



# Official Gazette

## City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 107

OCTOBER 25, 2017

Issue 43



### MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBERS:

BREEAN BEGGS (DISTRICT 2)

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

AMBER WALDREF (DISTRICT 1)

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# Minutes

**MINUTES OF SPOKANE CITY COUNCIL****Monday, October 16, 2017****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Briefing Center in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

**Roll Call**

On roll call, Council President Stuckart and Council Members Beggs, Fagan, Kinnear, Mumm, Stratton, and Waldref were present.

Finance and Administration Division Director Tim Dunivant, City Council's Policy Advisor Brian McClatchey, and City Clerk Terri Pfister were also present on the dais.

**Advance Agenda Review**

The City Council received an overview from staff on the October 23, 2017, Advance Agenda items.

**Action to Approve October 23, 2017, Advance Agenda**

Following staff reports and Council inquiry and discussion regarding the October 23, 2017, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.2):

**Motion** by Council Member Fagan, seconded by Council Member Council Member Waldref, **to approve** the Advance Agenda for Monday, October 23, 2017; **carried unanimously.**

**ADMINISTRATIVE SESSION****Current Agenda Review**

The City Council reviewed the October 16, 2017, Current Agenda for any changes.

**CONSENT AGENDA**

**Upon motion by Council Member Mumm, seconded by Council Member Waldref and Council Member Fagan, the City Council approved Staff Recommendations for the following:**

Contract Amendment with Stantec Consulting Services, Inc. (Spokane, WA) to implement the EPA grants for Brownfield Cleanup in Riverfront Park, extending the duration and adding scope—\$67,500. Total Contract Amount: \$453,500. (OPR 2014-0760)

Recommendation to list the Jenkins Building, 802 North Monroe Street, on the Spokane Register of Historic Places. (OPR 2017-0707)

Grant funding for Brownfield Cleanup in Riverfront Park from the Environmental Protection Agency from September 1, 2017 through August 31, 2019 for:

- a. Havermale Island Site A—\$200,000. (OPR 2017-0708)
- b. Canada Island, Site B—\$200,000. (OPR 2017-0709)

- c. North Bank, Site C—\$200,000. (OPR 2017-0710)

Total Award Amount: \$600,000.

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through October 6, 2017, total \$9,286,197.17 (Check Nos. 541733-541904; ACH Payment Nos. 42653-42892), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$8,967,985.54. (CPR 2017-0002)
- b. Payroll claims of previously approved obligations through October 7, 2017: \$6,898,600.19 (Payroll Check Nos. 546708-546861). (CPR 2017-0003)

City Council Meeting Minutes: September 25, 2017. (CPR 2017-0013)

### **Council Recess/Executive Session**

The City Council adjourned at 3:45 p.m. and immediately reconvened into Executive Session for 30 minutes to discuss labor negotiations and pending litigation matters. City Attorney Mike Ormsby and Special Counsel Beth Kennar were present. The City Council reconvened again at 6:00 p.m. for the Regular Legislative Session.

## **LEGISLATIVE SESSION**

### **Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Stuckart.

### **Roll Call**

Council President Stuckart and Council Members Beggs, Fagan, Kinnear, Mumm, Stratton, and Waldref were present.

City Council's Policy Advisor Brian McClatchey and City Clerk Terri Pfister were also present.

### **PROCLAMATIONS**

October 22, 2017

*Bicentenary of the Birth of BAHÁ'U'LLAH*

Council Member Breen read the proclamation and presented it to a representative for this event. The proclamation urges all citizens to recognize the oneness of humanity, to embrace diversity, and to work for unity in our local community, our nation, and the rest of the world.

Week of October 16, 2017

*Friends of the Library Week*

Council Member Stratton read the proclamation and presented it to Brenda Kochis. The Friends of the Library have been treasured supporters of the Spokane Public Library since 1973, giving \$40,000 plus annually to further the library's collections and programs. The proclamation notes that the Friends of the Library funded the first "Books for Babies" project, which provides a new book and library card to children born in Spokane. The Spokane Public Library is deeply grateful for their dedication, support, and valued partnership. The proclamation urges all citizens to join in celebrating and participating in this wonderful annual event.

### **ADMINISTRATIVE REPORTS**

#### **Spokane Public Library**

##### "Books for Babies"

Rae-Lynn Barden from Spokane Public Library noted, that as previously mentioned (under the Library Week proclamation above), the Spokane Library launched in August of this year the first ever "Books for Babies" project in the City of Spokane. She displayed a sample "Books for Babies" kit. All newborns born in the City as of August of this year will receive this kit, which is complete with a new book that has a specialized library card for all children. The card is activated by the parents to use online services right away for all those late night feedings and changes so they can download an eBook or an audio book, and the kit shows all the library locations and has some information as to why it's so important to read to your child from day one. Also there is information in the kit about the Library's digital resources and other information about the library, such as story times. She noted the Library started with 1,000 kits thanks to the

Friends of the Library. She noted because of the generous support of the Friends of the Library, the Library is able to launch another 1,000 kits before the end of the year. Ms. Barden noted the kits are in each of the hospitals; and, for some reason if someone did not receive their kit at the hospital, they can come to any library branch and pick one up.

#### 24/7 Library

Ms. Barden remarked on another exciting project at the Library which is brining 24/7 library services to Spokane. The Library is currently fundraising for a kiosk library that functions as a Redbox outside of the West Central Community Center. This would be accessed by any resident within the City limits 24/7 any time during the day. She noted it's a Wi-Fi hotspot and holds 380 materials at any given time. It would be the first one in Washington State once the Library receives the funds. She noted the Library has about \$99,000 worth of funds right now from the Avista Foundation, Community Block Development Grants, Spokane Federal Credit Unit, and the West Central Neighborhood. Council President Stuckart inquired how much money is needed to launch the 24/7 Library. Ms. Barden noted that \$250,000 is needed to launch the program.

There were no **Council Committee Reports**.

There were no Boards and **Commissions Appointments**.

### **OPEN FORUM**

**Tom Brooks** stated he was born and raised in Spokane and graduated with three degrees from Eastern Washington University. He remarked on the shootings at Freeman High School and in Las Vegas. He stated there's a discussion about gun control, the Second Amendment, but no one discusses media control, the First Amendment. He also provided various other comments.

**Bob Horrocks** spoke against the Monroe Street Project. He stated the street is a major transportation corridor, not a minor neighborhood street. He remarked that the neighborhood should not be able to decide if it should be narrowed down as this will affect a lot of people in neighborhoods north and south of the location.

### **LEGISLATIVE AGENDA**

There were no **Special Budget Ordinances**.

There were no **Emergency Ordinances**.

There were no **Resolutions**.

There were no **Final Reading Ordinances**.

#### **FIRST READING ORDINANCES**

The following ordinance was read for the First Time with further action deferred:

**ORD C35557** Relating to imprest accounts, amending SMC 7.03.110 Section 1.

### **SPECIAL CONSIDERATIONS**

#### **Contract with Martin Luther King Jr. Family Outreach Center (OPR 2017-0711; RFP 4321-17)**

The City Council considered the Contract with Martin Luther King Jr. Family Outreach Center (Spokane, WA) to support operations of the East Central Community Center to meet the needs of the surrounding neighborhood through services and community building activities. Neighborhood and Business Services Division Director Jonathan Mallahan provided a presentation on the matter and Council inquiry and response by Mr. Mallahan was held. Public testimony was received and Council commentary held, after which the following action was taken:

Upon 4-2 Roll Call Vote (Council Member Stratton and Fagan voting “no” and Council Member Beggs abstaining), the City Council **approved** the Contract with Martin Luther King Jr. Family Outreach Center to support operations of the East Central Community Center to meet the needs of the surrounding neighborhood through services and community building activities from January 1, 2018, through December 31, 2021.

There were no **Hearings**.

No individuals spoke during the **Second Open Forum**.

#### ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 7:38 p.m.

#### NOTICE OF PUBLIC HEARING AND NOTICE OF SEPA DETERMINATION

# Hearing Notices

## PROPOSED AMENDMENTS TO SPOKANE MUNICIPAL CODE CHAPTERS 17D.040 “Historic Preservation”, 17G.010 “Building and Construction Permits”, AND 08.02 “Fees and Charges”

Notice is hereby given that there will be a public hearing before the City of Spokane Plan Commission on **Wednesday, November 8, 2017 at 3:30 pm** in the City Council Chambers, Lower Level of City Hall at 808 West Spokane Falls Boulevard, Spokane, Washington, to receive public testimony on a proposal to amend chapters 17D.040 “Historic Preservation”, 17G.010 “Buildings and Construction Permits”, and 08.02 “Fees and Changes” of the Spokane Municipal Code. The Plan Commission reserves the right to continue this hearing to a later date. Any person may submit written comments on the proposed action or call for additional information at:

*City of Spokane Office of the City Council*  
*Attn: Jacob Fraley, Legislative Assistant to Council Member Lori Kinnear*  
*808 West Spokane Falls Boulevard, 3rd Floor*  
*Spokane, WA 99201-3333*  
*Phone (509) 625-6715*  
*[jfraley@spokanecity.org](mailto:jfraley@spokanecity.org)*

**Description of Proposal:** The proposed ordinance enhances protections for historic landmarks and districts, as well as provides increased incentives and new funding for historic preservation. More specifically, it provides for the creation of historic districts to be listed on the Spokane Register of Historic Places. The proposal also creates a more thorough and, at times, restrictive process by which the appropriateness for demolition of historic buildings and buildings in historic districts may be determined, among other procedural improvements. The specific action proposed at this time repeals chapter 17D.040; enacts a new chapter 17D.100; amends sections 17G.010.210, 08.02.031, and 08.02.065, and enacts a new section 07.08.151 of the Spokane Municipal Code.

Additional information about this project can be found at: <https://my.spokanecity.org/citycouncil/items-of-interest/demolition/>.

**SEPA:** A Determination of Non Significance (DNS) was issued on October 23, 2017 under WAC 197-11-340(2); the lead agency will not act on this proposal for at least 14 days. Comments regarding this DNS must be submitted no later than 5:00 pm., November 7, 2017 if they are intended to alter the DNS.

**Written Comments and Public Testimony:** Written comments may be submitted on this application by 4 pm, November 8, 2016 and will be forwarded to the Plan Commission. Written comments should be sent to the Office of the City Council address or email listed above. **At the Plan Commission Public Hearing, any person may testify on this application.**

**Public Hearing Process:** This Notice of Public Hearing and SEPA Determination will be posted at the main City Library and published in the newspaper. After the Plan Commission hearing, staff will obtain a public hearing date for City Council consideration. Written comments and oral testimony at the public hearing for this proposed action will be made part of the public record. **Only the applicant, persons submitting written comments and persons testifying at a hearing may appeal the decision of the Plan Commission and City Council.**

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [msteinolfson@spokanecity.org](mailto:msteinolfson@spokanecity.org). Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Publish: October 25 & November 1, 2017

# General Notices

## CITY OF SPOKANE NOTICE OF ELECTION NOVEMBER 7, 2017, BALLOT

### PROPOSITION NO. 2

#### CITY OF SPOKANE

#### ORDINANCE REGARDING PROHIBITION OF OIL AND COAL SHIPMENT BY RAIL

Initiative No. 2016-6, designated as Ordinance No. C-35515, proposes that the Spokane Municipal Code be amended regarding the prohibition of oil and coal shipment by rail.

Shall the Spokane Municipal Code be amended to make it a class 1 civil infraction for any person or entity to allow a rail car that it owns to ship uncontained coal and some types of oil by rail through the downtown Spokane core, or within 2,000 feet of a school, hospital, or the Spokane River.

\_\_\_\_\_ YES

\_\_\_\_\_ NO

#### Summary of Measure

##### THE LAW AS IT CURRENTLY EXISTS:

Rail transportation of coal and oil is generally regulated by state and federal, which grants discretion to local regulations in certain circumstances. There is currently no City of Spokane law regulating or prohibiting the rail transport of coal or crude oil within the City.

##### THE EFFECT OF THE PROPOSAL, IF APPROVED:

If approved, this proposed ordinance would amend the Spokane Municipal Code to make it a class 1 civil infraction for any person or entity to allow a rail car that it owns to ship uncontained coal and some types of oil by rail through the downtown Spokane core, or within 2,000 feet of a school, hospital, or the Spokane River.



**ORDINANCE NO. C-35515**

An ordinance relating to a prohibition against rail car owners allowing the use of their rail cars to transport highly flammable oil and uncovered coal through specific areas of the City of Spokane that pose an essentially local hazard not currently provided for in federal railway safety regulations; adopting a new section to chapter 10.08 of the Spokane Municipal Code.

**WHEREAS**, federal statute authorized pursuant to the Commerce Clause of the United States Constitution delegates to state governments the power to implement supplemental rail safety laws and enforce them with civil fines, specifically, 49 U.S.C. § 20106(a)(2)(A-C) and (b)(1)(A-C), which allows the enforcement of state laws concerning essentially local safety hazards created by rail traffic until such time as the Secretary of Transportation specifically addresses the unique and essentially local issue of transporting highly flammable oil in conjunction with uncontained coal through Spokane's elevated rails in the downtown core and sole source drinking water aquifer; and

**WHEREAS**, the federal Ninth Circuit case of *Union Pacific Railway Co. v. California Public Utilities Commission*, (9<sup>th</sup> Cir. 2000) confirms that Congress has delegated its power under the Commerce Clause to the states for essentially local dangers, including the implementation of supplemental railway safety regulations and their enforcement with civil fines; and

**WHEREAS**, the Commerce Clause of the United States Constitution allows local governments, such as the City of Spokane, to impose generally applicable regulations which mitigate and/or attempt to prevent the negative local health and safety consequences of the interstate transportation of goods. *Huron Portland Cement Co. v. Detroit*, 362 U.S. 440 (1960), and the United States has further limited the reach of the Commerce Clause from interfering with essentially local issues of school safety and domestic violence; and

**WHEREAS**, the United States Constitution reserves rights for and grants un-enumerated rights to the States and the People to protect their health, welfare and safety, including residents of the City of Spokane, including but not limited to the language of Amendments 9 and 10, and federal law further obligates the City of Spokane to protect its wellheads from the danger of contamination; and

**WHEREAS**, Washington State Law requires the City of Spokane to provide drinking water safe from oil contamination to its water customers under RCW 70.119A.060 and prohibits illegal trespass and nuisance on real property outside of a specified right of way; and

**WHEREAS**, the Washington State Constitution reserves rights of local control to the people and local jurisdictions and further directs them to protect property from unconsented nuisance and trespass and protect wellheads from potential dangers of contamination; and

**WHEREAS**, the City of Spokane has the duty to provide public safety, care for the health and welfare of its citizens within the city limits, and protect private and public property owners from trespass by contaminants such as uncontained coal from railway cars and the danger of leakage, explosion, fire, and trespass by Bakken crude and other highly flammable liquid petroleum delivered by railway cars; and

**WHEREAS**, uncontained coal railway cars distribute coal dust and rocks onto the rail tracks land beyond the right of way or permission granted to them while traveling through the City of Spokane, and this distribution of coal dust and rocks can constitute a substantial threat to the health, safety, and welfare of residents within the City of Spokane by increasing the likelihood of oil train derailments and infringement on the rights of property owners under state and local trespass and nuisance law; and

**WHEREAS**, the transport of some types of liquid petroleum, such as Bakken crude oil, by railway car within the boundaries of the City of Spokane, especially on elevated tracks in the downtown core contaminated by coal dust, is an ultra-hazardous activity that poses a grave and essentially local danger of fire and explosion to the health, safety, and welfare of residents of the City of Spokane, and this is a danger which has not currently been mitigated; and

**WHEREAS**, the Spokane River is connected to the Spokane Valley-Rathdrum Prairie Aquifer, which is the sole source of drinking water for residents of the City of Spokane and surrounding region; and

**WHEREAS**, seventeen schools have been identified to be within one mile of the potential blast zone, or the evacuation area, in the City of Spokane, including Lewis and Clark High School. Additionally, there are multiple medical facilities that would be impacted including Deaconess Hospital, Spokane Regional Health District, and Sacred Heart Medical Center; and

**WHEREAS**, on June 4, 2016, the day after an oil train derailment in Mosier, Oregon, emergency crews found an oil sheen in the Columbia River near the scene of the derailment and in July, the Oregon Department of Environmental Quality reported significant oil ground water contamination from a well monitor near the accident; and

**WHEREAS**, transporting highly flammable oil trains over elevated railways that are covered with uncontained coal dust through the most densely populated locale between the Bakken oil fields and Interstate 5 and also adjacent to the sole source drinking water aquifer for over 200,000 individuals is an essentially local hazard for which the Secretary of Transportation has not yet implemented safety rules; and,

**WHEREAS**, the proposed regulations to restrict the owners of railway cars from permitting their cars from transporting oil with a vapor pressure of over 8 PSI and a flashpoint of under 73° F will cost less than four cents/gallon in oil conditioning according to the North Dakota Legislature and is thus not an undue burden on interstate commerce compared to the reduction in risk of harm; and

**WHEREAS**, the proposed regulations to restrict the owners of railway cars from permitting their cars from being used to transport uncontained coal is not unduly burdensome on interstate commerce because the cost of utilizing contained rail cars is extremely small per pound of coal based on the cost of the cars over their useful lifetime and any additional time in loading and unloading when compared to the reduction in risk of harm; and

**WHEREAS**, the proposed new section 10.08.068 to the Spokane Municipal Code is appropriate and necessary to provide for the public health, safety, and welfare by restricting the permissible routes for the transport of highly flammable oil and uncontained coal through the most critical areas of the City of Spokane; and

**NOW THEREFORE**, the people of the City of Spokane hereby ordain:

Section 1. That there is adopted a new section 10.08.068 to chapter 10.08 of the Spokane Municipal Code to read as follows:

**10.08.068 Authority; Intent and Purpose; Prohibition**

- A. The City's charter, adopted under the authority of Article XI, section 10 of the Washington State Constitution, and the grant of police power contained in Article XI, section 11 of the Washington State Constitution, and the Constitution of the United States and federal statute authorizes the City to make and enforce regulations to protect the public health and welfare within the City of Spokane.
- B. The City declares that the distribution of coal dust and rocks onto railway tracks carrying highly flammable oil trains is an inherently dangerous and ultra-hazardous activity and essentially local danger, and the distribution onto private and government owned land outside any railway right of way within the boundaries of the City of Spokane is an illegal trespass and nuisance.
- C. The City declares that the shipment of oil by rail is an inherently dangerous and ultra-hazardous activity and poses a grave danger that is essentially and uniquely local to the residents of the City of Spokane which must be mitigated.
- D. It is unlawful for any person to operate or to permit railway cars to ship oil or uncontained coal in the following areas:
  - 1. Within a downtown zone, as designated on the official City zoning map (Downtown Core (DTC), Downtown General (DTG), Downtown South (DTS), and Downtown University (DTU));
  - 2. within 2,000 feet of any school or hospital; or
  - 3. within 2,000 feet of the Spokane River.

For purposes of this section, "oil" means any petroleum substance having a vapor pressure of 8 psi or higher or a flash point below 73° F.

**E. Prohibitions.**

- 1. The owner of a railway car may not permit the transit of its railway car for the shipment of oil or coal within the boundaries of the City of Spokane is a class 1 civil infraction.
- 2. The owner of a railway car permitting such illegal transit of its railway car used to ship oil or coal within the prohibited areas of the City of Spokane described in SMC 10.08.068(D) is a separate violation.



3. Each entity participating in the shipment of the above described oil or coal by rail within the City of Spokane in a manner prohibited by this section is guilty of a class 1 civil infraction.
- F. Severability. Any portion of this section that is determined by a competent adjudicative authority to be illegal or pre-empted shall be severed from this section and the remainder of this section shall continue unaffected.

Section 2. Sunset Provision.

This ordinance shall be reviewed by the City Council for consistency with evolving technological safety measures and best practices no later than September 1, 2020.

Publish: October 25 and November 1, 2017

# Job Opportunities

**We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.**

## **PUBLIC DEFENDER I SPN 095 OPEN ENTRY**

**DATE OPEN:** Monday, October 23, 2017     **DATE CLOSED:** Sunday, November 5, 2017 at 11:59 p.m.  
**SALARY:** \$42,407.28 annual salary, payable bi-weekly, to a maximum of \$63,537.84

**DESCRIPTION:**

Performs entry-level professional legal work in defending indigent clients referred by the Municipal Probation Department or Municipal Court against misdemeanor and gross misdemeanor charges before the Municipal Court and occasionally before Spokane County District and Superior Courts.

**DUTIES:**

Prepares and conducts legal defense before the Court.

Gathers evidence and conducts legal research to formulate defense against charges.

Interviews clients and witnesses and may work with an investigator to ascertain case facts, and handles other details in preparation for trial.

Prepares legal briefs, develops strategy, arguments and testimony in preparation for presentation of the case.

Negotiates resolution with prosecutors on non-trial cases.

Represents client in court, examining and cross-examining witnesses. Summarizes case to jury.

Confers with colleagues with specialty in area of law to establish and verify basis for legal proceedings.

Performs related work as required.

**MINIMUM QUALIFICATIONS:**

**Open Entry Requirements: All requirements must be met at the time of application.**

Education and Experience: Graduation from an accredited law school and membership in good standing in the Washington State Bar Association.

**REQUIRED ADDITIONAL DOCUMENTS:** Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA.  
– if applicable.

- DD Form 214 (Member-4) or NGB Form 22, if applicable. (See RCW 41.04.010 as to how Veterans' Preference is applied.)

**EXAMINATION DETAILS:**

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for promotion. The examination will consist of a training and experience evaluation (T&E) with scoring weight assigned as follows:

- T&E: 100%

**T&E EVALUATION DETAILS**

The T&E examination consists of a Supplemental Questionnaire. The questions may be viewed online under the tab marked "QUESTIONS" on the job announcement page. The T&E must be submitted online at the time of application. All applicants must complete and submit a City of Spokane employment application online by 11:59 p.m. on the closing date

- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments to the application will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., are not qualifying responses and will not be considered.
- Changes or corrections to your responses cannot be made once your application packet has been submitted.
- TIP: It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**TO APPLY:**

Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Qualified applicants are encouraged to apply immediately. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 19th day of October 2017.

CRAIG HULT  
Chair

GITA GEORGE-HATCHER  
Chief Examiner

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**WATER SERVICE SPECIALIST SPN 521  
PROMOTIONAL**

**DATE OPEN:** Monday, October 23, 2017    **DATE CLOSED:** Sunday, November 5, 2017 at 11:59 p.m.

**SALARY:** \$39,901.68 annual salary, payable bi-weekly, to a maximum of \$59,862.96

**DESCRIPTION:**

Performs skilled and minor supervisory work in the tapping of water service lines and the installation of water meters; maintenance and construction of a water distribution system; water meter servicing and repair.

**DUTIES:**

- Assigned as lead worker on a construction crew engaged in the installation or repair of water mains and services; cuts, fits, taps, lays, cleans and flushes mains and fittings; operates equipment and tools incidental to the work assigned.
- May be assigned primary duty as driver and operator of one of the following types of equipment, but is expected to participate in other work of the crew to which assigned: any truck or truck-mounted crane, grader, backhoe or loader. Services equipment, makes minor field repairs, and prepares necessary reports.
- Instructs and trains new employees; repairs meters on bench; receives meters, determines repairs needed, replaces parts, cleans housings, reassembles meters; tests reconditioned meters for accuracy; install, program and wire radio reading equipment.
- Assigned as lead worker on tapping or water meter crew; taps water mains for service connections, using hand and powered tapping machines; services equipment, makes minor field repairs and prepares necessary reports; tests, inspects, installs and replaces meters; checks meters and plumbing for leaks and illegal connections; removes or

resets meters; takes special readings; turns on and off water service; advises on plumbing problems; operates pickup truck, van or automobile, two-way radio, equipment used in locating pipes and leaks and other plumbing tools; installs automatic reading billing systems.

- Assigned as lead worker on one of several types of water service or repair crews; supervises and participates in such functions as: location and repair of leaks and breaks in mains and services; location and closing of valves and adjustment of curb/valve boxes and manhole rings and covers; repair, replacement or relocation of sections of mains, branches and connections; repair, replacement or relocation of valves, curb cocks and fire hydrants; routine operation and inspection of valves and fire hydrants; cutting, fitting, laying, cleaning and flushing lines and fittings in the installation and repair of mains and services; operates equipment and tools incidental to the work assigned. May be assigned to warehouse or yards duty. May be assigned to emergency service crews or to snow removal duty as needed.
- Performs related work as required.

**MINIMUM QUALIFICATIONS:**

**Promotional Requirements:** (Must be met by date of examination.)

At least two years experience with the City in the classification of Laborer II in the Water Department.

Applicants must possess a valid Class "A" Commercial Driver's License.

Note: Individuals in this classification possessing a Washington State Department of Health Water Distribution Manager I or higher certificate are eligible for a two-range pay adjustment. The pay adjustment is contingent on the budget process and Civil Service verification of the certification.

**REQUIRED ADDITIONAL DOCUMENTS:** Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA.  
– if applicable.

**EXAMINATION DETAILS:**

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a written test and promotional evaluation, with weights assigned as follows:

- Written test 80%
- Promotional Evaluation 20%

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**WRITTEN TEST DETAILS:**

The written test will be conducted in the Civil Service Test Room (4th floor, City Hall) on Thursday, November 16, 2017 at 1:00 p.m. The approximate duration of the test is 2 1/2 hours.

Self-schedule written test date and time: Upon acceptance of your application, you will receive an e-mail with complete instructions to self-schedule your test session. Additional sessions may be added depending on the number of applications accepted.

The written test may include such subjects as:

Safety  
Human Relations  
Technical Knowledge

**PROMOTIONAL EVALUATION DETAILS**

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 19th day of October 2017.

CRAIG HULT  
Chair

GITA GEORGE-HATCHER  
Chief Examiner

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**PARK RANGER SPN 698  
OPEN ENTRY**

**DATE OPEN:** Monday, October 23, 2017      **DATE CLOSED:** Sunday, November 5, 2017 at 11:59 p.m.  
**SALARY:** \$33,261.84 annual salary, payable bi-weekly, to a maximum of \$49,381.20

**DESCRIPTION:**

Performs general duty security and parking lot operations work in City Parks.

**DUTIES:**

- Patrols City parks on foot, bicycle or in a motorized vehicle to prevent damage to park property and danger to park users. Enforces appropriate codes and ordinances.
- Provides first aid response for injuries and accidents within the park; requests professional response as needed.
- Investigates suspicious activities within the park; prevents infractions of park rules and calls for police assistance if circumstances warrant.
- Issues civil infractions and makes arrests under applicable limited police commission authority
- Participates in the enforcement of the Parks and Recreation Department parking rules.
- May assist in the repair and restocking of parking kiosks and other applicable parking equipment. Assists in handling parking disputes.
- Writes and reviews security-related documents, such as reports of daily activities, irregularities, and incidents.
- Collects fees from parking kiosks and summarizes daily receipts.
- Responds to park alarms and call outs.
- Performs related work as required.

**MINIMUM QUALIFICATIONS:**

**Open Entry Requirements: All requirements must be met at the time of application.**

Education: High school diploma or its equivalent

- Experience: Six months of responsible experience performing security work in public access entertainment, amusement or recreation facilities
- Licenses: All applicants must possess a valid driver's license.

Notes:

- A police record may be grounds for rejection.
- A limited law enforcement commission is required within six months of date of employment. Applicants will need to obtain a basic first aid and CPR card before they can be hired; however, they do not have to possess the basic first aid and CPR card to be eligible to take the examination.

**REQUIRED ADDITIONAL DOCUMENTS:** Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA. – if applicable.
- DD Form 214 (Member-4) or NGB Form 22, if applicable. (See RCW 41.04.010 as to how Veterans' Preference is applied.)

**EXAMINATION DETAILS:**

You will have to meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a written test, weighted at 100%.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

Written Test Details:

Written testing will be conducted in the Civil Service Test Room (4th floor, City Hall) on November 14, 2017 at 1 p.m.

You should plan approximately 2 1/2 hours for testing.

Self-schedule written test date and time: Upon passing the minimum qualification review, you will receive an e-mail with complete instructions to self-schedule your test session. The number of test sessions made available will depend on the number of applicants and are filled on a first come, first served basis.

The written test may include such subjects as:

- Observation & Recollection
- Vocabulary
- Reading Comprehension
- Written Communication
- Report Writing
- Judgement/Logic
- Math Computation
- Interpersonal Relations
- Driving Regulations
- Safety

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status. As a Fair Chance employer, the City of Spokane does not conduct initial background screening for non-public safety positions.

**TO APPLY:**

Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Qualified applicants are encouraged to apply immediately. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 19th day of October 2017.

CRAIG HULT  
Chair

GITA GEORGE-HATCHER  
Chief Examiner

# Notice for Bids

## Supplies, Equipment, Maintenance, etc.

### REQUEST FOR BIDS

#### CARNATION BUILDING ASBESTOS REMOVAL - REBID

#### City of Spokane Asset Management Department

#### BID #4392-17

Sealed Bids will be opened at the 1:15 p.m. public bid opening on **MONDAY, NOVEMBER 6, 2017**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **CARNATION BUILDING ASBESTOS REMOVAL – REBID** for the City of Spokane Asset Management Department.

**PRE-BID CONFERENCE.** A pre-bid conference will be held on **Thursday, October 26, 2017 at 2:00 p.m.** The location will be the Carnation Building at 444 W. Cataldo Ave., Spokane, WA 99201.

The Request for Bids document is available by contacting Connie Wahl, City of Spokane Purchasing, 4<sup>th</sup> Floor, City Hall, 808 West Spokane Falls Blvd, Spokane, WA 99201 at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org).

Bid Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, November 6, 2017**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be tabulated.**

**Submit one (1) paper original to:**

**City of Spokane - Purchasing  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

The right is reserved to reject any and all bids and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

**“BID #4392-17, CARNATION BUILDING ASBESTOS REMOVAL - REBID, DUE: MONDAY, NOVEMBER 6, 2017.”**

Connie Wahl, C.P.M., CPPB  
City of Spokane Purchasing

Publish: October 18 & 25, 2017

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## **REQUEST FOR QUALIFICATIONS**

### **BIOSOLIDS INCINERATION FEASIBILITY STUDY**

**City of Spokane Solid Waste Department – Waste to Energy Facility**

**RFQ #4400-17**

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, NOVEMBER 6, 2017** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **BIOSOLIDS INCINERATION FEASIBILITY STUDY** for the City of Spokane Solid Waste Department – Waste to Energy Facility.

The Request for Qualifications document is available by contacting Thea Prince, City of Spokane Purchasing at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org).

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on the due date**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

**Submit one (1) original, five (5) paper copies and one (1) reproducible digital copy (thumb drive or CD) of the Proposal to:**

**City of Spokane - Purchasing  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

The City of Spokane City Hall Building is a secure building so allow enough time to get through security if the proposer is hand delivering the proposal.

All response packages are to be clearly marked with:

**“RFQ #4400-17, BIOSOLIDS INCINERATION FEASIBILITY STUDY, DUE 11/6/17”.**

Thea Prince  
City of Spokane Purchasing

Publish: October 11, 18 & 25, 2017

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**HYDRAULIC HOSE & FITTING KEEP FILL SERVICES****FLEET SERVICES****RFP #4402-17**

Sealed bids will be opened at 1:15 p.m., **MONDAY, NOVEMBER 6, 2017** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **HYDRAULIC HOSE & FITTING KEEP FILL SERVICES** for the City of Spokane Fleet Services.

A pre-proposal meeting will take place on Friday, October 27, 2017 at 10:30 am at Fleet Services – 915 N Nelson St., Spokane Wa – Meet at the front door and we will walk to the garage.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org)

**Submittal Instructions:**

Bid proposal forms may be submitted to the Purchasing Department **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

**Submit two (2) copies of the proposal as follows:**

**One (1) original and one (1) reproducible digital copy (thumb drive or CD) of the Proposal to:**

**Division of Purchasing  
City of Spokane  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:

**“HYDRAULIC HOSE & FITTINGS KEEP FILL SERVICES, BID #4402-17, DUE 11/6/17”.**

Thea Prince  
Purchasing Department

Publish: October 11, 18 & 25, 2017

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