Internet Protocol (VoIP) telephone systems and video conferencing systems.
- Architects, installs, upgrades and troubleshoots data/voice systems and related devices.
- Architects, installs, upgrades and troubleshoots firewalls and other security-related systems.
- Monitors and analyzes network traffic patterns to detect operational and security problems and to provide solutions. Identifies capacity and performance issues to ensure continuous, uninterrupted operations.
- Communicates with ITSD management and staff regarding technology issues.
- Plans and leads complex data/voice systems development, enhancement and integration projects; interviews users to analyze client needs; gathers information in order to define business requirements; develops complex project criteria, software configurations and specifications; communicates with vendors and contractors to research products and services; performs cost/benefit analyses; participates in project budget development.
- Identifies opportunities to develop and enhance operational efficiencies and recommends new hardware, software, tools, equipment and methodologies to expedite and/or enhance existing processes.
- Communicates information technology activities with other departments and divisions.
- Develops and maintains documentation, procedures and training materials related to areas of assignment.
- Attends and participates in meetings; serves on committees and task forces; continuously communicates with management regarding the status of assignments and projects.

MINIMUM QUALIFICATIONS:

Open Entry Requirements: All requirements must be met at the time of application

Education and Experience:

A bachelor's degree from an accredited college or university with major coursework in computer science, information systems or a related field; AND four years of professional information technology experience that emphasized the development, enhancement, maintenance and administration of enterprise data/voice networks, including two years' experience managing and administering Voice over Internet Protocol (VoIP) systems. An equivalent combination of education, training and/or experience may also be qualifying.

Certifications and Licenses:

A valid state driver's license or evidence of equivalent mobility.

REQUIRED ADDITIONAL DOCUMENTS: Must be received in our office by the closing date, preferably attached to application.

Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA. – if applicable.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a training and experience evaluation (T&E) with scoring weight assigned as follows:

T&E: 100%

T&E EVALUATION DETAILS

The T&E examination consists of a Supplemental Questionnaire. The questions may be viewed online under the tab marked "QUESTIONS" on the job announcement page. The T&E must be submitted online at the time of application. All applicants must complete and submit a City of Spokane employment application online by 11:59 p.m. on the closing date.

- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- In order to receive credit for education or training, you must attach copies of your transcripts, diploma, or relevant certificates to your online application.
- Resumes or questionnaires uploaded as attachments to the application will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., are not qualifying responses and will not be considered.
- Changes or corrections to your responses cannot be made once your application packet has been submitted.
- **TIP:** It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status. As a Fair Chance employer, the City of Spokane does not conduct initial background screening for non-public safety positions.

We encourage you to apply immediately. Applicants must complete and submit a City of Spokane employment application online by 11:59 p.m. on the filing cut-off date.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 21st day of June 2018.

MARK LINDSEY
Chair

JERRI BJORK
Acting Chief Examiner

**SENIOR NETWORK ADMINISTRATOR SPN 139
PROMOTIONAL**

DATE OPEN: Monday, June 25, 2018 **DATE CLOSED:** Monday, July 9, 2018 at 11:59 p.m.
SALARY: \$70,824.96 annual salary, payable bi-weekly, to a maximum of \$92,143.44

DESCRIPTION:

Performs professional information technology work pertaining to the analysis, design/architecture, development, installation, and maintenance of networked systems used for the transmission of information in voice, data, and/or video formats.

DUTIES:

- Coordinates and leads activities pertaining to the planning, implementation, and development of various components and/or segments of the City's converged data/voice infrastructure; may serve as a lead worker over subordinate professional, technical and other staff by assigning, directing and monitoring their work on a regular or project basis.

- Provides advanced system administration of voice applications including Voice over Internet Protocol (VoIP) telephone systems and video conferencing systems.
- Architects, installs, upgrades and troubleshoots data/voice systems and related devices.
- Architects, installs, upgrades and troubleshoots firewalls and other security-related systems.
- Monitors and analyzes network traffic patterns to detect operational and security problems and to provide solutions. Identifies capacity and performance issues to ensure continuous, uninterrupted operations.
- Communicates with ITSD management and staff regarding technology issues.
- Plans and leads complex data/voice systems development, enhancement and integration projects; interviews users to analyze client needs; gathers information in order to define business requirements; develops complex project criteria, software configurations and specifications; communicates with vendors and contractors to research products and services; performs cost/benefit analyses; participates in project budget development.
- Identifies opportunities to develop and enhance operational efficiencies and recommends new hardware, software, tools, equipment and methodologies to expedite and/or enhance existing processes.
- Communicates information technology activities with other departments and divisions.
- Develops and maintains documentation, procedures and training materials related to areas of assignment.
- Attends and participates in meetings; serves on committees and task forces; continuously communicates with management regarding the status of assignments and projects.

MINIMUM QUALIFICATIONS:

Promotional Requirements: (Must be met by date of examination.)

Two years of experience in the classification of Network Engineer (SPN 137) or Network Administrator (SPN 138) and fully meets minimum qualifications.

REQUIRED ADDITIONAL DOCUMENTS: Must be received in our office by the closing date, preferably attached to application.

Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA. – if applicable.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for promotion. The examination will consist of a training and experience evaluation (T&E) and performance evaluation (PAR) with scoring weight assigned as follows:

T&E: 80%

PAR: 20%

T&E EVALUATION DETAILS

The T&E examination consists of a Supplemental Questionnaire. The questions may be viewed online under the tab marked **"QUESTIONS"** on the job announcement page for the open-entry recruitment. (An excerpt of those questions is included with this announcement.) All applicants must complete and submit a City of Spokane employment application online by 11:59 p.m. on the closing date.

- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- In order to receive credit for education or training, you must attach copies of your transcripts, diploma, or relevant certificates to your online application.
- Resumes or questionnaires uploaded as attachments to the application will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., are not qualifying responses and will not be considered.
- Changes or corrections to your responses cannot be made once your application packet has been submitted.
- **TIP:** It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

Qualified applicants are encouraged to apply immediately.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
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By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 21st day of June 2018.

MARK LINDSEY
Chair

JERRI BJORK
Acting Chief Examiner

AMENDMENT

AMENDMENT

AMENDMENT

SUPERVISORY DATABASE ADMINISTRATOR

SPN 159 (Announcement of 6/18/2018)

The above titled announcement is hereby amended to read:

EXAMINATION DETAILS: Continuously open until filled

Notice for Bids

Supplies, Equipment, Maintenance, etc.

The Neighborhood & Business Services Division is initiating this Request for Qualifications (RFQ) to solicit Proposals from agencies interested in developing and managing a Community Land Trust (CLT).

The City of Spokane is committed to creating and maintaining affordable housing because of this the city is issuing the RFQ with the purpose of soliciting an agency to establish a governing non-profit and board to work in partnership with the City of Spokane in developing a city-wide CLT program. There is startup funding of \$1.3 million available and is subject to negotiations prior to releasing any funds.

To review the RFQ and for details on how to apply please visit www.spokanecity.org/chhs/

Publish: June 27 & July 4, 2018

