



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 107

DECEMBER 20, 2017

Issue 51



MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBERS:

BREEAN BEGGS (DISTRICT 2)

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

AMBER WALDREF (DISTRICT 1)

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Minutes

MINUTES OF SPOKANE CITY COUNCIL

Monday, December 11, 2017

BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Briefing Center in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call

On roll call, Council President Stuckart and Council Members Beggs, Fagan, Kinnear, Mumm, Stratton, and Waldref were present.

Finance and Administration Division Director Tim Dunivant, City Council's Policy Advisor Brian McClatchey, and City Clerk Terri Pfister were also present on the dais.

Advance Agenda Review

The City Council received an overview from staff on the December 18, 2017, Advance Agenda items.

Contract Extension with Spokane C.O.P.S. (OPR 2015-1058)

Upon review of the Contract Extension with Spokane C.O.P.S. for one year, Council President Stuckart requested Major Eric Olsen work with Council Member Stratton and Legal on making the extension a three-year contract extension and then City Council can substitute the updated version next week and then approve it.

Resolution 2017-0109

Council President Stuckart requested a motion to replace the previously filed version of Resolution 2017-0109 with the version that was emailed out earlier today. He provided an overview of the changes. The following action was taken:

Motion by Council Member Fagan, seconded by Council Member Waldref, to so move (**to accept** the updated version as presented by Council President Stuckart); **carried unanimously.**

Final Reading Ordinance C35571 Enacting the Spokane Fair Elections Code

Council President Stuckart noted a revised version of Ordinance C35571 has been sent to City Council and he provided an overview of the changes. He requested a motion to replace the previous version for the revised version. The following action was taken:

Motion by Council Member Waldref, seconded by Council Member Kinnear, **to replace** previously filed version with updated revised version; carried unanimously.

Action to Approve December 18, 2017, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the December 18, 2017, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.2):

Motion by Council Member Fagan, seconded by Council Member Waldref, **to approve** the Advance Agenda for Monday, December 18, 2017 (as amended); **carried unanimously.**

ADMINISTRATIVE SESSION

Current Agenda Review

The City Council reviewed the December 11, 2017, Current Agenda for any changes.

Resolution 2017-0100 Amending the City Council's Rules of Procedure

Council President Stuckart requested a change to the Rules of Procedure to amend (the first sentence under) 9.1.C to read: "The Council President may chair two (2) standing committees, as determined in his or her sole discretion." He noted this language matches SMC 2.005.010.D.2. The following action was taken:

Motion by Council Member Fagan, seconded by Council Member Waldref, to so move (**to amend** the Council Rules of Procedure as presented by Council President Stuckart); **carried unanimously**.

CONSENT AGENDA**Upon motion by Council Member Fagan, seconded by Council Member Mumm, the City Council approved Staff Recommendations for the following:**

Blanket Order with Roadwise Inc. (Tacoma, WA) for liquid deicer for the City Street Department—estimated annual usage is 8000 tons estimated cost of \$1,400,000 (incl. tax). (OPR 2017-0835)

Value Blanket Renewal with Connell Oil (Spokane, WA) for the Fleet Services Department for lubricants utilizing Washington State Contract #02411—\$300,000. (OPR 2015-0730)

Purchases by Fleet Services of:

- a. (1) eleven cabs with various Truck Bodies and Accessories from Freightliner Northwest—\$458,015.74 and (2) eleven chassis from Columbia Ford (Longview, WA) using Washing State Contract #05916 for various departments—\$527,387.21. Total Contract Amount: \$982,402.95. (OPR 2017-0836; BID 4401-17; OPR 2017-0852)
- b. two Ford F350s from Columbia Ford (Longview, WA) utilizing state contract #05916 for the Street Department—\$68,599.86 (incl. tax) (OPR 2017-0837)

Value Blanket orders for Fleet Services with:

- a. Goodyear Commercial Tire and Services (Spokane, WA) for the purchase of Duraseal and Police tires using Washington State Contract #01712 from December 1, 2017 through March 31, 2019—Estimated expenditure of \$625,000. (OPR 2017-0838)
- b. GCR Tires, Inc. (Spokane, WA) for the purchase of miscellaneous new tires using state contract #01712—\$524,375. (OPR 2017-0839)
- c. Washington Auto Carriage (Spokane, WA) for the purchase of Wausau snow plow parts for three years with one, two year renewal—\$75,000. (OPR 2017-0840)

Three-Year Contracts for Fleet Services for auto body repair services with:

- a. Toby's Body and Fender, Inc. (primary contractor)—\$260,000. (OPR 2017-0841; BID 4394-17)
- b. Watson Paint and Body Works, Inc. (secondary contractor)—\$40,000. (OPR 2017-0842; BID 4394-17)

Contracts for Calendar Year 2018 with Spokane Neighborhood Action Partners utilizing HUD CDBG funds to:

- a. make Essential Repair Program home repair grants to low-income homeowners—\$520,000. (OPR 2017-0843)
- b. manage the Single Family Rehabilitation home rehab loan program for low-income homeowners—\$1,288,641. (OPR 2017-0844; BID 4076-14)

Contract with Truepoint Solutions, LLC (Incline Village, NV) for Accela software professional services and support to create an online complaint form for the Code Enforcement Department from November 15, 2017 through February 28, 2018 unless terminated sooner—\$48,760. (OPR 2017-0845)

Contract with Colvico Inc. (Spokane, WA) for replacement of the Ray Street Well Station Transformer—\$105,118 (incl. tax). (OPR 2017-0846; BID 4413-17)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through December 1, 2017, total \$9,864,343.40 (Check Nos. 543484-543711; ACH Payment Nos. 44493-44822), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$9,558,500.76. (CPR 2017-0002)
- b. Payroll claims of previously approved obligations through February 11, 2017: \$7,267,685.32 (Payroll Check Nos. 547321-547446). (OPR 2017-0003)

City Council Meeting Minutes: November 20, 2017, November 27, 2017 and November 30, 2017. (CPR 2017-0013)

Contract with T. LaRiviere Equipment & Excavation (PR 2016-0017; ENG 2014107) (deferred from December 4, 2017, Agenda) (taken separately)

Council Member Mumm requested a motion to defer the Contract with T. LaRiviere Equipment and Excavation (for Lincoln Street/Monroe Street - 2nd Avenue to Main Avenue) for one more week. She noted an email has been received from Engineering Director Kyle Twohig that explained they are still negotiating and awaiting supporting documents on the remaining amount. Following Council commentary, the following action was taken:

Motion by Council Member Mumm, seconded by Council Member Stratton, **to defer** the Contract with T. LaRiviere for one more week (to December 18, 2017); **carried unanimously**.

Council Recess/Executive Session

The City Council adjourned at 4:30 p.m. No Executive Session was held. The City Council reconvened again at 6:00 p.m. for the Regular Legislative Session.

LEGISLATIVE SESSION

Pledge of Allegiance

The Pledge of Allegiance was led by Cub Scout Pack No. 344.

Roll Call

Council President Stuckart and Council Members Beggs, Fagan, Kinnear, Mumm, Stratton, and Waldref were present.

City Council's Policy Advisor Brian McClatchey and City Clerk Terri Pfister were also present.

There were no **Boards and Commissions Appointments**.

PROCLAMATIONS

Week of December 10, 2017

Spokane Municipal Community Court Week

Council Member Kinnear read the proclamation. Judge Mary Logan, accompanied by the Community Court team, accepted the proclamation. The proclamation notes the Spokane Municipal Community Court was established on December 9, 2013. The program has been subsequently funded by joint effort Community Court grants from the Center of Court Innovation (CCI) and the U.S. Department of Justice's Bureau of Justice Assistance (BJA). This problem solving court has had great success in its work in the Downtown Spokane core helping to lift those experiencing homelessness out of poverty by providing opportunities to engage with our community, volunteer work, commitment, and interaction between Court personnel and homeless service providers. The City of Spokane celebrates the Court's 4th Anniversary and new expansion to the Northeast Community Center by recognizing the success and promising future potential of the Community Court as well as their tremendous contribution to public safety, unity, and prosperity in our City. The proclamation encourages all citizens to celebrate the fourth anniversary of the Court as well as the inauguration of the new branch at Northeast Community Center.

ADMINISTRATIVE REPORTS

Laura Renz, with the Northwest Service Dog Alliance, announced that City Council is the recipient of the Alliance's first award. She recognized Council Member Fagan for going above and beyond by holding a series of public forums and receiving feedback before he proceeded with his agenda on helping what became the Northwest Service Dog Alliance. She thanked the City Council for all the help given to the disabled community this past year. She noted the service dog community thanks City

Council, especially Council Member Fagan, from the bottom of their hearts as they continue with their efforts for the handlers, businesses, and the community as a whole. Ms. Renz stated the Northwest Service Dog Alliance proudly presents the Spokane City Council and Councilman Mike Fagan with a Certificate of Appreciation for all of their efforts.

COUNCIL COMMITTEE REPORTS

Public Infrastructure, Environment and Sustainability (PIES) Committee

Council Member Waldref reported on the PIES Committee meeting held earlier today (December 11, 2017). Minutes of the PIES Committee meeting are filed with the City Clerk's Office and are available for review following approval by the PIES Committee.

OPEN FORUM

Leo Jenkins commented he looked through the 350 pages of the agenda for this evening and noted there is a lot of planning being done for snow removal. He stated he asked the City to make efforts to spend as much of citizen tax revenue as it can on businesses within our City limits.

Jerry Beaver spoke regarding apprenticeship utilization in the City of Spokane.

Henry Valder requested anyone wishing to donate to the to the Vets Garage can donate some snow blowers and tools and spoke about the City's Real Change program. He also remarked on the number of vets dying of suicide each year, homelessness, and made other remarks.

Val Whaley remarked on sexual misconduct and the power of control and power of manipulation.

LEGISLATIVE AGENDA

SPECIAL BUDGET ORDINANCE

Special Budget Ordinance C35567

Council President Stuckart provided a brief overview of Special Budget Ordinance C35567. There was an opportunity for public testimony, with no individuals requesting to speak. The following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Special Budget Ordinance C35567** amending Ordinance No. C35457 passed by the City Council November 28, 2016, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2017, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2017, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Solid Waste Collection Fund
FROM: Unappropriated Reserves, \$1,800,000;
TO: Operating Transfer Out – Disposal, same amount.

(This action provides additional funds for the purpose of an operating transfer from the Solid Waste Collections Department to the Solid Waste Disposal Department due to increased tonnage processed in 2017.)

There were no **Emergency Ordinances**.

RESOLUTIONS

Resolution 2017-0100

Council Member Waldref provided an overview of Resolution 2017-0100 (as amended during the 3:30 p.m. Briefing Session). Two citizens provided public testimony on the matter. Council commentary ensued, after which the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2017-0100** amending the City Council's Rules of Procedure (as amended).

Resolution 2017-0102

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council adopted **Resolution 2017-0102** of the City of Spokane, Washington, granting Comcast Cable Communications Management LLC a Franchise Extension through June 30, 2018.

Resolution 2017-0103

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council adopted **Resolution 2017-0103**—Joint City, County, and Spokane Airport Board Resolution for new hangar and gateway improvements at Felts Field Airport—expense of \$5,000,000.

For Council action on Resolution 2017-0101, see section of minutes following “First Reading Ordinances.”

FINAL READING ORDINANCES

Final Reading Ordinance C35565

Council President Stuckart provided introductory remarks regarding Final Reading Ordinance C35565 adopting the Annual Budget of the City of Spokane for 2018. Several motions to amend the budget were presented and Council commentary held, with the following actions taken:

Motion by Council Member Stratton, seconded by Council Member Fagan, **to take** \$20,000 from General Fund Unappropriated Reserves and move it to the Spokane Police Department’s C.O.P.S. Contractual Services line item; **carried unanimously**.

Prior to action being taken on the above motion, Council Member Stratton indicated the funds will be used to further the organization’s mission of crime prevention, community safety, and community outreach. She noted the motion aligns with the City’s Strategic Plan relating to a safe and healthy community.

Motion by Council Member Stratton, seconded by Council President Stuckart, **to replace** the budget ordinance, C35564, with the ordinance that City Council received prior to this meeting (6:00 p.m. Legislative Session), **with friendly amendment** by Council Member Mumm and accepted by Council Member Stratton and Council President Stuckart, that the CPI be tied to a certain month, such as an August to August CPI; **rejected 3 to 4 (Council Members Beggs, Kinnear, Mumm, and Waldref voting “no”)**.

Motion by Council Member Stratton, seconded by Council Member Mumm, **to eliminate** the vacant Director of Planning, Community, and Economic Development position in the Economic Development budget; **carried 4-3 (Council Members Beggs, Kinnear, and Waldref voting “no”)**.

Council Member Stratton indicated the position is vacant and City Council has not heard any indication of the position being filled, and she noted the salary is about \$130,000. Council President Stuckart noted he would be open at a later time to looking at funding a temp seasonal on this in order to pay Rick Romero.

Motion by Council Member Stratton, seconded by Council President Stuckart, **to fund** four clerks in Utility Billing to be paid for by Interfund (billing out to various departments); **carried unanimously**.

Prior to action on the above motion, Council Member Stratton stated this is a greatly understaffed office at this time and more utility billing clerks are necessary to deliver excellent customer service. She stated this is a sustainable financial decision that will provide long term savings for our taxpayers and business continuity and stability in our utility billing practices. Finance and Administration Division Director Tim Duvivant clarified as to whether the clerks are I’s, II’s, or III’s. Council Member Stratton indicated they are Clerk II’s, starting at Level (Step) 1.

Motion by Council Member Stratton, seconded by Council President Stuckart, **to eliminate** the one office manager position and six clerks in the Public Works Customer Service Program Budget and move the one office manager position and six clerks to the Solid Waste Collection Administration Program Budget; **carried unanimously**.

Prior to action on the above motion, Council Member Kinnear indicated this action does not mandate that the manager and clerks actually stay where they are; that they could still be moved. Council Member Stratton stated it is her very strong preference they would stay in Solid Waste Collections and that hopefully with the four new positions in Utilities that would be enough that they wouldn’t have to move them over physically.

Motion by Council Member Stratton, seconded by Council President Stuckart, **to eliminate** the three Refuse District Supervisor positions in the Solid Waste Collection Solid Waste Operations program budget and add five Refuse Collector I's at Step1 to the Solid Waste collection Solid Waste Operations program budget; **carried 6-1 (Council Member Waldref voting "no")**.

Prior to action on the above motion, Council President Stuckart stated his concern is that as collections in yard waste have gone up, the work has gone up, that is reflected by the move tonight in transferring \$1.8 million because we had that in excess to go over to disposal (reference Special Budget Ordinance C35567). It was confirmed recycling has gone up, yard waste has gone up, and construction haul offs have gone up. He stated at this point eliminating the five Collectors and at the same hiring three supervisors is the wrong message to send when what we should be doing is offering excellent customer service to our citizens. Council Member Stratton added that for 2018 that department (Solid Waste) is not going to be able to have any temporary seasonal workers and so the five additional collectors would be very useful in assisting on routes, covering for people that are sick, and keeping up with the increased busy schedule. Council Member Beggs inquired how many of these positions are in the current 2017 Budget. Council President Stuckart indicated all five are in the 2017 Budget. Council Member Beggs stated it's not adding the five positions; it's just not eliminating the positions. Council President Stuckart clarified that we'd be reverting to the count of collectors and supervisors that were approved for the 2017 Budget. Council Member Mumm inquired if the motion is budget neutral. Council President Stuckart stated it is approximately \$50,000 more in salary cost and the cost would come out of excess revenue in Solid Waste. Council Member Waldref indicated she would support adding back the five refuse collectors, but not eliminating the supervisors.

Motion by Council Member Beggs, seconded by Council Member Waldref, **to accept** the Finance and Administration Division Director's budget memo (reflecting last minute changes to the budget); **carried unanimously**.

Upon Unanimous Roll Call Vote, the City Council **passed Ordinance C35565** adopting the Annual Budget of the City of Spokane for 2018 (as amended), making appropriations to the various funds of the City of Spokane for the year ending December 31, 2018, providing it shall take effect immediately upon passage.

FIRST READING ORDINANCES

The following ordinances were read for the First Time with further action deferred:

- ORD C35568** Changing the zone from Residential Single-Family (RSF) to Residential Single-Family Compact (RSF-C) for property located 1217 E 5th Ave in the City and County of Spokane, State of Washington, by amending the Official Zoning Map.
- ORD C35569** Approving and confirming the 2018 assessments and assessment roll for the East Sprague Parking and Business Improvement Area, prepared under Ordinance No. C35377 as codified and amended in Chapter 4.31C SMC.
- ORD C35570** Approving & confirming the 2018 assessments and assessment roll for the Downtown Parking and Business Improvement Area (Business Improvement District - BID), prepared under Ordinance No. C32923 as codified & amended in Chapter 4.31 SMC.
- ORD C35571** Enacting the Spokane Fair Elections Code; instituting campaign contribution limits and disclosure requirements; amending chapter 1.07 and sections 1.02.950, 1.05.210, 7.06.500, and 7.08.149 of the Spokane Municipal Code. (As amended during the 3:30 p.m. Briefing Session)

Resolution 2017-0101

Council Member Waldref and Rick Romero of Public Works provided an introduction and overview of Resolution 2017-0101. Subsequent to Council commentary and the opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2017-0100** adopting the City of Spokane's Joint Strategic Plan.

There were no **Special Considerations**.

There were no **Hearings**.

No individuals spoke during the **Second Open Forum**.

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 7:47 p.m.

STUDY SESSION MEETING MINUTES SPOKANE CITY COUNCIL Thursday, December 7, 2017

A Special Meeting of the Spokane City Council was held on the above date at 3:30 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Pro-Tem Waldref and Council Members Beggs, Fagan, Kinnear and Mumm were present. Council President Stuckart and Council Member Stratton were absent.

The following topic was discussed:

- 2018 Budget/Strategic Plan

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 4:50 p.m.

STUDY SESSION MEETING MINUTES SPOKANE CITY COUNCIL Thursday, November 30, 2017

A Special Meeting of the Spokane City Council was held on the above date at 3:03 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Pro-Tem Waldref and Council Members Beggs, Kinnear and Stratton were present. Council Member Mumm arrived at 3:15 p.m. Council President Stuckart and Council Member Fagan were absent.

The following topic was discussed:

- 2018 State Legislative Agenda Meeting with Legislators

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 4:57 p.m.

STANDING COMMITTEE MINUTES City of Spokane Public Infrastructure, Environment, and Sustainability November 27, 2017

Committee Members Present

Council Member Amber Waldref, Committee Chair
Council Member Mike Fagan, Vice Committee Chair
Council Member Breean Beggs
Council Member Lori Kinnear
Council Member Candace Mumm
Council Member Karen Stratton
Council President Ben Stuckart

Staff Present

Hannahlee Allers, Chris Averyt, Eldon Brown, Dan Buller, Steve Burns, Angela Cline, Leroy Eadie, Anna Everano, Marlene Feist, Jacob Fraley, Raylene Gennett, Ken Gimpel, Garrett Jones, Gary Kaesemeyer, Dan Kegley, Ed Lukas, Brian McClatchey, Adam McDaniel, Katherine Miller, Katie Myers, Inga Note, Skyler Oberst, Cadie Olsen, David Paine, Steve Riggs, Rick Romero, John Sawyer, Elizabeth Schoedel, Scott Simmons, Mike Sloon, Dave Steele, Bob Turner, Kyle Twohig, Scott Windsor

Guests Present

Kip Hill, Stacy Bjordahl

Council Member Waldref called the meeting to order at 1:15 p.m.

Review and Approval of Minutes:

Council Member Waldref asked for a motion to approve the minutes of the October 23, 2017 meeting.

Action Taken:

- Council Member Fagan moved to approve the minutes of the October 23, 2017 meeting as presented; the motion was seconded by Council Member Kinnear. The minutes were approved unanimously.

Consent Items (Briefing Papers only):

1. Upriver Dam Parking Area Paving Project Re-bid
2. Replacement of Ray Street Well Station Transformer
3. Central Avenue Well #2 Upgrade Project
4. Havana Well Field Project
5. Monroe Street/Lincoln Street Couplet from 8th to Main Avenue Phase II – 2nd Avenue to Main Avenue - Request for Additional Administrative Reserve
6. Amending Ordinance C35423 – Right-of-Way Vacation
7. Vacation of the west three feet of Conklin Street south of Hartson Street
8. Value Blanket Renewal to Supply Deicer

Waste to Energy

9. Extension of Contract for On-Site Valve Repair
10. Extension of Contract for Insulation Services
11. Extension of Contract for Reconditioning Motors Off-site
12. Extension of Contract for Gearbox Rebuilding
13. Extension of Contract for Recycling of Metals
14. Amendment to Contract for TabWare Hosting fee and Technical Support
15. Extension to Contract for Boiler Blast Cleaning Services
16. Extension of Contract for Refractory Installation and Sandblasting Services
17. Extension of Contract for Rebuilding of Hydraulic and Pneumatic Cylinders
18. Purchase of Portable Lime System

Fleet Services

19. Value Blanket for the Purchase of Miscellaneous Tires
20. Purchase of Two F350's for the Street Department
21. Purchase of Replacement Truck Bodies and Accessories for Various Departments
22. Contract for Auto Body Repair Services
23. Value Blanket Renewal to Supply Lubricants
24. Value Blanket and Sole Source Resolution for Snow Plow Parts

Discussed Consent Items

5. Monroe Street/Lincoln Street Couplet from 8th to Main Avenue Phase II – 2nd Avenue to Main Avenue - Request for Additional Administrative Reserve

Kyle Twohig reviewed the project and discussed the request for the additional reserves. Discussion was had on the process of requesting additional administrative reserves on contracts and projects. The additional costs were at the request of the City and were outlined in the briefing paper.

15. Extension to Contract for Boiler Blast Cleaning Services
16. Extension of Contract for Refractory Installation and Sandblasting Services

David Paine reviewed these two items and answered Committee questions. Discussion was had on contracts for the Waste to Energy Facility and whether the contracted companies were bringing workers from out of state. When contractors bring workers from out of state the agreements on what expenses are covered by WTE are outlined in the bid, reviewed, and included in the final contract costs. David will follow up on the procurement of accommodations and whether per diem is provided for meals to those out of state employees.

Discussion Items**A. Council Requests**

1. University District Pedestrian Bridge Right-of-Way and Front Avenue Use Agreement
Dave Steele discussed the right of way dedication and license agreements with Washington State University to provide the necessary right of way for construction of the University District Pedestrian Bridge. These agreements complete the last of the property acquisitions related to the construction of the bridge.

B. Staff Requests

1. Special Budget Ordinance: Solid Waste Tipping Expense
Scott Simmons reviewed the Special Budget Ordinance for the tipping fees at the WTE plant from Solid Waste Collections. The budget is based on prior year estimated tonnage and due to increased tonnage in 2017 the transfer from Collections to Disposal needs to be increased an additional \$1.8 million.
2. 2017 Neighborhood Council Traffic Calming
Katie Myers discussed with Committee the 2017 Neighborhood Council traffic calming program. She reviewed the projects list broken down by district and the overall projected budget for the next 2 years. Discussion was had on providing equity across the districts and encouraging applications and projects.
3. Update on remaining CSO Projects
 - CSO 14/15 (West Central Neighborhood) (briefing paper)
 - CSO Basin 23 Control Facility (Kendall Yards) (briefing paper)
 - CSO Basin 25 (Riverside/Peaceful Valley) (briefing paper)Kyle Twohig reviewed the three remaining CSO's that are out to bid and will be completed in 2018.
4. Update on Martin Luther King Jr. Way
Kyle Twohig gave an update on the Martin Luther King Jr. Way. He discussed the coordination work for a temporary bi-pass street alignment while legal proceedings are resolved and in anticipation of the Trent Bridge reconstruction.

Priority Strategies**Priority Strategy 1. Rapidly Accelerating Street Pavement Maintenance Projects**

No report this meeting.

Priority Strategy 2. Repurposing Public Property to Stimulate Private Investment

- Leverage our Riverfront Park investments to stimulate urban development
Rick Romero discussed several properties that are being examined for further investment including the Bosch Site, Northbank site, Post Street Bridge northside landing, CSO 26 along Spokane Falls Boulevard, South Gorge/Peaceful Valley Trail project, and Glover Field master plan. He discussed the developing sportsplex partners that include the Sports commission, Hotel Association (LTAC), Public Facilities District, Park Board, City Council and County Commissioners.

Priority Strategy 3. Smart Use of Water Resources for Economic Growth

- Water-Smart conservation and capacity strategies and partnerships
 - Parks/Golf Course Water Conservation Project
Cadie Olsen and Garret Jones reviewed the strategic initiative with water conservation as top priority. Parks and Public works will be looking for best practices and the ability to lead by example and pilot water efficiency. Garrett discussed the opportunities to conserve water by natural vegetation, improved irrigation systems, and reduced irrigated areas.

Priority Strategy 4. Putting Our Renewable Energy Resources to Work in the Community

No report this meeting.

Executive Session:

None.

Adjournment

The meeting adjourned at 3:15 p.m.

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C35565

An ordinance adopting the Annual Budget of the City of Spokane for 2018, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2018, and providing it shall take effect immediately upon passage.

WHEREAS, the City of Spokane is a first class city with a population of less than 300,000 persons and is required, pursuant to RCW 35.33.075 to adopt a final budget prior to the close of the current fiscal year at midnight, December 31, 2017; and

WHEREAS, all appropriations in the final budget must be limited to the total estimated revenues therein including the amount to be raised by all municipal revenue sources and the unencumbered fund balances estimated to be available at the close of the current fiscal year; and

WHEREAS, pursuant to RCW 35.33.121 the expenditures as classified and itemized by fund in the final budget adopted by the City Council shall constitute the City of Spokane's appropriations for the fiscal year commencing after midnight, December 31, 2017, subject to later adjustments as provided therein;

NOW, THEREFORE,

The City of Spokane does ordain:

Section 1.

- A. That the revenues to be generated by the revenue sources set forth in the final budget are required for the continuation of the existing essential municipal programs and services of the City of Spokane.
- B. That without said essential municipal programs and services, the public health, safety and welfare of the citizens of the City of Spokane would be seriously impaired.
- C. That the following Annual Budget of the City of Spokane for 2018 reflects a continuation of said essential municipal services and programs provided by the City of Spokane for the public health, safety and welfare of the citizens of the City of Spokane as required by the constitution and laws of the State of Washington, the City Charter, ordinances, other legislative enactments and lawful obligations of the City of Spokane.

Section 2. That the Annual Budget of the City of Spokane for the fiscal year ending December 31, 2018, as set forth in the document attached hereto and entitled, "2018 Adopted Budget, City of Spokane, Washington," hereinafter referred to as the 2018 Annual Budget, be and the same is, hereby fixed, determined and adopted; and that the amounts set forth in said budget are hereby appropriated for the use of the several funds as specified.

Section 3. That the foregoing appropriations are to be paid from the respective funds as specifically indicated in the 2018 Annual Budget and the salaries and wages therein set forth in detail as prescribed by RCW 35.33.051 shall be paid on a biweekly basis, payable every other Friday of such fiscal year.

Section 4. That because this ordinance adopts the Annual Budget, as provided by Section 19 of the City Charter, it shall take effect immediately upon its passage.

Passed by City Council December 11, 2017

Delivered to Mayor December 18, 2017

Attachments are on file for review in the Office of the City Clerk.

ORDINANCE NO C35567

An ordinance amending Ordinance No. C-35457, passed the City Council November 28, 2016, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2017, making appropriations to the various funds, departments, and programs of the City of Spokane government for the fiscal year ending December 31, 2017, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2017 budget Ordinance No. C-35457, as above entitled, and which passed the City Council November 28, 2016, it is necessary to make changes in the appropriations of the General Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Solid Waste Collection Fund, and the budget annexed thereto with reference to the Solid Waste Collection Fund, the following changes be made:

FROM:	4480-99999- 99999	Solid Waste Collections Unappropriated Reserves	<u>\$1,800,000</u>
TO:	4500-45100- 97109-80101	Solid Waste Collections Operating Transfer Out - Disposal	<u>\$1,800,000</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to provide an additional \$1,800,000 for the purpose of an operating transfer from the Solid Waste Collections Department to the Solid Waste Disposal Department due to increased tonnage processed in 2017; and because of such need, an urgency and emergency exists for the passage of this ordinance, and also , because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council December 11, 2017

Delivered to Mayor December 18, 2017

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

AMENDMENT

AMENDMENT

AMENDMENT

SENIOR PUBLIC SAFETY SYSTEMS ANALYST

SPN 155 (Announcement of 12/11/2017)

The above titled announcement is hereby amended to read:

CLOSE DATE: The recruitment for this position is canceled, effective immediately, until further review of the job specification is complete.

PUBLIC RECORDS ASSISTANT (PROJECT EMPLOYEE)

DEPARTMENT:	CITY CLERK'S OFFICE
REPORTS TO:	DEPUTY CITY CLERK
PAY:	\$19.57/HOUR
ESTIMATED LENGTH OF PROJECT:	1 YEAR

NATURE OF WORK:

Under the direction of the Deputy City Clerk, the Public Records Assistant will support the Public Records Coordinator and City's Public Records Officer to ensure responses to public disclosure requests comply with the Public Records Act through the transition to a new PRR tracking system, GovQA.

SUPERVISION:

Work is performed under general supervision with questionable cases referred to the Deputy City Clerk/Public Records Coordinator or City Clerk.

GENERAL FUNCTIONS:

- Provide assistance with the response and processing of requests for public records.
- Analyze and interpret scope of public records requests.
- Identify record holders and locations of records, determine best strategy to collect all responsive documents from document custodians.
- Coordinate communications with public records requestors, city departments, and City Attorney's Office as needed.
- In consultation with the Deputy City Clerk or City Clerk, coordinates responses with the City Attorney's Office for requests which require legal advice or interpretation.
- Monitor department responses to public records requests.
- Meet statutorily mandated deadlines and other self-imposed deadlines with requestors.
- Assist with the review and redaction of requested records, including performing email reviews for responsiveness to requests and for any exempt information, and creation/preparation of exemption logs, according to applicable Washington State codes, and makes the records available to the requestor.
- Attend all mandatory and required training on public records, including the Public Records Act and records retention.
- Perform other related duties as assigned.

REQUIREMENTS OF WORK:**Knowledge of:**

- Knowledge of the public records disclosure and records retention laws.
- Knowledge of information systems including thorough knowledge of Microsoft Office.
- Considerable knowledge of office management principles and records maintenance procedures.

Ability to:

- Pay exceptional attention to detail in order to prevent errors
- Work independently as well as collaboratively
- Communicate effectively both orally and in writing; maintain effective interpersonal relationships with a diverse group of individuals.
- Type accurately at a rate of 40 WPM.
- Establish and maintain effective public and working relationships.
- Ability to perform difficult clerical work with little supervision.
- Ability to learn rapidly the policies, procedures, and activities of the department to which assigned.
- Ability to be discreet and to maintain confidentiality of information.

WORKING CONDITIONS AND PHYSICAL DEMANDS:

Work is performed in a normal office environment with little exposure to outside elements and is sedentary in nature. The incumbent is required to possess the ability to see, with or without corrective lenses, well enough to read fine print. Duties require the incumbent speak well enough to converse in person and on the telephone. While performing the essential functions of the position, the incumbent is regularly required to walk, stand, bend and sit; use of hands to operate a keyboard, grasp, handle, or feel objects; reach with hands and arms, above the shoulders and below the waist; speak and hear normal speech in person and on the telephone; and lift, carry, push and pull objects up to 20 pounds.

MINIMUM EDUCATION AND EXPERIENCE:

Two years of full time professional level experience managing, coordinating, and processing public records requests, or working in related areas requiring compliance with and interpretation of complex statutes, policies and procedures.

HOW TO APPLY

To apply, please send a cover letter, resume and Exempt Application to Jennifer Saxon, 808 W. Spokane Falls Blvd. Spokane, WA 99201 or jsaxon@spokanecity.org. Fax: (509) 625-6379

Your resume, cover letter, and exempt application must be received for your application to be complete.

This recruitment will be open until filled with a first review of applications on 01/02/2018

The City of Spokane is proud to be an Equal Opportunity/Veterans Preference Employer

**EQUIPMENT SERVICER SPN 626
OPEN ENTRY**

DATE OPEN: Monday, December 18, 2017 **DATE CLOSED:** Monday, January 1, 2018 at 11:59 p.m.

SALARY: \$36,560.88 annual salary, payable bi-weekly, to a maximum of \$54,977.04

DESCRIPTION:

Performs semi-skilled work in the servicing of automotive equipment in a shop or on site; employee may be required to do shift work and is subject to call back during emergency conditions.

DUTIES:

- Determines priority for servicing equipment, in accordance with orders received from the supervisor.
- Performs tire changing and repair, minor electrical repair, steam cleaning engines and undercarriages, lubrication, oil changing, wheel bearing packing and similar activities on all assigned automotive equipment.
- May be assigned to and responsible for the above functions and routine servicing, maintenance and minor repair of a specific class of heavy equipment; such as, street sweepers, graders, packers or similar equipment.
- Performs preventive maintenance inspections, taxi inspections, emission tests, and other periodic tests as required.
- Maintains records of vehicle servicing data; ensures adequate service supplies are on hand.
- Assists journey-level mechanic in repair of automotive equipment and in making outside service calls; does minor welding, machining and painting.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Open Entry Requirements: All requirements must be met at the time of application.

Education and Experience:

Ability to read and write, and at least two full years of paid experience in which primary duty was automotive equipment service and minor repair. Experience must include service and minor repair of one or more of the following: trucks of at least 10,000 lbs. G.V.W., graders, loaders, backhoes or other construction equipment.

Licenses and Certifications:

Applicants must possess a valid driver's license and must obtain a Class A Commercial Driver's License (CDL) during the probationary period.

EXAMINATION DETAILS:

You are required to meet the posted minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a written test, with scoring weight assigned as follows: Written Test score = 100% of final score for ranking on the Civil Service eligibility list.

WRITTEN TEST DETAILS:

The written test will be conducted in the Civil Service Test Room (4th floor, City Hall) on **Monday, January 8, 2018 at 3:00 pm**. The approximate duration of the test is 2 hours.

Additional test sessions *may* be added, depending on the number of applications accepted.

The multiple-choice written test may include such subjects as: General Technical Knowledge, Electrical Work, Power Train, Tires and Brakes, Safety.

We encourage you to apply immediately using the online application system. Submit your completed City of Spokane employment application online by 11:59 p.m. on the closing date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

SEE OTHER SIDE FOR IMPORTANT INFORMATION

TO APPLY:

Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Qualified applicants are encouraged to apply immediately. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 13th day of December 2017.

CRAIG HULT
Chair

GITA GEORGE-HATCHER
Chief Examiner

WASTEWATER TREATMENT PLANT OPERATOR III SPN 645 PROMOTIONAL

DATE OPEN: Monday, December 18, 2017 **DATE CLOSED:** Sunday, December 31, 2017 at 11:59 p.m.
SALARY: \$46,332.72 annual salary, payable bi-weekly, to a maximum of \$73,163.72

DESCRIPTION:

Performs responsible supervisory and technical work in directing the operations of a secondary wastewater treatment plant on an assigned shift. Employee may be required to work on a shift basis, on weekends and holidays.

DUTIES:

Plans, assigns, supervises and participates in the operation of a secondary wastewater treatment plant. Instructs, trains, evaluates and certifies employees in operational and safety procedures. Insures adequate operational staffing. Performs supervisory functions.

Monitors and controls all plant functions on a given shift. Monitors plant systems such as CSO overflow, Fire and Gas Alarm systems; takes appropriate action to insure proper operation and corrective actions as necessary during malfunctions.

Reviews process data, recommends changes and insures all necessary plant process documentation is completed in accordance with directives and guidelines.

Supervises the cleaning and routine maintenance of assigned facilities.

Advises and recommends any needed alterations, extensions, improvements and repairs to the plant, equipment and processes. Forwards work requests for maintenance; identifies safety concerns.

Operates Vactor trucks, forklifts, scissor lifts, computers, and various plant equipment.

MINIMUM QUALIFICATIONS:

Promotional Requirements: (Must be met by date of examination.)

At least two years service with the City in the classification of Wastewater Treatment Plant Operator II. A valid Class III Wastewater Operator's Certificate as issued by the State of Washington. A valid driver's license.

EXAMINATION DETAILS:

Applicants must pass the examination for this classification to be eligible for hire by the City of Spokane. This exam will consist of a written test and a performance evaluation, with weights assigned as follows:

Multiple choice test: 80% Performance evaluation: 20%

Written tests will be conducted in the Civil Service Test Room on Tuesday, January 9, 2017, at 1:00 p.m. The approximate duration of the test is 2 hours.

If your application is accepted, you will receive an email with a confirmation of your test time. The written test may include such subjects as:

Terminology & Equipment Technical Knowledge Public/Employee Relations Supervision & Administration Safety

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 13th day of December 2017.

CRAIG HULT
Chair

GITA GEORGE-HATCHER
Chief Examiner

Notice for Bids

Supplies, Equipment, Maintenance, etc.

ANNUAL HVAC SERVICES - WTEF City of Spokane Solid Waste Disposal Department – Waste to Energy Facility

BID #4427-17

Sealed bids will be opened at 1:15 p.m., **MONDAY, JANUARY 8, 2018** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **Annual HVAC Services – WTEF** Scheduled and Unscheduled for the City of Spokane Solid Waste Disposal Department – Waste to Energy Facility.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince at purchasinghelp@spokanecity.org

Submittal Instructions:

Bid proposal forms may be submitted to the Purchasing Department **until 1:00 P.M. on the date of opening**. Bids must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

Submit one (1) paper original of the bid response to:

**Division of Purchasing
City of Spokane
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing bids are to be marked:

“ANNUAL HVAC SERVICES – WTEF SCHEDULED AND UNSCHEDULED, BID #4427-17, DUE 01/08/18”.

Thea Prince
Purchasing Department

Publish: December 20 & 27, 2017

