



# Official Gazette

## City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 108

**MARCH 28, 2018**

Issue 13



### MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT

BEN STUCKART

COUNCIL MEMBERS:

BREEAN BEGGS (DISTRICT 2)

KATE BURKE (DISTRICT 1)

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

### The Official Gazette

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**The Official Gazette**

USPS 403-480

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# Minutes

**NOTICE****Monday, March 19, 2018**

The minutes for the Monday, March 19, 2018, Spokane City Council Meeting were not available for publication in this issue of the *Official Gazette*. The minutes will be published in the Wednesday, April 4, 2018, issue of the *Official Gazette*.

**STUDY SESSION MEETING MINUTES  
SPOKANE CITY COUNCIL  
Thursday, March 15, 2018**

A Special Meeting of the Spokane City Council was held on the above date at 3:31 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Stuckart and Council Members Beggs, Burke, Fagan and Stratton were present. Council Member Kinnear arrived at 3:55 p.m. Council Member Mumm was absent.

The following topic was discussed:

- Future of Special Events in Spokane

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 4:32 p.m.

**CITY OF SPOKANE  
CIVIL SERVICE COMMISSION MEETING  
MINUTES  
February 20, 2018**

Mark Lindsey, Chair, called the regular meeting to order at 9:30 a.m. Present were Craig Hult, Judith Gilmore, Pam DeCounter, Mark Lindsey and Scott Stephens.

**Agenda Item I.****Approval of Minutes:**

A motion to approve the January 16, 2018 minutes was put forth by Mr. Hult, and seconded by Ms. Gilmore. The motion carries unanimously.

**Agenda Item II.****Staff Activities:****January:**

Total number of applicants:	810		
Announcements issued:	14	Classifications revised:	3
Examinations:	299	Classifications new/deleted:	1/1
Requisitions received:	49	Requisitions certified:	52
Class Surveys completed:	1	Class Surveys in progress:	2
Requisitions pending:	15	Requisitions canceled:	4

Average days from department initiation of request to receipt in Civil Service: 3.2

Average days from requisition receipt to certification: .2

Percentage certified within 24 hours: 100%

Average days from department initiation to completion of hire: 6.5

Ms. Bjork presented the Staff Activities for the month of January. It was a very busy month for staff.

**Agenda Item III.  
Extension of an Eligible List**

The current Materials Testing Supervisor list expired on February 14, 2018 and was temporarily extended by the Acting Chief Examiner until this meeting on February 20, 2018. A request from the department has been made for a 90 day extension of the list.

A motion to approve this extension was put forth by Mr. Hult and seconded by Ms. DeCounter. The motion carries unanimously.

**Agenda Item IV.  
Classification Resolution**

New:  
**SPN 116 Treasury Manager**

Delete:  
**SPN 937 Medical Services Division Chief**

A motion to adopt and delete was put forth by Ms. DeCounter and seconded by Mr. Stephens. The motion passes unanimously.

**Agenda Item V.  
Business Plan Adoption**

A motion to adopt the 2018 Business Plan was put forth by Mr. Hult and seconded by Mr. Stephens. The motion passes unanimously.

**Agenda Item VIII.  
Other Business**

Ms. Bjork spoke briefly about the current recruitment for Chief Examiner.

The Commission went into executive session to discuss a personnel matter at 9:45 a.m. and returned at 10:00 a.m.

There being no additional business to come before the Commission, the meeting was adjourned at 10:02 a.m.

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**STANDING COMMITTEE MINUTES  
City of Spokane  
Urban Experience Committee  
02/12/2018 - FINAL**

**Attendance**

Council President Ben Stuckart, Council Member Mumm, Council Member Karen Stratton, Council Member Laurie Kinnear, Council Member Kate Burke, Council Member Mike Fagan, Council Member Breean Beggs, Gavin Cooley, Lisa Key, Kelly Keenan, Heather Trautman, Melora Sharts, Cindy Kinzer, Andrew Warlock, Kris Becker, Dawn Kinder, Nathan Gwinn, Teri Stripes, Dan Buller, Leroy Eadie, Ed Lukas, Kyle Twohig, Erik Finch, Marlene Feist, Megan Duval, Kandace Watkins, Brian McClatchey, Skyler Oberst, Adam McDaniel., Kate Bitz, Anna Everano, Nathan Calene, Luis Garcia, Laura Williams

Non-City Employees: Betty Godlewski, Toby Hatley

The meeting started at 1:17 p.m.

**Approval of Minutes:**

The meeting minutes for January were approved.

**Agenda Items:**

**1. Uber/Lyft – Candace Mumm**

Council Member Candace Mumm briefed the Committee regarding this item. The Local Working Group has been meeting with Uber/Lyft and taxi companies. The plan is to wait and see what will happen at the State level to determine what will happen locally.

**2. Municipal Broadband Working Group Resolution – Breean Beggs**

Council Member Breean Beggs briefed the Committee regarding this item. Please see attached briefing paper and resolution.

**3. Federal Opportunity Zone Update – CP Ben Stuckart**

Teri Stripes, Planning Department, briefed the Committee regarding this item. The timeline for this project has been extended. Please see attached briefing paper.

**4. Strategy Investment EBO's – CP Ben Stuckart**

Council President Stuckart briefed the Committee regarding this item. Please see attached Special Budget Ordinances.

**5. Spokane Falls Blvd Road Plan when CSO Tank is completed – CP Stuckart**

Council President Stuckart briefed the Committee regarding this item. There is a presentation planned for the next PIES meeting and will be briefed then.

**6. Envision Centers – Dawn Kinder**

Dawn Kinder, Director of Neighborhood & Business Services, briefed the Committee regarding this item. Please see attached briefing paper.

**7. Property Maintenance Code – Heather Trautman**

Heather Trautman and Luis Garcia from Code Enforcement briefed the Committee regarding this item. Please see attached presentation.

**8. Sub Area Planning – Lisa Key**

Lisa Key, Director of Planning, briefed the Committee regarding this item. Please see attached presentation.

**9. Riverside/STA/DS – Marlene Feist**

Marlene Feist, Strategic Development Director, briefed the Committee regarding this item. Please see attached Timeline. There were concerns from Council President regarding the timeline and voting on the resolution regarding the placement of Bus Stop Locations and Center parking when he felt that they had already been decided and the Council had provided their support to STA for this item. Discussion ensued.

**10. Spokane Transit Authority Plaza Operational Analysis – Karl Otterstrom STA**

Karl Otterstrom – STA, briefed the Committee regarding this item. Please see attached presentation.

**11. Economic Update – Gavin Cooley**

Gavin Cooley, Chief Financial Officer, briefed the committee regarding this item. Please see attached presentation.

**Consent Items:**

All consent items were approved and moved forward.

**Executive Session:**

There was no Executive Session at this meeting.

**Adjournment**

The meeting was adjourned at 3:02 p.m.

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# Ordinances

## ORDINANCE NO C35608

An ordinance amending Ordinance No. C-35565, passed the City Council December 11, 2017, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2018, making appropriations to the various funds, departments, and programs of the City of Spokane government for the fiscal year ending December 31, 2018, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2018 budget Ordinance No. C-35565, as above entitled, and which passed the City Council December 11, 2017, it is necessary to make changes in the appropriations of the General Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

FROM:	0650-30210-	Planning Services (GF)	
	58620-51010	Director--remaining 2018 salary	86,626
	0650-30210-	Remaining 2018 benefits:	
	58620-52110	Social Security/FICA	6,630
	58620-52210	Retirement	7,797
	58620-52310	Medical Insurance	6,322
	58620-52320	Dental Insurance	1,149
	58620-52330	Life Insurance	296
	58620-52340	Disability Insurance-LTD	269
	58620-52400	Industrial Insurance	77
			<u>\$109,166</u>
TO:	0100-99999	General Fund (GF)	<u>\$109,166</u>
	99999-	Unappropriated Reserves	

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to add the remaining total of the Planning Services Director position's 2018 salary and benefits to the City Council budget for utilization, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage..

**Passed by City Council March 19, 2018**

**Delivered to Mayor March 26, 2018**

# Job Opportunities

**We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.**

## ASSISTANT PLANNER II SPN 257 OPEN ENTRY & PROMOTIONAL

**DATE OPEN:** Monday, March 26, 2018      **DATE CLOSED:** Sunday, April 8, 2018 at 11:59 p.m.  
**SALARY:** \$59,779.44 annual salary, payable bi-weekly, to a maximum of \$77,924.16

**DESCRIPTION:**

The Assistant Planner II performs professional urban planning work to effectively define and achieve goals for the present and future of the Spokane community.

**DUTIES:**

- This is the full skill level class in the Planning line of progression. Incumbents work independently on assignments, which include the full range of duties pertaining to an assigned functional area.
- Develops new plans and programs, and administers changes to existing plans, programs, and development code. Prepares specific portions of the Comprehensive Plan, detailed neighborhood plans, annexation plans, and specific sub-area plans.
- Researches and develops incentive package details for developers/investors, as well as new incentives for future use.
- Participates in the technical compilation and analysis of planning data related to the development of a general plan for the City or the annexation of land. Coordinates elements of the City's annexation program.
- Leads, reviews, and approves construction projects as they relate to land use and environmental standards. Evaluates information, using individual judgment to determine whether circumstances comply with laws, regulations, or standards.
- Facilitates coordination of development projects, including public education and outreach.
- Organizes and facilitates neighborhood public meetings, working group meetings, and meetings with consultants. Collects information from people through observation, interviews, or surveys.
- Serves as the main City contact and representative to the public, government agencies, etc., for current development plans and proposals. Provides technical information and assistance to the public, including area groups focusing on business improvement and development/redevelopment.
- Prepares briefing papers, environmental documents, white papers, staff reports, summary documents, and other reporting formats for use by elected officials, other staff, and citizens. Prepares reports for and participates in public hearings. Provides recommendations for action to the supervisor, recommending body/individual, or decision making body/individual.
- Meets with representatives of public and private agencies to extend the objectives of city planning and community development. Represents the City to customers, the public, government, and other external sources.
- Creates and composes materials to distribute to various stakeholders, including summary documents, web content, and other content used for marketing online and through social media outlets.
- Operates office equipment such as a calculator, desktop or laptop computer, tablet, and/or computer terminal, printer, and audio-visual equipment, as well as an automobile.
- Performs related work as required.

**MINIMUM QUALIFICATIONS:**

**Open Entry Requirements:** All requirements must be met at the time of application.

**Education and Experience:**

Bachelor's degree from a four-year college or university with a major in city, urban, regional or environmental planning from a degree program which is accredited by the Planning Accreditation Board AND three years of employment in either a public or private workplace with the duties of a city planner.

**Substitution:** An additional year of similar experience, along with a closely related Bachelor's degree, may also be qualifying.

**License:**

A valid driver's license or evidence of equivalent mobility is required.

**Promotional Requirements:** Completion of two years of experience with the City of Spokane in the classification of Assistant Planner I (SPN 256).

**REQUIRED ADDITIONAL DOCUMENTS:** Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA. – if applicable.
- DD Form 214 (Member-4) or NGB Form 22, if applicable. (See RCW 41.04.010 as to how Veterans' Preference is applied.)

**EXAMINATION DETAILS:**

You are required to meet the minimum qualifications above and to pass the examination for this position, in order to be eligible for hire.

Your Civil Service examination is a Training and Experience (T&E) Evaluation in the form of a Supplemental Questionnaire.

**T&E Evaluation Details:**

The T&E Evaluation is used to examine the relevance, level, progression, and quality of the applicant's education and training, and to elicit sufficient job-related information to evaluate the amount and quality of the applicant's previous experience, as well as any other information deemed important to performing the duties of the position.

You will complete the T&E Supplemental Questionnaire online as a part of the application process. You may preview the instructions and questions online in the tab marked "QUESTIONS" near the top of the job announcement.

You will receive your Civil Service Eligibility List ranking after the position is closed for applications and scoring of T&E's is completed.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills..

**TO APPLY:**

Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Qualified applicants are encouraged to apply immediately. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 21st day of March 2018.

MARK LINDSEY  
Chair

JERRI BJORK  
Acting Chief Examiner

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**BRIDGE MAINTAINER I SPN 565  
PROMOTIONAL**

**DATE OPEN:** Monday, March 26, 2018      **DATE CLOSED:** Sunday, April 8, 2018 at 11:59 p.m.  
**SALARY:** \$37,396.08 annual salary, payable bi-weekly, to a maximum of \$58,735.44

**DESCRIPTION:**

Performs semi-skilled to skilled manual work in preventive maintenance, reconstruction and repair of municipal bridges, trestles, guard rails, and related structures.

**DUTIES:**

- Assigned to and works on the bridge repair crew; however, employee is expected to work on other street maintenance crews, do unskilled manual work or perform other duties as conditions and weather require.
- Assists in the inspection, repair, reconstruction and preventative maintenance of all bridge elements, guardrails, trestles and related structures.
- Assists in removing, cutting, shaping and replacing damaged timbers, girders and plates which involve working over water and land at various heights and in tight confined spaces inhabited by bats and bugs.
- Cuts timbers and steel beams to size; drills, cuts and connects steel girders and expansion plates.
- Assists in the installation, repair and fabrication of rails, sidewalks, curbs, gates and fences, etc.
- Mixes and pours concrete, forms and ties rebar, builds and places concrete forms, sandblasts, mixes and applies gunite, applies sealers and paints as directed.
- Operates hand, mechanical and power tools as the job requires.
- May operate equipment including dump trucks, front-end loaders and other equipment as the job requires.
- Performs related work as required and assists in snow removal operations.

**MINIMUM QUALIFICATIONS:**

**Promotional Requirements:** (Must be met by date of examination.)

One year of experience with the City in the classification of Laborer II (SPN: 502) in the Streets Department.  
**or**

One year of experience with the City in the classification of Laborer II (SPN 502); AND one year of experience in construction performing carpentry, steel, and concrete work.

All applicants must possess a valid driver's license.

**Employees must obtain the following within one year of employment:**

- **Class A Commercial Driver's License (CDL) with tank vehicle endorsement**
- **NCCCO Certifications: Articulating Boom Crane, Articulating Boom Crane with Winch.**

**REQUIRED ADDITIONAL DOCUMENTS:** Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA. – if applicable.

**EXAMINATION DETAILS:**

Applicants must pass the examination for this classification to be eligible for promotion by the City of Spokane. This exam will consist of a written test and a performance evaluation, with weights assigned as follows: written test 80%, performance evaluation 20%.

**WRITTEN TEST DETAILS:**

The written test will be conducted in the Civil Service Test Room on Thursday, April 19, 2018 at 9:00 a.m. The approximate duration of the test is 2 hours.

If your application is accepted, you must self-schedule your test time. You will receive an e-mail with complete instructions.

The written test may include such subjects as:

Safety & First Aid  
Tools & Equipment  
Human Relations  
Construction Methods & Materials  
Traffic Control & Safety

**PROMOTIONAL EVALUATION DETAILS**

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

The employee's most recent PAR is the Promotional Evaluation for this position.

If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.

If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 22nd day of March 2018.

MARK LINDSEY  
Chair

JERRI BJORK  
Acting Chief Examiner

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**BRIDGE MAINTAINER I SPN 565  
OPEN ENTRY**

**DATE OPEN:** Monday, March 26, 2018      **DATE CLOSED:** Sunday, April 8, 2018 at 11:59 p.m.

**SALARY:** \$37,396.08 annual salary, payable bi-weekly, to a maximum of \$58,735.44

**DESCRIPTION:**

Performs semi-skilled to skilled manual work in preventive maintenance, reconstruction and repair of municipal bridges, trestles, guard rails, and related structures.

**DUTIES:**

- Assigned to and works on the bridge repair crew; however, employee is expected to work on other street maintenance crews, do unskilled manual work or perform other duties as conditions and weather require.
- Assists in the inspection, repair, reconstruction and preventative maintenance of all bridge elements, guardrails, trestles and related structures.
- Assists in removing, cutting, shaping and replacing damaged timbers, girders and plates which involve working over water and land at various heights and in tight confined spaces inhabited by bats and bugs.
- Cuts timbers and steel beams to size; drills, cuts and connects steel girders and expansion plates.
- Assists in the installation, repair and fabrication of rails, sidewalks, curbs, gates and fences, etc.
- Mixes and pours concrete, forms and ties rebar, builds and places concrete forms, sandblasts, mixes and applies gunite, applies sealers and paints as directed.

- Operates hand, mechanical and power tools as the job requires.
- May operate equipment including dump trucks, front-end loaders and other equipment as the job requires.
- Performs related work as required and assists in snow removal operations.

**MINIMUM QUALIFICATIONS:**

**Open Entry Requirements: All requirements must be met at the time of application.**

- Ability to read and write.
- One year of work experience in construction performing carpentry, steel and concrete work.
- Possession of a valid driver's license.

Employees must obtain the following within one year of employment:

- Class "A" Commercial Driver's License (CDL) with tank vehicle endorsement
- NCCCO Certifications: Articulating Boom Crane, Articulating Boom Crane with Winch

**REQUIRED ADDITIONAL DOCUMENTS:** Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA. – if applicable.
- DD Form 214 (Member-4) or NGB Form 22, if applicable. (See RCW 41.04.010 as to how Veterans' Preference is applied.)

**EXAMINATION DETAILS:**

You will have to meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a written test, weighted at 100%.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**Written Test Details:**

Written testing will be conducted in the Civil Service Test Room (4th floor, City Hall) on Thursday, April 19, 2018 at 9:00 a.m. You should plan approximately 2 hours for testing.

Self-schedule written test date and time: Upon passing the minimum qualification review, you will receive an e-mail with complete instructions to self-schedule your test session. Additional test sessions will be made available depending on the number of applicants and are filled on a first come, first served basis.

The written test may include such subjects as:

Safety & First Aid  
Tools & Equipment  
Human Relations  
Construction Methods & Materials  
Traffic Control & Safety

**TO APPLY:**

Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Qualified applicants are encouraged to apply immediately. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 22nd day of March 2018.

MARK LINDSEY  
Chair

JERRI BJORK  
Acting Chief Examiner

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# Notice for Bids

## Supplies, Equipment, Maintenance, etc.

### REQUEST FOR PROPOSALS RIGHT OF WAY ACQUISITION AND RELOCATION SERVICES FOR FEDERALLY FUNDED PROJECTS City of Spokane Asset Management Department RFP #4440-18

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, APRIL 2, 2018**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **RIGHT OF WAY ACQUISITION AND RELOCATION SERVICES FOR FEDERALLY FUNDED PROJECTS** for the City of Spokane Asset Management Department.

Detailed specifications and proposal forms are available for download on the City of Spokane Purchasing Webpage: <https://my.spokanecity.org/administrative/purchasing/current-projects/>  
It is the responsibility of Proposers to check the Purchasing Webpage above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, April 2, 2018**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

**Submit one (1) paper original, one (1) paper copy, and one (1) reproducible digital copy (CD or thumb drive) of the Proposal to:**

**City of Spokane - Purchasing  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

**“RFP #4440-18, RIGHT OF WAY ACQUISITION AND RELOCATION SERVICES FOR FEDERALLY FUNDED PROJECTS, DUE 4/2/2018”**

Connie Wahl, C.P.M., CPPB  
City of Spokane Purchasing

Publish: March 21 & 28, 2018

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### REQUEST FOR PROPOSALS INTERMODAL OFF-STREET PARKING LOT MANAGEMENT City of Spokane Asset Management Department RFP #4451-18

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, APRIL 2, 2018**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **INTERMODAL OFF-STREET PARKING LOT MANAGEMENT** for the City of Spokane Asset Management Department.

Detailed specifications and proposal forms are available for download on the City of Spokane Purchasing Webpage: <https://my.spokanecity.org/administrative/purchasing/current-projects/>

It is the responsibility of Proposers to check the Purchasing Webpage above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, April 2, 2018**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

**Submit one (1) paper original, one (1) paper copy, and one (1) reproducible digital copy (CD or thumb drive) of the Proposal to:**

**City of Spokane - Purchasing  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

**“RFP #4451-18, INTERMODAL OFF-STREET PARKING LOT MANAGEMENT, DUE 4/2/2018”**

Connie Wahl, C.P.M., CPPB  
City of Spokane Purchasing

Publish: March 21 & 28, 2018

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**REQUEST FOR BIDS  
WASTEWATER CAST IRON PRODUCTS  
City of Spokane Wastewater Maintenance Department  
BID #4452-18**

Sealed Bids will be opened at the 1:15 p.m. public bid opening on **MONDAY, APRIL 2, 2018**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **WASTEWATER CAST IRON PRODUCTS** for the City of Spokane Wastewater Maintenance Department.

Detailed specifications and proposal forms are available for download on the City of Spokane Purchasing Webpage: <https://my.spokanecity.org/administrative/purchasing/current-projects/>

It is the responsibility of Proposers to check the Purchasing Webpage above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Bid Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, April 2, 2018**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be tabulated.**

**Submit one (1) paper original, one (1) paper copy, and one (1) reproducible digital copy (CD or thumb drive) to:**

**City of Spokane - Purchasing  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

The right is reserved to reject any and all bids and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

**“BID #4452-18, WASTEWATER CAST IRON PRODUCTS, DUE: MONDAY, APRIL 2, 2018.”**

Connie Wahl, C.P.M., CPPB  
City of Spokane Purchasing

Publish: March 28, 2018

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**MISCELLANEOUS STOCK STEEL (RE-BID)  
City of Spokane Departments  
BID #4453-18**

Sealed bids will be opened at 1:15 p.m., **MONDAY, APRIL 2, 2018**, in the Council Chambers, 808 West Spokane Falls Boulevard, for **MISCELLANEOUS STOCK STEEL** for City of Spokane Departments.

Detailed specifications and proposal forms are posted on the City of Spokane Webpage at: <https://my.spokanecity.org/administrative/purchasing/current-projects/>

Bid proposal forms must be submitted to City Purchasing **no later than 1:00 p.m. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

**Submit bid response as follows:**

**One (1) original and one (1) copy to: Purchasing  
City of Spokane  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane WA 99201-3316**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked: **“MISCELLANEOUS STOCK STEEL, BID #4453-18, DUE 4/2/18”**.

Thea Prince  
Purchasing Division

Publish: March 21 & 28, 2018

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